



# **Million Minutes**

Trustees Report and Financial Statements

Year ending 31 August 2022

Charity number 1140079

**Million Minutes**  
**Directors/Trustees Report**  
**For the year ending 31st August 2022**

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**Million Minutes  
Trustees Report  
For the year ending 31st August 2022**

### 1. Legal structure of the Charity

The Charity's legal name is Million Minutes.

Million Minutes is registered in England and Wales with charity number 1140079.

On the 26th March 2019 Million Minutes became a Charitable Incorporated Organisation under Charity Commission supervision. Its governing document is its constitution.

**The registered office of the Charity** is Romero House, 55 Westminster Bridge Road, London, SE1 7JB.

**The principal operating address** is Romero House, 55 Westminster Bridge Road, London, SE1 7JB.

#### **The Trustees in office on the date the report was approved were:**

- George White
- Ewan Day-Collins
- Fr Ryan Service
- Nina Matiello Azadeh
- Anna Fraine
- Ann Nicholls (appointed 15 November 2022)
- Aseel Gilbert (appointed 14 March 2023)

#### **The Directors/Trustees in office during the year were:**

- George White
- Ewan Day-Collins
- Fr Ryan Service
- Nina Matiello Azadeh
- Cezar Dumlao (resigned 27 March 2023)
- Anita Motha (resigned 15 March 2022)
- Anna Fraine

### 2. The Need for Million Minutes:

Million Minutes is a Catholic youth agency. We promote a broad vision of youth ministry where the voices of young people are centred.

**Our Vision:** a world where young people take transformative social action, rooted in the principles of Catholic Social Teaching

**Our Mission:** to equip the Catholic Church to more effectively accompany all young people

We work with young people, youth leaders, youth ministers, parishes, schools and the wider Church to listen to, understand and respond to the evolving needs of young people. Catholic Social Teaching underpins our work: for us, faith and social action are intertwined. We strive to put the voices of young people at the heart of all our work. We see this as fundamental for the Church to have a broad vision of youth ministry.

Across our work, we utilise and promote accompaniment. This means journeying alongside people with a 'Spirit-led' openness and willingness to listen. An accompaniment approach meets people where they are at, whatever situation or state they find themselves in, and walks with them to wherever their path may take. Accompaniment is relational in nature and takes inspiration from how Jesus developed relationships with people, particularly those who were marginalised. He not only taught and prayed with them: He lived among them and experienced their lives as His own. Accompaniment empowers young people to know they are valued and integral members of their community and the Church. With this knowledge, young people can take transformative social action and realise their potential.

### 3. Message from the Chair

On the day I write this, the Gospel is from Luke and in the Gospel, Jesus asks this question: 'What is the Kingdom of God like?' He then answers His question: 'It is like a mustard seed which a man took and threw into his garden: it grew and became a tree...' Youth work, if it's done well, can have this effect. Young people can be nurtured and guided to develop into the best version of themselves. Of course, the difference is that people are not seeds or trees. People's lives are so much more complex and in that complexity are gifts and potential and struggles and challenges.

To participate in building the Kingdom of God we need to invest in His people. At Million Minutes, we invest in His young people. We believe and know that young people can and must transform this world to more closely represent the Kingdom. We are lucky because Catholic Social Teaching provides much of the framework to guide us towards this vision of society. We work to put this social teaching into social action by empowering young people to do so and by celebrating their achievements.

But we also know that to enable any young person to progress on this path, we must accompany them. And this means all young people: our work must be inclusive because every young person has a place in God's Kingdom.

Through an action research project we led over the past 18 months, we have discerned the importance of an accompaniment approach. The Church does some parts of its youth ministry quite well, especially catechesis, but a broad vision of youth ministry as espoused by Pope Francis has to go deeper. If we are to help seeds turn into trees we must engage in the lives of young people: we must listen and we must respond to their priorities, fears, anxieties, aspirations. We must meet with people where they are at and accompany them to where they want to go, with all the complexities of life along the way.

If any of this sounds somewhat woolly or abstract then I'll respond: this is what Jesus did. If we are to genuinely realise the Kingdom then, alongside traditional youth ministry programmes, there must also be space for something more flexible which engages with the reality of people's lives at an individual level. This is what Jesus did in the Gospels: yes, He taught but He also stopped and listened and comforted and guided. He engaged with the individual in front of Him and accompanied them. And that is what we, at Million Minutes, are trying to grow now.

Over this year we designed a new strategy framed around accompanying young people to take transformative social action rooted in the principles of CST. There are four components to the strategy: listen, respond, empower and celebrate. This new strategy is built on over a decade of work which continued to grow this year. We listened to the voices of young people by setting up inclusive digital spaces for them to express their priorities, challenges and recommendations. We responded by submitting recommendations to the Synod so that young people are centred. We empowered young people by continuing to give grants to youth-led social action projects and by expanding our flagship Beacon Parish scheme which is pioneering approaches to community-led parish youth work with accompaniment at its heart. And we celebrated by hosting our high profile Celebrating Young People Awards, gathering in Parliament to affirm and amplify the achievements of young people in their communities. Below we offer more detail on the successes of our Accompaniment, Beacon Parish, Synod, Grants and Celebrating Young People projects.

We remain humble. We hope we are asking some important questions and we hope we can provide some of the answers. But we do not have all the answers and we continue to learn from and pray for the work of others so that together we can move closer to the true reality of God's Kingdom. We can only do our work because our staff are so committed; because communities and young people engage in and guide our work; and because funders and partners trust us to put their resources to good use. Thank you to all of these people and to anyone else who has participated in, supported or prayed for our work in the past year: we continue to pray for you.

Ewan Day-Collins  
Chair of Trustees

#### 4. Accompaniment

Million Minutes led an action research project, 'Accompaniment': a process of learning, development and support in the art of youth accompaniment. The programme is a partnership with the Benedictines, the Jesuits, Synod Fruits, dioceses and several individuals who contribute their time and expertise. Accompaniment stems from the teaching of the Holy Father:

*The community has an important role in the accompaniment of young people; it should feel collectively responsible for accepting, motivating, encouraging and challenging them. All should regard young people with understanding, appreciation and affection, and avoid constantly judging them or demanding of them a perfection beyond their years. (Pope Francis, Christus Vivit, 243)*

Accompaniment is running in three phases over 2021-22. Over this year we completed phase 1 and 2, and began phase 3:

- i) Research: Seeking insight from a wide range of ways of accompanying young people, both within and beyond Church settings
- ii) Development: Coming together to explore this learning, developing approaches and resources & considering how to share the vision of an 'art of accompaniment'
- iii) Supporting and equipping: Spreading the vision and practical tools to extend and equip the Church's mission to young people

The programme began with a commissioned research project reported in March 2021 which increased and framed our understanding of accompaniment. Over this year, this understanding was developed further by members of the steering group. We shared our research with over 30 practitioners and ran focus groups with young people throughout the UK to explore their experience of accompaniment and its impact on their lives. Through this, we began phase 3, supporting and equipping the Church to embed accompaniment through:

- Communicating the 'vision' of accompaniment throughout the Church through engagement mechanisms
- Offering training and formation
- Developing practical resources

We developed and piloted new resources with a range of audiences including parishes in the dioceses of Salford, Liverpool, Clifton, Arundel and Brighton and wider church groups. More piloting and development of resources is planned over the second half of 2022. The resources developed included:

- Our 'Side-by-Side' event product: We designed and tested a high quality one day event which can be delivered to enable people to explore the 'five principles' of adventurous accompaniment. This includes professional AV resources
- We designed eight pilot follow up 'conversation frameworks' for participants to continue to explore accompaniment, the principles, the dispositions and 'staying safe'. These each have a starting video and flexible PDF guide
- We offered ongoing zoom catch ups to 'accompany the accompaniers'

All resources are underpinned by the five guiding principles of accompaniment developed in phase 1:

- Expect the Holy Spirit's Presence
- Stand Aside
- Tune into the divine – listening and discerning
- Gradualness
- Movement towards Human Flourishing

## **5. Beacon Parish Programme**

Launched in January 2021, over this year our Beacon Parish programme continued to develop new approaches to youth ministry and offer a space to implement the principles of Accompaniment. The programme offers a new, flexible approach to developing youth ministry which puts the people of the parish and the community of youth at the forefront of its renewal. In each parish, parish priests and a network of volunteers offer a two-year commitment (roughly equal to one million minutes dedicated to young people) to their young people, guided and supported by Million Minutes' expert team.

Parishes began the programme in 2021 by identifying need, including reaching out to their community's 'peripheries'. This involves analysing existing youth projects already in the area, assessing where young people spend their time outside of school, and reviewing the political and economic context of the area. This builds the picture of the area and the lives of its young people.

We then worked with parishes to develop a bespoke plan to engage and support young people, to be iterated and implemented during the programme. Our expert team lead the group of volunteers through the 'Engagement Cycle' – a set of five steps that helps us to discern what can be offered for the young people. This is an ongoing tool, which can be revisited during evaluation. From this point, each Beacon Parish's journey is quite different due to the plans that are decided on the needs of the community. The plan includes assessing what the parish community can offer to engage with young people, and to build a safe and welcoming community hub which accompanies young people in their growth. We also encourage parishes to liaise effectively with local Catholic schools, and to look beyond the engagement of 'its own' young people to consider an offer to the wider community.

The impact of the programme is wider than the parishes participating. Over the next year, the journey and learning of our Beacon Parishes will be shared towards developing a replicable approach to grass roots, community-based youth ministry aligned to the vision of Pope Francis in *Christus Vivit*.

## **6. Synodal Engagement**

The Synod 2021-23 journey offers an opportunity to recognise individuals within our Church community. Million Minutes is dedicated to advocating for the voice of young people across England and Wales, in partnership with likeminded actors. We have listened and amplified the voices of young adults in the Synod. In particular, we captured the voices of young people who might not have had the opportunity or felt able to feed into the Synod process via other means. In partnership with the Columbans, we hosted synodal conversations with young adults and compiled and submitted its findings.

In our findings, a consistent theme in the discussion was that the young adults we listened to were not representative of their peers. Participants spoke openly about the fact that many of their friends and students from school had left the faith or become lapsed or disengaged; to paraphrase one participant, "people our age just don't believe in God". Some young adults also spoke of perceptions of the Catholic Church as being a space of disharmony, which would understandably mean young adults might turn away. There was a sense among participants that if more young people understood that faith was richer than just the weekly obligation, fewer young people would turn away from the Church.

The theme of intergenerational tension was also shared. Themes of the "adult knowing best" in parish spaces were prevalent, leaving participants questioning what role they had, if any, in Catholic spaces. One young adult shared that they found it difficult to call Church "home" due to feeling like an intruder or an unwelcome guest. These feelings were shared by others who had experiences of feeling pushed out or brushed to the side, especially by comments such as, "you're sitting in my seat" and "we've always done it this way". Unsurprisingly, therefore, some of the young adults we spoke to did not always feel a sense of belonging in physical Church spaces. It seemed like the feeling of 'belonging' is a "postcode lottery", dependent on the local characteristics of the Church and those who participated. One said that her local Church had encouraged her to grow, developing confidence in her skills and in leadership positions, which was really encouraging.

The young people we listened to were almost unanimously committed to social action. They wanted to see their communities coming together to address issues of hardship locally. Participants of different Catholic traditions felt this was an excellent means of expressing faith, and would also trigger more young adults to get involved.

## 7. Grants to youth-led CST action projects

Million Minutes continued to offer grants to new or existing projects which support youth-led action and advocacy activities that give voice and support to young people (aged up to 25 years old) to transform their lives and their world, consistent with the principles of the social teaching of the Catholic Church. These include the promotion of the dignity and equality of each human person through:

- the call to participation and community
- a preferential option for the poor
- the dignity and rights of workers
- solidarity among peoples
- the promotion of peace
- care for the Earth

Over the past year, grants were awarded to:

- A youth-led retreat in Hexham and Newcastle diocese which brought young people together to develop a greater understanding of their faith
- A group of young people in a parish in Portsmouth diocese to start up a social action group, delivering CST-inspired activities to serve the local community and deepen their faith
- A youth group in a Catholic school in Preston to deliver activities in support of marginalised people in the local community

## 8. Celebrating Young People Awards

We again ran our Celebrating Young People Awards (CYPA) in 2022, with 115 young people, parents, teachers, and youth workers gathered at the Terrace Pavilion, House of Commons, to celebrate young people from across the country and recognise their contributions in their communities. The 2022 Awards scheme saw hundreds of young people nominated in six categories, each celebrating the key principles of CST. In this special year, the first CYPA since Million Minutes entered its second decade, two Awards were presented to recognise the significant contribution of volunteer youth leaders, as well as clergy and religious, in special collaboration with the Jesuits in Britain.

With us on the evening were Cardinal Vincent Nichols, Bishop Ralph Heskett, BBC Religion Editor Aleem Maqbool, CAFOD'S Executive Director Christine Allen, CSAN Director Raymond Friel, Margaret and Barry Mizen, Fr Damian Howard Provincial of the Jesuits, radio and media representatives from Catholic outlets, grant funders and managers and members of the youth ministry and social action Caritas network across England & Wales.

The winners of the flagship Pope Francis Award, presented by Cardinal Nichols, were siblings Rebeca and Daniel, part of their parish's Mini Vinnies. During lockdown 2020 they identified the need in their community to gather items for their local foodbank, and even grew their own vegetables to ensure families had enough fresh vegetables as well as tinned food. They drew cards, posters and wrote kind letters to the elderly who were suffering from loneliness and even donated their birthday wish lists in order to give to others. Cardinal Nichols celebrated their selflessness and dedication.

The other Awards presented were:

### ❖ Barbara Ward Award: Caring for the Environment

The Barbara Ward Award recognises young people who have conserved, enhanced or protected creation. St Anselm's College Climate Activists Tom and Harvey have worked tirelessly over the past four years to advocate for and actively improve the environment. Making a commitment at their School Council conference to live out the Sustainable Development Goals, they have represented their schools at national and international networks by raising awareness and taking action to protect our common home. They presented and participated in the Inter Climate Network Conference, ClimateVoicesUK, and India's Pratyek Children's Rights conference. They also led their school waste reduction project in collaboration with the British Council, and co-wrote, with six other nations, the Edmund Rice Schools Conference of Youth Statement that fed into COP26 and attended COP26 themselves.

### ❖ Dorothy Day Award: Fostering Community and Participation

Andrew, a gifted photographer has used his talents to bring visibility and representation to the community of Brighton and Hove. Attending protests over the last few years on Black Lives Matter, anti-war, #MeToo, climate change and the living wage campaign, he has captured key social justice issues that require our engagement in our deeply unjust world. His work featured in the local press and on social media, inspiring his local MP whom he met in Parliament Square to lobby on the living wage.

### ❖ Jimmy Mizen Award: Promoting Solidarity and Peace

The Jimmy Mizen Award recognises young people who have shown a firm and persevering commitment to peacebuilding and solidarity amongst people. When the conflict began in Ukraine, Vira approached her Head of RE and Headteacher to organise a donation drive. Liaising with the clergy at the Ukrainian Catholic Cathedral of the Holy Family, central London, she found out what items were required and arranged for an in-school collection. Vira arranged a non-uniform day fundraiser, raising £1400 which has been sent to Caritas SPES in Ukraine. She continues to attend rallies against the conflict and regularly volunteers with the sorting of donated items, making up bags for displaced children, and packing items for onward distribution to Ukraine.

### ❖ Joseph Cardijn Award: Protecting the Dignity of Workers

Nawailah has had an exceptional impact on her community at St Bonaventure's in her one year as a student there, that has been recognised by her teachers and school leadership. Passionately campaigning for the London Living Wage Campaign, Nawailah has demonstrated her commitment to improving the lives of vulnerable people in Newham. Researching and producing her own compelling campaign material, she has been unafraid to challenge the Mayor of Newham and others in power by holding them to account on the London Living Wage. She has also raised over £20,000 by designing and producing a bespoke Christmas card for a community-focused football club, Clapton FC. These funds have been utilised to make the grounds available to all to address the local need for accessible health and exercise projects.

#### ❖ Saint Josephine Bakhita Award: Celebrating Human Dignity

Leah has responded to the pandemic in a number of different ways; in particular she promoted intergenerational dialogue at her local parish club where she supported 120 of the elderly community in coming together to celebrate Christmas with a buffet and entertainment. She does not see the community as 'the elderly' but as 'her much older and wiser friends'. In addition, she volunteered at her local hospital during the pandemic, helping with breakfast, changing the beds, making tea and conversing with patients which was especially well received when families were not able to visit. She truly lives out the call to serve others and promote human dignity.

#### ❖ Cardinal Hume Award: Option for the Poor

Cardinal Basil Hume often linked our love of God with our love of our neighbour. It is through our understanding of God's love for us that we are able to share it with others. The Million Minutes Cardinal Hume Award recognises young people who have provided opportunities for others to turn their lives around. Our Catholic faith and the social teaching principle asks us to go as far as we can to give everyone, including those who are poor in any way, to have a full and active role in society. Hayley, recipient of the Cardinal Hume Award has been recognised for giving up most of her free time to volunteer for Barnados and the Alzheimer's Society charities. She collects unwanted goods and clothing from family and friends in order to raise money as well as protect our planet.

#### ❖ YMFED Award: Inspiring Youth Leader

Mary has run a Youth Music Ministry service in the Parish of St Michael and St Martin, Hounslow, in West London for at least the last 5 years. The group provide the music at Mass and has around 30-40 members. She held the group together throughout the pandemic and has now twice been invited to bring her group to Westminster Cathedral, once for the Pre-Synodal Diocesan Gathering to lead the music for prayer and most recently to provide music for the annual Mass for Migrants. Mary has recently started volunteering as a chaplain Feltham Young Offenders Institute.

#### ❖ Rutilio Grande & Companions Award: For Clergy and Religious – two winners!

Dedicating the last 15 years of his life to university chaplaincy, as the former Catholic Chaplain at the University of Sussex, Fr Paul Wilkinson has had a significant impact on facilitating the success of countless students. Organising workshops on Catholic Social Teaching to actively encourage students to take part in peaceful protests in London on issues ranging from anti-war protests to climate marches, Fr Paul has fostered social action transformation amongst young adults during his time as a University Chaplain.

Sr Margaret Walsh has single-handedly pioneered multiple social action projects over the course of her 50+ years as an Infant Jesus Sister. Perceiving a need, she magically makes things happen, draws people around her, collaborates with others in her religious order, local parishes and organisations, and then when all the pieces are in place and self-sustaining, moves on to establish other initiatives. For example, when she saw the need for support to asylum seekers in Birmingham to get out of the cold and find a place of welcome, she spoke with the clergy at the Cathedral, who in turn spoke with the local Salvation Army who just happened to have a 3-story building next door becoming vacant!

### 9. Delivering public benefit

In planning our activities this year, the Trustees have given consideration to the duties set out in section 17(5) of the Charities Act 2011 to have due regard for public benefit guidance published by the Charity Commission. The objects of the charity are for public benefit:

To advance in life and relieve needs of young people through providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals, consistent with the social teaching of the Roman Catholic Church. The social teaching of the Roman Catholic Church proposes the following principles, which Million Minutes takes as our framework for action, for the good of all young people, of all faiths and none:

- The dignity and equality of each human person: Every human being is seen as equal.
- The call to participation and community: All of us are called to participate, to join in, to work alongside others for the common good of all.
- A preferential option for the poor: It is not enough simply to think of those living in poverty and try to help them. We must enable those living in poverty to play a full, active role in society.
- The dignity and rights of workers: Human beings are not merely a commodity, a tool as part of a process to make things. We deserve a fair wage and proper working conditions.
- Solidarity among peoples and the promotion of peace: We are called to live honestly with one another, working together in love for the good of all. This is what will lead to true peace.
- Care for the earth: Our treatment of the earth has repercussions for animals, for ourselves now, and for generations to come. We need to treat the earth with respect.

We seek to live by this framework in all of our activity. We support young people to put them into practice. We celebrate where we see them lived out. We reach out to those in need of experiencing these in action. ☐

## 10. Governance

After a period of change in the previous year, the Board retained a stable group of Trustees during the financial year. A new round of trustee recruitment will begin in the following financial year. In selecting Trustees, the Board pays regard to the balance of skills and experience required on the Board, the need for capacity to develop the charity, the need for continuity, and the beneficiaries the charity seeks to serve.

Daisy Sriblin resigned as CEO in January 2022 to take up a CEO position at a London-based youth charity. Former trustee Anita Motha was appointed as the new CEO. In compliance with charity regulations, the Board sought Charity Commission approval for this appointment which was granted.

## 11. Risk Management

The Trustees maintain a risk register and these risks are monitored throughout the year and updated annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces, and the management of risks are owned by the appropriate personnel. Different risks are assessed by the most appropriate people: the full Board, Trustee subgroups or the CEO. Regardless of who manages the risk, all risks are regularly reported to the full Board, with key risks assessed at Board meetings. In development of the new strategy, risks associated to impact, reputation and communications were particularly assessed this year. ☐

## 12. Reserves Policy

A new Reserves Policy was approved in January 2022. The Policy sets out Million Minutes' approach and underlying principles to reserves management. The annual budgeting process determines quantitative metrics following the Policy.

Million Minutes has two baselines to guide its approach to financial planning and reserves management:

1. To always maintain sufficient general reserves to cover the charity's financial liabilities in the event of liquidation. Liabilities are determined annually as part of the budgeting process. The Board shall not allow general reserves to fall below this level
2. To maintain a cash amount equivalent to the cost of liquidation plus four months' budgeted costs at the beginning of each financial year. This reflects the need for (i) sufficient cash flow to cover planned expenditure prior to receipt of income or lags in receipt of pledged funds, (ii) funds to cover unplanned events or costs e.g. economic/regulatory changes resulting in unforeseen financial consequences.

The quantitative metrics attached to the two baselines described above are calculated annually in the budgeting process. The Board will only sign off budgets which achieve these two baselines. Financial monitoring during the financial year also adheres to these two baselines. Million Minutes' reserve is held in cash.

DocuSigned by:  
  
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**Ewan Day-Collins**  
**Chair of the Board of Trustees**  
*Signed on behalf of the Board of Trustees*

**Date** 5/20/2023

The statements appear in the format required by the Statement of Recommended Practice, Accounting and Reporting by Charities applicable to charities preparing their accounts in accordance with FRS1 02.



**Million Minutes  
Charity Number 1140079**

**Independent Examiner's Report on the Accounts**

**For the year ending 31st August 2022**

I report to the trustees on my examination of the receipts and payments accounts of the charity for the year ended 31 August 2022 which are set out on pages 3 - 22 in the accounts.

**RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND EXAMINER**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**BASIS OF INDEPENDENT EXAMINER'S STATEMENT**

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

**INDEPENDENT EXAMINER'S STATEMENT**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



64 Union Road  
Portsmouth  
PO3 6GF

27/03/2023

# Million Minutes

## Statement of financial activities as at 31st August 2022

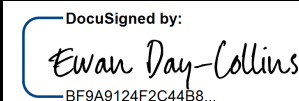
	Note	Unrestricted funds	Restricted funds	Total funds	Prior period Total Funds
<b>Income and endowments from:</b>					
Donations and legacies	3	3,270	3,000	6,270	12,939
Charitable activities	4	0	95,082	95,082	74,326
Other trading activities		0	0	0	0
Investments	5	38	0	38	5
Other		0	0	0	7,922
Total Income		3,308	98,082	101,390	95,191
<b>Expenditure on:</b>					
Raising funds		0	1,845	1,845	3,966
Charitable activities	6	379	92,912	93,291	101,472
Other		2,396	1,171	3,567	4,882
Total Expenditure		2,775	95,927	98,703	110,320
Net income/(expenditure) and net movement in funds for the year		532	2,155	2,687	(15,129)
Movements in funds		0	0	0	0
Net movement in funds	8	532	2,155	2,687	(15,129)
<b>Reconciliation of funds:</b>					
Total funds brought forward		47,498	37,908	85,406	100,535
Total funds carried forward		48,031	40,062	88,093	85,406

# Million Minutes

## Statement of Financial Position as at 31st August 2022

	Note	Total funds	Prior year funds
<b>Fixed assets:</b>			
Tangible assets	13	773	1,103
<b>Total fixed assets</b>		<b>773</b>	<b>1,103</b>
<b>Current assets:</b>			
Debtors	15	9,644	1,334
Cash at bank and in hand		94,492	99,718
<b>Total current assets</b>		<b>104,137</b>	<b>101,051</b>
<b>Liabilities:</b>			
Creditors: Amounts falling due within one year	16	(16,817)	(16,749)
Net current assets or liabilities		87,320	84,302
Total assets less current liabilities		88,093	85,406
Creditors: Amounts falling due after more than one year		0	0
Provisions for liabilities		0	0
Net asset or liabilities excluding pension asset or liability		88,093	85,406
Defined benefit pension scheme asset or liability		0	0
<b>Total net assets or liabilities</b>		<b>88,093</b>	<b>85,406</b>
<b>The funds of the charity:</b>			
Restricted income funds		40,062	37,908
Unrestricted funds		48,031	47,498
<b>Total charity funds</b>	20/21	<b>88,093</b>	<b>85,406</b>

### Signed on behalf of the Board of Trustees

Signature	Name	Date
	Ewan Day-Collins	5/20/2023

# Million Minutes

## Summary Income and Expenditure Statement

for year ending 31st August 2022

	All income funds (current year)	All income funds (previous year)
Income	101,352	95,186
Gains/(losses) on investments	0	0
Interest and investment income	38	5
<b>Gross income in the reporting period</b>	<b>101,390</b>	<b>95,191</b>
Expenditure	98,016	109,587
Interest payable	0	0
Depreciation and charges for impairment of fixed assets	686	734
<b>Total expenditure in the reporting period</b>	<b>98,703</b>	<b>110,320</b>
Net income (expenditure) before tax for the reporting period	2,687	(15,129)
Tax payable	0	0
<b>Net income (expenditure) for the financial year</b>	<b>2,687</b>	<b>(15,129)</b>

# Notes to the accounts

## 1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

### A) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Million Minutes meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

### B) Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

At the date of transition there was no requirement to restate any comparative as no liabilities existed that needed providing for. As such In accordance with the requirements of FRS 102 no reconciliation of opening balances has been provided.

### C) Preparation of the accounts on a going concern basis

The Charity reported a cash outflow of £5,225 for the year.

The trustees are of the view that the Charity is a going concern.

### D) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material

Income received in advance of an activity or provision of other specified service it is deferred until the criteria for income recognition are met.

**E) Donated services and facilities**

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

**F) Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

**G) Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Charity's work or for specific artistic projects being undertaken by the Charity.

**H) Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on charitable activities includes the costs holding event, workshops and other educational activities undertaken to further the purposes of the charity and their associated support costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

**I) Allocation of support costs**

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the Charity's artistic programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 10.

**J) Operating leases**

The charity does not current operate any Operating Leases. Where the charity would have operating leases; the title to the equipment remains with the lessor and the equipment would be replaced every 5 years whilst the economic life of such equipment is normally 10 years. Rental charges are charged on a straight line basis over the term of the lease.

**K) Tangible fixed assets**

Individual fixed assets costing £100 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Asset Category	Annual Rate
Plant and machinery	33%
Fixtures, fittings and equipment	33%

**L) Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**M) Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**N) Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**O) Financial instruments**

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**P) Pensions**

The Charity currently operates an employee pension scheme. The Trustees recognised the Charity's legal requirement to offer an auto-enrolment pension scheme from 1st October 2017.

The scheme would operate on an employee/employer combined contribution with a minimum of the legal minimum contributions.

**Q) Transition to FRS 102**

The opening fund balances at the date of transition have not been restated (see note 1b) as there were no liabilities to be restated in the transition to FRS102. The transition date was 1st September 2015.

**2) Legal status of the Charity**

On the 26th March 2019 Million Minutes became a Charitable Incorporated Organisation under Charity Commission supervision.

**3) Income from donations and legacies**

	2022	2021
<b>Donations</b>		
Gifts	6,270	12,939
Legacies	0	0
Donated services	0	0
	<u>6,270</u>	<u>12,939</u>

The income from donations and legacies was £6270 (2021: £12,939) of which £3,270 was unrestricted (2021: £8,839) and £3,000 restricted (2021: £4,100)

The Charity benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with FRS 102 and the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised in the accounts.

**4) Income from charitable activities**

	Restricted funds 2022	Restricted funds 2021
<b>Income from Grants:</b>		
Support from Grant making bodies	92,082	73,226
Support from other sources	3,000	1,100
Gift Aid associated with other sources	0	0
<b>Subtotal : Grants</b>	<u>95,082</u>	<u>74,326</u>
<b>Total income from charitable activities</b>	<u>95,082</u>	<u>74,326</u>

**5) Investment income**

All of the Charity's investment income of £38 (2021: £5) arises from money held in interest bearing deposit accounts.

**6) Analysis of expenditure on charitable activities**

	Un-restricted	Restricted Project: Proximity	Restricted Project: Teams	Restricted Project: Grants	: Project	: Project	: Project	Total
Employee Costs			73,507					73,507
Consultancy		3,464	2,333					5,797
Rent			2,123					2,123
Telephones (Landline & Mobile)			48					48
Internet & IT	(69)		1,577					1,508
Postage & Courier			81					81
Publication & Resources	(146)		0					(146)
Printing & Stationery	526		(165)					361
Subscriptions and Memberships			2,202					2,202
Other Professional Fees			4,597					4,597
Travel & Subsistence	69	701	1,279					2,049
Grants Given	0		1,165	0				1,165
<b>Total</b>	<u>379</u>	<u>0</u>	<u>4,165</u>	<u>88,747</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>93,291</u>

Expenditure on charitable activities was £93,291 (2021: £101,472) of which £379 was unrestricted (2021: £1,139) and £92,912 was restricted (2021: £100,334).

**7) Summary analysis of expenditure and related income for charitable activities**

This table shows the cost of the three main charitable activities and the sources of income directly to support those activities.

	Proximity: Project	Silent : Project	Teams: Project	Grants : Project	: Project	: Project	: Project	Total
Costs	4,165	0	88,747	0	0	0	0	92,912
Grants	0	0	1,165	0	0	0	0	1,165
	<u>4,165</u>	<u>0</u>	<u>89,912</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>94,077</u>
Direct grant support	18,082	0	77,000	0	0	0	0	95,082
Net cost funded from other income	<u>13,917</u>	<u>0</u>	<u>(12,912)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,005</u>



**8) Net income/(expenditure) for the year**

This is stated after charging:

	2022	2021
Depreciation	686	664
Bank interest payable	0	0
Auditor's remuneration:	0	0
Audit fees		
Accountancy services	838	582
	<u>1,525</u>	<u>1,246</u>

**9) Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel**

	2022	2021
Salaries and wages	69,595	78,506
Social security costs	2,303	3,043
Pension costs	1,608	1,807
	<u>73,507</u>	<u>83,356</u>

No employees had employee benefits in excess of £60,000 (2021: nil). Pension costs are allocated to activities in proportion to the related staffing costs incurred and are wholly charged to unrestricted funds.

The charity trustees were not paid or received any other benefits from employment with the Charity in the year (2021: £nil) neither were they reimbursed expenses during the year (2021: £nil). No charity trustee received payment for professional or other services supplied to the charity (2021: £nil).

The key management personnel of the charity, comprise the trustees and Chief Executive Officer/Director of Million Minutes. The total employee benefits of the key management personnel of the Charity were £39,500 (2021: £42,315).

**10) Staff Numbers**

The average monthly head count was 3 staff (2021: 3 staff) and the average monthly number of full-time equivalent employees (including casual and part-time staff) during the year were as follows:

	2022	2021
Administration & Development	1	1
Projects	2	2
	<u>3</u>	<u>3</u>

**11) Related party transactions**

The charity has one related party as a result of historical transactions and relationships. The following is a summary of value of the services provided the related party:

	2022	2021
D Curtin (Founding Chair of Trustees - resigned September 2014) (No consultancy fees relate to his tenure as a trustee)	918	18,850
	<u>918</u>	<u>18,850</u>

**12) Corporation Taxation**

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

**13) Tangible fixed assets – charity**

	Plant and machinery	Fixtures, fittings and equipment	Total
<b>Cost or valuation</b>			
At beginning of the year	3,491	1,997	5,488
Additions	356	0	356
Disposals			0
Revaluations			0
Transfers			0
<b>At end of the year</b>	<u>3,847</u>	<u>1,997</u>	<u>5,844</u>
<b>Depreciation and impairments</b>			
At beginning of the year	2,388	1,997	3,557
Disposals			0
Depreciation	686	0	686
Impairment			0
Transfers			0
<b>At end of the year</b>	<u>3,074</u>	<u>1,997</u>	<u>4,243</u>
Net book value at beginning of the year	<u>1,103</u>	<u>0</u>	<u>1,931</u>
Net book value at end of the year	<u>773</u>	<u>0</u>	<u>1,601</u>

**14) Investments**

The charity holds no investments in any subsidiary or associates.

**15) Debtors**

	2022	2021
Trade debtors	8,732	0
Other debtors	224	112
Prepayments and accrued income	689	1,222
	<u>9,644</u>	<u>1,334</u>

**16) Creditors: amounts falling due within one year**

	2022	2021
Trade creditors	2,762	2,276
Other creditors and accruals	853	1,010
Deferred income	11,274	11,274
Taxation and social security costs	1,927	2,189
	<u>16,817</u>	<u>16,749</u>

**17) Contingent assets – legacy income**

As at 31 August 2022 the charity had no legacy income or any impending

**18) Deferred income**

Deferred Income are grants and income for future projects where the costs have not been incurred at Year End. As at 31 August 2022 the charity had £11,274 deferred income.

**19) Creditors: amounts falling due after more than one year**

As at 31 August 2022 the charity had no Creditors due after more than one year

**20) Analysis of charitable funds****Analysis of movements in unrestricted funds**

	Balance 01-Sep-21	Income	Expenditure	Transfers	Funds 31-Aug-22
General fund	41,272	3,308	(2,775)	0	41,805
Total	<u>41,272</u>	<u>3,308</u>	<u>(2,775)</u>	<u>0</u>	<u>41,805</u>

**Analysis of movements in unrestricted funds - previous year**

	Balance 01-Sep-20	Income	Expenditure	Transfers	Funds 31-Aug-21
General fund	37,715	8,844	(5,288)	0	41,272
Total	<u>37,715</u>	<u>8,844</u>	<u>(5,288)</u>	<u>0</u>	<u>41,272</u>

Name of unrestricted fund:

Description, nature and purposes of the fund

General fund

The 'free reserves' after allowing for all designated funds.

**Analysis of movements in restricted funds**

	Balance 01-Sep-21	Income	Expenditure	Transfers	Funds 31-Aug-22
Projects	44,159	98,082	(95,927)	0	46,314
Total	<u>44,159</u>	<u>98,082</u>	<u>(95,927)</u>	<u>0</u>	<u>46,314</u>

**Analysis of movements in restricted funds - previous year**

	Balance 01-Sep-20	Income	Expenditure	Transfers	Funds 31-Aug-21
Projects	62,844	86,348	(105,032)	0	44,159
Total	<u>62,844</u>	<u>86,348</u>	<u>(105,032)</u>	<u>0</u>	<u>44,159</u>

Name of restricted fund

Description, nature and purposes of the fund

Proximity project

Project to carry out Parish based research training and resources

Team 2020-22 project

Project to fund MM Team roles within the community including on costs for team members

Grants project

Project to issue grants

**21) Analysis of net assets between funds**

Analysis of group net assets between funds - current year

	General Fund	Designated Funds	Restricted Funds	Total
Tangible fixed assets	0	0	773	773
Cash at bank and in hand	11,714	0	82,779	94,492
Other net current assets/(liabilities)	(2,550)	0	(13,355)	(15,905)
Creditors of more than one year	0	0	0	0
<b>Total</b>	<b>9,164</b>	<b>0</b>	<b>70,197</b>	<b>79,361</b>

Analysis of group net assets between funds - previous year

	General Fund	Designated Funds	Restricted Funds	Total
Tangible fixed assets	0	0	1,103	1,103
Cash at bank and in hand	22,206	0	77,512	99,718
Other net current assets/(liabilities)	(2,014)	0	(13,401)	(15,415)
Creditors of more than one year	0	0	0	0
<b>Total</b>	<b>20,192</b>	<b>0</b>	<b>65,214</b>	<b>85,406</b>

**22) Financial instruments**

The Charity has no Financial Instruments to report on

**23) Post-balance sheet events**

The charity has no post balance sheet events







