

**Report of the Trustees and**  
**Unaudited Financial Statements for the Period 31 March 2021 to 31 March 2022**  
**for**  
**Children's Respite Trust**

SLP Advisory Limited  
126 Wish Hill  
Eastbourne  
East Sussex  
BN20 9HL

**Children's Respite Trust**  
**Contents of the Financial Statements**  
**for the Period 31 March 2021 to 31 March 2022**

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**Children's Respite Trust**  
**Report of the Trustees**  
**for the Period 31 March 2021 to 31 March 2022**

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the period 31 March 2021 to 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

## **OBJECTIVES AND ACTIVITIES**

### **Investments**

The Charity does not at present hold sufficient funds to justify investments other than bank accounts although the Trustees have the power to invest in whatever manner is deemed the most effective use of the Charity's excess funds if and when the Charity's funds reach such a position that this becomes relevant.

### **Volunteers**

During the year ending 31st March 2022 the Children's Respite Trust benefitted from the support of 52 volunteers in roles including care and support work, fundraising and administration. Volunteers receive training in the provision of care services, as well as safeguarding training and all personnel with access to service users are fully referenced and required to complete a DBS check.

### **Risk Policy**

It is the responsibility of the Charity's Chief Executive Officer to maintain a register of identified risks, seeking advice from appointed professional advisors as necessary. The Trustees review the register quarterly and contribute actively to identifying new risks and putting in place systems and procedures to minimise them.

The Charity maintains Employers Liability Insurance, Public Liability Insurance and Legal expenses cover.

The main identified areas of risk are as follows:

- Risk to financial security through loss of income including loss of income due to damage to reputation.
- Risk to financial security through external influences including external claims.
- Loss of data.
- Health, safety and safeguarding of children risks.
- Risk to professional capacity through loss of personnel including volunteers.

### **Trustees**

The Trustees of the Charity are David Beck who is a businessman in the financial services sector, Verity Hawkes, whose background includes experience of project management and the accountancy sector, Richard Bushnell a Managing Director of a national company, Kate Davies, a former Headteacher and Anne-Marie Smith, who is a solicitor.

The Charity aims to maintain a diverse pool of talent and experiences among its Trustees to provide wide accountability to donors.

The Trustees have a clear understanding of their roles and responsibilities. The Trustees have a Conflict of Interests Policy, which is reviewed annually and the Charity maintains a register of conflicts of interest.

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**Report of the Trustees**  
**for the Period 31 March 2021 to 31 March 2022**

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**ACHIEVEMENT AND PERFORMANCE**

**Achievements and Performance**

The Children's Respite Trust has worked with 64 families over the year to continue to provide community support and day-care sessions at the Trust's Respite Centre.

In planning activities, the Trustees give due regard to the Charity Commission's guidance on public benefit.

**Milestones Achieved in the Year to 31st March 2022**

During the year, the Charity assisted 64 children, through the provision of support work in the community, family support and day-care at the Trust's Respite Centre.

To an extent the year saw a return to normality following the hiatus of the Covid-19 pandemic. Although some restrictions applied for part of the year they didn't impact the Trust's service delivery methods. However, caution still remained among some families, inevitably affecting attendance. Attendance at fundraising events did not return to levels sufficient to make them viable until the autumn of 2021.

The Trust ran day-care sessions during each of the school holiday for all age groups, including teenagers' sessions, sessions for children aged between five and twelve and some under-fives sessions.

The teenagers have enjoyed focusing on life skills and developing social skills, so music, arts, baking and trips out have been common themes and the sessions have proved hugely stimulating and enjoyable. The five to twelve-year-olds' sessions have involved much more messy play with arts and crafts being a greater feature as well as using the Trust's soft play facilities.

Under-fives sessions increased in frequency over the year, but remained ad hoc. These have been a fantastic opportunity for parents to meet each other and share experiences while their children have received the necessary stimulating care and attention to ensure that they have a fantastic, but safe time.

Any weekend sessions have remained entirely community-based.

The introduction of family events has proved to be popular and a hugely valuable addition to the services provided. The first was a Winter-Wonderland, held at the South of England Showground in conjunction with "The Teddy Bear Run", who are a group of car enthusiasts and who arrived in 100 supercars and classic cars. Santa arrived by bat-mobile to deliver

presents to around 30 of the families at the venue which had been transformed into a magical winter forest complete with grotto.

The events have continued with many coffee mornings and other seasonal events. The events give the families an opportunity to come together and feel a shared sense of community and mutual support. Many families have made vital connections and lasting friendships through these occasions.

The importance of supporting the whole family was emphasised when the Trust appointed a Family Liaison Co-ordinator, whose role was to ensure that communication with families remained effective and that their needs were being met. The intention of the role included creating a family newsletter and by the year end it formed an integral part of a Positive Communications project, which included elements of supporting families' emotional wellbeing. The role was created thanks to support from the Reta Lila Howard Foundation, the Shanley Foundation, the Lennox Hannay Trust and the Bothwell Trust.

The provision of Support Work including the roles of Head of Care (Formerly Centre Manager) and Deputy Manager (Formerly Senior Support Worker), as well as other support workers operating in the Centre have continued to be funded by the National Lottery Community Fund and Global's Make Some Noise. This represents the mainstay of the Trust's support workers and the care that these staff provide would not be possible without that generous multi-year funding.

The Trust is hugely grateful to have received a grant from the WO Foundation which has enabled the Trust to continue to employ Community Support Workers.

At the Trust's annual Masquerade Ball two appeals were launched. Firstly, to buy a minibus and secondly to develop a sensory room. The Trust is enormously grateful to those donors, who kindly pledged funds at the event and since then towards these two important appeals. Further donations of significance from Holmewood House School and the B & L Leach Family Trust have meant that the Children's Respite Trust was in a position to progress these projects.



**Children's Respite Trust**  
**Report of the Trustees**  
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There were seven permanent staff in total in the financial year and additional volunteer support providing sessional cover both in the community and at the Centre. The Trust is fortunate to have brought together a bank of paid and voluntary Support-Workers with a wealth of experience in special needs child-care.

The charity held many successful fundraising events during the year including two well-supported comedy nights, an eighties night, a golf day, a ball and a mountain climb. The Trustees recognise that events are high cost activities, which constituted a significant proportion of total expenditure for the year. However, it is felt that these events bring in significant sums in a manner that is more controllable than some income generating mechanisms and as a consequence the Trustees are committed to their continuation.

**Plans for Future Activities**

Over the coming year increasing the care provision at the Respite Centre and in the community remain a priority, which will mean increasing care staff levels. The year 2020 - 2021 has again been a year of significant development for the Trust, which has meant that progress towards increasing reserves has been limited. Therefore, it remains a priority for the Trust to increase unrestricted fundraising activities in order ensure greater long term security.

Among the service delivery priorities for the year ahead, it is imperative that the Trust concludes its Ofsted registration, which has been delayed due to Covid, but which will enable the Trust to provide a more comprehensive service to families, including more regular and impactful services

for all under-eights. Additionally, the Trust wishes to develop its sensory room, so that children can benefit from a wider range of sensory stimuli and also to obtain a minibus, as a part of an Out and About Project aimed at holding more excursions.

The charity has been successful in achieving a number of "charity of the year adoptions" from local businesses for the year ahead, which will be serviced throughout the next 12 months. The Charity aims to grow this support and acquire new adoptions for subsequent years, which will include growing the Charity's Ambassadors' scheme.

Planned fundraising activities for the year ahead also include a Golf Day, Three Peaks Challenge, further skydives, two Comedy Nights, an 80s Night and a Masquerade Ball.

**FINANCIAL REVIEW**

**Financial position**

In this the charity's 10th complete year of trading total income was £258,566 and expenditure was £243,755. Income included £105,036 in restricted funds for developments at the Charity's Respite Centre, running sessions and salaries.

The above income and expenditure left £20,226 in unrestricted reserves, which is approximately two months' worth of unrestricted costs and £36,731 in restricted reserves. While this remains within the Charity's reserves policy, the Trust's aim is to increase this over the next year.

**Income Sources**

The greatest source of income for the Charity was from Trusts and Foundations at £108,999. Income from Central Events was £65,053 and £11,735 from challenge events. Community organisations donated £36,702 and £7,963 was from the local business community. Donations from individuals totalled £20,765.

**Expenditure**

The greatest expenditure was the £144,742 in staff costs to manage the Charity's care-work, both in the community and in the Centre and for the general running of the charity.

The second greatest expenditure line was the £37,497 spent on organising fundraising events, which in turn brought in £65,053 providing a net profit of £27,556.

Travel costs accounted for £5,981 which is predominantly made up of visits to families across East Sussex and the South East. Rent for the Trust's Respite Centre and storage unit totalled £18,738.

**Children's Respite Trust**  
**Report of the Trustees**  
**for the Period 31 March 2021 to 31 March 2022**

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**FINANCIAL REVIEW**

**Reserves policy**

In accordance with Charity Commission guidelines the Trustees have adopted the following policy in relation to reserves:

The Charity aims to retain sufficient unallocated funds in reserve as is prudent to ensure the continuity of services to beneficiaries and to fulfil the Charity's commitments to stakeholders. In regard to this the Trustees of the Charity aim to ensure that between one and three months' average running costs remain free and uncommitted.

The Trustees review financial performance quarterly in order to assess the level of reserves required to meet this commitment and reallocate funds accordingly.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The governing document of the charity is the Memorandum and Articles of Association, which was adopted in November 2010 on the formation of the Children's Respite Trust as a company limited by guarantee. It was later amended by special resolution in January 2011 in order for the Children's Respite Trust to be registered as a charity, which was concluded in February 2011.

The current members of the Company are all Directors of the Company and Trustees of the Charity, who meet quarterly to fulfil both functions and who may stand for re-election at the next Annual General Meeting. The Charity aims to expand its membership, as identified on page two of this document.

**Objects**

The objects of the charity are defined in section four of the Memorandum and Articles of Association as "To provide respite, relief, assistance and services for children and young people

who have disabilities and their parents, carers and families." The beneficial area is defined as the United Kingdom.

**Management**

The Trustees of the Children's Respite Trust convene monthly in order to review performance against agreed targets and objectives set out in the Charity's business plan, as well as assessing risks and opportunities.

The Trustees delegate the day to day running of the Charity to a staff team of eight, led by the Trust's Chief Executive, Gavin Fisher, who has 25 years' experience in the sector including having run significant children's charities previously. The staff team includes a registered manager of the service, Michelle Hulse, who is the Trust's Head of Care and who also has many years' experience care provision for children with additional needs.

Trustees and staff have open lines of communication to ensure transparency and collaborative working.

A handbook is maintained outlining the Charity's policies and procedures, which all staff and volunteers are required to abide by and which form a part of staff contracts.

Regular internal and external training is provided for all personnel concerned with the delivery of the Charity's work. This includes safeguarding training, first aid

The Charity's Reserves and Risk Policy are reviewed quarterly.

The Trustees agree an operational business plan annually.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

07434896 (England and Wales)

**Registered Charity number**

1140277

**Registered office**

140a High Street  
Uckfield  
TN22 1QR

**Children's Respite Trust**  
**Report of the Trustees**  
**for the Period 31 March 2021 to 31 March 2022**

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**Trustees**

Mr D Beck  
Mrs V Hawkes  
Mr R Bushnell

**Independent Examiner**

Sarah Price  
ICAEW  
SLP Advisory Limited  
126 Wish Hill  
Eastbourne  
East Sussex  
BN20 9HL

Approved by order of the board of trustees on .....31st January 2023..... and signed on its behalf by:



.....  
Mr D Beck - Trustee

## **Children's Respite Trust**

### **Statement of Trustees' Responsibilities for the Period 31 March 2021 to 31 March 2022**

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The trustees (who are also the directors of Children's Respite Trust for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Independent Examiner's Report to the Trustees of  
Children's Respite Trust**

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**Independent examiner's report to the trustees of Children's Respite Trust ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the period 31 March 2021 to 31 March 2022.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sarah Price  
ICAEW  
SLP Advisory Limited  
126 Wish Hill  
Eastbourne  
East Sussex  
BN20 9HL

Date: .....

**Children's Respite Trust**

**Statement of Financial Activities**  
**for the Period 31 March 2021 to 31 March 2022**

				Period 31/3/21 to 31/3/22 Total funds £	Period 1/4/20 to 30/3/21 Total funds £
	Notes	Unrestricted fund £	Restricted funds £		
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		24,706	104,031	128,737	134,417
Other trading activities	3	128,824	1,005	129,829	26,280
Other income	4	-	-	-	36,644
<b>Total</b>		<u>153,530</u>	<u>105,036</u>	<u>258,566</u>	<u>197,341</u>
<b>EXPENDITURE ON</b>					
Raising funds		44,762	-	44,762	8,690
<b>Charitable activities</b>					
Service Delivery		81,708	109,504	191,212	166,976
Other		6,941	840	7,781	3,557
<b>Total</b>		<u>133,411</u>	<u>110,344</u>	<u>243,755</u>	<u>179,223</u>
<b>NET INCOME/(EXPENDITURE)</b>		20,119	(5,308)	14,811	18,118
Transfers between funds	13	(27,978)	27,978	-	-
<b>Net movement in funds</b>		(7,859)	22,670	14,811	18,118
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		28,085	14,061	42,146	24,028
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>20,226</u></u>	<u><u>36,731</u></u>	<u><u>56,957</u></u>	<u><u>42,146</u></u>

The notes form part of these financial statements

Children's Respite Trust

Balance Sheet  
31 March 2022

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
<b>CURRENT ASSETS</b>					
Debtors	10	16,444	-	16,444	15,912
Cash at bank and in hand		7,058	36,729	43,787	34,150
		<u>23,502</u>	<u>36,729</u>	<u>60,231</u>	<u>50,062</u>
<b>CREDITORS</b>					
Amounts falling due within one year	11	(3,274)	-	(3,274)	(7,916)
		<u>20,228</u>	<u>36,729</u>	<u>56,957</u>	<u>42,146</u>
<b>NET CURRENT ASSETS</b>					
		<u>20,228</u>	<u>36,729</u>	<u>56,957</u>	<u>42,146</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>20,228</u>	<u>36,729</u>	<u>56,957</u>	<u>42,146</u>
<b>NET ASSETS</b>					
		<u>20,228</u>	<u>36,729</u>	<u>56,957</u>	<u>42,146</u>
<b>FUNDS</b>	13				
Unrestricted funds				20,228	28,085
Restricted funds				<u>36,729</u>	<u>14,061</u>
<b>TOTAL FUNDS</b>				<u>56,957</u>	<u>42,146</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the period ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the period ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 31st January 2023 and were signed on its behalf by:



Mr D Beck - Trustee

The notes form part of these financial statements

**Children's Respite Trust**  
**Notes to the Financial Statements**  
**for the Period 31 March 2021 to 31 March 2022**

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**1. STATUTORY INFORMATION**

Children's Respite Trust is an incorporated charity, limited by guarantee, registered in England & Wales. The charity's registered number and registered office address can be found in the Report of the Trustees.

**2. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**Government grants**

In accordance with s24 of FRS 102 these are treated using the accruals model and so are recognised in income on a systematic basis over the periods in which the charity recognises the related costs for which the grants intended to compensate.



Children's Respite Trust

Notes to the Financial Statements - continued  
for the Period 31 March 2021 to 31 March 2022

3. OTHER TRADING ACTIVITIES

	Period 31/3/21 to 31/3/22 £	Period 1/4/20 to 30/3/21 £
Fundraising events	129,829	26,280

4. OTHER INCOME

	Period 31/3/21 to 31/3/22 £	Period 1/4/20 to 30/3/21 £
Government COVID Support	-	36,644

The entity has received the following from the UK government in respect of COVID 19 grants and reliefs:

	31.3.22	30.3.21
Coronavirus Job Retention Scheme (CJRS)	0	26,644
Small Business Grant Fund	0	10,000

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	Period 31/3/21 to 31/3/22 £	Period 1/4/20 to 30/3/21 £
Other operating leases	18,738	16,500

6. INDEPENDENT EXAMINERS' REMUNERATION

	Period 31/3/21 to 31/3/22 £	Period 1/4/20 to 30/3/21 £
Fees payable to the charity's auditors for the audit of the charity's financial statements	2,603	600
Fees payable to the charity's independent examiners for the independent examination of the charity's financial statements	474	600

**Notes to the Financial Statements - continued  
for the Period 31 March 2021 to 31 March 2022**

**7. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the period ended 31 March 2022 nor for the period ended 30 March 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the period ended 31 March 2022 nor for the period ended 30 March 2021.

**8. STAFF COSTS**

	<b>Period 31/3/21 to 31/3/22 £</b>	<b>Period 1/4/20 to 30/3/21 £</b>
Wages and salaries	134,859	100,615
Social security costs	5,979	2,799
Other pension costs	3,904	2,746
	<u>144,742</u>	<u>106,160</u>

The average monthly number of employees during the period was as follows:

	<b>Period 31/3/21 to 31/3/22</b>	<b>Period 1/4/20 to 30/3/21</b>
Staff	<u>8</u>	<u>6</u>

No employees received emoluments in excess of £60,000.

**9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	<b>Unrestricted fund £</b>	<b>Restricted funds £</b>	<b>Total funds £</b>
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	55,059	79,358	134,417
Other trading activities	26,280	-	26,280
Other income	15,146	21,498	36,644
<b>Total</b>	<u>96,485</u>	<u>100,856</u>	<u>197,341</u>
<b>EXPENDITURE ON</b>			
Raising funds	8,690	-	8,690
<b>Charitable activities</b>			
Service Delivery	63,888	103,088	166,976
Other	854	2,703	3,557
<b>Total</b>	<u>73,432</u>	<u>105,791</u>	<u>179,223</u>
<b>NET INCOME/(EXPENDITURE)</b>	23,053	(4,935)	18,118
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	5,032	18,996	24,028

Children's Respite Trust

Notes to the Financial Statements - continued  
for the Period 31 March 2021 to 31 March 2022

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
<b>TOTAL FUNDS CARRIED FORWARD</b>	28,085	14,061	42,146

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade debtors	16,444	15,912

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade creditors	474	600
Social security and other taxes	1,950	7,316
Other creditors	850	-
	3,274	7,916

12. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	31.3.22 £	30.3.21 £
Within one year	20,000	20,000

The Trust's Respite Centre is leased from the Friday Media Group and the year 2021 to 2022 is the fourth year of a five-year contract. The lease contains a break clause at the half way point, which the Trustees have chosen not to invoke. The Trustees have entered into discussions to extend the lease beyond its current end date.

13. MOVEMENT IN FUNDS

	At 31/3/21 £	Net movement in funds £	Transfers between funds £	At 31/3/22 £
<b>Unrestricted funds</b>				
General fund	28,085	20,121	(27,978)	20,228
<b>Restricted funds</b>				
Support Work Fund	2,213	33,483	-	35,696
Core Costs Fund	-	(24,239)	24,239	-
Under Fives Service	11,848	(11,853)	5	-
Family Liaison	-	(3,233)	3,233	-
Community	-	168	-	168
Minibus	-	865	-	865
Sensory Equipment	-	(501)	501	-
	14,061	(5,310)	27,978	36,729
<b>TOTAL FUNDS</b>	42,146	14,811	-	56,957

**Notes to the Financial Statements - continued**  
**for the Period 31 March 2021 to 31 March 2022**

**13. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Movement in funds £</b>
<b>Unrestricted funds</b>			
General fund	153,530	(133,409)	20,121
<b>Restricted funds</b>			
Support Work Fund	85,500	(52,017)	33,483
Core Costs Fund	(1)	(24,238)	(24,239)
Under Fives Service	1	(11,854)	(11,853)
Family Liaison	14,500	(17,733)	(3,233)
Community	4,001	(3,833)	168
Minibus	865	-	865
Sensory Equipment	170	(671)	(501)
	<u>105,036</u>	<u>(110,346)</u>	<u>(5,310)</u>
<b>TOTAL FUNDS</b>	<u><u>258,566</u></u>	<u><u>(243,755)</u></u>	<u><u>14,811</u></u>

**Comparatives for movement in funds**

	<b>At 1/4/20 £</b>	<b>Net movement in funds £</b>	<b>At 30/3/21 £</b>
<b>Unrestricted funds</b>			
General fund	5,032	23,053	28,085
<b>Restricted funds</b>			
Support Work Fund	16,186	(13,973)	2,213
Saturday Club Fund	2,810	(2,810)	-
Under Fives Service	-	11,848	11,848
	<u>18,996</u>	<u>(4,935)</u>	<u>14,061</u>
<b>TOTAL FUNDS</b>	<u><u>24,028</u></u>	<u><u>18,118</u></u>	<u><u>42,146</u></u>

**Notes to the Financial Statements - continued**  
**for the Period 31 March 2021 to 31 March 2022**

**13. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	96,485	(73,432)	23,053
<b>Restricted funds</b>			
Support Work Fund	52,837	(66,810)	(13,973)
Saturday Club Fund	-	(2,810)	(2,810)
COVID Relief Fund	12,870	(12,870)	-
Core Costs Fund	22,149	(22,149)	-
Under Fives Service	13,000	(1,152)	11,848
	<u>100,856</u>	<u>(105,791)</u>	<u>(4,935)</u>
<b>TOTAL FUNDS</b>	<u>197,341</u>	<u>(179,223)</u>	<u>18,118</u>

**14. RELATED PARTY DISCLOSURES**

There were no related party transactions for the period ended 31 March 2022.

**15. DESCRIPTION OF RESTRICTED FUNDS**

**Support Work Fund:** This fund was originally started by the Peter Harrison Foundation in 2019 to fund the Centre Manager. This was replaced by the National Lottery Community Fund which continued the funding of the Centre Manager position and began funding a Support Worker, and Global's Make Some Noise, which funded a Senior Support Worker for the first 18 months. Global's Make Some Noise have since increased their donation to £12,000 and instructed that they are happy for their grant to be used for other staff involved in the delivery of support work in order to be flexible in the light of the Covid 19 Pandemic. The Centre Manager is now known as the Head of Care and the Senior Support Worker is now known as the Deputy Manager. All of the positions provide care at the Trust's East Sussex Children's Respite Centre.

**Saturday Club Fund:** This fund was originally started by the Earnest Kleinwort Foundation in 2019 for the provision of care sessions on Saturdays and has not been added to over the course of the year.

**COVID Relief Fund:** This fund consists of grants given in response to the Covid 19 crisis to allow the Trust to adapt to be able to continue to provide care. Money towards this fund includes a National Lottery Covid Relief Grant, a grant from the Sussex Community Foundation and a grant from the Tesco Foundation. It includes the funding of salaries where staff have changed from their normal duties to allow us to deliver care in bubbles, PPE, care materials and adaptations to the Centre.

**Core Costs Fund:** This fund consists of grants given in response to the Covid 19 Pandemic towards core costs and includes donations from the Edward Gostling Foundation and Wealden District Council's Discretionary Support Fund.

**Under Fives Service:** This fund consists of grants given to allow the Trust to begin its under-fives service and includes donations from The Earnest Kleinwort Foundation and the True Colours Trust.

**Family Liaison:** This fund consists of grants given to allow the Trust to operate its Family Liaison Service and includes donations from the Reta Lila Howard Foundation, the Shanley Foundation, the Lennox Hannay Charitable Trust and the Bothwell Charitable Trust. The project includes the cost of the Family Liaison Co-ordinator's salary and associated costs.

**Community Support Work:** This fund consists of donations to cover the cost of Community Support Workers and includes a grant from the WO Foundation.

**Minibus:** This fund was launched to enable the Trust to purchase a minibus, as a part of its Out and About project. The project is designed to enable the Trust to take children on excursions and other activities, as well as collecting children from home and returning them again after sessions. The main source of donations for this fund is from pledges at the Children's Respite Trust Masquerade Ball.

**15. DESCRIPTION OF RESTRICTED FUNDS - continued**

Sensory Fund: This fund was launched in 2021 to fund the creation of a new sensory room for the Trust. The main source of donations for this fund is from pledges at the Children's Respite Trust Masquerade Ball.

**Children's Respite Trust**  
**Detailed Statement of Financial Activities**  
**for the Period 31 March 2021 to 31 March 2022**

	Period 31/3/21 to 31/3/22 £	Period 1/4/20 to 30/3/21 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Gifts	126,722	132,938
Gift aid	2,015	1,479
	<hr/> 128,737	<hr/> 134,417
<b>Other trading activities</b>		
Fundraising events	129,829	26,280
<b>Other income</b>		
Government COVID Support	-	36,644
	<hr/>	<hr/>
<b>Total incoming resources</b>	258,566	197,341
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Postage and stationery	-	342
Advertising	494	192
Subscriptions	-	1,452
Event costs	40,047	6,563
Fundraising equipment	4,221	141
	<hr/> 44,762	<hr/> 8,690
<b>Charitable activities</b>		
Wages	134,859	100,615
Social security	5,979	2,799
Pensions	3,904	2,746
Other operating leases	18,738	16,500
Rates and water	1,720	1,908
Light and heat	2,940	873
Telephone	1,595	1,120
Postage and stationery	1,358	1,221
Advertising	432	-
Sundries	-	21
Travel	6,051	5,222
Caseworker equipment	-	2,199
Bank charges	532	448
Subscriptions	1,941	182
Training and staff investment	1,826	1,907
Repairs and renewals	676	904
Building fit-out	4,685	22,379
Direct expenditure on families	2,464	5,932
Waste collection	1,486	-
	<hr/> 191,186	<hr/> 166,976

This page does not form part of the statutory financial statements

Children's Respite Trust

Detailed Statement of Financial Activities  
for the Period 31 March 2021 to 31 March 2022

	Period 31/3/21 to 31/3/22 £	Period 1/4/20 to 30/3/21 £
<b>Support costs</b>		
<b>Governance costs</b>		
Auditors' remuneration	2,603	600
Insurance	840	633
Postage and stationery	-	219
Sundries	201	541
Accountancy and legal fees	917	99
Legal fees	213	-
Computer software & support	1,215	648
Office equipment & maintenance	1,211	262
Professional fees	-	145
Broadband	296	410
Furniture & fixtures	311	-
	<u>7,807</u>	<u>3,557</u>
Total resources expended	<u>243,755</u>	<u>179,223</u>
<b>Net income</b>	<u><u>14,811</u></u>	<u><u>18,118</u></u>

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