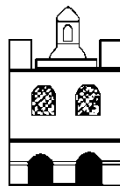




# **REIGATE DISTRICT SCOUT COUNCIL**



## **ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2023**

**Including  
MINUTES OF THE 2022 ANNUAL GENERAL MEETING  
and AGM 2023 Agenda**

**<http://www.reigatescouts.org.uk/>**

**ANNUAL GENERAL MEETING  
Reigate Park Church**

**Tuesday 27<sup>th</sup> June 2023 at 19.30 for 20.15**

**AGENDA**

The meeting will open with a prayer

1. Introduction from the Chair
2. Apologies for absence
3. Agree the Minutes of the 2022 Annual General Meeting
4. Receive and adopt the Annual Report for the year ended 31st March 2023
5. Receive and adopt the Accounts for the year ended 31st March 2023
6. Appoint the District Chair (District Commissioner's nomination)
7. Elections and appointments:
  - (a) Elect the District Secretary
  - (b) Elect the District Treasurer
  - (b) Elect members to the District Executive Committee
  - (d) Appoint members to the District Executive Committee  
(District Commissioner's nominations)
  - (e) Co-opt members to the District Executive Committee
  - (f) Appoint a Group Scouter to the County Scout Council
  - (g) Appoint a 'Young Representative' to the County Scout Council
  - (h) Appoint the Independent Examiner
8. Awards
9. Address by the District President
10. Address by the County Representative



## Trustees' Annual Report for the year 1 April 2021 to 31 March 2023

Charity name: **REIGATE DISTRICT SCOUT COUNCIL**  
 Charity's principal address: **Tanfield. Hogspudding Lane, Dorking RH5 5DU**  
 Charity Registration Number: **1140186**  
 Scout District registration number: **15417**

### Names of the charity trustees who manage the charity District Trustee Board

All trustees acted for the whole year except where stated

#### Section A Reference and administration details

	Trustee name	Office
<b>Ex-Officio:</b>	Eddie Warans	Chair
	Peter Salisbury	Secretary
	Graham Hanson	Treasurer
	Andrew Bolton	D. Commissioner – Programme
	Tony Brown	D. Commissioner – Strategy
	Adrian Jackson	D. Commissioner – Adult Support
	Miles Baker	District Scout Network Leader
	Thomas Elwood	District Explorer Scout Leader from 1 Sep. 2022
	Marcus Martin-Burns	Youth Commissioner resigned 31 January 2023
	Kama Miller-Gambie	Youth Commissioner
<b>Elected Members:</b>	Kim Farnes	
	Libby Green	Chair, Appointments Advisory Committee
	Graham Tilford	Scout Shop Manager
	Andy Harwood	
	Kevin Smith	
<b>Nominated Members:</b>	Judy Clark	Public Relations
	Mary Osborn	Scout Active Support Unit Manager
	Spencer Mitchell	Warden, Jordan Heights Campsite

**Type of governing document:** The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

**How the charity is constituted:** The District is a trust established under its rules which are common to all Scouts.

**Trustee selection methods:** The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

### **Additional governance issues**

The District is managed by the District Trustee Board, the members of which are the Charity Trustees of the Scout District which is an educational charity.

This District Trustee Board exists to support the District Commissioners in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of District property;
- The raising of funds and the administration of District finance;
- The insurance of persons, property and equipment;
- District public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub-committees that may be required;
- Appointing District Administrators and Advisors other than those who are elected.

### **Risk and Internal Control**

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include two authorisations for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

## **Section C     Objectives and activities**

### **Summary of the objectives of the charity set out in its governing document:**

The objectives of the District are as a unit of the Scout Association. The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social, and spiritual potentials, as individuals, as responsible citizens and as members of their local, national, and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law, and guided by adult leadership.

### **Summary of the main activities in relation to these objects:**

Refer to the report in section D below by the District Commissioner TeamDC.

### **Public Benefit:**

Subscriptions are charged for membership to cover immediate running costs of the District, and these do not unduly restrict membership. The District follows the principle that no one should be excluded because of their inability to pay membership subscriptions. Two key principles demonstrate that Scouting's aims are for the public benefit and that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits \*for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

## Section D Achievements and performance

1 year, 12 months, 365 days, 8760 hours, 525600 minutes – how do we cram everything that we have done and achieved into this timeframe. Through the dedication, commitment, enthusiasm, energy, creativity, flexibility, and imagination of so many volunteers. Without them Reigate Scouting would just be a dull, lifeless entity that wouldn't attract, encourage, and inspire so many young people.

Our census numbers in January highlighted that 1493 (1496 in 2022) young people are participating in activities and weekly meetings. This is similar to last years numbers which is still a great achievement despite the many other clubs and interests that our youngsters are offered or could get involved in. The value of Scouting is that it provides a vast range of opportunities to experience that wouldn't necessarily be offered elsewhere. And with an army of volunteers (387 on this year's census compared to 354 last year) we continue to offer an exciting and diverse programme across all sections.

Of course, we are always looking for more volunteers and some groups find themselves stretched at times with insufficient help to run successful meetings and events. Parents are all too keen to drop their sons and daughters but are not always willing to get involved. As existing volunteers, we are all ambassadors of Scouting and for our respective groups, so please continue to have conversations with everyone you meet, encouraging them all to get involved. Waiting lists have increased over the year, which if we had more volunteers, we could take action to reduce.

- Squirrels – continues to be a great success nationally, within the County and in Reigate. A second drey has opened at 5<sup>th</sup> Reigate, a further drey at 17<sup>th</sup> within the last month, another drey at 5<sup>th</sup> just opened and many other groups now looking at their own plans to start.
- Beavers – amazing programmes still take place every week; exploring the world around us, doing fantastic crafts, learning new skills, completing personal challenges, and making new friends. We've seen new leaders join many colonies, strengthening the team. Many colonies joined together at Park Farm as part of the St George's Day celebrations participating in archery, climbing, fires and other activities. There have been lots of sleepovers and some camping including Beavers Go Wild
- Cubs – District events all feature strongly on the Cub programme. Go-karts were held in early October with the winners being jointly 5<sup>th</sup> Gibson and 34<sup>th</sup> Reigate. The joint Beaver & Cubs Carols & Crafts event in December was very well supported, with the Cubs being outnumbered 3 to 1 by the Beavers. Next up was the Cubs Cooking competition held at the beginning of February with the 17th Monday Pack taking the Winner's Trophy. Sadly, the football and swimming events did not take place due to lack of interest.
- Scouts – Cowhorn returned this year testing abilities to navigate, hike and complete various activities across the North Downs and Walton on the Hill area. It's now planned to keep this on the agenda for each year. Well done to 5<sup>th</sup> Reigate for winning this, narrowly beating the 17<sup>th</sup> Reigate by 1 point. We've also seen troop leader training take place for older Scouts perhaps as a precursor to them becoming a Young Leader!
- Explorers - A wide range of Scouting Activities happened around the District this year, both at Group and District level. Summer camps were held by most units (30th went to Snowdonia, 17th sailed around the Channel Islands, 2nd did Yorkshire/Lake District, 34th also went to the Lake District and 7th were in the New Forest)

Our usual stock of District events was as follows:

- District Night Challenge. This event alternates with the London Challenge each November. We had teams from 6 Units entering this overnight hike, with most teams returning by 2am, after having walked over 10 miles and completed a

variety of challenges along the way. Congratulations to 6th Reigate on winning this event. Thanks to Spencer for organising this event.

- District Quiz. This annual event took place at the 30th again this year, who managed to retain the trophy so many congratulations to them. A total of 10 teams entered with only 6th Reigate not entering a team.
- District Rifle Shooting. Another event that alternates between Rifle Shooting and Archery. A good turnout with a number of participants doing very well. Six different units participated. Congratulations to the 17th for winning this competition for the first time! Again, thanks to Spencer for organising this event.
- The Great Escape. Zombie themed this year. 16 teams took part from across the District (including 5 from the 17th!), needing to complete challenges at specific times, sleep out overnight in shelters, all whilst evading capture from zombies armed with flour bombs! Congratulations to 17th Reigate Crusaders for winning this gruelling challenge! Enormous thanks to Nick Warans, John Rayner, and Mark Haymes for continuing to run this hugely successful event. Afterwards, everyone present renewed their Promise during the presentation ceremony.

With the size of our Explorer provision in Reigate, Team DESC has been put in place with Tom Elwood, (30th), Nick Warans (7th), Chris Schultze (Horley) and Paul Wateridge (2nd), covering all of the Units in the District and supporting them in the running of their programme. This has been working successfully so far and we look forward to seeing how things develop going forward.

In August nine Explorers will be attending the World Scout Jamboree in South Korea, a once in a lifetime opportunity and we know that they have been extremely busy over the last year getting to know each other and their rest of the respective units. We hope they enjoy this experience and look forward to hearing all about their adventures.

- Network – this year has been a struggle to get engagement for meeting but when they have met, they have done board games and extreme iron-boarding. However, where Network do excel is in their support for District events such as Cowhorn and the Great Escape. For the latter TGE really wouldn't be the success it is, without their willingness to run miles and miles chasing Explorers with flour bombs!

Plans are in place to increase Network numbers over the coming 12 months.

As always, we remember anyone who we have said farewell to over the last year for whom their Scouting journey has ended.

We've celebrated many successes amongst our volunteers through their achievement of various awards and milestones. Congratulations to the following:

- Award for Merit – Paul Cove (17<sup>th</sup>), Nikki Hurst (17<sup>th</sup>), Colin Brockwell (15<sup>th</sup>)
- Chief Scout Personal Award – Callum Jordan (30<sup>th</sup>)
- Chief Scout Commendation for Good Service – Maria Marks (17<sup>th</sup>), Mark Salisbury (6<sup>th</sup>), Rob Sanford (17<sup>th</sup>), Noel Tighe (30<sup>th</sup>), Jane Wardle (30<sup>th</sup>)
- 5 years – Danny Patel (PF), Mark Filer (9<sup>th</sup> R), Phil Marks (34<sup>th</sup>), Amy Robson (5<sup>th</sup>), Jonathan Digby (9<sup>th</sup> H), Lorna Proops (9<sup>th</sup> H), Malcolm Cline (9<sup>th</sup> H), Vincent Potter (5<sup>th</sup>), William Guare (2<sup>nd</sup>), Josie Bush (9<sup>th</sup> H), Russell Bellinger (9<sup>th</sup> H), Martin Buckland (7<sup>th</sup>), Mark Mann (7<sup>th</sup>), Andrew Webber (17<sup>th</sup>)
- 10 years – Charlie Seaman (1<sup>st</sup>/2<sup>nd</sup> H), Liz Timbrell (34<sup>th</sup>), Graham Hanson (Dist.), James Verdon (34<sup>th</sup>), James Sawyer (17<sup>th</sup>), Carol Mandry-Jones (PF), Jenny Gooch (38<sup>th</sup>), Tom Elwood (30<sup>th</sup>), Linda Brockwell (15<sup>th</sup>), Matt Brown (17<sup>th</sup>), David Thompson (34<sup>th</sup>), Dane Caffyn (17<sup>th</sup>)

- 15 years – Jeremy Brittain (30<sup>th</sup>), Jill Day (38<sup>th</sup>), John Hill (30<sup>th</sup>), Keith Baxter (30<sup>th</sup>), Denise Rowden (15<sup>th</sup>), Becky Wood (9<sup>th</sup> H)
- 20 years – Nikki Hurst (17<sup>th</sup>), Sue Wallace (30<sup>th</sup>), Martina Heimedinger (7<sup>th</sup>), Tracey Dunnet (7<sup>th</sup>), Colin Brockwell (15<sup>th</sup>)
- 25 years – Mark Salisbury (6<sup>th</sup>), Tony Brown (DC & 17<sup>th</sup>)
- 40 years – Steve Card (PF)

I started this report with thanks to our amazing volunteers. From visiting sections, camps, activities, AGM throughout the year, from various reports that we receive and from all the great social media posts it's clear to see the energy, enthusiasm, and excitement that our volunteers put into everything to ensure that our young people enjoy the best experiences in Scouting.

And let's not forget those in the background, underpinning and supporting all the great work that we do.

- To our Jordan Heights team for always ensuring the site is accessible and usable by all
- To our Training team for keeping us all compliant and on top of things that we need to learn
- To our District Shop team for keeping stock, where possible and ordering what we need
- To Network and SASU, who as well as running their own activities, support many others
- To our Young Leader team for developing and encouraging our Young Leaders across the District, the results of which we see wherever they are helping
- To our Young Leaders themselves for embracing the greatness of Scouting and sharing this within their own sections
- To our AAC (Adult Appointments Committee) for their time to meet and interview all our new leaders, always impressed to see the calibre, skill, and enthusiasm of those wanting to join.
- To our Executive (soon to be renamed a Trustee Board) for their good governance and good finances

Scouting is all about our young people, providing them with opportunities to grow, develop, experience, learn, share, make friends, overcome challenges, reach new heights, and achieve great things. As always, they embrace scouting by regularly turning up and fully participating. Thank you to them for making our roles as volunteers so much fun.

**Tony Brown,**  
***District Commissioner (Strategy)***  
**On behalf of TeamDC**








# Our Year in Numbers

## Young People (4 to 18)

1493 — 0%

### Youth Awards

	Acorn—12
	Bronze—35
	Silver—30
	Gold—24
	Platinum—50
	Diamond—13
	Queen Scout—1



Bronze—39  
Silver - 11  
Gold—7

### Leader milestones

5 → 40

5 years	14
10 years	12
15 years	6
20 years	5
25 years	2
40 years	1

## Volunteers

387 ↑ 10%



Young Leader  
Awards 11

### AAC interviews (Feb22—Apr23)

81 



### Training

77 + 8 YLs

### Jordan Heights Activities






	2023	2022
 nights	56	626 *
	27	31
	15	10
	18	20

(\* 2021 & 2022 combined)

### Wood badges awarded

24 

## Sections @29 June

	4
	20
	21
	19
	9

## Waiting Lists

	221
	194
	164
	87




## Nights Away Experiences

(young people)

373



## Adult Awards

Merit 	3
CSPA 	1
CSCGS 	5

Badges purchased via shop

To the value of £11,515

including £1,800 for Queen's Coronation Badge

Remember the shop is open  
on Fridays during term time.

Now stocking Squirrel uniform

Cards accepted

Unless otherwise stated, data is from 2023 Census return



## Section E: Financial Review

### Summary of Financial Performance

The accounts this year have again been produced on an income and expenditure basis taking into account accruals and prepayments of costs. The Income & Expenditure summary shows a net income of minus £5,237, prior to including the generous gift of £5,000 from the Will of David Barrell, giving an overall net income of minus £237. Despite a net income deficit, the performance (even excluding the £5,000 legacy) was better than the budgeted level, due to the agreed policy of District subsidising Group Subs via a reduction in reserves.

Similarly to last year, the majority of cost areas were less than the budgeted performance, except for a small excess spend on section activities plus a higher than budgeted spend on District Shop costs due to paying 2 years of rent (due to an oversight during the Covid period). Excluding the additional costs, the District Shop contributed a net operating income of £3,302, and Jordan Heights performed better than budget, despite various agreed maintenance and repair costs to improve the site and facilities.

Because the end of year reconciliation confirmed that District income vs expenditure was better than the budget expectations, and that the District reserves remain above the agreed minimum level, the District Executive Committee were again able to approve an end of year rebate to Groups. Over the last 3 years District have funded £18,700 of subs rebates (each year being between £6100-6400), to mitigate as much as possible the impact on Groups of Covid related financial pressures. However, the District executive have concluded that such a level of rebate is not sustainable going forward and have therefore agreed that going forward we will need to revert to the similar levels of rebates prior to Covid, in order to maintain our ability to help groups for as long as possible. The District Executive have thus agreed a subs rebate totalling £3,852 (i.e. £2.58 a head), which was allocated as part of the 2023/24 subs collection but included in the 2022/23 accounts. Thus the net subs to District for 2023/24 will be £45 per head (vs £43.25 in 2022/23)

The District holds £6,644 as Restricted Funds, which now includes the gift from David Barrell in addition to the Jack Harwood Fund. In terms of Designated Funds, there is £5,545 allocated to the Jamboree reserve, being the cumulative agreed annual allocation minus in year payment commitments to County, plus £6,248 allocated to the Baden Drive repairs reserve, i.e., the agreed cumulative District annual allocation of £2,000 per year as a Designated Fund to cover small repairs to Baden Drive on an ongoing basis, net of any in year incurred Baden drive costs. Also during 2022/23 the District Executive agreed to create a reserve for an Expedition Fund, to support specific individual or section activities nominated via the Team Reigate Executive.

In terms of the Balance Sheet, the District continues to hold funds in a Current account and Gold account at CAF bank, together with separate CAF accounts for the District Scout Shop, Jordan Heights and for Scout Network, as well as funds being held with Shawbrook Bank, the Scout Association Charity Deposit Account and in Schroder Investments. At the year-end these assets amounted to £197,594 (vs £197,506 last year). Other main assets are the value of the Baden Drive HQ (£750,000) and Shop stock (£9,424). The main liabilities are the retained subs (£59,310). Overall therefore, Assets less Liabilities is £892,058 (vs £897,046 last year). The District thus remains in a healthy financial state at the year end.

The Districts policy on reserves is to hold sufficient reserves to continue the charitable activities of the District should income and fundraising activities fall short. The District Executive Committee considers that the District holds sufficient reserves to satisfy this policy, having undertaken during previous years a detailed review of reserves. The review concluded that an appropriate level of reserves to cover contingencies on Baden Drive, Jordan Heights and operating costs was £100,000, which remains the current view. Currently unrestricted reserves (net of Baden drive building asset) are circa £121,621 (vs £135,404 last year), thus still aligning with the approved plan to allow District to redistribute excess reserves back to Groups over a period in the form of subs rebates, to allow managing of any future risks, and also to build up from these excess reserves a restricted fund of £2,000 per annum to cover small repairs at Baden Drive.

## Contingent Liabilities

The County Executive has noted and approved the agreement between Reigate and East Surrey Scout Councils that, should at some stage in the future the property known as that on Baden Drive, Horley, become unavailable for scouting use and be sold by Reigate District Scout Council, East Surrey District Scout Council may at that time claim an interest of 30/263 of the net sale proceeds. Net sale proceeds to be calculated after allowing for costs incurred by Reigate District Scout Council, from 1 April 2010, to improve the fabric of the buildings and reflected in the state of the asset at the time of disposal, together with the costs of disposal. The costs of improvement will be adjusted to present day value by the increase in RPI between the date of expenditure and the date of disposal.

## Section F: Investment Policy

The District adopts a low-risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks and The Scout Association's Charity Deposit Account and Unit Trusts.

The District Executive regularly monitors the levels of bank balances and the interest rates received to ensure the District obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn and before doing so the District Executive considers the cash flow requirements.

## Section G: Statement of Trustees Responsibilities

Charity law requires the Trustees to prepare statements of account for each financial year which gives a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently
- observe the methods and principals in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity at any time, and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and ensuring their proper application in accordance with charity law, and hence for taking reasonable steps for the prevention and detection of error, fraud or other irregularities

## Section H: Declaration

Signature(s)



Full Name(s):

**Edward Warans**  
Chair



**Tony Brown**  
District Commissioner (Strategy)

# REIGATE DISTRICT SCOUT COUNCIL

## Income & Expenditure Account for year 1 April 2022 to 31 March 2023

<u>Income</u>	<u>This Year</u>			<u>Last Year</u>		
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
<b>Donations, Legacies &amp; Other Income</b>						
Membership subscriptions	67,659		67,659	59,565		59,565
Less paid to National & County	-65,450		-65,450	-59,719		-59,719
Net membership subs retained	2,209		2,209	-154		-154
Rent received	900		900	850		850
Donations	0	5,050	5,050	0	50	50
District shop -sales	20,761		20,761	21,038		21,038
Sub Total	23,870	5,050	28,920	21,734	50	21,784
<b>Grants received</b>	0		0	18,764		18,764
Sub Total	0	0	0	18,764	0	18,764
<b>Fundraising income</b>						
Section activities	30		30	0		0
Adult support & training	0		0	65		65
Jordan Heights income	5,760		5,760	10,651		10,651
Scout Network income	0		0	150		150
Jamboree income	22,105		22,105	1,820		1,820
Sub Total	27,895	0	27,895	12,686	0	12,686
<b>Investment income</b>						
Bank interest - current account	214		214	3		3
Shawbrook interest re-invested	124		124	124		124
Scout Charity Deposit account	58		58	47		47
Schroder - interest	934		934	455		455
Sub Total	1,330	0	1,330	629	0	629
<b>Total Income</b>	<b>53,095</b>	<b>5,050</b>	<b>58,145</b>	<b>53,813</b>	<b>50</b>	<b>53,863</b>

<u>Expenditure</u>	<u>This Year</u>			<u>Last Year</u>		
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
<b>Charitable Expenditure</b>						
Section activities	3,082		3,082	398		398
Adult support & training	295		295	664		664
Insurance	536		536	521		521
Materials & equipment purchases	0		0	827		827
District team admin expenses	634		634	253		253
Trustee expenses	0		0	0		0
District shop purchases	17,459		17,459	18,744		18,744
District shop expenses	1,375		1,375	24		24
District Grants Scheme - grants	0	50	50	0	50	50
Jordan Heights - running expenses	6,157		6,157	5,517		5,517
Jordan Heights - capital expenses	529		529	4,815		4,815
Scout Network costs	112		112	96		96
Jamboree costs	26,550		26,550	2,250		2,250
Baden Drive HQ - repairs	0		0	563		563
Expedition Fund grants	0		0	0		0
Sub Total	56,729	50	56,779	34,672	50	34,722
<b>Fundraising Expenses</b>						
AGM expenses	187		187	0		0
Bank charges	216		216	248		248
Sub Total	403	0	403	248	0	248
<b>Governance expenses</b>						
Professional fees	1,200		1,200	1,200		1,200
Sub Total	1,200	0	1,200	1,200	0	1,200
<b>Total Expenses</b>	58,332	50	58,382	36,120	50	36,170
<b>Net Income/Expenditure</b>	<b>-5,237</b>	<b>5,000</b>	<b>-237</b>	<b>17,956</b>	<b>0</b>	<b>17,956</b>

*NB: Use of Designated Funds from the Net Income/Expenditure:*

- At 1/4/22 there was £5,750 allocated to Jamboree Fund, plus the £2,250 accrual to 22/23. A further £2,000 has been allocated from Reserves, and then £4,455 has been deducted to cover the District contribution from Reserves to the next Jamboree members costs. Thus the remaining Jamboree reserve is £5,545.
- £2,000 was allocated during the year to the Baden Drive Designated Reserve, so that after in year costs allocated to Baden Drive repairs the cumulative total Reserve is £6,248.

**REIGATE DISTRICT SCOUT COUNCIL**  
**Balance Sheet at the end of the year 1 April 2022 to 31 March 2023**



	<b><i>This Year</i></b>			<b><i>Last Year</i></b>		
	<b><i>Unrestricted</i></b>	<b><i>Restricted</i></b>	<b><i>Total</i></b>	<b><i>Unrestricted</i></b>	<b><i>Restricted</i></b>	<b><i>Total</i></b>
<b>Cash funds</b>						
Current Account - CAF	89,804		89,804	87,767		87,767
Gold Account - CAF	13,664	6,644	20,308	18,526	1,644	20,170
Shop	8,359		8,359	5,654		5,654
Jordan Hts	5,402		5,402	5,687		5,687
Network	771		771	842		842
Savings Account - Shawbrook	21,158		21,158	21,034		21,034
Scout Charity Deposit account	28,093		28,093	28,035		28,035
Cash - float at District Shop	150		150	18		18
Sub Total	167,401	6,644	174,045	167,563	1,644	169,207
<b>Investment assets</b>						
Schroder - Trust Units	23,549		23,549	28,299		28,299
Sub Total	23,549	0	23,549	28,299	0	28,299
<b>Other assets</b>						
Costs related to next yr	0		0	49		49
Other outstanding income	0		0	0		0
Outstanding badge accounts	2,503		2,503	3,735		3,735
District Shop stock	9,424		9,424	8,960		8,960
Land & Buildings	750,000		750,000	750,000		750,000
Sub Total	761,927	0	761,927	762,744	0	762,744
<b>Total Assets</b>	<b>952,877</b>	<b>6,644</b>	<b>959,521</b>	<b>958,606</b>	<b>1,644</b>	<b>960,250</b>
<b>Liabilities</b>						
Retained subs for next yr	59,310		59,310	56,829		56,829
Subs rebate deducted in next year	3,852		3,852	6,149		6,149
Other income related to next yr	3,195		3,195	0		0
Shop purchases outstanding	823		823	182		182
Other payments outstanding	283		283	44		44
Baden Dr repairs outstanding	0		0	0		0
<b>Total Liabilities</b>	<b>67,463</b>	<b>0</b>	<b>67,463</b>	<b>63,204</b>	<b>0</b>	<b>63,204</b>
<b>Total Assets less Total Liabilities</b>	<b>885,414</b>	<b>6,644</b>	<b>892,058</b>	<b>895,402</b>	<b>1,644</b>	<b>897,046</b>
<b>Application of Net Assets</b>						
Unrestricted excl Designated	871,621			885,404		
Harwood/Barrell funds & other donations	6,644			1,644		
Baden Drive repairs (Designated reserve)	6,248			4,248		
Expedition Fund (Designated reserve)	2,000			0		
Jamboree (Designated reserve)	5,545			5,750		
<b>Total Net Assets</b>	<b>892,058</b>			<b>897,046</b>		

The above Income & Expenditure Account and Balance Sheet were approved by the Trustees and signed on their behalf by:-

**Signature**

**Print Name**

**Date**

<b>Chair</b>		<b>Eddie Warans</b>	27/6/2023
<b>Treasurer</b>		<b>Graham Hanson</b>	27/6/2023

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE REIGATE DISTRICT SCOUT COUNCIL

I report to the trustees on my examination of the accounts of the Reigate District Scout Council for the year ended 31<sup>st</sup> March 2023.

### Responsibilities and basis of report

As the charity trustees of the District you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the District's accounts as required under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the District as required by section 130 of the Act; or
2. That the accounts do not accord with those records; or
3. That the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than the requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

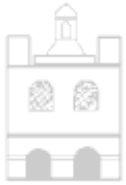


David Wheeler - Independent Examiner

David Wheeler FCCA  
Cheeld Wheeler & Co  
Redhill Chambers  
2d High Street  
Redhill  
Surrey  
RH1 1RJ

Dated: 12 July 2023





# REIGATE DISTRICT SCOUT COUNCIL



## MINUTES OF THE ANNUAL GENERAL MEETING HELD ON TUESDAY 5<sup>th</sup> July 2022 AT REIGATE PARK CHURCH

Mrs Sue Knight, Church Leader of Reigate Park Church welcomed everyone to the meeting and opened it with a prayer.

### **1. Introduction and Welcome**

The Chairman welcomed everyone to the meeting and explained that the Annual Report had been widely circulated electronically the week before the meeting.

He then introduced the main guests:

The Deputy Mayor of Reigate & Banstead Cllr Rosemary Absalom  
Phil Currie, Deputy County Commissioner

### **2. Apologies for absence**

David Wheeler our Independent Examiner accountant and 11 members from within the District.

### **3. Minutes of the Last AGM**

The minutes of the last Annual General Meeting held on Tuesday 15<sup>th</sup> July 2021 were approved 100% by the meeting and were signed by the Chair.

### **4. To receive and adopt the Annual Report for the year ended 31<sup>st</sup> March 2022**

Tony Brown, District Commissioner (Strategy) gave a brief précis of Section D of the Annual Report which had been produced electronically this year and circulated to members with the invitation to this meeting. (See Appendix 1 at the end of these Minutes). The report was adopted with 100% approval.

The Chair expressed the thanks of the District to Tony Brown, Andrew Bolton and Adrian Jackson, Team DC, for their dynamic work throughout the year.

### **5. To receive and adopt the Accounts for the year ended 31<sup>st</sup> March 2022**

The Treasurer, Graham Hanson, presented the accounts, which had been independently examined, and were contained within the Annual Report. He pointed out various aspects and said that the District was in an excellent position financially.

Both the Annual report and Accounts were 100% approved.

The Chair expressed the thanks of the District to Graham Hanson for his diligent work and clear reporting during his year of office.

### **6. To appoint the District Chair**

Tony Brown, District Commissioner (Strategy), re-nominated Eddie Warans and thanked him for the work he had done over the past year and the nomination was 100% approved.

### **7. A To elect the District Secretary**

There was one nomination for Peter Salisbury. As he was the only nomination no election was necessary. The Chair thanked Peter for his service and attention to detail.

The Chair then reported that the Secretary had given notice that he would not be seeking re-election next year. Eddie commented that, with only 6 meetings a year, it was an ideal role for a scouter possibly stepping back from active involvement and who wanted to share their experience with the District Executive. Eddie asked members to speak to him, Team DC or Peter Salisbury if they were interested or would like more information on the Secretary's role.

### **7. B To elect the District Treasurer**

There was one nomination for Graham Hanson. As he was the only nomination no election was necessary.

### **7. C To elect members to the District Executive**

The Chair reminded the meeting that because the District owns the Baden Drive, Horley Scout premises, used by the Pathfinder Group, it is a registered charity, and all members of the Executive Committee are trustees recognised by the Charity Commission.

The Chair announced that nominations were received:

Kim Farnes, Libby Green (Chair AAC), Andy Harwood  
Kevin Smith (Chair Pathfinder) Graham Tilford (Scout Shop Manager)

### **7. D To appoint members to the District Executive Committee**

The following members were nominated by Tony Brown, District Commissioner (Strategy):

Judy Clark, (Publicity Officer) Mary Osborn (District SASU Chair)  
Spencer Mitchell (Warden Jordan Heights)

### **7. E To co-opt Members to the District Executive:**

There were no co-options made.

### **7. F To Appoint a Group Scouter to the County Scout Council**

Tony Brown, District Commissioner (Strategy) was pleased to re-appoint Jim Clark GSL, 30th Reigate, to serve as Group Scouter on the County Scout Council.

### **7. G To Appoint a 'Young Representative' to the County Scout Council**

Tony Brown, District Commissioner (Strategy) was pleased to appoint Marcus Martin-Burns (Youth Commissioner), to serve as 'Young Representative' on the County Scout Council.

### **7. H To Appoint the Independent Examiner**

The Chair said that Cheeld Wheeler & Co of Reigate had agreed to continue as the Independent Examiner of the accounts.

*There was one approval for all items in Item 7 which was 100% approved.*

## 8. Presentations:

The following awards were presented by the various members of Team DC:

**Jack Harwood Award** Alan Osborn

**District Shield Winners** 17<sup>th</sup> Reigate. It was noted that the 6th Reigate were highly commended.

### **Helping Hand Award**

Winner: Calum Jordan

Highly Commended: Ella Dutton; Thomas Goodbourn; Florence (Flo) Saraceno

In addition, Luke Church who won the award in 2020 when it could not be presented due to Covid restrictions joined the winner and runners up.

Phil Currie presented Adrian Jackson, Andrew Bolton, and Tony Brown (Team DC) with their Commissioner Wood Badges

The following Headquarters awards were then made:

**Long Service Award 30 years:** Steve Devereaux

**Long Service Award 40 years:** Peter Bashford and Adrian Jackson

**Long Service Award 50 years:** David Blackadder

**Silver Acorn** Andrew Bolton

**Bar to Silver Acorn** Jim Clark and Judy Clark

## 9. Address by the Deputy Mayor of Reigate & Banstead Cllr Rosemary Absalom

The Deputy Mayor thanked the volunteers in the District for all their work with the youth of the Borough. She had read the annual report with interest and remarked on all the activities during the year saying how good it was to be operating face to face again. Cllr Absalom offered her congratulations all the recipients of awards.

## 10. Address by Phil Currie, Deputy County Commissioner

Phil said that Joe Rogerson, County Commissioner, apologised for being unable to attend the meeting. He said that being part of Reigate District's AGM was always a very positive evening. Phil congratulated the District on the 8.5% increase in numbers and for coming out top within County in leader training.

## 11. Close of Meeting

The Chair closed the meeting after thanking the Deputy Mayor, the County Representative, other guests, and members for their continued support and attending the meeting. He also thanked the SASU for providing the refreshment this year and Reigate South Park Church for the use of their premises.