

**Charity Registration No. 1140242**

**Company Registration No. 07394756 (England and Wales)**

**Preston Bethany Care**

**Annual Report and  
Unaudited Financial  
Statements**

**For the Year Ended  
31 March 2023**



# PRESTON BETHANY CARE

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Operating name</b>	Bethany House
<b>Trustees</b>	Ms J Kay (Chairperson) Mr A Wright Mr S Henderson (Treasurer) Dr. P Johns Miss. S Etherington
<b>Home manager</b>	Mrs G Whitfield to December 2022 Mrs C Garsyth from December 2022 to April 2023
<b>Charity number</b>	1140242
<b>Company number</b>	07394756
<b>Registered office and operation address</b>	Bethany House Gamull Lane Preston Lancashire PR2 6TQ
<b>Independent examiner</b>	Julie Flintoff BA (Hons) FCA Azets Floor 1, Capital House 8 Pittman Court Pittman Way Fulwood Preston PR2 9ZG
<b>Bankers</b>	HSBC Bank Plc Preston 49a Fishergate Preston Lancashire PR1 8BQ  Kingdom Bank Ruddington Fields Business Park Mere Way Ruddington Nottingham

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## PRESTON BETHANY CARE

### LEGAL AND ADMINISTRATIVE INFORMATION

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Furness Building Society  
51 - 55 Duke Street  
Barrow in Furness  
Cumbria

Virgin Money  
Jubilee House  
Gosforth  
Newcastle upon Tyne  
NE3 4PL

Unity Trust Bank  
Four Brindley Place  
Birmingham  
B1 2JB

The Charity Bank Ltd  
Fosse House 182 High Street  
Tonbridge  
TN9 1BE

Cumberland Building Society  
90 Fishergate  
Preston  
PR1 2NJ

#### **Solicitors**

Napthens Solicitors  
7 Winckley Square  
Preston  
United Kingdom  
PR1 3JD

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# PRESTON BETHANY CARE

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# **PRESTON BETHANY CARE**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023**

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The trustees present their annual report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

### **Overview of Bethany House**

Preston Bethany Care (PBC) is entirely operated by volunteer director/trustees who provide oversight of the charitable and company requirements for the operation of Bethany House residential care home. The director/trustees also aim to widen the reach and care provided to the elderly within the local Christian community.

Bethany House is a comprehensively equipped residential care home for the elderly, staffed entirely by professional management and care staff. Bethany House objectives are to provide care to all residents to a standard of excellence which embraces fundamental principles of Good Care Practice, and that this may be witnessed and evaluated through the practice, conduct and control of quality care in the home.

Bethany House is a Christian Home that upholds the principles outlined in the Statement of Faith of the Evangelical Alliance. Respect and assistance are given to enable each resident to follow their faith during their time living at Bethany House and to encourage them to continue living and serving their particular local church.

Covid 19 continued to impact somewhat into the 2022/23 financial year as staff were if unwell testing and going off sick. Although the amount of covid positive tests were much fewer.

The home is managed by a general manager together with two care managers and administrative support.

### **Objectives and activities**

Bethany House staff team are supported and professionally trained to:

- provide proactive person centred care for all residents.
- provide personal care which assures all residents and their families of the highest possible quality of life whilst living in Bethany House.
- be flexible, attentively, non-discriminatory, and respectful of individual resident rights to independence, privacy, dignity, fulfilment, and the right to make informed choices and to take risks.
- ensure that each resident's needs and values are respected in matters of religion, culture, race or ethnic origin, sexuality and sexual orientation, political affiliation, marital status, parenthood and disabilities or impairments.
- ensure that the care service as a whole, is delivered in accordance with agreed Contracts for Care and the individual personal care plan.
- manage and deliver a formal programme of staff planning, selection, recruitment, training, personal development and rostering, to enable resident's care needs to be fully met.
- manage the care service efficiently and effectively to make best use of resources and to maximise value for money for the residents.
- ensure that all residents and their families receive written information on the Bethany House procedures for handling complaints, comments and compliments, and how to use it.



## **PRESTON BETHANY CARE**

### **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023**

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- ensure that Bethany House provides a secure, relaxed, and homely environment in which individual care, well-being and comfort are of prime importance.
- preserve and maintain the dignity, individuality and privacy of all residents within a warm and caring atmosphere, they are sensitive to residents' ever changing needs. Such needs may be medical / therapeutic (for physical and mental welfare), cultural, psychological, spiritual, emotional and social, and residents are encouraged to participate in the development of their individualised care plans in which the involvement of family and friends may be appropriate and is greatly valued.
- to provide programmes of activities designed to encourage mental alertness, self-esteem, and social interaction with other residents, and with recognition of the core values of care, which are fundamental to the philosophy of Preston Bethany Care and delivered through Bethany House.

The above objectives are achieved by:

- ensuring that all staff are appropriately trained and qualified to deliver the highest standards of care.
- delivering a continuous staff-training programme which ensure that these high standards are maintained in line with the latest initiatives and developments in care practices as may be laid down in appropriate legislation.
- staff working towards PBC and Bethany House on-going objectives.
- the integration of efficient administrative practices with first class standards of care in accordance with the requirements for registration with the Care Quality Commission and appropriate supplementary regulations.

The director/trustees aim to provide sufficient resources to ensure the Bethany House staff team:

- are provided with competitive remuneration packages
- are provided with the appropriate equipment and materials to fulfil their roles
- are provided with high quality training
- work in pleasant, safe working conditions
- maintain or improve on the May 2021, and subsequent review in July 2023, CQC GOOD inspection rating
- support Lancashire County Council by; providing affordable residential care for elderly residents from the local community
- maintain its Investors in People Standard for a further three years from May 2023
- maintains its ISO 9001 certification due January 2026

The director/trustees recognise the importance that the staff team fulfil in terms of delivering high quality resident care. In recognition of the staff roles the director/trustees are continually reviewing and improving the environment and conditions in order to enhance staff engagement and satisfaction.

#### **Fundamental Ethos of PBC**

PBC's fundamental ethos are that residents who live in Bethany House should be able to do so in accordance with the PBC's Statement of Values which include the following key requirements, to:

- maintain residents' rights with specific focus on helping them to maintain their privacy and dignity.
- support residents to maintain their independence within a secure safe environment
- provide resident care in accordance PBC "core values of care" to help residents live fulfilled lives,

The director/trustees recognise the significance and value of Charity Commission (CC) guidance and they aim to incorporate CC guidance and recommendations within their oversight roles.



## **PRESTON BETHANY CARE**

### **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023**

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#### **Public benefit**

PBC recognise the importance of providing benefits to the communities that the charity serves. Guidance provided by the Charity Commission specifically identifies requirements to provide "public benefit". PBC fulfils this Public Benefit duty via a number of concurrent initiatives, including:

- financially supporting a part time community worker at Ascension fellowship, as they provide practical social and Spiritual support to the community around Gamull lane. Ascension fellowship deliver this support via their food bank, and their Sunday services.
- financially supporting a number of local authority residents who would not normally be able to afford the fees at Bethany House. PBC delivers this via their fee "top up" funding which is used to make up the shortfall in funding between the Local Authority funding and the accommodation fees.
- providing good quality work for local community staff.

The current director/trustees (like their predecessors) recognise that:

- the original costs of building Bethany House were largely met by gifts received via Preston Bethany Trust, thus reducing operating costs because there were no repayment or interest costs.
- their on-going voluntary work enables public benefit to continue, whilst maintaining competitive rates for the care provided.
- Bethany House residents benefit significantly from the reduced operational costs of Bethany House. There is an insatiable need for local authority care, so the director/trustees try to avoid creating "resident quotas" which could be perceived as benefitting either private funding or local authority funded residents.

#### **Achievements and performance**

Although the impact of Covid 19 has reduced significantly during FY2022-23. There has continued to be periods of time when positive tests have impacted on normal life.

The following commentary provides an overview of the progress compared to the 2022-23 objectives.

- Works to maintain and improve Bethany House have now been recommenced.
- Developing the directors/trustees future strategies, and director/trustee recruitment have recommenced.
- Director/trustee relationships have been developed more largely due to the fact we have worked together in recruiting a new Manager and then working without a manager while we recruited another manager.

#### **PBC Objectives for 2023/24**

Due to the difficulties with Manager recruitment the FY2023-24- objectives remain largely unchanged.

Continue to strengthen the charity board of directors to establish a team of individuals who will:

- Recruit and retain in of new general manager.
- Continue to maintain PBC financial stability.
- Continue to maintain and enhance Bethany House, to provide a homely welcoming environment for residents, staff and residents families.
- Fulfil the aims and objectives in the statement of purpose and consolidate the developments from preceding years and to maintain business stability.
- Consolidate PBC current position and develop vision and strategy.
- Continue to raise the profile of the charity in the Christian community and develop links with local churches.
- Continue to improve the physical environment of Bethany House.
- Strengthen the Christian profile of the organisation and further develop pastoral care.

#### **Impact of COVID-19**

The trustees recognised the need to take a much longer term view of the impact from COVID-19, and the need to ensure that adequate resources continue to be provided well in to the future.



## **PRESTON BETHANY CARE**

### **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023**

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#### **Financial review**

The accompanying accounts show a surplus for the year of £41,618. This surplus is due to occupancy levels in the year boosting income.

The attached accounts show the current state of the finances which the trustees consider to be sound. The trustees are satisfied that the assets of the charity are available and adequate to fulfil the obligations of the Charity. They are also satisfied that the accounts comply with current statutory requirements and with the Trust Deed.

#### **Reserves policy**

In accordance with guidelines issued by the Charity Commission the level of reserves is considered and reviewed at regular intervals by the trustees. The trustees have previously adopted a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity, should be broadly equivalent to 12 months of expenditure. This level of reserves has been set because of the unknown impact on future years of COVID-19 and inflation. For the current year this would equate to £898,763, the current free reserves of the charity are £994,620 (note 15).

Under the Trust Deed, the charity has the power to invest any surplus liquid funds as the directors/trustees see fit. The charity has had a policy of keeping such funds in short and medium term deposits which allows the charity to access the funds rapidly.

#### **Risk Review**

The director/trustees recognise the crucial role that they fulfil in minimising risks to the charity and the community they serve.

During 2022-23 the director/trustees used the Charity Commission (CC) guidance to continue with their risk mitigation of PBC risks: The review identified a variety of risks and the associated mitigations, the most significant finding/conclusions are summarised below:

- The director trustees recognise that COVID-19 presented a significant risk to the charity, because of its unknown impact on many aspects of the business.
- The impact of rising energy costs was recognised as a potential risk, especially following Russia's invasion of Ukraine in February 2022.
- The review did not identify any major issues which were not already being mitigated, but the review did highlight some opportunities to improve processes and these are being progressed as required.
- Where new specific risks were identified these are being mitigated as required below.

Identification and mitigation of major risks:

- Closure of Bethany House following a fire or other major trauma. This risk is incredibly difficult to plan the precise mitigation measure required, but it is envisaged that the insurance policy is sufficient to provide some confidence that appropriate alternative accommodation will be provided as required.
- Closure of the home by external bodies. The director/trustees closely monitor how Bethany House is performing via a number of 3rd party registration bodies. These provide the director/trustees with some ongoing assurance that the current Care Quality Commission requirements are being fulfilled.
- Loss of computer held data - computer data is backed up constantly using an online backup service.
- Loss of income due to falling occupancy. The director/trustees closely monitor occupancy levels (generally in excess of 95%), this helps them to plan budgets, staffing levels and future developments.



## **PRESTON BETHANY CARE**

### **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023**

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#### **Structure, governance and management**

The organisation is a charitable company limited by guarantee, incorporated on 2nd October 2010 and registered as a charity in February 2011. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its articles of association. In the event of the company being wound up, members are required to contribute an amount not exceeding £10.

The company was formed to take the assets and responsibility for management of the residential care home Bethany House. This was previously operated for many years by Preston Bethany Trust, a charity founded in March 1981. On 1st April 2011 the assets and responsibility for management of Bethany House was transferred from Preston Bethany Trust to Preston Bethany Care, and subsequently Preston Bethany Trust was removed from the Charity Commission register of charities.

The trustees who served during the year were:

Trustees who are also directors for the purpose of company law:

Ms J Kay (Chairperson)

Mr A Wright

Mr S Henderson (Treasurer)

Dr. P Johns

Miss. S Etherington

#### **Appointment of Trustees**

The existing trustees are approaching charities in the local area to promote an awareness of Preston Bethany Care in the search for new trustees. A short video has been produced explaining the care Preston Bethany Care provides and what it means to be a trustee.

Trustees are elected to serve for a period of three years after which they must be re-elected. All trustees give their time voluntarily and receive no benefit from the charity.

#### **Trustee induction and training**

On appointment new trustees are inducted in the workings of the charity and provided with a directors pack which has the last accounts and minutes of trustee meetings. Information on the role and responsibilities of a trustee is given by provision of appropriate Charity Commission information. All trustees receive a DBS check prior to taking up responsibilities.

The trustees' report was approved by the Board of Trustees.

Ms J Kay (Chairperson)

**Trustee**

**Dated: 30 August 2023**



# **PRESTON BETHANY CARE**

## **INDEPENDENT EXAMINER'S REPORT**

### **TO THE TRUSTEES OF PRESTON BETHANY CARE**

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I report to the trustees on my examination of the financial statements of Preston Bethany Care (the charity) for the year ended 31 March 2023.

#### **Responsibilities and basis of report**

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

**Julie Flintoff BA (Hons) FCA**

**Floor 1, Capital House**

**8 Pittman Court**

**Pittman Way**

**Fulwood**

**Preston**

**Lancashire**

**PR2 9ZG**

**Dated: 19 September 2023**



# PRESTON BETHANY CARE

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2023

		Unrestricted funds 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes				
<b>Income from:</b>					
Donations, legacies and grants	2	-	1,588	43,804	45,392
Charitable activities	3	934,369	719,666	-	719,666
Investments	4	6,175	2,756	-	2,756
<b>Total income</b>		940,544	724,010	43,804	767,814
<b>Expenditure on:</b>					
Charitable activities	5	898,926	747,487	43,804	791,291
<b>Net income/(expenditure) for the year/ Net movement in funds</b>		41,618	(23,477)	-	(23,477)
Fund balances at 1 April 2022		1,352,652	1,376,129	-	1,376,129
<b>Fund balances at 31 March 2023</b>		1,394,270	1,352,652	-	1,352,652

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.



# PRESTON BETHANY CARE

## BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
<b>Fixed assets</b>					
Intangible assets	9		407		474
Tangible assets	10		399,243		405,286
			<u>399,650</u>		<u>405,760</u>
<b>Current assets</b>					
Debtors	11	5,573		13,457	
Cash at bank and in hand		1,046,910		975,844	
		<u>1,052,483</u>		<u>989,301</u>	
<b>Creditors: amounts falling due within one year</b>	12	(57,863)		(42,409)	
		<u></u>		<u></u>	
Net current assets			994,620		946,892
<b>Total assets less current liabilities</b>			<u>1,394,270</u>		<u>1,352,652</u>
<b>Income funds</b>					
<u>Unrestricted funds - general</u>					
Designated funds	14	399,650		405,760	
General unrestricted funds		994,620		946,892	
		<u></u>		<u></u>	
			1,394,270		1,352,652
			<u>1,394,270</u>		<u>1,352,652</u>

For the year ended 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476 of the Companies Act 2006.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 14 August 2023

Mr S Henderson (Treasurer)  
**Trustee**

**Company Registration No. 07394756**



**PRESTON BETHANY CARE****STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 MARCH 2023**

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		2023		2022	
	Notes	£	£	£	£
<b>Cash flows from operating activities</b>					
Cash generated from/(absorbed by) operations	20		73,212		(23,108)
<b>Investing activities</b>					
Purchase of tangible fixed assets		(8,321)		(5,722)	
Interest received		6,175		2,756	
<b>Net cash used in investing activities</b>			(2,146)		(2,966)
<b>Net cash used in financing activities</b>			-		-
<b>Net increase/(decrease) in cash and cash equivalents</b>			71,066		(26,074)
Cash and cash equivalents at beginning of year			975,844		1,001,918
<b>Cash and cash equivalents at end of year</b>			1,046,910		975,844

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# PRESTON BETHANY CARE

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2023

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#### 1 Accounting policies

##### Charity information

Preston Bethany Care is a private company limited by guarantee incorporated in England and Wales. The registered office is Bethany House, Gamull Lane, Preston, Lancashire, PR2 6TQ, United Kingdom.

##### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in Sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

##### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used.

##### 1.4 Income

Incoming resources from charitable activities comprise resident fees accounted for in the period to which the service is provided. Fees paid for care after the year end are carried forward as deferred income.

Voluntary income received by way of donations is included in incoming resources on a receivable basis.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Grants receivable are recognised on a performance basis when all conditions have been fulfilled.

Investment income in the form of bank interest is credited when receivable.



# PRESTON BETHANY CARE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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#### 1 Accounting policies

(Continued)

##### 1.5 Expenditure

Expenditure is accounted for on an accruals basis, inclusive of VAT which cannot be recovered.

The expenditure on charitable activities includes the costs of running the home, support and governance costs which have been allocated to the only charitable activity which is the provision of care to residents of Bethany House.

Governance costs comprise all costs including the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to independent examination and legal fees together with trustee insurance.

##### 1.6 Intangible fixed assets other than goodwill

Intangible assets acquired separately from a business are recognised at cost and are subsequently measured at cost less accumulated amortisation and accumulated impairment losses.

Amortisation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Trade marks	10% Straight line
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##### 1.7 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

The trustees do not apply a minimum value on items that will be recognised as fixed assets. The trustees review the fixed assets and the general decor of the home on a quarterly basis and implement a policy of repairs or replacement as necessary in the best interests of the charity.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold land and buildings	Over the life of the lease
Plant and equipment	15% Straight Line
Fixtures and fittings	20% Reducing Balance
Computers	33.3% Straight Line
Furniture and equipment	20% Reducing Balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

##### 1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

##### 1.9 Cash at bank

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less.



# PRESTON BETHANY CARE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

#### 1 Accounting policies

(Continued)

##### 1.10 Financial instruments

The charity only has financial assets (debtors, cash and bank balances) and liabilities (creditors and accruals) of a kind that qualify as basic financial instruments. They are initially recognised at transaction value and subsequently measured at their settlement value.

##### 1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

##### 1.12 Retirement benefits

The company operates a defined contribution scheme for employees. The assets of the scheme are held separately from those of the charity. The annual contributions are charged as an expense as they fall due.

##### 1.13 Value added tax

VAT is not recoverable by the Charity, and as such is included in the relevant costs in the Statement of Financial Activities.

#### 2 Donations, legacies and grants

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
Donations and gifts	-	-	-	155
Job Retention Scheme	-	-	-	1,433
Other government grants	-	-	-	43,804
	-	-	-	45,392
<b>For the year ended 31 March 2022</b>	<b>1,588</b>	<b>43,804</b>		<b>45,392</b>

#### 3 Charitable activities

	2023 £	2022 £
Residential fees	934,369	719,666

#### 4 Investments

	2023 £	2022 £
Interest receivable	6,175	2,756



# PRESTON BETHANY CARE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

#### 5 Charitable activities

	2023 £	2022 £
Staff costs	689,341	632,530
Depreciation, amortisation and loss on disposal of fixed assets	14,431	18,179
Food & consumables	55,157	43,235
Heat & light	56,614	29,539
Rates	6,702	6,631
Rest home insurance	9,166	7,511
Registration & other fees	9,529	7,422
Telephone	1,773	1,190
Printing, postage, stationery & advertising	3,721	3,983
Repairs & renewals	22,237	17,326
Motor expenses	291	287
Miscellaneous	2,549	1,661
Gardening	3,621	3,215
Clinical waste	5,352	5,065
Quality assurance costs	2,285	4,403
Training	1,217	159
Bank charges	189	60
Governance costs:		
Accountancy	5,632	5,656
Independent examination/audit	2,600	2,600
Legal and professional	4,362	-
Trustee insurance	2,157	639
	<u>898,926</u>	<u>791,291</u>
<b>Analysis by fund</b>		
Unrestricted funds - general	<u>898,926</u>	
	<u>898,926</u>	
<b>For the year ended 31 March 2022</b>		
Unrestricted funds - general		747,487
Restricted funds		43,804
		<u>791,291</u>

#### 6 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

Insurance premiums during the year amounting to £2,157 (2022: £639) were incurred by the charity in respect of indemnity insurance for the trustees.

During the year the charity paid Stephenson & Wright Limited £2,190 (2022: Nil). Andrew Wright, a director and trustee, is a director and shareholder of this company. The expenditure is shown within fixed assets £1,363 and repairs £827. No amounts were outstanding at the year end.



## PRESTON BETHANY CARE

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

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#### 7 Employees

##### Number of employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
Management and administration	3	3
Catering	7	5
Care assistants/nurses	30	30
Pastoral care	1	1
	<hr/> 41	<hr/> 39
	<hr/>	<hr/>

##### Employment costs

	2023 £	2022 £
Wages and salaries	672,765	616,535
Other pension costs	16,576	15,995
	<hr/> 689,341	<hr/> 632,530
	<hr/>	<hr/>

There were no employees whose annual remuneration was £60,000 or more.

#### 8 Auditor's remuneration

The analysis of auditor's remuneration is as follows:

	2023 £	2022 £
Audit/independent examination	2,600	2,600
Accountancy services	3,448	3,472
Other services including payroll	2,184	2,184
	<hr/> 8,232	<hr/> 8,256
	<hr/>	<hr/>



## PRESTON BETHANY CARE

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

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#### 9 Intangible fixed assets

	Trade marks £
<b>Cost</b>	
At 1 April 2022 and 31 March 2023	670
	<hr/>
<b>Amortisation and impairment</b>	
At 1 April 2022	196
Amortisation charged for the year	67
	<hr/>
At 31 March 2023	263
	<hr/>
<b>Carrying amount</b>	
At 31 March 2023	407
	<hr/>
At 31 March 2022	474
	<hr/>



**PRESTON BETHANY CARE**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2023**

<b>10 Tangible fixed assets</b>									
	<b>Leasehold land and buildings £</b>	<b>Plant and equipment £</b>	<b>Fixtures and fittings £</b>	<b>Computers £</b>	<b>Furniture and equipment £</b>	<b>Total £</b>			
<b>Cost</b>									
At 1 April 2022	521,692	103,710	165,001	26,794	3,779	820,976			
Additions	4,115	1,967	1,380	-	859	8,321			
Disposals	-	-	(4,216)	(4,557)	(260)	(9,033)			
At 31 March 2023	525,807	105,677	162,165	22,237	4,378	820,264			
<b>Depreciation and impairment</b>									
At 1 April 2022	142,988	97,589	145,940	25,394	3,779	415,690			
Depreciation charged in the year	6,142	2,637	3,893	1,400	129	14,201			
Eliminated in respect of disposals	-	-	(4,053)	(4,557)	(260)	(8,870)			
At 31 March 2023	149,130	100,226	145,780	22,237	3,648	421,021			
<b>Carrying amount</b>									
At 31 March 2023	376,677	5,451	16,385	-	730	399,243			
At 31 March 2022	378,704	6,121	19,061	1,400	-	405,286			



**PRESTON BETHANY CARE**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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<b>11 Debtors</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Amounts falling due within one year:		
Prepayments and accrued income	5,573	13,457
	<u>          </u>	<u>          </u>
<b>12 Creditors: amounts falling due within one year</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Other taxation and social security	8,440	6,914
Accruals and deferred income	49,423	35,495
	<u>          </u>	<u>          </u>
	57,863	42,409
	<u>          </u>	<u>          </u>
<b>13 Deferred income</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Residents Fees Received In Advance	17,455	27,915
	<u>          </u>	<u>          </u>



# PRESTON BETHANY CARE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

14 Designated funds	Balance at 1 April 2021 £	Movement in funds			Balance at 1 April 2022 £	Movement in funds			Transfers £	Balance at 31 March 2023 £
		Incoming resources £	Resources expended £	Transfers £		Incoming resources £	Resources expended £	Transfers £		
General reserves	957,912	724,010	(729,308)	(5,722)	946,892	940,544	(884,495)	(8,321)	994,620	
Fixed asset fund at cost	418,217	-	(18,179)	5,722	405,760	-	(14,431)	8,321	399,650	
	1,376,129	724,010	(747,487)	-	1,352,652	940,544	(898,926)	-	1,394,270	

The general reserve is the free reserves of the charity after allowing for all designated funds.

The designated fixed asset fund is the value of the unrestricted funds represented by the tangible and intangible assets of the charity.

The resources expended represents the annual depreciation charge, amortisation charge, and the disposal of the fixed assets.

The transfer from the free reserves arises when funds are spent on fixed assets.



# PRESTON BETHANY CARE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

#### 15 Analysis of net assets between funds

	General reserves 2023 £	Designated reserves 2023 £	General reserves 2022 £	Designated reserves 2022 £	Total 2022 £
Fund balances at 31 March 2023 are represented by:					
Intangible fixed assets	-	407	-	474	474
Tangible assets	-	399,243	-	405,286	405,286
Current assets/(liabilities)	994,620	-	946,892	-	946,892
	<u>994,620</u>	<u>399,650</u>	<u>946,892</u>	<u>405,760</u>	<u>1,352,652</u>

#### 16 Related party transactions

##### Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2023 £	2022 £
Aggregate compensation	<u>58,177</u>	<u>46,139</u>

#### 17 Taxation

The charity is exempt from tax on its charitable activities.

#### 18 Company limited by guarantee

The charity is a company limited by guarantee and has no share capital. The liability of members in the event of a winding up is limited to £10 per member.

#### 19 Analysis of changes in net funds

The charity had no debt during the year.

#### 20 Cash generated from operations

	2023 £	2022 £
Surplus/(deficit) for the year	41,618	(23,477)
Adjustments for:		
Investment income recognised in statement of financial activities	(6,175)	(2,756)
Depreciation and impairment of tangible fixed assets	14,431	18,179
Movements in working capital:		
Decrease/(increase) in debtors	7,884	(8,490)
Increase/(decrease) in creditors	15,454	(6,564)
<b>Cash generated from/(absorbed by) operations</b>	<u>73,212</u>	<u>(23,108)</u>