

METTA THEATRE LTD

England & Wales · Charity number 1140190

Details

Other names	METTA
Status	Registered
Legal form	Charitable company
Company number	07137926
Registered	2011-02-02
Register	View on the Charity Commission register

Contact

Address	2 Jubilee Cottages Hemington Radstock BA3 5XU
Phone	07717821232
Email	info@mettatheatre.co.uk
Website	www.mettatheatre.co.uk

Activities

Objects: (I) TO ADVANCE THE ARTS AND CULTURE BY STAGING, PROMOTING AND ENCOURAGING THEATRICAL PRODUCTIONS FOR THE BENEFIT OF THE PUBLIC; AND(II) TO EDUCATE THE PUBLIC IN THEATRICAL ARTS (INCLUDING, WITHOUT LIMITATION, MUSIC, MIME, DANCE, CIRCUS, OPERA, PUPPETRY, AND STORY-TELLING);

Activities: We stage theatrical productions of the highest quality, pushing the boundaries of artistic practice. As well as full productions in theatres, we carry out work such as rehearsed readings and location based pieces such as performances in non-theatrical spaces. We work collaboratively with artists from different fields to make interdisciplinary work that is socially engaged.

Classification

- **How:** Provides Services
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- Scotland
- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2025-01-31	£102,267	£177,593	-	-
2024-01-31	£55,765	£41,954	-	-
2023-01-31	£206,043	£85,600	-	-
2022-01-31	£80,711	£170,268	-	-
2021-01-31	£71,502	£97,526	-	-

Trustees

Name	Role	Appointed
Leah Michaels		2024-07-02
Lucinda Walker		2025-03-14
MR WILL REYNOLDS		
Nadia Nadif		2024-07-02

METTA THEATRE LTD

England & Wales - Charity number 1140190

Accounts

Company number 07137926

Charity number 1140190

Metta Theatre Limited

(Limited by Guarantee)

Report and Financial Statements

for the year ended 31 January 2025

Breckman & Company Ltd
Chartered Certified Accountants
49 South Molton Street
London W1K 5LH

Metta Theatre Limited

(Limited by Guarantee)

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Metta Theatre Limited

(Limited by Guarantee)

Reference and Administrative Details

Constitution

The charitable company is a private company limited by guarantee registered in EW - England and Wales, company number 07137926, incorporated under the Companies Act and its governing document is its Memorandum and Articles of Association. The company is a registered charity, number 1140190.

Directors and Trustees

The directors of the charitable company (Metta Theatre Limited) are its Trustees for the purpose of charity law and throughout this report are collectively referred to as the Trustees.

The governing body comprises the Board of Trustees who are also Directors of the Company. In accordance with the Articles of Association one third of the Trustees retire from office each year and if their number is not three or a multiple thereof the nearest to one third retire. Retiring Trustees are eligible for re-election.

Policies and procedures adopted for the induction and training of Trustees are ongoing and incorporated indirectly into the regular Trustees meetings.

The Trustees during the year and since the year end, were :

S Eismann	resigned 14 May 2024
F Gomez (Chair)	resigned 18 June 2024
E Lane	
L Michaels	appointed 2 July 2024
N Nadif	appointed 2 July 2024
R Peralta	resigned 8 March 2024
W B D Reynolds	
A Sumar	appointed 28 February 2024, resigned 7 October 2024
L Walker	appointed 14 March 2025

Artistic Directors/Day to day management

W B D Reynolds
P Burton-Morgan

Independent Examiners

Breckman & Company Ltd, Chartered Certified Accountants, 49 South Molton Street, London W1K 5LH.

Bankers

Metro Bank plc, 1 Southampton Row, London WC1B 5HA.
The Co-operative Bank, P.O. Box 101, 1 Balloon Street, Manchester M60 4EP.
Triodos Bank, Deanery Road, Bristol BS1 5AS.

Registered office and operation address

2 Jubilee Cottages, Hemington, Radstock BA3 5XU.

Metta Theatre Limited

(Limited by Guarantee)

Trustees' Report

The Trustees present their annual report together with the financial statements of the charity for the year ended 31 January 2025 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The reference and administrative details set out on page 1 forms part of this report.

Principal Activity

Metta Theatre's principal activity is the staging of theatrical productions of the highest quality - pushing the boundaries of artistic practice and challenging preconceptions through gripping, enjoyable live performance. We work collaboratively with artists from different fields and varied backgrounds to make interdisciplinary work that is socially engaged.

Objectives and Activities

Charitable objectives

The principal object of the Charity is to produce theatrical productions at the midscale. The work is made for specific venues and for touring; working in both traditional performance spaces and site responsively. The work is produced either by the Charity alone or in coproduction with one or more partners.

Metta Theatre makes beautiful, imaginative & compelling theatre, using all the storytelling tools at their disposal - including words, music, projection, puppetry and circus. We create meta-theatrical works - telling stories that include the audience in the act of telling. In a nutshell, we make theatre that wears its theatricality on its sleeve.

The objectives of the charity are:

- a) To advance the arts and culture by staging, promoting and encouraging theatrical productions for the benefit of the public;
- b) To educate the public in theatrical arts (including, without limitation, music, mime, dance, circus, opera, puppetry and storytelling).

Ensuring our work delivers our aims

We review our aims, objectives and activities each year. This review looks at what we achieved across the year and the outcomes of our work in the previous 12 months. The review looks at the success of each production in meeting both its specific aims and the Charity's overall objectives.

In shaping our objectives for the year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

Metta Theatre Limited

(Limited by Guarantee)

Trustees' Report

Achievements and Performance

2024 continued to be challenging across the theatre sector and was a relatively quiet year for Metta. We continued to develop new work, employing 25 artists and progressing both Alice Down the Rabbit Hole with In the Willows composer Pippa Cleary and Frankenstein with Little Prince composer Candida Caldicot as well as laying the groundwork for further new commissions.

The next few years will remain challenging for the whole of the theatre sector, but with our agility and low fixed costs we expect to weather the tough times and be able to take advantage of the opportunities that are still there to keep making the exciting, emotionally brave and life-changing work we're known for and our audiences love. We have continued to build upon our existing relationships with artists, venues and funders as well as developing new ones. Our financial prudence, nimble structure and our strong relationships stand Metta in good stead for the future.

Metta also continued to lead in environmental sustainability - building on our work as part of ACE/Julies's Bicycle's Accelerator Programme and our declaration of a Climate & Ecological Emergency. We have continued to focus on our own emissions reductions and on Planet Placement within our productions, as well as building on the success of Metta Green, offering environmental sustainability training and support to peers in the theatre and live performance sector.

Financial Review

Principal funding sources

The Charity's principal sources of income are performance fees, ticket sales (often in the form of guaranteed payments against a split of box office receipts with a performance venue), grants from Arts Council England and grants from various Trusts & Foundations and local councils. The Charity's funding is all project-based.

We have continued to receive 'Grants for the Arts' funding from Arts Council England for specific projects, as well as successfully fundraising from individuals and other sources. We have also continued to receive private donations through regular giving. The Charity has previously successfully claimed Theatre Tax Relief, and will continue to do so where available.

Investment policy

Aside from retaining a prudent amount in reserves each year most of the charity's funds are to be spent in the short term so there are few funds for long term investment. Given this, and having considered the options available, the Trustees have decided that the interest paid by the Charity's bank accounts is sufficient, and that there is no meaningful advantage to be gained by making any long term investments and deposits.

This approach will be reviewed annually as the receipt of any large grants well in advance of their use may change the situation.

Metta Theatre Limited

(Limited by Guarantee)

Trustees' Report

Reserves policy

The Trustees have examined the Charity's requirements for reserves in light of the main risks to the organisation. They have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the Charity should be split into:

A designated 'current productions fund'.

A designated 'contingency fund', sufficient to cover one years' insurance and accountancy costs and 3 months of projected core costs. The target for this fund is £30,000.

A cashflow fund, the target for this fund is £30,000.

An undesignated fund available for any use furthering the Charity's aims, at the discretion of the Trustees. This fund is expected to be put principally towards the early stages of development of new productions, productions with low potential box office yields or those where other sources of match funding are hard to come by.

The reserves are needed to meet the working capital requirements of the charity and the Trustees are confident that at the current level they would be able to continue the current activities of the charity in the event of a significant drop in future funding.

The present level of unrestricted funds available to the charity is £94,115. The current productions fund stands at £20,000 the contingency fund at £25,000, the cashflow fund at £30,000 and undesignated general reserves at £19,115. There were no restricted funds carried forward.

Plans for Future Periods

Metta Theatre will continue to produce a range of theatre productions as well as consolidating the good working practices and organisational structures of the charity. We will continue the work of Metta Green, promoting environmentally sustainable working across the sector, as well as advocating for, and exemplifying best practice in, diversity and access both internally and for our audiences.

Going forward, the charity's focus will continue to be on producing new work at the mid scale, primarily through co-production and touring, as well as extending the life of successful productions. The Trustees do not consider there is a need for any significant changes to the company's current activities.

Structure, Governance and Management

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 27 January 2010 and registered as a charity on 2 February 2011. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Metta Theatre Limited

(Limited by Guarantee)

Trustees' Report

Recruitment and appointment of Trustees

The directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association the Trustees are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting. Trustees can serve a maximum of two consecutive 3 year terms, after which they must take a break from office of at least one full year before they may stand again for re-election.

All Trustees give their time voluntarily and receive no benefits from the charity for their work as Trustees. Any expenses reclaimed from the charity are set out in the notes to the accounts.

Metta has a strong commitment to diversity and gender parity, led by the Trustees. We strive to be a diverse, Anti-Racist, Anti-Ableist organisation.

We aim for at least half of Trustees to be female, and to represent minority ethnic, LGBTQI and deaf & disabled communities amongst the Trustees at all times. The number of Trustees normally sits around ten to twelve.

The Chair of Trustees and the Artistic Directors regularly review the skills and diversity of the Trustees and where gaps appear or numbers drop new trustees are recruited to offer themselves for election as Trustees.

Trustee induction and training

Newly elected Trustees will normally have observed a Trustee meeting where they will have received a briefing on the Charity's current financial position and on all recent, current and proposed future productions.

New Trustees are referred to the various Charity Commission publications signposted through the Commission's guide "the Essential Trustee", and receive short briefings from the Chair of Trustees and the Artistic Directors covering:

- The obligations of Trustees

- The Charity's management structure

- The main documents which set out the operational framework for the charity including the Memorandum and Articles and various Charity policies

- Resourcing and the current financial position

- Future plans and objectives

Organisational structure

The Trustees meet at least four times a year. The Trustee's principal roles are to guide the Charity's fundraising and artistic strategies and to promote its activities within the sector. Meetings of the Trustees are attended by the Artistic Directors.

Responsibility for day-to-day operation of the charity is delegated to the Artistic Directors, Mx P Burton-Morgan & Mr W Reynolds. Mr W Reynolds is also a Trustee. Artistic programming is delegated to the Artistic Directors, overseen by the Trustees to ensure a good fit with the Charity's Programming Policy.

Metta Theatre Limited

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Trustees' Report

All management, creative & administrative roles for productions developed and staged by the charity are filled by freelance contractors on an as-needed basis due to the varied skills required by different projects. Recruitment is by the Artistic Directors with support and oversight for larger or longer contracts from the Trustees.

Mr W Reynolds (a Trustee) and Mx P Burton-Morgan are contracted as Artistic Directors and on an occasional, freelance basis as Designer and Director respectively for productions. Any such appointment of a Trustee or related party is made and contracted by the remaining Trustees.

Risk management

The Trustees have conducted a review of the major areas of risk to which the Charity is exposed. A risk register has been established and is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff and audience members. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

Small Company Exemptions

This report is prepared in accordance with the provisions of the Companies Act 2006 relating to small companies.

This report was approved by the Board of Trustees on 12 June 2025 and signed on its behalf by



W B D Reynolds
Trustee

Independent Examiner's Report to the Trustees of Metta Theatre Limited

I report on the accounts of the charity for the year ended 31 January 2025 which are set out on pages 8 to 18.

Respective responsibilities of trustees and examiner

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Richard Nelson FCCA
Breckman & Company Ltd
Chartered Certified Accountants

49 South Molton Street
London W1K 5LH

12 June 2025

Metta Theatre Limited**(Limited by Guarantee)****Statement of Financial Activities (including Income and Expenditure Account)
for the year ended 31 January 2025**

	Notes	Unrestricted funds £	Restricted funds £	2025 Total £	Unrestricted funds £	Restricted funds £	2024 Total £
Income and endowments from:	2						
Donations and legacies - page 9		10,110	-	10,110	10,045	-	10,045
Charitable activities:							
Theatre - page 9		15,342	75,400	90,742	336	43,935	44,271
Investments		1,415	-	1,415	1,449	-	1,449
Total		<u>26,867</u>	<u>75,400</u>	<u>102,267</u>	<u>11,830</u>	<u>43,935</u>	<u>55,765</u>
Expenditure on:							
Raising funds:							
Fundraising		2,000	-	2,000	2,000	-	2,000
Charitable activities:							
Theatre - page 10		71,087	104,506	175,593	25,125	14,829	39,954
Total		<u>73,087</u>	<u>104,506</u>	<u>177,593</u>	<u>27,125</u>	<u>14,829</u>	<u>41,954</u>
Net income / (expenditure)	3	(46,220)	(29,106)	(75,326)	(15,295)	29,106	13,811
Reconciliation of funds:							
Total funds brought forward		140,335	29,106	169,441	155,630	-	155,630
Total funds carried forward	10, 11	<u>94,115</u>	<u>-</u>	<u>94,115</u>	<u>140,335</u>	<u>29,106</u>	<u>169,441</u>

The notes on pages 13 to 18 form an integral part of these financial statements.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

Metta Theatre Limited
(Limited by Guarantee)
Year ended 31 January 2025

	2025		2024	
	£	£	£	£
Income from donations and legacies				
Donations				
Individual donations	390		325	
Donated services and facilities	9,720		9,720	
		10,110		10,045
		10,110		10,045
Income from charitable activities				
Theatre				
Theatre income				
Production income	15,342		336	
		15,342		336
Project specific funding				
Grants				
ACE project grants	75,400		42,700	
Individual donations	-		1,235	
		75,400		43,935
		90,742		44,271

Metta Theatre Limited

(Limited by Guarantee)

Year ended 31 January 2025

	2025	2024
	£	£
Expenditure on charitable activities		
Theatre		
Production costs		
Fees	42,847	10,010
Co-production costs	70,400	-
Royalties	8,190	3,000
Physical production costs	4,561	3,845
Travel	895	58
Advertising/marketing	713	256
	127,606	17,169
 Support and governance costs - page 11	 47,987	 22,785
	<u>175,593</u>	<u>39,954</u>

Metta Theatre Limited

(Limited by Guarantee)

Year ended 31 January 2025

	2025		2024	
	£	£	£	£
Support and governance costs				
Support costs				
Office overheads				
Insurance	650		650	
		650		650
Administration costs				
Fees	43,000		19,000	
Training and networking	998		82	
Office costs	555		531	
		44,553		19,613
Professional/financial				
Legal/professional	134		48	
Bank charges	250		274	
		384		322
		45,587		20,585
Governance costs				
Accountancy	2,400		2,200	
		2,400		2,200
		47,987		22,785

Metta Theatre Limited**(Limited by Guarantee)****Balance Sheet
31 January 2025**

		2025		2024	
	Notes	£	£	£	£
Current assets:					
Debtors	7	226		7,646	
Cash at bank and in hand		100,693		172,145	
		<u>100,919</u>		<u>179,791</u>	
Liabilities:					
Creditors: amounts falling due within one year	8	(6,804)		(10,350)	
Net current assets			<u>94,115</u>		<u>169,441</u>
Total assets less current liabilities			<u>94,115</u>		<u>169,441</u>
The funds of the charity:					
Unrestricted funds	10				
General fund			19,115		55,335
Designated funds			75,000		85,000
			<u>94,115</u>		<u>140,335</u>
Restricted income funds	11		-		29,106
Total charity funds			<u>94,115</u>		<u>169,441</u>

For the year ending 31 January 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions of the Companies Act 2006 applicable to companies subject to the small companies regime.

The accounts were approved by the Board of Trustees on 12 June 2025 and signed on its behalf by

William Reynolds

W B D Reynolds
Trustee

The notes on pages 13 to 18 form an integral part of these financial statements.

Metta Theatre Limited

(Limited by Guarantee)

**Notes to the Financial Statements
for the year ended 31 January 2025**

1. Accounting policies

1.1. Basis of preparing the financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (issued October 2019) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)) and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

1.2. Incoming resources

All incoming resources are included in the Statement of Financial Activities when:

- the charity is legally entitled to the funds
- any performance conditions attached to the income have been met or are fully within the control of the charity
- there is sufficient certainty that receipt of the income is considered probable
- the amount can be reliably measured

- Donations and legacies

Grants/donations are recognised in incoming resources in the year in which they are receivable, except as follows:

- when donors specify that grants/donations given to the charity must be used in future accounting periods, the income is deferred until those periods
- when donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the preconditions for use are met.

- Charitable activities

Theatre income - income from box office, performance fees and sundry other theatrical income is included in incoming resources in the period in which the relevant show takes place.

Project specific funding - when donors specify that donations and grants are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

Metta Theatre Limited

(Limited by Guarantee)

Notes to the Financial Statements for the year ended 31 January 2025

- Donated services and facilities

Donated services or facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. On receipt, donated services and facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

- Investment income

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

1.3. Expenditure

All expenditure is included on an accruals basis inclusive of any VAT which cannot be recovered and is recognised when:

- there is a legal or constructive obligation to make a payment
- it is probable that settlement will be required
- the amount of the obligation can be measured reliably

- Costs of raising funds

Costs incurred in attracting donations, and those incurred in trading activities that raise funds.

- Charitable activities

Theatre production costs - costs incurred in production and running of productions toured in the year.

- Support costs

The administrative and overhead costs associated with running the office from which the company operates as well as governance costs. Support costs are wholly attributable to theatre production costs.

- Governance costs

Costs associated with the constitutional and statutory requirements of the charity.

1.4. Fund accounting

Funds held by the charity are either:

- Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- Designated funds - these are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.
- Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Metta Theatre Limited

(Limited by Guarantee)

**Notes to the Financial Statements
for the year ended 31 January 2025**

1.5. Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

1.6. Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.7. Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1.8. Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value, and subsequently measured at their settlement value.

1.9. Significant Accounting Estimates and Judgements

In determining the carrying amounts of certain assets and liabilities, the charity makes assumptions of the effects of uncertain future events on those assets and liabilities at the balance sheet date. The charity's estimates and assumptions are based on historical experience and expectation of future events and are reviewed annually.

2. Incoming resources

The total incoming resources for the year have been derived from the principal activity undertaken wholly in the UK.

**3. Net income/(expenditure) for the year is
stated after charging:**

	2025	2024
	£	£
Independent Examiner's fees:		
- independent examination	2,000	2,200
- other services	400	-
	<u>2,400</u>	<u>2,200</u>

4. Trustees' emoluments and reimbursed expenses

During the year W B D Reynolds, a trustee, was paid fees on a freelance basis in relation to office administration and production in his capacity as artistic director of the charity of £22,000 (2024 - £15,750). He was also reimbursed for expenses of £383 (2024 - £nil).

Metta Theatre Limited**(Limited by Guarantee)****Notes to the Financial Statements
for the year ended 31 January 2025****5. Staff costs and numbers**

During the year the company had no employees.

Fees paid for office administration, production and fundraising services are paid on a freelance basis.

6. Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

7. Debtors	2025 £	2024 £
Trade debtors	-	311
Other debtors	226	1,485
Prepayments and accrued income	-	5,850
	<u>226</u>	<u>7,646</u>

8. Creditors: amounts falling due within one year	2025 £	2024 £
Trade creditors	4,604	2,400
Accruals	2,200	7,950
	<u>6,804</u>	<u>10,350</u>

9. Limited by guarantee

The private limited company is limited by guarantee, is registered in EW - England & Wales, and does not have a share capital. Each member gives a guarantee to contribute a sum, not exceeding £1, to the company should it be wound up. At 31 January 2025 there were 4 members.

Metta Theatre Limited**(Limited by Guarantee)****Notes to the Financial Statements
for the year ended 31 January 2025**

10. Unrestricted funds	Brought forward	Incoming resources	Outgoing resources	Transfers	Carried forward
	£	£	£	£	£
General fund	55,335	26,867	(73,087)	10,000	19,115
Designated funds:					
Cash flow fund	30,000	-	-	-	30,000
Current productions fund	30,000	-	-	(10,000)	20,000
Operating contingency	25,000	-	-	-	25,000
	<u>140,335</u>	<u>26,867</u>	<u>(73,087)</u>	<u>-</u>	<u>94,115</u>

Cash flow fund

A contingency fund to provide cashflow security where final grant instalments are withheld until project completion and against delays to receipt of box office settlements.

Current productions fund

A fund for earmarking future spending on current productions including Sherlock and the Poison Wood and development of Alice Down the Rabbit Hole and Frankenstein over the next financial year.

Operating contingency

A proportion of running costs held as a contingency fund.

11. Restricted funds	Brought forward	Incoming resources	Outgoing resources	Carried forward
	£	£	£	£
Sherlock	29,106	42,700	(71,806)	-
Alice/Frankenstien	-	32,700	(32,700)	-
	<u>29,106</u>	<u>75,400</u>	<u>(104,506)</u>	<u>-</u>

Sherlock

A production of the new musical Sherlock and the Poison Wood in co-production with the Watermill Theatre.

Alice/Frankenstien

Commission and initial development of new productions based on the stories of Alice in Wonderland and Frankenstein.

Metta Theatre Limited

(Limited by Guarantee)

**Notes to the Financial Statements
for the year ended 31 January 2025**

12. Analysis of net assets between funds

	General funds £	Designated funds £	Total £
Fund balances at 31 January 2025 are represented by:			
Net current assets	19,115	75,000	94,115
	<u>19,115</u>	<u>75,000</u>	<u>94,115</u>

13. Related party transactions

P Burton-Morgan was paid £42,446 (2024 - £18,250) on a freelance basis in relation to production costs. She was also reimbursed expenses of £292 (2024 - £nil). P Burton-Morgan is the wife of W B D Reynolds, who is a trustee of the charity.

There were no additional related party transactions in the year that required disclosure.

METTA THEATRE LTD

England & Wales - Charity number 1140190

Accounts

Company number 07137926
Charity number 1140190

Metta Theatre Limited

(Limited by Guarantee)

Report and Financial Statements

for the year ended 31 January 2024

**Breckman & Company Ltd
Chartered Certified Accountants
49 South Molton Street
London W1K 5LH**

Metta Theatre Limited

(Limited by Guarantee)

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Metta Theatre Limited

(Limited by Guarantee)

Reference and Administrative Details

Constitution

The charitable company is a private company limited by guarantee registered in EW - England and Wales, company number 07137926, incorporated under the Companies Act and its governing document is its Memorandum and Articles of Association. The company is a registered charity, number 1140190.

Directors and Trustees

The directors of the charitable company (Metta Theatre Limited) are its Trustees for the purpose of charity law and throughout this report are collectively referred to as the Trustees.

The governing body comprises the Board of Trustees who are also Directors of the Company. In accordance with the Articles of Association one third of the Trustees retire from office each year and if their number is not three or a multiple thereof the nearest to one third retire. Retiring Trustees are eligible for re-election.

Policies and procedures adopted for the induction and training of Trustees are ongoing and incorporated indirectly into the regular Trustees meetings.

The Trustees during the year and since the year end, were :

S Eismann	resigned 14 May 2024
F Gomez (Chair)	resigned 18 June 2024
G W J Jauncey	resigned 10 March 2023
E Lane	
S Lloyd	resigned 6 June 2023
L Michaels	appointed 2 July 2024
N Nadif	appointed 2 July 2024
C Nash	resigned 7 January 2024
R Peralta	appointed 19 October 2023, resigned 8 March 2024
W B D Reynolds	
A Sumar	appointed 28 February 2024
P L H Swindall	resigned 20 September 2023

Artistic Directors/Day to day management

W B D Reynolds
P Burton-Morgan

Metta Theatre Limited

(Limited by Guarantee)

Reference and Administrative Details

Independent Examiners

Breckman & Company Ltd, Chartered Certified Accountants, 49 South Molton Street, London W1K 5LH.

Bankers

Metro Bank plc, 1 Southampton Row, London WC1B 5HA.

The Co-operative Bank, P.O. Box 101, 1 Balloon Street, Manchester M60 4EP.

Triodos Bank, Deanery Road, Bristol BS1 5AS.

Registered office and operation address

2 Jubilee Cottages, Hemington, Radstock BA3 5XU.

Metta Theatre Limited

(Limited by Guarantee)

Trustees' Report

The Trustees present their annual report together with the financial statements of the charity for the year ended 31 January 2024 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The reference and administrative details set out on pages 1 and 2 form part of this report.

Principal Activity

Metta Theatre's principal activity is the staging of theatrical productions of the highest quality - pushing the boundaries of artistic practice and challenging preconceptions through gripping, enjoyable live performance. We work collaboratively with artists from different fields and varied backgrounds to make interdisciplinary work that is socially engaged.

Objectives and Activities

Charitable objectives

The principal object of the Charity is to produce theatrical productions at the midscale. The work is made for specific venues and for touring; working in both traditional performance spaces and site responsively. The work is produced either by the Charity alone or in coproduction with one or more partners.

Metta Theatre makes beautiful, imaginative & compelling theatre, using all the storytelling tools at their disposal - including words, music, projection, puppetry and circus. We create meta-theatrical works - telling stories that include the audience in the act of telling. In a nutshell, we make theatre that wears its theatricality on its sleeve.

The objectives of the charity are:

- a) To advance the arts and culture by staging, promoting and encouraging theatrical productions for the benefit of the public;
- b) To educate the public in theatrical arts (including, without limitation, music, mime, dance, circus, opera, puppetry and storytelling).

Ensuring our work delivers our aims

We review our aims, objectives and activities each year. This review looks at what we achieved across the year and the outcomes of our work in the previous 12 months. The review looks at the success of each production in meeting both its specific aims and the Charity's overall objectives.

In shaping our objectives for the year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

Metta Theatre Limited

(Limited by Guarantee)

Trustees' Report

Achievements and Performance

2023 continued to be challenging across the theatre sector and was a relatively quiet year for the company due to some projects falling through. We continued to work in our newly found digital model, commissioning and developed two original British musicals - Alice Down the Rabbit Hole with In the Willows composer Pippa Cleary and Frankenstein with Little Prince composer Candida Caldicot as well as releasing a cast EP of Sherlock Holmes and the Poison Wood.

In January 2024 we went into rehearsals for Sherlock in a co production with the Watermill Theatre (which premièred in February reaching nearly 8,000 live audiences).

Over the year Metta Theatre employed 25 artists and the combined release of the studio cast recording of Sherlock and accompanying music video (starring Arthur Darvill & Tori Allen Martin) collectively reached over 5,000 people digitally.

The next few years will remain challenging for the whole of the theatre sector, but with our agility and low fixed costs we expect to weather the tough times and be able to take advantage of the opportunities that are still there to keep making the exciting, emotionally brave and life-changing work we're known for and our audiences love. We have continued to build upon our existing relationships with artists, venues and funders as well as developing new ones. Our financial prudence, nimble structure and our strong relationships stand Metta in good stead for the future.

Metta also continued to lead in environmental sustainability - building on our work as part of ACE/Julies's Bicycle's Accelerator Programme and our declaration of a Climate & Ecological Emergency. We have continued to focus on our own emissions reductions and on Planet Placement within our productions, as well as building Metta Green, offering environmental sustainability support to peers in the theatre and live performance sector.

Financial Review

Principal funding sources

The Charity's principal sources of income are performance fees, ticket sales (often in the form of guaranteed payments against a split of box office receipts with a performance venue), grants from Arts Council England and grants from various Trusts & Foundations and local councils. The Charity's funding is all project-based.

We have continued to receive 'Grants for the Arts' funding from Arts Council England for specific projects, as well as successfully fundraising from various Trusts & Foundations and local Councils. We have also continued to receive private donations through regular giving. The Charity has successfully claimed Theatre Tax Relief, and will continue to do so where available.

Metta Theatre Limited

(Limited by Guarantee)

Trustees' Report

Investment policy

Aside from retaining a prudent amount in reserves each year most of the charity's funds are to be spent in the short term so there are few funds for long term investment. Given this, and having considered the options available, the Trustees have decided that the interest paid by the Charity's bank accounts is sufficient, and that there is no meaningful advantage to be gained by making any long term investments and deposits.

This approach will be reviewed annually as the receipt of any large grants well in advance of their use may change the situation.

Reserves policy

The Trustees have examined the Charity's requirements for reserves in light of the main risks to the organisation. They have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the Charity should be split into:

A designated 'current productions fund'.

A designated 'contingency fund', sufficient to cover one years' insurance and accountancy costs and 3 months of projected core costs. The target for this fund is £30,000.

A cashflow fund, the target for this fund is £20,000.

An undesignated fund available for any use furthering the Charity's aims, at the discretion of the Trustees. This fund is expected to be put principally towards the early stages of development of new productions, productions with low potential box office yields or those where other sources of match funding are hard to come by.

The reserves are needed to meet the working capital requirements of the charity and the Trustees are confident that at the current level they would be able to continue the current activities of the charity in the event of a significant drop in future funding.

The present level of unrestricted funds available to the charity is £140,335. The current productions fund stands at £30,000 the contingency fund at £25,000, the cashflow fund at £30,000 and undesignated general reserves at £55,335. Restricted funds were £29,106.

Plans for Future Periods

Metta Theatre will continue to produce a range of theatre productions as well as consolidating the good working practices and organisational structures of the charity. We will continue the work of Metta Green, promoting environmentally sustainable working across the sector, as well as advocating for, and exemplifying best practice in, diversity and access both internally and for our audiences.

Going forward, the charity's focus will continue to be on producing new work at the mid scale, primarily through co-production and touring, as well as extending the life of successful productions. The Trustees do not consider there is a need for any significant changes to the company's current activities.

Metta Theatre Limited

(Limited by Guarantee)

Trustees' Report

Structure, Governance and Management

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 27 January 2010 and registered as a charity on 2 February 2011. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and appointment of Trustees

The directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association the Trustees are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting. Trustees can serve a maximum of two consecutive 3 year terms, after which they must take a break from office of at least one full year before they may stand again for re-election.

All Trustees give their time voluntarily and receive no benefits from the charity for their work as Trustees. Any expenses reclaimed from the charity are set out in the notes to the accounts.

Metta has a strong commitment to diversity and gender parity, led by the Trustees. We strive to be a diverse, Anti-Racist, Anti-Ableist organisation.

We aim for at least half of Trustees to be female, and to represent minority ethnic, LGBTQI and deaf & disabled communities amongst the Trustees at all times. The number of Trustees normally sits around ten to twelve.

The Chair of Trustees and the Artistic Directors regularly review the skills and diversity of the Trustees and where gaps appear or numbers drop new trustees are recruited to offer themselves for election as Trustees.

Trustee induction and training

Newly elected Trustees will normally have observed a Trustee meeting where they will have received a briefing on the Charity's current financial position and on all recent, current and proposed future productions.

New Trustees are referred to the various Charity Commission publications signposted through the Commission's guide "the Essential Trustee", and receive short briefings from the Chair of Trustees and the Artistic Directors covering:

- The obligations of Trustees

- The Charity's management structure

- The main documents which set out the operational framework for the charity including the Memorandum and Articles and various Charity policies

- Resourcing and the current financial position

- Future plans and objectives

Metta Theatre Limited

(Limited by Guarantee)

Trustees' Report

Organisational structure

The Trustees meet at least four times a year. The Trustee's principal roles are to guide the Charity's fundraising and artistic strategies and to promote its activities within the sector. Meetings of the Trustees are attended by the Artistic Directors.

Responsibility for day-to-day operation of the charity is delegated to the Artistic Directors, Mx P Burton-Morgan & Mr W Reynolds. Mr W Reynolds is also a Trustee. Artistic programming is delegated to the Artistic Directors, overseen by the Trustees to ensure a good fit with the Charity's Programming Policy.

All management, creative & administrative roles for productions developed and staged by the charity are filled by freelance contractors on an as-needed basis due to the varied skills required by different projects. Recruitment is by the Artistic Directors with support and oversight for larger or longer contracts from the Trustees.

Mr W Reynolds (a Trustee) and Mx P Burton-Morgan are contracted as Artistic Directors and on an occasional, freelance basis as Designer and Director respectively for productions. Any such appointment of a Trustee or related party is made and contracted by the remaining Trustees.

Risk management

The Trustees have conducted a review of the major areas of risk to which the Charity is exposed. A risk register has been established and is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff and audience members. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

Small Company Exemptions

This report is prepared in accordance with the provisions of the Companies Act 2006 relating to small companies.

This report was approved by the Board of Trustees on 14 October 2024 and signed on its behalf by

William Reynolds

W B D Reynolds
Trustee

Independent Examiner's Report to the Trustees of Metta Theatre Limited

I report on the accounts of the charity for the year ended 31 January 2024 which are set out on pages 9 to 19.

Respective responsibilities of trustees and examiner

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Richard Nelson

**Richard Nelson FCCA
Breckman & Company Ltd
Chartered Certified Accountants**

49 South Molton Street
London W1K 5LH

14 October 2024

Metta Theatre Limited**(Limited by Guarantee)****Statement of Financial Activities (including Income and Expenditure Account)
for the year ended 31 January 2024**

	Notes	Unrestricted funds £	Restricted funds £	2024 Total £	Unrestricted funds £	Restricted funds £	2023 Total £
Income and endowments from:	2						
Donations and legacies - page 10		10,045	-	10,045	169,456	-	169,456
Charitable activities:							
Theatre - page 10		336	43,935	44,271	3,014	12,852	15,866
Investments		1,449	-	1,449	314	-	314
Other - Theatre Tax Relief - page 10	3	-	-	-	20,407	-	20,407
Total		<u>11,830</u>	<u>43,935</u>	<u>55,765</u>	<u>193,191</u>	<u>12,852</u>	<u>206,043</u>
Expenditure on:							
Raising funds:							
Fundraising		2,000	-	2,000	2,000	-	2,000
Charitable activities:							
Theatre - page 11		25,125	14,829	39,954	60,748	22,852	83,600
Total		<u>27,125</u>	<u>14,829</u>	<u>41,954</u>	<u>62,748</u>	<u>22,852</u>	<u>85,600</u>
Net income / (expenditure)	4	<u>(15,295)</u>	<u>29,106</u>	<u>13,811</u>	<u>130,443</u>	<u>(10,000)</u>	<u>120,443</u>
Reconciliation of funds:							
Total funds brought forward		155,630	-	155,630	25,187	10,000	35,187
Total funds carried forward	11, 12	<u>140,335</u>	<u>29,106</u>	<u>169,441</u>	<u>155,630</u>	<u>-</u>	<u>155,630</u>

The notes on pages 14 to 19 form an integral part of these financial statements.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

Metta Theatre Limited

(Limited by Guarantee)

Year ended 31 January 2024

	2024		2023	
	£	£	£	£
Income from donations and legacies				
Grants				
ACE grants - Culture Recovery Fund	-		160,000	
		-		160,000
Donations				
Individual donations	325		456	
Donated services and facilities	9,720		9,000	
		10,045		9,456
		10,045		169,456
Income from charitable activities				
Theatre				
Theatre income				
Production income	336		3,014	
		336		3,014
Project specific funding				
Grants				
ACE grants	42,700		1,500	
Other grants	-		11,352	
Individual donations	1,235		-	
		43,935		12,852
		44,271		15,866
Other				
Theatre Tax Relief (TTR)		-		20,407
		-		20,407

Metta Theatre Limited

(Limited by Guarantee)

Year ended 31 January 2024

	2024	2023
	£	£
Expenditure on charitable activities		
Theatre		
Production costs		
Fees	10,010	40,439
Royalties	3,000	-
Physical production costs	3,845	3,935
Travel	58	1,093
Advertising/marketing	256	3,127
	17,169	48,594
 Support and governance costs - page 12	 22,785	 35,006
	39,954	83,600

Metta Theatre Limited**(Limited by Guarantee)****Year ended 31 January 2023**

	2024		2023	
	£	£	£	£
Support and governance costs				
Support costs				
Office overheads				
Insurance	650		635	
		650		635
Administration costs				
Fees	19,000		31,000	
Training and networking	82		92	
Entertaining	-		70	
Office costs	531		720	
		19,613		31,882
Professional/financial				
Legal/professional	48		48	
Bank charges	274		241	
		322		289
		20,585		32,806
Governance costs				
Accountancy	2,200		2,200	
		2,200		2,200
		22,785		35,006

Metta Theatre Limited**(Limited by Guarantee)****Balance Sheet
31 January 2024**

		2024		2023	
	Notes	£	£	£	£
Current assets:					
Debtors	8	7,646		4,002	
Cash at bank and in hand		172,145		178,457	
		<u>179,791</u>		<u>182,459</u>	
Liabilities:					
Creditors: amounts falling due within one year	9	(10,350)		(26,829)	
Net current assets			<u>169,441</u>		<u>155,630</u>
Total assets less current liabilities			<u>169,441</u>		<u>155,630</u>
The funds of the charity:					
Unrestricted funds	11				
General fund			55,335		75,630
Designated funds			85,000		80,000
			<u>140,335</u>		<u>155,630</u>
Restricted income funds	12		29,106		-
Total charity funds			<u>169,441</u>		<u>155,630</u>

For the year ending 31 January 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions of the Companies Act 2006 applicable to companies subject to the small companies regime.

The accounts were approved by the Board of Trustees on 14 October 2024 and signed on its behalf by

William Reynolds

W B D Reynolds
Trustee

The notes on pages 14 to 19 form an integral part of these financial statements.

Metta Theatre Limited

(Limited by Guarantee)

**Notes to the Financial Statements
for the year ended 31 January 2024**

1. Accounting policies

1.1. Basis of preparing the financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (issued October 2019) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)) and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

1.2. Incoming resources

All incoming resources are included in the Statement of Financial Activities when:

- the charity is legally entitled to the funds
- any performance conditions attached to the income have been met or are fully within the control of the charity
- there is sufficient certainty that receipt of the income is considered probable
- the amount can be reliably measured

- Donations and legacies

Grants/donations are recognised in incoming resources in the year in which they are receivable, except as follows:

- when donors specify that grants/donations given to the charity must be used in future accounting periods, the income is deferred until those periods
- when donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the preconditions for use are met.

- Charitable activities

Theatre income - income from box office, performance fees and sundry other theatrical income is included in incoming resources in the period in which the relevant show takes place.

Project specific funding - when donors specify that donations and grants are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

Metta Theatre Limited

(Limited by Guarantee)

Notes to the Financial Statements for the year ended 31 January 2024

- Donated services and facilities

Donated services or facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. On receipt, donated services and facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

- Investment income

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

1.3. Expenditure

All expenditure is included on an accruals basis inclusive of any VAT which cannot be recovered and is recognised when:

- there is a legal or constructive obligation to make a payment
- it is probable that settlement will be required
- the amount of the obligation can be measured reliably

- Costs of raising funds

Costs incurred in attracting donations, and those incurred in trading activities that raise funds.

- Charitable activities

Theatre production costs - costs incurred in production and running of productions toured in the year.

- Support costs

The administrative and overhead costs associated with running the office from which the company operates as well as governance costs. Support costs are wholly attributable to theatre production costs.

- Governance costs

Costs associated with the constitutional and statutory requirements of the charity.

1.4. Fund accounting

Funds held by the charity are either:

- Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- Designated funds - these are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.
- Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Metta Theatre Limited**(Limited by Guarantee)****Notes to the Financial Statements
for the year ended 31 January 2024****1.5. Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

1.6. Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.7. Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1.8. Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value, and subsequently measured at their settlement value.

1.9. Significant Accounting Estimates and Judgements

In determining the carrying amounts of certain assets and liabilities, the charity makes assumptions of the effects of uncertain future events on those assets and liabilities at the balance sheet date. The charity's estimates and assumptions are based on historical experience and expectation of future events and are reviewed annually.

2. Incoming resources

The total incoming resources for the year have been derived from the principal activity undertaken wholly in the UK.

3. Other income

2024	2023
£	£
Theatre Tax Relief (TTR)	20,407
<u>-</u>	<u></u>

4. Net income/(expenditure) for the year is stated after charging:

2024	2023
£	£
Independent Examiner's fees:	
- independent examination	2,200
<u>2,200</u>	<u>2,200</u>

Metta Theatre Limited**(Limited by Guarantee)****Notes to the Financial Statements
for the year ended 31 January 2024****5. Trustees' emoluments and reimbursed expenses**

During the year W B D Reynolds, a trustee, was paid fees on a freelance basis in relation to office administration and production in his capacity as artistic director of the charity of £15,750 (2023 - £11,250). He was also reimbursed for expenses of £nil (2023 - £159).

6. Staff costs and numbers

During the year the company had no employees.

Fees paid for office administration, production and fundraising services are paid on a freelance basis.

7. Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

8. Debtors	2024	2023
	£	£
Trade debtors	311	3,000
Other debtors	1,485	-
Prepayments and accrued income	5,850	1,002
	<u>7,646</u>	<u>4,002</u>

9. Creditors: amounts falling due within one year	2024	2023
	£	£
Trade creditors	2,400	-
Other taxation/social security	-	1,229
Accruals	7,950	25,600
	<u>10,350</u>	<u>26,829</u>

10. Limited by guarantee

The private limited company is limited by guarantee, is registered in EW - England & Wales, and does not have a share capital. Each member gives a guarantee to contribute a sum, not exceeding £1, to the company should it be wound up. At 31 January 2024 there were 5 members.

Metta Theatre Limited**(Limited by Guarantee)****Notes to the Financial Statements
for the year ended 31 January 2024**

11. Unrestricted funds	Brought forward	Incoming resources	Outgoing resources	Transfers	Carried forward
	£	£	£	£	£
General fund	75,630	11,830	(27,125)	(5,000)	55,335
Designated funds:					
Cash flow fund	20,000	-	-	10,000	30,000
Current productions fund	30,000	-	-	-	30,000
Operating contingency	30,000	-	-	(5,000)	25,000
	<u>155,630</u>	<u>11,830</u>	<u>(27,125)</u>	<u>-</u>	<u>140,335</u>

Cash flow fund

A contingency fund to provide cashflow security where final grant instalments are withheld until project completion and against delays to receipt of box office settlements.

Current productions fund

A fund for earmarking future spending on current productions including Sherlock and the Poison Wood and development of Alice Down the Rabbit Hole and Frankenstein over the next financial year.

Operating contingency

A proportion of running costs held as a contingency fund.

12. Restricted funds	Incoming resources	Outgoing resources	Carried forward
	£	£	£
Sherlock	<u>43,935</u>	<u>(14,829)</u>	<u>29,106</u>

Sherlock

A production of the new musical Sherlock and the Poison Wood in co-production with the Watermill Theatre.

Metta Theatre Limited

(Limited by Guarantee)

**Notes to the Financial Statements
for the year ended 31 January 2024**

13. Analysis of net assets between funds

	General funds £	Designated funds £	Restricted funds £	Total £
Fund balances at 31 January 2024 are represented by:				
Net current assets	55,335	85,000	29,106	169,441
	<u>55,335</u>	<u>85,000</u>	<u>29,106</u>	<u>169,441</u>

14. Related party transactions

P Burton-Morgan was paid £18,250 (2023 - £13,250) on a freelance basis in relation to production. P Burton-Morgan is the wife of W B D Reynolds. W B D Reynolds is a trustee of the charity.

There were no additional related party transactions in the year that required disclosure.

METTA THEATRE LTD

England & Wales - Charity number 1140190

Accounts

Company number 07137926
Charity number 1140190

Metta Theatre Limited

(Limited by Guarantee)

Report and Financial Statements
for the year ended 31 January 2023

Breckman & Company Ltd
Chartered Certified Accountants
49 South Molton Street
London W1K 5LH

Metta Theatre Limited

(Limited by Guarantee)

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Metta Theatre Limited

(Limited by Guarantee)

Reference and Administrative Details

Constitution

The charitable company is a private company limited by guarantee registered in EW - England and Wales, company number 07137926, incorporated under the Companies Act and its governing document is its Memorandum and Articles of Association. The company is a registered charity, number 1140190.

Directors and Trustees

The directors of the charitable company (Metta Theatre Limited) are its Trustees for the purpose of charity law and throughout this report are collectively referred to as the Trustees.

The governing body comprises the Board of Trustees who are also Directors of the Company. In accordance with the Articles of Association one third of the Trustees retire from office each year and if their number is not three or a multiple thereof the nearest to one third retire. Retiring Trustees are eligible for re-election.

Policies and procedures adopted for the induction and training of Trustees are ongoing and incorporated indirectly into the regular Trustees meetings.

The Trustees during the year and since the year end, were :

M Blom	resigned 12 December 2022
M Cavallo	resigned 19 March 2022
M J Ellis	resigned 2 July 2022
S Eismann	
F Gomez (Chair)	
G W J Jauncey	resigned 10 March 2023
E Lane	
S Lloyd	resigned 6 June 2023
E Martin	resigned 12 December 2022
C Nash	
R Peralta	appointed 19 October 2023
W B D Reynolds	
R A Rowe	resigned 12 December 2022
P L H Swindall	resigned 20 September 2023

Artistic Directors/Day to day management

W B D Reynolds
P Burton-Morgan

Metta Theatre Limited

(Limited by Guarantee)

Reference and Administrative Details

Independent Examiners

Breckman & Company Ltd, Chartered Certified Accountants, 49 South Molton Street, London W1K 5LH.

Bankers

Metro Bank plc, 1 Southampton Row, London WC1B 5HA.

The Co-operative Bank, P.O. Box 101, 1 Balloon Street, Manchester M60 4EP.

Triodos Bank, Deanery Road, Bristol BS1 5AS.

Registered office and operation address

2 Jubilee Cottages, Hemington, Radstock BA3 5XU.

Metta Theatre Limited

(Limited by Guarantee)

Trustees' Report

The Trustees present their annual report together with the financial statements of the charity for the year ended 31 January 2023 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The reference and administrative details set out on pages 1 and 2 form part of this report.

Principal Activity

Metta Theatre's principal activity is the staging of theatrical productions of the highest quality - pushing the boundaries of artistic practice and challenging preconceptions through gripping, enjoyable live performance. We work collaboratively with artists from different fields and varied backgrounds to make interdisciplinary work that is socially engaged.

Objectives and Activities

Charitable objectives

The principal object of the Charity is to produce theatrical productions at the midscale. The work is made for specific venues and for touring; working in both traditional performance spaces and site responsively. The work is produced either by the Charity alone or in coproduction with one or more partners.

Metta Theatre makes beautiful, imaginative & compelling theatre, using all the storytelling tools at their disposal - including words, music, projection, puppetry and circus. We create meta-theatrical works - telling stories that include the audience in the act of telling. In a nutshell, we make theatre that wears its theatricality on its sleeve.

The objectives of the charity are:

- a) To advance the arts and culture by staging, promoting and encouraging theatrical productions for the benefit of the public;
- b) To educate the public in theatrical arts (including, without limitation, music, mime, dance, circus, opera, puppetry and storytelling).

Ensuring our work delivers our aims

We review our aims, objectives and activities each year. This review looks at what we achieved across the year and the outcomes of our work in the previous 12 months. The review looks at the success of each production in meeting both its specific aims and the Charity's overall objectives.

In shaping our objectives for the year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

Metta Theatre Limited

(Limited by Guarantee)

Trustees' Report

Achievements and Performance

2022 remained challenging across the theatre sector. Metta was fortunate that we had weathered the first year of the pandemic well and ERF funding compensated for C19 related losses in 2021-22.

We continued to work in our newly found digital model, commissioning and developed three original British musicals Sherlock Holmes and The Poisonwood, Dracula and The Minotaur. Releasing a 6 track EP of The Minotaur and music video choreographed by Deaf choreographer Mark Smith and starring Deaf performer Natasha Julien.

The next few years will remain challenging for the whole of the theatre sector, but with our agility and low fixed costs we expect to weather the tough times and be able to take advantage of the opportunities that are still there to keep making the exciting, emotionally brave and life-changing work we're known for and our audiences love.

We have continued to build upon our existing relationships with artists, venues and funders as well as developing new ones. Our financial prudence, nimble structure and our strong relationships stand Metta in good stead for the future.

Over the year Metta Theatre employed 27 artists and released the studio cast album of The Minotaur and music video which collectively reached several thousand people digitally. We also co-produced a Christmas show of our circus musical The Little Prince with Taunton Brewhouse which reached over 8,000 live audience members.

Metta also continued to lead in environmental sustainability - building on our work as part of ACE/Julies's Bicycle's Accelerator Programme and our declaration of a Climate & Ecological Emergency. We have continued to focus on our own emissions reductions and on Planet Placement within our productions, as well as building Metta Green, offering environmental sustainability support to peers in the theatre and live performance sector.

Financial Review

Principal funding sources

The Charity's principal sources of income are performance fees, ticket sales (often in the form of guaranteed payments against a split of box office receipts with a performance venue), grants from Arts Council England and grants from various Trusts & Foundations and local councils. The Charity's funding is all project-based.

We have continued to receive 'Grants for the Arts' funding from Arts Council England for specific projects, as well as successfully fundraising from various Trusts & Foundations and local Councils. We have also continued to receive private donations through regular giving. The Charity has successfully claimed Theatre Tax Relief, and will continue to do so where available.

Metta Theatre Limited

(Limited by Guarantee)

Trustees' Report

Investment policy

Aside from retaining a prudent amount in reserves each year most of the charity's funds are to be spent in the short term so there are few funds for long term investment. Given this, and having considered the options available, the Trustees have decided that the interest paid by the Charity's bank accounts is sufficient, and that there is no meaningful advantage to be gained by making any long term investments and deposits.

This approach will be reviewed annually as the receipt of any large grants well in advance of their use may change the situation.

Reserves policy

The Trustees have examined the Charity's requirements for reserves in light of the main risks to the organisation. They have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the Charity should be split into:

A designated 'current productions fund'.

A designated 'contingency fund', sufficient to cover one years' insurance and accountancy costs and 3 months of projected core costs. The target for this fund is £30,000.

A cashflow fund, which is expected to be maintained at £20,000.

An undesignated fund available for any use furthering the Charity's aims, at the discretion of the Trustees. This fund is expected to be put principally towards the early stages of development of new productions, productions with low potential box office yields or those where other sources of match funding are hard to come by.

The reserves are needed to meet the working capital requirements of the charity and the Trustees are confident that at the current level they would be able to continue the current activities of the charity in the event of a significant drop in future funding.

The present level of unrestricted funds available to the charity is £155,630. The current productions fund stands at £30,000 the contingency fund at £30,000, the cashflow fund at £20,000 and undesignated general reserves at £75,630. All restricted funds were spent in the year..

Due to losses incurred when the Covid-19 pandemic forced The Rhythmics to close early the present level of reserves available to the charity falls significantly short of the target level. Metta received ERF funding from ACE in early 2022 covering losses incurred late in 2021, when the Covid-19 pandemic forced The Rhythmics to close early, and reflatting lost reserves.

Plans for Future Periods

Metta Theatre will continue to produce a range of theatre productions as well as consolidating the good working practices and organisational structures of the charity. We will continue the work of Metta Green, promoting environmentally sustainable working across the sector, as well as advocating for, and explifying best practice in, diversity and access both internally and for our audiences.

Going forward, the charity's focus will continue to be on producing new work at the mid scale, primarily through co-production and touring, as well as extending the life of successful productions. The Trustees do not consider there is a need for any significant changes to the company's current activities.

Metta Theatre Limited

(Limited by Guarantee)

Trustees' Report

Structure, Governance and Management

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 27 January 2010 and registered as a charity on 2 February 2011. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and appointment of Trustees

The directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association the Trustees are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting. Trustees can serve a maximum of two consecutive 3 year terms, after which they must take a break from office of at least one full year before they may stand again for re-election.

All Trustees give their time voluntarily and receive no benefits from the charity for their work as Trustees. Any expenses reclaimed from the charity are set out in the notes to the accounts.

Metta has a strong commitment to diversity and gender parity, led by the Trustees. We strive to be a diverse, Anti-Racist, Anti-Ableist organisation.

We aim for at least half of Trustees to be female, and to represent minority ethnic, LGBTQI and deaf & disabled communities amongst the Trustees at all times. The number of Trustees normally sits around ten to twelve.

The Chair of Trustees and the Artistic Directors regularly review the skills and diversity of the Trustees and where gaps appear or numbers drop new trustees are recruited to offer themselves for election as Trustees.

Trustee induction and training

Newly elected Trustees will normally have observed a Trustee meeting where they will have received a briefing on the Charity's current financial position and on all recent, current and proposed future productions.

New Trustees are referred to the various Charity Commission publications signposted through the Commission's guide "the Essential Trustee", and receive short briefings from the Chair of Trustees and the Artistic Directors covering:

- The obligations of Trustees

- The Charity's management structure

- The main documents which set out the operational framework for the charity including the Memorandum and Articles and various Charity policies

- Resourcing and the current financial position

- Future plans and objectives

Metta Theatre Limited

(Limited by Guarantee)

Trustees' Report

Organisational structure

The Trustees meet at least four times a year. The Trustee's principal roles are to guide the Charity's fundraising and artistic strategies and to promote its activities within the sector. Meetings of the Trustees are attended by the Artistic Directors.

Responsibility for day-to-day operation of the charity is delegated to the Artistic Directors, Mx P Burton-Morgan & Mr W Reynolds. Mr W Reynolds is also a Trustee. Artistic programming is delegated to the Artistic Directors, overseen by the Trustees to ensure a good fit with the Charity's Programming Policy.

All management, creative & administrative roles for productions developed and staged by the charity are filled by freelance contractors on an as-needed basis due to the varied skills required by different projects. Recruitment is by the Artistic Directors with support and oversight for larger or longer contracts from the Trustees.

Mr W Reynolds (a Trustee) and Mx P Burton-Morgan are contracted as Artistic Directors and on an occasional, freelance basis as Designer and Director respectively for productions. Any such appointment of a Trustee or related party is made and contracted by the remaining Trustees.

Risk management

The Trustees have conducted a review of the major areas of risk to which the Charity is exposed. A risk register has been established and is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff and audience members. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

The Covid-19 pandemic had considerable impact on Metta's activities and financial position, as it had across the sector and indeed the world. Metta went into the pandemic in good financial health, and weathered the first year of the crisis relatively painlessly compared to many other theatre companies. The second year of the pandemic saw considerable losses with the early closure of The Rhythmics and resultant significant financial losses. These losses were covered by ERF funding from ACE in 2022, and the Trustees continue to take a cautious but pragmatic approach to near-term planning following the pandemic - aiming to allow for a quick return to activity when possible by continuing to develop work (and by continuing to support as many artists as possible) while keeping a close eye on financial risk and ensuring that we maintain an adequate level of reserves to be able to financially support a new production when that becomes possible, given the expectation of a significantly harder funding landscape.

Metta Theatre Limited

(Limited by Guarantee)

Trustees' Report

Small Company Exemptions

This report is prepared in accordance with the provisions of the Companies Act 2006 relating to small companies.

This report was approved by the Board of Trustees on 14 November 2023 and signed on its behalf by

William Reynolds

W B D Reynolds
Trustee

Independent Examiner's Report to the Trustees of Metta Theatre Limited

I report on the accounts of the charity for the year ended 31 January 2023 which are set out on pages 10 to 20.

Respective responsibilities of trustees and examiner

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Richard Nelson FCCA
Breckman & Company Ltd
Chartered Certified Accountants**

49 South Molton Street
London W1K 5LH

14 November 2023

Metta Theatre Limited**(Limited by Guarantee)****Statement of Financial Activities (including Income and Expenditure Account)
for the year ended 31 January 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total £	Unrestricted funds £	Restricted funds £	2022 Total £
Income and endowments from:	2						
Donations and legacies - page 11		169,456	-	169,456	12,469	10,945	23,414
Charitable activities:							
Theatre - page 11		3,014	12,852	15,866	12,372	44,870	57,242
Investments		314	-	314	55	-	55
Other - Theatre Tax Relief - page 11	3	20,407	-	20,407	-	-	-
Total		<u>193,191</u>	<u>12,852</u>	<u>206,043</u>	<u>24,896</u>	<u>55,815</u>	<u>80,711</u>
Expenditure on:							
Raising funds:							
Fundraising		2,000	-	2,000	2,000	-	2,000
Charitable activities:							
Theatre - page 12		60,748	22,852	83,600	173,164	75,815	248,979
Total		<u>62,748</u>	<u>22,852</u>	<u>85,600</u>	<u>175,164</u>	<u>75,815</u>	<u>250,979</u>
Net income / (expenditure)	4	<u>130,443</u>	<u>(10,000)</u>	<u>120,443</u>	<u>(150,268)</u>	<u>(20,000)</u>	<u>(170,268)</u>
Reconciliation of funds:							
Total funds brought forward		25,187	10,000	35,187	175,455	30,000	205,455
Total funds carried forward	11, 12	<u>155,630</u>	<u>-</u>	<u>155,630</u>	<u>25,187</u>	<u>10,000</u>	<u>35,187</u>

The notes on pages 15 to 20 form an integral part of these financial statements.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

Metta Theatre Limited**(Limited by Guarantee)****Year ended 31 January 2023**

	2023		2022	
	£	£	£	£
Income from donations and legacies				
Grants				
ACE grants - Culture Recovery Fund	160,000		-	
		160,000		-
Donations				
Individual donations	456		4,914	
Donated services and facilities	9,000		18,500	
		9,456		23,414
		169,456		23,414
Income from charitable activities				
Theatre				
Theatre income				
Production income	3,014		12,372	
		3,014		12,372
Project specific funding				
Grants				
ACE grants	1,500		28,500	
Taunton Theatre Association	-		10,000	
Other grants	11,352		6,370	
		12,852		44,870
		15,866		57,242
Other				
Theatre Tax Relief (TTR)		20,407		-
		20,407		-

Metta Theatre Limited**(Limited by Guarantee)****Year ended 31 January 2023**

	2023	2022
	£	£
Expenditure on charitable activities		
Theatre		
Production costs		
Fees	40,439	140,393
Royalties	-	4,500
Physical production costs	3,935	47,461
Travel	1,093	2,006
Advertising/marketing	3,127	13,612
	<u>48,594</u>	<u>207,972</u>
 Support and governance costs - page 13	 35,006	 41,007
	<u><u>83,600</u></u>	<u><u>248,979</u></u>

Metta Theatre Limited**(Limited by Guarantee)****Year ended 31 January 2023**

	2023		2022	
	£	£	£	£
Support and governance costs				
Support costs				
Office overheads				
Insurance	635		950	
		635		950
Administration costs				
Fees	31,000		35,000	
Training and networking	92		1,005	
Entertaining	70		10	
Office costs	720		926	
		31,882		36,941
Professional/financial				
Legal/professional	48		68	
Bank charges	241		248	
		289		316
		32,806		38,207
Governance costs				
Accountancy	2,200		2,800	
		2,200		2,800
		35,006		41,007

Metta Theatre Limited**(Limited by Guarantee)****Balance Sheet
31 January 2023**

		2023		2022	
	Notes	£	£	£	£
Current assets:					
Debtors	8	4,002		14,981	
Cash at bank and in hand		178,457		103,409	
		<u>182,459</u>		<u>118,390</u>	
Liabilities:					
Creditors: amounts falling due within one year	9	(26,829)		(83,203)	
Net current assets			<u>155,630</u>		<u>35,187</u>
Total assets less current liabilities			<u>155,630</u>		<u>35,187</u>
The funds of the charity:					
Unrestricted funds	11				
General fund			75,630		-
Designated funds			80,000		25,187
			<u>155,630</u>		<u>25,187</u>
Restricted income funds	12		-		10,000
Total charity funds			<u>155,630</u>		<u>35,187</u>

For the year ending 31 January 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions of the Companies Act 2006 applicable to companies subject to the small companies regime.

The accounts were approved by the Board of Trustees on 14 November 2023 and signed on its behalf by

William Reynolds

W B D Reynolds
Trustee

The notes on pages 15 to 20 form an integral part of these financial statements.

Metta Theatre Limited

(Limited by Guarantee)

**Notes to the Financial Statements
for the year ended 31 January 2023**

1. Accounting policies

1.1. Basis of preparing the financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (issued October 2019) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)) and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

1.2. Incoming resources

All incoming resources are included in the Statement of Financial Activities when:

- the charity is legally entitled to the funds
- any performance conditions attached to the income have been met or are fully within the control of the charity
- there is sufficient certainty that receipt of the income is considered probable
- the amount can be reliably measured

- Donations and legacies

Grants/donations are recognised in incoming resources in the year in which they are receivable, except as follows:

- when donors specify that grants/donations given to the charity must be used in future accounting periods, the income is deferred until those periods
- when donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the preconditions for use are met.

- Charitable activities

Theatre income - income from box office, performance fees and sundry other theatrical income is included in incoming resources in the period in which the relevant show takes place.

Project specific funding - when donors specify that donations and grants are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

Metta Theatre Limited

(Limited by Guarantee)

Notes to the Financial Statements for the year ended 31 January 2023

- Donated services and facilities

Donated services or facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. On receipt, donated services and facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

- Investment income

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

1.3. Expenditure

All expenditure is included on an accruals basis inclusive of any VAT which cannot be recovered and is recognised when:

- there is a legal or constructive obligation to make a payment
- it is probable that settlement will be required
- the amount of the obligation can be measured reliably

- Costs of raising funds

Costs incurred in attracting donations, and those incurred in trading activities that raise funds.

- Charitable activities

Theatre production costs - costs incurred in production and running of productions toured in the year.

- Support costs

The administrative and overhead costs associated with running the office from which the company operates as well as governance costs. Support costs are wholly attributable to theatre production costs.

- Governance costs

Costs associated with the constitutional and statutory requirements of the charity.

1.4. Fund accounting

Funds held by the charity are either:

- Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- Designated funds - these are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.
- Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Metta Theatre Limited**(Limited by Guarantee)****Notes to the Financial Statements
for the year ended 31 January 2023****1.5. Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

1.6. Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.7. Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1.8. Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value, and subsequently measured at their settlement value.

1.9. Significant Accounting Estimates and Judgements

In determining the carrying amounts of certain assets and liabilities, the charity makes assumptions of the effects of uncertain future events on those assets and liabilities at the balance sheet date. The charity's estimates and assumptions are based on historical experience and expectation of future events and are reviewed annually.

2. Incoming resources

The total incoming resources for the year have been derived from the principal activity undertaken wholly in the UK.

3. Other income

2023	2022
£	£

Theatre Tax Relief (TTR)	20,407	-
--------------------------	--------	---

4. Net income/(expenditure) for the year is stated after charging:

2023	2022
£	£

Independent Examiner's fees:

- independent examination	2,200	2,200
- other services	-	500
- under accrual in previous year	-	100

Metta Theatre Limited**(Limited by Guarantee)****Notes to the Financial Statements
for the year ended 31 January 2023****5. Trustees' emoluments and reimbursed expenses**

During the year W B D Reynolds, a trustee, was paid fees on a freelance basis in relation to office administration and production in his capacity as artistic director of the charity of £11,250 (2022 - £17,250). He was also reimbursed for expenses of £159 (2022 - £537).

6. Staff costs and numbers

During the year the company had no employees.

Fees paid for office administration, production and fundraising services are paid on a freelance basis.

7. Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

8. Debtors	2023	2022
	£	£
Trade debtors	3,000	11,991
Other debtors	-	2,990
Accrued income	1,002	-
	<u>4,002</u>	<u>14,981</u>

9. Creditors: amounts falling due within one year	2023	2022
	£	£
Trade creditors	-	14,749
Other taxation/social security	1,229	-
Other creditors	-	26,374
Accruals	25,600	42,080
	<u>26,829</u>	<u>83,203</u>

Metta Theatre Limited**(Limited by Guarantee)****Notes to the Financial Statements
for the year ended 31 January 2023****10. Limited by guarantee**

The private limited company is limited by guarantee, is registered in EW - England & Wales, and does not have a share capital. Each member gives a guarantee to contribute a sum, not exceeding £1, to the company should it be wound up. At 31 January 2023 there were 8 members.

11. Unrestricted funds	Brought forward	Incoming resources	Outgoing resources	Transfers	Carried forward
	£	£	£	£	£
General fund	-	193,191	(62,748)	(54,813)	75,630
Designated funds:					
Cash flow fund	-	-	-	20,000	20,000
Current productions fund	25,187	-	-	4,813	30,000
Operating contingency	-	-	-	30,000	30,000
	<u>25,187</u>	<u>193,191</u>	<u>(62,748)</u>	<u>-</u>	<u>155,630</u>

Cash flow fund

A contingency fund to provide cashflow security where final grant instalments are withheld until project completion and against delays to receipt of box office settlements.

Current productions fund

A fund for earmarking future spending on current productions productions including continued development of Little Prince and Album recordings for In The Willows, The Rhythmics and HouseFire over the next financial year.

Operating contingency

A proportion of running costs held as a contingency fund.

Metta Theatre Limited**(Limited by Guarantee)****Notes to the Financial Statements
for the year ended 31 January 2023**

12. Restricted funds	Brought forward £	Incoming resources £	Outgoing resources £	Carried forward £
Little Prince	10,000	-	(10,000)	-
Cells	-	1,500	(1,500)	-
Minotaur	-	11,352	(11,352)	-
	<u>10,000</u>	<u>12,852</u>	<u>(22,852)</u>	<u>-</u>

Little Prince

Development of a new musical adaptation of the book.

Cells

Development of an original new musical featuring Clive Rowe, to be serialised and released online.

Minotaur

Continued development of this original new gig-musical exploring protest music and the climate crisis.

13. Analysis of net assets between funds

	General funds £	Designated funds £	Total £
Fund balances at 31 January 2023 are represented by:			
Net current assets	75,630	80,000	155,630
	<u>75,630</u>	<u>80,000</u>	<u>155,630</u>

14. Related party transactions

P Burton-Morgan was paid £13,250 (2022 - £20,050) on a freelance basis in relation to fundraising and production. She was also reimbursed for expenses of £325 (2022 - £166). P Burton-Morgan is the wife of W B D Reynolds. W B D Reynolds is a trustee of the charity.

There were no additional related party transactions in the year that required disclosure.

METTA THEATRE LTD

England & Wales - Charity number 1140190

Accounts

Company number 07137926
Charity number 1140190

Metta Theatre Limited

(Limited by Guarantee)

Report and Financial Statements
for the year ended 31 January 2022

Breckman & Company Ltd
Chartered Certified Accountants
49 South Molton Street
London W1K 5LH

Metta Theatre Limited
(Limited by Guarantee)

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Metta Theatre Limited

(Limited by Guarantee)

Reference and Administrative Details

Constitution

The charitable company is a private company limited by guarantee registered in EW - England and Wales, company number 07137926, incorporated under the Companies Act and its governing document is its Memorandum and Articles of Association. The company is a registered charity, number 1140190.

Directors and Trustees

The directors of the charitable company (Metta Theatre Limited) are its Trustees for the purpose of charity law and throughout this report are collectively referred to as the Trustees.

The governing body comprises the Board of Trustees who are also Directors of the Company. In accordance with the Articles of Association one third of the Trustees retire from office each year and if their number is not three or a multiple thereof the nearest to one third retire. Retiring Trustees are eligible for re-election.

Policies and procedures adopted for the induction and training of Trustees are ongoing and incorporated indirectly into the regular Trustees meetings.

The Trustees during the year and since the year end, were :

M Blom	
D Burton-Morgan	resigned 23 June 2021
M Cavallo	resigned 19 March 2022
M J Ellis	resigned 2 July 2022
S Eismann	
F Gomez	appointed 12 August 2021
G W J Jauncey (Chair)	
E Lane	
S Lloyd	appointed 14 September 2021
E Martin	
C Nash	appointed 14 September 2021
W B D Reynolds	
R A Rowe	
P L H Swindall	

Artistic Directors/Day to day management

W B D Reynolds
P Burton-Morgan

Metta Theatre Limited

(Limited by Guarantee)

Reference and Administrative Details

Independent Examiners

Breckman & Company Ltd, Chartered Certified Accountants, 49 South Molton Street, London W1K 5LH.

Bankers

Metro Bank plc, 1 Southampton Row, London WC1B 5HA.

The Co-operative Bank, P.O. Box 101, 1 Balloon Street, Manchester M60 4EP.

Triodos Bank, Deanery Road, Bristol BS1 5AS.

Registered office and operation address

2 Jubilee Cottages, Hemington, Radstock BA3 5XU.

Metta Theatre Limited

(Limited by Guarantee)

Trustees' Report

The Trustees present their annual report together with the financial statements of the charity for the year ended 31 January 2022 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The reference and administrative details set out on pages 1 and 2 form part of this report.

Principal Activity

Metta Theatre's principal activity is the staging of theatrical productions of the highest quality - pushing the boundaries of artistic practice and challenging preconceptions through gripping, enjoyable live performance. We work collaboratively with artists from different fields and varied backgrounds to make interdisciplinary work that is socially engaged.

Objectives and Activities

Charitable objectives

The principal object of the Charity is to produce theatrical productions at the midscale. The work is made for specific venues and for touring; working in both traditional performance spaces and site responsively. The work is produced either by the Charity alone or in coproduction with one or more partners.

Metta Theatre makes beautiful, imaginative & compelling theatre, using all the storytelling tools at their disposal - including words, music, projection, puppetry and circus. We create meta-theatrical works - telling stories that include the audience in the act of telling. In a nutshell, we make theatre that wears its theatricality on its sleeve.

The objectives of the charity are:

- a) To advance the arts and culture by staging, promoting and encouraging theatrical productions for the benefit of the public;
- b) To educate the public in theatrical arts (including, without limitation, music, mime, dance, circus, opera, puppetry and storytelling).

Ensuring our work delivers our aims

We review our aims, objectives and activities each year. This review looks at what we achieved across the year and the outcomes of our work in the previous 12 months. The review looks at the success of each production in meeting both its specific aims and the Charity's overall objectives.

In shaping our objectives for the year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

Metta Theatre Limited

(Limited by Guarantee)

Trustees' Report

Achievements and Performance

2021 was an incredibly tough year for the whole of the theatre sector, with most still unable to perform for most of the year because of the C19 pandemic. Metta was fortunate that we had weathered the first year of the pandemic well, and went into 2021 in good financial health.

We continued to work in our newly found digital model, starting work on new productions and continuing to develop those we'd started last year. We commissioned and filmed two seasons of new digital musical Cells - with the second released in 2022, and continued development of HouseFire, The Little Prince & The Rhythmics. HouseFire had successful, though short run of concert performances early in the year between lockdowns. We were excited to return to full production in December '21 with The Rhythmics at Southwark Playhouse, in co-production with Katy Lipson for Aria Entertainment. Unfortunately the winter resurgence of C19 cases forced the show to close early, on the day of our already rescheduled press night, despite the incredible audience response during previews. The show made significant box office losses, but we received ERF funding from ACE early in 2022 to cover those losses and rebuild our reserves.

Metta finished the year with greatly depleted reserves, but ERF funding at the start of 2022 means that we look ahead to the 2022-23 financial year in a good position - with a co production of The Little Prince confirmed with Taunton Brewhouse over Christmas '22 and another outing for TheRhythmics planned for early '23.

The next few years will remain challenging for the whole of the theatre sector, but with our agility and low fixed costs we expect to weather the tough times and be able to take advantage of the opportunities that are still there to keep making the exciting, emotionally brave and life-changing work we're known for and our audiences love.

We have continued to build upon our existing relationships with artists, venues and funders as well as developing new ones - taking advantage of the enforced down-time during lockdowns to forge new relationships and develop existing. We have always known the value of partnership in our sector, but the C19 pandemic has brought many to their knees and financial constraints and incredible risk will only reinforce this need to work together as we all emerge from the crisis. Our financial prudence, nimble structure and the strong relationships we have fostered stand Metta in good stead for the future.

Over the year Metta Theatre employed 35 artists and released studio cast albums of In The Willows, The Little Prince and Cells, all to critical acclaim. Cells Season One had seven episodes streamed on YouTube with, and Season Two was released in 2022. 1000 live audience members attended our performances, and over 50,000 online audiences enjoyed our digital offerings.

Metta also continued to lead in environmental sustainability - building on our work as part of ACE/Julies's Bicycle's Accelerator Programme and our declaration of a Climate & Ecological Emergency. We have continued to focus on our own emissions reductions and on Planet Placement within our productions, as well as building Metta Green, offering environmental sustainability support to peers in the theatre and live performance sector.

Metta Theatre Limited

(Limited by Guarantee)

Trustees' Report

Financial Review

Principal funding sources

The Charity's principal sources of income are performance fees, ticket sales (often in the form of guaranteed payments against a split of box office receipts with a performance venue), grants from Arts Council England and grants from various Trusts & Foundations and local councils. The Charity's funding is all project-based.

We have continued to receive 'Grants for the Arts' funding from Arts Council England for specific projects, as well as successfully fundraising from various Trusts & Foundations and local Councils. We have also continued to receive private donations through regular giving. The Charity has successfully claimed Theatre Tax Relief, and will continue to do so where available.

Investment policy

Aside from retaining a prudent amount in reserves each year most of the charity's funds are to be spent in the short term so there are few funds for long term investment. Given this, and having considered the options available, the Trustees have decided that the interest paid by the Charity's bank accounts is sufficient, and that there is no meaningful advantage to be gained by making any long term investments and deposits.

This approach will be reviewed annually as the receipt of any large grants well in advance of their use may change the situation.

Reserves policy

The Trustees have examined the Charity's requirements for reserves in light of the main risks to the organisation. They have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the Charity should be split into:

A designated 'current productions fund'.

A designated 'contingency fund', sufficient to cover one years' insurance and accountancy costs and 3 months of projected core costs. The target for this fund is £20,000.

A cashflow fund, which is expected to be maintained at £20,000.

An undesignated fund available for any use furthering the Charity's aims, at the discretion of the Trustees. This fund is expected to be put principally towards the early stages of development of new productions, productions with low potential box office yields or those where other sources of match funding are hard to come by.

The reserves are needed to meet the working capital requirements of the charity and the Trustees are confident that at the current level they would be able to continue the current activities of the charity in the event of a significant drop in future funding.

The present level of unrestricted funds available to the charity is £25,187, which has been designated to the current productions fund. Restricted funds carried forward at the year-end were £10,000.

Due to losses incurred when the Covid 19 pandemic forced The Rhythmics to close early the present level of reserves available to the charity falls significantly short of the target level. Metta received ERF funding from ACE in early 2022 covering these losses and reflatting the lost reserves to their target levels.

Metta Theatre Limited

(Limited by Guarantee)

Trustees' Report

Plans for Future Periods

Metta Theatre will continue to produce a range of theatre productions as well as consolidating the good working practices and organisational structures of the charity. We will continue the work of Metta Green, promoting environmentally sustainable working across the sector, as well as advocating for, and exemplifying best practice in, diversity and access both internally and for our audiences.

Going forward, the charity's focus will continue to be on producing new work at the mid scale, primarily through co-production and touring, as well as extending the life of successful productions. The Trustees do not consider there is a need for any significant changes to the company's current activities.

Structure, Governance and Management

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 27 January 2010 and registered as a charity on 2 February 2011. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and appointment of Trustees

The directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association the Trustees are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting. Trustees can serve a maximum of two consecutive 3 year terms, after which they must take a break from office of at least one full year before they may stand again for re-election.

All Trustees give their time voluntarily and receive no benefits from the charity for their work as Trustees. Any expenses reclaimed from the charity are set out in the notes to the accounts.

Metta has a strong commitment to diversity and gender parity, led by the Trustees. We strive to be a diverse, Anti-Racist, Anti-Ableist organisation.

We aim for at least half of Trustees to be female, and to represent minority ethnic, LGBTQI and deaf & disabled communities amongst the Trustees at all times. The number of Trustees normally sits around ten to twelve.

The Chair of Trustees and the Artistic Directors regularly review the skills and diversity of the Trustees and where gaps appear or numbers drop new trustees are recruited to offer themselves for election as Trustees.

Metta Theatre Limited

(Limited by Guarantee)

Trustees' Report

Trustee induction and training

Newly elected Trustees will normally have observed a Trustee meeting where they will have received a briefing on the Charity's current financial position and on all recent, current and proposed future productions.

New Trustees are referred to the various Charity Commission publications signposted through the Commission's guide "the Essential Trustee", and receive short briefings from the Chair of Trustees and the Artistic Directors covering:

- The obligations of Trustees

- The Charity's management structure

- The main documents which set out the operational framework for the charity including the Memorandum and Articles and various Charity policies

- Resourcing and the current financial position

- Future plans and objectives

Organisational structure

The Trustees meet at least four times a year. The Trustee's principal roles are to guide the Charity's fundraising and artistic strategies and to promote its activities within the sector. Meetings of the Trustees are attended by the Artistic Directors.

Responsibility for day-to-day operation of the charity is delegated to the Artistic Directors, Ms P Burton-Morgan & Mr W Reynolds. Mr W Reynolds is also a Trustee. Artistic programming is delegated to the Artistic Directors, overseen by the Trustees to ensure a good fit with the Charity's Programming Policy.

All management, creative & administrative roles for productions developed and staged by the charity are filled by freelance contractors on an as-needed basis due to the varied skills required by different projects. Recruitment is by the Artistic Directors with support and oversight for larger or longer contracts from the Trustees.

Mr W Reynolds (a Trustee) and Ms P Burton-Morgan are contracted as Artistic Directors and on an occasional, freelance basis as Designer and Director respectively for productions. Any such appointment of a Trustee or related party is made and contracted by the remaining Trustees.

Risk management

The Trustees have conducted a review of the major areas of risk to which the Charity is exposed. A risk register has been established and is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff and audience members. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

Metta Theatre Limited

(Limited by Guarantee)

Trustees' Report

The ongoing C19 pandemic has of course had considerable impact on Metta's activities and financial position, as it has across the sector and indeed the world. Metta went into the pandemic in good financial health, and weathered the first year of the crisis relatively painlessly compared to many other theatre companies. The second year of the pandemic has been harder for us financially, with the early closure of The Rhythmics and resultant significant financial losses. These losses have however been covered by ERF funding from ACE in 2022, and the Trustees continue to take a cautious but pragmatic approach to near-term planning during the ongoing pandemic - aiming to allow for a quick return to activity when possible by continuing to develop work (and by continuing to support as many artists as possible) while keeping a close eye on financial risk and ensuring that we maintain an adequate level of reserves to be able to financially support a new production when that becomes possible, given the expectation of a significantly harder funding landscape.

Small Company Exemptions

This report is prepared in accordance with the provisions of the Companies Act 2006 relating to small companies.

This report was approved by the Board of Trustees on 25 October 2022 and signed on its behalf by



W B D Reynolds
Trustee

Independent Examiner's Report to the Trustees of Metta Theatre Limited

I report on the accounts of the charity for the year ended 31 January 2022 which are set out on pages 10 to 21.

Respective responsibilities of trustees and examiner

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Kevin Beale FCCA
Breckman & Company Ltd
Chartered Certified Accountants

49 South Molton Street
London W1K 5LH

25 October 2022

Metta Theatre Limited

(Limited by Guarantee)

**Statement of Financial Activities (including Income and Expenditure Account)
for the year ended 31 January 2022**

	Notes	Unrestricted funds £	Restricted funds £	2022 Total £	Unrestricted funds £	Restricted funds £	2021 Total £
Income and endowments from:	2						
Donations and legacies - page 11		12,469	10,945	23,414	16,857	3,622	20,479
Charitable activities:							
Theatre - page 11		12,372	44,870	57,242	6,405	44,186	50,591
Investments		55	-	55	363	-	363
Other - Theatre Tax Relief - page 11	3	-	-	-	69	-	69
Total		<u>24,896</u>	<u>55,815</u>	<u>80,711</u>	<u>23,694</u>	<u>47,808</u>	<u>71,502</u>
Expenditure on:							
Raising funds:							
Fundraising		2,000	-	2,000	2,000	-	2,000
Charitable activities:							
Theatre - page 12		173,164	75,815	248,979	49,665	45,861	95,526
Total		<u>175,164</u>	<u>75,815</u>	<u>250,979</u>	<u>51,665</u>	<u>45,861</u>	<u>97,526</u>
Net income / (expenditure)	4	(150,268)	(20,000)	(170,268)	(27,971)	1,947	(26,024)
Reconciliation of funds:							
Total funds brought forward		175,455	30,000	205,455	203,426	28,053	231,479
Total funds carried forward	11, 12	<u>25,187</u>	<u>10,000</u>	<u>35,187</u>	<u>175,455</u>	<u>30,000</u>	<u>205,455</u>

The notes on pages 15 to 21 form an integral part of these financial statements.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

Metta Theatre Limited

(Limited by Guarantee)

Year ended 31 January 2022

	2022		2021	
	£	£	£	£
Income from donations and legacies				
Donations				
Individual donations		4,914		5,579
Donated services and facilities		18,500		14,900
		<u>23,414</u>		<u>20,479</u>
Income from charitable activities				
Theatre				
Theatre income				
Production income	<u>12,372</u>		<u>6,405</u>	
		12,372		6,405
Project specific funding				
Grants				
ACE grants	28,500		44,186	
Taunton Theatre Association	10,000		-	
Other grants	<u>6,370</u>		<u>-</u>	
		44,870		44,186
		<u>57,242</u>		<u>50,591</u>
Other				
Theatre Tax Relief (TTR)		-		69
		<u>-</u>		<u>69</u>

Metta Theatre Limited

(Limited by Guarantee)

Year ended 31 January 2022

	2022	2021
	£	£
Expenditure on charitable activities		
Theatre		
Production costs		
Fees	140,393	52,161
Royalties	4,500	-
Physical production costs	47,461	4,213
Travel	2,006	593
Advertising/marketing	13,612	3,545
	207,972	60,512
 Support and governance costs - page 13	 41,007	 35,014
	248,979	95,526

Metta Theatre Limited

(Limited by Guarantee)

Year ended 31 January 2022

	2022		2021	
	£	£	£	£
Support and governance costs				
Support costs				
Office overheads				
Insurance	950		600	
		950		600
Administration costs				
Fees	35,000		31,000	
Training and networking	1,005		178	
Entertaining	10		14	
Office costs	926		777	
		36,941		31,969
Professional/financial				
Legal/professional	68		98	
Bank charges	248		247	
		316		345
		38,207		32,914
Governance costs				
Accountancy	2,800		2,100	
		2,800		2,100
		41,007		35,014

Metta Theatre Limited

(Limited by Guarantee)

**Balance Sheet
31 January 2022**

		2022		2021	
	Notes	£	£	£	£
Current assets:					
Debtors	8	14,981		6,058	
Cash at bank and in hand		103,409		209,759	
		<u>118,390</u>		<u>215,817</u>	
Liabilities:					
Creditors: amounts falling due within one year	9	(83,203)		(10,362)	
Net current assets			<u>35,187</u>		<u>205,455</u>
Total assets less current liabilities			<u>35,187</u>		<u>205,455</u>
The funds of the charity:					
Unrestricted funds	11				
General fund			-		115,455
Designated funds			25,187		60,000
			<u>25,187</u>		<u>175,455</u>
Restricted income funds	12		10,000		30,000
Total charity funds			<u>35,187</u>		<u>205,455</u>

For the year ending 31 January 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions of the Companies Act 2006 applicable to companies subject to the small companies regime.

The accounts were approved by the Board of Trustees on 25 October 2022 and signed on its behalf by



W B D Reynolds
Trustee

The notes on pages 15 to 21 form an integral part of these financial statements.

Metta Theatre Limited

(Limited by Guarantee)

Notes to the Financial Statements for the year ended 31 January 2022

1. Accounting policies

1.1. Basis of preparing the financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (issued October 2019) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)) and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

1.2. Incoming resources

All incoming resources are included in the Statement of Financial Activities when:

- the charity is legally entitled to the funds
- any performance conditions attached to the income have been met or are fully within the control of the charity
- there is sufficient certainty that receipt of the income is considered probable
- the amount can be reliably measured

- Donations and legacies

Grants/donations are recognised in incoming resources in the year in which they are receivable, except as follows:

- when donors specify that grants/donations given to the charity must be used in future accounting periods, the income is deferred until those periods
- when donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the preconditions for use are met.

- Charitable activities

Theatre income - income from box office, performance fees and sundry other theatrical income is included in incoming resources in the period in which the relevant show takes place.

Project specific funding - when donors specify that donations and grants are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

Metta Theatre Limited

(Limited by Guarantee)

Notes to the Financial Statements for the year ended 31 January 2022

- Donated services and facilities

Donated services or facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. On receipt, donated services and facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

- Investment income

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

1.3. Expenditure

All expenditure is included on an accruals basis inclusive of any VAT which cannot be recovered and is recognised when:

- there is a legal or constructive obligation to make a payment
- it is probable that settlement will be required
- the amount of the obligation can be measured reliably

- Costs of raising funds

Costs incurred in attracting donations, and those incurred in trading activities that raise funds.

- Charitable activities

Theatre production costs - costs incurred in production and running of productions toured in the year.

- Support costs

The administrative and overhead costs associated with running the office from which the company operates as well as governance costs. Support costs are wholly attributable to theatre production costs.

- Governance costs

Costs associated with the constitutional and statutory requirements of the charity.

1.4. Fund accounting

Funds held by the charity are either:

- Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- Designated funds - these are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.
- Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Metta Theatre Limited

(Limited by Guarantee)

**Notes to the Financial Statements
for the year ended 31 January 2022**

1.5. Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

1.6. Production costs in advance

Costs incurred in respect of a theatre production which opens in the following accounting period, and which are to be paid out of general unrestricted funds, are carried forward at the balance sheet date.

1.7. Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.8. Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1.9. Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value, and subsequently measured at their settlement value.

1.10. Significant Accounting Estimates and Judgements

In determining the carrying amounts of certain assets and liabilities, the charity makes assumptions of the effects of uncertain future events on those assets and liabilities at the balance sheet date. The charity's estimates and assumptions are based on historical experience and expectation of future events and are reviewed annually.

2. Incoming resources

The total incoming resources for the year have been derived from the principal activity undertaken wholly in the UK.

3. Other income

	2022	2021
	£	£
Theatre Tax Relief (TTR)	-	69

Metta Theatre Limited

(Limited by Guarantee)

**Notes to the Financial Statements
for the year ended 31 January 2022**

4. Net income/(expenditure) for the year is stated after charging:	2022	2021
	£	£
Independent Examiner's fees:		
- independent examination	2,200	2,100
- other services	500	-
- under accrual in previous year	100	
	<u>2,800</u>	<u>2,100</u>

5. Trustees' emoluments and reimbursed expenses

During the year W B D Reynolds, a trustee, was paid fees on a freelance basis in relation to office administration and production in his capacity as artistic director of the charity of £17,250 (2021 - £11,000). He was also reimbursed for expenses of £537 (2021 - £17).

Trustees F Gomez and E Martin were paid fees of £400 and £600 respectively.

6. Staff costs and numbers

During the year the company had no employees.

Fees paid for office administration, fundraising services and actors' services are paid on a freelance basis.

7. Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

8. Debtors	2022	2021
	£	£
Trade debtors	11,991	1,500
Other debtors	2,990	96
Production costs in advance	-	4,462
	<u>14,981</u>	<u>6,058</u>

Metta Theatre Limited

(Limited by Guarantee)

**Notes to the Financial Statements
for the year ended 31 January 2022**

9. Creditors: amounts falling due within one year	2022 £	2021 £
Trade creditors	14,749	1,750
Other creditors	26,374	-
Accruals	42,080	8,612
	<u>83,203</u>	<u>10,362</u>

10. Limited by guarantee

The private limited company is limited by guarantee, is registered in EW - England & Wales, and does not have a share capital. Each member gives a guarantee to contribute a sum, not exceeding £1, to the company should it be wound up. At 31 January 2022 there were 13 members.

11. Unrestricted funds	Brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Carried forward £
General fund	115,455	24,896	(175,164)	34,813	-
Designated funds:					
Cash flow fund	20,000	-	-	(20,000)	-
Current productions fund	20,000	-	-	5,187	25,187
Operating contingency	20,000	-	-	(20,000)	-
	<u>175,455</u>	<u>24,896</u>	<u>(175,164)</u>	<u>-</u>	<u>25,187</u>

Cash flow fund

A contingency fund to provide cashflow security where final grant instalments are withheld until project completion and against delays to receipt of box office settlements.

Current productions fund

A fund for earmarking future spending on current productions including continued development of Little Prince and Album recordings for In The Willows, The Rhythmics and HouseFire over the next financial year.

Operating contingency

A proportion of running costs held as a contingency fund.

Metta Theatre Limited

(Limited by Guarantee)

**Notes to the Financial Statements
for the year ended 31 January 2022**

12. Restricted funds	Brought forward £	Incoming resources £	Outgoing resources £	Carried forward £
Wasters	-	620	(620)	-
Little Prince	15,000	10,000	(15,000)	10,000
The Rhythmics	-	9,491	(9,491)	-
Mentoring	-	2,164	(2,164)	-
Cells	15,000	16,440	(31,440)	-
HouseFire	-	17,100	(17,100)	-
	<u>30,000</u>	<u>55,815</u>	<u>(75,815)</u>	<u>10,000</u>

Wasters

Initial development of an original new musical.

Little Prince

Development of a new musical adaptation of the book.

The Rhythmics

Continued development of this original new musical, with a full production Christmas 2021.

Mentoring

Mentoring by Metta's Artistic Directors and two annual micro-grants for under-represented and marginalised theatre artists.

Cells

Development of an original new musical featuring Clive Rowe, to be serialised and released online.

HouseFire

Continued development of this original new gig-musical exploring protest music and the climate crisis.

13. Analysis of net assets between funds

	Designated funds £	Restricted funds £	Total £
Fund balances at 31 January 2022 are represented by:			
Net current assets	25,187	10,000	35,187
	<u>25,187</u>	<u>10,000</u>	<u>35,187</u>

Metta Theatre Limited

(Limited by Guarantee)

**Notes to the Financial Statements
for the year ended 31 January 2022**

14. Related party transactions

P Burton-Morgan was paid £20,050 (2021 - £22,900) on a freelance basis in relation to fundraising and production. P Burton-Morgan is the wife of W B D Reynolds and sibling of D Burton-Morgan. W B D Reynolds and D Burton-Morgan are Trustees of the charity.

A loan of £5,000 made to the charity by D Burton-Morgan, remained outstanding as at the year-end.

There were no additional related party transactions in the year that required disclosure.

METTA THEATRE LTD

England & Wales - Charity number 1140190

Accounts

Company number 07137926
Charity number 1140190

Metta Theatre Limited

(Limited by Guarantee)

Report and Financial Statements
for the year ended 31 January 2021

Breckman & Company Ltd
Chartered Certified Accountants
49 South Molton Street
London W1K 5LH

Metta Theatre Limited
(Limited by Guarantee)

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Metta Theatre Limited

(Limited by Guarantee)

Reference and Administrative Details

Constitution

The charitable company is a private company limited by guarantee registered in EW - England and Wales, company number 07137926, incorporated under the Companies Act and its governing document is its Memorandum and Articles of Association. The company is a registered charity, number 1140190.

Directors and Trustees

The directors of the charitable company (Metta Theatre Limited) are its Trustees for the purpose of charity law and throughout this report are collectively referred to as the Trustees.

The governing body comprises the Board of Trustees who are also Directors of the Company. In accordance with the Articles of Association one third of the Trustees retire from office each year and if their number is not three or a multiple thereof the nearest to one third retire. Retiring Trustees are eligible for re-election.

Policies and procedures adopted for the induction and training of Trustees are ongoing and incorporated indirectly into the regular Trustees meetings.

The Trustees during the year and since the year end, were :

M Blom	appointed 15 June 2020
D Burton-Morgan	resigned 23 June 2021
M Cavallo	appointed 15 June 2020
M J Ellis	
S Eismann	appointed 15 June 2020
F Gomez	appointed 12 August 2021
S Harper	resigned 5 March 2020
G W J Jauncey (Chair)	
E Lane	
S Lloyd	appointed 14 September 2021
E Martin	
C Nash	appointed 14 September 2021
W B D Reynolds	
J C L Rigby	resigned 5 March 2020
R A Rowe	
P L H Swindall	
R A Williams	resigned 5 March 2020

Artistic Directors/Day to day management

W B D Reynolds

P Burton-Morgan

Metta Theatre Limited

(Limited by Guarantee)

Reference and Administrative Details

Independent Examiners

Breckman & Company Ltd, Chartered Certified Accountants, 49 South Molton Street, London W1K 5LH.

Bankers

Metro Bank plc, 1 Southampton Row, London WC1B 5HA.

Registered office and operation address

2 Jubilee Cottages, Hemington, Radstock BA3 5XU.

Metta Theatre Limited

(Limited by Guarantee)

Trustees' Report

The Trustees present their annual report together with the financial statements of the charity for the year ended 31 January 2021 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The reference and administrative details set out on page 1 forms part of this report.

Principal Activity

Metta Theatre's principal activity is the staging of theatrical productions of the highest quality - pushing the boundaries of artistic practice and challenging preconceptions through gripping, enjoyable live performance. We work collaboratively with artists from different fields and varied backgrounds to make interdisciplinary work that is socially engaged.

Objectives and Activities

Charitable objectives

The principal object of the Charity is to produce theatrical productions at the midscale. The work is made for specific venues and for touring; working in both traditional performance spaces and site responsively. The work is produced either by the Charity alone or in coproduction with one or more partners.

Metta Theatre makes beautiful, imaginative & compelling theatre, using all the storytelling tools at their disposal - including words, music, projection, puppetry and circus. We create meta-theatrical works - telling stories that include the audience in the act of telling. In a nutshell, we make theatre that wears its theatricality on its sleeve.

The objectives of the charity are:

- a) To advance the arts and culture by staging, promoting and encouraging theatrical productions for the benefit of the public;
- b) To educate the public in theatrical arts (including, without limitation, music, mime, dance, circus, opera, puppetry and storytelling).

Ensuring our work delivers our aims

We review our aims, objectives and activities each year. This review looks at what we achieved across the year and the outcomes of our work in the previous 12 months. The review looks at the success of each production in meeting both its specific aims and the Charity's overall objectives.

In shaping our objectives for the year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

Metta Theatre Limited

(Limited by Guarantee)

Trustees' Report

Achievements and Performance

2020-21 was a tough year for the whole of the theatre sector, with most unable to perform for most of the year because of the C19 pandemic. Metta was fortunate that we had a relatively light year planned, focussing on developing new productions rather than major tours heavily reliant on box office. We had to cancel one production, but were fortunate in being able to rapidly switch to a digital model to continue development of several new productions, culminating in the release of cast albums and accompanying music videos for The Rhythmics, HouseFire, In The Willows and Little Prince across the year and into 2021. We were also fortunate that we went in the year with healthy reserves, and so were able to weather the storm and continue working. We did not need CRF funding from ACE, but did receive an early C19 Emergency ACE grant to facilitate our digital work and allow us to continue supporting artists through the pandemic.

Metta Theatre enters the 2021-22 financial year in a good position, ready for the reopening of theatres in the UK both artistically - following the continued development especially of The Rhythmics during the year - and financially - having taken a cautious but pragmatic approach and maintaining some reserves ready to quickly mobilise a production when possible.

We have continued to build upon our existing relationships with artists, venues and funders as well as developing new ones - taking advantage of the enforced down-time during lockdowns to forge new relationships and develop existing ones over Zoom! We have always known the value of partnership in our sector, but the C19 pandemic has brought many to their knees and financial constraints and incredible risk will only reinforce this need to work together when we start to emerge from the crisis. Our financial prudence, nimble structure and the strong relationships we have fostered stand Metta in good stead - both to weather further lockdowns and ready for the inevitable jump to recovery for our sector.

Over the year Metta Theatre employed 50 artists, producing our longest running tour to date (77 performances in 13 venues across the country) and reaching lives audiences of over 13,000. We also worked with over 65 workshop participants across extended periods at several of our tour venues for In The Willows.

Metta also continued to lead in environmental sustainability - building on our work as part of ACE/Julie's Bicycle's Accelerator Programme and our declaration of a Climate & Ecological Emergency. We have continued to focus on our own emissions reductions and on Planet Placement within our productions, and this year started Metta Green, offering environmental sustainability support to peers in the theatre and live performance sector.

Financial Review

Principal funding sources

The Charity's principal sources of income are performance fees, ticket sales (often in the form of guaranteed payments against a split of box office receipts with a performance venue), grants from Arts Council England and grants from various Trusts & Foundations and local councils. The Charity's funding is all project-based.

We have continued to receive 'Grants for the Arts' & 'Strategic Touring' funding from Arts Council England for specific projects, as well as successfully fundraising from various Trusts & Foundations and local Councils. We have also continued to receive private donations through regular giving. The Charity has successfully claimed Theatre Tax Relief, and will continue to do so where available.

Metta Theatre Limited

(Limited by Guarantee)

Trustees' Report

Investment policy

Aside from retaining a prudent amount in reserves each year most of the charity's funds are to be spent in the short term so there are few funds for long term investment. Given this, and having considered the options available, the Trustees have decided that the interest paid by the Charity's bank accounts is sufficient, and that there is no meaningful advantage to be gained by making any long term investments and deposits.

This approach will be reviewed annually as the receipt of any large grants well in advance of their use may change the situation.

Reserves policy

The Trustees have examined the Charity's requirements for reserves in light of the main risks to the organisation. They have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the Charity should be split into:

A designated current productions fund.

A designated 'contingency fund', sufficient to cover one years' insurance and accountancy costs and 3 months of projected core costs. The target for this fund currently stands at £20,000.

A cashflow fund, which is expected to be maintained at £20,000.

An undesignated fund available for any use furthering the Charity's aims, at the discretion of the Trustees. This fund is expected to be put principally towards the early stages of development of new productions, productions with low potential box office yields or those where other sources of match funding are hard to come by.

The reserves are needed to meet the working capital requirements of the charity and the Trustees are confident that at the current level they would be able to continue the current activities of the charity in the event of a significant drop in future funding.

The present level of reserves available to the charity is £175,455. The current productions fund stands at £20,000 the contingency fund at £20,000, the cashflow fund at £20,000 and undesignated general reserves at £115,455. Total restricted funds are £30,000.

Plans for Future Periods

Metta Theatre will continue to produce a range of theatre productions as well as consolidating the good working practices and organisational structures of the charity. Going forward, the charity's focus will continue to be on producing new work at the mid-scale, and on extending the life of successful productions. The Trustees do not consider there is a need for any significant changes to the company's current activities.

Metta Theatre Limited

(Limited by Guarantee)

Trustees' Report

Structure, Governance and Management

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 27 January 2010 and registered as a charity on 2 February 2011. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and appointment of Trustees

The directors of the company are also charity Trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association the Trustees are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting. Trustees can serve a maximum of two consecutive 3 year terms, after which they must take a break from office of at least one full year before they may stand again for re-election.

All Trustees give their time voluntarily and receive no benefits from the charity for their work as Trustees. Any expenses reclaimed from the charity are set out in the notes to the accounts.

Metta has a strong commitment to diversity and gender parity, led by the Trustees. We aim for at least half of Trustees to be female, and to represent the BAME, LGBTQI and deaf & disabled communities amongst the Trustees at all times. The number of Trustees normally sits at around twelve.

The Chair of Trustees and the Artistic Directors regularly review the skills and diversity of the Trustees and where gaps appear or numbers drop new Trustees are recruited to offer themselves for election as Trustees.

Trustee induction and training

Newly elected Trustees will normally have observed a Trustee meeting where they will have received a briefing on the Charity's current financial position and on all recent, current and proposed future productions.

New Trustees are referred to the various Charity Commission publications signposted through the Commission's guide "the Essential Trustee", and receive short briefings from the Chair of Trustees and the Artistic Directors covering:

- The obligations of Trustees

- The Charity's management structure

- The main documents which set out the operational framework for the charity including the Memorandum and Articles and various Charity policies

- Resourcing and the current financial position

- Future plans and objectives

Organisational structure

The Trustees meet at least four times a year. The Trustee's principal roles are to guide the Charity's fundraising and artistic strategies and to promote its activities within the sector. Meetings of the Trustees are attended by the Artistic Directors.

Metta Theatre Limited

(Limited by Guarantee)

Trustees' Report

Responsibility for day-to-day operation of the charity is delegated to the Artistic Directors, Mx P Burton-Morgan & Mr W Reynolds. Mr W Reynolds is also a Trustee. Artistic programming is delegated to the Artistic Directors, overseen by the Trustees to ensure a good fit with the Charity's Programming Policy.

All management, creative & administrative roles for productions developed and staged by the charity are filled by freelance contractors on an as-needed basis due to the varied skills required by different projects. Recruitment is by the Artistic Directors with support and oversight for larger or longer contracts from the Trustees.

Mr W Reynolds (a Trustee) and Mx P Burton-Morgan are contracted as Artistic Directors and on an occasional, freelance basis as Designer and Director respectively for productions. Any such appointment of a Trustee or related party is made and contracted by the remaining Trustees.

Risk management

The Trustees have conducted a review of the major areas of risk to which the Charity is exposed. A risk register has been established and is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff and audience members. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

COVID-19

The ongoing COVID-19 pandemic has of course had considerable impact on Metta's activities and financial position, as it has across the sector and indeed the world. Metta went into the pandemic in good financial health, and has weathered the first year of the crisis relatively painlessly compared to many other theatre companies. The Trustees have taken a cautious but pragmatic approach to near-term planning during the pandemic - aiming to allow for a quick return to activity when possible by continuing to develop work whenever possible (and by doing continuing to support as many artists as possible) while keeping a close eye on financial risk and ensuring that we maintain an adequate level of reserves to be able to financially support a new production when that becomes possible, given the expectation of a significantly harder funding landscape.

Small Company Exemptions

This report is prepared in accordance with the provisions of the Companies Act 2006 relating to small companies.

This report was approved by the Board of Trustees on 28 October 2021 and signed on its behalf by



W B D Reynolds
Trustee

Independent Examiner's Report to the Trustees of Metta Theatre Limited

I report on the accounts of the charity for the year ended 31 January 2021 which are set out on pages 9 to 20.

Respective responsibilities of trustees and examiner

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Kevin Beale FCCA
Breckman & Company Ltd
Chartered Certified Accountants

49 South Molton Street
London W1K 5LH

28 October 2021

Metta Theatre Limited

(Limited by Guarantee)

**Statement of Financial Activities (including Income and Expenditure Account)
for the year ended 31 January 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total £	Unrestricted funds £	Restricted funds £	2020 Total £
Income and endowments from:	2						
Donations and legacies - page 10		16,857	3,622	20,479	11,671	10,500	22,171
Charitable activities							
Theatre - page 10		6,405	44,186	50,591	222,041	95,567	317,608
Investments		363	-	363	420	-	420
Other - page 10	3	69	-	69	68,379	-	68,379
Total		<u>23,694</u>	<u>47,808</u>	<u>71,502</u>	<u>302,511</u>	<u>106,067</u>	<u>408,578</u>
Expenditure on:							
Raising funds:							
Fundraising		2,000	-	2,000	2,000	-	2,000
Charitable activities:							
Theatre - page 11		49,665	45,861	95,526	287,061	260,746	547,807
Total		<u>51,665</u>	<u>45,861</u>	<u>97,526</u>	<u>289,061</u>	<u>260,746</u>	<u>549,807</u>
Net income/(expenditure)	4	(27,971)	1,947	(26,024)	13,450	(154,679)	(141,229)
Reconciliation of funds:							
Total funds brought forward		<u>203,426</u>	<u>28,053</u>	<u>231,479</u>	<u>189,976</u>	<u>182,732</u>	<u>372,708</u>
Total funds carried forward	11, 12	<u>175,455</u>	<u>30,000</u>	<u>205,455</u>	<u>203,426</u>	<u>28,053</u>	<u>231,479</u>

The notes on pages 14 to 20 form an integral part of these financial statements.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

Metta Theatre Limited

(Limited by Guarantee)

Year ended 31 January 2021

	2021		2020	
	£	£	£	£
Income from donations and legacies				
Donations				
Individual donations		5,579		2,171
Donated services and facilities		14,900		20,000
		<u>20,479</u>		<u>22,171</u>
Income from charitable activities				
Theatre				
Theatre income				
Production income	<u>6,405</u>		<u>222,041</u>	
		6,405		222,041
Project specific funding				
Grants				
ACE grants	44,186		86,323	
Other grants	<u>-</u>		<u>9,244</u>	
		44,186		95,567
		<u>50,591</u>		<u>317,608</u>
Other				
Theatre Tax Relief (TTR)		69		68,379
		<u>69</u>		<u>68,379</u>

Metta Theatre Limited

(Limited by Guarantee)

Year ended 31 January 2021

	2021	2020
	£	£
Expenditure on charitable activities		
Theatre		
Production costs		
Fees	52,161	253,389
Royalties	-	8,028
Physical production costs	4,213	132,065
Travel	593	52,715
Advertising/marketing	3,545	58,181
	60,512	504,378
Support and governance costs - page 12	35,014	43,429
	95,526	547,807

Metta Theatre Limited

(Limited by Guarantee)

Year ended 31 January 2021

	2021		2020	
	£	£	£	£
Support and governance costs				
Support costs				
Office overheads				
Insurance	600		1,357	
		600		1,357
Administration costs				
Fees	31,000		35,725	
Training and networking	178		1,123	
Entertaining	14		517	
Office costs	777		1,050	
		31,969		38,415
Professional/financial				
Legal/professional	98		204	
Bank charges	247		253	
		345		457
		32,914		40,229
Governance costs				
Accountancy	2,100		3,200	
		2,100		3,200
		<u>35,014</u>		<u>43,429</u>

Metta Theatre Limited

(Limited by Guarantee)

**Balance Sheet
31 January 2021**

		2021		2020	
	Notes	£	£	£	£
Current assets:					
Debtors	8	6,058		48,434	
Cash at bank and in hand		209,759		198,677	
		<u>215,817</u>		<u>247,111</u>	
Liabilities:					
Creditors: amounts falling due within one year	9	(10,362)		(15,632)	
Net current assets			<u>205,455</u>		<u>231,479</u>
Total assets less current liabilities			<u>205,455</u>		<u>231,479</u>
The funds of the charity:					
Unrestricted funds	11				
General fund			115,455		123,426
Designated funds			60,000		80,000
			<u>175,455</u>		<u>203,426</u>
Restricted income funds	12		30,000		28,053
Total charity funds			<u>205,455</u>		<u>231,479</u>

For the year ending 31 January 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

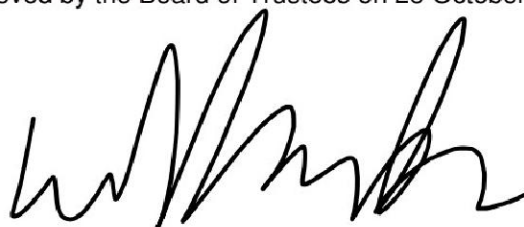
Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions of the Companies Act 2006 applicable to companies subject to the small companies regime.

The accounts were approved by the Board of Trustees on 28 October 2021 and signed on its behalf by

W B D Reynolds
Trustee



The notes on pages 14 to 20 form an integral part of these financial statements.

Metta Theatre Limited

(Limited by Guarantee)

**Notes to the Financial Statements
for the year ended 31 January 2021**

1. Accounting policies

1.1. Basis of preparing the financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)) and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

1.2. Incoming resources

All incoming resources are included in the Statement of Financial Activities when:

- the charity is legally entitled to the funds
- any performance conditions attached to the income have been met or are fully within the control of the charity
- there is sufficient certainty that receipt of the income is considered probable
- the amount can be reliably measured

- Donations and legacies

Grants/donations are recognised in incoming resources in the year in which they are receivable, except as follows:

- when donors specify that grants/donations given to the charity must be used in future accounting periods, the income is deferred until those periods
- when donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the preconditions for use are met.

- Charitable activities

Theatre income - income from box office, performance fees and sundry other theatrical income is included in incoming resources in the period in which the relevant show takes place.

Project specific funding - when donors specify that donations and grants are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

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Notes to the Financial Statements for the year ended 31 January 2021

- Donated services and facilities

Donated services or facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. On receipt, donated services and facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

- Investment income

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

1.3. Expenditure

All expenditure is included on an accruals basis inclusive of any VAT which cannot be recovered and is recognised when:

- there is a legal or constructive obligation to make a payment
- it is probable that settlement will be required
- the amount of the obligation can be measured reliably

- Costs of raising funds

Costs incurred in attracting donations, and those incurred in trading activities that raise funds.

- Charitable activities

Theatre production costs - costs incurred in production and running of productions toured in the year.

- Support costs

The administrative and overhead costs associated with running the office from which the company operates as well as governance costs. Support costs are wholly attributable to theatre production costs.

- Governance costs

Costs associated with the constitutional and statutory requirements of the charity.

1.4. Fund accounting

Funds held by the charity are either:

- Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- Designated funds - these are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.
- Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

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**Notes to the Financial Statements
for the year ended 31 January 2021**

1.5. Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

1.6. Production costs in advance

Costs incurred in respect of a theatre production which opens in the following accounting period, and which are to be paid out of general unrestricted funds, are carried forward at the balance sheet date.

1.7. Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.8. Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1.9. Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value, and subsequently measured at their settlement value.

1.10. Significant Accounting Estimates and Judgements

In determining the carrying amounts of certain assets and liabilities, the charity makes assumptions of the effects of uncertain future events on those assets and liabilities at the balance sheet date. The charity's estimates and assumptions are based on historical experience and expectation of future events and are reviewed annually.

2. Incoming resources

The total incoming resources for the year have been derived from the principal activity undertaken wholly in the UK.

3. Other income

	2021	2020
	£	£
Theatre Tax Relief (TTR)	<u>69</u>	<u>68,379</u>

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**Notes to the Financial Statements
for the year ended 31 January 2021**

4. Net income/(expenditure) for the year is stated after charging:	2021	2020
	£	£
Independent Examiner's fees:		
- independent examination	2,100	2,000
- other services	-	1,200
	<u> </u>	<u> </u>

5. Trustees' emoluments and reimbursed expenses

During the year W B D Reynolds, a trustee, was paid fees on a freelance basis in relation to office administration and production in his capacity as artistic director of the charity of £11,000 (2020 - £18,550). He was also reimbursed for expenses of £17 (2020 - £337).

6. Staff costs and numbers

During the year the company had no employees.

Fees paid for office administration, fundraising services and actors' services are paid on a freelance basis.

7. Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

8. Debtors	2021	2020
	£	£
Trade debtors	1,500	-
Other debtors	96	46,634
Production costs in advance	4,462	23
Accrued income	-	1,777
	<u> </u>	<u> </u>
	6,058	48,434
	<u> </u>	<u> </u>

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**Notes to the Financial Statements
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9. Creditors: amounts falling due within one year	2021 £	2020 £
Trade creditors	1,750	11,250
Accruals	8,612	4,382
	<u>10,362</u>	<u>15,632</u>

10. Limited by guarantee

The company is limited by guarantee and does not have a share capital. Each member gives a guarantee to contribute a sum, not exceeding £1, to the company should it be wound up. At 31 January 2021 there were 11 members.

11. Unrestricted funds	Brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Carried forward £
General fund	123,426	23,694	(51,665)	20,000	115,455
Designated funds:					
Cash flow fund	20,000	-	-	-	20,000
Current productions fund	40,000	-	-	(20,000)	20,000
Operating contingency	20,000	-	-	-	20,000
	<u>203,426</u>	<u>23,694</u>	<u>(51,665)</u>	<u>-</u>	<u>175,455</u>

Cash flow fund

A contingency fund to provide cashflow security where final grant instalments are withheld until project completion and against delays to receipt of box office settlements.

Current productions fund

A fund for earmarking future spending on current productions including continued development of Little Prince and Album recordings for In The Willows, The Rhythmics and HouseFire over the next financial year.

Operating contingency

A proportion of running costs held as a contingency fund.

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12. Restricted funds	Brought forward	Incoming resources	Outgoing resources	Carried forward
	£	£	£	£
In The Willows	-	7,220	(7,220)	-
Little Prince	13,500	1,500	-	15,000
The Rhythmics	-	14,553	(14,553)	-
Mentoring	-	654	(654)	-
Cells	-	15,000	-	15,000
HouseFire	14,553	8,881	(23,434)	-
	<u>28,053</u>	<u>47,808</u>	<u>(45,861)</u>	<u>30,000</u>

In The Willows

Continued development of Metta's hip hop musical of the classical tale.

Little Prince

Development of a new musical adaptation of the book.

The Rhythmics

Continued development of this original new musical, with a cast album released in 2020 and a production scheduled for Christmas 2021.

Mentoring

Mentoring by Metta's Artistic Directors and two annual micro-grants for under-represented and marginalised theatre artists.

Cells

Development of an original new musical featuring Clive Rowe, to be serialised and released online.

HouseFire

Continued development of this original new gig-musical exploring protest music and the climate crisis, with a cast EP released in 2020, a workshop production and documentary filming scheduled for spring 2021.

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**Notes to the Financial Statements
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13. Analysis of net assets between funds

	General funds £	Designated funds £	Restricted funds £	Total £
Fund balances at 31 January 2021 are represented by:				
Net current assets	115,455	60,000	30,000	205,455
	<u>115,455</u>	<u>60,000</u>	<u>30,000</u>	<u>205,455</u>

14. Related party transactions

P Burton-Morgan was paid £22,900 (2020 - £23,128) on a freelance basis in relation to fundraising and production. P Burton-Morgan is the wife of W B D Reynolds and sibling of D Burton-Morgan. W B D Reynolds and D Burton-Morgan are Trustees of the charity.

There were no additional related party transactions in the year that required disclosure.