

# REIGATE DISTRICT SCOUT COUNCIL

England & Wales - Charity number 1140186

## Details

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**Status** Registered

**Legal form** Other

**Registered** 2011-02-02

**Register** [View on the Charity Commission register](#)

## Contact

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Redhill  
RH1 2BY

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**Website** <http://www.reigatescouts.org.uk>

## Activities

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**Objects:** TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL, INTELLECTUAL, SOCIAL AND SPIRITUAL POTENTIAL; AS INDIVIDUALS, AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES

**Activities:** District Scout Council - Overseeing, administering and supporting the activities of scout groups in the Reigate, Redhill and Horley areas in Surrey

## Classification

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- **How:** Makes Grants To Organisations, Provides Other Finance, Provides Services, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Amateur Sport, Environment/conservation/heritage
- **Who:** Children/young People

## Geography

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- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Surrey

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£41,627	£30,617	-	-
2024-03-31	£43,904	£36,999	-	-
2023-03-31	£58,145	£58,382	-	-
2022-03-31	£53,863	£36,188	-	-
2021-03-31	£16,983	£17,535	-	-

## Trustees

Name	Role	Appointed
<b>Antony Simm</b>	Chair	2025-07-01
ANDREW JAMES HARWOOD		
Anthony James Brown		2021-06-15
GRAHAM HENRY TILFORD		
George Chandler		2025-07-01
KIM JAQUELINE FARNES		
Kevin Andrew Smith		2020-07-14
LIBBY GREEN		
NICHOLAS JAMES CLARK		2025-07-01
Paul Anthony Wateridge		2025-07-01
Samreen Ashraf		2025-07-01

**REIGATE DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 1140186

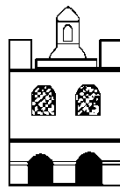
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# Accounts

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# REIGATE DISTRICT SCOUT COUNCIL



ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2025

Including  
MINUTES OF THE 2024 ANNUAL GENERAL MEETING  
and AGM 2025 Agenda

<http://www.reigatescouts.org.uk/>

**Tuesday 1st July 2025 at 7.30 for 8.15pm**

## **AGENDA**

- 1. Introduction and welcome**
- 2. Apologies for absence**
- 3. Governance Topics**
  - a. Agree the Minutes of the Annual General Meeting held on 2<sup>nd</sup> July 2024
  - b. Adopt the revised Constitution
  - c. Note the District's financial year
  - d. Agree the number of members that may be appointed to the Trustee Board
  - e. Agree the quorum for future meetings of the District Scout Council
- 4. Review of the Previous Year**
  - a. The District Lead Volunteer's review of the year to 31 March 2025
  - b. The District Treasurer's review of the accounts for the year ended 31<sup>st</sup> March 2025
  - c. Receive and consider the Annual Report of the District Trustee Board including the accounts
- 5. Appointments**

Following recommendation from the open selection process initiated by the District trustee Board:

  - a. District Chair
  - b. District Treasurer
  - c. District Trustee Board members
  - d. District President and Ex-officio Trustees
  - e. Independent Examiner
- 6. Presentations and Awards**
- 7. Address by the District President**
- 8. Address by the County Representative**
- 9. Closing remarks**



## Trustees' Annual Report for the year 1 April 2024 to 31 March 2025

Charity name: **REIGATE DISTRICT SCOUT COUNCIL**  
 Charity's principal address: **Tanfield. Hogspudding Lane, Dorking RH5 5DU**  
 Charity Registration Number: **1140186**  
 Scout District registration number: **15417**

### Names of the charity trustees who manage the charity District Trustee Board

All trustees acted for the whole year except where stated

#### Section A Reference and administration details

	Trustee name	Office
<b>Appointed:</b>	Edward Warans	Chair
	Graham Hanson	Treasurer
<b>Ex-Officio:</b>	Andrew Bolton	District Lead Volunteer – Programme
	Tony Brown	District Lead Volunteer – Strategy
	Adrian Jackson	District Lead Volunteer – Adult Support
<b>Elected Members:</b>	Judy Clark	
	Kim Farnes	
	Libby Green	
	Andy Harwood	
	Antony Simm	
	Kevin Smith	
	Graham Tilford	Scout Shop Manager
<b>Nominated Members:</b>	Luke Church	District Youth Lead Volunteer

#### Section B Structure, governance, and management

**Type of governing document:** The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

**How the charity is constituted:** The District is a trust established under its rules which are common to all Scouts.

**Trustee selection methods:** The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

New trustees are appointed at the annual general meeting following recommendations from the publicised selection process initiated by the District Lead Volunteer and the District Trustee Board. Trustees serve for three years after which they may put themselves forward for re-appointment for a maximum of two further terms. A trustee must serve no more than nine years in any trustee role. The Trust Deed provides for a minimum of five trustees, to a maximum of twelve trustees.

### **Additional governance issues**

The District is managed by the District Trustee Board, the members of which are the Charity Trustees of the Scout District which is an educational charity.

This District Trustee Board exists to support the District Lead Volunteers in meeting the responsibilities of the appointments and is responsible for:

The maintenance of District property;

The raising of funds and the administration of District finance;

The insurance of persons, property and equipment;

District public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub-committees that may be required;

Appointing District Administrators and Advisors other than those who are elected.

### **Risk and Internal Control**

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include two authorisations for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

## **Section C Objectives and activities**

### **Summary of the objectives of the charity set out in its governing document:**

The objectives of the District are as a unit of the Scout Association. The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social, and spiritual potentials, as individuals, as responsible citizens and as members of their local, national, and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law, and guided by adult leadership.

### **Summary of the main activities in relation to these objects:**

Refer to the report in section D below by the District Lead Volunteer TeamDC.

### **Public Benefit:**

Subscriptions are charged for membership to cover immediate running costs of the District, and these do not unduly restrict membership. The District follows the principle that no one should be excluded because of their inability to pay membership subscriptions. Two key principles demonstrate that Scouting's aims are for the public benefit and that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits \*for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

## Section D Achievements and performance

Where does the time go?

It seems like only yesterday that we presented the last report, yet 12 months have elapsed, and another action packed, adventure filled, experience enjoyed, and opportunity eye opener have passed us by.

Our numbers continue to be healthy with 1551 young people reported on this year's census (1536 in 2024). This demonstrates that Scouting is still seen as a valuable organisation that young people and their parents want to be part of. This is reflected in the constant flow of enquiries to join and the strong waiting lists across the District. The challenge of course is to maintain this level, look for opportunities to grow existing sections and open new ones. But to achieve this we need a continuing stream of volunteers, a big challenge in its own right!

- Squirrels – continue to be a success with younger members getting their first experience of Scouting. We have lots of enquiries of more 4 and 5 years olds wanting to join so would be great to see a few more Dreys open.
- Beavers – we've had a St George's Day event (Gatwick Air Museum) and the Christmas carols & craft event.
- Cubs – we've had Go Karts (won by 14<sup>th</sup>), Cooking (won by 5<sup>th</sup> Gibson) and Scientist Badge Day
- Scouts – we held our first hill-walking weekend for older Scouts / young Explorers in the Brecon Beacons. Scoutabout also took place with most, if not all, troops represented.
- Explorers – we've had the Annual Quiz (won by 6<sup>th</sup>), shooting (won by 1<sup>st</sup>/2<sup>nd</sup>) and The Great Escape (won by 17<sup>th</sup>). Alongside this, many Explorers worked towards their Duke of Edinburgh awards and took part in Monopoly Run Live in London.
- Network – still small in numbers but continue to meet and support events like TGE.
- Young Leaders – a very active and engaged programme for our Young Leaders, many of whom are supporting weekly section meetings in their own groups.
- Jordan Heights – we've seen continued use of the campsite both for overnight experiences and site activities. A lot of investment in time and effort has gone into improving existing facilities, introducing some new activities and looking at longer term solutions to keep the site sustainable.

There has been an increased focus on learning, partly as an outcome to the Preventing Deaths inquiry. A huge thank you to everyone who has progressed the learning assigned to them, and of course to Margaret Tilford and Mike Creed for their tenacity in ensuring our compliance.

We've seen a few people move away from Scouting over the last 12 months and their contribution will be greatly missed.

- Pam Hickman – after 57 years' service in various roles has decided to hang up her wood beads
- Alan & Mary Osborn – moved to West Sussex
- Jackie Churchyard – moved to Isle of Wight

Sadly we have said farewell to a number of leaders and individuals who have been involved with Scouting locally. We especially remember Peter Mitchell who was involved for a great number of years and more recently with Jordan Heights. Also, Ray Davis, former GSL of 8<sup>th</sup> Reigate. We remember the service and dedication that they have given.

As volunteers, we all know the real value that Scouting provides for our young people; the skills that it equips them for life, the confidence that it gives them, the friendships that it creates. It may seem tough sometimes knowing what activity to run next week, or where to hold this year's Summer Camp when there is a constant barrage of emails and requests to complete more learning, provide more information or attend more meetings. But remember that everything you do, has a truly memorable impact on our Squirrels, Beavers, Cubs, Scouts, and Explorers, so 'keep smiling and carry on'. And of course, continue to encourage your friends, families and colleagues to get involved. Scouting enriches everyone's' lives whether as a young person or as a volunteer.

As our examiner pointed out on reviewing the accounts, you can't put a value to the contribution that everyone provides!

So a BIG, BIG, thank you to all.

**Tony Brown,**  
***District Commissioner (Strategy)***  
**On behalf of TeamDC**

# Our Year in Numbers Reigate District - 2025

## Young People

Squirrels - 105  
Beavers - 325  
Cubs - 427  
Scouts - 427  
Explorers - 267  
That's 1,551 in total (1,536 in 2024)



## Youth Awards

An abundance of awards achieved:

40 Acorn, 45 Bronze

42 Silver, 32 Gold

26 Platinum, 17 Diamond

31 Bronze DofE, 14 Silver DofE, 10 Gold DofE



## Jordan Heights

817 camping nights.  
Most popular activity is archery



## Volunteers

384 volunteers

4 Award for Merits and 2 Chief  
Scout Commendation for Good  
Service presented



## Nights Away experiences

We don't know an exact number  
due to the new digital system but  
know that we have surpassed last  
year number of 1687 young people  
over 179 nights



## Training

First Response Training  
delivered to 71 volunteers  
and 37 young people  
across 6 courses



Reigate Scouts



## Section E: Financial Review

### Summary of Financial Performance

The accounts this year have again been produced on an income and expenditure basis taking into account accruals and prepayments of costs. The Income & Expenditure summary shows a net income of £11,010, which was higher than the budgeted amount, mainly due to a higher amount of interest from United Trust Bank, a higher headcount paying subscriptions than budgeted, lower than budgeted section activity costs and District Team costs. In addition, both the District Shop, and Jordan Heights performed better than budget, despite various agreed maintenance and repair costs for Jordan Heights to improve the site and facilities.

The trustees receive no remuneration. nor any expenses, other than reimbursement of costs incurred directly to benefit Scouting.

Because the end of year reconciliation confirmed that District income vs expenditure was better than the budget expectations, and that the District reserves remain above the agreed minimum level, the District Trustee Board were again able to approve an end of year rebate to Groups. Over the last 5 years District have now funded over £24,500 of subscriptions rebates, to mitigate as much as possible the impact on Groups of Covid, and ongoing financial pressures. However, the District Trustee Board agreed that going forward we will need to taper the levels of rebates in order to maintain our ability to help Groups for as long as possible. The District Trustee Board have thus agreed a subscriptions rebate totalling £3,009 (i.e. £1.94 a head), which was allocated as part of the 2025/26 subscriptions collection. Thus, the net subscriptions to District for 2025/26 will be £53 per head (vs £48 in 2024/25), the increase being due to a £5 increase in HQ subscriptions (£38 to £43), and 25p less discount from County subscriptions, and therefore effectively no increase from the District component of subscriptions.

The District holds £11,057 as Restricted Funds, which now includes a grant from the Peter Harrison Foundation, and a donation for Scout Network activities, in addition to the Jack Harwood and David Barrell funds. In terms of Designated Funds, there is £9,545 allocated to the Jamboree reserve, plus £9,270 allocated to the Baden Drive repairs reserve, i.e., the agreed cumulative District annual allocation of £2,000 per year as a Designated Fund to cover small repairs to Baden Drive on an ongoing basis, net of any in year incurred Baden drive costs. Also, the Designated Reserve for the Expedition Fund remains at £2,000; which was an agreed reserve to support specific individual or section activities nominated via the Team Reigate Executive. The £750,000 valuation asset of Baden Drive is also specified as a "restricted fund", as agreed with the independent examiner, on the basis that there are conditions pertaining to the property, in that it is held in trust by the Scout Trust Association and is to remain a venue for Scouting.

In terms of the Balance Sheet, the District continues to hold funds in a current account and a small balance in a Gold account at CAF bank, together with separate CAF accounts for the District Scout Shop, Jordan Heights and for Scout Network, as well as funds being held with CAF IFSL and United Trust Bank. At the year-end these assets amounted to £219,426 (vs £204,349 last year). Other main assets are the value of the Baden Drive HQ (£750,000) and Shop stock (£8,474). The main liabilities are the retained subscriptions (£71,603). Overall therefore, Assets less Liabilities are £908,774 (vs £897,766 last year). The District thus remains in a healthy financial state at the year end.

The Districts policy on reserves is to hold sufficient reserves to continue the charitable activities of the District should income and fundraising activities fall short. The District Trustee Board considers that the District holds sufficient reserves to satisfy this policy, having undertaken during previous years a detailed review of reserves. The most recent review of reserves concluded that an appropriate level of reserves to cover contingencies on Baden Drive, Jordan Heights and operating costs was £110,000. Currently unrestricted reserves (net of Baden drive building asset) are circa £126,902 (vs £122,329 last year), thus still aligning with the approved plan to allow District to redistribute excess reserves back to Groups over a period in the form of subscriptions rebates, to allow managing of any future risks, and also to build up from these excess reserves a restricted fund of £2,000 per annum to cover small repairs at Baden Drive.

## Contingent Liabilities

The County Trustee Board has noted and approved the agreement between Reigate and East Surrey Scout Councils that, should at some stage in the future the property known as that on Baden Drive, Horley, become unavailable for scouting use and be sold by Reigate District Scout Council, East Surrey District Scout Council may at that time claim an interest of 30/263 of the net sale proceeds. Net sale proceeds to be calculated after allowing for costs incurred by Reigate District Scout Council, from 1 April 2010, to improve the fabric of the buildings and reflected in the state of the asset at the time of disposal, together with the costs of disposal. The costs of improvement will be adjusted to present day value by the increase in RPI between the date of expenditure and the date of disposal.

## Accounting Policies

**Basis of Preparation** is the historic cost convention, with the exception that investments are included at market value.

**Income** is recognised as soon as it arises for the District shop and Jordan Heights campsite. Subscription income is charged on a capitation basis taken on headcounts in January. Groups within the District pay their subscriptions to the District in March. The National and Surrey County subscription elements are paid out in April, after the year end. Interest income is recognised when received. Investment income is recognised based on the end of year valuation.

**Expenditure** is recognised as soon as it arises. . Purchases of equipment at the Jordan Heights campsite is fully charged in the accounts at the date it arises.

**Land and Buildings** at Baden Drive, Horley are stated in the accounts at the trustees valuation. No depreciation is provided. The land occupied by the Jordan Heights campsite is held on a lease from the National Trust and has no valuation placed on it by the trustees.

**Investments** in the Charities Aid Foundation subsidiary, CAF Financial Solutions, are shown in the accounts at valuation.

## Section F: Investment Policy

The District adopts a low-risk strategy to the investment of its funds. All funds are held in cash using only a charity savings account with United Trust Bank and investments with CAF IFSL, a charity specific fund.

The District Trustee Board regularly monitors the levels of bank balances and the interest rates received, to ensure the District obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, and before doing so the District Trustee Board considers the cash flow requirements.

## Section G: Statement of Trustees Responsibilities

Charity law requires the Trustees to prepare statements of account for each financial year which gives a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently
- observe the methods and principals in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity at any time, and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and

Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and ensuring their proper application in accordance with charity law, and hence for taking reasonable steps for the prevention and detection of error, fraud or other irregularities

## Section H: Declaration

### Signatures



**Full Names: Edward Warans  
Chair**



**Tony Brown  
District Commissioner (Strategy)**

## REIGATE DISTRICT SCOUT COUNCIL

### Income & Expenditure Account for year 1 April 2024 to 31 March 2025

<b>Income</b>	<b>This Year</b>			<b>Last Year</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
<b>Donations, Legacies &amp; Other Income</b>						
Membership subscriptions	73,327		73,327	69,649		69,649
Less paid to National & County	-71,040		-71,040	-65,319		-65,319
Net membership subs retained	2,287		2,287	4,330		4,330
Rent received	1,100		1,100	1,000		1,000
Donations	0	50	50	0	50	50
District shop -sales	18,681		18,681	20,762		20,762
Sub Total	22,068	50	22,118	26,092	50	26,142
<b>Grants received</b>	0	5,000	5,000	0		0
Sub Total	0	5,000	5,000	0	0	0
<b>Fundraising income</b>						
Section activities	1,805		1,805	648		648
Adult support & training	0		0	0		0
Jordan Heights income	7,316		7,316	7,652		7,652
Scout Network income	1,195		1,195	1,000		1,000
Jamboree income	0		0	4,875		4,875
Sub Total	10,316	0	10,316	14,175	0	14,175
<b>Investment income</b>						
Bank interest - current account	109		109	218		218
United Trust Bank interest	3,756		3,756	856		856
CAF IFSL Invest income accumulated	328		328	2,029		2,029
Scout Deposit a/c	0		0	337		337
Schroder - interest	0		0	146		146
Sub Total	4,193	0	4,193	3,587	0	3,587
<b>Total Income</b>	<b>36,577</b>	<b>5,050</b>	<b>41,627</b>	<b>43,854</b>	<b>50</b>	<b>43,904</b>

<b>Expenditure</b>	<b>This Year</b>			<b>Last Year</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
<b>Charitable Expenditure</b>						
Section activities	1,777		1,777	1,644		1,644
Adult support & training	602		602	1,051		1,051
Insurance	0		0	483		483
Materials & equipment purchases	250		250	0		0
District team admin expenses	948		948	666		666
Trustee expenses	0		0	0		0
District shop purchases	14,582		14,582	17,419		17,419
District shop expenses	1,010		1,010	536		536
District Grants Scheme - grants	0		0	-50	50	0
Jordan Heights - running expenses	4,613		4,613	6,634		6,634
Jordan Heights - capital expenses	2,000	1,637	3,637	2,358		2,358
Scout Network costs	635		635	60		60
Jamboree costs	0		0	4,455		4,455
Baden Drive HQ - repairs	978		978	0		0
Expedition Fund grants	0		0	0		0
Sub Total	27,395	1,637	29,032	35,256	50	35,306
<b>Fundraising Expenses</b>						
AGM expenses	145		145	256		256
Bank charges	180		180	237		237
Sub Total	325	0	325	493	0	493
<b>Governance expenses</b>						
Professional fees	1,260		1,260	1,200		1,200
Sub Total	1,260	0	1,260	1,200	0	1,200
<b>Total Expenses</b>	28,980	1,637	30,617	36,949	50	36,999
<b>Net Income/Expenditure</b>	7,597	3,413	11,010	6,905	0	6,905

*NB: Use of Designated Funds from the Net Income/Expenditure:*

- At 1/4/24 there was £7,545 allocated to Jamboree Fund. A further £2,000 has been allocated from Reserves, so the remaining Jamboree reserve is £9,545.
- £2,000 was allocated during the year to the Baden Drive Designated Reserve, so that after in year costs allocated to Baden Drive repairs the cumulative total Reserve is £9,270.
- £1,637 was allocated from the David Barrell fund to support the Jordan Heights Development Plan.

**Balance Sheet at the end of the year 1 April 2024 to 31 March 2025**

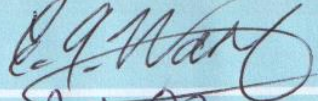

	<u>This Year</u>			<u>Last Year</u>		
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
<b>Cash funds</b>						
Current Account - CAF	93,760	10,057	103,817	82,037	6,644	88,681
Gold Account - CAF	147		147	144		144
Shop	11,952		11,952	12,023		12,023
Jordan Hts	1,634		1,634	2,516		2,516
Network	1,277	1,000	2,277	713	1,000	1,713
United Trust Bank	72,211		72,211	72,211		72,211
Cash - float at District Shop	31		31	32		32
Sub Total	181,012	11,057	192,069	169,676	7,644	177,320
<b>Investment assets</b>						
CAF IFSL Invest	27,357		27,357	27,029		27,029
Sub Total	27,357	0	27,357	27,029	0	27,029
<b>Other assets</b>						
Costs related to next yr	1,500		1,500	27		27
Other outstanding income	0		0	0		0
Outstanding badge accounts	4,268		4,268	2,366		2,366
District Shop stock	8,474		8,474	8,675		8,675
Loans to Groups	0		0	0		0
Land & Buildings	0	750,000	750,000	0	750,000	750,000
Sub Total	14,242	750,000	764,242	11,068	750,000	761,068
<b>Total Assets</b>	222,611	761,057	983,668	207,773	757,644	965,417
<b>Liabilities</b>						
Retained subs for next yr	71,603		71,603	64,503		64,503
Subs rebate deducted in next year	3,009		3,009	2,089		2,089
Other income related to next yr	0		0	0		0
Shop purchases outstanding	0		0	982		982
Other payments outstanding	282		282	77		77
Baden Dr repairs outstanding	0		0	0		0
<b>Total Liabilities</b>	74,894	0	74,894	67,651	0	67,651
<b>Total Assets less Total Liabilities</b>	147,717	761,057	908,774	140,122	757,644	897,766
<b>Application of Net Assets</b>						
Unrestricted excl Designated		126,902			122,329	
Baden Drive (Restricted reserve)		750,000			750,000	
Harwood/Barrell funds & other donations		10,057			6,644	
Scout Network donation		1,000			1,000	
Baden Drive repairs (Designated reserve)		9,270			8,248	
Expedition Fund (Designated reserve)		2,000			2,000	
Jamboree (Designated reserve)		9,545			7,545	
<b>Total Net Assets</b>		908,774			897,766	

The above Income & Expenditure Account and Balance Sheet were approved by the Trustees and signed on their behalf by:-

**Signature**

**Print Name**

**Date**

<b>Chair</b>		<b>Edward Warans</b>	2/7/2025
<b>Treasurer</b>		<b>Graham Hanson</b>	2/7/2025

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE REIGATE DISTRICT SCOUT COUNCIL

I report to the trustees on my examination of the accounts of the Reigate District Scout Council for the year ended 31<sup>st</sup> March 2025.

### Responsibilities and basis of report

As the charity trustees of the District you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the District's accounts as required under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the District as required by section 130 of the Act; or
2. That the accounts do not accord with those records; or
3. That the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than the requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

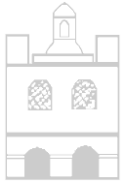
I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Wheeler - Independent Examiner

David Wheeler FCCA  
Cheeld Wheeler & Co  
Redhill Chambers  
2d High Street  
Redhill  
Surrey  
RH1 1RJ

Dated: 3 July 2025



# REIGATE DISTRICT TRUSTEE BOARD



## MINUTES OF THE ANNUAL GENERAL MEETING HELD ON TUESDAY 2<sup>nd</sup> July 2024 AT REIGATE PARK CHURCH

The meeting was attended by over 50 people.

### 1. Introduction and Welcome

The Chair welcomed everyone to the meeting and explained that the Annual Report had been widely circulated electronically the week before the meeting.

He then introduced the main guests:

Deputy Mayor of Reigate and Banstead, Cllr Sue Sinden  
Malcolm McKee, Deputy County Commissioner for Programme

### 2. Apologies for absence

Apologies were received from Angela Harris, Spencer Mitchell, Mark Mann, Martin Buckland, Colin Brockwell and William Harmsworth

### 3. Governance Topics

#### 3. A Minutes of the previous AGM

The minutes of the 2023 Annual General Meeting were approved by the meeting and were signed by the Chair.

#### 3. B Adopt the revised constitution

This is as per Policy, Organisation and Rules (POR). This was presented and agreed by the Trustee Board last year and now amended as required.

#### 3. C Note the District's Financial Year

The District's financial year ends 31<sup>st</sup> March.

#### 3. D Approved appointed and community members

No longer required.

#### 3. E Agree number of members that may be appointed to the Trustee Board

It was agreed that a minimum of 5 and a maximum of 12 members may be appointed to the District's Trustee Board.

#### 3. F Agree the quorum for meetings of the District Trustee Board

It was agreed that the quorum is 3.

#### **4. Review of the Previous Year**

##### **4. A To receive and adopt the Annual Report for the year ended 31<sup>st</sup> March 2024**

Tony Brown, District Commissioner (Strategy) gave a summary of Section D of the Annual Report which had been circulated to members with the invitation to this meeting. (See Appendix 1 at the end of these minutes).

The Chair expressed the thanks of the District to Tony Brown, Andrew Bolton and Adrian Jackson, Team DC, for their dynamic work throughout the year. They are an experienced team and have done an outstanding job.

##### **4. B To receive and adopt the Accounts for the year ended 31<sup>st</sup> March 2024**

The Treasurer, Graham Hanson, presented the accounts, which had been independently examined, and were contained within the Annual Report. He pointed out various aspects and said that the District was in an excellent position financially.

The Chair expressed the thanks of the District to Graham Hanson for his diligent work and clear reporting during the year.

Both the annual report and accounts were approved. It was noted that Owen Williams spent much of his scouting life at the 30<sup>th</sup> Reigate, not the 2<sup>nd</sup> Reigate as mentioned in the original annual report.

#### **5. Appointments**

##### **5. A To appoint the District Chair**

Tony Brown, District Commissioner (Strategy), re-nominated Eddie Warans and thanked him for the work he had done over the past year, and the nomination was approved. This will be Eddie's last year as District Chair.

##### **5. B To recommend the District Treasurer**

There was one nomination for Graham Hanson. Approved by the meeting

##### **5. C To recommend members of the District Trustee Board for a 3 year term**

The Chair announced that nominations were received:

Judy Clark, Kim Farnes, Libby Green (Chair AAC), Andy Harwood, Anthony Simm, Kevin Smith (Chair Pathfinder), Graham Tilford (Scout Shop Manager),

Approved by the meeting.

##### **5. D To appoint representative to Surrey County Scout Trustee Board**

No longer required.

##### **5. D To appoint a "Young Representative" to Surrey County Scout Trustee Board**

No longer required.

##### **5. F To notify on ex-officio trustees to District Trustee Board**

Eddie Warans was pleased to appoint Luke Church as District Youth Lead.

Eddie Warans was pleased to appoint Tony Brown as District Lead Volunteer Representative for TeamDC.

## 5. G To Appoint the Independent Examiner

The Chair said that David Wheeler of Cheeld Wheeler & Co had agreed to continue as the Independent Examiner of the accounts.

## 6. Presentations:

The following awards were presented by the various members of Team DC:

**Jack Harwood Award**                      Graham Mountain

**District Shield Winners**                9<sup>th</sup> Horley

### Helping Hand Award

*Winner:*

Lilith Vinnicombe – 17<sup>th</sup> Reigate Explorer Scout & YL at 38<sup>th</sup> Reigate Scouts

*Highly Commended:*

Louise Gold – Pathfinder Explorer Scout & YL at 6<sup>th</sup> Pathfinder Beavers

William Jay – 9<sup>th</sup> Horley Explorer Scout & YL at 9<sup>th</sup> Horley Cubs

Hannah Sitford – 5<sup>th</sup> Reigate Explorer Scout & YL at 5<sup>th</sup> Reigate Squirrels

### Other awards

Tony Brown presented the Award for Merit to Graham Copeman.

Tony Brown presented the Award for Merit to Jenny Gooch.

Tony Brown presented Valerie Jones with a 50 Year Long Service Award.

Tony Brown presented Peter Salisbury with a 50 Year Long Service Award.

Tony Brown presented Graham Mountain with a 10 Year Long Service Award.

Tony Brown presented Dawn Martin with a 10 Year Long Service Award.

Various Leaders received their Wood Badge from TeamDC.

Eddie Warans presented Kim Farnes with a 40 Year Long Service Award.

## 7. Address by the Deputy Mayor of Reigate & Banstead, Cllr Sue Sinden

The Deputy Mayor thanked the volunteers in the District for all their work with the youth of the Borough. She spoke of her involvement as a councillor and through various family members. She said it was great to hear of all the activities going on across the District.

## 8. Address by Malcolm McKee, Deputy County Commissioner for Programme

Malcolm started by reminding all to thank everyone involved in their individual groups. He also gave a reminder of the importance of following the nights away and visits abroad processes, though Reigate has a great standard following a recent review. Malcolm stated that training is a key focus for County. Reigate is the 4<sup>th</sup> biggest District in County in terms of number of volunteers, and almost 100% compliant on all key training modules. Well done to all involved with the training. Malcolm remarked on the fantastic growth in the District, particularly regarding Squirrel Dreys. He commented on the great contribution made by Young Leaders, and said the new digital system is still due at the end of this year. Malcolm closed by thanking everyone for doing what they're doing across the District.

## 9. Close of Meeting

The Chair closed the meeting after thanking the Deputy Mayor, the County Representatives, other guests, and members for their continued support and attending the meeting. He also thanked Valerie and Phil Jones for providing the refreshment this year, Paul Wateridge for taking the minutes, and Reigate Park Church for the use of their premises.

**REIGATE DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 1140186

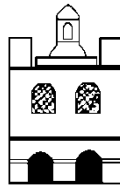
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# Accounts

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# REIGATE DISTRICT SCOUT COUNCIL



## ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2024

Including  
MINUTES OF THE 2023 ANNUAL GENERAL MEETING  
and AGM 2024 Agenda

<http://www.reigatescouts.org.uk/>

Tuesday 2nd July 2024 at 7.30 for 8.15pm

## AGENDA

1. **Introduction and welcome**
2. **Apologies for absence**
3. **Governance Topics**
  - a. Agree the Minutes of the Annual General Meeting held on 27<sup>th</sup> June 2023
  - b. Adopt the revised Constitution
  - c. Note the District's financial year
  - d. Approve appointed and community members of the District Scout Council
  - e. Agree the number of members that may be appointed to the Trustee Board
  - f. Agree the quorum for future meetings of the District Scout Council
4. **Review of the Previous Year**
  - a. The District Lead Volunteer's review of the year to 31 March 2024
  - b. The District Treasurer's review of the accounts for the year ended 31<sup>st</sup> March 2024
  - c. Receive and consider the Annual Report of the District Trustee Board including the accounts
5. **Appointments**

Following recommendation from the open selection process initiated by the District trustee Board:

  - a. District Chair
  - b. District Treasurer
  - c. District Trustee Board members
  - d. Group Scouter to the Surrey County Scout Council
  - e. 'Young Representative' to the Surrey County Scout Council
  - f. District President – Ex officio
  - g. Independent Examiner
6. **Presentations and Awards**
7. **Address by the District President**
8. **Address by the County Representative**
9. **Closing remarks**



## Trustees' Annual Report for the year 1 April 2023 to 31 March 2024

Charity name: **REIGATE DISTRICT SCOUT COUNCIL**  
 Charity's principal address: **Tanfield. Hogspudding Lane, Dorking RH5 5DU**  
 Charity Registration Number: **1140186**  
 Scout District registration number: **15417**

### Names of the charity trustees who manage the charity District Trustee Board

All trustees acted for the whole year except where stated

#### Section A Reference and administration details

	Trustee name	Office
<b>Appointed:</b>	Edward Warans	Chair
	Graham Hanson	Treasurer
<b>Ex-Officio:</b>	Andrew Bolton	D. Commissioner – Programme
	Tony Brown	D. Commissioner – Strategy
	Adrian Jackson	D. Commissioner – Adult Support
	Miles Baker	District Scout Network Leader
	Thomas Elwood	District Explorer Scout Leader
<b>Elected Members:</b>	Kim Farnes	
	Libby Green	Chair, Appointments Advisory Committee
	Graham Tilford	Scout Shop Manager
	Andy Harwood	
<b>Nominated Members:</b>	Kevin Smith	
	Judy Clark	Public Relations
	Mary Osborn	Scout Active Support Unit Manager
	Spencer Mitchell	Warden, Jordan Heights Campsite

## Section B Structure, governance, and management

**Type of governing document:** The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

**How the charity is constituted:** The District is a trust established under its rules which are common to all Scouts.

**Trustee selection methods:** The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

### Additional governance issues

The District is managed by the District Trustee Board, the members of which are the Charity Trustees of the Scout District which is an educational charity.

This District Trustee Board exists to support the District Commissioners in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of District property;
- The raising of funds and the administration of District finance;
- The insurance of persons, property and equipment;
- District public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub-committees that may be required;
- Appointing District Administrators and Advisors other than those who are elected.

### Risk and Internal Control

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include two authorisations for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

## Section C Objectives and activities

### Summary of the objectives of the charity set out in its governing document:

The objectives of the District are as a unit of the Scout Association. The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social, and spiritual potentials, as individuals, as responsible citizens and as members of their local, national, and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law, and guided by adult leadership.

### Summary of the main activities in relation to these objects:

Refer to the report in section D below by the District Commissioner TeamDC.

### Public Benefit:

Subscriptions are charged for membership to cover immediate running costs of the District, and these do not unduly restrict membership. The District follows the principle that no one should be excluded because of their inability to pay membership subscriptions. Two key principles demonstrate that Scouting's aims are for the public benefit and that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits \*for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

## Section D Achievements and performance

Another year passed and another year of amazing adventures! For my report this year, covering the period of April 2023 to March 2024, I've framed it around our Scouting motto, Be Prepared.

### *Better Participation*

Our membership numbers continue to show the strong interest and participation of young people. The total recorded on this year's census is 1536, compared to 1493 last year. It's great to see this growth and we have already seen a further increase during the first few months of 2024. Scouting will always compete with other sports, clubs, activities, and interest but from the continuous stream of enquiries, we know that parents are keen for their sons and daughters to be in Scouting due to the plethora of activities and opportunities we provide.

Of course, we can only sustain this position and continue to grow the numbers if we have the volunteers to support weekly meetings, adhoc events and various camps. This is the challenge that we all face in both retaining and recruiting more help. But that aside our Groups and Sections continue to do amazing things.

### *Busy Programmes*

- Squirrels – we've seen a new Drey open at 9<sup>th</sup> Horley, and the wave of bright red sweatshirts continues to grow and has been seen around the District at various events
- Beavers – we've had a St George's Day event (Park Farm) and the Christmas carols & craft event. Many colonies have participated in Beavers Go Wild giving them their first night camping under the stars
- Cubs – we've had Go Karts (won by 5<sup>th</sup> Gibson), Cooking (won by 2nd) and the Carol Service & craft afternoon
- Scouts – we've had the return of Cowhorn (won by 5th)
- Explorers – we've had the Annual Quiz (won by 34<sup>th</sup>), archery (won by 30<sup>th</sup>), London Challenge (won by 17<sup>th</sup>) and the Great Escape (won by 6<sup>th</sup>). Alongside this many Explorers worked towards their Duke of Edinburgh awards and took part in Monopoly Run Live in London. A new Unit has opened at 5<sup>th</sup> Reigate
- Network – still small in numbers but with big plans to grow and be more active going forward
- SASU – have been present at many events throughout the year; supporting, encouraging, acting as judges, keeping scores, and passing on words of wisdom to all of us
- Jordan Heights – continues to be our hidden treasure within the District (and I would encourage everyone to make full use of it). We've got a new Committee in place and a new set of helpers to ensure that we make the most of this great asset. There's been a lot of development taking place to provide new and improved activities

### *Be Brave*

The 25<sup>th</sup> World Scout Jamboree took place in South Korea and it's fair to say that it will be an experience to remember. Weather challenges and dismal facilities, resulted in the Jamboree being very different but with great support from the Korean people and the emergency provisions put on by Scouting UK, our young people were still able to enjoy and explore what the country had to offer. If nothing else, it demonstrated one of the real values of Scouting that no matter what adversity we are faced with, our resilience, resolve and determination is what really shines.

### *Bold Planning*

A few years ago we shared Team DC's objectives. As a reminder these are:

- Ensure the programme at each level within Reigate District supports the achievement of top awards for Young People.
- Deliver a structure that empowers youth shaped, local management of sections, activities, and events.

- Build a strong and involved District with key individuals responsible for mentoring and developing smaller Groups (helping them to recruit Leaders and Executive members).
- Strengthen and streamline the Appointments Process, building a stronger, diverse AAC and simplifying the process of recruiting new adults into Scouting.
- Encourage greater sharing of know-how and best practice at District meetings and events (replacing formal Group or Section reporting) using the skill and experience already in place in Reigate District.
- Develop a District Plan that supports growth within the District (through individual Groups) through programme, places, people, and perception

These are all still valid and we have seen progress against much of this. The new structure and eventual new digital tools that are coming down the line will support this as well as providing some fresh challenges.

### *Brilliant People*

We've seen some changes in roles over the last year.

Marcus Martin-Burns has moved up to County to become County Youth Commissioner and we wish him well in this new role. Luke Church has taken on the DYC position, and we know that he's keen to see more youth shaped leadership.

Margaret Tilford after many years as ADC (Cubs) has stepped down but continues in her role as Local Training Manager. We thank Margaret for her many years of direction and encouragement for Cubs across the whole District.

Training continues to be a key focus for us all. Thanks to Margaret and her team of Training Advisors keeping us all on compliant with the mandatory and supporting Wood Badge training. Over the last year 33 Wood Badges have been awarded.

Sadly, we have said farewell to a number of leaders and individuals who have been involved with Scouting locally. In particular please remember Owen Williams, who was part of 2<sup>nd</sup> Reigate but for a great number of years was an active member of SASU.

For those that I have missed or not aware of, we remember them.

### *Better Participation (again)*

I touched on, at the beginning, about challenges we all face in attracting, recruiting, and retaining volunteers. This is a responsibility on us all to actively talk to friends, family, parents, work colleagues, those we may meet in the pub, etc to promote the great work that Scouting does and share our own stories and adventures. Although many of us may have stepped forward as a volunteer because our son or daughter joined, something keeps us involved each week so for this a huge thank you. Please continue to do all that you do and take every opportunity to share the amazing stories that we all have.

Make sure you read RSN or, better still, contribute towards it. It's a great way to share all the success and news across the District.

### *Be Proud*

As always, the final thanks goes to all the Leaders, Section Assistants, Young Leaders, Occasional Helpers and adult volunteers within each Group in whatever role they undertake. Please be extremely proud of everything that you do to give our young people great adventures and amazing experiences.

**Tony Brown,**  
**District Commissioner (Strategy)**  
**On behalf of TeamDC**

# Our Year in Numbers

## Young People (4 to 18)

1536  3%

## Volunteers

384  0%

## Sections

Squirrels	5
BEAVERS	20
cubs	21
SCOUTS	19
EXPLORERS	10

## Youth Awards



Acorn—



Bronze—66



Silver—57



Gold—34



Platinum—19



Diamond—13



King Scout—



Bronze—23

Silver - 18

Gold—5

## Young Leaders

Squirrels	7
BEAVERS	35
cubs	28
SCOUTS	90

Module A - 35



Awaiting final mission - 13

Young Leader Award - 3

## Waiting Lists

Squirrels	212
BEAVERS	131
cubs	140
SCOUTS	60

## Jordan Heights Activities

	2024	2023
nights	32	56
	15	27
	10	15
	8	18

## Training



41 + 25 YLs

## Leader milestones



5 years	15
10 years	11
15 years	8
20 years	2
25 years	2
40 years	2
50 years	2

## Wood badges awarded

33 

## Nights Away Experiences



(Apr23 to Mar24)

1687 over 179 nights

## Adult Awards

Merit 	3
CSCGS 	5

Unless otherwise stated, data is from 2024 Census return

## Section E: Financial Review

### Summary of Financial Performance

The accounts this year have again been produced on an income and expenditure basis taking into account accruals and prepayments of costs. The Income & Expenditure summary shows a net income of £6,905, which was higher than the budgeted amount. The majority of cost areas were less than the budgeted performance, except for an excess to budget spend on training. In particular both the District Shop, and Jordan Heights performed better than budget, despite various agreed maintenance and repair costs for Jordan Heights to improve the site and facilities. The most significant contribution to the better than budgeted net income was the interest received from savings and investments, which were £2,687 better than budget as a result of the decision agreed during the year to close the accounts with Scout Deposit, Schrodgers and Shawbrook and move funds, including from the CAF Gold Account, to a mix of United Trust Bank and CAF IFSL.

Because the end of year reconciliation confirmed that District income vs expenditure was better than the budget expectations, and that the District reserves remain above the agreed minimum level, the District Trustee Board were again able to approve an end of year rebate to Groups. Over the last 4 years District have now funded £22,500 of subs rebates, to mitigate as much as possible the impact on Groups of Covid, and ongoing financial pressures. However, as explained in last year's Annual Report the District Trustee Board concluded that the higher levels of rebate agreed over the Covid period are not sustainable going forward, such that we will need to revert to the similar levels of rebates prior to Covid, in order to maintain our ability to help groups for as long as possible. The District Executive have thus agreed a subs rebate totalling £2,089 (i.e. £1.36 a head), which was allocated as part of the 2024/25 subs collection, but included in the 2023/24 accounts. Thus, the net subs to District for 2024/25 will be £48 per head (vs £45 in 2023/24), the increase being mainly due to a £2 increase in HQ subs, and a net 50p increase in County subs.

The District holds £6,644 as Restricted Funds, which now includes the gift from David Barrell in addition to the Jack Harwood Fund. In terms of Designated Funds, there is £7,545 allocated to the Jamboree reserve, plus £8,248 allocated to the Baden Drive repairs reserve, i.e., the agreed cumulative District annual allocation of £2,000 per year as a Designated Fund to cover small repairs to Baden Drive on an ongoing basis, net of any in year incurred Baden drive costs. Also, the Designated Reserve for the Expedition Fund remains at £2000; which was an agreed reserve to support specific individual or section activities nominated via the Team Reigate Executive.

A specific change during 2023/24 was to re-specify the £750,000 valuation asset of Baden Drive as a "restricted fund", as agreed with the auditor, on the basis that there are conditions pertaining to the property, in that it is held in trust by the Scout Trust Association and is to remain a venue for Scouting.

In terms of the Balance Sheet, the District continues to hold funds in a current account and a small balance in a Gold account at CAF bank, together with separate CAF accounts for the District Scout Shop, Jordan Heights and for Scout Network, as well as funds being held with CAF IFSL and United Trust Bank. At the year-end, these assets amounted to £204,349 (vs £197,594 last year). Other main assets are the value of the Baden Drive HQ (£750,000) and Shop stock (£8,675). The main liabilities are the retained subs (£64,503). Overall therefore, Assets less Liabilities is £897,767 (vs £892,058 last year). The District thus remains in a healthy financial state at the year end.

The Districts policy on reserves is to hold sufficient reserves to continue the charitable activities of the District should income and fundraising activities fall short. The District Trustee Board considers that the District holds sufficient reserves to satisfy this policy, having undertaken during previous years a detailed review of reserves. An updated review of reserves during 2023 concluded that an appropriate level of reserves to cover contingencies on Baden Drive, Jordan Heights and operating costs was £110,000 (compared to the previous agreed figure of £100,000), which was agreed at the January 2024 Trustee Board. Currently unrestricted reserves (net of Baden drive building asset) are circa £122,330 (vs £121,621 last year), thus still aligning with the approved plan to allow District to redistribute excess reserves back to Groups over a period in the form of subs rebates, to allow managing of any future risks, and also to build up from these excess reserves a restricted fund of £2,000 per annum to cover small repairs at Baden Drive.

## Contingent Liabilities

The County Trustee Board has noted and approved the agreement between Reigate and East Surrey Scout Councils that, should at some stage in the future the property known as that on Baden Drive, Horley, become unavailable for scouting use and be sold by Reigate District Scout Council, East Surrey District Scout Council may at that time claim an interest of 30/263 of the net sale proceeds. Net sale proceeds to be calculated after allowing for costs incurred by Reigate District Scout Council, from 1 April 2010, to improve the fabric of the buildings and reflected in the state of the asset at the time of disposal, together with the costs of disposal. The costs of improvement will be adjusted to present day value by the increase in RPI between the date of expenditure and the date of disposal.

## Section F: Investment Policy

The District adopts a low-risk strategy to the investment of its funds. All funds are held in cash using only a charity savings account with United Trust Bank and investments with CAF IFSL, a charity specific fund.

The District Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the District obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn and before doing so the District Trustee Board considers the cash flow requirements.

## Section G: Statement of Trustees Responsibilities

Charity law requires the Trustees to prepare statements of account for each financial year which gives a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently
- observe the methods and principals in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity at any time, and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and ensuring their proper application in accordance with charity law, and hence for taking reasonable steps for the prevention and detection of error, fraud or other irregularities

## Section H: Declaration

### Signatures



**Full Names: Edward Warans**  
**Chair**



**Tony Brown**  
**District Commissioner (Strategy)**

## REIGATE DISTRICT SCOUT COUNCIL

### Income & Expenditure Account for year 1 April 2023 to 31 March 2024

<b>Income</b>	<b>This Year</b>			<b>Last Year</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
<b>Donations, Legacies &amp; Other Income</b>						
Membership subscriptions	69,649		69,649	67,659		67,659
Less paid to National & County	-65,319		-65,319	-65,450		-65,450
Net membership subs retained	4,330		4,330	2,209		2,209
Rent received	1,000		1,000	900		900
Donations	0	50	50	0	5,050	5,050
District shop -sales	20,762		20,762	20,761		20,761
Sub Total	26,092	50	26,142	23,870	5,050	28,920
<b>Grants received</b>	0		0	0		0
Sub Total	0	0	0	0	0	0
<b>Fundraising income</b>						
Section activities	648		648	30		30
Adult support & training	0		0	0		0
Jordan Heights income	7,652		7,652	5,760		5,760
Scout Network income	1,000		1,000	0		0
Jamboree income	4,875		4,875	22,105		22,105
Sub Total	14,175	0	14,175	27,895	0	27,895
<b>Investment income</b>						
Bank interest - current account	218		218	214		214
United Trust Bank interest	856		856	124		124
CAF IFSL Invest income accumulated	2,029		2,029	0		0
Scout Deposit a/c	337		337	58		58
Schroder - interest	146		146	934		934
Sub Total	3,587	0	3,587	1,330	0	1,330
<b>Total Income</b>	43,854	50	43,904	53,095	5,050	58,145

<u>Expenditure</u>	<u>This Year</u>			<u>Last Year</u>		
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
<b>Charitable Expenditure</b>						
Section activities	1,644		1,644	3,082		3,082
Adult support & training	1,051		1,051	295		295
Insurance	483		483	536		536
Materials & equipment purchases	0		0	0		0
District team admin expenses	666		666	634		634
Trustee expenses	0		0	0		0
District shop purchases	17,419		17,419	17,459		17,459
District shop expenses	536		536	1,375		1,375
District Grants Scheme - grants	-50	50	0	0	50	50
Jordan Heights - running expenses	6,634		6,634	6,157		6,157
Jordan Heights - capital expenses	2,358		2,358	529		529
Scout Network costs	60		60	112		112
Jamboree costs	4,455		4,455	26,550		26,550
Baden Drive HQ - repairs	0		0	0		0
Expedition Fund grants	0		0	0		0
Sub Total	35,256	50	35,306	56,729	50	56,779
<b>Fundraising Expenses</b>						
AGM expenses	256		256	187		187
Bank charges	237		237	216		216
Sub Total	493	0	493	403	0	403
<b>Governance expenses</b>						
Professional fees	1,200		1,200	1,200		1,200
Sub Total	1,200	0	1,200	1,200	0	1,200
<b>Total Expenses</b>	36,949	50	36,999	58,332	50	58,382
<b>Net Income/Expenditure</b>	6,905	0	6,905	-5,237	5,000	-237



*NB: Use of Designated Funds from the Net Income/Expenditure:*

- At 1/4/23 there was £5,545 allocated to Jamboree Fund, and the £4,455 Jamboree costs in 2023 are already covered by reserve allocations in previous years. A further £2,000 has been allocated from Reserves, so the remaining Jamboree reserve is £7,545.
- £2,000 was allocated during the year to the Baden Drive Designated Reserve, so that after in year costs allocated to Baden Drive repairs the cumulative total Reserve is £8,248.

**REIGATE DISTRICT SCOUT COUNCIL**  
**Balance Sheet at the end of the year 1 April 2023 to 31 March 2024**

	<i>This Year</i>			<i>Last Year</i>		
	<i>Unrestricted</i>	<i>Restricted</i>	<i>Total</i>	<i>Unrestricted</i>	<i>Restricted</i>	<i>Total</i>
<b>Cash funds</b>						
Current Account - CAF	82,037	6,644	88,681	89,804		89,804
Gold Account - CAF	144		144	13,664	6,644	20,308
Shop	12,023		12,023	8,359		8,359
Jordan Hts	2,516		2,516	5,402		5,402
Network	713	1,000	1,713	771		771
Savings A/C - Shawbrook <b>CLOSED</b>	0		0	21,158		21,158
Scout Deposit a/c <b>CLOSED</b>	0		0	28,093		28,093
United Trust Bank	72,211		72,211	0		0
Cash - float at District Shop	32		32	150		150
Sub Total	169,676	7,644	177,320	167,401	6,644	174,045
<b>Investment assets</b>						
Schroder Invest <b>CLOSED</b>	0		0	23,549		23,549
CAF IFSL Invest	27,029		27,029	0		0
Sub Total	27,029	0	27,029	23,549	0	23,549
<b>Other assets</b>						
Costs related to next yr	27		27	0		0
Other outstanding income	0		0	0		0
Outstanding badge accounts	2,366		2,366	2,503		2,503
District Shop stock	8,675		8,675	9,424		9,424
Land & Buildings	0	750,000	750,000	750,000		750,000
Sub Total	11,068	750,000	761,068	761,927	0	761,927
<b>Total Assets</b>	207,773	757,644	965,417	952,877	6,644	959,521
<b>Liabilities</b>						
Retained subs for next yr	64,503		64,503	59,310		59,310
Subs rebate deducted in next year	2,089		2,089	3,852		3,852
Other income related to next yr	0		0	3,195		3,195
Shop purchases outstanding	982		982	823		823
Other payments outstanding	77		77	283		283
Baden Dr repairs outstanding	0		0	0		0
<b>Total Liabilities</b>	67,651	0	67,651	67,463	0	67,463
<b>Total Assets less Total Liabilities</b>	140,123	757,644	897,767	885,414	6,644	892,058
<b>Application of Net Assets</b>						
Unrestricted excl Designated		122,330			871,621	
Baden Drive (Restricted reserve)		750,000			0	
Harwood/Barrell funds & other donations		6,644			6,644	
Scout Network donation		1,000			0	
Baden Drive repairs (Designated reserve)		8,248			6,248	
Expedition Fund (Designated reserve)		2,000			2,000	
Jamboree (Designated reserve)		7,545			5,545	
<b>Total Net Assets</b>		897,767			892,058	

The above Income & Expenditure Account and Balance Sheet were approved by the Trustees and signed on their behalf by:-

	<b>Signature</b>	<b>Print Name</b>	<b>Date</b>
Chair		Edward Warans	2.7.2024
Treasurer		Graham Hanson	2-7-2024

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE REIGATE DISTRICT SCOUT COUNCIL

I report to the trustees on my examination of the accounts of the Reigate District Scout Council for the year ended 31<sup>st</sup> March 2024.

### Responsibilities and basis of report

As the charity trustees of the District you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the District's accounts as required under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the District as required by section 130 of the Act; or
2. That the accounts do not accord with those records; or
3. That the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than the requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

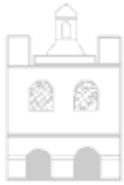
I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Wheeler - Independent Examiner

David Wheeler FCCA  
Cheeld Wheeler & Co  
Redhill Chambers  
2d High Street  
Redhill  
Surrey  
RH1 1RJ

Dated: 1 July 2024



# REIGATE DISTRICT SCOUT COUNCIL



## MINUTES OF THE ANNUAL GENERAL MEETING HELD ON TUESDAY 27<sup>th</sup> June 2023 AT REIGATE PARK CHURCH

Paula Sowton of Reigate Park Church welcomed everyone to the meeting and opened it with a prayer.

The meeting was attended by sixty people

### 1. Introduction and Welcome

The Chair welcomed everyone to the meeting and explained that the Annual Report had been widely circulated electronically the week before the meeting.

He then introduced the main guests:

Mayor of Reigate and Banstead, Cllr Eddy Humphreys and the Mayoress  
Joe Rogerson, County Commissioner  
Phil Currie, Deputy County Commissioner

### 2. Apologies for absence

Apologies were received from fifteen members within the District.

### 3. Minutes of the Previous AGM

The minutes of the 2022 Annual General Meeting were approved 100% by the meeting and were signed by the Chair.

### 4. To receive and adopt the Annual Report for the year ended 31<sup>st</sup> March 2023

Tony Brown, District Commissioner (Strategy) gave a brief précis of Section D of the Annual Report which had been circulated to members with the invitation to this meeting. (See Appendix 1 at the end of these Minutes). The report was adopted with 100% approval.

The Chair expressed the thanks of the District to Tony Brown, Andrew Bolton and Adrian Jackson, Team DC, for their outstanding work throughout the year.

### 5. To receive and adopt the Accounts for the year ended 31<sup>st</sup> March 2023

The Treasurer, Graham Hanson, presented the accounts, which had been independently examined, and were contained within the Annual Report. He pointed out various aspects and said that the District was in an excellent position financially.

The Accounts were 100% approved.

The Chair expressed the thanks of the District to Graham Hanson for his diligent work and clear reporting during his year of office.

## **6. To appoint the District Chair**

Tony Brown, District Commissioner (Strategy), re-nominated Eddie Warans and thanked him for the work he had done over the past year and the nomination was 100% approved.

## **7. A To elect the District Secretary**

Peter Salisbury had not sought re-election this year. The Chair thanked Peter for his many years of diligent service.

There were no nominations. The Chair said that the role could be shared and if anyone would like to help then please contact him.

## **7. B To elect the District Treasurer**

There was one nomination for Graham Hanson. As he was the only nomination no election was necessary.

## **7. C To elect members to the District Trustee Board**

The Chair explained that Scout Headquarters were changing the name of the Executive Committee to Trustee Board, so that members more clearly understand the responsibilities of being a trustee. The meeting adopted this change.

The Chair announced that nominations were received:

Kim Farnes, Libby Green (Chair AAC), Andy Harwood  
Kevin Smith (Chair Pathfinder) Graham Tilford (Scout Shop Manager)

## **7. D To appoint members to the District Trustee Board**

The following members were nominated by Tony Brown, District Commissioner (Strategy):

Judy Clark, (Publicity Officer) Mary Osborn (District SASU Chair)  
Spencer Mitchell (Warden Jordan Heights)

## **7. E To co-opt Members to the District Trustee Board:**

There were no co-options made.

## **7. F To Appoint a Group Scouter to the County Scout Council**

Tony Brown, District Commissioner (Strategy) was pleased to re-appoint Jim Clark GSL, 30th Reigate, to serve as Group Scouter on the County Scout Council.

## **7. G To Appoint a 'Young Representative' to the County Scout Council**

Tony Brown, District Commissioner (Strategy) was pleased to appoint Marcus Martin-Burns (Youth Commissioner), to serve as 'Young Representative' on the County Scout Council.

## **7. H To Appoint the Independent Examiner**

The Chair said that Cheeld Wheeler & Co of Redhill had agreed to continue as the Independent Examiner of the accounts.

*There was one approval for all items in Item 7 which was 100% approved.*

## **8. Constitution**

The Chair explained that Scout Headquarters require that all Districts, and Groups have a written Constitution.

Graham Hanson had produced a version (attached) from Policy, Organisation and Rules (POR) which had been circulated to all members in the same email as the Annual Report and is attached to these minutes.

The Constitution was accepted by the meeting with 100% approval

## **9. Presentations:**

The various members of Team DC presented the following awards:

**Jack Harwood Award** Rob Campbell (24<sup>th</sup>)

**District Shield Winners** 6th Reigate

### **Helping Hand Award**

*Winner:*

Daniel Isard – 17th Reigate Explorer Scout & Young Leader at 5th Reigate Scouts & Squirrels

*Highly Commended:*

Milo Seals – Explorer & Young Leader – 2nd Reigate Beaver Colony

Luca Marcoz – of 6th Reigate Explorer & Young Leader (Cubs) 6th Reigate

Hannah Sawyer – of 17th Reigate Explorer & Young Leader at 17th Reigate Beavers

Dylan Gazey - Explorer at 2nd Reigate and Young Leader at 2nd Reigate Cubs

### **Other awards**

Tony Brown presented Rebecca (Becky) Wood, Scout Leader at 9<sup>th</sup> Horley, with her 15 Year Long Service Award.

Margaret Tilford presented Colin Brockwell (15<sup>th</sup>) with his 20 Year Long Service Award and Award of Merit.

The Chair presented a plant and gift with the District's thanks to Mary and Alan Osborn who between them have devoted 115 years of service to Scouting. They are moving out of the area, and this will be Mary's final period as Chair of the Scout Active Support Unit and Alan had stepped down from his role as Adult Appointments Secretary.

## **10. Address by the Mayor of Reigate & Banstead, Cllr Eddy Humphreys**

The Mayor remarked how interesting it was to see what a wide range of activities had been undertaken in the year. He thanked the volunteers in the District for all their work with the youth of the Borough. The Mayor congratulated all those who received awards.

## **11. Address by Joe Rogerson, County Commissioner**

Joe Rogerson, County Commissioner, said it was great to be in Reigate again. It was good that young people be recognised in the awards for the extra mile they put in. Reigate District was the largest district in the County and Joe was pleased to see the leaders and TeamDC working well together. Joe particularly congratulated Margaret Tilford for managing the compliance training so well. He thanked every volunteer for the effort they put in.

## **12. Close of Meeting**

The Chair closed the meeting after thanking the Mayor, the County Representatives, other guests, and members for their continued support and SASU for providing the refreshments.

**REIGATE DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 1140186

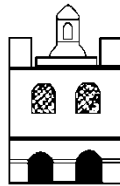
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# Accounts

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# REIGATE DISTRICT SCOUT COUNCIL



ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2023

Including  
MINUTES OF THE 2022 ANNUAL GENERAL MEETING  
and AGM 2023 Agenda

<http://www.reigatescouts.org.uk/>

**ANNUAL GENERAL MEETING  
Reigate Park Church**

**Tuesday 27<sup>th</sup> June 2023 at 19.30 for 20.15**

**AGENDA**

The meeting will open with a prayer

1. Introduction from the Chair
2. Apologies for absence
3. Agree the Minutes of the 2022 Annual General Meeting
4. Receive and adopt the Annual Report for the year ended 31st March 2023
5. Receive and adopt the Accounts for the year ended 31st March 2023
6. Appoint the District Chair (District Commissioner's nomination)
7. Elections and appointments:
  - (a) Elect the District Secretary
  - (b) Elect the District Treasurer
  - (b) Elect members to the District Executive Committee
  - (d) Appoint members to the District Executive Committee (District Commissioner's nominations)
  - (e) Co-opt members to the District Executive Committee
  - (f) Appoint a Group Scouter to the County Scout Council
  - (g) Appoint a 'Young Representative' to the County Scout Council
  - (h) Appoint the Independent Examiner
8. Awards
9. Address by the District President
10. Address by the County Representative



## Trustees' Annual Report for the year 1 April 2021 to 31 March 2023

Charity name: **REIGATE DISTRICT SCOUT COUNCIL**  
 Charity's principal address: **Tanfield. Hogspudding Lane, Dorking RH5 5DU**  
 Charity Registration Number: **1140186**  
 Scout District registration number: **15417**

### Names of the charity trustees who manage the charity District Trustee Board

All trustees acted for the whole year except where stated

#### Section A Reference and administration details

	Trustee name	Office
<b>Ex-Officio:</b>	Eddie Warans	Chair
	Peter Salisbury	Secretary
	Graham Hanson	Treasurer
	Andrew Bolton	D. Commissioner – Programme
	Tony Brown	D. Commissioner – Strategy
	Adrian Jackson	D. Commissioner – Adult Support
	Miles Baker	District Scout Network Leader
	Thomas Elwood	District Explorer Scout Leader from 1 Sep. 2022
	Marcus Martin-Burns	Youth Commissioner resigned 31 January 2023
	Kama Miller-Gambie	Youth Commissioner
<b>Elected Members:</b>	Kim Farnes	
	Libby Green	Chair, Appointments Advisory Committee
	Graham Tilford	Scout Shop Manager
	Andy Harwood	
	Kevin Smith	
<b>Nominated Members:</b>	Judy Clark	Public Relations
	Mary Osborn	Scout Active Support Unit Manager
	Spencer Mitchell	Warden, Jordan Heights Campsite

**Type of governing document:** The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

**How the charity is constituted:** The District is a trust established under its rules which are common to all Scouts.

**Trustee selection methods:** The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

### **Additional governance issues**

The District is managed by the District Trustee Board, the members of which are the Charity Trustees of the Scout District which is an educational charity.

This District Trustee Board exists to support the District Commissioners in meeting the responsibilities of the appointments and is responsible for:

The maintenance of District property;

The raising of funds and the administration of District finance;

The insurance of persons, property and equipment;

District public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub-committees that may be required;

Appointing District Administrators and Advisors other than those who are elected.

### **Risk and Internal Control**

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include two authorisations for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

## **Section C Objectives and activities**

### **Summary of the objectives of the charity set out in its governing document:**

The objectives of the District are as a unit of the Scout Association. The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social, and spiritual potentials, as individuals, as responsible citizens and as members of their local, national, and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law, and guided by adult leadership.

### **Summary of the main activities in relation to these objects:**

Refer to the report in section D below by the District Commissioner TeamDC.

### **Public Benefit:**

Subscriptions are charged for membership to cover immediate running costs of the District, and these do not unduly restrict membership. The District follows the principle that no one should be excluded because of their inability to pay membership subscriptions. Two key principles demonstrate that Scouting's aims are for the public benefit and that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits \*for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

## Section D Achievements and performance

1 year, 12 months, 365 days, 8760 hours, 525600 minutes – how do we cram everything that we have done and achieved into this timeframe. Through the dedication, commitment, enthusiasm, energy, creativity, flexibility, and imagination of so many volunteers. Without them Reigate Scouting would just be a dull, lifeless entity that wouldn't attract, encourage, and inspire so many young people.

Our census numbers in January highlighted that 1493 (1496 in 2022) young people are participating in activities and weekly meetings. This is similar to last years numbers which is still a great achievement despite the many other clubs and interests that our youngsters are offered or could get involved in. The value of Scouting is that it provides a vast range of opportunities to experience that wouldn't necessarily be offered elsewhere. And with an army of volunteers (387 on this year's census compared to 354 last year) we continue to offer an exciting and diverse programme across all sections.

Of course, we are always looking for more volunteers and some groups find themselves stretched at times with insufficient help to run successful meetings and events. Parents are all too keen to drop their sons and daughters but are not always willing to get involved. As existing volunteers, we are all ambassadors of Scouting and for our respective groups, so please continue to have conversations with everyone you meet, encouraging them all to get involved. Waiting lists have increased over the year, which if we had more volunteers, we could take action to reduce.

- Squirrels – continues to be a great success nationally, within the County and in Reigate. A second drey has opened at 5<sup>th</sup> Reigate, a further drey at 17<sup>th</sup> within the last month, another drey at 5<sup>th</sup> just opened and many other groups now looking at their own plans to start.
- Beavers – amazing programmes still take place every week; exploring the world around us, doing fantastic crafts, learning new skills, completing personal challenges, and making new friends. We've seen new leaders join many colonies, strengthening the team. Many colonies joined together at Park Farm as part of the St George's Day celebrations participating in archery, climbing, fires and other activities. There have been lots of sleepovers and some camping including Beavers Go Wild
- Cubs – District events all feature strongly on the Cub programme. Go-karts were held in early October with the winners being jointly 5<sup>th</sup> Gibson and 34<sup>th</sup> Reigate. The joint Beaver & Cubs Carols & Crafts event in December was very well supported, with the Cubs being outnumbered 3 to 1 by the Beavers. Next up was the Cubs Cooking competition held at the beginning of February with the 17<sup>th</sup> Monday Pack taking the Winner's Trophy. Sadly, the football and swimming events did not take place due to lack of interest.
- Scouts – Cowhorn returned this year testing abilities to navigate, hike and complete various activities across the North Downs and Walton on the Hill area. It's now planned to keep this on the agenda for each year. Well done to 5<sup>th</sup> Reigate for winning this, narrowly beating the 17<sup>th</sup> Reigate by 1 point. We've also seen troop leader training take place for older Scouts perhaps as a precursor to them becoming a Young Leader!
- Explorers - A wide range of Scouting Activities happened around the District this year, both at Group and District level. Summer camps were held by most units (30<sup>th</sup> went to Snowdonia, 17<sup>th</sup> sailed around the Channel Islands, 2<sup>nd</sup> did Yorkshire/Lake District, 34<sup>th</sup> also went to the Lake District and 7<sup>th</sup> were in the New Forest)

Our usual stock of District events was as follows:

- District Night Challenge. This event alternates with the London Challenge each November. We had teams from 6 Units entering this overnight hike, with most teams returning by 2am, after having walked over 10 miles and completed a

variety of challenges along the way. Congratulations to 6th Reigate on winning this event. Thanks to Spencer for organising this event.

- District Quiz. This annual event took place at the 30th again this year, who managed to retain the trophy so many congratulations to them. A total of 10 teams entered with only 6th Reigate not entering a team.
- District Rifle Shooting. Another event that alternates between Rifle Shooting and Archery. A good turnout with a number of participants doing very well. Six different units participated. Congratulations to the 17th for winning this competition for the first time! Again, thanks to Spencer for organising this event.
- The Great Escape. Zombie themed this year. 16 teams took part from across the District (including 5 from the 17th!), needing to complete challenges at specific times, sleep out overnight in shelters, all whilst evading capture from zombies armed with flour bombs! Congratulations to 17th Reigate Crusaders for winning this gruelling challenge! Enormous thanks to Nick Warans, John Rayner, and Mark Haymes for continuing to run this hugely successful event. Afterwards, everyone present renewed their Promise during the presentation ceremony.

With the size of our Explorer provision in Reigate, Team DESC has been put in place with Tom Elwood, (30th), Nick Warans (7th), Chris Schultze (Horley) and Paul Wateridge (2nd), covering all of the Units in the District and supporting them in the running of their programme. This has been working successfully so far and we look forward to seeing how things develop going forward.

In August nine Explorers will be attending the World Scout Jamboree in South Korea, a once in a lifetime opportunity and we know that they have been extremely busy over the last year getting to know each other and their rest of the respective units. We hope they enjoy this experience and look forward to hearing all about their adventures.

- Network – this year has been a struggle to get engagement for meeting but when they have met, they have done board games and extreme iron-boarding. However, where Network do excel is in their support for District events such as Cowhorn and the Great Escape. For the latter TGE really wouldn't be the success it is, without their willingness to run miles and miles chasing Explorers with flour bombs!

Plans are in place to increase Network numbers over the coming 12 months.

As always, we remember anyone who we have said farewell to over the last year for whom their Scouting journey has ended.

We've celebrated many successes amongst our volunteers through their achievement of various awards and milestones. Congratulations to the following:

- Award for Merit – Paul Cove (17<sup>th</sup>), Nikki Hurst (17<sup>th</sup>), Colin Brockwell (15<sup>th</sup>)
- Chief Scout Personal Award – Callum Jordan (30<sup>th</sup>)
- Chief Scout Commendation for Good Service – Maria Marks (17<sup>th</sup>), Mark Salisbury (6<sup>th</sup>), Rob Sanford (17<sup>th</sup>), Noel Tighe (30<sup>th</sup>), Jane Wardle (30<sup>th</sup>)
- 5 years – Danny Patel (PF), Mark Filer (9<sup>th</sup> R), Phil Marks (34<sup>th</sup>), Amy Robson (5<sup>th</sup>), Jonathan Digby (9<sup>th</sup> H), Lorna Proops (9<sup>th</sup> H), Malcolm Cline (9<sup>th</sup> H), Vincent Potter (5<sup>th</sup>), William Guare (2<sup>nd</sup>), Josie Bush (9<sup>th</sup> H), Russell Bellinger (9<sup>th</sup> H), Martin Buckland (7<sup>th</sup>), Mark Mann (7<sup>th</sup>), Andrew Webber (17<sup>th</sup>)
- 10 years – Charlie Seaman (1<sup>st</sup>/2<sup>nd</sup> H), Liz Timbrell (34<sup>th</sup>), Graham Hanson (Dist.), James Verdon (34<sup>th</sup>), James Sawyer (17<sup>th</sup>), Carol Mandry-Jones (PF), Jenny Gooch (38<sup>th</sup>), Tom Elwood (30<sup>th</sup>), Linda Brockwell (15<sup>th</sup>), Matt Brown (17<sup>th</sup>), David Thompson (34<sup>th</sup>), Dane Caffyn (17<sup>th</sup>)

- 15 years – Jeremy Brittain (30<sup>th</sup>), Jill Day (38<sup>th</sup>), John Hill (30<sup>th</sup>), Keith Baxter (30<sup>th</sup>), Denise Rowden (15<sup>th</sup>), Becky Wood (9<sup>th</sup> H)
- 20 years – Nikki Hurst (17<sup>th</sup>), Sue Wallace (30<sup>th</sup>), Martina Heimedinger (7<sup>th</sup>), Tracey Dunnet (7<sup>th</sup>), Colin Brockwell (15<sup>th</sup>)
- 25 years – Mark Salisbury (6<sup>th</sup>), Tony Brown (DC &17<sup>th</sup>)
- 40 years – Steve Card (PF)

I started this report with thanks to our amazing volunteers. From visiting sections, camps, activities, AGM throughout the year, from various reports that we receive and from all the great social media posts it's clear to see the energy, enthusiasm, and excitement that our volunteers put into everything to ensure that our young people enjoy the best experiences in Scouting.

And let's not forgot those in the background, underpinning and supporting all the great work that we do.

- To our Jordan Heights team for always ensuring the site is accessible and usable by all
- To our Training team for keeping us all compliant and on top of things that we need to learn
- To our District Shop team for keeping stock, where possible and ordering what we need
- To Network and SASU, who as well as running their own activities, support many others
- To our Young Leader team for developing our encouraging our Young Leaders across the District, the results of which we see wherever they are helping
- To our Young Leaders themselves for embracing the greatness of Scouting and sharing this within their own sections
- To our AAC (Adult Appointments Committee) for their time to meet and interview all our new leaders, always impressed to see the calibre, skill, and enthusiasm of those wanting to join.
- To our Executive (soon to be renamed a Trustee Board) for their good governance and good finances

Scouting is all about our young people, providing them with opportunities to grow, develop, experience, learn, share, make friends, overcome challenges, reach new heights, and achieve great things. As always, they embrace scouting by regularly turning up and fully participating. Thank you to them for making our roles as volunteers so much fun.

**Tony Brown,**  
***District Commissioner (Strategy)***  
**On behalf of TeamDC**

# Our Year in Numbers

**Young People (4 to 18)**  
 1493 0%

**Volunteers**  
 387 10%

**Sections @29 June**

Squirrels	4
BEAVERS	20
cubs	21
SCOUTS	19
EXPLORERS	9

**Youth Awards**

- Acorn—12
- Bronze—35
- Silver—30
- Gold—24
- Platinum—50
- Diamond—13
- Queen Scout—1

DE

- Bronze—39
- Silver - 11
- Gold—7

**Young Leader Awards 11**

**AAC interviews** (Feb22—Apr23)  
 81

**Training**  
 77 + 8 YLs

**Waiting Lists**

Squirrels	221
BEAVERS	194
cubs	164
SCOUTS	87

**Leader milestones**

5 40

5 years	14
10 years	12
15 years	6
20 years	5
25 years	2
40 years	1

**Jordan Heights Activities**

	2023	2022
nights	56	626 *
	27	31
	15	10
	18	20

(\* 2021 & 2022 combined)

**Nights Away Experiences**  
 (young people)  
 373

**Wood badges awarded**  
 24

**Adult Awards**

Merit	3
CSPA	1
CSCGS	5

Badges purchased via shop  
 To the value of **£11,515**  
 including £1,800 for Queen's Coronation Badge

Remember the shop is open on Fridays during term time.  
 Now stocking Squirrel uniform  
 Cards accepted

Unless otherwise stated, data is from 2023 Census return

## Section E: Financial Review

### Summary of Financial Performance

The accounts this year have again been produced on an income and expenditure basis taking into account accruals and prepayments of costs. The Income & Expenditure summary shows a net income of minus £5,237, prior to including the generous gift of £5,000 from the Will of David Barrell, giving an overall net income of minus £237. Despite a net income deficit, the performance (even excluding the £5,000 legacy) was better than the budgeted level, due to the agreed policy of District subsidising Group Subs via a reduction in reserves.

Similarly to last year, the majority of cost areas were less than the budgeted performance, except for a small excess spend on section activities plus a higher than budgeted spend on District Shop costs due to paying 2 years of rent (due to an oversight during the Covid period). Excluding the additional costs, the District Shop contributed a net operating income of £3,302, and Jordan Heights performed better than budget, despite various agreed maintenance and repair costs to improve the site and facilities.

Because the end of year reconciliation confirmed that District income vs expenditure was better than the budget expectations, and that the District reserves remain above the agreed minimum level, the District Executive Committee were again able to approve an end of year rebate to Groups. Over the last 3 years District have funded £18,700 of subs rebates (each year being between £6100-6400), to mitigate as much as possible the impact on Groups of Covid related financial pressures. However, the District executive have concluded that such a level of rebate is not sustainable going forward and have therefore agreed that going forward we will need to revert to the similar levels of rebates prior to Covid, in order to maintain our ability to help groups for as long as possible. The District Executive have thus agreed a subs rebate totalling £3,852 (i.e. £2.58 a head), which was allocated as part of the 2023/24 subs collection but included in the 2022/23 accounts. Thus the net subs to District for 2023/24 will be £45 per head (vs £43.25 in 2022/23)

The District holds £6,644 as Restricted Funds, which now includes the gift from David Barrell in addition to the Jack Harwood Fund. In terms of Designated Funds, there is £5,545 allocated to the Jamboree reserve, being the cumulative agreed annual allocation minus in year payment commitments to County, plus £6,248 allocated to the Baden Drive repairs reserve, i.e., the agreed cumulative District annual allocation of £2,000 per year as a Designated Fund to cover small repairs to Baden Drive on an ongoing basis, net of any in year incurred Baden drive costs. Also during 2022/23 the District Executive agreed to create a reserve for an Expedition Fund, to support specific individual or section activities nominated via the Team Reigate Executive.

In terms of the Balance Sheet, the District continues to hold funds in a Current account and Gold account at CAF bank, together with separate CAF accounts for the District Scout Shop, Jordan Heights and for Scout Network, as well as funds being held with Shawbrook Bank, the Scout Association Charity Deposit Account and in Schroder Investments. At the year-end these assets amounted to £197,594 (vs £197,506 last year). Other main assets are the value of the Baden Drive HQ (£750,000) and Shop stock (£9,424). The main liabilities are the retained subs (£59,310). Overall therefore, Assets less Liabilities is £892,058 (vs £897,046 last year). The District thus remains in a healthy financial state at the year end.

The Districts policy on reserves is to hold sufficient reserves to continue the charitable activities of the District should income and fundraising activities fall short. The District Executive Committee considers that the District holds sufficient reserves to satisfy this policy, having undertaken during previous years a detailed review of reserves. The review concluded that an appropriate level of reserves to cover contingencies on Baden Drive, Jordan Heights and operating costs was £100,000, which remains the current view. Currently unrestricted reserves (net of Baden drive building asset) are circa £121,621 (vs £135,404 last year), thus still aligning with the approved plan to allow District to redistribute excess reserves back to Groups over a period in the form of subs rebates, to allow managing of any future risks, and also to build up from these excess reserves a restricted fund of £2,000 per annum to cover small repairs at Baden Drive.

## Contingent Liabilities

The County Executive has noted and approved the agreement between Reigate and East Surrey Scout Councils that, should at some stage in the future the property known as that on Baden Drive, Horley, become unavailable for scouting use and be sold by Reigate District Scout Council, East Surrey District Scout Council may at that time claim an interest of 30/263 of the net sale proceeds. Net sale proceeds to be calculated after allowing for costs incurred by Reigate District Scout Council, from 1 April 2010, to improve the fabric of the buildings and reflected in the state of the asset at the time of disposal, together with the costs of disposal. The costs of improvement will be adjusted to present day value by the increase in RPI between the date of expenditure and the date of disposal.

## Section F: Investment Policy

The District adopts a low-risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks and The Scout Association's Charity Deposit Account and Unit Trusts.

The District Executive regularly monitors the levels of bank balances and the interest rates received to ensure the District obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn and before doing so the District Executive considers the cash flow requirements.

## Section G: Statement of Trustees Responsibilities

Charity law requires the Trustees to prepare statements of account for each financial year which gives a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently
- observe the methods and principals in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity at any time, and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and ensuring their proper application in accordance with charity law, and hence for taking reasonable steps for the prevention and detection of error, fraud or other irregularities

## Section H: Declaration

Signature(s)



**Edward Warans**  
Chair



**Tony Brown**  
District Commissioner (Strategy)

Full Name(s):

## REIGATE DISTRICT SCOUT COUNCIL

### Income & Expenditure Account for year 1 April 2022 to 31 March 2023

<b><u>Income</u></b>	<b><u>This Year</u></b>			<b><u>Last Year</u></b>		
	<b><u>Unrestricted</u></b>	<b><u>Restricted</u></b>	<b><u>Total</u></b>	<b><u>Unrestricted</u></b>	<b><u>Restricted</u></b>	<b><u>Total</u></b>
<b>Donations, Legacies &amp; Other Income</b>						
Membership subscriptions	67,659		67,659	59,565		59,565
Less paid to National & County	-65,450		-65,450	-59,719		-59,719
Net membership subs retained	2,209		2,209	-154		-154
Rent received	900		900	850		850
Donations	0	5,050	5,050	0	50	50
District shop -sales	20,761		20,761	21,038		21,038
Sub Total	23,870	5,050	28,920	21,734	50	21,784
<b>Grants received</b>	0		0	18,764		18,764
Sub Total	0	0	0	18,764	0	18,764
<b>Fundraising income</b>						
Section activities	30		30	0		0
Adult support & training	0		0	65		65
Jordan Heights income	5,760		5,760	10,651		10,651
Scout Network income	0		0	150		150
Jamboree income	22,105		22,105	1,820		1,820
Sub Total	27,895	0	27,895	12,686	0	12,686
<b>Investment income</b>						
Bank interest - current account	214		214	3		3
Shawbrook interest re-invested	124		124	124		124
Scout Charity Deposit account	58		58	47		47
Schroder - interest	934		934	455		455
Sub Total	1,330	0	1,330	629	0	629
<b>Total Income</b>	<b>53,095</b>	<b>5,050</b>	<b>58,145</b>	<b>53,813</b>	<b>50</b>	<b>53,863</b>

<u>Expenditure</u>	<u>This Year</u>			<u>Last Year</u>		
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
<b>Charitable Expenditure</b>						
Section activities	3,082		3,082	398		398
Adult support & training	295		295	664		664
Insurance	536		536	521		521
Materials & equipment purchases	0		0	827		827
District team admin expenses	634		634	253		253
Trustee expenses	0		0	0		0
District shop purchases	17,459		17,459	18,744		18,744
District shop expenses	1,375		1,375	24		24
District Grants Scheme - grants	0	50	50	0	50	50
Jordan Heights - running expenses	6,157		6,157	5,517		5,517
Jordan Heights - capital expenses	529		529	4,815		4,815
Scout Network costs	112		112	96		96
Jamboree costs	26,550		26,550	2,250		2,250
Baden Drive HQ - repairs	0		0	563		563
Expedition Fund grants	0		0	0		0
Sub Total	56,729	50	56,779	34,672	50	34,722
<b>Fundraising Expenses</b>						
AGM expenses	187		187	0		0
Bank charges	216		216	248		248
Sub Total	403	0	403	248	0	248
<b>Governance expenses</b>						
Professional fees	1,200		1,200	1,200		1,200
Sub Total	1,200	0	1,200	1,200	0	1,200
<b>Total Expenses</b>	58,332	50	58,382	36,120	50	36,170
<b>Net Income/Expenditure</b>	-5,237	5,000	-237	17,956	0	17,956

*NB: Use of Designated Funds from the Net Income/Expenditure:*

- At 1/4/22 there was £5,750 allocated to Jamboree Fund, plus the £2,250 accrual to 22/23. A further £2,000 has been allocated from Reserves, and then £4,455 has been deducted to cover the District contribution from Reserves to the next Jamboree members costs. Thus the remaining Jamboree reserve is £5,545.
- £2,000 was allocated during the year to the Baden Drive Designated Reserve, so that after in year costs allocated to Baden Drive repairs the cumulative total Reserve is £6,248.

**REIGATE DISTRICT SCOUT COUNCIL**  
**Balance Sheet at the end of the year 1 April 2022 to 31 March 2023**



	<i>This Year</i>			<i>Last Year</i>		
	<i>Unrestricted</i>	<i>Restricted</i>	<i>Total</i>	<i>Unrestricted</i>	<i>Restricted</i>	<i>Total</i>
<b>Cash funds</b>						
Current Account - CAF	89,804		89,804	87,767		87,767
Gold Account - CAF	13,664	6,644	20,308	18,526	1,644	20,170
Shop	8,359		8,359	5,654		5,654
Jordan Hts	5,402		5,402	5,687		5,687
Network	771		771	842		842
Savings Account - Shawbrook	21,158		21,158	21,034		21,034
Scout Charity Deposit account	28,093		28,093	28,035		28,035
Cash - float at District Shop	150		150	18		18
Sub Total	167,401	6,644	174,045	167,563	1,644	169,207
<b>Investment assets</b>						
Schroder - Trust Units	23,549		23,549	28,299		28,299
Sub Total	23,549	0	23,549	28,299	0	28,299
<b>Other assets</b>						
Costs related to next yr	0		0	49		49
Other outstanding income	0		0	0		0
Outstanding badge accounts	2,503		2,503	3,735		3,735
District Shop stock	9,424		9,424	8,960		8,960
Land & Buildings	750,000		750,000	750,000		750,000
Sub Total	761,927	0	761,927	762,744	0	762,744
<b>Total Assets</b>	952,877	6,644	959,521	958,606	1,644	960,250
<b>Liabilities</b>						
Retained subs for next yr	59,310		59,310	56,829		56,829
Subs rebate deducted in next year	3,852		3,852	6,149		6,149
Other income related to next yr	3,195		3,195	0		0
Shop purchases outstanding	823		823	182		182
Other payments outstanding	283		283	44		44
Baden Dr repairs outstanding	0		0	0		0
<b>Total Liabilities</b>	67,463	0	67,463	63,204	0	63,204
<b>Total Assets less Total Liabilities</b>	885,414	6,644	892,058	895,402	1,644	897,046
<b>Application of Net Assets</b>						
Unrestricted excl Designated	871,621		885,404			
Harwood/Barrell funds & other donations	6,644		1,644			
Baden Drive repairs (Designated reserve)	6,248		4,248			
Expedition Fund (Designated reserve)	2,000		0			
Jamboree (Designated reserve)	5,545		5,750			
<b>Total Net Assets</b>	892,058		897,046			

The above Income & Expenditure Account and Balance Sheet were approved by the Trustees and signed on their behalf by:-

**Signature**

**Print Name**

**Date**

Chair		Eddie Warans	27/6/2023
Treasurer		Graham Hanson	27/6/2023

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE REIGATE DISTRICT SCOUT COUNCIL

I report to the trustees on my examination of the accounts of the Reigate District Scout Council for the year ended 31<sup>st</sup> March 2023.

### Responsibilities and basis of report

As the charity trustees of the District you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the District's accounts as required under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the District as required by section 130 of the Act; or
2. That the accounts do not accord with those records; or
3. That the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than the requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

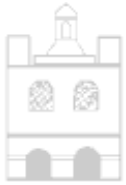
I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Wheeler - Independent Examiner

David Wheeler FCCA  
Cheeld Wheeler & Co  
Redhill Chambers  
2d High Street  
Redhill  
Surrey  
RH1 1RJ

Dated: 12 July 2023



# REIGATE DISTRICT SCOUT COUNCIL



## MINUTES OF THE ANNUAL GENERAL MEETING HELD ON TUESDAY 5<sup>th</sup> July 2022 AT REIGATE PARK CHURCH

Mrs Sue Knight, Church Leader of Reigate Park Church welcomed everyone to the meeting and opened it with a prayer.

### 1. Introduction and Welcome

The Chairman welcomed everyone to the meeting and explained that the Annual Report had been widely circulated electronically the week before the meeting.

He then introduced the main guests:

The Deputy Mayor of Reigate & Banstead Cllr Rosemary Absalom  
Phil Currie, Deputy County Commissioner

### 2. Apologies for absence

David Wheeler our Independent Examiner accountant and 11 members from within the District.

### 3. Minutes of the Last AGM

The minutes of the last Annual General Meeting held on Tuesday 15<sup>th</sup> July 2021 were approved 100% by the meeting and were signed by the Chair.

### 4. To receive and adopt the Annual Report for the year ended 31<sup>st</sup> March 2022

Tony Brown, District Commissioner (Strategy) gave a brief précis of Section D of the Annual Report which had been produced electronically this year and circulated to members with the invitation to this meeting. (See Appendix 1 at the end of these Minutes). The report was adopted with 100% approval.

The Chair expressed the thanks of the District to Tony Brown, Andrew Bolton and Adrian Jackson, Team DC, for their dynamic work throughout the year.

### 5. To receive and adopt the Accounts for the year ended 31<sup>st</sup> March 2022

The Treasurer, Graham Hanson, presented the accounts, which had been independently examined, and were contained within the Annual Report. He pointed out various aspects and said that the District was in an excellent position financially.

Both the Annual report and Accounts were 100% approved.

The Chair expressed the thanks of the District to Graham Hanson for his diligent work and clear reporting during his year of office.

### 6. To appoint the District Chair

Tony Brown, District Commissioner (Strategy), re-nominated Eddie Warans and thanked him for the work he had done over the past year and the nomination was 100% approved.

### **7. A To elect the District Secretary**

There was one nomination for Peter Salisbury. As he was the only nomination no election was necessary. The Chair thanked Peter for his service and attention to detail.

The Chair then reported that the Secretary had given notice that he would not be seeking re-election next year. Eddie commented that, with only 6 meetings a year, it was an ideal role for a scouter possibly stepping back from active involvement and who wanted to share their experience with the District Executive. Eddie asked members to speak to him, Team DC or Peter Salisbury if they were interested or would like more information on the Secretary's role.

### **7. B To elect the District Treasurer**

There was one nomination for Graham Hanson. As he was the only nomination no election was necessary.

### **7. C To elect members to the District Executive**

The Chair reminded the meeting that because the District owns the Baden Drive, Horley Scout premises, used by the Pathfinder Group, it is a registered charity, and all members of the Executive Committee are trustees recognised by the Charity Commission.

The Chair announced that nominations were received:

Kim Farnes, Libby Green (Chair AAC), Andy Harwood  
Kevin Smith (Chair Pathfinder) Graham Tilford (Scout Shop Manager)

### **7. D To appoint members to the District Executive Committee**

The following members were nominated by Tony Brown, District Commissioner (Strategy):

Judy Clark, (Publicity Officer) Mary Osborn (District SASU Chair)  
Spencer Mitchell (Warden Jordan Heights)

### **7. E To co-opt Members to the District Executive:**

There were no co-options made.

### **7. F To Appoint a Group Scouter to the County Scout Council**

Tony Brown, District Commissioner (Strategy) was pleased to re-appoint Jim Clark GSL, 30th Reigate, to serve as Group Scouter on the County Scout Council.

### **7. G To Appoint a 'Young Representative' to the County Scout Council**

Tony Brown, District Commissioner (Strategy) was pleased to appoint Marcus Martin-Burns (Youth Commissioner), to serve as 'Young Representative' on the County Scout Council.

### **7. H To Appoint the Independent Examiner**

The Chair said that Cheeld Wheeler & Co of Reigate had agreed to continue as the Independent Examiner of the accounts.

*There was one approval for all items in Item 7 which was 100% approved.*

## 8. Presentations:

The following awards were presented by the various members of Team DC:

**Jack Harwood Award** Alan Osborn

**District Shield Winners** 17<sup>th</sup> Reigate. It was noted that the 6th Reigate were highly commended.

### **Helping Hand Award**

Winner: Calum Jordan

Highly Commended: Ella Dutton; Thomas Goodbourn; Florence (Flo) Saraceno

In addition, Luke Church who won the award in 2020 when it could not be presented due to Covid restrictions joined the winner and runners up.

Phil Currie presented Adrian Jackson, Andrew Bolton, and Tony Brown (Team DC) with their Commissioner Wood Badges

The following Headquarters awards were then made:

**Long Service Award 30 years:** Steve Devereaux

**Long Service Award 40 years:** Peter Bashford and Adrian Jackson

**Long Service Award 50 years:** David Blackadder

**Silver Acorn** Andrew Bolton

**Bar to Silver Acorn** Jim Clark and Judy Clark

## 9. Address by the Deputy Mayor of Reigate & Banstead Cllr Rosemary Absalom

The Deputy Mayor thanked the volunteers in the District for all their work with the youth of the Borough. She had read the annual report with interest and remarked on all the activities during the year saying how good it was to be operating face to face again. Cllr Absalom offered her congratulations all the recipients of awards.

## 10. Address by Phil Currie, Deputy County Commissioner

Phil said that Joe Rogerson, County Commissioner, apologised for being unable to attend the meeting. He said that being part of Reigate District's AGM was always a very positive evening. Phil congratulated the District on the 8.5% increase in numbers and for coming out top within County in leader training.

## 11. Close of Meeting

The Chair closed the meeting after thanking the Deputy Mayor, the County Representative, other guests, and members for their continued support and attending the meeting. He also thanked the SASU for providing the refreshment this year and Reigate South Park Church for the use of their premises.

**REIGATE DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 1140186

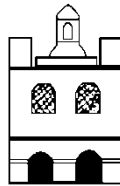
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# Accounts

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# REIGATE DISTRICT SCOUT COUNCIL



## ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2022

Including  
MINUTES OF THE 2021 ANNUAL GENERAL MEETING  
and AGM 2022 Agenda

<http://www.reigatescouts.org.uk/>

**REIGATE DISTRICT SCOUT COUNCIL  
ANNUAL GENERAL MEETING**

Tuesday 5<sup>th</sup> July 2022 at 7.30 pm  
Reigate South Park Church

**AGENDA**

1. Introduction
2. Apologies for absence
3. Agree the Minutes of the 2021 Annual General Meeting
4. Receive and adopt the Annual Report for the year ended 31st March 2022
5. Receive and adopt the Accounts for the year ended 31st March 2022
6. Appoint the District Chair (District Commissioner's nomination)
7. Elections and appointments:
  - (a) Elect the District Secretary
  - (b) Elect the District Treasurer
  - (b) Elect members to the District Executive Committee
  - (d) Appoint members to the District Executive Committee  
(District Commissioner's nominations)
  - (e) Co-opt members to the District Executive Committee
  - (f) Appoint a Group Scouter to the County Scout Council
  - (g) Appoint a 'Young Representative' to the County Scout Council
  - (h) Appoint the Independent Examiner
8. Awards
9. Address by the District President, if present
10. Address by the County Representative



## Trustees' Annual Report for the year 1 April 2021 to 31 March 2022

Charity name: **REIGATE DISTRICT SCOUT COUNCIL**  
 Charity's principal address: **Tanfield. Hogspudding Lane, Dorking RH5 5DU**  
 Charity Registration Number: **1140186**  
 Scout District registration number: **15417**

### Names of the charity trustees who manage the charity District Executive Committee

All trustees acted for the whole year except where stated

#### Section A Reference and administration details

	Trustee name	Office
<b>Ex-Officio:</b>	Eddie Warans	Chair
	Peter Salisbury	Secretary
	Graham Hanson	Treasurer
	Andrew Bolton	D. Commissioner – Programme
	Tony Brown	D. Commissioner – Strategy
	Adrian Jackson	D. Commissioner – Adult Support
	Miles Baker	District Scout Network Leader
	Marcus Martin-Burns	Youth Commissioner
	Kama Miller-Gambie	Youth Commissioner
<b>Elected Members:</b>	Kim Farnes	
	Libby Green	Chair, Appointments Advisory Committee
	Graham Tilford	Scout Shop Manager
	Andy Harwood	
	Kevin Smith	
<b>Nominated Members:</b>	John Van Hoof	Resigned 16th October 2021
	Danielle Swart	Resigned 12th January 2022
<b>Co-Opted Members:</b>	Judy Clark	Public Relations
	Mary Osborn	Scout Active Support Unit Manager
	Spencer Mitchell	Warden, Jordan Heights Campsite

## Section B Structure, governance and management

**Type of governing document:** The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

**How the charity is constituted:** The District is a trust established under its rules which are common to all Scouts.

**Trustee selection methods:** The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

### Additional governance issues

The District is managed by the District Executive Committee, the members of which are the Charity Trustees of the Scout District which is an educational charity.

This District Executive Committee exists to support the District Commissioners in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of District property;
- The raising of funds and the administration of District finance;
- The insurance of persons, property and equipment;
- District public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub-committees that may be required;
- Appointing District Administrators and Advisors other than those who are elected.

### Risk and Internal Control

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include two authorisations for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

## Section C Objectives and activities

### Summary of the objectives of the charity set out in its governing document:

The objectives of the District are as a unit of the Scout Association. The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

### Summary of the main activities in relation to these objects:

Refer to the report in section D below by the District Commissioner TeamDC.

### Public Benefit:

Subscriptions are charged for membership to cover immediate running costs of the District and these do not unduly restrict membership. The District follows the principle that no one should be excluded because of their inability to pay membership subscriptions. Two key principles demonstrate that Scouting's aims are for the public benefit and that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

## Section D Achievements and performance

It seems like only yesterday that I last presented this report, but a lot has happened over the last 12 months. Our emergence, fully, from lockdown was welcomed by everyone – our young people and leaders alike, as we returned back to normal meetings, outdoor activities and perhaps most importantly nights away whether that was a sleepover, expedition, or summer camp. It's fair to say that this had been what we missed the most.

Our membership numbers have bounced back to pre-covid levels. As at the January 2022 census date we recorded 1496 young people across the District, approximately an 8.5% increase on last year's numbers.

Some groups are still seeing the impact where leaders left during lockdown but it also encouraging to see a number of new faces. Thank you to all those that have taken on roles over the last year, or taking on new / additional roles. Without our adult volunteers we would not be able to offer the diverse, exciting and engaging programmes.

In August 2023 the World Scout Jamboree takes place in South Korea. A selection process was undertaken earlier this year which saw 34 applicants from our District. Congratulations to the 9 that have that been selected and already started their journey. We look forward to hearing back from them as this journey continues.

- Squirrels – absolutely exciting to see our first Squirrel Drey open at 17<sup>th</sup> Reigate. There was a lot of apprehension when this new section was introduced by the Scout Association last September, but the feedback has been positive. Squirrels provides a fantastic opportunity to introduce the scouting journey to a younger age group whose imagination and awe is inspired by the adventures that await them. We look forward to seeing more Dreys start in the District over the forthcoming year.
- Beavers – we've seen most colonies return to their weekly meeting, but some are meeting every other week due to leader availability as some have stepped away from scouting. Camps have started to happen, and we saw a great turnout by most colonies for the Promise Renewal and Activity Day at Gatwick Air Museum. Bazzaz was attended by four colonies in May for a jam-packed day of activities.
- Cubs – great to see Pack meetings back to normal and the return of the District Cub Cooking competition. This saw 3 teams entering with the winners being 34<sup>th</sup> Reigate. It had been hoped to hold the swimming gala, but this did not take place due to Covid risks. A new event, Cross Country, was planned to be held but unfortunately due to some logistical challenges this was not possible. Obviously disappointing but does prove that the Cub section are always keen to try new things. A few Packs returned to camping last year but we are already aware that many more have / are taken place this year.
- Scouts – the range of activities and programmes is once again diverse and far reaching thanks to the creative talents of so many leaders. From the traditional activities such as pioneering, cooking and hikes to the more adventurous such as climbing, caving and flying

to new activities embracing technology. There hasn't been the opportunity to reintroduce District Scout events, but these will hopefully return soon. We do, however, have Scoutabout to look forward to in July!

- Explorers – we have 8 active Explorer Units including a new one that has started at 6<sup>th</sup> Reigate. Various competitions have taken place over the last year:
  - District Quiz - winners were 30<sup>th</sup> Reigate
  - Tomahawk throwing – winners were 17<sup>th</sup> Reigate
  - London Challenge – winners were 17<sup>th</sup> Reigate
  - Archery – winners were 7<sup>th</sup> Reigate
  - The Great Escape – winners were 1<sup>st</sup>/2<sup>nd</sup> Horley

10 Chief Scout Platinum and Diamond Awards have been presented, lots of DofE action and the most pleasing – 3 Queen Scout Awards. Well done to all.

Our Young Leader Unit has been bust with lots of training culminating in 13 Young Leader Awards and another 5 nearing completion.

- Network – have continued to meet as and when they can. It's always a challenge due to work and other Scouting commitments but there is a great core team of Network members with plans to extend their range of activities.
- SASU – as we saw the return of District events, SASU have been busy supporting these. 2 members acted as judges for the Cub Cooking competition, 2 (originally 5 but illness prevented them from all attending) provided the catering at the Great Escape. Sadly they were unable to assist with Bazzaz due to availability but are once again providing refreshments at our AGM and providing support and activities at Scoutabout.

A number of SASU help in other ways such as running the Scout Shop, acting as part of the Appointment Advisory Committee (AAC) and running the Young Leader Scheme.

- Jordan Heights – it's been wonderful to see people camping again this year and make full use of all the activities on offer. Over the year we've seen:
  - 613 camping nights (2021 and 2022 to date)
  - 31 archery sessions
  - 10 shooting sessions
  - 20 tomahawk throwing session
  - 11 fire lighting / cooking evenings

And lots more. In addition, in August 2021 we ran two activity days for Reigate & Banstead's Summer activity programme.

We've enhanced the tomahawk throwing range, replaced the archery targets and re-hung the archery netting. With the help of the Probation Service, we're replacing all the fencing around the site to provide a consistent look. Sadly we've experienced a few break ins and trespasses some of which caused considerable damage. This was upsetting, considering the time and effort put into the site by so many.

- Scout Shop – openings times have changed to just Friday evening, and we have seen an increase in usage. However, the challenge has been the supply (nationally) of uniform, scarves and badges. The shop continues to provide a valuable service to all.
  
- Training – this continues to an area of lots of focus as we still play catch up on 1<sup>st</sup> response skills, mandatory training modules and encouraging leaders to progress their Wood Badge learning. There are regular monthly reports issued to track our progress against other Districts as it is something that both County and Headquarters are keen to see. Although there's more to do it great to see that Reigate features highly in the progress scores. From 1 January 2021 to 1 June 2022 the number of volunteers that have completed training are:
  - First Aid – 121 face-to face sessions (across 6 full courses and 4 practical assessment sessions) and 21 via a First Aid at Work course
  - Getting Started
    - Module 1 – 49
    - Module 2 – 35
    - Module 3 – 57
    - Safety – 193 (including renewals)
    - Safeguarding – 201 (including renewals)
    - GDPR – 42
    - Trustee – 41 including 26 from a historic outstanding list
  - Wood Badges - 40

Sadly we have to report that we've lost some leaders who have 'gone home'.

- Liz Sales

This year we have lost a wonderful Leader, Liz (Woodpecker) after a short and brave battle with breast cancer. She was Beaver Leader with 34th Reigate but was also ADC (Beavers) for a number of years.

- David Barrell

David has had a long association with Scouting in various roles but fondly remembered as a former District Commissioner and his passion for flying. He amassed 71 years of service and received the Silver Wolf in 1983. For many years he organised flying experiences for Scouts and his vast experience always meant that he was on hand to provide valuable advice and support.

There may be others that I have missed or not aware of so for all those not mentioned we remember them.

A number of awards have been presented over year and congratulations to everyone for achieving these. Particular ones to call out:

- Bar to Silver Acorn – Jim Clark & Judy Clark (30<sup>th</sup>)
- Silver Acorn – Andrew Bolton (District), Robert Walker (34<sup>th</sup> and District)
- Bar to Award for Merit – Nick Clark (30<sup>th</sup>), Peter Salvage (5<sup>th</sup>)
- Award for Merit – Colin Maddox (2<sup>nd</sup>), Stephen Pfeil (2<sup>nd</sup>), Nicola Watkins (2<sup>nd</sup>), Stephen Parker (2<sup>nd</sup>), Richard Price (9<sup>th</sup> H), Wendy Gregory (30<sup>th</sup> and District), Toby Wallace (30<sup>th</sup>)
- Chief Scout's Commendation for Good Service – Rowan Carroll (5<sup>th</sup>), Jennifer Spinks (5<sup>th</sup>), Johannes Van Hoof (2<sup>nd</sup>), Linda Brockwell (15<sup>th</sup>), Mark Dunn (24<sup>th</sup>), Rebecca Wood (9<sup>th</sup> H), Mark Warner (34<sup>th</sup>), Thomas Elwood (30<sup>th</sup>), Lindsay Thornhill (38<sup>th</sup>)

And a special mention to Margaret who, having been presented her Bar to the Silver Acorn in November 2020, was able to attend the St George's Day celebrations at Windsor this year. A great honour and well done!

So, it leaves me to express a number of thanks to lots of people for whom the provision of Scouting within the District would not exist.

Thank you to every single leader, helper and volunteer that no matter what role they perform ensure that our young people have the greatest experiences week in, week out.

Thank you to Margaret and her team of training advisors /administrators who ensure, with a little bit of encouragement, that we remain compliant with our training.

Thank you to Libby and the AAC, and Alan who ensure that our new adult volunteers are welcomed into the District.

Thank you to Spencer and the JH team who ensure that we have a great facility that we can use to provide outdoor adventure and experiences.

Thank you to Steve and all those that provide the Young Leader training who ensure that they are equipped with the necessary skills to make a positive contribution in their groups / sections.

Thank you to those in the background who ensure that the support is there – SASU for all being on hand to support events, the Scout Shop for the constant supply of badges, the Exec for keeping us all in order.

As always, the final thank you goes to our young people. To our newest Squirrels, our exploring Beavers, our creative Cubs, our 'have-a-go' Scouts, our supportive Explorers and our youthful Network, thank you for continuing to embrace the Scouting adventure, participating in your various meetings and events, and for always bringing a smile.

The last year saw us re-emerge, the next year will see us flourish and grow. So, from Team DC, a huge thank you to everyone.

**Tony Brown,**  
***District Commissioner (Strategy)***  
**On behalf of TeamDC**

## **Section E: Financial Review**

### **Summary of Financial Performance**

The accounts this year have again been produced on an income and expenditure basis taking into account accruals and prepayments of costs. The 2021/22 period was again impacted by Covid, but also again the District has been fortunate in being applicable for Local/National Covid Grants which have been a significant help to the District in terms of mitigating any impact on the revenue normally expected from the shop and any excess from Jordan Heights.

The Income & Expenditure summary shows a net income of £17,675, which is substantially better than the budgeted level, i.e. the District budgeted for a negative operating income due to the District subsidising Group Subs via a reduction in reserves. However, the District received a further £10,667 (plus an additional £8,097 accrued from last year) of Local/National Covid Grants, which thus resulted in the positive net income.

Similarly to last year, the majority of cost areas were less than the budgeted performance due to curtailed activities, and the only area that exceeded the budgeted level was “equipment costs” mainly relating to agreed costs to improve the District Mobile Display Unit. Despite the Covid impact, the District Shop contributed £2,300 of net income, and Jordan Heights contributed a positive net income even after absorbing maintenance and repair costs.

Because the end of year reconciliation confirmed that District income vs expenditure was significantly better than the budget expectations, due to the impact of the Covid Grants, and that the District reserves remain above the agreed minimum level, the District Executive Committee were again able to approve an end of year rebate to Groups, totalling £6,148, which was allocated as part of the 2022/23 subs collection but included in the 2021/22 accounts. This means that once again the District sub for 2022/23 is net zero, as a result of the rebate (£4.11 per head), which coupled with a net zero increase in HQ/County subs has enabled the District to hold the overall subs required from Groups at the same level as in 2021/22.

The District holds £1,644 as Restricted Funds, which is predominately allocated to the Jack Harwood Fund. In terms of Designated Funds, there is £5,750 allocated to the Jamboree reserve, being the cumulative agreed annual allocation minus in year payment commitments to County, plus £4,248 allocated to the Baden Drive repairs reserve, i.e., the agreed cumulative District annual allocation of £2,000 per year as a Designated Fund to cover small repairs to Baden Drive on an ongoing basis, net of any in year incurred Baden drive costs.

In terms of the Balance Sheet, the District continues to hold funds in a Current account and Gold account at CAF bank, together with separate CAF accounts for the District Scout Shop, Jordan Heights and for Scout Network, as well as funds being held with Shawbrook Bank, the Scout Association Charity Deposit Account and in Schroder Investments. At the year-end these assets amounted to £197,506 (vs £188,346 last year). Other main assets are the value of the Baden Drive HQ (£750,000) and Shop stock (£8,960). The main liabilities are the retained subs (£56,829). Overall therefore, Assets less Liabilities is £897,046 (vs £881,514 last year). The District thus remains in a healthy financial state at the year end.

The Districts policy on reserves is to hold sufficient reserves to continue the charitable activities of the District should income and fundraising activities fall short. The District Executive Committee considers that the District holds sufficient reserves to satisfy this policy, having undertaken during previous years a detailed review of reserves. The review concluded that an appropriate level of reserves to cover contingencies on Baden Drive, Jordan Heights and operating costs was £100,000,

which remains the current view. Currently unrestricted reserves (net of Baden drive building asset) are circa £147,000 (vs c£131,000 last year), thus still aligning with the approved plan to allow District to redistribute excess reserves back to Groups over a five year period in the form of subs rebates, to allow managing of any future risks, and also to build up from these excess reserves a restricted fund of £2,000 per annum to cover small repairs at Baden Drive.

### **Contingent Liabilities**

The County Executive has noted and approved the agreement between Reigate and East Surrey Scout Councils that, should at some stage in the future the property known as that on Baden Drive, Horley, become unavailable for scouting use and be sold by Reigate District Scout Council, East Surrey District Scout Council may at that time claim an interest of 30/263 of the net sale proceeds. Net sale proceeds to be calculated after allowing for costs incurred by Reigate District Scout Council, from 1 April 2010, to improve the fabric of the buildings and reflected in the state of the asset at the time of disposal, together with the costs of disposal. The costs of improvement will be adjusted to present day value by the increase in RPI between the date of expenditure and the date of disposal.

### **Section F: Investment Policy**

The District adopts a low-risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks and The Scout Association's Charity Deposit Account and Unit Trusts.

The District Executive regularly monitors the levels of bank balances and the interest rates received to ensure the District obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn and before doing so the District Executive considers the cash flow requirements.

### **Section G: Statement of Trustees Responsibilities**

Charity law requires the Trustees to prepare statements of account for each financial year which gives a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources for that period. In preparing those financial statements, the Trustees are required to:

select suitable accounting policies and apply them consistently

observe the methods and principals in the Charities SORP

make judgements and estimates that are reasonable and prudent:

state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements


prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity at any time, and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and ensuring their proper application in accordance with charity law, and hence for taking reasonable steps for the prevention and detection of error, fraud or other irregularities

### **Section H: Declaration**

#### **Signature(s)**

**Full Name(s):**  
**Position:**

  
Edward Warans  
Chair

  
Adrian Jackson  
District Commissioner – Adult Support

**Date:** 5/7/2022

## REIGATE DISTRICT SCOUT COUNCIL

### Income & Expenditure Account for year 1 April 2021 to 31 March 2022

<u>Income</u>	<u>This Year</u> +			<u>Last Year</u>		
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
<b>Donations, Legacies &amp; Other Income</b>						
Membership subscriptions	59,565		59,565	56,621		56,621
Less paid to National & County	-59,719		-59,719	-56,993		-56,993
Net membership subs retained	-154		-154	-372		-372
Rent received	850		850	800		800
Donations	0	50	50	0	50	50
District shop -sales	21,038		21,038	2,794		2,794
Sub Total	21,734	50	21,784	3,222	50	3,272
<b>Grants received</b>	18,764		18,764	12,144		12,144
Sub Total	18,764	0	18,764	12,144	0	12,144
<b>Fundraising income</b>						
Section activities	0		0	0		0
Adult support & training	65		65	0		0
Jordan Heights income	10,651		10,651	381		381
Scout Network income	150		150	185		185
Jamboree income	1,820		1,820	0		0
Sub Total	12,686	0	12,686	566	0	566
<b>Investment income</b>						
Bank interest - current account	3		3	9		9
Shawbrook interest re-invested	124		124	217		217
Scout Charity Deposit account	47		47	184		184
Schroder - interest	455		455	591		591
Sub Total	629	0	629	1,001	0	1,001
<b>Total Income</b>	53,813	50	53,863	16,933	50	16,983

<b>Expenditure</b>	<b>This Year</b>			<b>Last Year</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
<b>Charitable Expenditure</b>						
Section activities	398		398	394		394
Adult support & training	664		664	16		16
Insurance	521		521	507		507
Materials & equipment purchases	827		827	0		0
District team admin expenses	253		253	497		497
Trustee expenses	0		0	0		0
District shop purchases	18,762		18,762	2,141		2,141
District shop expenses	24		24	7		7
District Grants Scheme - grants	0	50	50	0		0
Jordan Heights - running expenses	5,517		5,517	4,196		4,196
Jordan Heights - capital expenses	4,815		4,815	5,670		5,670
Scout Network costs	96		96	69		69
Jamboree costs	2,250		2,250	0		0
Baden Drive HQ - repairs	563		563	2,730		2,730
Sub Total	34,690	50	34,740	16,227	0	16,227
<b>Fundraising Expenses</b>						
AGM expenses	0		0	0		0
Bank charges	248		248	138		138
Sub Total	248	0	248	138	0	138
<b>Governance expenses</b>						
Professional fees	1,200		1,200	1,170		1,170
Sub Total	1,200	0	1,200	1,170	0	1,170
<b>Total Expenses</b>	36,138	50	36,188	17,535	0	17,535
<b>Net Income/Expenditure</b>	17,675	0	17,675	-602	50	-552



*NB: Use of Designated Funds from the Net Income/Expenditure:*

- At 1/4/21 there was £6,000 allocated to Jamboree Fund, and a further £2,000 was allocated during 21/22. £2,250 has been/will be paid to County as a District contribution to the next Jamboree members costs, and then net of other income gives a cumulative total of £5,750 in the Designated Reserve.
- £2,000 was allocated during the year to the Baden Drive Designated Reserve, so that after in year costs allocated to Baden Drive repairs the cumulative total Reserve is £4,248.

**REIGATE DISTRICT SCOUT COUNCIL**  
**Balance Sheet at the end of the year 1 April 2021 to 31 March 2022**

	<u>This Year</u>			<u>Last Year</u>		
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
<b>Cash funds</b>						
Current Account - CAF	87,767		87,767	81,566		81,566
Gold Account - CAF	18,526	1,644	20,170	18,522	1,644	20,166
Shop	5,654		5,654	6,437		6,437
Jordan Hts	5,687		5,687	0		0
Network	842		842	788		788
Savings Account - Shawbrook	21,034		21,034	20,910		20,910
Scout Charity Deposit account	28,035		28,035	27,988		27,988
Cash - float at District Shop	18		18	49		49
Sub Total	167,563	1,644	169,207	156,260	1,644	157,904
<b>Investment assets</b>						
Schroder - Trust Units	28,299		28,299	30,442		30,442
Sub Total	28,299	0	28,299	30,442	0	30,442
<b>Other assets</b>						
Costs related to next yr	49		49	0		0
Other outstanding income	0		0	0		0
Outstanding badge accounts	3,735		3,735	189		189
District Shop stock	8,960		8,960	10,063		10,063
Land & Buildings	750,000		750,000	750,000		750,000
Sub Total	762,744	0	762,744	760,252	0	760,252
<b>Total Assets</b>	958,606	1,644	960,250	946,954	1,644	948,598
<b>Liabilities</b>						
Retained subs for next yr	56,829		56,829	60,603		60,603
Subs rebate deducted in next year	6,149		6,149	6,211		6,211
Other income related to next yr	0		0	0		0
Shop purchases outstanding	182		182	0		0
Other payments outstanding	44		44	271		271
Baden Dr repairs outstanding	0		0	0		0
<b>Total Liabilities</b>	63,204	0	63,204	67,084	0	67,084
<b>Total Assets less Total Liabilities</b>	895,402	1,644	897,046	879,870	1,644	881,514
<b>Application of Charity Funds</b>						
Unrestricted excl Designated		885,404			871,059	
Restricted Funds		1,644			1,644	
Baden Drive repairs (Designated reserve)		4,248			2,811	
Jamboree (Designated reserve)		5,750			6,000	
<b>Total Net Assets</b>		897,046			881,514	

The above Income & Expenditure Account and Balance Sheet were approved by the Trustees and signed on their behalf by:-

	<i>Signature</i>	<i>Print Name</i>	<i>Date</i>
Chair		Edward Warans	5/7/2022
Treasurer		Graham Hanson	5/7/2022

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE REIGATE DISTRICT SCOUT COUNCIL**

I report to the trustees on my examination of the accounts of the Reigate District Scout Council for the year ended 31<sup>st</sup> March 2022.

### **Responsibilities and basis of report**

As the charity trustees of the District you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the District's accounts as required under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the District as required by section 130 of the Act; or
2. That the accounts do not accord with those records; or
3. That the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than the requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Wheeler - Independent Examiner

David Wheeler FCCA  
Cheeld Wheeler & Co  
Chartered Certified Accountants  
Goodman House  
13a West Street  
Reigate  
Surrey RH2 9BL

Dated: 5/7/2022



# REIGATE DISTRICT SCOUT COUNCIL



## MINUTES OF THE ANNUAL GENERAL MEETING HELD ON TUESDAY 15<sup>th</sup> July 2021 USING ZOOM

Due to the Coronavirus pandemic members were in their own homes and connected via Zoom. Voting was done online, and questions were able to be raised via Zoom.

### 1. Introduction and Welcome

Members were welcomed to the meeting by the Chair Eddie Warans, saying that it had been a difficult period for all of us over the last year with face to face Scouting suspended. The District Commissioner Team of Andrew Bolton, Tony Brown and Adrian Jackson, who took over during the previous year, had done an outstanding job and had been working hard all year to keep Scouting going. He was very pleased that the District had such an experienced and dynamic management team taking us forward.

He then introduced the main guests, including:

The Mayor of Reigate & Banstead Cllr Jill Bray (District President)  
Joe Rogerson, County Commissioner  
Phil Currie, Deputy County Commissioner

### 2. Apologies for absence

Apologies had been received from the Crispin Blunt MP, District Vice-President; David Wheeler our Independent Examiner accountant and 6 members from within the District.

### 3. Minutes of the Last AGM

The minutes of the last Annual General Meeting held on Tuesday 14<sup>th</sup> July 2020 were approved 100% by the meeting and were signed by the Chair.

### 4. To receive and adopt the Annual Report for the year ended 31<sup>st</sup> March 2021

Adrian Jackson, District Commissioner (Adult Support) gave a brief précis of Section D of the Annual Report which had been produced electronically this year and circulated to members with the invitation to this meeting. (See Appendix 1 at the end of these Minutes). The report was adopted with 100% approval.

There was then a short video presented by all 3 DC's

The Chair expressed the thanks of the District to Adrian and the Team DC for their focussed and productive work throughout the year.

### 5. To receive and adopt the Accounts for the year ended 31<sup>st</sup> March 2021

The Treasurer, Graham Hanson, presented the accounts, which had been independently examined, and were contained within the Annual Report. He pointed out various aspects and said that the District would review finances during the year in view of the Coronavirus.

Both the Annual report and Accounts were 100% approved.

The Chair expressed the thanks of the District to Graham Hanson for his diligent work during his year of office

## **6. To appoint the District Chair**

Adrian Jackson, District Commissioner (Adult Support), re-nominated Eddie Warans and thanked him for the work he had done over the past year and the nomination was 100% approved.

## **7. A To elect the District Secretary**

There was one nomination for Peter Salisbury. As he was the only nomination no election was necessary. The Chair thanked Peter for his service and attention to detail.

## **7. B To elect the District Treasurer**

There was one nomination for Graham Hanson. As he was the only nomination no election was necessary.

## **7. C To elect members to the District Executive**

The Chair reminded the meeting that because the District owns the Baden Drive, Horley Scout premises, used by the Pathfinder Group, it is a registered charity and all members of the Executive Committee are trustees recognised by the Charity Commission.

The Chair announced that nominations were received:

Kim Farnes, Libby Green, (Chair Adults Appointment Committee),  
Andy Harwood, Kevin Smith, (Chair, Pathfinders),  
Graham Tilford, (Scout Shop Manager),

## **7. D To appoint members to the District Executive Committee**

The following members were nominated by Tony Brown, District Commissioner (Strategy):

John Van Hoof, (Chair, 2nd Reigate)  
Danielle Swart, (Chair, Jordon Heights Campsite)

## **7. E To co-opt Members to the District Executive:**

The Chair announced the following co-opted members to the Committee:

Judy Clark, (Publicity Officer)  
Mary Osborn, (District SASU Chair)  
Spencer Mitchell, (Warden, Jordan Heights Campsite)

## **7. F To Appoint a Group Scouter to the County Scout Council**

Adrian Jackson, District Commissioner (Adult Support) was pleased to re-appoint Jim Clark GSL, 30th Reigate, to serve as Group Scouter on the County Scout Council.

## **7. G To Appoint a 'Young Representative' to the County Scout Council**

Adrian Jackson, District Commissioner (Adult Support) was pleased to appoint Marcus Martin-Burns (Youth Commissioner), to serve as 'Young Representative' on the County Scout Council.

## **7. H To Appoint the Independent Examiner**

The Chair said that Braidwood Wheeler & Co of Reigate had agreed to continue as the Independent Examiner of the accounts.

There was one online vote for all items in Item 7 which was 100% approved.

## 8. Presentations:

The following awards were presented by Adrian Jackson, District Commissioner (Adult Support):

**Jack Harwood Award** Robert Walker - Cub Scout Leader, 34th Reigate & District Cub Scout Leader

**District Shield Winners** District Training Team:  
Margaret Tilford, Local Training Manager  
Mike Creed, Training Administrator  
Plus all the Training Advisors

**Helping Hand Award** This was not awarded this year due to the current restrictions.

The following Headquarters awards were then made:

**Long Service Award 30 years:** Val Dunstan  
Derek Hammersley  
Andy Harwood  
**Long Service Award 40 years:** Jackie Churchyard  
**Long Service Award 50 years:** David Blackadder  
Jim Clark  
Philip Jones  
**Award of Merit:** Rob Campbell  
**Bar to Silver Acorn** Andrew Bolton  
Margaret Tilford (presented by Graham Tilford)

## 9. Address by the Mayor of Reigate & Banstead, Councillor Mrs Jill Bray

The Mayor said the past year had been challenging for everyone in the UK and around the world, and Scouting in Reigate District was no different. In March 2020 the word "Zoom" had hardly been heard of and it was good to hear how the Scout groups had adapted over the past year. She was pleased to hear that face to face meetings are returning.

Reading the annual report, it was interesting to see what a wide range of activities the various sections had been able to carry on with.

The Mayor congratulated all those who received Awards and remarked how nice it was to see that long and outstanding service was acknowledged by headquarters.

Finally, the Mayor thanked the District membership, on behalf of the Borough, for making Scouting so adventurous for young people.

## 10. Address by Joe Rogerson, County Commissioner

Joe commented on the wonderful annual report and thanked the District for the invitation to the meeting. He said it was an opportunity to thank the leaders who had done a wonderful job under adverse conditions.

Zoom provided an online experience from the start and was an excellent example of young people adapting.

Surrey has outperformed every other district in County for achieving high training results and within the County Reigate is best with 98% complete.

The County Commissioner said that the District was well run with a committed group of leaders, Scout Active Support Unit members and the District Commissioner Team. This only happens with good quality Executives and a good DC team.

Team DC had done a fantastic job since 2020, and Chris Davis did an excellent job in holding things together before that.

Joe said that at County level the perception of Reigate "is off the scale", an amazing journey.

## 11. Close of Meeting

The Chair closed the meeting after thanking the Mayor, the County Representative, other guests and members for their continued support and attending the meeting.