

## **TOLL GAVEL UNITED CHURCH TRUSTEES ANNUAL REPORT 2021**

### **Aim and Purpose**

The Trustees of Toll Gavel United Church are responsible for the whole mission of the church, pastoral, spiritual, evangelical and ecumenical. They are responsible for the maintenance of the church premises.

*Constitution 22): The Charity shall be administered and managed by a body of trustees*

### **Objectives and Activities**

The church's purpose is to advance the Christian faith in Beverley and the local area in accordance with the principles and practices of the Methodist and United Reformed Churches. To achieve this, the church has engaged in a range of activities, either on its own or with others, including:

- The celebration of public worship
- The teaching of the Christian faith
- Mission and Evangelism
- Pastoral work including visiting, the sick, bereaved, housebound and those in residential or nursing care
- Provision of facilities with a Christian ethos for the local community, including the elderly and the young
- The support of other charities working in the UK and overseas

To facilitate much of this work it is vital to maintain the fabric of the building.

### **Achievements and Performance.**

We began the church year with an easing of lockdown, but this did not last long. We did not resume face to face public worship until Easter Day in April 2021. Our superintendent minister did not resume his duties after his sabbatical, and he remained off work until after Easter and then only resumed light duties. We continued to supply on-line weekly worship to all those who had the facility to receive it. The remainder of members, about 40 in total received a hard copy of worship material and a weekly bulletin of news and items of interest. These were hand delivered. All fund raising - events continued to be cancelled, and only a small number of groups were able to use the premises over the winter period. This had a massive impact on income. Although some of our employees were able to work for a short period, they spent most of the year on furlough. In the autumn we issued redundancy notices to the church cleaner and caretaker. They were unable to provide sufficient flexibility in their working hours to provide what the church needed, and redundancy had been considered before lockdown. We followed the advice and guidance of our district lay employment officer throughout this procedure. Their redundancy took effect on March 31. Since then we have relied on volunteers to cover their duties as there was not sufficient income to allow the church to proceed with a replacement post. The intention had been to appoint one person to cover all the duties. By the end of the year, August 31 we still had not completed the process of completing all the paperwork necessary to proceed.

Eventually, to cover our minister's prolonged absence we had a district support team put in place to help us through this difficult period. One of the suggestions they made was to appoint a Vision Group to help make plans for the future life of the church. Names were suggested and all of those approached agreed to accept the invitation to join. The District Mission Consultant was asked to lead the group through a process of reflection. When this process was completed, they reported to the Trustees who gave them their support. Next, we approached the wider membership of the church through the Congregational Meeting, and they also offered their support for the group. A plan was hatched for some short-term targets which were implemented straight away.

In the meantime, our minister, Rev Peter Cross had secured early retirement and the search for a successor was initiated through the Methodist stationing process. We found a successful candidate in the form of the Rev Fran Rhys who would start work with us in September 2021.

The Vision Group was renamed the Toll Gavel Interim Leadership Team and contact was made with the Rev Fran Rhys once her appointment was confirmed. We look forward to seeing their plans and ideas coming to fruition.

During this last church year, we have lost 6 church members through death and 5 members have resigned. This reduces our number of members to 163. We continue with 6 URC affiliated members.

There are now 163 members of whom 7 have a URC affiliation. Attendance at Sunday morning worship is 70 to 80

### **Mission and Evangelism**

The church is a member of the Yorkshire North and East District of the Methodist Church. We are also a member of the Yorkshire Synod of the United Reformed Church, and of Churches Together in Beverley. The Social Responsibility Housegroup continued to meet. Other established housegroups have been discontinued but a new group was established which ran for 6 sessions under the leadership of Rev David Wilkes, a retired Methodist minister.

Toll Gavel is a Fairtrade Church and supported this dimension to our mission by establishing a home delivery service. This was supported on a regular basis by a core of members. Before Christmas, catalogues were widely distributed, and many orders were received.

### **Pastoral Work**

The church membership is divided into 15 pastoral groups each with a leader called a Pastoral Visitor. Their role is to keep in touch with their group, pass on information, deliver flowers to those who experience illness or bereavement. During lockdown their role has increased in importance as a point of contact with the church. We suggested to them that they made contact with their group at least every two weeks.

Christine Milburn is employed by the Circuit as a lay worker among the elderly and although she was furloughed at the beginning of lockdown, and all the groups she ran had to close, she made extensive use of the telephone to maintain contact with everyone, once her furlough had ended.

Cathy Beynon is employed as a Family and Children's worker. During the lockdown, it has been difficult for her to perform any of her duties.

Christine Burton, the church administrator was furloughed throughout the lockdowns.

Our regular programme of worship in the local residential and nursing homes had to be suspended during lockdown.

### **Users of the Church premises**

The church is a suitable concert venue. It is warm, comfortable, accessible and has good acoustics. There is usually a regular programme of concerts throughout the year. The front of the church has a café area which is open to the public on weekday mornings. One local choir uses the church for its weekly practice. Our Children and families Worker normally operates a group for parents / carers and babies under one year old.

Use of the church hall has been interrupted by further lockdown restrictions. We had some use in the autumn of 2020 but then we went into a further lockdown after Christmas. From April 2021 there has been some use made of the hall. The church uniformed groups all restarted. Slimming World restarted their groups but with a limited time frame and many members have not returned yet. The church held 3 series of concerts. The Early Music Festival was held in late May; Stage organised another series of concerts in June and New Paths organised a festival in July. They all used restricted seating and all tickets had to be pre-booked. One of our regular choirs restarted in August. So, use of the premises to generate income has been limited.

### **Mission**

We have undertaken to support partner projects in developing countries for many years. This year we supported a project through All We Can in Uganda which supplied cycles to help children access school on a more regular basis. They could also be used to carry goods to the market to sell for much needed income. As restrictions eased we were able to support Christian Aid Week in May and we raised over £2000. We continue to support the Open Doors project in Hull which gives help to refugees and asylum seekers.

## **Volunteers**

The Trustees recognise and appreciate the work of many volunteers from the church community who help in so many different ways. In particular for the second half of the year we relied on volunteers to perform caretaking and cleaning duties.

## **Structure, Governance and Management**

Rules for the appointment of Trustees are set out in the Constitution of Toll Gavel United Church. Membership of Trustees consists of the Minister, six Trustees appointed by the annual congregational meeting and six co-opted by the Trustees. All eligible church members are encouraged to stand for election as a Trustee.

## **Administrative Information**

Toll Gavel United Church is registered with the Charity Commission (number 1140314) as a local ecumenical partnership, and is situated on Toll Gavel, Beverley, East Yorkshire, HU17 9AA Participating denominations are a) the Methodist Church and b) the United Reformed Church. They are accountable to the Yorkshire North and East District of the Methodist Church and the Yorkshire Synod of the United Reformed Church. We hope to organise a review of the constitution as it is overdue.

### **Current Trustees**

Chairman: during our minister's absence we have used 3 different people to chair the meetings. On behalf of the church we thank the Trustees for the extra work and meetings which have resulted from lockdown.

Elected Trustees Mr T Bratley, Mr P Davies, Mrs C. Nursey, Mrs E. Turner, Mr J. Turner

Co-opted Trustees: Mrs J Grimes, Mr C Hogg, Mrs C. Milburn, Mrs M Chastney

Mrs B. James died during the year and Mrs C. Ranson has resigned. Mrs Grimes' term of office has been completed.

Approved by the Trustees

Signed .....

Chairman



## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Toll Gavel United Church
--------------------------

FOR THE YEAR ENDED  
31 August 2021

<b>Beverley Methodist</b>	Circuit	Circuit no	29/8
---------------------------	---------	------------	------

**Registered Charity - Charity Registration number**

1140314

If not a registered charity **Her Majesty's Revenue and Customs  
Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Revd Leslie Newton (Acting Superintendent)
--------------------------------------------

Church Stewards:

Mr John Turner	Mr Terry John Bratley
Mrs Elaine Margaret Turner	Mrs Christine Milburn
Mr Colin George Hogg	Mrs Janet Grimes
Mrs Margaret Winifred Chastney	Mrs Carolyn Nursey

Treasurer:

Mr Peter Davies
-----------------



SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>	Note			
a2	Offerings and Tax recovered	50,469		50,469	57,514
a3	Bank and CFB interest and Investment income	300		300	331
a4	Lettings	9,743		9,743	26,594
a5	Other receipts	33,133	446	33,579	12,422
a6	<b>TOTAL RECEIPTS</b>	<b>93,645</b>	<b>446</b>	<b>94,091 (a7)</b>	<b>96,861</b>

SECTION B					
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	48,630		48,630	45,723
b3	Donations	4,223		4,223	2,893
b4	Repairs and Maintenance	11,294		11,294	43,135
b5	Utilities (Insurances, water charges, heating & lighting)	24,390		24,390	39,202
b6					
b7	Other payments	1,481	636	2,117	5,956
b8	<b>TOTAL PAYMENTS</b>	<b>90,018</b>	<b>636</b>	<b>90,654 (b9)</b>	<b>136,909</b>

SECTION C					
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(a6-b8)</b>	3,627	(190)	3,437
c2	Total funds brought forward from last year		38,147	26,354	64,501 (c6)
c3	<b>Sub total</b>	<b>(c1+c2)</b>	41,774	26,164	67,938
c4	Transfers and adjustments				(c7)
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>41,774</b>	<b>26,164</b>	<b>67,938 (c8)</b>

SECTION D				
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>				
d	(these amounts are not to be included in total receipts/payments figures above)		£	£
d1	Balance brought forward from last year		311	311
d2	Offerings/Gifts - received for external organisations		5,268	1,996
d3	Offerings/Gifts - passed to external organisations		5,324	1,996
d4	<b>BALANCE STILL TO BE PAID</b>	<b>(d1+d2-d3)</b>	<b>255</b>	<b>311</b>



## SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

## SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
1 Sunday Club					37	37
2 Lunch Club					3,308	3,308
3 99 Club					271	271
4 Fairtrade	5,268	5,761	(493)		748	255
5						
6						
7						
8 Sub total of Internal Organisations funds	5,268	5,761	(493)		4,364 (e11)	3,871 (e12)
9 Church accounts (totals brought forward from page 2 - totals column)	94,091 (a7)	90,654 (b9)	3,437	(c7)	64,501 (c6)	67,938 (c8)
10 TOTAL CASH FUNDS HELD BY CHURCH	99,359	96,415	2,944		68,865 (x)	71,809 (y)
Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

## SECTION F

## STATEMENT OF ASSETS AND LIABILITIES

## CHURCH - CASH FUNDS HELD at 31 August 2021

	OPENING BALANCES	CLOSING BALANCES
1 Cash in hand	9	78
2 Bank Current Account	9,654	3,200
3 Bank Deposit Account	22,742	52,564
4 Central Finance Board	31,592	11,592
5 Trustees for Methodist Church Purposes	504	504
6 Other funds		
7 SUB TOTAL - Church accounts	64,501 (c6)	67,938 (c8)
8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	4,364 (e11)	3,871 (e12)
9 TOTAL CASH FUNDS HELD BY CHURCH	68,865 (x)	71,809 (y)

## SECTION G

## OTHER ASSETS and LIABILITIES

	At 1 September 2020	At 31 August 2021
1 Investments (include Endowments) /		
2 Land & Buildings (see notes re Insurance value)	5,467,146	5,685,788
3 Other Assets		
4 Loan(s) - show amount outstanding at year end		
5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

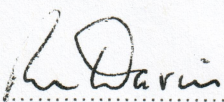


Name of Church ... Toll Gavel United

29-Aug

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

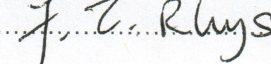
Signature of treasurer .....  ..... Date... 26/01/2022

Name and address of treasurer ..... Peter Davies

17 Woodlands Drive, Beverley.

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be\* presented to the meeting of the Church trustees held on 25/01/2022.....

Signature of the Chair of the meeting .....  .....

Name of the Chair of the meeting ..... Rev Fran Fhys 26/01/2022

### Independent Examiner's Report to the Trustees of the

..... Toll Gavel United Church

Charity Number .. 1140314

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the ...Toll Gavel United..... Church for the year ended 31 August 2021 set out on pages 1... to ...5.

As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate



Name of Church TOWN GAVEL UNITED No 29/8

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

[the [the

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner David Underwood

Name of independent examiner DAVID UNDERWOOD

Relevant professional qualification of independent examiner F.F.A.

Name of firm (where appropriate) TAX ASSIST ACCOUNTANTS

Address 6 MOUNT STREET

HARROGATE Post Code HG2 8DQ

Date 3.2.2022

\* delete or circle as appropriate

Sep-20



Name of Church ... Toll Gavel United

29-Aug

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

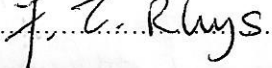
Signature of treasurer .....  ..... Date... 26/01/2022

Name and address of treasurer ..... Peter Davies

17 Woodlands Drive, Beverley.

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be\* presented to the meeting of the Church trustees held on 25/01/2022.....

Signature of the Chair of the meeting .....  .....

Name of the Chair of the meeting ..... Rev Fran Fhys 26/01/2022

### Independent Examiner's Report to the Trustees of the

..... Toll Gavel United Church

Charity Number .. 1140314

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the ...Toll Gavel United..... Church for the year ended 31 August 2021 set out on pages 1... to ...5. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church Town GAVEL UNITED No 29/8

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
  - the accounts do not accord with the accounting records.
- [the [the

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner David Underwood

Name of independent examiner DAVID UNDERWOOD

Relevant professional qualification of independent examiner F.F.A.

Name of firm (where appropriate) Tax Assist Accountants

Address 6 Mount Street

HARROGATE Post Code HG2 8DQ

Date 32.2022

\* delete or circle as appropriate

Sep-20