



## Trustees' Annual Report for the period

Period start date  
From 1 January 2023 To 31 December 2023

### Section A Reference and administration details

Charity name The Friends of Butoke Charity

Other names charity is known by n/a

Registered charity number (if any) 1140094

Charity's principal address 5 Westville Avenue

Ilkley

Postcode

LS29 9AH

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Evans	Secretary		
2	Matthew Pollard	Chair		
3	Marleen Tiemens			
4	Adriane Pollard			

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	NatWest	Exchange Buildings, High St, Skipton BD23 1JA

#### Name of chief executive or names of senior staff members (Optional information)

There is no chief executive and there are no staff members

### Section B Structure, governance and management

#### Description of the charity's trusts

Type of governing document Trust Deed

(eg. trust deed, constitution)

How the charity is constituted

(eg. trust, association, company)

Trustee selection methods

(eg. appointed by, elected by)

Trust

Appointed by existing trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The objects of the Trust are such exclusively charitable purposes as the Trustees may from time to time decide, and in particular:

- The prevention or relief of sickness and poor health among people living in Africa, and in particular in the Democratic Republic of the Congo;
- the prevention or relief of hunger among, and the provision of clean water to, people living in Africa, and in particular in the Democratic Republic of the Congo;
- the prevention or relief of poverty among people living in Africa, and in particular in the Democratic Republic of the Congo;
- the provision and advancement of education for children and young people living in Africa, and in particular in the Democratic Republic of the Congo;
- the care of orphans living in Africa, and in particular in the Democratic Republic of the Congo.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Raising funds in order to make grants to organisations in Africa which carry out activities reflecting the exclusively charitable purposes set out above.

In 2023 all such grants have been made to Butoke, a Non-Governmental Organization in the Democratic Republic of the Congo, and have been used principally to:

1. part fund an orphanage and feeding centre for the malnourished and internally displaced run by Butoke;
2. part fund the running costs of community schools run by Butoke;
3. part fund the running costs of two clinics and a health post run by Butoke;
4. part fund a project to assist impoverished victims of rape run by Butoke.

The Trustees have complied with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



**Summary of the main achievements of the charity during the year**

1. The Charity's activities in 2023 were exclusively to make grants to Butoke, a non-governmental organisation in the Democratic Republic of the Congo ("DRC").
2. Butoke operates in the Western Kasai region of the DRC. The Western Kasai lacks infrastructure: metalled roads are few and far between and state run educational and health facilities are of poor quality and/or not accessible to those living in poverty.
3. Butoke has a particular interest in the rights of women and girls who are often marginalised by society and treated as having fewer rights than men and boys.
4. Against this backdrop the main achievements of the Charity this year have been to part fund educational and health facilities which are accessible to even the poorest residents of the area in which Butoke operates and also to part fund a project to assist the victims of rape – the "Elsa Corp Justice Project".
5. As in the previous year, the Justice Project has worked with a number of impoverished rape victims. It has provided them with the necessary legal and medical assistance, and has also assisted them with clothing, food and, where necessary, relocation.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

The Charity's policy on reserves is to seek to have a reserve of no more than 10% of annual income at any one time. In fact, the reserve was higher than this at year end but is unlikely to be so by the end of 2024.

**Details of any funds materially in deficit**

n/a

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*Matthew Pollard*

*P. Evans*

Full name(s)

MATTHEW RUPERT POLLARD

PAUL EVANS

Position (eg Secretary, Chair, etc)

CHAIR

SECRETARY

Date

13 July 2024.





CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Friends of Butoke Charity

1140094

## Receipts and payments accounts

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For the period  
from

Period start date  
01-Jan-23

To

Period end date  
31-Dec-23

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	19,566	-	-	19,566	22,887
GiftAid tax refund	3,598	-	-	3,598	3,312
Christmas card sales	1,506	-	-	1,506	318
JustGiving payments	3,025	-	-	3,025	3,395
Easy fundraising	75	-	-	75	72
Amazon smile	26	-	-	26	22
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>27,795</b>	<b>-</b>	<b>-</b>	<b>27,795</b>	<b>30,005</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>27,795</b>	<b>-</b>	<b>-</b>	<b>27,795</b>	<b>30,005</b>
<b>A3 Payments</b>					
Donations to Butoke	25,779	-	-	25,779	34,170
Fees for transfers to Butoke	242	-	-	242	264
Christmas card printing 2022	-	-	-	-	382
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>26,021</b>	<b>-</b>	<b>-</b>	<b>26,021</b>	<b>34,815</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>26,021</b>	<b>-</b>	<b>-</b>	<b>26,021</b>	<b>34,815</b>
<b>Net of receipts/(payments)</b>	<b>1,774</b>	<b>-</b>	<b>-</b>	<b>1,774</b>	<b>- 4,810</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>4,165</b>	<b>-</b>	<b>-</b>	<b>4,165</b>	<b>8,975</b>
<b>Cash funds this year end</b>	<b>5,939</b>	<b>-</b>	<b>-</b>	<b>5,939</b>	<b>4,165</b>



# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest bank account	5,939	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>5,939</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	Unclaimed giftaid refund	2,216	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Details			
			-	-
			-	-
			-	-
			-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Details			
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Details			
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	<i>Matthew Pollard</i>	MATTHEW POLLARD	1.07.24	
	<i>Adriane Pollard</i>	ADRIANE POLLARD	1.07.24	



## Independent Examiner's Report on the accounts

**Report to the trustees/members of:                      The Friends of Butoke Charity**

**On accounts for the year ended: 31<sup>st</sup> December 2023**

Charity No: 1140094

### Respective responsibilities of trustees and independent examiner

I report to the trustees on my examination of the financial statements of the above charity ("the Trust") for the year ended 31<sup>st</sup> December 2023.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

## Independent examiner's statement

I report in respect of my examination of the Trust's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- \* accounting records were not kept in accordance with section 130 of the Act or
- \* the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**David Knox** *PhD B.Ed ACIB FCIE KLJ OMLJ*

*Fellow of the Association of Charity Independent Examiners*

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15<sup>th</sup> July 2024