

A Company limited by guarantee, number 07362562

Registered charity number 1140246

OSCA FOUNDATION LTD

Annual Report and Financial Statements

For the year ended

30 September 2023

Adam & Co Financial Management LLP
Independent Examiner
First Floor, 1 Edmund Street
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OSCA FOUNDATION LTD
Report and accounts

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OSCA FOUNDATION LTD

Report of the Trustees for the year ended 30 September 2023

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2023. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP), Accounting and Reporting by Charities, issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07362562 (England and Wales)

Registered Charity number

1140246

Registered office

Forest Cottage
Cousin Lane
Halifax
HX2 8AD

Trustees/Directors

J A Fisher
S W Smith

Independent examiner

Adam & Co Financial Management LLP
First Floor
1 Edmund Street
Bradford
West Yorkshire BD5 0BH

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

To become a trustee of the charity, you must be approved at a general meeting by the members, by the passing of an ordinary resolution and no person can become a trustee of the company unless they are approved by the existing directors.

The liability of each member in the event of winding up is limited to £1.

As set out in the Articles of Association, there shall always be a minimum of three director/trustees and there is no maximum number. The charity is managed and overseen by the director/trustees. We are actively recruiting more trustees locally and through the assistance of Voluntary Sector Infrastructure Alliance Calderdale, we are expecting that another trustee will be appointed during the coming year.

Induction and training of new trustees

The policy for inducting and training for trustees has been reviewed and there is a training plan in place.

Organisational structure

The trustees make decisions regarding strategic matters and all expenditure. Day to day decisions are made by the Board members of the company. The day to day decisions of its asset locked community interest company will be made through its management and appointed staff.

Report of the Trustees for the year ended 30 September 2023 (continued)

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The object of the charity is to benefit the residents of Calderdale, in particular the areas of Ovenden and its surrounding neighbourhood, but not exclusively, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together, along with the local authority, voluntary and other organisations in a common effort to advance education, preserve and protect good health and to provide facilities in the interests of social welfare for recreation leisure time occupation, with the objective of improving the lives of the residents.

The strategies employed to achieve the charity's objectives are to advance:

Health and wellbeing - making and impacting on health and lifestyle
Amateur sport and physical activity - increasing participation
Community development - engaging with the local community
Education and skills - performance at the highest level and developing skills in the community
Community facilities - venue for local community events

The Foundation partners - Ovenden West Riding Football Club, Forest Cottage Dance Group, Calderdale Taekwondo, The Northern Partnership Group, Overgate Hospice, Calderdale National Autistic Society, Calderdale Gateway Club, Halifax Panthers LDRL, Andy's Man Club and other users of the facility will deliver these strategies through their development plans.

Public benefit

The charity's aims, objectives and activities are to be renewed each year. In this review the charity plans to look at the activities undertaken in the previous year to ensure that the benefits have been brought to those groups the charity was set up to help. The review will also help to ensure that the activities remain focused on the stated aims and objectives. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning the charity's future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The Charitable Limited Company, OSCA Foundation Ltd was established in January 2011 as a new third sector organisation based in North Halifax, Registered Charity - registered No: 1140246 and Company Limited by Guarantee registered - No: 7362562 (England and Wales). It is concerned with the charitable benefits for the residents of Calderdale, Ovenden and the local neighbourhood of North Halifax.

Since the launch of our Business Case - A Compelling Vision, in July 2011, our major milestone in the transfer of the land asset of the four fields site for community management by the charity has provided the springboard for the development. The 42 year lease (at a peppercorn rent) for the site, agreements, variations and community use agreement are all secured.

A 125 year lease was secured on Forest Cottage building - a community building owned by Calderdale Metropolitan Borough Council, which was transferred to OSCA as part of the Council's asset transfer programme-which included the extension of the 42 year lease on the four fields to 125 years.

Report of the Trustees for the year ended 30 September 2023 (continued)

Charitable activities (continued)

In August 2020 the Foundation moved into a new and exciting phase of its development as a "first class community sports organisation" having secured grants from Sport England, Football Foundation, National Stadium Fund and Rugby World Cup 2021 Create Fund totalling in excess of £652,000, to develop the Forest Cottage community building.

The development of Forest Cottage started in September 2020 and was completed in July 2021. The completion coincided with the lifting of Covid restrictions and the use of the new facilities has increased since that date. With football and rugby being played on the site, the new facilities make the site unique in the area and this is giving us the opportunity to host events.

The take up of use of the Multi Use Games Area (MUGA) has accelerated with most evenings now fully booked. A number of slots are taken during the day for local groups, ranging from veteran walking football to use of the facilities by mental health groups. There is however still more capacity available for use of the MUGA.

The sports hall has been decorated and the floor refurbished. Calderdale Taekwondo use this regularly, along with keep fit, Zumba and retired ballroom dancers. The sports hall has been used for a number of events for the local community, such as birthday parties, Muslim bridegroom present giving, engagement parties and funerals and on alternate weekends, the site hosts a local car boot sale. Where required, the bar has been made available to extend the experience.

The Community and Youth Hub are being used by local groups for mothers and toddlers, first aid training, mental health support, a 13-18 year old youth group and an 8 to 12 year old youth group.

Much work has also been carried out on the playing fields, to improve the playing surface and experiences. This has been done using the newly acquired tractor and grounds machinery provided by the Football Foundation. In addition, the main pitches have been verti-drained and sanded to try and correct some drainage issues. Working with our partner, Ovenden West Riding Football Club, we have also secured 6 years' worth of funding to maintain and renovate 5 playing surfaces.

During the year, two community events have been held in partnership with OnTrak, which has added a further 114 bikes given away, making a total of 544 bikes given away for children and young adults in North Halifax.

There is more capacity across the whole site and there is an active plan to recruit volunteers and to market the facilities and the site.

Fundraising activities

During the year we have continued to realise income resources from investment and other income as itemised on the Detailed Statement of Financial Activities on page 11.

FINANCIAL REVIEW

Reserves policy

The trustees plan to establish a level of reserves in the coming years which will allow the charity to operate and meet its objectives.

Principle funding sources

The principle sources of funding during the year were grants, room hire/rental income and use of the bar facilities.

Approved by order of the board of trustees on 31 May 2024 and signed on its behalf by:

.....
J A Fisher - Trustee

OSCA FOUNDATION LTD

Independent Examiner's Report to the Trustees of OSCA Foundation Ltd

We report on the accounts for the year ended 30 September 2023, set out on pages five to eleven.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also directors for the purpose of company law) are responsible for preparing the report and accounts in accordance with applicable law and regulations. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied ourselves that the charity is not subject to an audit under company law and is eligible for independent examination, it is our responsibility to:

examine the accounts under Section 145 of the 2011 Act

to follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5) (b) of the 2011 Act: and

to state whether particular matters have come to our attention

Basis of the independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with our examination, we can confirm that no matter has come to our attention:

- 1 which gives us reasonable cause to believe that, in any material respect, the requirements
to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006: and
to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.

have not been met: or
- 2 to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Smith Munir Accountancy Limited
First Floor
1 Edmund Street
Bradford
West Yorkshire BD5 0BH

Date 31 May 2024

OSCA FOUNDATION LTD
Schedule to the Statement of Financial Activities
For the year ended 30 September 2023

	Total Funds £	Total Funds 30/09/2022 £
INCOMING RESOURCES		
Incoming resources from generated funds		
Grant income	-	41,519
Investment income	43,094	36,815
Other income	14,108	10,743
Total Incoming Resources	57,202	89,077
RESOURCES EXPENDED		
Charitable activities		
General charitable activities	52,932	59,321
Governance costs	1,850	3,035
Total resources expended	54,782	62,356
NET INCOME FOR THE YEAR	2,420	26,721
RECONCILIATION OF FUNDS		
As previously reported	955,677	928,956
TOTAL FUNDS CARRIED FORWARD	958,097	955,677

OSCA FOUNDATION LTD
Balance sheet
For the year ended 30 September 2023

	Notes	Total funds £	Total 30/09/2022 £
Fixed Assets			
Tangible assets	6	231,089	245,034
Development of Forest Cottage and grounds	7	676,232	676,232
		<u>907,321</u>	<u>921,266</u>
Current assets			
Debtors and prepayments	8	6,408	5,731
Cash at bank and in hand		57,139	44,151
Total current assets		<u>63,547</u>	<u>49,882</u>
Creditors			
Trade creditors and accruals		3,421	2,721
Bounce back loan		9,350	12,750
Total current liabilities		<u>12,771</u>	<u>15,471</u>
Net current assets		<u>50,776</u>	<u>34,411</u>
Total assets less current liabilities		<u>958,097</u>	<u>955,677</u>
Funds			
General fund		825,663	823,243
Revaluation reserve		132,434	132,434
		<u>958,097</u>	<u>955,677</u>

The charitable company is entitled to exemption from the audit under section 477 of the Companies Act 2006 for the year ended 30 September 2023.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 30 September 2023 in accordance with section 476 of the Act.

The trustees acknowledges their responsibilities for:

(a) ensuring that the charitable company keeps accounting records that comply with sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus of

The financial statements have been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small charitable companies and with the financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the board of trustees on 31 May 2024 and were signed on its behalf by:

J A Fisher - Trustee

OSCA FOUNDATION LTD**Notes to the Financial Statements for the year ended 30 September 2023****1 ACCOUNTING POLICIES****Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Multi Use Games Area	Straight line over 15 years
Long leasehold	2% straight line
Plant and machinery	15% on reducing balance
Sports equipment	25% on reducing balance

No provision has been made in the year on the development of Forest Cottage and the grounds.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Pension scheme

In the year under review, the company made no contributions to a Workplace Pension Scheme in accordance with Government legislation.

2 INVESTMENT INCOME

	30/09/2023	30/09/2022
	£	£
Rental income	41,325	36,487
Interest receivable - trading	1,769	328
	<u>43,094</u>	<u>36,815</u>

3 NET INCOMING/(OUTGOING RESOURCES)

Net resources are stated after charging

	30/09/2023	30/09/2022
	£	£
Depreciation - owned assets	<u>14,515</u>	<u>14,626</u>

4 TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration, other benefits or expenses paid for the year ended 30 September 2023, nor in the year ended 30 September 2022.

Notes to the Financial Statements for the year ended 30 September 2023 (continued)

5 STAFF COSTS

The average monthly number of employees during the year were as follows:

	30/09/2023	30/09/2022
Charitable activities	-	-

6 TANGIBLE FIXED ASSETS

	Multi Use Games Area £	Long Leasehold £	Plant and machinery £	Fixtures & fittings	Sports equipment £	Total £
COST OR VALUATION						
At 1 October 2022	137,204	238,276	5,595	1,795	2,160	385,030
Additions	-	-	-	570	-	570
At 30 September 2023	137,204	238,276	5,595	2,365	2,160	385,600
DEPRECIATION						
At 1 October 2022	91,470	42,890	3,122	498	2,016	139,996
Charge for the year	9,147	4,766	371	195	36	14,515
At 30 September 2023	100,617	47,656	3,493	693	2,052	154,511
NET BOOK VALUE						
At 30 September 2022	45,734	195,386	2,473	1,297	144	245,034
At 30 September 2023	36,587	190,620	2,102	1,672	108	231,089

The leasehold land has charges held by The English Sports Council - see note 9.

7 FOREST COTTAGE DEVELOPMENT

COST OR VALUATION

At 1 October 2022	676,232
Additions	-
At 30 September 2023	676,232

DEPRECIATION

At 1 October 2022	-
Charge for the year	-
At 30 September 2023	-

NET BOOK VALUE

At 30 September 2022	676,232
At 30 September 2023	676,232

8 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30/09/2023 £	30/09/2022 £
Trade debtors	5,323	1,510
VAT recoverable	1,085	2,754
Insurance prepayment	-	1,467
	6,408	5,731

Notes to the Financial Statements for the year ended 30 September 2023 (continued)

9 CONTINGENT LIABILITIES

The English Sports Council hold a legal charge over leasehold land dated 24 August 2018 on the northern side of Cousin Lane which states that the grants awarded to the charity totalling £59,258 would become repayable should the site be no longer used for sporting purposes.

The Football Foundation hold a legal charge over the leasehold property known as Forest Cottage dated 24 August 2021 which states that the grants awarded to the charity totalling £495,202 would become repayable should the site be no longer used for sporting purposes.

10 RELATED PARTY DISCLOSURES

Ovenden Sports & Community Arena CIC - a Community Interest Company, with common trustees/directors.

11 ULTIMATE CONTROLLING PARTY

The company is controlled by the board of Trustees/Directors.

12 SHARE CAPITAL

The charity is a company limited by guarantee and as such has no share capital.

The liability of its members is limited to £1.

OSCA FOUNDATION LTD
Detailed Statement of Financial Activities
for the year ended 30 September 2023

INCOMING RESOURCES

	2023	2022
Grant Income		
Calderdale Community Foundation	-	5,000
Football Foundation	-	24,762
Football Association	-	10,000
Football Stadium	-	1,757
	<u>-</u>	<u>41,519</u>
Investment income		
Rental income	41,325	36,487
Interest receivable	1,769	328
	<u>43,094</u>	<u>36,815</u>
Other income		
Donations	5,500	2,263
Bar takings	46,344	37,312
Less bar stock and costs	28,663	19,615
Less wages	8,173	8,117
Less entertainment	900	8,480
	<u>14,108</u>	<u>10,743</u>
Total Incoming resources	<u>57,202</u>	<u>89,077</u>

RESOURCES EXPENDED

Advertising	-	476
Broadband and telephone	700	808
Bank charges and interest	253	365
Cleaning and sundry materials	1,138	1,225
Computer and software expenses	543	66
Depreciation of tangible fixed assets	14,515	14,626
Equipment hire	114	-
Fire protection	566	568
General repairs and renewals	11,314	1,975
Less recovered through insurance claim	- 6,340	-
Ground maintenance and building repairs	7,213	8,889
Incidental expenses	444	558
Insurance	5,094	6,050
Light and heat, including backlog invoices	15,165	18,457
Other direct expenses	-	1,591
Rates and water	1,292	2,771
Security protection	253	720
Stationery, printing and postage	2	22
Subscriptions and donations	285	-
Travel costs	381	154
	<u>52,932</u>	<u>59,321</u>

Governance Costs

Accountancy and bookkeeping	1,807	2,928
Confirmation statement	43	43
Legal fees	-	64
	<u>1,850</u>	<u>3,035</u>
Total resources expended	<u>54,782</u>	<u>62,356</u>
Net income	<u><u>2,420</u></u>	<u><u>26,721</u></u>