

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

North West Durham	Circuit
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**FOR THE YEAR ENDED
31 AUGUST 2021**

District	Circuit no	20/22
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Registered Charity - Charity Registration number

1140258

If not a registered charity **Her Majesty's Revenue and Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

Rev Stuart Earl
Rev Anne Jeffrey
Rev Kayla Harward

Circuit Stewards:

See Appendix A of the Trustees Report

Treasurer:

Colin Carroll

Declarations and Scrutiny

I confirm that these Accruals accounts for the year to 31 August 2021 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer *C. Carroll* Date *13/1/22*

Name and address of treasurer *COLIN CARROLL*

..... *10 THE AVENUE, CONSET, CO. DURHAM* Post Code *DH8 6NR*

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2021 ~~were~~/will be* presented to the Circuit meeting held on *27/01/22*

Signature of the Chair of the meeting *Stuart Earl*

Name of the Chair of the meeting *STUART EARL* Date *14/1/22*

North West Durham Circuit

Independent Examiner's Report to the Trustees of North West Durham Circuit

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st August 2021 which are set out on pages 4 to 15.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

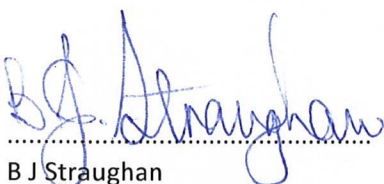
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



B J Straughan
B J Straughan and Co
Chartered Accountants

Epworth House
7 Lucy Street
Chester le Street
County Durham
DH3 3UP

17th January 2022

Date

Statement of Financial Activities (SOFA) for the year ended 31 August 2021

	Notes to the accounts	General Fund (Unrestricted) £	Circuit Model Trust (Unrestricted) £	Designated Funds (unrestricted) £	Restricted Funds £	Endowment Funds £	Total 2020-2021 £
Income							
1 Donations and legacies	4	-	-	-	390	-	390
2 Income from monetary investments	7	176	1,574	-	12	-	1,762
3 Income from investment properties	5	7,621	-	-	-	-	7,621
4 Assessments on Churches		144,738	-	-	-	-	144,738
5 Capital Receipts		-	-	-	-	-	-
6 Grants received		-	-	-	10,000	-	10,000
7 Other charitable income	6	403	19,094	-	12,126	-	31,623
8 Total income		152,938	20,668	-	22,528	-	196,134
Expenditure							
9 Grants and donations	17	-	-	-	-	-	-
10 Salaries and associated costs	10	95,528	-	-	25,176	-	120,704
11 Property maintenance	12 to 14	15,283	-	-	-	-	15,283
12 Connexional assessment & model trust levy		-	-	-	-	-	-
13 District Assessment & Levy		40,482	28,601	-	-	-	69,083
14 Depreciation		-	-	-	-	-	-
15 Office expenses	11	3,293	-	-	323	-	3,616
16 Other outgoings	16	5,803	997	-	1,555	-	8,355
17 Total charitable expenditure		160,389	29,598	-	27,054	-	217,040
18 Gains/(losses) on monetary investments		-	435	-	-	-	435
19 Gains/(losses) on investment properties		12,000	-	-	-	-	12,000
20 Net income/(expenditure)		4,549	- 8,495	-	- 4,526	-	- 8,472
21 Transfers between funds		430	- 118,078	95,648	22,000	-	-
22 Other gains/(losses)		-	-	-	-	-	-
23 Net movement in funds		4,979	- 126,573	95,648	17,474	-	- 8,472
24 Total funds brought forward		463,959	498,012	-	19,987	-	981,958
25 Total funds carried forward		468,938	371,439	95,648	37,461	-	973,486

For Information only Money received and passed on to External Organisations

Balance brought Forward from 2020-21	-
Offerings/Gifts - received for External Organisations	-
Offerings/Gifts - paid to External Organisations	-
Balance carried forward	-

Statement of Financial Activities (SOFA) for the year ended 31 August 2020

	Notes to the accounts	General Fund (Unrestricted) £	Circuit Model Trust (Unrestricted) £	Designated Funds (unrestricted) £	Restricted Funds £	Endowment Funds £	Total 2019-2020 £
Income							
1 Donations and legacies	4	-	-	-	-	-	-
2 Income from monetary investments	7	869	4,427	-	23	-	5,319
3 Income from investment properties	5	8,579	-	-	-	-	8,579
4 Assessments on Churches		149,998	-	-	-	-	149,998
5 Capital Receipts		-	-	-	-	-	-
6 Grants received		-	-	-	17,276	-	17,276
7 Other charitable income	6	512	-	-	3,699	-	4,211
8 Total income		159,958	4,427	-	20,998	-	185,383
Expenditure							
9 Grants and donations	17	55	-	-	-	-	55
10 Salaries and associated costs	10	92,316	-	-	26,041	-	118,357
11 Property maintenance	12 to 14	23,258	-	-	-	-	23,258
12 Connexional assessment & model trust levy		-	-	-	-	-	-
13 District Assessment & Levy		38,458	32,708	-	-	-	71,166
14 Depreciation		-	-	-	-	-	-
15 Office expenses	11	7,585	-	-	601	-	8,186
16 Other outgoings	16	9,668	1,104	-	1,650	-	12,422
17 Total charitable expenditure		171,340	33,812	-	28,292	-	233,444
18 Gains/(losses) on monetary investments		-	43	-	-	-	43
19 Gains/(losses) on investment properties		4,000	-	-	-	-	4,000
20 Net income/(expenditure)		- 7,382	- 29,428	-	- 7,294	-	- 44,104
21 Transfers between funds		3,321	- 25,321	-	22,000	-	-
22 Other gains/(losses)		-	-	-	-	-	-
23 Net movement in funds		- 4,061	- 54,749	-	14,706	-	- 44,104
24 Total funds brought forward		468,020	552,761	-	5,281	-	1,026,062
25 Total funds carried forward		463,959	498,012	-	19,987	-	981,958

For Information only Money received and passed on to External Organisations

Balance brought Forward from 2019-20	0
Offerings/Gifts - received for External Organisations	1006
Offerings/Gifts - paid to External Organisations	1006
Balance carried forward	0
Balance carried forward	0

Name of Circuit

North West Durham Circuit

Circuit No 022

Balance Sheet as at 31 August 2021

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Notes to the Accounts	General Fund (Unrestricted)	Circuit Model Trusts (Unrestricted)	Designated Funds (Unrestricted)	Restricted Funds	Endowment Funds	Totals 2020/21	Totals 2019/20
	£	£	£	£	£	£	£

Fixed Assets

Circuit Manses & Equipment	15	357,348				357,348	345,348	R
Investment properties						0	0	R
Investments						0	0	
Total fixed assets		357,348	0	0	0	357,348	345,348	

Current Assets

Debtors	19	7,405			804	8,209	7,551	S
Loans by the Circuit						0	0	
Investments with TMCP	18		371,439		3,715	375,154	501,721	T
Central Finance Board Deposits		112,285		95,648		207,933	110,348	
Cash at Bank and in hand	19	9,071			33,332	42,403	45,873	
Total current assets		128,761	371,439	95,648	37,851	633,699	665,493	

Current liabilities

Creditors (due in under 1 year)	20	17,171			390	17,561	28,883	U
						0	0	V
Total current liabilities		17,171	0	0	390	17,561	28,883	
Net current assets/liabilities		111,590	371,439	95,648	37,461	616,138	636,610	

Total assets less current liabilities		468,938	371,439	95,648	37,461	0	973,486	981,958
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Long term liabilities (due after more than one year)								
Grants payable after 2018-19							0	0
Loans to the Circuit							0	0
							0	0
Net assets		468,938	371,439	95,648	37,461	0	973,486	981,958

Funds of the Circuit

General Fund (Unrestricted)		468,938				468,938	463,959	
Circuit Model Trust Fund (Unrestricted)			371,439			371,439	498,012	W
Designated Funds (Unrestricted)				95,648		95,648	0	
Total Unrestricted Funds						936,025	961,971	
Restricted Funds					37,461	37,461	19,987	
Endowment Funds						0	0	
Total Funds		468,938	371,439	95,648	37,461	0	973,486	981,958

Signed

L. Carroll 13/1/22

Circuit Treasurer

Notes to the accounts

1 Basis of accounting

The financial statements have been prepared under the Charities Act 2011 in accordance with the 2014 version of Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with FRS102 - the Charities SORP (FRS102) - and reflecting the content of Update Bulletin 1 issued in 2016.

2 Funds

The funds held constitute: General Funds held for any purpose of the Circuit which are Unrestricted. The Circuit Model Trust Fund has wide purposes defined in Standing Orders and is categorised as unrestricted. Restricted funds are held for a narrower purpose. There were also Endowment funds in 2019 as listed. Details of each material fund are disclosed in the final note to these accounts. Any funds may be represented by different classes of assets less liabilities.

3 Accounting policies

Basis

These accounts have been prepared on the basis of historical cost (except that investments are shown at their market value at the end of the year), using the accruals basis in order to show a true and fair view of the Circuit's financial position and activities.

Income Recognition

Income is included in the Statement of Financial Activities (SOFA) when the Circuit becomes entitled to the resources, the trustees are reasonably certain they will receive the resources and the monetary value can be measured with sufficient reliability.

Resources Expended

Expenditure is recognised when a liability is incurred, or a constructive obligation arises, that results in the payment being unavoidable. Liabilities are recognised as soon as an outflow of economic benefit is considered more likely than not under the legal or constructive obligation committing the Circuit to pay out resources.

Grants

Grants made by the Circuit from its own funds are recognised in full at the time of agreement or when the Circuit accepts that there is a legal or operational obligation to make the payment. When the grant is to recur over more than one year the balance payable in future years is treated as a provision for future commitments in the Balance Sheet against the appropriate fund, the provision being released in future years as instalments are paid in accordance with the originally agreed terms.

VAT

Since the Circuit is not VAT registered, all input VAT is included with the expense to which it refers.

North West Durham Circuit

Notes to the accounts

Accounting policies continued

Properties

The manses used for the activities of the circuit are shown in the accounts at their cost; the land value is deemed to be 25% of the total cost. The White le Head manse is shown separately as an investment property and is revalued annually by the Trustees as this manse is currently let. No depreciation is provided on buildings because the trustees consider the current residual fair value of the manse buildings to be not less than their cost; any depreciation would not be material. The properties have been reviewed for impairment.

Investments

Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year end are shown in the SOFA.

Debtors and Prepayments

Debtors relate to the payment of the September stipend in August, together with sundry items due to be received at the year end.

Creditors

Creditors include both sundry expenses and specifically the 1st quarter assessment received in August.

North West Durham Circuit

4. Donations and legacies

Unrestricted	Circuit Model Trust Fund	Restricted	Endowment	2020-21 Total	2019-20 Total
£	£	£	£	£	£
0	0	390	0	390	-

Donations and gifts

5. Income from investment properties

Unrestricted	Circuit Model Trust Fund	Restricted	Endowment	2020-21 Total	2019-20 Total
£	£	£	£	£	£
7,621	0	0	0	7,621	8,579

Lettings

6. Other charitable income

Reimbursed phone use	-	0	0	-	-
Other purchases reimbursed	-	0	0	-	38
Photocopying	0	0	0	-	332
Transport contributions	0	0	0	-	-
Levy refund	0	19,094	0	19,094	-
Other receipts	403	0	54	457	3,841
Corona Virus Job Retention Scheme	0	12,072	0	12,072	-
Total	403	19,094	12,126	31,623	4,211

7. Income from monetary investments

Unrestricted	Circuit Model Trust Fund	Restricted	Endowment	2020-21 Total	2019-20 Total
£	£	£	£	£	£
176	1,530	12	0	1,718	23
-	44	0	0	44	4,379
-	-	0	0	-	917
176	1,574	12	0	1,762	5,319

Central Finance Board

TMCP Interest

Other

Total

North West Durham Circuit

8. Payment to Trustees

	2021	2020
	£	£
Payments made to trustees for additional services provided to the Circuit by agreement with the Circuit Meeting	nil	nil
Number of trustees who were paid expenses	nil	nil

9. Fees for examination or audit of the accounts (included in other outgoings)

Independent examiner's or auditors fees for reporting on the accounts

750 828

10. Paid employees

Staff Costs paid during the year were:

Gross wages, salaries and benefits in kind

97,712 95,668

Employer's National Insurance costs

7,410 7,280

Pension costs

15,582 15,409

Total staff costs

120,704 118,357

Average number of staff employed during the year

4.0 3.0

North West Durham Circuit

11. Office expenses

	Unrestricted	Circuit Model Trust Fund	Restricted	Endowment	2020-21 Total	2019-20 Total
	£	£	£	£	£	£
Minister's Tel & Broadband	2,504	0	318	0	2,822	2,575
Minister's mileage	609	0	5	0	614	2,864
Minister's parking	2	0	0	0	2	44
Stationery	0	0	0	0	0	0
Office Telephone	0	0	0	0	0	272
Local Preacher transport	178	0	0	0	178	2,431
Postage	0	0	0	0	0	0
Car parking	0	0	0	0	0	0
Total	3,293	0	323	0	3,616	8,186

12. Insurance & Utilities

	Unrestricted	Circuit Model Trust Fund	Restricted	Endowment	2020-21 Total	2019-20 Total
	£	£	£	£	£	£
Water rates	1,768	0	0	0	1,768	1,962
Insurance	769	0	0	0	769	1,418
Council tax	4,724	0	0	0	4,724	4,562

Total

7,261	0	0	0	0	7,261	7,942
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13. Manse Maintenance

	Unrestricted	Circuit Model Trust Fund	Restricted	Endowment	2020-21 Total	2019-20 Total
	£	£	£	£	£	£
Blackhill Manse	3,425	0	0	0	3,425	6,406
Leadgate Manse	442	0	0	0	442	613
Lanchester Manse	1,642	0	0	0	1,642	1,740
White le Head Manse	2,513	0	0	0	2,513	3,677
Total	8,022	0	0	0	8,022	12,436

14. Expenditure on other circuit property

	Unrestricted	Circuit Model Trust Fund	Restricted	Endowment	2020-21 Total	2019-20 Total
	£	£	£	£	£	£
Quinquennials	0	0	0	0	0	2,880
Cost East Stanley sale	0	0	0	0	0	0
Costs Tanfield sale	0	0	0	0	0	0
Costs Kyo Laws	0	0	0	0	0	0
Costs of Catchgate sale	0	0	0	0	0	0
Costs of Bradley Cottages sale	0	0	0	0	0	0
Methodist levy on property sales	0	0	0	0	0	0
Refund of grant	0	0	0	0	0	0
Total	0	0	0	0	0	2,880

North West Durham Circuit

15 Tangible Fixed Assets

The Circuit holds 4 manse, three of which are currently occupied by staff, whilst the fourth is let on a temporary basis pending decisions about future clergy numbers and deployment.

Cost or valuation	Manse properties	Unused properties	Investment property	Fixtures, fittings and equipment	Payments on account assets - under construction	Total
	£	£	£	£	£	£
Balance brought forward	160,348	-	185,000	-	-	345,348
Additions						
Revaluations (+/-)						
Disposals (-)	-	-	12,000	-	-	12,000
Transfers* (+/-)						-
Balance carried forward	160,348	-	197,000	-	-	357,348
Accumulated depreciation						
	SL See note 3 £	SL See note 3 £	SL or RB See note 3 £	SL or RB See note 3 £	See note 3 £	£
Balance brought forward						0
Depreciation charge for year (-)						0
Revaluations (+/-)						0
Disposals (-)						0
Transfers* (+/-)						0
Balance carried forward	0	0	0	0	0	0
Net book value						
Brought forward	160,348	-	185,000	-	-	341,348
Carried forward	160,348	-	197,000	-	-	357,348

* The "transfers" row is for movements between fixed asset categories.

North West Durham Circuit

16. Other expenditure	Unrestricted	Circuit Model Trust Fund	Restricted	Endowment	2020-21		2019-20	
					Total		Total	
	£	£	£	£	£	£	£	£
Ministers' postage	71	0	4	0	75	37		
Minister's stationery	92	0	0	0	92	161		
Minister's books	0	0	117	0	117	267		
Minister's other	0	0	848	0	848	530		
Office broadband	571	0	0	0	571	754		
Office Stationery	309	0	0	0	309	334		
Office Rent (Leadgate)	400	0	0	0	400	400		
Office Photocopying	227	0	0	0	227	1761		
Office postage	100	0	0	0	100	411		
Sundry Office costs	33	0	0	0	33	1586		
Purchases for resale	0	0	0	0	0	0		
Charge for Payroll	480	0	0	0	480	480		
Apprentice Levy	500	0	0	0	500	406		
Website cost	243	0	0	0	243	243		
Office equipment	838	0	0	0	838	0		
Preaching Appointments	0	0	0	0	0	450		
Worship materials	0	0	0	0	0	241		
Gifts	19	0	390	0	409	208		
Sundry Administration costs	380	0	0	0	380	1046		
Expenses Claimed	0	0	0	0	0	218		
Bank Charges	85	0	0	0	85	60		
Mission disbursements	0	0	0	0	0	0		
Publicity	0	0	189	0	189	0		
Tenant management fee	705	0	0	0	705	795		
Street Friends	0	0	0	0	0	2		
Independent Examiners fees	750	0	0	0	750	828		
Professional fees	0	0	0	0	0	100		
TMCP Fees	0	997	7	0	1004	1104		
Total	5803	997	1555	0	8355	12422		

17. Grants and donations	Unrestricted	Circuit Model Trust Fund	Restricted	Endowment	2020-21		2019-20	
					Total		Total	
	£	£	£	£	£	£	£	£
Mission disbursements	0	0	0	0	0	55		
Total	0	0	0	0	0	55		

North West Durham Circuit

18. Investments

The majority of funds that support the Circuit Model Trust, are held by Trustees for Methodist Church Purposes (TMCP) in the 'Trustees Interest Funds' on which interest is credited to the accounts each month. These are effectively deposit accounts, and are treated as current assets.

Within the TMCP Funds the Circuit also holds relatively small amounts in a managed fund, the 'Managed Mixed Fund'.

The investment movements of these funds are recorded below as "common investment funds".

TMCP is the legal owner and Custodian Trustee of all Methodist Model Trust property, including Legacies, Endowments and Accumulated Funds. Trust property is held for and on behalf of local Managing Trustees who are responsible for the day to day management of trust property. TMCP ensure that, through providing guidance and acting under their direction, the Managing Trustees comply with charity law and Methodist law and polity as determined by the Methodist Conference.

Investments

	2020/21	2019/20
Investments held in common investment funds - CFB Managed Mixed Fund	2,802	2,367
Trustees Interest Fund	368637	495645
Trustees Interest Fund (Lucy Prynne)	3714	3709
	<u>375,153</u>	<u>501,721</u>

Analysis of investment movements CFB Managed Mixed Fund

Carrying (market) value at beginning of year	2,367	2,409
Add: additions to investments at cost	-	-
Less: disposals at carrying value	-	-
Net gain/(loss) on revaluation	435	42
Carrying (market) value at end of year	<u>2,802</u>	<u>2,367</u>
Total		

North West Durham Circuit

19. Analysis of current assets

	2020-21 £	2019-20 £
<u>a. Debtors and prepayments</u>		
Stipends Pre-paid	6,120	7,135
Accrued income	0	416
Other debtors	2,089	0
Total debtors and prepayments	8,209	7,551

b. Cash and bank balances

CAF Bank	42,297	45,810
Office cash & cheques awaiting paying in	0	0
Petty cash	106	63
Total Cash and Bank	42,403	45,873

20. Analysis of current liabilities and longterm creditors

Assessments in advance	16,080	28,193
Other Creditors	1,482	690
Total Current Liabilities	17,562	28,883

21. Capital Commitments and Contingent Liabilities

At the 31st August 2020 the Circuit has no capital commitments

No Contingent liabilities were identified at 31st August 2020.

22. Restricted Funds

	Opening balance	Incoming resources	Resources Expended	Transfer from general Funds	Closing Balance
Children's Young People and Families Lay worker Fund	10998	22126	26468	22000	28656
Street Friends	5279	0	189	0	5090
Gift Kayla	0	390	390	0	0
Lucy Prynne Bequest (Catchgate Church)	3710	12	7	0	3715
	19987	22528	27054	22000	37461

North West Durham Circuit
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 AUGUST 2021

Introduction

Welcome to the report of the North West Durham Methodist Circuit, the umbrella body for the Methodist churches within the immediate area, led by representatives of those churches to work with them in their work of spreading the Gospel of our Lord Jesus Christ.

Aims and organisation

The circuit is constituted to advance the effective deployment of the resources of ministry, which include people, property and finance as they relate to the Methodist churches in North West Durham, and to participate in the life of the communities served by the circuit.

Review of the year

The circuit has continued to work at developing its vision for its future direction and structure.

The Reverend Kayla Harward has left the Circuit at the end of the Connexional year to take up a new post; our Children, Young People and Families' Worker has continued to develop her relationship with both churches and local community.

Amidst the challenges that have continued to face all communities during the pandemic, the churches of the North West Durham Methodist Circuit have continued to serve their communities, both by proclaiming the Gospel and loving the communities in which they live.

The churches and Circuit have successfully continued to adapt to and develop new forms of serving the communities. The continued development of the forms of media have allowed the Circuit to continue to worship creatively and deepen discipleship, not only within our own Circuit but beyond its boundaries.

Income and asset trends

The General Fund (Unrestricted) comprises accounts held at Cash, CAF Bank and The Central Finance Board.

The Circuit Model Trust (Unrestricted) is held by and investments made via The Trustees for Methodist Church Purposes.

The Designated Fund (Unrestricted) comprise accounts held at The Central Finance Board.

Children, Young People and Families' Worker (Restricted), and Street Friends (Restricted), comprise accounts held at CAF Bank and The Central Finance Board: Lucy Prynne (Restricted) is held by The Trustees for Methodist Church Purposes.

Circuit income is primarily drawn from the assessment (£144,738) paid by the circuit churches.

Within Restricted Funds, the Children, Young People and Families' Worker includes £10,000 grant from the Newcastle District and £12,072 HMRC JRS Grant.

The total assets of the circuit have decreased slightly.

Of the total current funds carried forward £616,138 (Total Funds £973,486 less Fixed Assets £354,348), the proceeds of sale of Shotley Bridge Chapel (£95,648) are held on behalf of Blackhill and Shotley Bridge United Church; £40,500 for the Children, Young People and Families' Worker; and £150,000 grant towards Blackhill and Shotley Bridge United Church. £37,461 is held within Restricted Funds.

Expenditure trends

Stipend expenditure has increased in line with Conference approved increases.

Other significant items of expenditure on the General Fund include the Circuit Assessment to the District of £40,482; and Property Maintenance of £15,283.

Within Restricted Funds the Children, Young People and Families' Worker main expenditure includes salaries and associated costs of £25,176.

Other expenditure includes a levy to the District Advance Fund, based on the balance in the Model Trust Fund, of £28,601.

Fund balances

At 31 August 2021 the net current assets of the Circuit, net of £95,648 held on behalf of Blackhill and Shotley Bridge United Church; £40,500 for the Children, Young People and Families' Worker; £150,000 grant towards Blackhill and Shotley Bridge United Church; £37,461 Restricted Funds, were £292,529.

Plans for 2021-22

Circuit financial plans for the coming year have been prepared on the basis that there are 2 full time ordained staff; (1 Children, Young People and Families' Worker full time; and 1 Administrative Staff part time) ; with anticipated cost of living stipend/salary increases combined with an increase in the assessment paid to the district.

Trustees' Annual Report on Finance and Governance

Basis of preparation and legal framework

The financial statements have been prepared under the Charities Act 2011 in accordance with the 2014 version of Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with FRS102 - the Charities SORP (FRS102) and taking note of the Update Bulletin 1 issued in 2016.

Full Name of Charity: North West Durham Methodist Circuit, Registration Charity Number: 1140258

Date of registration: February 7 2011

Main communication address (Circuit office)
Leadgate Methodist Church
Tyne Avenue
Consett
DH8 6EL

The members of the North West Durham Methodist Circuit meeting are the Charity Trustees,
membership being made up of circuit office holders, ministers and representatives appointed by the local churches.

Full membership is shown as Appendix A to this report.

Circuit Ministers and officers

Active Circuit Ministers: Rev S Earl
 Rev A Jeffrey
 Rev K Harward

Children, Young People and Families' Worker: Mrs Kath Jones

Circuit Stewards 2020/21: Mrs Sylvia King
 Mr Cyril Robinson
 Mr Edward Spears
 Mrs Val Hill
 Mrs Jean Carr
 Mr Kenneth Thynne
 Mrs Pamela Murphy
 Mr Colin Carroll

Administrator: Mrs J Littlefair

Mr C Carroll acted as the principal officer overseeing the day to day financial management and accounting for the circuit during the year.

Independent examiner: B J Straughan & Co
Chartered Accountants & Registered Auditors
Epworth House
7 Lucy Street
Chester le Street
Co Durham
DH3 3UP

Investment Bankers: Central Finance Board of the Methodist Church
Trustees for Methodist Church purposes

Aims and organisation

Our charity objective is to act as a resource provider for the Methodist Church within the area of North West Durham.

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- The
- a) The Christian faith in accordance with the doctrinal standards and discipline of Methodist Church;
 - b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
 - c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;
 - d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church

The organisation and resourcing of regular public acts of worship open to members of the church and non-members alike. The teaching of Christianity through sermons, courses and small groups.

The resourcing of pastoral work including visiting the sick and bereaved. Taking religious assemblies in local schools.

Promotion of Christianity through the staging of events and services.

Public Benefit

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit, Structure, Governance and Management.

The governing document for the circuit is the Deed of Union (1932) and Methodist Church Act (1976).

Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD).

Day to day management of the circuit is undertaken by the Circuit Leadership team along with the Local Preachers' meeting.

Trustee Training

A range of guidance produced by Methodist Connexion to support the effective running of the circuit, specifically the leaflet 'The Role of a Trustee in The Methodist Church' is given to all new Circuit meeting members as induction to their role as trustees.

Related Parties

The Circuit is part of the Newcastle District and is also accountable to the Methodist Conference. The following Methodist Churches are linked to the circuit:

Annfield Plain Central Methodist Church
Blackhill and Shotley Bridge Uniting Methodist Church
Burnhope Methodist Church
Consett Methodist Church
Delves Lane Methodist Church
The Grove Methodist Church
Lanchester Methodist Church
Leadgate Methodist Church
Medomsley Methodist Church
South Moor United Methodist Church
White le Head Methodist Church

Risk Management

The major risks have been identified and recorded by the Circuit Leadership Team with professional advice taken as required.

Regular review is undertaken and minuted.

Income and Expenditure is being monitored in total and is compared with the approved annual budget on a monthly basis to detect trends as part of the risk management process to avoid unforeseen calls on reserves.

Safeguarding

Every person has a value and dignity which comes directly from the creation of male and female in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

Methodist Connexional practice outlines commitment to the following principles:

- the care and nurture of, and respectful pastoral ministry with, all children, young people and adults
- the safeguarding and protection of all children, young people and adults when they are vulnerable
- the establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.
- We will carefully select and train all those with any responsibility within the Church, in line with Safer Recruitment principles, including the use of criminal records disclosures and registration with the relevant vetting and barring schemes.
- We will respond without delay to every complaint made which suggests that an adult, child or young person may have been harmed, cooperating with the police and local authority in any investigation.
- We will seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care.
- We will seek to challenge any abuse of power, especially by anyone in a position of trust.

- We will seek to offer pastoral care and support, including supervision and referral to the proper authorities, to any member of our church community known to have offended against a child, young person or vulnerable adult.
- In all these principles we will follow legislation, guidance and recognised good practice.

The North West Durham Methodist Circuit commits itself to ensuring the implementation of Connexional Safeguarding Policy; government legislation, guidance and safe practice in the circuit and in the churches. The North West Durham Methodist Circuit commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

Reserves Policy

The Reserves Policy for the Circuit is to hold a minimum sum equivalent to six months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on manses and/or to be able to continue, in the short term, funding planned activities in the event of any inability to raise the full Circuit Assessment from churches.

Capital receipts have resulted in the circuit holding capital reserves in excess of those it intends to hold. The circuit continues to develop policy in relation to the use of this money in relation to its circuit vision.

Appendix A

Managing Trustees as at 31st August 2021

Mrs Olna Margaret Andrew
Mrs Janet Arbon
Mr David Armstrong
Mr David Charles Beck
Mrs Margaret Beck
Mrs Joan Bell
Mrs Elizabeth Bell
Ms Penelope Jane Brown
Mrs Joyce Brown
Mr Harry Carr
Mrs Jean Carr
Mrs Tracey Carr
Mr Colin Carroll
Mrs Eileen Elaine Chambers
Mrs Eileen Conroy
Mrs Alma Cynthia Dinning
Rev Stuart Earl
Mrs Sonia Filmer
Mrs Meg Gilks
Mrs Hazel Sylvia Graham
Mr William Maurice Hall
Mrs Wendy Harrison
Rev Kayla Harward
Mrs Valerie Hill
Mrs Angela Hird
Mr Andrew Howe
Mr John David Hughes
Mr Richard Hume
Mrs Jill Hurst
Rev Terence Hurst
Rev Anne Rosemary Jeffrey
Mrs Elizabeth Jane Jobburns
Mrs Kath Jones

Mrs Sylvia King
Mr Paul Knowles
Mr Trevor McAdoo
Mrs Margaret Raine Moiser
Mrs Pamela May Murphy
Mrs Margaret Rose Murray
Mrs Jennifer Nairns
Mrs Susan Newton
Mrs Lilian Jean Melene Panting
Mrs Margaret Pigg
Mr Paul Pine
Mrs Maureen Heather Pinkney
Mrs Norma Polley
Mrs Janet Quinlan
Mrs Heather Reilly
Mr Winston Ridley
Mr Cyril Robinson
Mrs Valerie Rogerson
Mrs Janice Elizabeth Rutherford
Mrs Joyce Shaw
Mrs Beryl Spears
Mr Edward Spears
Mrs Carol Sowerby
Mr Owen Leighton Temple
Mrs Nora Thompson
Mr Kenneth Thynne
Rev Ioane F Tupou
Mrs Diane Lesley Tute
Mrs Brenda Elisabeth Walker
Mr Ivan Wilson
Mrs Lynn Whitehead

