

Charity registration number: 1140165

Cornwall Blood Bikes

Annual Report and Financial Statements
for the Year Ended 31 December 2022

Cornwall Blood Bikes

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Cornwall Blood Bikes

Reference and Administrative Details

Chair	Claire Jayne Penlerick
Trustees	Claire Jayne Penlerick Chris Polawski Paul Thomas Andrew Bellamy James Hind John Penlerick Sylvia Cookman, Treasurer Ian Butler Stephen Mason Brandan Hale Tim Cookman Ian Prout
Charity Registration Number	1140165
Principal Office	Gwendra Newbridge Penzance Cornwall TR20 8PH
Independent Examiner	Crane & Johnston C&J Ltd Chartered Certified Accountant 11 Alverton Terrace Penzance Cornwall TR18 4JH

Cornwall Blood Bikes

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 December 2022.

Objectives and activities

Objects and aims

The organisation is established for the following objects primarily but not exclusively in Cornwall, Devon and Somerset.

- 1) To relieve sickness and protect health by the provision of transport of urgently needed blood, drugs, human tissues and other medical requirements between hospitals, clinics, laboratories, doctors, or other such places as the trustees deem fit.
- 2) To advance the public's education in issues relating to motorcycle safety.

The purpose of Cornwall Blood Bikes is to provide an out of hours delivery service to transport items of a medical nature to locations in the operational area as defined from time to time by the Executive Committee.

In addition, the charity aims to encourage safe riding practices both within and without the Charity and to promote a positive image of motorcycling to the general public.

Cornwall Blood Bikes

Trustees' Report (continued)

Objectives, strategies and activities

Cornwall Blood Bikes continue to provide a free delivery service by mutual agreement during Cornwall Blood Bike's normal operating hours to our NHS partners. The purpose of the service will be to transport human blood and pathology samples, any 'Point of Care Testing' (POCT) such as pathology samples, swabs, medication, equipment, medical records, breast milk and consumables and any other agreed medical items between CAAT sites and any other agreed sites within Cornwall and beyond the county by arrangement (such as to Royal Cornwall Hospital, to Derriford Hospital, to Cornwall Air Ambulance Trust and Cornwall Hospice Care sites).

This assists in patient treatment and saves the NHS money that would otherwise be spent on private couriers. Since 2020 and the onset of the Covid-19 pandemic we have seen many challenges for the Charity as our service grew and we took on new projects, but the challenges have certainly carried over into our future years as the demand and need for our service has grown.

Cornwall Blood Bikes carried out 6,790 operational jobs and covered 185,371 operational miles in 2022. A much larger increase from 2019 prior to the Covid-19 pandemic which saw 100,229 operational miles ridden and 3,397 operational jobs completed. Therefore, with an increase in jobs and miles ridden, our fleet of BMW motorbikes had to increase to help with that significant workload and to share the mileage more evenly.

The COVID-19 crisis saw all our fundraising cancelled and all efforts for public fundraising restricted over a two-year period. 2022 saw a grateful return to some of these fundraising events but in a limited capacity.

On the 1st December 2020 we saw the launch of the 'Blood on Board' project working in partnership with Cornwall Air Ambulance and the Royal Cornwall Hospital Trust.

We are now over two years into this vital partnership, and it is still proving to be an immense success where 14 blood transfusions were administered on scene in 2022. All the volunteers at Cornwall Blood Bikes are immensely proud to be supplying Blood on Board to Cornwall Air Ambulance and to be part of this project which will assist with better patient outcomes for the people of Cornwall and the Isles of Scilly.

The onset of the Covid-19 pandemic meant that all our lives changed significantly, the seasons have changed and we now head out the other side into the "new normal" throughout it all Cornwall Blood Bikes have continued to provide an outstanding professional and dedicated service to our NHS Partners riding in all winds and weathers, day and night.

The public of Cornwall has been beside us for every mile of our journey.

Cornwall Blood Bikes is run entirely by volunteers for the benefit of anyone who needs us. The riders give their time freely, as do our coordinators, trustees and committee members. Apart from two shipping containers used for storage we have no premises nor do we have paid staff or fundraisers. All the money raised goes into providing the service and keeping our fleet on the road. Without the selfless dedication of these volunteers, and the outstanding humbling support from the people of Cornwall, we would not be as successful as we are.

Cornwall Blood Bikes

Trustees' Report (continued)

Public benefit

In planning and carrying out our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our Trustee and Executive meetings.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Financial review

Total Income for 2022 amounted to £120,524 (£94,301 - 2021), an increase in £26,223. The total expenditure for 2022 was £115,313 (£113,226 - 2021) an increase in £2,087 which relates to the continued increase in the fleet activity. Overall, the charity had a surplus of £5,211 (£18,925 deficit - 2021) for the year ending 31 December 2022.

Policy on reserves

The trustees have examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be at least its total annual running costs. The reserves are needed to meet the working capital requirements of the charity and the trustees are confident that at this level they would be able to continue the current activities of the charity in the event of a significant drop in funding.

Plans for future periods

Aims and key objectives for future periods

Our support amongst the Cornish Community remains strong, attracting funding to enable us to continue our activities. We will continue to seek opportunities to raise the profile of the charity and to hold sufficient reserves to allow us to survive in the medium term. Likewise, we will continue to recruit volunteers to maintain and increase the number of bike riders we require.

Structure, governance and management

Nature of governing document

Cornwall Blood Bikes is a member of the National Association of Blood Bikes, an organisation set up to ensure that standards across groups are maintained. The charity is governed by its constitution, as amended on 23 January 2019.

Recruitment and appointment of trustees

When recruiting for new Trustees, the Board review skills and expertise and identify any gaps which may need to be filled by new Trustees and advertise accordingly.

Cornwall Blood Bikes

Trustees' Report (continued)

Induction and training of trustees

Prospective trustees are required to read and comply with all requirements laid down by the Charity Commission including understanding the Essential Requirements of Trustees, our constitution and business plans.

The annual report was approved by the trustees of the charity on 10/07/2023 and signed on its behalf by:



Claire Jayne Penlerick
Chairman and trustee

Cornwall Blood Bikes

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Cornwall Blood Bikes

Independent Examiner's Report to the trustees of Cornwall Blood Bikes

I report to the trustees on my examination of the accounts of Cornwall Blood Bikes for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of Cornwall Blood Bikes you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Cornwall Blood Bikes's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Cornwall Blood Bikes as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Neil Hallam FCCA
Chartered Certified Accountant
Crane & Johnston

11 Alverton Terrace
Penzance
Cornwall
TR18 4JH

2 October 2023

Cornwall Blood Bikes

Statement of Financial Activities (Including Income and Expenditure Account) for the Year Ended 31 December 2022

	Note	Unrestricted £	Total 2022 £	Total 2021 £
Income and Endowments from:				
Donations and legacies		120,495	120,495	94,240
Investment income	3	29	29	11
Other income		-	-	50
Total income		<u>120,524</u>	<u>120,524</u>	<u>94,301</u>
Expenditure on:				
Raising funds		(415)	(415)	(1,873)
Charitable activities		<u>(114,898)</u>	<u>(114,898)</u>	<u>(111,353)</u>
Total expenditure		<u>(115,313)</u>	<u>(115,313)</u>	<u>(113,226)</u>
Net movement in funds		5,211	5,211	(18,925)
Reconciliation of funds				
Total funds brought forward		<u>170,775</u>	<u>170,775</u>	<u>189,700</u>
Total funds carried forward	17	<u><u>175,986</u></u>	<u><u>175,986</u></u>	<u><u>170,775</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

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(Registration number: 1140165)
Balance Sheet as at 31 December 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	11	15,705	14,589
Current assets			
Debtors	12	8,579	11,885
Cash at bank and in hand	13	163,421	153,822
		172,000	165,707
Creditors: Amounts falling due within one year	14	(11,719)	(9,521)
Net current assets		160,281	156,186
Net assets		175,986	170,775
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		175,986	170,775
Total funds	17	175,986	170,775

The financial statements on pages 8 to 18 were approved by the trustees, and authorised for issue on 12/01/23, and signed on their behalf by:


 Claire Jayne Penlerick
 Chairman and trustee


 Sylvia Cookman
 Trustee

Cornwall Blood Bikes

Notes to the Financial Statements for the Year Ended 31 December 2022

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice Issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Cornwall Blood Bikes meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Cornwall Blood Bikes

Notes to the Financial Statements for the Year Ended 31 December 2022 (continued)

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including the costs of the preparation and examination of the statutory accounts, strategic management and trustee's meetings and reimbursed expenses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Motor Vehicles	25% per annum straight line basis
Office equipment	33% per annum straight line basis

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Financial instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

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Notes to the Financial Statements for the Year Ended 31 December 2022 (continued)

Recognition and measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

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Notes to the Financial Statements for the Year Ended 31 December 2022 (continued)

2 Income from donations and legacies

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Donations and legacies;			
Donations - including Street & Supermarket collections	120,495	120,495	84,240
Grants, including capital grants;			
Grants from other charities	-	-	10,000
	<u>120,495</u>	<u>120,495</u>	<u>94,240</u>

3 Investment income

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Interest receivable and similar income;			
Interest receivable on bank deposits	29	29	11

4 Expenditure on raising funds

a) Costs of generating donations and legacies

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Allocated support costs	415	415	1,873

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Notes to the Financial Statements for the Year Ended 31 December 2022 (continued)

5 Expenditure on charitable activities

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Vehicle Related Equipment	3,591	3,591	232
Vehicle Related Equipment	-	-	8,647
Repairs and maintenance	100	100	119
IT & Communications	1,096	1,096	967
Printing, postage and stationery	3,617	3,617	2,280
Motor expenses	89,852	89,852	72,895
Cleaning and consumables	149	149	228
Depreciation of motor vehicles	13,968	13,968	22,062
(Profit)/loss on sale of tangible fixed assets held for charity's own use	(2,750)	(2,750)	(1,400)
Governance costs	5,275	5,275	5,323
	<u>114,898</u>	<u>114,898</u>	<u>111,353</u>

6 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Independent examiner fees			
Examination of the financial statements	1,325	1,325	1,260
Other fees paid to examiners	2,400	2,400	2,300
Depreciation, amortisation and other similar costs	284	284	457
Other governance costs	1,266	1,266	1,306
	<u>5,275</u>	<u>5,275</u>	<u>5,323</u>

Cornwall Blood Bikes

Notes to the Financial Statements for the Year Ended 31 December 2022 (continued)

7 Net incoming/outgoing resources

Net incoming/(outgoing) resources for the year include:

	2022	2021
	£	£
Depreciation of fixed assets	<u>14,214</u>	<u>22,519</u>

8 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

Trustees were reimbursed mileage costs during the year totalling £766.00.

No trustees have received any other benefits from the charity during the year.

9 Independent examiner's remuneration

	2022	2021
	£	£
Examination of the financial statements	<u>1,325</u>	<u>1,260</u>
Other fees to examiners		
All other services	<u>2,400</u>	<u>2,300</u>

10 Taxation

The charity is a registered charity and is therefore exempt from taxation.

Cornwall Blood Bikes

Notes to the Financial Statements for the Year Ended 31 December 2022 (continued)

11 Tangible fixed assets

	Furniture and equipment £	Motor vehicles £	Total £
Cost			
At 1 January 2022	1,785	108,800	110,585
Additions	-	15,368	15,368
Disposals	-	5,725	5,725
At 31 December 2022	<u>1,785</u>	<u>129,893</u>	<u>131,678</u>
Depreciation			
At 1 January 2022	1,217	94,779	95,996
Charge for the year	284	13,968	14,252
Eliminated on disposals	-	5,725	5,725
At 31 December 2022	<u>1,501</u>	<u>114,472</u>	<u>115,973</u>
Net book value			
At 31 December 2022	<u>284</u>	<u>15,421</u>	<u>15,705</u>
At 31 December 2021	<u>568</u>	<u>14,021</u>	<u>14,589</u>

12 Debtors

	2022 £	2021 £
Prepayments	4,479	4,941
Other debtors	<u>4,100</u>	<u>6,944</u>
	<u>8,579</u>	<u>11,885</u>

13 Cash and cash equivalents

	2022 £	2021 £
Cash at bank	<u>163,421</u>	<u>153,822</u>

Cornwall Blood Bikes

Notes to the Financial Statements for the Year Ended 31 December 2022 (continued)

14 Creditors: amounts falling due within one year

	2022 £	2021 £
Other creditors	8,922	6,482
Accruals	<u>2,797</u>	<u>3,039</u>
	<u>11,719</u>	<u>9,521</u>

15 Related party transactions

There were no related party transactions in the year.

16 Controlling entity

The trustees of the Charity have day to day control over activities.

However, they are subject to the decisions taken by members at general meetings. There are currently 61 volunteer members.

17 Funds

	Balance at 1 January 2022 £	Incoming resources £	Resources expended £	Balance at 31 December 2022 £
Unrestricted funds				
General	<u>170,775</u>	<u>120,524</u>	<u>(115,313)</u>	<u>175,986</u>

18 Members' liability

The organisation is an unincorporated association and as such its members can be held liable for any of the association's obligations and debts on closure. A liability insurance has been taken out to cover its members.

Cornwall Blood Bikes

Notes to the Financial Statements for the Year Ended 31 December 2022 (continued)

19 Analysis of net assets between funds

	Unrestricted funds General £	Total funds at 31 December 2022 £
Tangible fixed assets	15,705	15,705
Current assets	172,000	172,000
Current liabilities	<u>(11,719)</u>	<u>(11,719)</u>
Total net assets	<u>175,986</u>	<u>175,986</u>