

## **TOLL GAVEL UNITED CHURCH TRUSTEES ANNUAL REPORT 2020**

### **Aim and Purpose**

The Trustees of Toll Gavel United Church are responsible for the whole mission of the church, pastoral, spiritual, evangelical and ecumenical. They are responsible for the maintenance of the church premises

### **Objectives and Activities**

The church's purpose is to advance the Christian faith in Beverley and the local area in accordance with the principles and practices of the Methodist and United Reformed Churches. To achieve this, the church has engaged in a range of activities, either on its own or with others, including:

- The celebration of public worship
- The teaching of the Christian faith
- Mission and Evangelism
- Pastoral work including visiting, the sick, bereaved, housebound and those in residential or nursing care
- Provision of facilities with a Christian ethos for the local community, including the elderly and the young
- The support of other charities working in the UK and overseas

To facilitate much of this work it is vital to maintain the fabric of the building.

### **Achievements and Performance.**

In March 2020 H.M. Government ordered a public lockdown to counteract the threat of the Covid-19 pandemic. Overnight the church and all the activities which took place were suspended or cancelled. The church building was closed, and all employees were told to stay at home. This has had a massive impact on how the church functioned, and this will be referred to in the report

From September 1 2019 the Rev Peter Cross continued as superintendent minister. For the first half of the year we were able to continue with our weekly Sunday morning worship including a monthly Communion and a mid-week Communion Service. Two evening worship sessions continued with a Communion Service on the second Sunday and an informal contemporary worship experience on the fourth Sunday. A breakfast is available before worship on the first Sunday of the month followed by a Family Café Hour for children. Parade services continued including a Christingle service in February. In addition to the Minister the circuit has a group of Local Preachers who regularly lead worship. We also have a couple of active retired ministers who also lead worship occasionally. We have a large and beautiful organ which is still in regular use with a rota of organists and they contribute greatly to the worship experience.

A Worship Committee meets to plan worship events

There are now 174 members of whom 7 have a URC affiliation. Attendance at Sunday morning worship is 70 to 80

### **Mission and Evangelism**

The church is a member of the Yorkshire North and East District of the Methodist Church. We are also a member of the Yorkshire Synod of the United Reformed Church, and of Churches Together in Beverley. We have a few housegroups who meet once a month for fellowship, learning and action.

Toll Gavel is a Fairtrade Church and has a small area which has a display of Fairtrade products available for sale throughout the week. Toll Gavel renewed its Fairtrade status during the summer. This is awarded externally by the Fairtrade Foundation. We have continued to sell Fairtrade products during lockdown and introduced a home delivery service for customers from June. Sales have been buoyant and were actually greater in some months than the previous year.

The church continued to run its weekday Café until the lockdown with about 500 customers a month. We also continued with our fortnightly Lunch Club serving a two-course hot meal for the elderly. We were open again for the annual Beverley Festival of Christmas for entertainment and light refreshments and this event is always well supported. Half the money raised goes to charity.

### **Pastoral Work**

The church membership is divided into 16 pastoral groups each with a leader called a Pastoral Visitor. Their role is to keep in touch with their group, pass on information, deliver flowers to those who experience illness or bereavement. During lockdown their role has increased in importance as a point of contact with the church. We suggested to them that they made contact with their group at least every two weeks. Since lockdown we introduced a weekly bulletin with news and information which is distributed by e mail or by hand delivery. All this effort will hopefully have kept people in touch and informed

Christine Milburn is employed as a lay worker among the elderly and although she was furloughed at the beginning of lockdown, and all the groups she ran had to close. She made extensive use of the telephone to maintain contact with everyone.

Cathy Beynon is employed as a youth and childrens' worker. In the lockdown she has had to be furloughed, but she does excellent work as part of a team who run a Family Cafe Hour in the Hall on the first Sunday of the month, a very successful weekly 'Messy Mondays' for parents and toddlers, and a weekly Mother and Baby group.

One lady, very thoughtfully, painted some small pictures with a greeting or message and has distributed them to elderly people living on their own.

Our regular programme of worship in the local residential and nursing homes had to be suspended during lockdown.

Our minister began a 3 -month sabbatical in June which made our pastoral network even more crucial.

### **Users of the Church premises**

The church is a suitable concert venue. It is warm, comfortable, accessible and has good acoustics. There is usually a regular programme of concerts throughout the year. The front of the church has a café area which is open to the public on weekday mornings. One local choir uses the church for its weekly practice. Our Children and families Worker operates a group for Mums and babies under one year old.

Our church hall is well used. It has a large kitchen. There are small rooms on the side of the hall which are mainly used for storage. They are covered by flat roofs and this year we had them renewed as one had a serious leak. One entrance to the hall has an additional room we call the Welcome Room. It has its own small kitchen area and easy access to the toilets. The hall accommodates weekly meetings for Rainbows, Brownies, Guides and Rangers as well as Beavers, Cubs and Explorers. Slimming World, AA, 2 Lunch groups and 2 Choirs and a non- performing singing class meet weekly. The charity Mind and the local Foodbank also make regular use of our premises. All these activities ceased at the start of lockdown with the subsequent loss of income. A limited number of the activities restarted in mid-August but one of our concerns is how many more will eventually return. We held regular fund-raising events in the church hall and all these have had to be suspended. We employ an Administration Officer to organise the bookings and send out invoices.

This year during lockdown we have managed to redecorate the Flower Room, the inside of the Centre and the Welcome Room. The entrance doors to the church have been repainted. In March we were awarded the Bronze award as part of the Eco Church scheme run by A Rocha. The church will undertake a scheme of continued improvements to reduce our carbon footprint.

### **Mission**

We have undertaken to support partner projects in developing countries for many years. This year we supported a project through All We Can in Ethiopia and one aspect of this was to help them grow more of their own food with crops which could cope better with climate change. For the first time ever the Christian Aid Week collection was unable to take place, but the church rallied round and donated £1000 from individual members' gifts. We continue to support the Open Doors project in Hull which gives help to refugees and asylum seekers. The Social Responsibility Group have led the church's response to the climate crisis, and have successfully achieved the bronze award in the Eco-church scheme.

### **Volunteers**

The Trustees recognise and appreciate the work of many volunteers from the church community who help in so many different ways.

## **Structure, Governance and Management**

Rules for the appointment of Trustees are set out in the Constitution of Toll Gavel United Church. Membership of Trustees consists of the Minister, six Trustees appointed by the annual congregational meeting and six co-opted by the Trustees. All eligible church members are encouraged to stand for election as a Trustee.

### **Administrative Information**

Toll Gavel United Church is registered with the Charity Commission (number 1140314) as a local ecumenical partnership, and is situated on Toll Gavel, Beverley, East Yorkshire HU1 9AA Participating denominations area) the Methodist Church and b) the United Reform Church. They are controlled by the Yorkshire North and East District of the Methodist Church and the Yorkshire Synod of the United Reform Church

Current Trustees

Chairman and ex-officio: Rev Peter Cross

Elected Trustees Mr T Bratley, Mr P Davies, Mrs C. Nursey, Mrs E. Turner, Mr J. Turner

Co-opted Trustees: Mrs J Grimes, Mr C Hogg, Mrs B James. Mrs C. Ranson, Mrs C. Milburn, Mrs M Chastney

Approved by the Trustees November 25 2020

Signed .....Heather Shipman .....

Chairman District substitute for Revd Peter Cross who was on sick leave

## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

**TOLL GAVEL UNITED CHURCH**

**(METHODIST & UNITED REFORMED)  
FOR THE YEAR ENDED**

31 August 2020

<b>BEVERLEY METHODIST</b>	<b>Circuit</b>	<b>Circuit no</b>	<b>2918</b>
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**Registered Charity - Charity Registration number**

1140314

If not a registered charity **Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister & Trustee:

Rev Peter Cross

Trustees:

Mr John Turner	Mr Terry John Bratley
Mrs Janet Grimes	Mrs Christine Milburn
Mr. Colin George Hogg	Mrs Carole Edith Ranson
Mrs Carolyn Nursey	Mrs Elaine Margaret Turner
Mrs Margaret Winifred Chastney	

Treasurer & Trustee:

Mr Peter Davies

**TOLL GAVEL  
UNITED CHURCH**

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>	<b>Note</b>			
a2	Offerings and Tax recovered	57,514		<b>57,514</b>	63,954
a3	Bank and CFB interest and Investment income	331		<b>331</b>	280
a4	Lettings	26,594		<b>26,594</b>	37,934
a5	Other receipts	5,112	7,310	<b>12,422</b>	37,268
a6	<b>TOTAL RECEIPTS</b>	<b>89,551</b>	<b>7,310</b>	<b>96,861 (a7)</b>	<b>139,436</b>

SECTION B					
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	45,723		<b>45,723</b>	31,420
b3	Donations	2,893		<b>2,893</b>	3,136
b4	Repairs and Maintenance	43,135		<b>43,135</b>	24,404
b5	Utilities (Insurances, water charges, heating & lighting)	39,202		<b>39,202</b>	42,959
b6					
b7	Other payments	3,894	2,062	<b>5,956</b>	7,011
b8	<b>TOTAL PAYMENTS</b>	<b>134,847</b>	<b>2,062</b>	<b>136,909 (b9)</b>	<b>108,930</b>

SECTION C					
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR (a6-b8)</b>	(45,296)	5,248	<b>(40,048)</b>	30,506
c2	Total funds brought forward from last year	82,443	21,106	<b>103,549 (c6)</b>	71,493
c3	<b>Sub total (c1+c2)</b>	37,147	26,354	<b>63,501</b>	<b>101,999</b>
c4	Transfers and adjustments	1,000		<b>1,000 (c7)</b>	1,550
c5	<b>TOTAL FUNDS AT END OF YEAR (c3+c4)</b>	<b>38,147</b>	<b>26,354</b>	<b>64,501 (c8)</b>	<b>103,549 (c6)</b>

SECTION D			
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>			
d	(these amounts are not to be included in total receipts/payments figures above)	£	£
d1	Balance brought forward from last year	311	311
d2	Offerings/Gifts - received for external organisations	1,996	3,243
d3	Offerings/Gifts - passed to external organisations	1,996	3,243
d4	<b>BALANCE STILL TO BE PAID (d1+d2-d3)</b>	<b>311</b>	<b>311</b>

# TOLL GAVEL UNITED CHURCH

## SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE TRUSTEES

### SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2019 and Internal Organisations reporting to the Trustees. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

	INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	<b>Sunday Club</b>		50	(50)		87	37
e2	<b>Lunch Club</b>	1,529	671	858	(1,000)	3,450	3,308
e3	<b>99 Club</b>	1,572	1,444	128		143	271
e4	<b>Fairtrade</b>	5,002	4,762	240		508	748
e5							
e6							
e7							
e8	Sub total of Internal Organisations funds	8,103	6,927	1,176	(1,000)	4,188 (e11)	4,364 (e12)
e9	<b>Church accounts (totals brought forward from page 2 - totals column)</b>	96,861 (a7)	136,909 (b9)	(40,048)	1,000 (c7)	103,549 (c6)	64,501 (c8)
e10	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>104,964</b>	<b>143,836</b>	<b>(38,872)</b>		<b>107,737 (x)</b>	<b>68,865 (y)</b>
	Continue on a separate sheet if necessary and bring the totals forward	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

### SECTION F

#### STATEMENT OF ASSETS AND LIABILITIES

##### CHURCH - CASH FUNDS HELD at 31 August 2019

		OPENING BALANCES	CLOSING BALANCES
f1	Cash in hand	868	9
f2	Bank Current Account	10,904	9,654
f3	Bank Deposit Account	59,910	22,742
f4	Central Finance Board	31,367	31,592
f5	Trustees for Methodist Church Purposes	500	504
f6			
f7	<b>SUB TOTAL - Church accounts</b>	<b>103,549 (c6)</b>	<b>64,501 (c8)</b>
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)	<b>4,188 (e11)</b>	<b>4,364 (e12)</b>
f9	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>107,737 (x)</b>	<b>68,865 (y)</b>

### SECTION G

#### OTHER ASSETS and LIABILITIES

		At 1 September 2019	At 31 August 2020
g1	Investments (include Endowments)		
g2	Land & Buildings (Insurance value)	5,328,590	5,467,146
g3	Other Assets		
g4	Loan(s) - show amount outstanding at year end		
g5	Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

## Toll Gavel United Church

### Internal Organisations - Funds held in own bank accounts at 31st August 2020

				Transfers to		
	1.09.19	Receipts	Payments	Donations	Church Funds	31.08.20
Sunday Club	87.38		50.00			37.38
Lunch Club	3,449.90	1,529.15	670.77		1,000.00	3308.28
99 Club	143.26	1,571.48	1444.48			270.26
Fairtrade	507.99	5,002.29	4,762.05			748.23
	<u>4,188.53</u>	<u>8,102.92</u>	<u>6,927.30</u>	<u>0.00</u>	<u>1,000.00</u>	<u>4,364.15</u>

## Toll Gavel United Church

Internal Organisations (Restricted Funds) - Funds held in Church Bank Accounts at 31st August 2020

	1.09.19	Receipts	Payments	Transfers to Church Funds	31.08.20
Organ Fund	5,531.73	392.86	0	0	5,924.59
The Leprosy Mission	60.00	142.50	0	0	202.50
Toll Gavel Centre	10,092.03	2,100.21	0	0	12,192.24
Benevolent Fund	391.73	196.50	260.00	0	328.23
Baby Group & Messy Mondays	3,528.97	1,216.13	1,431.76	0	3,313.34
Drive Fund	844.64	39.00	42.28	0	841.36
Property Fund	137.03	2,536.04	0	0	2,673.07
Ministers leaving collections	30.00	0	0	0	30.00
Mustard Seed	366.34	259.95	134.47	0	491.82
National Children's Home	123.23	77.48	193.79	0	6.92
Parish of Cobargo	0	350.00	0	0	350.00
	<u>21,105.70</u>	<u>7,310.67</u>	<u>2,062.30</u>	<u>0.00</u>	<u>26,354.07</u>



Name of Church . TOLL GAVEL UNITED CHURCH

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2020 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer .....*Peter Davies* ..... Date 29th April 2021

Name and address of treasurer                      Peter Davies

17, Woodlands Drive, BEVERLEY, East Yorkshire. HU17 8BZ

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2020 were presented to

the meeting of the Church Trustees held on Tuesday, 18th May 2021

Signature of the Chair of the meeting .....*John Turner* .....

Name of the Chair of the meeting .....John Turner..... Date 18th May 2021

Name of Church        TOLL GAVEL UNITED CHURCH

## **Independent Examiner's Report to the Trustees of the**

### **TOLL GAVEL UNITED CHURCH**

**Charity Number   1140314**

#### **Responsibilities and basis of report**

I report to the trustees on my examination of the accounts of the Toll Gavel United Church for the year ended 31 August 2020 set out on pages 2 to 5 of 7. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have obtained independent verification of balance held at the Central Finance Board of the Methodist Church which is in excess of £10,000 (ten thousand pounds) at the balance sheet date. I have not obtained independent verification of the bank balances held with HSBC, which total is in excess of £10,000 and I have relied of the bank statements.

Signature of independent examiner    ..... *David Finch* .....

Name of independent examiner        DAVID FINCH

Address        'Rosedale', 5A Ellerker Road, BEVERLEY, East Yorkshire. HU17 8LE

Date        28th April 2021

Name of Church        TOLL GAVEL UNITED CHURCH

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Signature of independent examiner   ..... *David Finch* .....

Name of independent examiner        DAVID FINCH

Address        'Rosedale', 5A Ellerker Road, BEVERLEY, East Yorkshire. HU17 8LE

Date        28th April 2021