

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

North West Durham	Circuit
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**FOR THE YEAR ENDED
31 AUGUST 2020**

District	Circuit no	20/22
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Registered Charity - Charity Registration number

1140258

If not a registered charity **Her Majesty's Revenue and Customs Gift Aid number**

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(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

Rev Stuart Earl
Rev Anne Jeffrey
Rev Kayla Harward

Circuit Stewards:

See Appendix A of the Trustees Report

Treasurer:

Edward Spears

Declarations and Scrutiny

I confirm that these Accruals accounts for the year to 31 August 2020 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer Edward Spears Date 11-03-21
Name and address of treasurer EDWARD SPEARS
3 NEW FRONT STREET ANNFIELD PLAIN CO Durham Post Code DH9 8JE

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2020 were/will be*
presented to the Circuit meeting held on 15/04/21

Signature of the Chair of the meeting Stuart Earl
Name of the Chair of the meeting STUART EARL Date 11/03/21

North West Durham Circuit

Independent Examiner's Report to the Trustees of North West Durham Circuit

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st August 2020 which are set out on pages 4 to 15.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

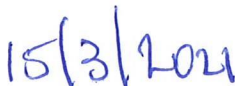
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



B J Straughan
B J Straughan and Co
Chartered Accountants



Date

Epworth House
7 Lucy Street
Chester le Street
County Durham
DH3 3UP

Statement of Financial Activities (SOFA) for the year ended 31 August 2020

	Notes to the accounts	General Fund (Unrestricted) £	Circuit Model Trust (Unrestricted) £	Designated Funds (unrestricted) £	Restricted Funds £	Endowment Funds £	Total 2019-2020 £
Income							
1 Donations and legacies	4	-	-	-	-	-	-
2 Income from monetary investments	7	869	4,427	-	23	-	5,319
3 Income from investment properties	5	8,579	-	-	-	-	8,579
4 Assessments on Churches		149,998	-	-	-	-	149,998
5 Capital Receipts		-	-	-	-	-	-
6 Grants received		-	-	-	17,276	-	17,276
7 Other charitable income	6	512	-	-	3,699	-	4,211
8 Total income		159,958	4,427	-	20,998	-	185,383
Expenditure							
9 Grants and donations	17	55	-	-	-	-	55
10 Salaries and associated costs	10	92,316	-	-	26,041	-	118,357
11 Property maintenance	12 to 14	23,258	-	-	-	-	23,258
12 Connexional assessment & model trust levy		-	-	-	-	-	-
13 District Assessment & Levy		38,458	32,708	-	-	-	71,166
14 Depreciation		-	-	-	-	-	-
15 Office expenses	11	7,585	-	-	601	-	8,186
16 Other outgoings	16	9,668	1,104	-	1,650	-	12,422
17 Total charitable expenditure		171,340	33,812	-	28,292	-	233,444
18 Gains/(losses) on monetary investments		-	43	-	-	-	43
19 Gains/(losses) on investment properties		4,000	-	-	-	-	4,000
20 Net income/(expenditure)		- 7,382	- 29,428	- -	7,294	- -	44,104
21 Transfers between funds		3,321	25,321	-	22,000	-	-
22 Other gains/(losses)		-	-	-	-	-	-
23 Net movement in funds		- 4,061	- 54,749	-	14,706	- -	44,104
24 Total funds brought forward		468,020	552,761	-	5,281	-	1,026,062
25 Total funds carried forward		463,959	498,012	-	19,987	-	981,958

For Information only Money received and passed on to External Organisations

Balance brought Forward from 2019-20	-
Offerings/Gifts - received for External Organisations	1,006
Offerings/Gifts - paid to External Organisations	1,006
Balance carried forward	-

Statement of Financial Activities (SOFA) for the year ended 31 August 2019

	Notes to the accounts	General Fund (Unrestricted) £	Circuit Model Trust (Unrestricted) £	Designated Funds (unrestricted) £	Restricted Funds £	Endowment Funds £	Total 2018-19 £
Income							
1 Donations and legacies	4	-	-	-	228	-	228
2 Income from monetary investments	7	731	5,204	-	-	17	5,952
3 Income from investment properties	5	8,004	-	-	-	-	8,004
4 Assessments on Churches		175,538	-	-	-	-	175,538
5 Capital Receipts		-	-	-	-	-	-
6 Grants received		-	-	-	-	-	-
7 Other charitable income	6	1,301	-	-	-	-	1,301
8 Total income		185,574	5,204	-	228	17	191,023
Expenditure							
9 Grants and donations	17	1,142	-	-	-	-	1,142
10 Salaries and associated costs	10	87,937	-	-	-	-	87,937
11 Expenditure on circuit property	12 to 14	10,198	111,027	-	-	-	121,225
12 Connexional assessment & model trust levy		-	-	-	-	-	-
13 District Assessment & Levy		39,216	-	-	-	-	39,216
14 Depreciation		-	-	-	-	-	-
15 Telephone and travel	11	8,912	-	-	-	-	8,912
16 Other outgoings	16	10,014	14,048	-	96	11	24,169
17 Total charitable expenditure		157,419	125,075	-	96	11	282,601
18 Gains/(losses) on monetary investments		-	30	-	-	37	7
19 Gains/(losses) on investment properties	-	6,000	-	-	-	-	6,000
20 Net income/(expenditure)		22,155	119,841	-	132	31	97,585
21 Transfers between funds		23,271	17,481	-	-	5,790	-
22 Other gains/(losses)		-	-	-	-	-	-
23 Net movement in funds		45,426	137,322	-	132	5,821	97,585
24 Total funds brought forward		422,594	690,083	-	5,149	5,821	1,123,647
25 Total funds carried forward		468,020	552,761	-	5,281	-	1,026,062

For Information only Money received and passed on to External Organisations

Balance brought Forward from 2018-19	0
Offerings/Gifts - received for External Organisations	1006
Offerings/Gifts - paid for External Organisations	1006
Balance carried forward	0

Balance Sheet as at 31 August 2020

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Notes to the Accounts	General Fund (Unrestricted)	Circuit Model Trusts (Unrestricted)	Designated Funds (Unrestricted)	Restricted Funds	Endowment Funds	Totals 2019/20	Totals 2018/19
	£	£	£	£	£	£	£

Fixed Assets

Circuit Manses & Equipment	15	345,348				345,348	341,348	R
Investment properties						0	0	R
Investments						0	0	
Total fixed assets		345,348	0	0	0	345,348	341,348	

Current Assets

Debtors	19	7,551				7,551	7,460	S
Loans by the Circuit						0	0	
Investments with TMCP	18		498,012		3,709	501,721	552,761	T
Central Finance Board Deposits		110,348				110,348	130,371	
Cash at Bank and in hand		29,595			16,278	45,873	32,312	
Total current assets		147,494	498,012	0	19,987	665,493	722,904	

Current liabilities

Creditors (due in under 1 year)	20	28,883				28,883	38,190	U
						0	0	V
Total current liabilities		28,883	0	0	0	28,883	38,190	
Net current assets/liabilities		118,611	498,012	0	19,987	636,610	684,714	

Total assets less current liabilities		463,959	498,012	0	19,987	0	981,958	1,026,062
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Long term liabilities (due after more than one year)									
Grants payable after 2018-19						0	0	V	
Loans to the Circuit						0	0		
						0	0		
Net assets		463,959	498,012	0	19,987	0	981,958	1,026,062	W

Funds of the Circuit

General Fund (Unrestricted)		463,959				463,959	468,020	
Circuit Model Trust Fund (Unrestricted)			498,012			498,012	552,761	W
Designated Funds (Unrestricted)				0		0	0	
Total Unrestricted Funds						961,971	1,020,781	
Restricted Funds					19,987	19,987	5,281	
Endowment Funds						0	0	
Total Funds		463,959	498,012	0	19,987	0	981,958	1,026,062

Signed 

Circuit Treasurer

Notes to the accounts

1 Basis of accounting

The financial statements have been prepared under the Charities Act 2011 in accordance with the 2014 version of Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with FRS102 - the Charities SORP (FRS102) - and reflecting the content of Update Bulletin 1 issued in 2016.

2 Funds

The funds held constitute: General Funds held for any purpose of the Circuit which are Unrestricted. The Circuit Model Trust Fund has wide purposes defined in Standing Orders and is categorised as unrestricted. Restricted funds are held for a narrower purpose. There were also Endowment funds in 2019 as listed. Details of each material fund are disclosed in the final note to these accounts. Any funds may be represented by different classes of assets less liabilities.

3 Accounting policies

Basis

These accounts have been prepared on the basis of historical cost (except that investments are shown at their market value at the end of the year), using the accruals basis in order to show a true and fair view of the Circuit's financial position and activities.

Income Recognition

Income is included in the Statement of Financial Activities (SOFA) when the Circuit becomes entitled to the resources, the trustees are reasonably certain they will receive the resources and the monetary value can be measured with sufficient reliability.

Resources Expended

Expenditure is recognised when a liability is incurred, or a constructive obligation arises, that results in the payment being unavoidable. Liabilities are recognised as soon as an outflow of economic benefit is considered more likely than not under the legal or constructive obligation committing the Circuit to pay out resources.

Grants

Grants made by the Circuit from its own funds are recognised in full at the time of agreement or when the Circuit accepts that there is a legal or operational obligation to make the payment. When the grant is to recur over more than one year the balance payable in future years is treated as a provision for future commitments in the Balance Sheet against the appropriate fund, the provision being released in future years as instalments are paid in accordance with the originally agreed terms.

VAT

Since the Circuit is not VAT registered, all input VAT is included with the expense to which it refers.

North West Durham Circuit

Notes to the accounts

Accounting policies continued

Properties

The manses used for the activities of the circuit are shown in the accounts at their cost; the land value is deemed to be 25% of the total cost. The White le Head manse is shown separately as an investment property and is revalued annually by the Trustees as this manse is currently let. No depreciation is provided on buildings because the trustees consider the current residual fair value of the manse buildings to be not less than their cost; any depreciation would not be material. The properties have been reviewed for impairment.

Investments

Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year end are shown in the SOFA.

Debtors and Prepayments

Debtors relate to the payment of the September stipend in August, together with sundry items due to be received at the year end.

Creditors

Creditors include both sundry expenses and specifically the 1st quarter assessment received in August.

North West Durham Circuit

4. Donations and legacies

Unrestricted	Circuit Model Trust Fund	Restricted	Endowment	2019-20 Total	2018-19 Total
£	£	£	£	£	£
0	0	0	0	0	228

Street Friends donations

5. Income from investment properties

Unrestricted	Circuit Model Trust Fund	Restricted	Endowment	2019-20 Total	2018-19 Total
£	£	£	£	£	£
8,579	0	0	0	8,579	8,004

Lettings

6. Other charitable income

Reimbursed phone use				-	-
Other purchases reimbursed	38	0	0	38	40
Photocopying	332	0	0	332	608
Transport contributions	0	0	0	-	-
Property sales	0	0	0	-	-
Other receipts	142	0	3,699	3,841	653
Insurance Claim	0	0	0	-	-
Total	512	0	3,699	4,211	1,301

7. Income from monetary investments

Unrestricted	Circuit Model Trust Fund	Restricted	Endowment	2019-20 Total	2018-19 Total
£	£	£	£	£	£
0	0	23	0	23	731
0	4,379	0	0	4,379	4,446
869	48	0	0	917	775
869	4,427	23	0	5,319	5,952

Central Finance Board

TMCP Interest

Other

Total

North West Durham Circuit

8. Payment to Trustees

	2020	2019
	£	£
Payments made to trustees for additional services provided to the Circuit by agreement with the Circuit Meeting	nil	nil
Number of trustees who were paid expenses	nil	nil

9. Fees for examination or audit of the accounts (included in other outgoings)

Independent examiner's or auditors fees for reporting on the accounts 828 690

10. Paid employees

Staff Costs paid during the year were:

Gross wages, salaries and benefits in kind 95,668 68,864

Employer's National Insurance costs 7,280 5,309

Pension costs 15,409 13,764

Total staff costs

118,357 87,937

Average number of staff employed during the year

3.0 3.0

11. Office expenses

	Unrestricted	Circuit Model Trust Fund	Restricted	Endowment	2019-20 Total	2018-19 Total
	£	£	£	£	£	£
Minister's Tel & Broadband	2,575	0	0	0	2,575	1,760
Minister's mileage	2,553	0	311	0	2,864	3,928
Minister's parking	26	0	18	0	44	91
Stationing	0	0	0	0	0	600
Office Telephone	0	0	272	0	272	392
Local Preacher transport	2,431	0	0	0	2,431	2,051
Circuit service transport	0	0	0	0	0	90
Circuit travel expenses	0	0	0	0	0	0
Total	7,585	0	601	0	8,186	8,912

12. Insurance & Utilities

	Unrestricted	Circuit Model Trust Fund	Restricted	Endowment	2019-20 Total	2018-19 Total
	£	£	£	£	£	£
Water rates	1,962	0	0	0	1,962	2,006
Insurance	1,418	0	0	0	1,418	1,583
Council tax	4,562	0	0	0	4,562	4,332

Total

7,942	0	0	0	7,942	7,921
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13. Manse Maintenance

	Unrestricted	Circuit Model Trust Fund	Restricted	Endowment	2019-20 Total	2018-19 Total
	£	£	£	£	£	£
Blackhill Manse	6,406	0	0	0	6,406	322
Leadgate Manse	613	0	0	0	613	2,811
Lanchester Manse	1,740	0	0	0	1,740	916
White le Head Manse	3,677	0	0	0	3,677	3,048
Total	12,436	0	0	0	12,436	7,097

14. Expenditure on other circuit property

	Unrestricted	Circuit Model Trust Fund	Restricted	Endowment	2019-20 Total	2018-19 Total
	£	£	£	£	£	£
Quinquennials	2,880	0	0	0	2,880	1,404
Cost East Stanley sale	0	0	0	0	0	3,941
Costs Tanfield sale	0	0	0	0	0	0
Costs Kyo Laws	0	0	0	0	0	2,969
Costs of Catchgate sale	0	0	0	0	0	4,055
Costs of Bradley Cottages sale	0	0	0	0	0	3,043
Methodist levy on property sales	0	0	0	0	0	81,288
Refund of grant	0	0	0	0	0	9,507
Total	2,880	0	0	0	2,880	106,207

15 Tangible Fixed Assets

The Circuit holds 4 manse, three of which are currently occupied by staff, whilst the fourth is let on a temporary basis pending decisions about future clergy numbers and deployment.

Cost or valuation	Manse properties	Unused properties	Investment property	Fixtures, fittings and equipment	Payments on account assets - under construction	Total
	£	£	£	£	£	£
Balance brought forward	160,348	-	181,000	-	-	341,348
Additions						
Revaluations (+/-)						
Disposals (-)						
Transfers* (+/-)	-	-	4,000	-	-	4,000
Balance carried forward						-
	160,348	-	185,000	-	-	345,348
Accumulated depreciation						
	SL See note 3 £	SL See note 3 £	SL or RB See note 3 £	SL or RB See note 3 £	See note 3 £	£
Balance brought forward						0
Depreciation charge for year (-)						0
Revaluations (+/-)						0
Disposals (-)						0
Transfers* (+/-)						0
Balance carried forward	0	0	0	0	0	0
Net book value						
Brought forward	160,348	-	181,000	-	-	341,348
Carried forward	160,348	-	185,000	-	-	345,348

* The "transfers" row is for movements between fixed asset categories.

North West Durham Circuit

16. Other expenditure	Unrestricted	Circuit		Restricted	Endowment	2019-20		2018-19
		Model Trust	Fund			Total	Total	
£	£	£	£	£	£	£	£	Total
Ministers' postage	37	0	0	0	0	37	28	
Minister's stationery	161	0	0	0	0	161	192	
Minister's books	267	0	0	0	0	267	0	
Minister's other	530	0	0	0	0	530	159	
Office broadband	754	0	0	0	0	754	0	
Office Stationery	262	0	72	0	0	334	462	
Office Rent (Leadgate)	400	0	0	0	0	400	400	
Office Photocopying	1761	0	0	0	0	1761	1315	
Office postage	335	0	76	0	0	411	140	
Sundry Office costs	98	0	1488	0	0	1586	72	
Purchases for resale	0	0	0	0	0	0	78	
Charge for Payroll	480	0	0	0	0	480	480	
Apprentice Levy	406	0	0	0	0	406	432	
Website cost	243	0	0	0	0	243	243	
Office equipment	0	0	0	0	0	0	0	
Preaching Appointments	450	0	0	0	0	450	625	
Local preaching costs	0	0	0	0	0	0	0	
Worship materials	241	0	0	0	0	241	325	
Gifts	208	0	0	0	0	208	3020	
Sundry Administration costs	1034	0	12	0	0	1046	442	
Expenses Claimed	218	0	0	0	0	218	0	
Bank Charges	60	0	0	0	0	60	60	
Mission disbursements	0	0	0	0	0	0	0	
Letting fee	0	0	0	0	0	0	0	
Tenant management fee	795	0	0	0	0	795	643	
Street Friends	0	0	2	0	0	2	96	
Independent Examiners fees	828	0	0	0	0	828	690	
Professional fees	100	0	0	0	0	100	207	
TMCP Fees	0	1104	0	0	0	1104	14060	
Total	9668	1104	1650	0	0	12422	24169	

17. Grants and donations	Unrestricted	Circuit		Restricted	Endowment	2019-20		2018-19
		Model Trust	Fund			Total	Total	
£	£	£	£	£	£	£	£	Total
Mission disbursements	55	0	0	0	0	55	1142	
Total	55	0	0	0	0	55	1142	

North West Durham Circuit

18. Investments

The majority of funds that support the Circuit Model Trust, are held by Trustees for Methodist Church Purposes (TMCP) in the 'Trustees Interest Funds' on which interest is credited to the accounts each month. These are effectively deposit accounts, and are treated as current assets.

Within the TMCP Funds the Circuit also holds relatively small amounts in a managed fund, the 'Managed Mixed Fund'.

The investment movements of these funds are recorded below as "common investment funds".

TMCP is the legal owner and Custodian Trustee of all Methodist Model Trust property, including Legacies, Endowments and Accumulated Funds. Trust property is held for and on behalf of local Managing Trustees who are responsible for the day to day management of trust property. TMCP ensure that, through providing guidance and acting under their direction, the Managing Trustees comply with charity law and Methodist law and polity as determined by the Methodist Conference.

Investments	2019/20	2018/19
Investments held in common investment funds - CFB Managed Mixed Fund	2,367	2,409
Trustees Interest Fund	495645	550352
Trustees Interest Fund (Lucy Prynne)	3709	0
	<u>501,721</u>	<u>552,761</u>

Analysis of investment movements CFB Managed Mixed Fund

Carrying (market) value at beginning of year	2,409	6,320
Add: additions to investments at cost	-	-
Less: disposals at carrying value	-	3,940
Net gain/(loss) on revaluation	-	42
Carrying (market) value at end of year	<u>2,367</u>	<u>2,409</u>
Total		

North West Durham Circuit

19. Analysis of current assets

	2019-20 £	2018-19 £
<u>a. Debtors and prepayments</u>		
Stipends Pre-paid	7,135	6,944
Accrued income	416	416
Other debtors	0	100
Total debtors and prepayments	<u>7,551</u>	<u>7,460</u>

b. Cash and bank balances

CAF Bank	45,810	32,091
Office cash & cheques awaiting paying in	0	0
Petty cash	63	221
Total Cash and Bank	<u>45,873</u>	<u>32,312</u>

20. Analysis of current liabilities and longterm creditors

Assessments in advance	28,193	37,500
Other Creditors	690	690
Total Current Liabilities	<u>28,883</u>	<u>38,190</u>

21. Capital Commitments and Contingent Liabilities

At the 31st August 2020 the Circuit has no capital commitments

No Contingent liabilities were identified at 31st August 2020.

22. Restricted Funds

	Opening balance	Incoming resources	Rescoured Expended	Transfer from general Funds	Closing Balance
Children's Young People and Families Lay worker Fund	0	17276	28278	22000	10998
Street Friends	5281	0	2	0	5279
Lucy Prynne Bequest (Catchgate Church)	0	3722	12	0	3710
	<u>5281</u>	<u>20998</u>	<u>28292</u>	<u>22000</u>	<u>19987</u>

North West Durham Circuit
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 AUGUST 2020

Introduction

Welcome to the report of the North West Durham Methodist Circuit, the umbrella body for the Methodist churches within the immediate area, led by representatives of those churches to work with them in their work of spreading the Gospel of our Lord Jesus Christ.

Aims and organisation

The circuit is constituted to advance the effective deployment of the resources of ministry, which include people, property and finance as they relate to the Methodist churches in North West Durham, and to participate in the life of the communities served by the circuit.

Review of the year

The circuit has continued to work at developing its vision for its future direction and structure. The Reverend Kayla Harward has accepted our invitation to continue her work in our Circuit and our newly appointed Children, Young People and Families' Worker has begun developing her relationship with both churches and local community.

Amidst the severe challenges that have faced all communities since the beginning of the pandemic, the churches of the North West Durham Methodist Circuit have continued to serve their communities, both by proclaiming the Gospel and loving the communities in which they live.

Whilst the year began with churches continuing to serve through the usual channels, allowing friendship, fellowship, and service to flourish through the organisations that work with all age groups of the community, the pandemic brought a realisation on new ways to serve one another.

Our churches and Circuit have had to adapt to forms of media previously little used. However, worship, discipleship and daily devotion has developed and grown through their efforts.

Income and asset trends

The General Fund (Unrestricted) comprises accounts held at Cash, CAF Bank and The Central Finance Board (Interest is paid monthly and by credit into the account).

The Circuit Model Trust (Unrestricted) is held by and investments made via The Trustees for Methodist Church Purposes.

Children, Young People and Families' Worker (Restricted), and Street Friends (Restricted), comprise accounts held at CAF Bank: Lucy Prynne (Restricted) is held by The Trustees for Methodist Church Purposes.

Circuit income is primarily drawn from the assessment (£149,998) paid by the circuit churches.

Within Restricted Funds, the Children, Young People and Families' Worker includes £10,000 grant from the Newcastle District and £7,276 HMRC JRS Grant.

The total assets of the circuit have decreased mainly due to the District Advance Fund Levy of £32,708, and Children, Young People and Families' Worker transfer of £22,000, both on the Model Trust Fund.

Of the total funds carried forward (£636,610), the proceeds of sale of Shotley Bridge Chapel (£76,554) are held on behalf of Blackhill and Shotley Bridge United Church; £88,000 for the Children, Young People and Families' Worker; and £150,000 grant towards Blackhill and Shotley Bridge United Church. £19,987 is held within Restricted Funds.

Expenditure trends

Stipend expenditure has increased in line with Conference approved increases.

Other significant items of expenditure on the General Fund include the Circuit Assessment to the District of £38,458; and Property Maintenance of £23,258.

Within Restricted Funds the Children, Young People and Families' Worker main expenditure includes salaries and associated costs of £26,041.

Other expenditure includes a levy to the District Advance Fund, based on the balance in the Model Trust Fund, of £32,708.

Fund balances

At 31 August 2020 the current assets of the Circuit, net of £76,554 held on behalf of Blackhill and Shotley Bridge United Church; £88,000 for the Children, Young People and Families' Worker; £150,000 grant towards Blackhill and Shotley Bridge United Church; £19,987 Restricted Funds, were £302,069.

Plans for 2020-21

Circuit financial plans for the coming year have been prepared on the basis that there remain 2.5 full time ordained staff; 1 Children, Young People and Families' Worker full time; and 1 Administrative Staff part time; with anticipated cost of living stipend/salary increases combined with an increase in the assessment paid to the district.

Trustees' Annual Report on Finance and Governance

Basis of preparation and legal framework

The financial statements have been prepared under the Charities Act 2011 in accordance with the 2014 version of Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with FRS102 - the Charities SORP (FRS102) and taking note of the Update Bulletin 1 issued in 2016.

Full Name of Charity: North West Durham Methodist Circuit Registration Charity Number: 1140258

Date of registration: February 7 2011

Main communication address (Circuit office)
Leadgate Methodist Church
Tyne Avenue
Consett
DH8 6EL

The members of the North West Durham Methodist Circuit meeting are the Charity Trustees, membership being made up of circuit office holders, ministers and representatives appointed by the local churches.

Full membership is shown as Appendix A to this report.

Circuit Ministers and officers

Active Circuit Ministers: Rev S Earl
 Rev A Jeffrey
 Rev K Harward

Children, Young People and Families' Worker: Mrs Kath Jones

Circuit Stewards 2019/20: Mrs Sylvia King
 Mr Cyril Robinson
 Mr Edward Spears
 Mrs Val Hill
 Mrs Jean Carr
 Mr Kenneth Thynne
 Mrs Pamela Murphy

Administrator: Mrs S Kebell

Mr E Spears acted as the principal officer overseeing the day to day financial management and accounting for the circuit during the year.

Independent examiner: B J Straughan & Co
Chartered Accountants & Registered Auditors
Epworth House
7 Lucy Street
Chester le Street
Co Durham
DH3 3UP

Investment Bankers: Central Finance Board of the Methodist Church
Trustees for Methodist Church purposes

Aims and organisation

Our charity objective is to act as a resource provider for the Methodist Church within the area of North West Durham.

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit. local or other organisation of The Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church

The organisation and resourcing of regular public acts of worship open to members of the church and non-members alike. The teaching of Christianity through sermons, courses and small groups.

The resourcing of pastoral work including visiting the sick and bereaved. Taking religious assemblies in local schools.

Promotion of Christianity through the staging of events and services.

Public Benefit

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit, Structure, Governance and Management.

The governing document for the circuit is the Deed of Union (1932) and Methodist Church Act (1976).

Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD).

Day to day management of the circuit is undertaken by the Circuit Leadership team along with the Local Preachers' meeting.

Trustee Training

A range of guidance produced by Methodist Connexion to support the effective running of the circuit, specifically the leaflet 'The Role of a Trustee in The Methodist Church' is given to all new Circuit meeting members as induction to their role as trustees.

Related Parties

The Circuit is part of the Newcastle District and is also accountable to the Methodist Conference. The following Methodist Churches are linked to the circuit:

Annfield Plain Central Methodist Church
Blackhill and Shotley Bridge Uniting Methodist Church
Burnhope Methodist Church
Consett Methodist Church
Delves Lane Methodist Church
The Grove Methodist Church
Lanchester Methodist Church
Leadgate Methodist Church
Medomsley Methodist Church
South Moor United Methodist Church
White le Head Methodist Church

Risk Management

The major risks have been identified and recorded by the Circuit Leadership Team with professional advice taken as required.

Regular review is undertaken and minutes.

Income and Expenditure is being monitored in total and is compared with the approved annual budget on a bi-monthly basis to detect trends as part of the risk management process to avoid unforeseen calls on reserves.

Safeguarding

Every person has a value and dignity which comes directly from the creation of male and female in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

Methodist Connexional practice outlines commitment to the following principles:

- the care and nurture of, and respectful pastoral ministry with, all children, young people and adults
- the safeguarding and protection of all children, young people and adults when they are vulnerable
- the establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.
- We will carefully select and train all those with any responsibility within the Church, in line with Safer Recruitment principles, including the use of criminal records disclosures and registration with the relevant vetting and barring schemes.
- We will respond without delay to every complaint made which suggests that an adult, child or young person may have been harmed, cooperating with the police and local authority in any investigation.
- We will seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care.
- We will seek to challenge any abuse of power, especially by anyone in a position of trust.

- We will seek to offer pastoral care and support, including supervision and referral to the proper authorities, to any member of our church community known to have offended against a child, young person or vulnerable adult.
- In all these principles we will follow legislation, guidance and recognised good practice.

The North West Durham Methodist Circuit commits itself to ensuring the implementation of Connexional Safeguarding Policy; government legislation, guidance and safe practice in the circuit and in the churches. The North West Durham Methodist Circuit commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

Reserves Policy

The Reserves Policy for the Circuit is to hold a minimum sum equivalent to six months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on manses and/or to be able to continue, in the short term, funding planned activities in the event of any inability to raise the full Circuit Assessment from churches.

Capital receipts have resulted in the circuit holding capital reserves in excess of those it intends to hold. The circuit continues to develop policy in relation to the use of this money in relation to its circuit vision. The first step in this has been the appointment of a Children, Young People and Families' Worker.

Paul
11/03/21

G. Speers

Appendix A

Managing Trustees as at 31st August 2020

Mrs Olna Margaret Andrew
Mrs Janet Arbon
Mr David Armstrong
Mr Harry Barron
Mr David Charles Beck
Mrs Margaret Beck
Mrs Joan Bell
Mrs Elizabeth Bell
Mrs Kay Brewis
Ms Penelope Jane Brown
Mrs Joyce Brown
Mr Harry Carr
Mrs Jean Carr
Mrs Tracey Carr
Mrs Eileen Elaine Chambers
Mrs Eileen Conroy
Mrs Alma Cynthia Dinning
Rev Stuart Earl
Mrs Sonia Filmer
Mrs Meg Gilks
Mrs Hazel Sylvia Graham
Mr William Maurice Hall
Mrs Wendy Harrison
Rev Kayla Harward
Mrs Valerie Hill
Mrs Angela Hird
Rev Keith Hopper
Mr Andrew Howe
Rev Jean Hudson
Mr John David Hughes
Mr Richard Hume
Mrs Jill Hurst
Rev Terence Hurst
Rev Anne Rosemary Jeffrey

Mrs Elizabeth Jane Jobburns
Mrs Sylvia King
Mr Paul Knowles
Mr Trevor McAdoo
Mrs Margaret Raine Moiser
Mrs Pamela May Murphy
Mrs Margaret Rose Murray
Mrs Mary Myers Goodman
Mrs Jennifer Nairns
Mrs Susan Newton
Mrs Lilian Jean Melene Panting
Mrs Margaret Pigg
Mr Paul Pine
Mrs Maureen Heather Pinkney
Mrs Norma Polley
Mrs Janet Quinlan
Mrs Heather Reilly
Mr Winston Ridley
Mr Cyril Robinson
Mrs Valerie Rogerson
Mrs Janice Elizabeth Rutherford
Mrs Joyce Shaw
Mrs Beryl Spears
Mr Edward Spears
Mrs Carol Sowerby
Mr Owen Leighton Temple
Mrs Nora Thompson
Mr Kenneth Thynne
Rev Ioane F Tupou
Mrs Diane Lesley Tute
Mrs Brenda Elisabeth Walker
Mrs Elizabeth Whaley
Mr Ivan Wilson
Mrs Lynn Whitehead