

North Harrow Methodist Church

TRUSTEES' REPORT

1 September 2020 - 31 August 2021

Governance

1. As a Methodist Church in England, North Harrow Methodist Church comes under the auspices of the Methodist Church whose governing body is the Methodist Conference. The authority by which the Conference acts is laid out in the Methodist Church Act 1976.

2. North Harrow Methodist Church is a registered charity number 1140257.

3. North Harrow Methodist Church is part of the Harrow and Hillingdon Circuit in the London District.

4. The Managing Trustees of North Harrow Methodist Church (NHMC) are the members of the Church Council. The composition is:

The Superintendent Minister of the Circuit and the ministers and ministerial probationers appointed to the Circuit.

Church Stewards:

From May 2020

Jan Burgess	(4 th year)
Richard Reid	(3 rd year)
Marian Smith	(4 th year & Senior Steward from Sept 2018)

Church Council Secretary: Peter Harrison (7th year)

Treasurer: Richard Reid appointed Treasurer (appointed Mar 2020)

Pastoral Committee Secretary: Sara Lewis Mar 2017

Members elected by the Annual Meeting (to serve from Sept 2020) -

Jenny Briggs	(co-opted)
Peter Briggs	(5 th year)
Karen Harrison	(co-opted)
Yvonne Walker	(co-opted)
Pauline Ingosi	(co-opted)
Graham Pearn	(co-opted)
Irene Taylor	(3 rd year)
Nigel McNeil	(1 st year)

Statement of Trustees' Responsibilities

5. The law applicable to charities in England and Wales requires the Trustees to prepare, for each financial year, financial statements which give a true and fair record of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and the Statement of Recommended Practice 2005, Accounting and Reporting by Charities have been followed; and
- prepare the financial statements on the 'going concern' basis unless it is inappropriate to presume that activities will continue.

6. The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the North Harrow Methodist Church Fund and which will enable them to ensure that the financial statements comply with the Standing Orders of the Methodist Church and the Charities Act 1993. They are also responsible for taking reasonable steps to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

7. The Trustees consider these practices have been followed and their responsibilities properly discharged.

Annual Report

8. The financial year for the purposes of accounting to the Methodist Church commences on 1 September.

9. During the financial year 2020-21, the Church Council met nine times. Two General Church Meetings open to all church members were held during the year to approve the Annual Report and accounts, a special meeting was held to approve appointments for the new church year and to elect Church Stewards for 2020-21. The Finance and Property Committee met separately at regular intervals, as did the Pastoral Committee. The Church Council has oversight of those matters which concern Neighbourhood & Mission and the church family, there being no separate committees for that purpose.

10. The Church Council also has overall responsibility for implementing the Safeguarding policies of the Methodist Church. In 2006, it appointed a Safeguarding Officer, who liaises with the

Circuit Safeguarding Officer. The Church's Safeguarding Policy is displayed at appropriate points around the premises.

11. The Church Council is responsible for producing a report to the General Church Meeting.

12. The following gives an indication of the work overseen or initiated by the Church Council during 2020-21 however Covid-19 has curtailed many of our activities but where possible these have continued using Zoom:

(1) every Sunday there is a service at 10.30 am which includes Holy Communion once a month. Owing to the restrictions arising from Covid-19 most services were held using Zoom. Usually on the third Sunday of each month there is a Communion service in Oasis at 9.00 am, followed at 10.30 am by a more informal service called 'Third Sunday', which has proved popular with existing and new worshippers. However, again because of Covid-19 these did not always take place. There is a Sunday evening monthly discussion group. Young Church caters for children and young people but this, because of Covid-19, did not meet during the year.

13. A team of volunteers staffs the church office most weekday mornings throughout the year to maintain relationships with community groups that use the premises and to ensure that essential administration is kept up-to-date. We have continued to explore possibilities for midweek activities and services that might attract a wider range of people than just our own congregation.

14. It is the duty of North Harrow Methodist Church to comply with the new European General Data Protection Regulation (GDPR) which seeks to protect individuals from the consequences of improperly obtained or processed data and to ensure that individuals are not put at risk or threatened by the misuse of data. NHMC utilises the Methodist Church in Great Britain privacy notice which can be viewed at (<https://www.tmcp.org.uk/about/data-protection/managing-trustees-privacy-notice>) or in the church office. Full details of lawful bases, data collected, consent requirements, retention periods, etc. can be found on the NHMC Data Protection Statement which is reviewed annually and presented to the fellowship at the general Church Meeting.

The Church Council is committed to implementing not only the legal requirements of the Equality Act 2010 but all feasible action to improve access to the activities of the church. The Church Council believes this is in line with the mission of the church as well as the legal requirements of the State.

15. The membership of the church at the end of August 2021 stood at 74 and we continue to be encouraged by the number of regular adherents attending services.

Investment Policy

17. The investment of surplus funds is operated via the Central Finance Board (CFB) of the Methodist Church; CFB aims to provide a high-quality investment service seeking above-average returns for long-term investors, while ensuring that the securities held by all its funds are in line with the ethical policy of the Methodist Church.

Financial Statements

18. Key issues are:
1. Income dropped from £65,818 to £55,431 mainly due to the reduction of licence fees, Offerings and tax recovered.
 2. Expenditure dropped from £110,483 to £63,077 as a result of reduced energy costs as the premises was used very little and a sharp decline in repairs and maintenance as a result of stringent budget cuts. After repairs and maintenance the next single biggest item of expenditure was the contribution to the Circuit Assessment which increased by 2% from £40,869 to £41,864. £40,869.
 3. The outcome is that for the 12 months to 31 August 2021 the available funds fell from £60,145 to £54,000.

PJH
2 May 2022

Name of Church .. North Harrow Methodist Church

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have not obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner

Name of independent examiner Graham J. Lee

Relevant professional qualification of independent examiner

Name of firm (where appropriate)

Address 58 Beech Avenue, Ruslip

Post Code HA4 8UD

Date 27th June 2022

* delete or circle as appropriate

Sep-21

Name of Church .. North Harrow Methodist

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer Date 27.08.22

Name and address of treasurer Richard Field

21 Churchfield Close, Harrow HA2 6BD

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 were presented to the meeting of the Church trustees held on 15 February 2022

Signature of the Chair of the meeting

Name of the Chair of the meeting JULIE ANN KING Date 27/2/2022

Independent Examiner's Report to the Trustees of the

North Harrow Methodist Church

Charity Number .. 1140247

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the North Harrow Methodist Church for the year ended 31 August 2021 set out on pages ... to ... As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

ART OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

NOTE 1: Please follow the Guidance Notes to complete this form

The Church accounts for the year ended 31 August 2020 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of Internal Organisations would normally be restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. The method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and Connected District Organisations.

INTERNAL ORGANISATIONS		Receipts	Payments	Net Receipt/ Payments	Adjustments	Opening balances	Closing balances
1	Baptismal Club	92		92		79	171
2	Flower Fund					98	98
3	NORMANS		90	(90)		865	775
4	Stroke Group	739	501	238	(1,500)	4,102	2,602
5	Young Church	5		5		3,981	3,986
6							
7	Sub total of Internal Organisations above	835	591	245	(1,500)	9,184 (a11)	7,928 (a12)
8	Church accounts (total brought forward from page 1)	55,431 (a7)	63,077 (b9)	(7,645)	1,500 (a7)	60,145 (a5)	54,000 (a8)
9	TOTAL CASH FUNDS HELD BY CHURCH	56,267	63,668	(7,401)		69,329 (a)	61,928 (b)
10	Continue on a separate sheet if necessary and bring the totals forward						
TOTAL RECEIPTS							
TOTAL PAYMENTS							

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD AT 31 August 2020		OPENING BALANCES	CLOSING BALANCES
1	Cash in hand		34,564
2	Bank Current Account	44,221	
3	Bank Deposit Account		6,756
4	Central Finance Board	3,262	
5	Trustees for Methodist Church Purposes	12,685	12,680
6	Other funds		
7	SUB TOTAL - Church accounts	60,145 (a5)	54,000 (a8)
8	Total funds held by Internal Organisations (the closing balance total from above) (a12)	9,184 (a11)	7,928 (a12)
9	TOTAL CASH FUNDS HELD BY CHURCH	69,329 (a)	61,928 (b)

SECTION G

OTHER ASSETS AND LIABILITIES

OTHER ASSETS AND LIABILITIES		1 September 2020	31 August 2021
1	Investments (include Endowments)		3,490,363
2	Land & Buildings (see notes to Insurance Value)	3,187,647	1,000
3	Other Assets	1,000	
4	Liabilities - show amount outstanding at year end		
5	Other Liabilities		

14 include only Funds held at the Central Finance Board

15 include only Funds held at Trustees for Methodist Church Purposes

16 include any other investments (not the cash statement of TMCP trusts accounts this is included in line 15)

THE METHODIST CHURCH

STANDARD FORM OF ACCOUNTS

North Harrow Methodist Church

FOR THE YEAR ENDED

31 August 2021

Harrow & Hillingdon	Circuit	Circuit no	35/36
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Registered Charity - Charity Registration number

1140257

If not a registered charity Her Majesty's Revenue and Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are exempted from registration under Statutory Instrument 2014 No.242)

Minister:

REV. JULIE KING

Church Stewards:

MISS MARIAN SMITH

MRS JANET BURGESS

MR RICHARD REID

Treasurer:

MR RICHARD REID

SECTION A		Unrestricted Funds	Restricted Funds	Total this year	Total last year
a1	RECEIPTS	£	£	£	£
a2	Offerings and Tax recovered	33,011	5	33,016	38,368
a3	Bank and CFB and IMCP interest and investment income	58		58	221
a4	Lettings	11,933		11,933	20,515
a5	Other receipts	10,424		10,424	6,714
a6	TOTAL RECEIPTS	55,427	5	55,431 (a7)	65,818

SECTION B					
b1	PAYMENTS				
b2	Circuit Assessment or Share	41,854		41,854	40,869
b3	Donations		500	500	78
b4	Repairs and Maintenance	5,745		5,745	46,646
b5	Utilities (insurance, water charges, heating & lighting)	8,827		8,827	12,232
b6					
b7	Other payments	6,350		6,350	10,659
b8	TOTAL PAYMENTS	62,577	500	63,077 (b9)	110,483

SECTION C					
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8) (7,150)	(496)	(7,645)	(44,666)
c2	Total funds brought forward from last year	58,691	1,454	60,145 (c6)	104,154
c3	Sub total	(c1+c2) 51,541	958	52,500	59,488
c4	Transfers and adjustments	1,500		1,500.00 (c7)	657
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4) 53,041	958	54,000 (c8)	60,145 (c6)

SECTION D					
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS					
d	(these amounts are not to be included in total receipts/payments figures above)	£		£	
d1	Balance brought forward from last year				
d2	Offerings/Gifts - received for external organisations			65	
d3	Offerings/Gifts - passed to external organisations			65	
d4	BALANCE STILL TO BE PAID (d1+d2-d3)				

Name of Church .: North Harrow Methodist Church

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Signature of independent examiner

Name of independent examiner Graham J. Lee

Relevant professional qualification of independent examiner

Name of firm (where appropriate)

Address 58 Beech Avenue, Ruslip

Post Code HA4 8UG

Date 27th 21st 2023

* delete or circle as appropriate

Sep-21