

**THE BENEFICE OF ST DUNSTAN, ST PETER AND ST  
MILDRED, CANTERBURY**

**ST DUNSTAN WITH HOLY CROSS PCC**

**REGISTERED CHARITY 1140343**

**ANNUAL REPORT  
AND  
FINANCIAL STATEMENTS  
OF THE  
PARISH CHURCH COUNCIL**

**FOR THE YEAR ENDED 31ST DECEMBER 2023**

**RECTOR  
REV. JO RICHARDS**

**Independent Examiners  
Peter Acott  
SHPD Accountants  
10 Littlebourne Road, Maidstone,  
Kent, ME14 5QP**

# PARISH OF ST DUNSTAN WITH HOLY CROSS PCC

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ST DUNSTAN'S WITH HOLY CROSS, CANTERBURY  
PAROCHIAL CHURCH COUNCIL

ANNUAL REPORT FOR THE YEAR 2023

### **Aim and purposes**

St Dunstan's Parish is part of the Benefice of St Dunstan, St Mildred and St Peter and the Rector is the Revd Jo Richards. St Dunstan's with Holy Cross Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, in promoting in the parish the whole mission of the Church, pastoral, social and ecumenical. The PCC also safeguards the fabric of the church and has responsibility for maintenance of the church hall and the former curate's house at 69 Whitstable Road, Canterbury. The Parochial Church Council is a charity registered with the Charity Commission. Its number is 1140343.

### **Objectives and Activities**

In line with the Charity Commission's guidance on public benefit, the PCC aims to involve both those who attend church regularly and the wider parish in worship at our church and in being part of the community of St Dunstan's. It therefore takes very seriously its responsibility of maintaining the fabric of the church and the church hall. A group dedicated to fundraising for this purpose, the 'Friends of St Dunstan's Church', is supported by the PCC, and has PCC representation on its committee.

### **Achievements and Performance**

#### *Prayer and Worship*

Following last year's Annual Meeting, where the continued practice of receiving the intincted wafer was mentioned, Revd Jo sent out questionnaires to both parishes asking about their preferences. The feedback she received gave no indication of a wish to return to a shared chalice at Holy Communion, so the current way of receiving Communion has continued during 2023. The practice of live streaming celebrations of Holy Communion services on Sundays has also continued. This and both Morning and Night Prayer and other special services can also be viewed on You Tube. The Benefice online congregation has also been maintained during the year.

The pattern of services at St Dunstan's has continued in the way set up in 2021 with a weekly 8.00 a.m. said Communion Service and the 10.00 a.m. Communion Service now taking place at St Dunstan's on the 1<sup>st</sup> and 3<sup>rd</sup> Sundays of the month, with Communion being celebrated at St Peter's Church at 9.30 a.m. and at St Mildred's at 11.00 a.m. on the 2<sup>nd</sup> and 4<sup>th</sup> Sundays. Where there is a 5<sup>th</sup> Sunday in the month it is celebrated in each church of the Benefice in turn.

Monthly Open Table services have taken place regularly in St Peter's Church, supported by some members of St Dunstan's congregation as well as by those from St Peter's and St Mildred's. As an Inclusive church, St Dunstan's welcomes this addition to the services across the Benefice, and the provision of a Safe Space where all feel welcomed. The holding of a general non-Eucharistic service which might appeal to those who are unfamiliar with more traditional services was discussed during 2022 and 'Sunday Praise' was launched at the beginning of this year. Initially, it was thought that this might appeal to parents and children, but over the year it has become apparent that the attenders are mainly in the-middle-aged to elderly age bracket. Although its congregation is small, this service is much enjoyed by those

who participate and already some 'traditions' have become established, like 'Moment of the Week' where all are free to talk about events that have given pleasure since the last meeting, the choosing of hymns and songs for the next service, largely by members of the Lunch Club and the serving of tea, coffee and homemade cakes at the end.

Messy Church met regularly on the 1<sup>st</sup> Sunday afternoon of the month until halfway through the year when it became evident that attendance was dropping off. Many of the adult helpers had been part of Messy Church since its inception 11/12 years ago, but reluctantly the decision was made in August to pause Messy Church for a while. However, the traditional Crib Service, popular with families and children and an important part of our outreach, took place on Christmas Eve, was a well-attended and truly joyful occasion for everyone.

During the autumn of this year the Benefice was lucky to be joined by Denise Parrett, an ordinand in training, who was working to be ordained as a Deacon. It was a pleasure to have her with us and we were very sorry to see her go, while wishing her all the best for her future in the Church.

St Dunstan's Mothers' Union has met during the year, either in the church or in the church hall. It continues to support the Afia holiday project and to write cards for members of the parish at Easter and Christmas. More details of this will be found in the collected reports.

Services held for life events are an important part of our outreach to the community and the church has continued to celebrate baptisms and weddings and to give thanks for lives ended at funeral services. All are welcome to attend any of our services.

There were 76 names on the Church Electoral Roll at 31st December 2023, 46 of whom were resident and 30 of whom were non-resident within the parish. The average Sunday attendance counted for the year in October was 55 adults and 3 children, combining both services.

### *The Church*

St Dunstan's Church, is left open during throughout the day for visitors and for private prayer, facilitated by a team of parishioners who unlock the church in the morning and lock at the end of the day, enabling it to be open for all during the daylight hours.

The PCC is aware of its responsibility of maintaining the fabric of the church building not only as a place of worship, but as part of our historical heritage. This is carried out by the Hall and Fabric Committee which meets regularly to oversee renovation and repair as part of the quinquennial (five yearly inspection of church fabric) and reports back to the PCC. The 'Big Plan', supported by the PCC, a move to make the church a centre for pilgrimage and prayer by Mission through Heritage, is sadly on hold at present owing to the resignation of Sarah James as project coordinator. It is hoped that in time, someone will be found to take over this role. The church hall has happily incurred no major capital expenditure apart from a replacement water heater and the installation of CCTV cameras in the churchyard this year. Bookings and fundraising are healthy, as will be seen elsewhere in the Collected Reports.

### *Pastoral Care*

Members of the congregation and community who are ill or going through difficult times are visited by the ministry team and Communion is taken to those who cannot attend church..

There are many activities and organisations, open to congregation, the wider parish and beyond, which form part of St Dunstan's outreach and aim to benefit all. These include the weekly Saturday Morning Coffee from 10.00 a.m., the Lunch Club which meets on the first Wednesday of the month, and Tiny Tots, a weekly opportunity for toddlers, parents and grandparents to meet together for a time of play and socialising. Additionally, the Social and Fundraising team works hard to organise sales, the Christmas Fair and other celebrations throughout the year. Chief of these in 2023 was the celebration of the King's Coronation in May, with a lunch, followed by a loyal toast to His Majesty.

The Thomas More Fellowship continued to discuss plans for making the Roper Chapel a more inviting place for the many pilgrims and visitors who come to the church, as part of the 'Big Plan' mentioned previously. A report on the Fellowship can be seen elsewhere in the documents.

### *Mission and Evangelism*

St Dunstan's supports several missions as part of our ministry of outreach.

The Newsletter has continued to make an appearance in 2023 with 2 double issues in July/August and December/January and single publications for the rest of the year. It is available both online and as a physical copy as part of the Benefice newsletter along with sections from each of the other churches. Additionally, the St Dunstan's section is printed as a separate entity for organisations such as the Lunch Club and for people who come to the coffee mornings.

The Benefice website, [www.dunstanmildredpeter.org.uk](http://www.dunstanmildredpeter.org.uk), is a valuable means of communication. So, too, are the many banners which have been purchased and displayed outside our various churches, and the digital presence, keeping people informed about our faith, services, and other matters.

## **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. All who attend Church regularly are encouraged to register on the Electoral Roll and stand for election to the PCC. There were 5 meetings of the full PCC during 2023, and the Standing Committee met on 4 occasions. The average attendance at PCC meetings was 80%.

The PCC operates through several committees which meet between full meetings of the PCC. These are: the Standing Committee, the Hall and Fabric Committee, the Worship Committee, the Flower Guild, the Social and Fundraising Team, the Fellowship of St Thomas More and the Eco-Church Committee. A new Finance Committee was also started during the year and continues to meet regularly. The leaders of these sub-committees report back to the PCC.

## **Administrative information**

St Dunstan's Church is situated in St Dunstan's Street, Canterbury. It is part of the Canterbury Diocese within the Church of England. The Benefice Office address is St Dunstan's Church Hall, London Road, Canterbury CT2 8LS. The former parish of Holy Cross is combined with the parish of St Dunstan's.

PCC members who have served from 1 January 2022 until the date this report was approved are:

*Ex Officio:*

Rector	Revd Jo Richards
Curate	Revd Jenny Walpole
Churchwardens	Mrs Jayne Ward, until September 2023
	Mrs Sue Palmer

*Representatives on the Deanery Synod:*

Ms Elizabeth Turner (PCC Secretary and Deputy Warden)  
Mrs L Parsons

*Elected members:*

Mr John Albin, until APCM 2023  
Mr David Cockburn  
Mrs Laurienne Edwards  
Mr Richard Edwards  
Mr Geoffrey Parsons (Treasurer)  
Mr John Shaw from APCM 2023  
Miss Philippa Trewby

This has been an interesting year of comings and goings, saying goodbye to dear friends who have died or left and welcoming newcomers to the parish. The latter half of the year has been overshadowed for us all by the absence of our Rector due to illness and her subsequent continuing recovery from Long Covid. We are so thankful that she is now able to make a graduated return to work and we keep her in our prayers. Many, many thanks to Revd Jenny who has worked tirelessly to keep everything running smoothly and to our churchwardens who have had so much to deal with and have managed so well.

## **Financial Review 2023**

The figures are intended as a summary of incoming resources and expenditure. The 2022 figures are shown in parenthesis for comparison purposes.

Before transfers and revaluations, we recorded a net operating surplus on all funds of £20,307 (-£8,410), and an operating surplus in the General Fund of £19,257 (-£6,226).

In 2023, our investments with the CBF Church of England funds increased in value by £26,062 (-£46,892).

## **Receipts**

Overall, total receipts for all funds for the year were £110,697 (£92,432), boosted by receipt of a legacy- see below.

General Fund receipts increased compared to last year £104,160 (£85,890). Within these figures, the total 'giving' figure, that is regular giving, donations (including on-line), plate collections and gift-aid increased compared to last year £44,581 (£43,462).

It is noted that on-line donations were £2,693 in 2023 (£488).

Friends' fund -raising income was £2,162 (£2,018) and hall rentals have increased: £12,970 (£10,989) and are recovering to pre-pandemic levels of 2019 (£14,530).

Parochial fees decreased £1,071 (£1,244), but dividend and bank interest continued to contribute significantly to overall income at £12,717 (£11,529).

After increasing the rent for Whitstable Road in September 2022 by 6%, net rent for the year (2023) was £10,704 (£10,000).

One-off grants received were £3,922 (£6,994). These comprise a grant from the Beerling Foundation of £3,000 towards a projector, and £922 for VAT relief.

Fund-raising, including coffee mornings were £4,139 (£4,052).

We received a legacy from the estate of the Late David Heald for £16,908.

## **Expenditure**

Total expenditures of all funds for the year were reduced, £90,390 (£100,842),

because there was only a very small sum spent on capital expenditure.

Total expenditure in the General Fund was £84,904 (£92,116), of which the Parish Share was £43,107 (£42,950).

Utility costs (church and hall, gas, water, electricity) increased considerably to £9,215 (£3,826).

Church maintenance costs were £4,579 (£4,419). The main items were boiler service £1,020; safety & security £1,845; WIFI link £467. Hall maintenance costs were £1,540 (£7,090).

There was no capital expenditure for the year for the church. £3,572 was spent on the hall of which £3,000 was covered by a grant for the projector.

During the year donations were made to charities from restricted and unrestricted funds of £763 (£2,586). A further £3,200 was allocated in December 2023, but money will be transferred during early 2024.

## **Funds Carried Forward**

Total funds carried forward to 2024 are £546,573 (£500,004) of which unrestricted funds carried forward are £172,294 (£144,661).

## **Reserves Policy**

It is PCC policy to maintain a balance of reserves of unrestricted funds of between twelve and twenty-four months unrestricted payments. Such reserves would allow for most emergency situations that may occur and will help to cushion any future decline in incoming resources. Fund balances will be held in the bank current account and CBF Church of England Funds.

**INDEPENDENT EXAMINERS' REPORT****TO THE PAROCHIAL CHURCH COUNCILLORS**  
**OF ST. DUNSTAN WITH HOLY CROSS PCC**

This report on the accounts of the PCC for the year ended 31 December 2022, which are set out on pages 8 to 16, is in respect of an examination carried out under Regulation 3 of the Church Accounting Regulations 2006 and section 145 of the Charities Act 2011.

**Respective responsibilities of PCC members and examiner**

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and s.144(2) of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

**Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission under s.145(5)(b) of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiners' Statement**

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements
  - \* to keep accounting records in accordance with section 130 of the Act; and
  - \* to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

I consider that I am able to sign this report on the basis of the above paragraph.



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Peter Acott  
SHPD Accountants Ltd  
10 Littlebourne Road, Maidstone  
Kent, ME14 5QP

Dated: 18 March 2024



**St Dunstons PCC Canterbury**  
**Statement of Financial Activities**  
**For the period from 01 January 2023 to 31 December 2023**

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Incoming resources</b>					
Incoming resources from generated funds					
Voluntary income	62,559	4,760	-	67,319	52,818
Activities for generating funds	15,643	1,393	-	17,035	15,236
Investment income	23,421	-	-	23,421	21,528
Incoming resources from charitable activities	2,537	330	-	2,867	2,706
Other incoming resources	-	55	-	55	143
Total income	104,160	6,537	-	110,697	92,432
<b>Resources used</b>					
Cost of generating funds					
Cost of generating voluntary income	14	100	-	114	20
Charitable activities	81,493	5,387	-	86,880	98,334
Governance costs	3,396	-	-	3,396	2,489
Total expenditure	84,904	5,487	-	90,390	100,842
Net income / (expenditure) resources before transfer	19,257	1,050	-	20,307	(8,410)
<b>Transfers:</b>					
Gross transfers between funds - in	240	79	-	319	568
Gross transfers between funds - out	(79)	(240)	-	(319)	(568)
<b>Other recognised gains / losses</b>					
Gains/losses on investment assets	8,215	5,725	12,121	26,062	(46,892)
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-
Net movement in funds	27,633	6,614	12,121	46,369	(55,302)
<b>Reconciliation of funds</b>					
Total funds brought forward	144,661	129,784	225,559	500,004	555,307
Total funds carried forward	172,294	136,398	237,681	546,373	500,004
<b>Represented by</b>					
Unrestricted					
General fund	172,294	-	-	172,294	144,661
Restricted					
Church Fabric	-	114,706	-	114,706	108,257
Community Outreach	-	1,086	-	1,086	1,173
Donations to Charities	-	200	-	200	-
Flower	-	-	-	-	202
Friends of St Dunstons	-	11,666	-	11,666	9,349
Friends of Thomas More	-	205	-	205	330
Hall Fabric Fund	-	633	-	633	2,047
Music	-	5,736	-	5,736	5,748
Rector Discretionary Fund	-	58	-	58	196
Support of Worship	-	55	-	55	55
Tower Fund	-	1,110	-	1,110	1,485
Youth Development	-	943	-	943	943
Endowment					
Building	-	-	96,722	96,722	96,722
Endowments	-	-	140,959	140,959	128,837
Total funds	172,294	136,398	237,681	546,373	500,004

## St Dunstons PCC Canterbury

## Balance Sheet detailed

	As at 31/12/2023	As at 31/12/2022
<b>Fixed assets</b>		
6431: 69 Whitstable Road	3,450	3,450
6432: Church Hall	93,272	93,272
6440: Halestrap Legacy Investment	104,560	95,568
6441: Helmore Bequest Investment	10,792	9,864
6442: Watkins Memorial Investment	25,607	23,405
6448: Rees Legacy Investment 004S	71,337	65,203
6449: CBF Property Fund 001P	20,900	22,618
6450: Cheyney Legacy Investment	44,167	40,369
6451: Headley & Lowe Legacy Investment 006S	83,055	75,913
6452: Headley & Lowe Legacy Property 002P	17,250	18,667
Total Fixed assets	474,390	448,329
<b>Current assets</b>		
6501: Bank current account	36,104	15,737
6510: CBF deposit account 001D	36,000	36,000
6520: Prepayments	-	-
6521: Revenue receivable	-	-
6590: Cash in hand	78	49
Total Current assets	72,183	51,786
<b>Liabilities</b>		
6610: Accruals Deferred Income	-	-
6620: Creditors for goods services	-	-
6699: Agency collections	200	110
Z04: Accounts Payable	-	-
Total Liabilities	200	110
Net Asset surplus (deficit)	546,373	500,004
<b>Reserves</b>		
Excess/(deficit) to date	20,307	(8,411)
Z01: Starting balances	500,004	555,307
Z02: Other gains/(losses)	26,062	(46,892)
Total Reserves	546,373	500,004

Represented by Funds		
General (Unrestricted)	172,294	144,661
Restricted	136,398	129,784
Endowment	237,681	225,559
Total	546,373	500,004

**Accounts approved by: -**

Sue Palmer (Trustee)

Geoffrey Parsons (Hon Treasurer)

Dated: 18 March 2024

Dated: 18 March 2024

## St Dunstans PCC Canterbury

**Statement of Assets and Liabilities (by code)**  
**As at: 31 December 2023**

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
<b>Fixed Asset - Investments</b>						
6440: Halestrap Legacy Investment	-	-	-	104,560	104,560	95,568
6441: Helmore Bequest Investment	-	-	-	10,792	10,792	9,864
6442: Watkins Memorial Investment	-	-	-	25,607	25,607	23,405
6448: Rees Legacy Investment 004S	71,337	-	-	-	71,337	65,203
6449: CBF Property Fund 001P	20,900	-	-	-	20,900	22,618
6450: Cheyney Legacy Investment	44,167	-	-	-	44,167	40,369
6451: Headley & Lowe Legacy Investment 006S	-	-	83,055	-	83,055	75,913
6452: Headley & Lowe Legacy Property 002P	-	-	17,250	-	17,250	18,667
Total	136,405	-	100,305	140,959	377,668	351,607
<b>Fixed Asset - Tangible Assets</b>						
6431: 69 Whitstable Road	-	-	-	3,450	3,450	3,450
6432: Church Hall	-	-	-	93,272	93,272	93,272
Total	-	-	-	96,722	96,722	96,722
<b>Current Asset - Cash At Bank And In Hand</b>						
6501: Bank current account	19,829	-	16,275	-	36,104	15,737
6510: CBF deposit account 001D	15,982	-	20,018	-	36,000	36,000
6590: Cash in hand	78	-	-	-	78	49
Total	35,890	-	36,293	-	72,183	51,786
<b>Liability - Agency Accounts</b>						
6699: Agency collections	-	-	200	-	200	110
Total	-	-	200	-	200	110
Net total assets	172,294	-	136,398	237,681	546,373	500,004

<b>Represented by</b>						
General (Unrestricted)	172,294	-	-	-	172,294	144,661
Restricted - Charities	-	-	200	-	200	-
Restricted - Chfabric	-	-	114,706	-	114,706	108,981
Restricted - CommOut	-	-	1,086	-	1,086	1,173
Restricted - Flower	-	-	-	-	-	202
Restricted - FOTM	-	-	205	-	205	330
Restricted - Friends	-	-	11,666	-	11,666	9,349
Restricted - HallFab	-	-	633	-	633	1,323
Restricted - Music	-	-	5,736	-	5,736	5,748
Restricted - RDF	-	-	58	-	58	196
Restricted - Tower	-	-	1,110	-	1,110	1,485
Restricted - Worship	-	-	55	-	55	55
Restricted - Youth	-	-	943	-	943	943
Endowment - Building	-	-	-	96,722	96,722	96,722
Endowment - Endowments	-	-	-	140,959	140,959	128,837
Total	172,294	-	136,398	237,681	546,373	500,004

## St Dunstans PCC Canterbury

## Fund movement summary

Selected period: 01 January 2023 to 31 December 2023

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Fund balances Carried forward
Building - Building	96,722	-	-	-	-	96,722
Charities - Donations to Charities	-	495	295	-	-	200
Chfabric - Church Fabric	108,981	-	-	-	5,725	114,706
CommOut - Community Outreach	1,173	532	429	(190)	-	1,086
Endowments - Endowments	128,837	-	-	-	12,121	140,959
Flower - Flower	202	110	354	42	-	-
FOTM - Friends of Thomas More	330	-	125	-	-	205
Friends - Friends of St Dunstans	9,349	5,162	2,882	37	-	11,666
HallFab - Hall Fabric Fund	1,323	10	700	-	-	633
Music - Music	5,748	-	12	-	-	5,736
RDF - Rector Discretionary Fund	196	200	288	(50)	-	58
Tower - Tower Fund	1,485	29	403	-	-	1,110
Worship - Support of Worship	55	-	-	-	-	55
Youth - Youth Development	943	-	-	-	-	943
General - General fund	144,661	104,160	84,904	161	8,215	172,294
<b>Totals</b>	<b>500,004</b>	<b>110,697</b>	<b>90,390</b>	<b>-</b>	<b>26,062</b>	<b>546,373</b>

## St Dunstans PCC Canterbury

## Analysis of income and expenditure

Selected period: 01 January 2023 to 31 December 2023

					Total	
	General	Designated	Restricted	Endowment	This year	Last year
<b>Incoming resources</b>						
<i><b>Incoming resources from generated funds</b></i>						
0101 - Gift Aid bank	5,977	-	50	-	6,027	25,235
0102 - Parish Giving Scheme	18,217	-	-	-	18,217	96
0110 - Gift Aid Envelopes	466	-	-	-	466	583
0201 - Other planned giving	3,422	-	-	-	3,422	3,802
0301 - Loose plate collections	1,844	-	47	-	1,891	1,430
0401 - Regular gift days	-	-	-	-	-	-
0410 - Giving through church boxes	457	-	-	-	457	603
0501 - One-off Gift Aid gifts	1,933	-	165	-	2,098	808
0510 - Gifts of quoted securities	-	-	-	-	-	-
0550 - Donations appeals etc	1,606	-	4,463	-	6,069	3,707
0551 - Donations on-line Benefice	942	-	-	-	942	98
0552 - On-line donations St Dunstans only	1,751	-	35	-	1,785	390
0601 - Tax recoverable on Gift Aid	7,966	-	-	-	7,966	8,589
0701 - Legacies	16,908	-	-	-	16,908	-
0801 - Recurring grants	-	-	-	-	-	-
08A1 - Non-recurring one-off grants	922	-	-	-	922	6,994
0901 - Other funds generated	150	-	-	-	150	484
0503 - Friends subs Gift-aid	-	-	148	-	148	140
1220 - Bookstall sales - fund raising	187	-	-	-	187	226
1240 - Church hall lettings - fund raising	11,504	-	-	-	11,504	9,830
1250 - Magazine income - advertising	-	-	-	-	-	-
1270 - Coffee mornings	2,052	-	-	-	2,052	1,863
1301 - Rummage sales etc	963	-	-	-	963	1,104
1302 - Other fundraising income	937	-	1,245	-	2,182	2,073
1001 - Dividends	11,340	-	-	-	11,340	11,289
1020 - Bank and building society interest	1,377	-	-	-	1,377	240
1030 - Rent from lands or buildings	10,704	-	-	-	10,704	10,000
Incoming resources from generated funds Totals	101,623	-	6,152	-	107,775	89,583
<i><b>Incoming resources from charitable activities</b></i>						
1101 - Fees for weddings and funerals	1,071	-	-	-	1,071	1,244
1210 - Bookstall sales to promote objectives	-	-	220	-	220	264
1230 - Church hall lettings - objectives	1,466	-	110	-	1,576	1,199
1260 - Parish magazine sales	-	-	-	-	-	-
1303 - Fairtrade Sales	-	-	-	-	-	-
Incoming resources from charitable activities Totals	2,537	-	330	-	2,867	2,706
<i><b>Other incoming resources</b></i>						
0502 - Subscriptions received	-	-	55	-	55	143
1310 - Insurance claims	-	-	-	-	-	-
1320 - Surplus - sales of fixed assets	-	-	-	-	-	-
Other incoming resources Totals	-	-	55	-	55	143
<b>Incoming resources Grand totals</b>						
	104,160	-	6,537	-	110,697	92,432

	Total				
	General	Designated	Restricted	Endowment	This year Last year
<b>Resources used</b>					
<b>Cost of generating funds</b>					
1701 - Fees paid to fund raisers	-	-	50	-	50 -
1710 - Costs of applying for grants	-	-	-	-	- -
1720 - Costs of stewardship campaign	14	-	-	-	14 -
1730 - Costs of fetes & other events	-	-	50	-	50 20
1740 - Investment management costs	-	-	-	-	- -
Cost of generating funds Totals	14	-	100	-	114 20
<b>Charitable activities</b>					
1731 - Fairtrade purchases	-	-	-	-	- -
1801 - Giving to missionary societies	-	-	-	-	- (100)
1830 - Giving - relief and development agencies	-	-	38	-	38 1,050
1850 - Home mission	53	-	165	-	218 1,286
1870 - Secular charities	50	-	457	-	507 350
1901 - Stipends quota	-	-	-	-	- -
1910 - Ministry parish share etc	43,107	-	-	-	43,107 42,950
2001 - Assistant staff costs	4,921	-	-	-	4,921 4,872
2050 - Parish administrator expenses	80	-	-	-	80 62
2051 - Organist fees	3,415	-	-	-	3,415 3,395
2101 - Working expenses of incumbent	-	-	-	-	- 11
2102 - Curate's Expenses	-	-	-	-	- -
2110 - Visiting speakers / locums	-	-	-	-	- -
2120 - Council tax	-	-	-	-	- -
2130 - Parsonage house expenses	-	-	-	-	- -
2140 - Water rates - vicarage	-	-	-	-	- -
2145 - Parsonage - water	-	-	-	-	- -
2150 - Vicar's telephone	-	-	-	-	- -
2160 - Parish training and mission	-	-	-	-	- -
2170 - Education	-	-	-	-	- -
2201 - Mission expenses	-	-	-	-	- 223
2301 - Church running - insurance	3,758	-	-	-	3,758 3,328
2309 - Church Office Supplies	571	-	-	-	571 624
2310 - Church office - telephone	526	-	-	-	526 376
2311 - Telephone church hall	-	-	-	-	- -
2312 - Photocopier hire	419	-	-	-	419 1,437
2320 - Organ / piano tuning	629	-	-	-	629 702
2330 - Church maintenance	4,176	-	403	-	4,579 4,419
2331 - Cleaning	8	-	-	-	8 4
2340 - Upkeep of services	2,523	-	340	-	2,863 3,736
2350 - Upkeep of churchyard	2,975	-	-	-	2,975 1,137
2360 - Administration/stationary	288	-	-	-	288 275
2401 - Church running - electric	1,586	-	-	-	1,586 896
2410 - Church running - gas	4,186	-	-	-	4,186 1,199
2420 - Church running - water	241	-	-	-	241 93
2430 - Church running - oil	-	-	-	-	- -
2440 - Church running - heating and lighting	-	-	-	-	- -
2441 - Misc Expenses Church	338	-	339	-	677 535
2442 - Refreshments	24	-	191	-	215 103
2443 - Rubbish collection	551	-	-	-	551 957
2444 - Church Other consumables	-	-	-	-	- 4
2501 - Magazine expenses	-	-	-	-	- -
2502 - Outreach costs	-	-	-	-	- -
2510 - Bookstall costs	-	-	-	-	- -
2515 - Hall caretakers remuneration	-	-	-	-	- -
2520 - Hall running - oil	-	-	-	-	- -
2530 - Hall running - electricity	1,554	-	-	-	1,597 858
2540 - Hall running - gas	999	-	-	-	1,019 390

	<b>Total</b>					
	<b>General</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>This year</b>	<b>Last year</b>
2550 - Hall running - insurance	1,122	-	-	-	1,122	1,109
2560 - Hall running - maintenance	1,540	-	-	-	1,540	7,090
2570 - Hall running - telephone	-	-	-	-	-	-
2580 - Hall running - water	361	-	-	-	361	390
2590 - Hall running - heating and lighting	-	-	-	-	(63)	-
2591 - Misc Expenses Hall	73	-	146	-	219	276
2592 - Hall kitchen supplies	425	-	36	-	461	91
2593 - Hall: Other consumables	76	-	-	-	76	232
2701 - Church major repairs - structure	-	-	-	-	-	-
2710 - Church major repairs - installation	-	-	-	-	-	7,333
2720 - Church interior and exterior decorating	-	-	-	-	-	-
2801 - Hall + major repairs - structure	-	-	-	-	-	5,975
2820 - Hall + major repairs - installation	300	-	3,272	-	3,572	13
2830 - Hall + interior and exterior decorating	-	-	-	-	-	-
2840 - Other PCC property upkeep	616	-	-	-	616	655
2901 - New building parsonage house	-	-	-	-	-	-
2910 - New building house for curate	-	-	-	-	-	-
2920 - New building Church	-	-	-	-	-	-
2930 - New building Hall	-	-	-	-	-	-
<b>Charitable activities Totals</b>	<b>81,493</b>	<b>-</b>	<b>5,387</b>	<b>-</b>	<b>86,880</b>	<b>98,334</b>
<b>Governance costs</b>						
2302 - Licences and subscriptions	2,226	-	-	-	2,226	1,319
2601 - Governance costs examination/audit fee	1,170	-	-	-	1,170	1,170
<b>Governance costs Totals</b>	<b>3,396</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,396</b>	<b>2,489</b>
<b>Other resources used</b>						
<b>Other resources used Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Resources used Grand totals</b>	<b>84,904</b>	<b>-</b>	<b>5,487</b>	<b>-</b>	<b>90,390</b>	<b>100,842</b>

**ST DUNSTAN WITH HOLY CROSS PCC  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2023**

**1 ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with Church Accounting Regulations and Charities Act 2011 using the receipts and payments basis.

The financial statements have been prepared under the historical cost convention other than for the value of investments which have been shown at market value.

The accounts are framed as receipts and payments and do not take in account timing differences caused by accruals or prepayments.

**1 (a) Funds**

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The purposes of restricted funds are noted in the accounts.

The accounts include transactions, assets and liabilities for the which the PCC are held responsible. They do not include the accounts of church groups that owe an affiliation to another body nor those that are informal gatherings of church members.

**1 (b) Incoming resources**

*Voluntary income and capital sources*

Collections are recognised when made. Amounts receivable under covenant are recognised only when honoured by the covenantor. Income tax recoverable on covenanted or gift aid donations is recognised when received.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its entitlement and the likely amount due.

*Other ordinary income*

Rental income from letting of church premises is accounted for when earned.

**1 (c) Resources expended**

*Grants*

Grants and donations are accounted for when paid.

*Costs*

Costs are accounted for when they are expended.

**1 (d) Fixed Assets**

*Consecrated land and buildings and movable church furnishings*

Consecrated and beneficed property is excluded from the accounts by s. 10(2)(c) of the Charities Act 2011. No value is placed on movable church furnishings held by churchwardens on special trusts for the PCC and which require a faculty for disposal since the PCC considers this to be an inalienable property. All expenditure during the year on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvement, is written off.

*Freehold Property*

Freehold property is stated at cost. No depreciation is charged against the values stated.

*Fixed asset investments*

Investments are initially recognised at their transaction value and subsequently measured at their market value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.