

**THE BENEFICE OF ST DUNSTAN, ST PETER AND ST
MILDRED, CANTERBURY**

ST DUNSTAN WITH HOLY CROSS PCC

REGISTERED CHARITY 1140343

**ANNUAL REPORT
AND
FINANCIAL STATEMENTS
OF THE
PARISH CHURCH COUNCIL**

FOR THE YEAR ENDED 31ST DECEMBER 2021

**RECTOR
REV. JO RICHARDS**

**Independent Examiners
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PARISH OF ST DUNSTAN WITH HOLY CROSS PCC

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THE BENEFICE OF ST DUNSTAN, ST MILDRED AND ST PETER, CANTERBURY

ST DUNSTAN'S WITH HOLY CROSS, CANTERBURY PAROCHIAL CHURCH COUNCIL

ANNUAL REPORT FOR THE YEAR 2021

Aim and purposes

St Dunstan's Parish is part of the Benefice of St Dunstan, St Mildred and St Peter and the Rector is the Revd Jo Richards. St Dunstan's with Holy Cross Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, in promoting in the parish the whole mission of the Church, pastoral, social and ecumenical. The PCC also safeguards the fabric of the church and has responsibility for maintenance of the church hall and the former curate's house at 69 Whitstable Road, Canterbury.

Objectives and Activities

In line with the Charity Commission's guidance on public benefit, the PCC aims to involve both those who attend church regularly and the wider parish in worship at our church and in being part of the community of St Dunstan's. It therefore takes very seriously its responsibility of maintaining the fabric of the church and the church hall. A group dedicated to fundraising for this purpose, the 'Friends of St Dunstan's Church', is supported by the PCC, and has representatives from the PCC on its committee.

Achievements and Performance

Prayer and Worship

During 2021, the normal pattern of services and church attendance was disrupted owing to the continuing coronavirus pandemic, although to a lesser degree than in the previous year. Churches which had been closed at the end of 2020 during the national lockdown, opened again at the end of March. Fortunately, it was possible for many to watch the celebration of Holy Communion each Sunday online, either on YouTube or live streamed. Daily Morning and Night Prayer were also available through the same medium as well as other special services. Since the lifting of government coronavirus restrictions in July, this practice has continued and the Benefice has maintained its online congregation.

While services have continued to take place, with some restrictions in place, owing to the lack of availability of clergy, the frequency of them has altered. The 8.00 a.m. said Communion Service remains a weekly celebration, and the 10.00 a.m. Communion Service now takes place at St Dunstan's on the 1st and 3rd Sundays of the month, with Communion being celebrated at St Peter's Church at 9.30 a.m. and at St Mildred's at 11.00 a.m. on the 2nd and 4th Sundays. Where there is a 5th Sunday in the month it is celebrated in each church of the Benefice in turn.

Where Youth and Family worship is concerned, the coronavirus pandemic had a serious impact on activities. The last meeting of Messy Church took place in March 2020 and due to restrictions and the need for social distancing, it was not possible to hold further meetings. With the lifting of lockdowns in the summer of 2021, it was finally possible for Messy Church to begin again from 3 October, with some restrictions in place and less mixing between families and individuals than previously. Happily, it was possible to hold the Crib Service, a means of outreach to the community which has been a tradition at St Dunstan's for many years, on Christmas Eve.

St Dunstan's Mothers' Union which had not been able to meet after March 2020 began holding meetings again after July 2021, in the safer environment of the Church Hall, rather than in the branch leader's home. During these months a series of afternoon services for the MU have been held in St Dunstan's Church, and we have been happy to be joined by some of our friends from St Mildred's and St Peter's MU.

In the early part of 2021 a large number of funerals were conducted in the church with a limited number of attenders. As restrictions were eased it was possible for more people to be present to give thanks for lives ended. From July onwards, it was also possible to celebrate weddings and baptisms again. All these services for life events are an important part of our outreach to the community. All are welcome to attend any of our services. Together with St Peter's and St Mildred's Churches, we registered as Inclusive Church before the pandemic. This has now taken a step forward with the arrival in July of the Revd Jenny Walpole, Curate to the Benefice. As part of her training, she is undertaking a project to bring Open Table, a movement which provides safe space for LGBTQIA people to hold a service, containing a Eucharistic element, to the Benefice. Eco-Church also remains one of our priorities as we practice our concern for God's world through this.

There were 78 people on the Church Electoral Roll at 31st December 2021, 49 of whom were resident and 29 of whom were non-resident within the parish. The average Sunday attendance counted for the year in October was 62 adults and 2 children, combining both services. The attendance for Messy Church in October was 7 adults and 17 children.

The Church

In normal circumstances, St Dunstan's Church, is left open during throughout the day for visitors and for private prayer. This was facilitated by a team of parishioners who unlocked the church in the morning and locked at the end of the day. It was not possible for this practice to continue in the early part of the year. Now a new team of lockers and unlockers has been compiled enabling the church to be open for all during the daylight hours.

The PCC is aware of its responsibility to maintain the fabric of the church building not only as a place of worship, but as part of our historical heritage. This is carried out by the Fabric Committee which meets regularly in normal circumstances, to oversee renovation and repair as part of the quinquennial (five yearly inspection of church fabric) and reports back to the PCC. The 'Big Plan,

discussed by the PCC before and during the pandemic, a move to make the church a centre for pilgrimage and prayer by Mission through Heritage, remains very much on the agenda.

Pastoral Care

Members of the congregation and community who are ill or going through difficult times are visited by the ministry team.

Many of the activities and organisations, open to congregation, the wider parish and beyond, which formed part of St Dunstan's outreach and aimed to benefit all, including Tiny Tots, Saturday Morning Coffee, and the Lunch Club have been able to function again with the lifting of covid restrictions. As yet, it has not been possible to hold a Christmas Tea, and the Art and Craft Group has closed, since there was no-one able to oversee it. St Dunstan's is now no longer the Café and distribution centre for the Canterbury Food Bank as its management decided on a different method of distribution of food parcels.

The Thomas More Fellowship continued to discuss plans for making the Roper Chapel a more inviting place for the many pilgrims and visitors who come in normal times as part of the 'Big Plan' mentioned previously.

Mission and Evangelism

St Dunstan's supports several missions as part of our ministry of outreach.

The Parish Magazine which halted publication in March 2020 has re-emerged in the form of a newsletter as part of the overall Benefice publication. The Magazine Committee, meeting in July came to a decision to re-launch publication in a different format with shorter, more vibrant articles. This is available both online and as a physical copy as part of the Benefice newsletter along with sections from each of the other churches and also as a separate entity for organisations such as the Lunch Club and for people who come to the coffee mornings. It was agreed by the PCC in December that this would be an experiment due for review in June 2022.

The Benefice website, www.dunstanmildredpeter.org.uk, is a valuable means of communication. So, too, are the many banners which have been purchased and displayed outside our various churches, and the digital presence, keeping people informed about our faith, services, and other matters.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All who attend Church regularly are encouraged to register on the Electoral Roll and stand for election to the PCC. There were 5 meetings of the full PCC during 2021, and the Standing Committee met on 3 occasions. The average attendance at PCC meetings was 80%.

The PCC operates through several committees which meet between full meetings of the PCC. These are: the Standing Committee, the Hall and Fabric Committee, the Worship Committee, the Magazine Committee, the Flower Guild, the Social and Fundraising Team, the Fellowship of St Thomas More and the Eco-Church Committee. The leaders of these sub-committees report back to the PCC.

Administrative information

St Dunstan's Church is situated in St Dunstan's Street, Canterbury. It is part of the Canterbury Diocese within the Church of England. The Benefice Office address is St Dunstan's Church Hall, London Road, Canterbury CT2 8LS. The former parish of Holy Cross is combined with the parish of St Dunstan's. The Parochial Church Council (PCC) is a charity registered with the Charity Commission. Its number is 1140343.

PCC members who have served from 1 January 2021 until the date this report was approved are:

Ex Officio

Rector	Revd Jo Richards
Curate	Revd Jenny Walpole from July 2021
Churchwardens	Mrs Jayne Ward
	Mrs Sue Palmer

Representatives on the Deanery Synod:

Ms Elizabeth Turner (PCC Secretary and Deputy Warden)
Mrs Jacquie Webber to APCM 2021
Mrs L Parsons from APCM 2021

Elected members:

Mr John Albin
Mrs Laurienne Edwards
Mrs Lee Edwards
Mr Richard Edwards
Mr Geoffrey Parsons (Treasurer)
Miss Philippa Trewby
Mr Martin Ward

Financial Review

The figures are intended as a summary of incoming resources and expenditure. The 2020 figures are shown in parenthesis for comparison purposes.

Before transfers and revaluations, we recorded a net operating loss on all funds of £3,340 (net loss £17,249), and an operating loss in the General Fund of £6,082 (£14,134). However, our investments with the CBF Church of England funds increased in value by £45,518 which more than offset these operating losses. The operating losses are directly related to the Covid pandemic and will be explored in more detail below.

Receipts

Overall, total receipts for all funds for the year were £80,640 (£82,691).

General Fund receipts were close to last year £76,965 (£76,381). Within these figures, the total 'giving' figure, that is regular giving, donations, plate collections and gift-aid was similar to last year £43,771 (£43,397). These two-year totals were approximately £5,000 lower than the pre-pandemic year 2019. However, our regular givers maintained their giving and more people now contribute by standing order.

As all activities were again curtailed during the year, so all fundraising, including the Friends contributions, were £3,009 (£1,164), or £3,500 less than 2019. In addition, hall rentals were still low £4,396 (3,674), compared to £14,530 in 2019.

Parochial fees increased £3,758 (£1,739). Dividend and bank interest continued to contribute significantly to overall income at £10,980 (£10,970). Rent for the year from Whitstable Road was £10,308 (£8,807). It is noted that rents are received net of expenses incurred by the agents. One-off grants totalled £1,767 of which VAT rebates were £1,518 and £250 from KCC towards WIFI installation. Streynshams gave £515 toward a defibrillator.

Expenditure

Total expenditures of all funds for the year were £83,908 (£99,941).

Total expenditure in the General Fund was £83,406 (£90,515), of which the Parish Share was £46,175 (£45,467).

Utility costs were flat £2,920 (£3,035).

Church maintenance costs were £4,989 (£10,623). The main items were electrical work, £1,818; roof alarm £924; new alarm £672. Hall maintenance costs were £3,330 (£4,240). A new hall alarm system was installed £1,014.

During the year donations were made to charities from restricted and unrestricted funds of £3,911 (£4,693).

Funds Carried Forward

Total funds carried forward to 2022 are £555,307 (£508,789) of which unrestricted funds carried forward are £168,047 (£160,797).

Reserves Policy

It is PCC policy to maintain a balance of reserves of unrestricted funds of between twelve and twenty-four months unrestricted payments. Such reserves would allow for most emergency situations that may occur and will help to cushion any future decline in incoming resources. Fund balances will be held in the bank current account and CBF Church of England Funds.

INDEPENDENT EXAMINERS' REPORT
TO THE PAROCHIAL CHURCH COUNCILLORS
OF ST. DUNSTAN WITH HOLY CROSS PCC

This report on the accounts of the PCC for the year ended 31 December 2021, which are set out on pages 8 to 16, is in respect of an examination carried out under Regulation 3 of the Church Accounting Regulations 2006 and section 145 of the Charities Act 2011.

Respective responsibilities of PCC members and examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and s.144(2) of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under s.145(5)(b) of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiners' Statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with section 130 of the Act; and
 - * to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

I consider that I am able to sign this report on the basis of the above paragraph.



Richard A. Jones for SHPD Accountants
10 Littlebourne Road, Maidstone
Kent, ME14 5QP

Dated: 07 March 2022

St Dunstans PCC Canterbury
Statement of Financial Activities

For the period from 01 January 2021 to 31 December 2021

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Incoming resources					
Incoming resources from generated funds					
Voluntary income	45,014	2,968	—	47,982	55,922
Activities for generating funds	6,531	484	—	7,015	3,648
Investment income	21,288	—	—	21,288	19,777
Incoming resources from charitable activities	4,131	190	—	4,321	3,156
Other incoming resources	—	33	—	33	188
Total income	76,964	3,675	—	80,639	82,691
Resources used					
Cost of generating funds					
Cost of generating voluntary income	410	110	—	520	80
Charitable activities	80,324	823	—	81,147	97,077
Governance costs	2,312	—	—	2,312	2,784
Total expenditure	83,046	933	—	83,979	99,941
Net income / (expenditure) resources before transfer	(6,082)	2,742	—	(3,340)	(17,249)
Transfers					
Gross transfers between funds - in	—	6,510	—	6,510	7
Gross transfers between funds - out	(4,843)	(1,667)	—	(6,510)	(7)
Other recognised gains / losses					
Gains / losses on investment assets	18,174	13,408	18,275	49,858	17,657
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	7,249	20,993	18,275	46,518	408
Reconciliation of funds					
Total funds brought forward	160,797	123,518	224,474	508,789	508,381
Total funds carried forward	168,047	144,511	242,749	555,307	508,789
Represented by					
Unrestricted					
General fund	168,047	—	—	168,047	160,797
Restricted					
Agency collection	—	—	—	—	—
Church Fabric	—	122,621	—	122,621	104,449
Community Outreach	—	1,151	—	1,151	1,067
Donations to Charities	—	—	—	—	—
Flower	—	220	—	220	464
Friends of St Dunstans	—	10,193	—	10,193	9,638
Friends of Thomas More	—	643	—	643	565
Hall Fabric Fund	—	1,105	—	1,105	590
Music	—	5,748	—	5,748	5,748
Rector Discretionary Fund	—	349	—	349	—
Support of Worship	—	55	—	55	55
Tower Fund	—	1,485	—	1,485	—
Youth Development	—	943	—	943	943
Endowment					
Building	—	—	96,722	96,722	96,722
Endowments	—	—	146,027	146,027	127,752

St Dunstons PCC Canterbury

Balance Sheet detailed

	As at 31/12/2021	As at 31/12/2020
Fixed assets		
6431: 69 Whitstable Road	3,450	3,450
6432: Church Hall	93,272	93,272
6440: Halestrap Legacy Investment	108,319	94,763
6441: Helmore Bequest Investment	11,180	9,781
6442: Watkins Memorial Investment	26,528	23,208
6448: Rees Legacy Investment income 606078004S	73,902	64,653
6449: CBF Property Fund 001P	25,624	22,425
6450: Cheyney Legacy Investment	45,755	40,029
6451: Hedley & Lowe Legacy Investment Fund	86,042	75,273
6452: Hedley & Lowe Legacy Property	21,148	18,508
Total Fixed assets	495,221	445,363
Current assets		
6501: Bank current account	24,087	27,781
6510: CCLA (CBF) deposit account	36,000	36,000
6520: Prepayments	—	—
6521: Revenue receivable	—	—
6590: Cash in hand	199	120
Total Current assets	60,286	63,901
Liabilities		
6610: Accruals Deferred Income	—	—
6620: Creditors for goods services	—	—
6699: Agency collections	199	475
Z04: Accounts Payable	—	—
Total Liabilities	199	475
Net Asset surplus (deficit)	555,307	508,789
Reserves		
Excess / (deficit) to date	(3,340)	(17,249)
Z01: Starting balances	508,789	508,381
Z02: Gains and losses on investments	49,858	17,657
Total Reserves	555,307	508,789

Represented by Funds		
Unrestricted	168,047	160,797
Designated	—	—
Restricted	144,511	123,518
Endowment	242,749	224,474
Total	555,307	508,789

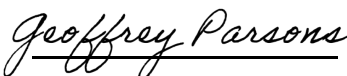
Accounts approved by: -

Rev'd Jo Richards (Chair)



Dated: 07 March 2022

Geoffrey Parsons (Hon Treasurer)



Dated: 07 March 2022

St Dunstons PCC Canterbury
Statement of Assets and Liabilities (by code)
As at: 31 December 2021

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
Fixed assets - Investments						
6440 : Halestrap Legacy Investment	—	—	—	108,319	108,319	94,763
6441 : Helmore Bequest Investment	—	—	—	11,180	11,180	9,781
6442 : Watkins Memorial Investment	—	—	—	26,528	26,528	23,208
6448 : Rees Legacy Investment 0004S	73,902	—	—	—	73,902	64,653
6449 : CBF Property Fund 001P	25,624	—	—	—	25,624	22,425
6450 : Cheyney Legacy Investment	45,755	—	—	—	45,755	40,029
6451 : Headley & Lowe Legacy Investment 006S	—	—	86,042	—	86,042	75,273
6451 : Headley & Lowe Legacy Property 002P	—	—	21,148	—	21,148	18,508
Total	145,281	—	107,190	146,027	398,498	348,640
Fixed assets - Tangible assets						
6431 : 69 Whitstable Road	—	—	—	3,450	3,450	3,450
6432 : Church Hall	—	—	—	93,272	93,272	93,272
Total	—	—	—	96,722	96,722	96,722
Current assets - Cash at bank and in hand						
6501 : Bank current account	6,585	—	17,502	—	24,087	27,781
6510 : CBF deposit account 001D	15,982	—	20,018	—	36,000	36,000
6590 : Cash in hand	199	—	—	—	199	120
Total	22,766	—	37,520	—	60,286	63,901
Liabilities - Agency accounts						
6699 : Agency collections	—	—	199	—	199	475
Total	—	—	199	—	199	475
Net total assets	168,047	—	144,511	242,749	555,307	508,789
Represented by						
Unrestricted - General	168,047	—	—	—	168,047	160,797
Restricted - Chfabric	—	—	122,621	—	122,621	104,449
Restricted - CommOut	—	—	1,151	—	1,151	1,067
Restricted - FOTM	—	—	643	—	643	565
Restricted - Flower	—	—	220	—	220	464
Restricted - Friends	—	—	10,193	—	10,193	9,638
Restricted - HallFab	—	—	1,105	—	1,105	590
Restricted - Music	—	—	5,748	—	5,748	5,748
Restricted - RDF	—	—	349	—	349	—
Restricted - Tower	—	—	1,485	—	1,485	—
Restricted - Worship	—	—	55	—	55	55
Restricted - Youth	—	—	943	—	943	943
Endowment - Building	—	—	—	96,722	96,722	96,722
Endowment - Endowments	—	—	—	146,027	146,027	127,752
Total	168,047	—	144,511	242,749	555,307	508,789

St Dunstons PCC Canterbury
Fund movement summary
Selected period: 01 January 2021 to 31 December 2021

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Fund balances Carried forward
Building - Building	96,722	—	—	—	—	96,722
Chfabric - Church Fabric	104,449	1,588	—	3,176	13,408	122,621
CommOut - Community Outreach	1,067	163	79	—	—	1,151
Charities - Donations to Charities	—	110	110	—	—	—
Endowments - Endowments	127,752	—	—	—	18,275	146,027
Flower - Flower	464	113	357	—	—	220
Friends - Friends of St Dunstons	9,638	679	124	—	—	10,193
Friends - Friends of Thomas More	566	108	30	—	—	644
HallFab - Hall Fabric Fund	590	515	—	—	—	1,105
Music - Music	5,747	—	—	—	—	5,747
RDF - Rector Discretionary Fund	—	400	51	—	—	349
Worship - Support of Worship	55	—	—	—	—	55
Tower - Tower Fund	—	—	182	1,667	—	1,485
Youth - Youth Development	943	—	—	—	—	943
General - General fund	160,797	76,965	83,046	(4,843)	18,174	168,047
Totals	508,789	80,639	83,979	—	49,858	555,307

St Dunstons PCC Canterbury

Analysis of income and expenditure Selected period: 01 January 2021 to 31 December 2021

	Unrestricted	Designated	Restricted	Endowment	Total This year	Last year
Incoming resources						
<i>Incoming resources from generated funds</i>						
0101 - Gift Aid bank	27,173	—	—	—	27,173	27,887
0110 - Gift Aid Envelopes	802	—	—	—	802	1,995
0201 - Other planned giving	2,634	—	—	—	2,634	1,634
0301 - Loose plate collections	1,290	—	88	—	1,378	588
0401 - Regular gift days	—	—	—	—	—	—
0410 - Giving through church boxes	585	—	—	—	585	133
0501 - One-off Gift Aid gifts	1,224	—	820	—	2,044	446
0510 - Gifts of quoted securities	—	—	—	—	—	—
0550 - Donations appeals etc	2,186	—	318	—	2,504	1,152
0551 - Donations on-line Benefice	565	—	—	—	565	20
0552 - On-line donations St Dunstons only	95	—	—	—	95	—
0601 - Tax recoverable on Gift Aid	7,500	—	—	—	7,500	10,123
0701 - Legacies	—	—	—	—	—	5,000
0801 - Recurring grants	—	—	915	—	915	—
08A1 - Non-recurring one-off grants	960	—	808	—	1,768	6,369
0901 - Other funds generated	—	—	20	—	20	575
0503 - Friends subs Gift-aid	—	—	65	—	65	35
1220 - Bookstall sales - fund raising	144	—	—	—	144	53
1240 - Church hall lettings - fund raising	4,006	—	—	—	4,006	2,509
1250 - Magazine income - advertising	—	—	—	—	-	95
1270 - Coffee mornings	680	—	—	—	680	452
1301 - Rummage sales etc	1,058	—	—	—	1,058	-
1302 - Other fundraising income	643	—	419	—	1,062	504
1001 - Dividends	10,944	—	—	—	10,944	10,685
1020 - Bank and building society interest	36	—	—	—	36	285
1030 - Rent from lands or buildings	10,308	—	—	—	10,308	8,807
<i>Incoming resources from generated funds Totals</i>	72,833	—	3,452	—	76,285	79,347
<i>Incoming resources from charitable activities</i>						
1101 - Fees for weddings and funerals	3,758	—	—	—	3,758	1,739
1210 - Bookstall sales to promote objectives	—	—	150	—	150	120
1230 - Church hall lettings - objectives	350	—	40	—	390	1,165
1260 - Parish magazine sales	23	—	—	—	23	133
1303 - Fairtrade Sales	—	—	—	—	—	—
<i>Incoming resources from charitable activities Totals</i>	4,131	—	190	—	4,321	3,156
<i>Other incoming resources</i>						
0502 - Subscriptions received	—	—	33	—	33	188
1310 - Insurance claims	—	—	—	—	—	—
1320 - Surplus - sales of fixed assets	—	—	—	—	—	—
<i>Other incoming resources Totals</i>	—	—	33	—	33	188
Incoming resources Grand totals	76,964	—	3,675	—	80,639	82,691

	Unrestricted	Designated	Restricted	Endowment	Total This year	Last year
Resources used						
<i>Cost of generating funds</i>						
1701 - Fees paid to fund raisers	—	—	—	—	—	—
1710 - Costs of applying for grants	—	—	—	—	—	—
1720 - Costs of stewardship campaign	410	—	—	—	410	58
1730 - Costs of fetes & other events	—	—	110	—	110	21
1740 - Investment management costs	—	—	—	—	—	—
<i>Cost of generating funds Totals</i>	410	—	110	—	520	80
<i>Charitable activities</i>						
1731 - Fairtrade purchases	—	—	—	—	—	—
1801 - Giving to missionary societies	650	—	—	—	650	615
1830 - Giving - relief and development agencies	2,150	—	110	—	2,260	2,184
1850 - Home mission	300	—	51	—	351	594
1870 - Secular charities	650	—	—	—	650	1,300
1901 - Stipends quota	—	—	—	—	—	—
1910 - Ministry parish share etc	46,175	—	—	—	46,175	45,467
2001 - Assistant staff costs	4,765	—	—	—	4,765	3,580
2050 - Parish administrator expenses	108	—	—	—	108	—
2051 - Organist fees	3,435	—	—	—	3,435	3,465
2101 - Working expenses of incumbent	—	—	—	—	—	—
2102 - Curate's Expenses	56	—	—	—	56	—
2110 - Visiting speakers / locums	—	—	—	—	—	—
2120 - Council tax	—	—	—	—	—	—
2130 - Parsonage house expenses	—	—	—	—	—	—
2140 - Water rates - vicarage	—	—	—	—	—	—
2145 - Parsonage - water	—	—	—	—	—	—
2150 - Vicar's telephone	—	—	—	—	—	—
2160 - Parish training and mission	24	—	—	—	24	—
2170 - Education	—	—	—	—	—	—
2201 - Mission expenses	—	—	—	—	—	45
2301 - Church running - insurance	3,235	—	—	—	3,235	3,541
2309 - Church Office Supplies	396	—	—	—	396	1,261
2310 - Church office - telephone	241	—	—	—	241	410
2311 - Telephone church hall	—	—	—	—	—	—
2312 - Photocopier hire	516	—	—	—	516	571
2320 - Organ / piano tuning	499	—	—	—	499	647
2330 - Church maintenance	4,776	—	182	—	4,958	10,623
2331 - Cleaning	48	—	—	—	48	—
2340 - Upkeep of services	2,473	—	247	—	2,720	1,270
2350 - Upkeep of churchyard	66	—	110	—	176	288
2360 - Administration/stationary	384	—	—	—	384	386
2401 - Church running - electric	679	—	—	—	679	623
2410 - Church running - gas	1,270	—	—	—	1,270	1,090
2420 - Church running - water	82	—	—	—	82	111
2430 - Church running - oil	—	—	—	—	—	—
2440 - Church running - heating and lighting	—	—	—	—	—	—
2441 - Misc Expenses Church	25	—	25	—	50	325
2442 - Refreshments	—	—	19	—	19	82
2443 - Rubbish collection	417	—	—	—	417	409
2444 - Church Other consumables	—	—	—	—	—	—
2501 - Magazine expenses	—	—	—	—	-	210
2502 - Outreach costs	—	—	—	—	—	—
2510 - Bookstall costs	—	—	—	—	—	—

	Unrestricted	Designated	Restricted	Endowment	Total This year	Last year
2515 - Hall caretakers remuneration	—	—	—	—	—	—
2520 - Hall running - oil	—	—	—	—	—	—
2530 - Hall running - electricity	511	—	—	—	511	527
2540 - Hall running - gas	292	—	—	—	292	264
2550 - Hall running - insurance	1,054	—	—	—	1,054	1,034
2560 - Hall running - maintenance	3,330	—	—	—	3,330	4,240
2570 - Hall running - telephone	—	—	—	—	—	—
2580 - Hall running - water	86	—	—	—	86	420
2590 - Hall running - heating and lighting	—	—	—	—	—	—
2591 - Misc Expenses Hall	52	—	—	—	52	5
2592 - Hall kitchen supplies	—	—	46	—	46	33
2593 - Hall: Other consumables	40	—	34	—	74	101
2701 - Church major repairs - structure	—	—	—	—	—	6,634
2710 - Church major repairs - installation	—	—	—	—	—	2,706
2720 - Church interior and exterior decorating	—	—	—	—	—	1,050
2801 - Hall + major repairs - structure	—	—	—	—	—	—
2820 - Hall + major repairs - installation	1,014	—	—	—	1,014	—
2830 - Hall + interior and exterior decorating	—	—	—	—	—	—
2840 - Other PCC property upkeep	528	—	—	—	528	967
2901 - New building parsonage house	—	—	—	—	—	—
2910 - New building house for curate	—	—	—	—	—	—
2920 - New building Church	—	—	—	—	—	—
2930 - New building Hall	—	—	—	—	—	—
Charitable activities Totals	80,324	—	823	—	81,147	97,077
Governance costs						
2302 - Licences and subscriptions	1,142	—	—	—	1,142	1,614
2601 - Governance costs examination/audit fee	1,170	—	—	—	1,170	1,170
Governance costs Totals	2,312	—	—	—	2,312	2,784
Resources used Grand totals	83,046	—	933	—	83,979	99,941

**ST DUNSTAN WITH HOLY CROSS PCC
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with Church Accounting Regulations and Charities Act 2011 using the receipts and payments basis. The financial statements have been prepared under the historical cost convention other than for the value of investments which have been shown at market value. The accounts are framed as receipts and payments and do not take in account timing differences caused by accruals or prepayments.

1 (a) Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The purposes of restricted funds are noted in the accounts.

The accounts include transactions, assets and liabilities for the which the PCC are held responsible. They do not include the accounts of church groups that owe an affiliation to another body nor those that are informal gatherings of church members.

1 (b) Incoming resources

Voluntary income and capital sources

Collections are recognised when made. Amounts receivable under covenant are recognised only when honoured by the covenantor. Income tax recoverable on covenanted or gift aid donations is recognised when received.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its entitlement and the likely amount due.

Other ordinary income

Rental income from letting of church premises is accounted for when earned.

1 (c) Resources expended

Grants

Grants and donations are accounted for when paid.

Costs

Costs are accounted for when they are expended.

1 (d) Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s. 10(2)(c) of the Charities Act 2011. No value is placed on movable church furnishings held by churchwardens on special trusts for the PCC and which require a faculty for disposal since the PCC considers this to be an inalienable property. All expenditure during the year on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvement, is written off.

Freehold Property

Freehold property is stated at cost. No depreciation is charged against the values stated.

Fixed asset investments

Investments are initially recognised at their transaction value and subsequently measured at their market value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.