

MILLION MINUTES

England & Wales · Charity number 1140079

Details

Status Registered

Legal form CIO

Registered 2011-01-27

Register [View on the Charity Commission register](#)

Contact

Address St. Mary's Presbytery
Broadfield Walk
Leyland
PR25 1PD

Phone 02030377612

Email info@millionminutes.org

Website www.millionminutes.org

Activities

Objects: TO ADVANCE IN LIFE AND RELIEVE NEEDS OF YOUNG PEOPLE THROUGH PROVIDING SUPPORT AND ACTIVITIES WHICH DEVELOP THEIR SKILLS, CAPACITIES AND CAPABILITIES TO ENABLE THEM TO PARTICIPATE IN SOCIETY AS MATURE AND RESPONSIBLE INDIVIDUALS, CONSISTENT WITH THE SOCIAL TEACHING OF THE ROMAN CATHOLIC CHURCH.

Activities: Million Minutes is a Catholic youth agency. Our vision is a world where young people take transformative social action, rooted in the principles of Catholic Social Teaching. Our mission is to equip the Catholic Church to more effectively accompany all young people. We promote a broad vision of youth ministry where the voices of young people are centred.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Disability, The Prevention Or Relief Of Poverty, Accommodation/housing, Religious Activities, Environment/conservation/heritage, Economic/community Development/employment
- **Who:** Children/young People, Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, NATIONAL
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£97,800	£67,911	-	-
2023-08-31	£66,654	£71,964	-	-
2022-08-31	£101,390	£98,703	-	-
2021-08-31	£95,191	£110,320	-	-
2020-08-31	£83,709	£79,274	-	-

Trustees

Name	Role	Appointed
George Isaac White	Chair	2021-07-08
Ewan Day-Collins		2019-07-15
Jason Charewicz		2024-01-13
Nina Amelia Mattiello Azadeh		2021-03-11
Rev Ryan Service		2021-03-11
Tom Alexander Allan		2025-01-28

MILLION MINUTES

England & Wales - Charity number 1140079

Accounts



MILLION MINUTES

YEAR ENDING 31ST AUGUST 2024
TRUSTEES REPORT
AND FINANCIAL
STATEMENTS

Charity Number 1140079

Million Minutes
55 Westminster Bridge road
South Bank
London
SE1 7JB



MILLION MINUTES

Trustees Report

For the year ending 31 August 2024

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1) Legal Structure of the Charity

The Charity's legal name is Million Minutes.

Million Minutes is registered in England and Wales with charity number 1140079.

On the 26th March 2019 Million Minutes became a Charitable Incorporated Organisation under Charity Commission supervision. Its governing document is its constitution.

The registered office of the Charity is Romero House, 55 Westminster Bridge Road, London, SE1 7JB.

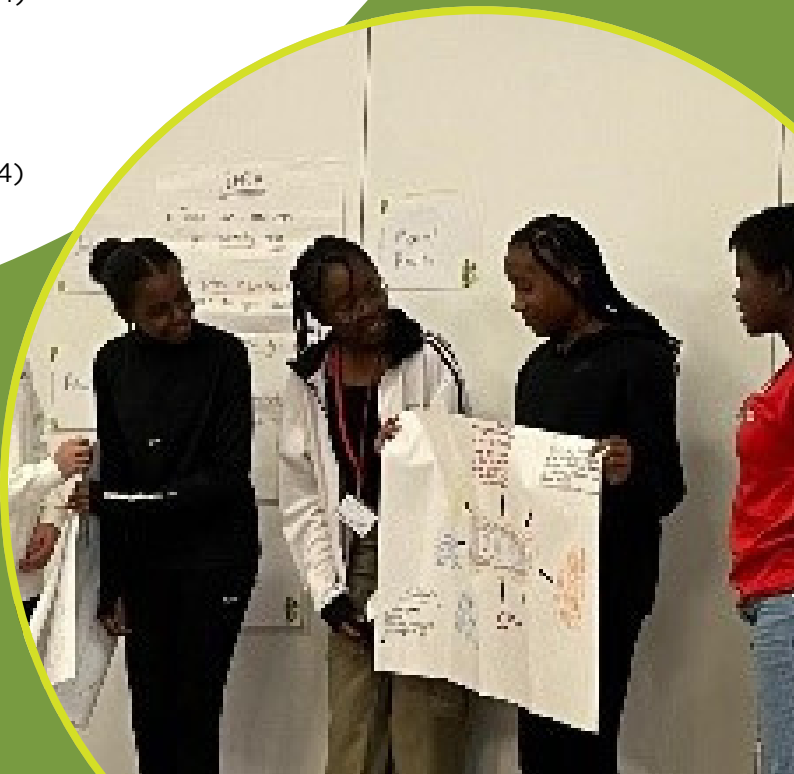
The principal operating address is Romero House, 55 Westminster Bridge Road, London, SE1 7JB.

The Trustees in office on the date the report was approved were:

- Ewan Day-Collins (Chair until 18 November 2024)
- Nina Matiello Azadeh (Vice-Chair)
- George White (Chair from 18 November 2024)
- Fr Ryan Service (Safeguarding Lead)
- Arlene Maria Sisante
- Jason Charewicz
- Tom Allen (appointed 28th January 2024)

The Trustees in office during the year were:

- Ewan Day-Collins (Chair until 18 November 2024)
- Nina Matiello Azadeh (Vice-Chair)
- George White (Chair from 18 November 2024)
- Fr Ryan Service (Safeguarding Lead)
- Ann Nicholls (resigned 19 March 2024)
- Aseel Gilbert (resigned 18 November 2024)
- Arlene Maria Sisante
- Jason Charewicz (appointed 13 January 2024)



2) The Need for Million Minutes

Million Minutes is a Catholic youth agency. We promote a broad vision of youth ministry where the voices of young people are centred.

Our Vision: a world where young people take transformative social action, rooted in the principles of Catholic Social Teaching

Our Mission: to equip the Catholic Church to more effectively accompany all young people

We work with young people, youth leaders, youth ministers, parishes, schools and the wider Church to listen to, understand and respond to the evolving needs of young people. Catholic Social Teaching underpins our work: for us, faith and social action are intertwined. We strive to put the voices of young people at the heart of all our work. We see this as fundamental for the Church to have a broad vision of youth ministry.

Across our work, we utilise and promote accompaniment. This means journeying alongside people with a 'Spirit-led' openness and willingness to listen. An accompaniment approach meets people where they are at, whatever situation or state they find themselves in, and walks with them to wherever their path may take. Accompaniment is relational in nature and takes inspiration from how Jesus developed relationships with people, particularly those who were marginalised. He not only taught and prayed with them: He lived among them and experienced their lives as His own. Accompaniment empowers young people to know they are valued and integral members of their community and the Church. With this knowledge, young people can take transformative social action and realise their potential.



3) Message from the CEO

Creating Listening Spaces:

It has been an exciting year of growth for Million Minutes as we have started on the journey of trying to actively listen and respond to the voices of young people. We are starting to recognise that this is not just about creating the room to listen to young people, but also gaining an understanding of the landscape of Catholic communities who are trying to reach and engage with young people. Our role as a charity is evolving to be able to 'bridge the gaps' within the wider church and identify/address the systemic issues that keep minority voices marginalised, particularly of young people. This adaptability and agility comes from the way we seek to accompany others in the work that we do.

A particular highlight for me - with many more described later in this report - has been the launch of Celebrating Young People: Revival, a re-imagining of our previously successful Celebrating Young People Awards. This project looks specifically at how we build our relationships with schools and young people so that we are able to understand the needs in society as identified by young people and explore their 'sense of agency'. We have worked with Pax Christi and the Diocese of Hallam Youth Ministry office to deliver the first year of the project and we continue to invite future collaboration on this work. This builds on the foundation of good relationships built in the previous year.



Growth, networking and delivery

This year we also welcomed a new member to the team, Bernie Goddard, as our Engagement Officer. Bernie has brought her skills and experience from having worked in school chaplaincy, CAFOD, and in two diocesan youth ministry teams. She brings her twelve years of experience to the team, with a deep understanding of the range of audiences in the 'wider church' that Million Minutes reaches and vital digital engagement skills. Since Bernie joined the team in April, we have seen significant positive impact in working together as a team and constructed a workplan for the year ahead that sets a foundation of 'seasons of projects' for the organisation. This will assist us in monitoring and evaluation across all our work.

We have seen through this year of growth and delivery that by accompanying groups in the wider church - be it young people directly, parishes, dioceses, Catholic schools, organisations, parents and minority groups - we may better understand the range of needs, but more importantly recognise the variety of skills, gifts and talents and collaborate to discern ways forward in a common mission of empowering young people.

We are ever grateful to our collaborators, supporters and key donors for their guidance, wisdom, prayers and financial support to make this work possible.

Outgoing CEO Anita Motha, incoming CEO Kate Wilkinson



4) Collaborations and Accompaniment

Whilst working with our project team to continue development of our Adventurous Accompaniment resources, we have been using the principles of accompaniment to build relationships with our audiences.

We have been blessed to see our collaborations continue this year and form new ones. We worked with audiences such as the Union of Catholic Mothers and the pastoral area of South Buckinghamshire to reflect together on 'Accompaniment of Young People' and creating an impactful youth ministry. We explored barriers and potential solutions to youth engagement in their respective contexts and challenged audiences to be youth-centred in creating youth outreach initiatives. We are continuing work with these audiences to further explore accompaniment and assist with action planning on potential next steps for youth engagement in their settings.

It has been a joy to contribute staff time to work with CYMFED. Our CEO Anita Motha served on the CYMFED board of trustees, leading on a governance review and being part of the project team for World Youth Funday - their annual digital event for schools.

We also supported Citizens UK's summer schools event 'Called to Action,' where over 200 young people from Catholic schools gathered to reflect on Catholic Social Teaching and share their stories of local campaigning, advocacy and community organising. This has initiated ongoing conversations for future collaboration on mutual interests such as empowering young leaders, raising youth voice and inclusion.



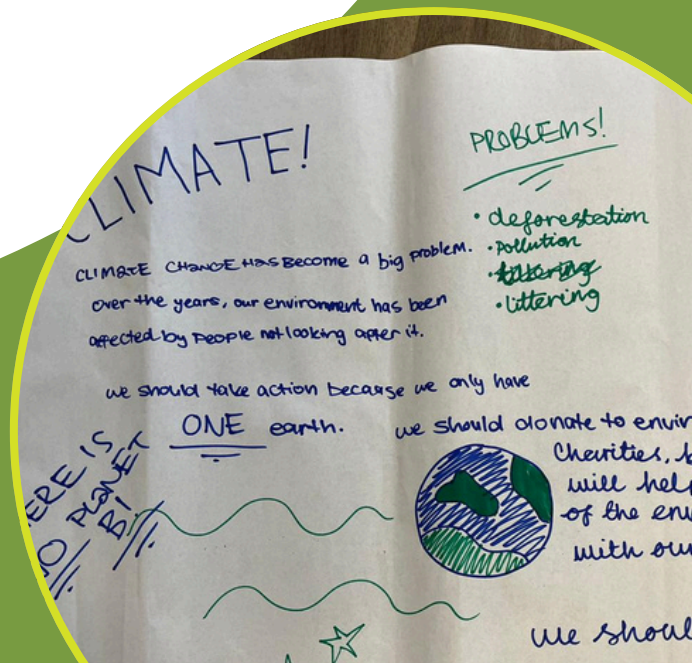
5) Schools and Youth Engagement

This year was exciting as we continued looking to deliver our long-term strategy 'Towards Hope'. Our work with schools expanded, including the delivery of the first year of our Celebrating Young People: Revival project (CYPR); as well as further work in schools, through continued direct engagement with students.

CYPR proved to be successful in its first year. In January we began the programme with seven schools signed up. Each of our primary school contacts were asked how many students they aimed to engage through the programme, and in total it was expected that there would be 390 students engaged across the seven schools. Between January 2024 and July 2024, we delivered quality self-led resources to these seven schools.



A particular highlight of these resources was our recorded Webinar. We met with four young leaders to interview them about their experiences of leadership and what it means to be a leader, as well as any advice they had for other young and future leaders. In July, we had our "Revival Event", with 26 young people attending, where we reflected with them on the previous steps of the programme, revisiting their hopes and dreams for their communities.



Direct engagement with young people, outside of our CYPR programme, was continuous throughout the year. In November 2023, we were invited to an overnight retreat for students (aged 16-18) of St Mary's, Chesterfield. During this retreat, we delivered workshops across two days to students in Year 12 on 'Creating Socially Conscious Influencers', unpacking how raising social consciousness, and creatively meeting needs, can be a way of putting faith into action. We tasked groups with generating ideas to create social change in their communities. This was the most highly subscribed workshop offered during the 6th form conference, and we have been booked to run it the following year.

In January 2024, we were also invited to work with students across all year groups in Thornleigh Salesian College, Bolton. This was part of their school mission week with the theme of 'Dare to Dream'. We had the opportunity to speak with nearly 1300 students from year seven to year 13 at their 'Catholic charities fair' and share a taster of the Celebrating Young People Revival resources.

Lastly, in June we ran all-day workshops at two schools: Holy Cross School, Kingston; and the De La Salle School, St Helens. At Holy Cross School, our Engagement Officer Bernie gave the keynote speech for an assembly and ran a workshop over the course of the school day on the topic of faith in action - engaging with 80 students. At the De La Salle, Bernie had a similar opportunity to engage with 120 students, running a workshop on world culture, on the topic of the papal encyclical: Fratelli Tutti.

Finally in August, Bernie travelled to Athens with CSAN to join Caritas Europa's Youth forum where they looked at youth engagement throughout Europe and how to encourage the use of Catholic social teaching principles to encourage youth participation in social justice activities.



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6) Communications

Digital engagement is a critical tool for promoting the mission of Million Minutes and we continued to invest in expanding our capabilities over the year. We relaunched our half termly newsletter beginning in the summer and with additional staffing capacity we have begun to update and test our digital engagement across digital channels (website, Instagram, X, Facebook, LinkedIn).

The Instagram analytics indicate that, over the year, Reach increased by 33.8% with notable spikes in September, December, and March, indicating campaign and event-driven engagement. Visits increased by 25.1%, suggesting consistent engagement. Follows also increased, rising at the end of August.

Our expanded channels allowed us to follow-up on workshops and events delivered, with an increase in digital engagement recorded after events such as:

September 2023 - Catholic Student Network Leadership Summit: where we were invited to a gathering of Leaders from University Catholic Societies/Committees from across the country

December 2023 - St Mary's 6th Form Conference: an annual event run by St Mary's Secondary School in Chesterfield, where Million Minutes was invited to run a workshop for students aged 16-18

Over the next year our hope is to gain a more nuanced understanding of who our current digital audience is through 'experimenting' with content, gathering analytics and reporting on these channels.



7) Feedback from Our Collaborators

“Working and collaborating with Million Minutes is invaluable to us. Their project ‘Celebrating Young People Revival’, and their work in listening to young people and empowering them enables us to understand to a far greater depth, the fears and hopes of young people, particularly when it comes to violence, war and peace.”

-Andrew Jackson, CEO, Pax Christi UK

“This project has enabled us as a school to audit our students and hear exactly what they feel is important for them and our Catholic community. This has opened an authentic dialogue which has empowered students and staff to make a difference. Our pupils are able to articulate the principles of Catholic Social Teaching and have fully incorporated concrete actions and policies into our daily life at school. The CYPR has enabled us to take a whole school approach to CST which has been a blessing ahead of our upcoming CSI.”

-George White, Teacher of RE at St Paul's Catholic School, Leicester & Million Minutes Board member



8) Delivering Public Benefit

In planning our activities this year, the Trustees have given consideration to the duties set out in section 17(5) of the Charities Act 2011 to have due regard for public benefit guidance published by the Charity Commission. The objects of the charity are for public benefit: To advance in life and relieve needs of young people through providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals, consistent with the social teaching of the Roman Catholic Church. The social teaching of the Roman Catholic Church proposes the following principles, which Million Minutes takes as our framework for action, for the good of all young people, of all faiths and none:

- The dignity and equality of each human person: Every human being is seen as equal
- The call to participation and community: All of us are called to participate, to join in, to work alongside others for the common good of all
- A preferential option for the poor: It is not enough simply to think of those living in poverty and try to help them. We must enable those living in poverty to play a full, active role in society
- The dignity and rights of workers: Human beings are not merely a commodity, a tool as part of a process to make things. We deserve a fair wage and proper working conditions
- Solidarity among peoples and the promotion of peace: We are called to live honestly with one another, working together in love for the good of all. This is what will lead to true peace
- Care for the earth: Our treatment of the earth has repercussions for animals, for ourselves now, and for generations to come. We need to treat the earth with respect

We seek to live by this framework in all our activity. We support young people to put them into practice. We celebrate where we see them lived out. We reach out to those in need of experiencing these in action.



9) Governance

One trustee resigned during the year, and one trustee was newly appointed to provide comparable skills and experiences. In selecting Trustees, the Board pays regard to the balance of skills and experience required on the Board, the need for capacity to develop the charity, the need for continuity, and the beneficiaries the charity seeks to serve.

10) Risk Management

The Trustees maintain a risk register and these risks are monitored throughout the year and updated annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces, and the management of risks are owned by the appropriate personnel. Different risks are assessed by the most appropriate people: the full Board, Trustee subgroups or the CEO. Regardless of who manages the risk, all risks are regularly reported to the full Board, with key risks assessed at Board meetings.



11) Reserves Policy and Financial Management

The charity's Reserves Policy (last reviewed 2022) sets out Million Minutes' approach and underlying principles to reserves management. The annual budgeting process determines quantitative metrics following the Policy.

Million Minutes has two baselines to guide its approach to financial planning and reserves management:

To always maintain sufficient general reserves to cover the charity's financial liabilities in the event of liquidation. Liabilities are determined annually as part of the budgeting process. The Board shall not allow general reserves to fall below this level.

To maintain a cash amount equivalent to the cost of liquidation plus four months' budgeted costs at the beginning of each financial year. This reflects the need for (i) sufficient cash flow to cover planned expenditure prior to receipt of income or lags in receipt of pledged funds, (ii) funds to cover unplanned events or costs e.g. economic/regulatory changes resulting in unforeseen financial consequences.

The quantitative metrics attached to the two baselines described above are calculated annually in the budgeting process. The Board will only sign off budgets which achieve these two baselines. Financial monitoring during the financial year also adheres to these two baselines. Million Minutes' reserve is held in cash.



For this financial year, the Board decided to change how it treats most of the charity's grant income to improve clarity of the charity's financial position. Some grant income which was previously treated as deferred income will now be moved to the profit and loss account. This reflects more common practices. As a result, a part of the significant increase in income in this financial year owes to the fact that a proportion of the income would previously have been treated as deferred; although the increase in income is predominantly a result of successful fundraising efforts and an expansion in the charity's activities and capacity. The Board will continue to monitor income and decide if it should be treated as deferred or not, based on the requirements of the grant agreement.

Date



George White

Chair of the Board of Trustees.

Signed on behalf of the Board of Trustees

The statements appear in the format required by the Statement of Recommended Practice, Accounting and Reporting by Charities applicable to charities preparing their accounts in accordance with FRS1 02.



Independent Examiner's Report on the Accounts For the year ending 31st August 2024

I report to the trustees on my examination of the receipts and payments accounts of the charity for the year ended 31 August 2024 which are set out on pages 3 - 22 in the accounts.

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND EXAMINER

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Louisa Burton ACA
124 City Road
London
EC1V 2NX



Statement of Financial Activities

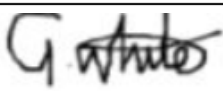
	Note	Unrestricted funds	Restricted funds	Total funds	Prior period Total Funds
Income and endowments from:					
Donations and legacies	3	393	192	585	196
Charitable activities	4	0	95,824	95,824	65,875
Other trading activities		0	0	0	0
Investments	5	1,391	0	1,391	582
Other		0	0	0	0
Total Income		1,784	96,016	97,800	66,654
Expenditure on:					
Raising funds		221	3,396	3,617	2,727
Charitable activities	6	98	61,978	62,076	66,948
Other		1,908	311	2,218	2,289
Total Expenditure		2,226	65,685	67,911	71,964
Net income/(expenditure) and net movement in funds for the year		(442)	30,331	29,889	(5,310)
Movements in funds		0	0	0	0
Net movement in funds	8	(442)	30,331	29,889	(5,310)
Reconciliation of funds:					
Total funds brought forward		46,704	36,080	82,783	88,093
Total funds carried forward		46,261	66,411	112,672	82,783



Statement of Financial Position as at 31st August 2024

	Note	Total funds	Prior year funds
Fixed assets:			
Tangible assets	13	39	158
Total fixed assets		<u>39</u>	<u>158</u>
Current assets:			
Debtors	15	1,256	16,500
Cash at bank and in hand		114,978	97,670
Total current assets		<u>116,234</u>	<u>114,170</u>
Liabilities:			
Creditors: Amounts falling due within one year	16	(3,601)	(31,545)
Net current assets or liabilities		<u>112,633</u>	<u>82,625</u>
Total assets less current liabilities		<u>112,672</u>	<u>82,783</u>
Creditors: Amounts falling due after more than one year		0	0
Provisions for liabilities		0	0
Net asset or liabilities excluding pension asset or liability		<u>112,672</u>	<u>82,783</u>
Defined benefit pension scheme asset or liability		0	0
Total net assets or liabilities		<u>112,672</u>	<u>82,783</u>
The funds of the charity:			
Restricted income funds		66,411	36,080
Unrestricted funds		46,261	46,704
Total charity funds	20/21	<u>112,672</u>	<u>82,783</u>

Signed on behalf of the Board of Trustees

Signature	Name	Date
	George White	19/05/23



Summary Income and Expenditure Statement

for year ending 31st August 2024

	All income funds (current year)	All income funds (previous year)
Income	96,409	66,071
Gains/(losses) on investments	0	0
Interest and investment income	1,391	582
Gross income in the reporting period	97,800	66,654
Expenditure	67,792	71,348
Interest payable	0	0
Depreciation and charges for impairment of fixed assets	119	615
Total expenditure in the reporting period	67,911	71,964
Net income (expenditure) before tax for the reporting period	29,889	(5,310)
Tax payable	0	0
Net income (expenditure) for the financial year	29,889	(5,310)
	0	0



Notes to the accounts

11 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

A) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Million Minutes meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

B) Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

At the date of transition there was no requirement to restate any comparative as no liabilities existed that needed providing for. As such in accordance with the requirements of FRS 102 no reconciliation of opening balances has been provided.

C) Preparation of the accounts on a going concern basis

The Charity reported a cash outflow of £14,129 for the year (2023: £2,060 cash outflow). The trustees are of the view that the Charity is a going concern.

D) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material

Income received in advance of an activity or provision of other specified service it is deferred until the criteria for income recognition are met.



E) Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

F) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

G) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Charity's work being undertaken by the Charity.

H) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on charitable activities includes the costs holding events, workshops and other activities undertaken to further the purposes of the charity and their associated support costs
- Other expenditure represents those items not falling into any other heading.

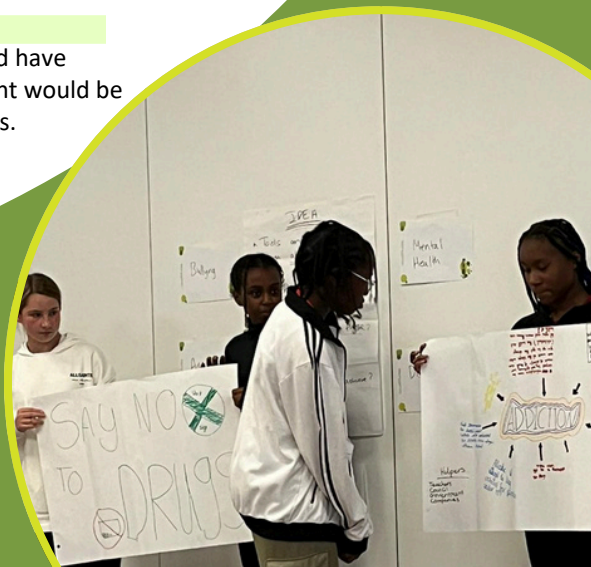
Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

I) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the Charity's artistic programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 10.

J) Operating leases

The charity does not currently operate any Operating Leases. Where the charity would have operating leases; the title to the equipment remains with the lessor and the equipment would be replaced every 5 years whilst the economic life of such equipment is normally 10 years. Rental charges are charged on a straight line basis over the term of the lease.



K) Tangible fixed assets

Individual fixed assets costing £500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Asset Category	Annual Rate
Plant and machinery	33%
Fixtures, fittings and equipment	33%

L) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

M) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

N) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

O) Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

P) Pensions

The Charity currently operates an employee pension scheme. The Trustees recognised the Charity's legal requirement to offer an auto-enrolment pension scheme from 1st October 2017.

The scheme would operate on an employee/employer combined contribution with a minimum of the legal minimum contributions.

Q) Transition to FRS 102

The opening fund balances at the date of transition have not been restated (see note 1b) as there were no liabilities to be restated in the transition to FRS102. The transition date was 1st September 2015.



2) Legal status of the Charity

On the 26th March 2019 Million Minutes became a Charitable Incorporated Organisation under Charity Commission supervision.

3) Income from donations and legacies

	2024	2023
Donations		
Gifts	585	196
Legacies	0	0
Donated services	0	0
	<hr/>	<hr/>
	585	196

The income from donations and legacies was £585 (2023: £196) of which £393 was unrestricted (2023: £196) and £192 restricted (2023: £Nil)

The Charity benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with FRS 102 and the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised in the accounts.

4) Income from charitable activities

	Restricted funds 2024	Restricted funds 2023
Income from Grants:		
Support from Grant making bodies	95,632	65,875
Support from other sources	192	0
Gift Aid associated with other sources	0	0
Subtotal : Grants	<hr/>	<hr/>
	95,824	65,875
Total income from charitable activities	<hr/>	<hr/>
	95,824	65,875

5) Investment income

All of the Charity's investment income of £1,391 (2023: £582) arises from money held in interest bearing deposit accounts.



6) Analysis of expenditure on charitable activities

	Un-restricted	Restricted Project: Proximity	Restricted Project: Team	Restricted Project: Grants	: Project	: Project	: Project	Total
Employee Costs			53,764					53,764
Internet & IT			729					729
Other Professional Fees			618					618
Postage & Courier			(3)					(3)
Printing & Stationery	0		443					443
Rent			3,187					3,187
Subscriptions and Memberships			1,983					1,983
Travel & Subsistence	0	0	657					657
Consultancy	98	0	0					98
Grants Given	0			600				600
Total	98	0	61,378	600	0	0	0	62,075

Expenditure on charitable activities was £62,075 (2023: £69,643) of which £98 was unrestricted (2023: £400) and £61,978 was restricted (2023: £69,243).

7) Summary analysis of expenditure and related income for charitable activities

This table shows the cost of the main charitable activities and the sources of income directly to support those activities.

	Proximity: Project	Teams: Project	Silent : Project	Grants : Project	: Project	: Project	: Project	Total
Costs	0	61,378	0	0	0	0	0	61,378
Grants	0	0	0	600	0	0	0	600
	0	61,378	0	600	0	0	0	61,978
Direct grant support	11,274	85,000	0	0	0	0	0	96,274
Net cost funded from other income	11,274	23,622	0	(600)	0	0	0	34,296

8) Net income/(expenditure) for the year

This is stated after charging:

	2024	2023
Depreciation	119	615
Bank interest payable	0	0
Auditor's remuneration:	0	0
Audit fees		
Accountancy services	1,099	916
	1,218	1,531



9) Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

	2024	2023
Salaries and wages	55,940	41,135
Social security costs	0	413
Pension costs	1,219	1,018
	<u>57,160</u>	<u>42,566</u>

No employees had employee benefits in excess of £60,000 (2023: nil). Pension costs are allocated to activities in proportion to the related staffing costs incurred and are wholly charged to unrestricted funds.

The charity trustees were not paid or received any other benefits from employment with the Charity in the year (2023: £nil). Trustees were reimbursed expenses of £Nil during the year (2023: £123). No charity trustee received payment for professional or other services supplied to the charity (2023: £nil).

The key management personnel of the charity, comprise the trustees and Chief Executive Officer/Director of Million Minutes. The total employee benefits of the key management personnel of the Charity were £35,066 (2023: £32,340).

10) Staff Numbers

The average monthly head count was 3 staff (2023: 3 staff) and the average monthly number of full-time equivalent employees (including casual and part-time staff) during the year were as follows:

	2024	2023
Administration & Development	1	1
Projects	2	2
	<u>3</u>	<u>3</u>

11) Related party transactions

The charity has one related party as a result of historical transactions and relationships. The following is a summary of value of the services provided the related party:

	2024	2023
D Curtin (Founding Chair of Trustees - resigned September 2014) (No consultancy fees relate to his tenure as a trustee)	0	6,155
	<u>0</u>	<u>6,155</u>

12) Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.



13) Tangible fixed assets – charity

	Plant and machinery	Fixtures, fittings and equipment	Total
Cost or valuation			
At beginning of the year	1,890	3,954	5,844
Additions	0	0	0
Disposals			0
Revaluations			0
Transfers			0
At end of the year	1,890	3,954	5,844
Depreciation and impairments			
At beginning of the year	1,890	3,796	5,686
Disposals			0
Depreciation	0	119	119
Impairment			0
Transfers			0
At end of the year	1,890	3,915	5,805
Net book value at beginning of the year	0	158	158
Net book value at end of the year	0	39	39

14) Investments

The charity holds no investments in any subsidiary or associates.

	2024	2023
Trade debtors	0	15,450
Other debtors		
Prepayments and accrued income	286	287
	970	763
	1,256	16,500

16) Creditors: amounts falling due within one year

	2024	2023
Trade creditors	560	2,548
Other creditors and accruals	938	760
Deferred income	0	26,274
Taxation and social security costs	2,103	1,964
	3,601	31,545



17)Contingent assets – legacy income

As at 31 August 2024 the charity had no legacy income or any impending

18)Deferred income

Deferred Income are grants and income for future projects where the costs have not been incurred at Year End. As at 31 August 2024 the charity had £Nil (2023 £26,274) deferred income.

19)Creditors: amounts falling due after more than one year

As at 31 August 2024 the charity had no Creditors due after more than one year

20)Analysis of charitable funds

Analysis of movements in unrestricted funds

	Balance 01-Sep-23	Income	Expenditure	Transfers	Funds 30-Aug-24
General fund	46,704	1,784	(2,226)	0	46,261
Total	46,704	1,784	(2,226)	0	46,261

Analysis of movements in unrestricted funds - previous year

	Balance 01-Sep-22	Income	Expenditure	Transfers	Funds 31-Aug-23
General fund	48,031	779	(2,106)	0	46,704
Total	48,031	779	(2,106)	0	46,704

Name of unrestricted fund:

Description, nature and purposes of the fund

General fund

The 'free reserves' after allowing for all designated funds.

Analysis of movements in restricted funds

	Balance 01-Sep-23	Income	Expenditure	Transfers	Funds 30-Aug-24
Projects	36,080	96,016	(65,685)	0	66,411
Total	36,080	96,016	(65,685)	0	66,411

Analysis of movements in restricted funds - previous year

	Balance 01-Sep-22	Income	Expenditure	Transfers	Funds 31-Aug-23
Projects	40,062	65,875	(69,858)	0	36,080
Total	40,062	65,875	(69,858)	0	36,080

Name of restricted fund

Description, nature and purposes of the fund

Proximity project

Project to carry out Parish based research training and resources

Team project

Project to fund MM Team roles within the community including on costs for team members

Grants project

Project to issue grants



21) Analysis of net assets between funds

Analysis of group net assets between funds - current year

	General Fund	Designated Funds	Restricted Funds	Total
Tangible fixed assets	0	0	39	39
Cash at bank and in hand	52,997	0	61,980	114,978
Other net current assets/(liabilities)	0	0	(2,345)	(2,345)
Creditors of more than one year	0	0	0	0
Total	52,997	0	59,675	112,672

Analysis of group net assets between funds - previous year

	General Fund	Designated Funds	Restricted Funds	Total
Tangible fixed assets	0	0	158	158
Cash at bank and in hand	51,719	0	45,951	97,670
Other net current assets/(liabilities)	0	0	(15,045)	(15,045)
Creditors of more than one year	0	0	0	0
Total	51,719	0	31,064	82,783

22) Financial instruments

The Charity has no Financial Instruments to report on

23) Post-balance sheet events

The charity has no post balance sheet events



MILLION MINUTES

England & Wales - Charity number 1140079

Accounts



Million Minutes

Trustees Report and Financial Statements

Year ending 31 August 2023

Charity number 1140079

Million Minutes
Directors/Trustees Report
For the year ending 31st August 2023

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**Million Minutes
Trustees Report
For the year ending 31st August 2023**

1. Legal structure of the Charity

The Charity's legal name is Million Minutes.

Million Minutes is registered in England and Wales with charity number 1140079.

On the 26th March 2019 Million Minutes became a Charitable Incorporated Organisation under Charity Commission supervision. Its governing document is its constitution.

The registered office of the Charity is Romero House, 55 Westminster Bridge Road, London, SE1 7JB.

The principle operating address is Romero House, 55 Westminster Bridge Road, London, SE1 7JB.

The Trustees in office on the date the report was approved were:

- Ewan Day-Collins (Chair)
- Nina Matiello Azadeh (Vice-Chair)
- George White (Safeguarding Lead)
- Fr Ryan Service
- Aseel Gilbert
- Arlene Maria Sisante (appointed 12 July 2023)
- Jason Charewicz (appointed 13 January 2024)

The Directors/Trustees in office during the year were:

- Ewan Day-Collins (Chair)
- Nina Matiello Azadeh (Vice-Chair)
- George White (Safeguarding Lead)
- Fr Ryan Service
- Ann Nicholls (resigned 19 March 2024)
- Aseel Gilbert
- Arlene Maria Sisante
- Cezar Dumlo (resigned 27 March 2023)
- Anna Fraine (resigned 17 May 2023)

2. The Need for Million Minutes:

Million Minutes is a Catholic youth agency. We promote a broad vision of youth ministry where the voices of young people are centred.

Our Vision: a world where young people take transformative social action, rooted in the principles of Catholic Social Teaching

Our Mission: to equip the Catholic Church to more effectively accompany all young people

We work with young people, youth leaders, youth ministers, parishes, schools and the wider Church to listen to, understand and respond to the evolving needs of young people. Catholic Social Teaching underpins our work: for us, faith and social action are intertwined. We strive to put the voices of young people at the heart of all our work. We see this as fundamental for the Church to have a broad vision of youth ministry.

Across our work, we utilise and promote accompaniment. This means journeying alongside people with a 'Spirit-led' openness and willingness to listen. An accompaniment approach meets people where they are at, whatever situation or state they find themselves in, and walks with them to wherever their path may take. Accompaniment is relational in nature and takes inspiration from how Jesus developed relationships with people, particularly those who were marginalised. He not only taught and prayed with them: He lived among them and experienced their lives as His own. Accompaniment empowers young people to know they are valued and integral members of their community and the Church. With this knowledge, young people can take transformative social action and realise their potential.

3. Message from the Chair

As we reflect on a year of consolidation, change and new growth in Million Minutes, we are reminded of The Emmaus Story. When the disciples encounter the Risen Lord, they immediately head back to the place they had left to proclaim the good news. At Million Minutes, we are using our experiences of encounter and dialogue with young people to advocate for new models of youth ministry and to share this mission more widely.

During this first year a new strategy, we have been intentional about collaboration: we see this as a key element of our work and part of our role in being a synodal Church. The synthesis report for the session of the Synod states that there must be 'a preferential option for young people', whose request for listening and accompaniment came through strongly in the 2018 Synod on Youth. Therefore, as we set out on implementing our new strategy, we have spent time listening to young people and those that accompany young people - in schools, in parishes, through movements and organisations.

What we heard has been our starting point and our centre as began to design new projects which include ongoing listening and accompaniment of young people and their networks of support. We value the diversity of experience that we have encountered through many conversations over the last year. We know that the Holy Spirit is at the centre of what we are doing and that the diverse experiences of young people and those who walk alongside them are all united in one spirit.

As we end the year detailed in this report, we are excited to see the fruits of consolidation and reflection over 2022-23 leading to the beginnings of growth and flourishing new projects. Over 2022-23, we successfully managed capacity gaps with strategic board recruitment to support the leadership of our charity and made progress on identifying areas of need within youth ministry. Collaboration, for us, is a process focused on reflection, review, innovation and resource building that leads to sustainable practices for all those involved in working with young people in our wider church community.

Of course, none of this would be possible without the generous contributions of time, expertise, finance and prayers of our supporters and key donors, in particular; The English Benedictine Congregation, Porticus UK, and Buckfast Abbey. Thank you to them and to all who have supported us.

Anita Motha (CEO) and Ewan Day-Collins (Chair)

4a. Setting Collaborative Foundations for 2023-2027

This year has been a dynamic start to the first year of delivering on our 2023-2027 strategy 'Towards Hope'. We have focused on building foundations of partnerships that will enable Million Minutes to design projects that empower young people to drive change in their communities. We invested time in working with crucial stakeholders - school chaplains, RE teachers, diocesan youth ministry directors, youth teams in Catholic charities, and religious orders - to share our strategy and scope opportunities to work together over the next five years.

We have also worked closely with organizations and networks to deliver talks and input on our organisation's vision and new strategy. We explored the practical aspects of including and empowering young people in a synodal church. This included speaking at the National Board of Catholic Women's summer conference, St Vincent de Paul Society England and Wales National Meeting, and Faith and Future Generations conversation convened by Porticus UK.

Some key collaborations that have been initiated this year include:

- **Adventurous Accompaniment** – This pioneering project from Million Minutes and friends has continued to develop this year, with particular focus on updating and refining training materials and building a plan for wider dissemination of resources. We worked closely with film company CTVC Ltd and friends to produce a suite of high-quality training videos for use with a range of Catholic audiences. We delivered an introductory Summer School with leaders from across the Catholic space including religious orders, senior staff from Catholic Multi Academy Trusts, and senior leaders from charities and dioceses. We began website design for the project and creation of the infrastructure needed for wider dissemination over 2023-2024. We also identified key audiences to work with as we seek to roll out the training resources more widely in 2024.

- **CYMFED** - we are contributing the time and expertise of our CEO to the Board of CYMFED as a representative for organisations, movements and charities. This gives Million Minutes an opportunity to lead on empowering and include member organisations' voice across the federation and share expertise on governance for wider sector change.

- **Youth Ministry, Diocese of Hallam** - Over the past ten months, we have worked closely with the Director of Youth Ministry in Hallam to develop their new youth ministry vision and strategy. This has involved fortnightly catch ups and strategy development days. This partnership has led to Hallam schools signing up for our CYP: Revival project, and opportunities to co-deliver input (upcoming in 2024) on the landscape of youth ministry in the diocese.

- **Pax Christi** - Since August 2023, we have been collaborating with Pax Christi to design and deliver our CYP: Revival project. Working with their Education Worker, we are sharing (and broadening) our schools audience/reach through coordinating on content and resources. Pax Christi have contributed staff time to project design and updating our existing CST resources.

4.b Feedback from our Collaborators

"Million Minutes continues to play an active role in CYMFed's projects. The time, energy and wisdom that their CEO has contributed to our current governance review is a wonderful example of how our Federation holds collaboration at the centre of our mission. The dedication of Million Minutes to Catholic Youth Ministry across England and Wales has been a valued support to both our Members and our projects."

Beth Przybylska, Strategic Project Director, CYMFed – Catholic Youth Ministry Federation

"In the last year Million Minutes' support for the Youth Ministry community has been really evident through their presence on the CYMFed board and leading on their governance review – this is made easier as Million Minutes is a trusted organisation who are seen as widely supportive. Million Minutes have also supported my own organisation with their CEO speaking at our national meeting, where there was a sense that members went away feeling challenged and energised to include young people in a more effective way."

Sarah Barber, Director of Young Vincentians and Youth Services, SVP

Collaboration with other Dioceses and organisations is very important for me as I begin to embed a youth ministry office into the Diocese of Hallam. It is just short of a decade since there was a youth ministry team here. Million Minutes have helped with their own expertise in strategy planning and spend many hours listening to the role and situation as I see it and enabling me to put concrete proposals together. This vision was worked on with MM, and I was invited to the Trustee meeting for Hallam to deliver the findings and strategy proposal. Without support from Anita and Michael, I would have found it difficult to sit and focus on this alone." Sue McDonald, Director of Youth Ministry, Hallam Diocese

5. Key Achievements

January:

- New strategy document launched 'towards' hope, outlining our strategic aims for 2023-2027
- CEO appointed as a board member for Catholic Youth Ministry Federation, representative for "movements, organisations and charities"

March:

- Multi-year institutional funding received from the English Benedictine Congregation
- TVC film and television company contracted to produce and develop a set of video resources for 'Adventurous Accompaniment' project

April:

- Development work with school chaplains and RE teachers to write project plan for Celebrating Young People Revival

June:

- CEO of Million Minutes (CYMFED board member, representative of organisations, charities and movements) appointed to chair governance review subcommittee for CYMFED
- Delivered key note on Young People in the Church at SVP's National Conference
- School Mission Day: Kingston – 72 young people

July:

- Delivered a residential to engage gatekeepers with new Adventurous Accompaniment resources

August:

- New team member, Michael Chambers, appointed
- Development work with Pax Christi on CYP: Revival Project

6. Delivering Public Benefit

In planning our activities this year, the Trustees have given consideration to the duties set out in section 17(5) of the Charities Act 2011 to have due regard for public benefit guidance published by the Charity Commission. The objects of the charity are for public benefit:

To advance in life and relieve needs of young people through providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals, consistent with the social teaching of the Roman Catholic Church. The social teaching of the Roman Catholic Church proposes the following principles, which Million Minutes takes as our framework for action, for the good of all young people, of all faiths and none:

- The dignity and equality of each human person: Every human being is seen as equal.
- The call to participation and community: All of us are called to participate, to join in, to work alongside others for the common good of all.
- A preferential option for the poor: It is not enough simply to think of those living in poverty and try to help them. We must enable those living in poverty to play a full, active role in society.
- The dignity and rights of workers: Human beings are not merely a commodity, a tool as part of a process to make things. We deserve a fair wage and proper working conditions.
- Solidarity among peoples and the promotion of peace: We are called to live honestly with one another, working together in love for the good of all. This is what will lead to true peace.
- Care for the earth: Our treatment of the earth has repercussions for animals, for ourselves now, and for generations to come. We need to treat the earth with respect.

We seek to live by this framework in all our activity. We support young people to put them into practice. We celebrate where we see them lived out. We reach out to those in need of experiencing these in action. ☒

7. Governance

Two trustees completed their term during the financial year, and two trustees were newly appointed to provide comparable skills and experiences. A Vice Chair post was created to provide added leadership capacity within the Board. In selecting Trustees, the Board pays regard to the balance of skills and experience required on the Board, the need for capacity to develop the charity, the need for continuity, and the beneficiaries the charity seeks to serve.

8. Risk Management

The Trustees maintain a risk register and these risks are monitored throughout the year and updated annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces, and the management of risks are owned by the appropriate personnel. Different risks are assessed by the most appropriate people: the full Board, Trustee subgroups or the CEO. Regardless of who manages the risk, all risks are regularly reported to the full Board, with key risks assessed at Board meetings.

9. Reserves Policy

The charity’s Reserves Policy (last reviewed 2022) sets out Million Minutes’ approach and underlying principles to reserves management. The annual budgeting process determines quantitative metrics following the Policy.

Million Minutes has two baselines to guide its approach to financial planning and reserves management:

1. To always maintain sufficient general reserves to cover the charity’s financial liabilities in the event of liquidation. Liabilities are determined annually as part of the budgeting process. The Board shall not allow general reserves to fall below this level.
2. To maintain a cash amount equivalent to the cost of liquidation plus four months’ budgeted costs at the beginning of each financial year. This reflects the need for (i) sufficient cash flow to cover planned expenditure prior to receipt of income or lags in receipt of pledged funds, (ii) funds to cover unplanned events or costs e.g. economic/regulatory changes resulting in unforeseen financial consequences.

The quantitative metrics attached to the two baselines described above are calculated annually in the budgeting process. The Board will only sign off budgets which achieve these two baselines. Financial monitoring during the financial year also adheres to these two baselines. Million Minutes’ reserve is held in cash.

DocuSigned by:
Ewan Day-Collins
BF9A9124F2C44B8...

5/22/2024

Ewan Day-Collins

Chair of the Board of Trustees. Signed on behalf of the Board of Trustees

Date

The statements appear in the format required by the Statement of Recommended Practice, Accounting and Reporting by Charities applicable to charities preparing their accounts in accordance with FRS1 02.

**Million Minutes
Charity Number 1140079**

Independent Examiner's Report on the Accounts

For the year ending 31st August 2023

I report to the trustees on my examination of the receipts and payments accounts of the charity for the year ended 31 August 2023 which are set out on pages 3 - 22 in the accounts.

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND EXAMINER

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Louisa Burton ACA
Gatcombe House
Portsmouth
PO3 5EJ

Million Minutes

Statement of financial activities as at 31st August 2023

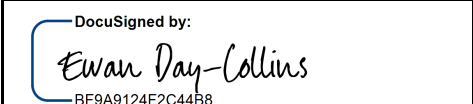
	Note	Unrestricted funds	Restricted funds	Total funds	Prior period Total Funds
Income and endowments from:					
Donations and legacies	3	196	0	196	6,270
Charitable activities	4	0	65,875	65,875	95,082
Other trading activities		0	0	0	0
Investments	5	582	0	582	38
Other		0	0	0	0
Total Income		779	65,875	66,654	101,390
Expenditure on:					
Raising funds		32	2,695	2,727	1,845
Charitable activities	6	400	66,548	66,948	93,291
Other		1,673	615	2,289	3,567
Total Expenditure		2,106	69,858	71,964	98,703
Net income/(expenditure) and net movement in funds for the year		(1,327)	(3,983)	(5,310)	2,687
Movements in funds		0	0	0	0
Net movement in funds	8	(1,327)	(3,983)	(5,310)	2,687
Reconciliation of funds:					
Total funds brought forward		48,031	40,062	88,093	85,406
Total funds carried forward		46,704	36,080	82,783	88,093

Million Minutes

Statement of Financial Position as at 31st August 2023

	Note	Total funds	Prior year funds
Fixed assets:			
Tangible assets	13	158	773
Total fixed assets		<u>158</u>	<u>773</u>
Current assets:			
Debtors	15	16,500	9,644
Cash at bank and in hand		97,670	94,492
Total current assets		<u>114,170</u>	<u>104,137</u>
Liabilities:			
Creditors: Amounts falling due within one year	16	(31,545)	(16,817)
Net current assets or liabilities		<u>82,625</u>	<u>87,320</u>
Total assets less current liabilities		<u>82,783</u>	<u>88,093</u>
Creditors: Amounts falling due after more than one year		0	0
Provisions for liabilities		0	0
Net asset or liabilities excluding pension asset or liability		<u>82,783</u>	<u>88,093</u>
Defined benefit pension scheme asset or liability		0	0
Total net assets or liabilities		<u><u>82,783</u></u>	<u><u>88,093</u></u>
The funds of the charity:			
Restricted income funds		36,080	40,062
Unrestricted funds		46,704	48,031
Total charity funds	20/21	<u><u>82,783</u></u>	<u><u>88,093</u></u>

Signed on behalf of the Board of Trustees

Signature	Name	Date
	Ewan Day-Collins	5/22/2024

Million Minutes
Summary Income and Expenditure Statement
for year ending 31st August 2023

	All income funds (current year)	All income funds (previous year)
Income	66,071	101,352
Gains/(losses) on investments	0	0
Interest and investment income	582	38
Gross income in the reporting period	66,654	101,390
Expenditure	71,348	97,969
Interest payable	0	0
Depreciation and charges for impairment of fixed assets	615	734
Total expenditure in the reporting period	71,964	98,703
Net income (expenditure) before tax for the reporting period	(5,310)	2,687
Tax payable	0	0
Net income (expenditure) for the financial year	(5,310)	2,687

Notes to the accounts

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

A) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Million Minutes meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

B) Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

At the date of transition there was no requirement to restate any comparative as no liabilities existed that needed providing for. As such in accordance with the requirements of FRS 102 no reconciliation of opening balances has been provided.

C) Preparation of the accounts on a going concern basis

The Charity reported a cash outflow of £2,060 for the year (2022: £2533 cash outflow). The trustees are of the view that the Charity is a going concern.

D) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material

Income received in advance of an activity or provision of other specified service it is deferred until the criteria for income recognition are met.

E) Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

F) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

G) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Charity's work or for specific artistic projects being undertaken by the Charity.

H) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on charitable activities includes the costs holding event, workshops and other educational activities undertaken to further the purposes of the charity and their associated support costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

I) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the Charity's artistic programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 10.

J) Operating leases

The charity does not currently operate any Operating Leases. Where the charity would have operating leases; the title to the equipment remains with the lessor and the equipment would be replaced every 5 years whilst the economic life of such equipment is normally 10 years. Rental charges are charged on a straight line basis over the term of the lease.

K) Tangible fixed assets

Individual fixed assets costing £100 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Asset Category	Annual Rate
Plant and machinery	33%
Fixtures, fittings and equipment	33%

L) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

M) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

N) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

O) Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

P) Pensions

The Charity currently operates an employee pension scheme. The Trustees recognised the Charity's legal requirement to offer an auto-enrolment pension scheme from 1st October 2017.

The scheme would operate on an employee/employer combined contribution with a minimum of the legal minimum contributions.

Q) Transition to FRS 102

The opening fund balances at the date of transition have not been restated (see note 1b) as there were no liabilities to be restated in the transition to FRS102. The transition date was 1st September 2015.

2) Legal status of the Charity

On the 26th March 2019 Million Minutes became a Charitable Incorporated Organisation under Charity Commission supervision.

3) Income from donations and legacies

	2023	2022
Donations		
Gifts	196	6,270
Legacies	0	0
Donated services	0	0
	<u>196</u>	<u>6,270</u>

The income from donations and legacies was £196 (2022: £6,270) of which £196 was unrestricted (2022: £3,270) and £Nil restricted (2022: £3,000)

The Charity benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with FRS 102 and the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised in the accounts.

4) Income from charitable activities

	Restricted funds 2023	Restricted funds 2022
Income from Grants:		
Support from Grant making bodies	65,875	92,082
Support from other sources	0	3,000
Gift Aid associated with other sources	0	0
Subtotal : Grants	<u>65,875</u>	<u>95,082</u>
Total income from charitable activities	<u>65,875</u>	<u>95,082</u>

5) Investment income

All of the Charity's investment income of £582 (2022: £38) arises from money held in interest bearing deposit accounts.

6) Analysis of expenditure on charitable activities

	Un-restricted	Restricted Project: Proximity	Restricted Project: Team	Restricted Project: Grants	: Project	: Project	: Project	Total
Employee Costs			45,260					45,260
Consultancy		8,283	4,529					12,812
Rent			2,433					2,433
Telephones (Landline & Mobile)			0					0
Internet & IT	400		817					1,217
Postage & Courier			90					90
Publication & Resources	0							0
Printing & Stationery	0							0
Subscriptions and Memberships			1,518					1,518
Other Professional Fees			0					0
Travel & Subsistence	0	3,276	1,536					4,812
Grants Given			0	1,500				1,500
Total	<u>400</u>	<u>0</u>	<u>11,559</u>	<u>56,183</u>	<u>1,500</u>	<u>0</u>	<u>0</u>	<u>69,643</u>

Expenditure on charitable activities was £69,643 (2022: £93,291) of which £900 was unrestricted (2022: £379) and £69,643 was restricted (2022: £92,912).

7) Summary analysis of expenditure and related income for charitable activities

This table shows the cost of the three main charitable activities and the sources of income directly to support those activities.

	Proximity: Project	Teams: Project	Silent : Project	Grants : Project	: Project	: Project	: Project	Total
Costs	11,559	56,183	0	0	0	0	0	67,743
Grants	<u>0</u>	<u>0</u>	<u>1,500</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,500</u>
	11,559	56,183	1,500	0	0	0	0	69,243
Direct grant support	3,375	62,500	0	0	0	0	0	65,875
Net cost funded from other income	<u>(8,184)</u>	<u>6,317</u>	<u>(1,500)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(3,368)</u>

8) Net income/(expenditure) for the year

This is stated after charging:	2023	2022
Depreciation	615	686
Bank interest payable	0	0
Auditor's remuneration:	0	0
Audit fees		
Accountancy services	<u>916</u>	<u>838</u>
	<u>1,531</u>	<u>1,525</u>

9) Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

	2023	2022
Salaries and wages	41,135	69,595
Social security costs	413	2,303
Pension costs	1,018	1,608
	<u>42,565</u>	<u>73,507</u>

No employees had employee benefits in excess of £60,000 (2022: nil). Pension costs are allocated to activities in proportion to the related staffing costs incurred and are wholly charged to unrestricted funds.

The charity trustees were not paid or received any other benefits from employment with the Charity in the year (2022: £nil). Trustees were reimbursed expenses of £128 during the year (2022: £nil). No charity trustee received payment for professional or other services supplied to the charity (2022: £nil).

The key management personnel of the charity, comprise the trustees and Chief Executive Officer/Director of Million Minutes. The total employee benefits of the key management personnel of the Charity were £32,340 (2022: £39,500).

10) Staff Numbers

The average monthly head count was 2 staff (2022: 3 staff) and the average monthly number of full-time equivalent employees (including casual and part-time staff) during the year were as follows:

	2023	2022
Administration & Development	1	1
Projects	1	2
	<u>2</u>	<u>3</u>

11) Related party transactions

The charity has one related party as a result of historical transactions and relationships. The following is a summary of value of the services provided the related party:

	2023	2022
D Curtin (Founding Chair of Trustees - resigned September 2014) (No consultancy fees relate to his tenure as a trustee)	6,155	918
	<u>6,155</u>	<u>918</u>

12) Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

13) Tangible fixed assets – charity

	Plant and machinery	Fixtures, fittings and equipment	Total
Cost or valuation			
At beginning of the year	1,890	3,954	5,844
Additions	0	0	0
Disposals			0
Revaluations			0
Transfers			0
At end of the year	<u>1,890</u>	<u>3,954</u>	<u>5,844</u>
Depreciation and impairments			
At beginning of the year	1,890	3,181	5,071
Disposals			0
Depreciation	0	615	615
Impairment			0
Transfers			0
At end of the year	<u>1,890</u>	<u>3,796</u>	<u>5,686</u>
Net book value at beginning of the year	<u>0</u>	<u>773</u>	<u>773</u>
Net book value at end of the year	<u>0</u>	<u>158</u>	<u>158</u>

14) Investments

The charity holds no investments in any subsidiary or associates.

15) Debtors

	2023	2022
Trade debtors	15,450	8,732
Other debtors	287	224
Prepayments and accrued income	763	689
	<u>16,500</u>	<u>9,644</u>

16) Creditors: amounts falling due within one year

	2023	2022
Trade creditors	2,548	2,762
Other creditors and accruals	760	853
Deferred income	26,274	11,274
Taxation and social security costs	1,964	1,927
	<u>31,545</u>	<u>16,817</u>

17) Contingent assets – legacy income

As at 31 August 2022 the charity had no legacy income or any impending

18) Deferred income

Deferred Income are grants and income for future projects where the costs have not been incurred at Year End. As at 31 August 2023 the charity had £26,274 deferred income.

19) Creditors: amounts falling due after more than one year

As at 31 August 2023 the charity had no Creditors due after more than one year

20) Analysis of charitable funds**Analysis of movements in unrestricted funds**

	Balance 01-Sep-22	Income	Expenditure	Transfers	Funds 31-Aug-23
General fund	41,805	779	(2,106)	0	40,479
Total	41,805	779	(2,106)	0	40,479

Analysis of movements in unrestricted funds - previous year

	Balance 01-Sep-21	Income	Expenditure	Transfers	Funds 31-Aug-22
General fund	41,272	3,308	(2,775)	0	41,805
Total	41,272	3,308	(2,775)	0	41,805

Name of unrestricted fund:

Description, nature and purposes of the fund

General fund

The 'free reserves' after allowing for all designated funds.

Analysis of movements in restricted funds

	Balance 01-Sep-22	Income	Expenditure	Transfers	Funds 31-Aug-23
Projects	46,314	65,875	(69,858)	0	42,331
Total	46,314	65,875	(69,858)	0	42,331

Analysis of movements in restricted funds - previous year

	Balance 01-Sep-21	Income	Expenditure	Transfers	Funds 31-Aug-22
Projects	44,159	98,082	(95,927)	0	46,314
Total	44,159	98,082	(95,927)	0	46,314

Name of restricted fund

Description, nature and purposes of the fund

Proximity project

Project to carry out Parish based research training and resources

Team project

Project to fund MM Team roles within the community including on costs for team members

Grants project

Project to issue grants

21) Analysis of net assets between funds**Analysis of group net assets between funds - current year**

	General Fund	Designated Funds	Restricted Funds	Total
Tangible fixed assets	0	0	158	158
Cash at bank and in hand	51,719	0	45,951	97,670
Other net current assets/(liabilities)	0	0	(15,045)	(15,045)
Creditors of more than one year	0	0	0	0
Total	51,719	0	31,064	82,783

Analysis of group net assets between funds - previous year

	General Fund	Designated Funds	Restricted Funds	Total
Tangible fixed assets	0	0	773	773
Cash at bank and in hand	11,714	0	82,779	94,492
Other net current assets/(liabilities)	(2,525)	0	(4,648)	(7,173)
Creditors of more than one year	0	0	0	0
Total	9,189	0	78,904	88,093

22) Financial instruments

The Charity has no Financial Instruments to report on

23) Post-balance sheet events

The charity has no post balance sheet events

MILLION MINUTES

England & Wales - Charity number 1140079

Accounts



Million Minutes

Trustees Report and Financial Statements

Year ending 31 August 2022

Charity number 1140079

Million Minutes
Directors/Trustees Report
For the year ending 31st August 2022

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**Million Minutes
Trustees Report
For the year ending 31st August 2022**

1. Legal structure of the Charity

The Charity's legal name is Million Minutes.

Million Minutes is registered in England and Wales with charity number 1140079.

On the 26th March 2019 Million Minutes became a Charitable Incorporated Organisation under Charity Commission supervision. Its governing document is its constitution.

The registered office of the Charity is Romero House, 55 Westminster Bridge Road, London, SE1 7JB.

The principal operating address is Romero House, 55 Westminster Bridge Road, London, SE1 7JB.

The Trustees in office on the date the report was approved were:

- George White
- Ewan Day-Collins
- Fr Ryan Service
- Nina Matiello Azadeh
- Anna Fraine
- Ann Nicholls (appointed 15 November 2022)
- Aseel Gilbert (appointed 14 March 2023)

The Directors/Trustees in office during the year were:

- George White
- Ewan Day-Collins
- Fr Ryan Service
- Nina Matiello Azadeh
- Cezar Dumlao (resigned 27 March 2023)
- Anita Motha (resigned 15 March 2022)
- Anna Fraine

2. The Need for Million Minutes:

Million Minutes is a Catholic youth agency. We promote a broad vision of youth ministry where the voices of young people are centred.

Our Vision: a world where young people take transformative social action, rooted in the principles of Catholic Social Teaching

Our Mission: to equip the Catholic Church to more effectively accompany all young people

We work with young people, youth leaders, youth ministers, parishes, schools and the wider Church to listen to, understand and respond to the evolving needs of young people. Catholic Social Teaching underpins our work: for us, faith and social action are intertwined. We strive to put the voices of young people at the heart of all our work. We see this as fundamental for the Church to have a broad vision of youth ministry.

Across our work, we utilise and promote accompaniment. This means journeying alongside people with a 'Spirit-led' openness and willingness to listen. An accompaniment approach meets people where they are at, whatever situation or state they find themselves in, and walks with them to wherever their path may take. Accompaniment is relational in nature and takes inspiration from how Jesus developed relationships with people, particularly those who were marginalised. He not only taught and prayed with them: He lived among them and experienced their lives as His own. Accompaniment empowers young people to know they are valued and integral members of their community and the Church. With this knowledge, young people can take transformative social action and realise their potential.

3. Message from the Chair

On the day I write this, the Gospel is from Luke and in the Gospel, Jesus asks this question: 'What is the Kingdom of God like?' He then answers His question: 'It is like a mustard seed which a man took and threw into his garden: it grew and became a tree...' Youth work, if it's done well, can have this effect. Young people can be nurtured and guided to develop into the best version of themselves. Of course, the difference is that people are not seeds or trees. People's lives are so much more complex and in that complexity are gifts and potential and struggles and challenges.

To participate in building the Kingdom of God we need to invest in His people. At Million Minutes, we invest in His young people. We believe and know that young people can and must transform this world to more closely represent the Kingdom. We are lucky because Catholic Social Teaching provides much of the framework to guide us towards this vision of society. We work to put this social teaching into social action by empowering young people to do so and by celebrating their achievements.

But we also know that to enable any young person to progress on this path, we must accompany them. And this means all young people: our work must be inclusive because every young person has a place in God's Kingdom.

Through an action research project we led over the past 18 months, we have discerned the importance of an accompaniment approach. The Church does some parts of its youth ministry quite well, especially catechesis, but a broad vision of youth ministry as espoused by Pope Francis has to go deeper. If we are to help seeds turn into trees we must engage in the lives of young people: we must listen and we must respond to their priorities, fears, anxieties, aspirations. We must meet with people where they are at and accompany them to where they want to go, with all the complexities of life along the way.

If any of this sounds somewhat woolly or abstract then I'll respond: this is what Jesus did. If we are to genuinely realise the Kingdom then, alongside traditional youth ministry programmes, there must also be space for something more flexible which engages with the reality of people's lives at an individual level. This is what Jesus did in the Gospels: yes, He taught but He also stopped and listened and comforted and guided. He engaged with the individual in front of Him and accompanied them. And that is what we, at Million Minutes, are trying to grow now.

Over this year we designed a new strategy framed around accompanying young people to take transformative social action rooted in the principles of CST. There are four components to the strategy: listen, respond, empower and celebrate. This new strategy is built on over a decade of work which continued to grow this year. We listened to the voices of young people by setting up inclusive digital spaces for them to express their priorities, challenges and recommendations. We responded by submitting recommendations to the Synod so that young people are centred. We empowered young people by continuing to give grants to youth-led social action projects and by expanding our flagship Beacon Parish scheme which is pioneering approaches to community-led parish youth work with accompaniment at its heart. And we celebrated by hosting our high profile Celebrating Young People Awards, gathering in Parliament to affirm and amplify the achievements of young people in their communities. Below we offer more detail on the successes of our Accompaniment, Beacon Parish, Synod, Grants and Celebrating Young People projects.

We remain humble. We hope we are asking some important questions and we hope we can provide some of the answers. But we do not have all the answers and we continue to learn from and pray for the work of others so that together we can move closer to the true reality of God's Kingdom. We can only do our work because our staff are so committed; because communities and young people engage in and guide our work; and because funders and partners trust us to put their resources to good use. Thank you to all of these people and to anyone else who has participated in, supported or prayed for our work in the past year: we continue to pray for you.

Ewan Day-Collins
Chair of Trustees

4. Accompaniment

Million Minutes led an action research project, 'Accompaniment': a process of learning, development and support in the art of youth accompaniment. The programme is a partnership with the Benedictines, the Jesuits, Synod Fruits, dioceses and several individuals who contribute their time and expertise. Accompaniment stems from the teaching of the Holy Father:

The community has an important role in the accompaniment of young people; it should feel collectively responsible for accepting, motivating, encouraging and challenging them. All should regard young people with understanding, appreciation and affection, and avoid constantly judging them or demanding of them a perfection beyond their years. (Pope Francis, Christus Vivit, 243)

Accompaniment is running in three phases over 2021-22. Over this year we completed phase 1 and 2, and began phase 3:

- i) Research: Seeking insight from a wide range of ways of accompanying young people, both within and beyond Church settings
- ii) Development: Coming together to explore this learning, developing approaches and resources & considering how to share the vision of an 'art of accompaniment'
- iii) Supporting and equipping: Spreading the vision and practical tools to extend and equip the Church's mission to young people

The programme began with a commissioned research project reported in March 2021 which increased and framed our understanding of accompaniment. Over this year, this understanding was developed further by members of the steering group. We shared our research with over 30 practitioners and ran focus groups with young people throughout the UK to explore their experience of accompaniment and its impact on their lives. Through this, we began phase 3, supporting and equipping the Church to embed accompaniment through:

- Communicating the 'vision' of accompaniment throughout the Church through engagement mechanisms
- Offering training and formation
- Developing practical resources

We developed and piloted new resources with a range of audiences including parishes in the dioceses of Salford, Liverpool, Clifton, Arundel and Brighton and wider church groups. More piloting and development of resources is planned over the second half of 2022. The resources developed included:

- Our 'Side-by-Side' event product: We designed and tested a high quality one day event which can be delivered to enable people to explore the 'five principles' of adventurous accompaniment. This includes professional AV resources
- We designed eight pilot follow up 'conversation frameworks' for participants to continue to explore accompaniment, the principles, the dispositions and 'staying safe'. These each have a starting video and flexible PDF guide
- We offered ongoing zoom catch ups to 'accompany the accompaniers'

All resources are underpinned by the five guiding principles of accompaniment developed in phase 1:

- Expect the Holy Spirit's Presence
- Stand Aside
- Tune into the divine – listening and discerning
- Gradualness
- Movement towards Human Flourishing

5. Beacon Parish Programme

Launched in January 2021, over this year our Beacon Parish programme continued to develop new approaches to youth ministry and offer a space to implement the principles of Accompaniment. The programme offers a new, flexible approach to developing youth ministry which puts the people of the parish and the community of youth at the forefront of its renewal. In each parish, parish priests and a network of volunteers offer a two-year commitment (roughly equal to one million minutes dedicated to young people) to their young people, guided and supported by Million Minutes' expert team.

Parishes began the programme in 2021 by identifying need, including reaching out to their community's 'peripheries'. This involves analysing existing youth projects already in the area, assessing where young people spend their time outside of school, and reviewing the political and economic context of the area. This builds the picture of the area and the lives of its young people.

We then worked with parishes to develop a bespoke plan to engage and support young people, to be iterated and implemented during the programme. Our expert team lead the group of volunteers through the 'Engagement Cycle' – a set of five steps that helps us to discern what can be offered for the young people. This is an ongoing tool, which can be revisited during evaluation. From this point, each Beacon Parish's journey is quite different due to the plans that are decided on the needs of the community. The plan includes assessing what the parish community can offer to engage with young people, and to build a safe and welcoming community hub which accompanies young people in their growth. We also encourage parishes to liaise effectively with local Catholic schools, and to look beyond the engagement of 'its own' young people to consider an offer to the wider community.

The impact of the programme is wider than the parishes participating. Over the next year, the journey and learning of our Beacon Parishes will be shared towards developing a replicable approach to grass roots, community-based youth ministry aligned to the vision of Pope Francis in *Christus Vivit*.

6. Synodal Engagement

The Synod 2021-23 journey offers an opportunity to recognise individuals within our Church community. Million Minutes is dedicated to advocating for the voice of young people across England and Wales, in partnership with likeminded actors. We have listened and amplified the voices of young adults in the Synod. In particular, we captured the voices of young people who might not have had the opportunity or felt able to feed into the Synod process via other means. In partnership with the Columbans, we hosted synodal conversations with young adults and compiled and submitted its findings.

In our findings, a consistent theme in the discussion was that the young adults we listened to were not representative of their peers. Participants spoke openly about the fact that many of their friends and students from school had left the faith or become lapsed or disengaged; to paraphrase one participant, "people our age just don't believe in God". Some young adults also spoke of perceptions of the Catholic Church as being a space of disharmony, which would understandably mean young adults might turn away. There was a sense among participants that if more young people understood that faith was richer than just the weekly obligation, fewer young people would turn away from the Church.

The theme of intergenerational tension was also shared. Themes of the "adult knowing best" in parish spaces were prevalent, leaving participants questioning what role they had, if any, in Catholic spaces. One young adult shared that they found it difficult to call Church "home" due to feeling like an intruder or an unwelcome guest. These feelings were shared by others who had experiences of feeling pushed out or brushed to the side, especially by comments such as, "you're sitting in my seat" and "we've always done it this way". Unsurprisingly, therefore, some of the young adults we spoke to did not always feel a sense of belonging in physical Church spaces. It seemed like the feeling of 'belonging' is a "postcode lottery", dependent on the local characteristics of the Church and those who participated. One said that her local Church had encouraged her to grow, developing confidence in her skills and in leadership positions, which was really encouraging.

The young people we listened to were almost unanimously committed to social action. They wanted to see their communities coming together to address issues of hardship locally. Participants of different Catholic traditions felt this was an excellent means of expressing faith, and would also trigger more young adults to get involved.

7. Grants to youth-led CST action projects

Million Minutes continued to offer grants to new or existing projects which support youth-led action and advocacy activities that give voice and support to young people (aged up to 25 years old) to transform their lives and their world, consistent with the principles of the social teaching of the Catholic Church. These include the promotion of the dignity and equality of each human person through:

- the call to participation and community
- a preferential option for the poor
- the dignity and rights of workers
- solidarity among peoples
- the promotion of peace
- care for the Earth

Over the past year, grants were awarded to:

- A youth-led retreat in Hexham and Newcastle diocese which brought young people together to develop a greater understanding of their faith
- A group of young people in a parish in Portsmouth diocese to start up a social action group, delivering CST-inspired activities to serve the local community and deepen their faith
- A youth group in a Catholic school in Preston to deliver activities in support of marginalised people in the local community

8. Celebrating Young People Awards

We again ran our Celebrating Young People Awards (CYPA) in 2022, with 115 young people, parents, teachers, and youth workers gathered at the Terrace Pavilion, House of Commons, to celebrate young people from across the country and recognise their contributions in their communities. The 2022 Awards scheme saw hundreds of young people nominated in six categories, each celebrating the key principles of CST. In this special year, the first CYPA since Million Minutes entered its second decade, two Awards were presented to recognise the significant contribution of volunteer youth leaders, as well as clergy and religious, in special collaboration with the Jesuits in Britain.

With us on the evening were Cardinal Vincent Nichols, Bishop Ralph Heskett, BBC Religion Editor Aleem Maqbool, CAFOD'S Executive Director Christine Allen, CSAN Director Raymond Friel, Margaret and Barry Mizen, Fr Damian Howard Provincial of the Jesuits, radio and media representatives from Catholic outlets, grant funders and managers and members of the youth ministry and social action Caritas network across England & Wales.

The winners of the flagship Pope Francis Award, presented by Cardinal Nichols, were siblings Rebeca and Daniel, part of their parish's Mini Vinnies. During lockdown 2020 they identified the need in their community to gather items for their local foodbank, and even grew their own vegetables to ensure families had enough fresh vegetables as well as tinned food. They drew cards, posters and wrote kind letters to the elderly who were suffering from loneliness and even donated their birthday wish lists in order to give to others. Cardinal Nichols celebrated their selflessness and dedication.

The other Awards presented were:

- ❖ Barbara Ward Award: Caring for the Environment

The Barbara Ward Award recognises young people who have conserved, enhanced or protected creation. St Anselm's College Climate Activists Tom and Harvey have worked tirelessly over the past four years to advocate for and actively improve the environment. Making a commitment at their School Council conference to live out the Sustainable Development Goals, they have represented their schools at national and international networks by raising awareness and taking action to protect our common home. They presented and participated in the Inter Climate Network Conference, ClimateVoicesUK, and India's Pratyek Children's Rights conference. They also led their school waste reduction project in collaboration with the British Council, and co-wrote, with six other nations, the Edmund Rice Schools Conference of Youth Statement that fed into COP26 and attended COP26 themselves.

- ❖ Dorothy Day Award: Fostering Community and Participation

Andrew, a gifted photographer has used his talents to bring visibility and representation to the community of Brighton and Hove. Attending protests over the last few years on Black Lives Matter, anti-war, #MeToo, climate change and the living wage campaign, he has captured key social justice issues that require our engagement in our deeply unjust world. His work featured in the local press and on social media, inspiring his local MP whom he met in Parliament Square to lobby on the living wage.

- ❖ Jimmy Mizen Award: Promoting Solidarity and Peace

The Jimmy Mizen Award recognises young people who have shown a firm and persevering commitment to peacebuilding and solidarity amongst people. When the conflict began in Ukraine, Vira approached her Head of RE and Headteacher to organise a donation drive. Liaising with the clergy at the Ukrainian Catholic Cathedral of the Holy Family, central London, she found out what items were required and arranged for an in-school collection. Vira arranged a non-uniform day fundraiser, raising £1400 which has been sent to Caritas SPES in Ukraine. She continues to attend rallies against the conflict and regularly volunteers with the sorting of donated items, making up bags for displaced children, and packing items for onward distribution to Ukraine.

- ❖ Joseph Cardijn Award: Protecting the Dignity of Workers

Nawailah has had an exceptional impact on her community at St Bonaventure's in her one year as a student there, that has been recognised by her teachers and school leadership. Passionately campaigning for the London Living Wage Campaign, Nawailah has demonstrated her commitment to improving the lives of vulnerable people in Newham. Researching and producing her own compelling campaign material, she has been unafraid to challenge the Mayor of Newham and others in power by holding them to account on the London Living Wage. She has also raised over £20,000 by designing and producing a bespoke Christmas card for a community-focused football club, Clapton FC. These funds have been utilised to make the grounds available to all to address the local need for accessible health and exercise projects.

❖ Saint Josephine Bakhita Award: Celebrating Human Dignity

Leah has responded to the pandemic in a number of different ways; in particular she promoted intergenerational dialogue at her local parish club where she supported 120 of the elderly community in coming together to celebrate Christmas with a buffet and entertainment. She does not see the community as 'the elderly' but as 'her much older and wiser friends'. In addition, she volunteered at her local hospital during the pandemic, helping with breakfast, changing the beds, making tea and conversing with patients which was especially well received when families were not able to visit. She truly lives out the call to serve others and promote human dignity.

❖ Cardinal Hume Award: Option for the Poor

Cardinal Basil Hume often linked our love of God with our love of our neighbour. It is through our understanding of God's love for us that we are able to share it with others. The Million Minutes Cardinal Hume Award recognises young people who have provided opportunities for others to turn their lives around. Our Catholic faith and the social teaching principle asks us to go as far as we can to give everyone, including those who are poor in any way, to have a full and active role in society. Hayley, recipient of the Cardinal Hume Award has been recognised for giving up most of her free time to volunteer for Barnados and the Alzheimer's Society charities. She collects unwanted goods and clothing from family and friends in order to raise money as well as protect our planet.

❖ YMFED Award: Inspiring Youth Leader

Mary has run a Youth Music Ministry service in the Parish of St Michael and St Martin, Hounslow, in West London for at least the last 5 years. The group provide the music at Mass and has around 30-40 members. She held the group together throughout the pandemic and has now twice been invited to bring her group to Westminster Cathedral, once for the Pre-Synodal Diocesan Gathering to lead the music for prayer and most recently to provide music for the annual Mass for Migrants. Mary has recently started volunteering as a chaplain Feltham Young Offenders Institute.

❖ Rutilio Grande & Companions Award: For Clergy and Religious – two winners!

Dedicating the last 15 years of his life to university chaplaincy, as the former Catholic Chaplain at the University of Sussex, Fr Paul Wilkinson has had a significant impact on facilitating the success of countless students. Organising workshops on Catholic Social Teaching to actively encourage students to take part in peaceful protests in London on issues ranging from anti-war protests to climate marches, Fr Paul has fostered social action transformation amongst young adults during his time as a University Chaplain.

Sr Margaret Walsh has single-handedly pioneered multiple social action projects over the course of her 50+ years as an Infant Jesus Sister. Perceiving a need, she magically makes things happen, draws people around her, collaborates with others in her religious order, local parishes and organisations, and then when all the pieces are in place and self-sustaining, moves on to establish other initiatives. For example, when she saw the need for support to asylum seekers in Birmingham to get out of the cold and find a place of welcome, she spoke with the clergy at the Cathedral, who in turn spoke with the local Salvation Army who just happened to have a 3-story building next door becoming vacant!

9. Delivering public benefit

In planning our activities this year, the Trustees have given consideration to the duties set out in section 17(5) of the Charities Act 2011 to have due regard for public benefit guidance published by the Charity Commission. The objects of the charity are for public benefit:

To advance in life and relieve needs of young people through providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals, consistent with the social teaching of the Roman Catholic Church. The social teaching of the Roman Catholic Church proposes the following principles, which Million Minutes takes as our framework for action, for the good of all young people, of all faiths and none:

- The dignity and equality of each human person: Every human being is seen as equal.
- The call to participation and community: All of us are called to participate, to join in, to work alongside others for the common good of all.
- A preferential option for the poor: It is not enough simply to think of those living in poverty and try to help them. We must enable those living in poverty to play a full, active role in society.
- The dignity and rights of workers: Human beings are not merely a commodity, a tool as part of a process to make things. We deserve a fair wage and proper working conditions.
- Solidarity among peoples and the promotion of peace: We are called to live honestly with one another, working together in love for the good of all. This is what will lead to true peace.
- Care for the earth: Our treatment of the earth has repercussions for animals, for ourselves now, and for generations to come. We need to treat the earth with respect.

We seek to live by this framework in all of our activity. We support young people to put them into practice. We celebrate where we see them lived out. We reach out to those in need of experiencing these in action. ☒

10. Governance

After a period of change in the previous year, the Board retained a stable group of Trustees during the financial year. A new round of trustee recruitment will begin in the following financial year. In selecting Trustees, the Board pays regard to the balance of skills and experience required on the Board, the need for capacity to develop the charity, the need for continuity, and the beneficiaries the charity seeks to serve.

Daisy Srblin resigned as CEO in January 2022 to take up a CEO position at a London-based youth charity. Former trustee Anita Motha was appointed as the new CEO. In compliance with charity regulations, the Board sought Charity Commission approval for this appointment which was granted.

11. Risk Management

The Trustees maintain a risk register and these risks are monitored throughout the year and updated annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces, and the management of risks are owned by the appropriate personnel. Different risks are assessed by the most appropriate people: the full Board, Trustee subgroups or the CEO. Regardless of who manages the risk, all risks are regularly reported to the full Board, with key risks assessed at Board meetings. In development of the new strategy, risks associated to impact, reputation and communications were particularly assessed this year.☒


12. Reserves Policy

A new Reserves Policy was approved in January 2022. The Policy sets out Million Minutes' approach and underlying principles to reserves management. The annual budgeting process determines quantitative metrics following the Policy.

Million Minutes has two baselines to guide its approach to financial planning and reserves management:

1. To always maintain sufficient general reserves to cover the charity's financial liabilities in the event of liquidation. Liabilities are determined annually as part of the budgeting process. The Board shall not allow general reserves to fall below this level
2. To maintain a cash amount equivalent to the cost of liquidation plus four months' budgeted costs at the beginning of each financial year. This reflects the need for (i) sufficient cash flow to cover planned expenditure prior to receipt of income or lags in receipt of pledged funds, (ii) funds to cover unplanned events or costs e.g. economic/regulatory changes resulting in unforeseen financial consequences.

The quantitative metrics attached to the two baselines described above are calculated annually in the budgeting process. The Board will only sign off budgets which achieve these two baselines. Financial monitoring during the financial year also adheres to these two baselines. Million Minutes' reserve is held in cash.

DocuSigned by:

BF9A9124F2C44B8...

Ewan Day-Collins

Chair of the Board of Trustees

Signed on behalf of the Board of Trustees

Date 5/20/2023

The statements appear in the format required by the Statement of Recommended Practice, Accounting and Reporting by Charities applicable to charities preparing their accounts in accordance with FRS1 02.

**Million Minutes
Charity Number 1140079**

Independent Examiner's Report on the Accounts

For the year ending 31st August 2022

I report to the trustees on my examination of the receipts and payments accounts of the charity for the year ended 31 August 2022 which are set out on pages 3 - 22 in the accounts.

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND EXAMINER

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



64 Union Road
Portsmouth
PO3 6GF

27/03/2023

Million Minutes

Statement of financial activities as at 31st August 2022


	Note	Unrestricted funds	Restricted funds	Total funds	Prior period Total Funds
Income and endowments from:					
Donations and legacies	3	3,270	3,000	6,270	12,939
Charitable activities	4	0	95,082	95,082	74,326
Other trading activities		0	0	0	0
Investments	5	38	0	38	5
Other		0	0	0	7,922
Total Income		3,308	98,082	101,390	95,191
Expenditure on:					
Raising funds		0	1,845	1,845	3,966
Charitable activities	6	379	92,912	93,291	101,472
Other		2,396	1,171	3,567	4,882
Total Expenditure		2,775	95,927	98,703	110,320
Net income/(expenditure) and net movement in funds for the year		532	2,155	2,687	(15,129)
Movements in funds		0	0	0	0
Net movement in funds	8	532	2,155	2,687	(15,129)
Reconciliation of funds:					
Total funds brought forward		47,498	37,908	85,406	100,535
Total funds carried forward		48,031	40,062	88,093	85,406

Million Minutes

Statement of Financial Position as at 31st August 2022

	Note	Total funds	Prior year funds
Fixed assets:			
Tangible assets	13	773	1,103
Total fixed assets		<u>773</u>	<u>1,103</u>
Current assets:			
Debtors	15	9,644	1,334
Cash at bank and in hand		94,492	99,718
Total current assets		<u>104,137</u>	<u>101,051</u>
Liabilities:			
Creditors: Amounts falling due within one year	16	(16,817)	(16,749)
Net current assets or liabilities		<u>87,320</u>	<u>84,302</u>
Total assets less current liabilities		<u>88,093</u>	<u>85,406</u>
Creditors: Amounts falling due after more than one year		0	0
Provisions for liabilities		0	0
Net asset or liabilities excluding pension asset or liability		<u>88,093</u>	<u>85,406</u>
Defined benefit pension scheme asset or liability		0	0
Total net assets or liabilities		<u><u>88,093</u></u>	<u><u>85,406</u></u>
The funds of the charity:			
Restricted income funds		40,062	37,908
Unrestricted funds		48,031	47,498
Total charity funds	20/21	<u><u>88,093</u></u>	<u><u>85,406</u></u>

Signed on behalf of the Board of Trustees

Signature	Name	Date
DocuSigned by:  BF9A9124F2C44B8...	Ewan Day-Collins	5/20/2023

Million Minutes
Summary Income and Expenditure Statement
for year ending 31st August 2022

	All income funds (current year)	All income funds (previous year)
Income	101,352	95,186
Gains/(losses) on investments	0	0
Interest and investment income	38	5
Gross income in the reporting period	101,390	95,191
Expenditure	98,016	109,587
Interest payable	0	0
Depreciation and charges for impairment of fixed assets	686	734
Total expenditure in the reporting period	98,703	110,320
Net income (expenditure) before tax for the reporting period	2,687	(15,129)
Tax payable	0	0
Net income (expenditure) for the financial year	2,687	(15,129)

Notes to the accounts

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

A) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Million Minutes meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

B) Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

At the date of transition there was no requirement to restate any comparative as no liabilities existed that needed providing for. As such In accordance with the requirements of FRS 102 no reconciliation of opening balances has been provided.

C) Preparation of the accounts on a going concern basis

The Charity reported a cash outflow of £5,225 for the year.

The trustees are of the view that the Charity is a going concern.

D) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material

Income received in advance of an activity or provision of other specified service it is deferred until the criteria for income recognition are met.

E) Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

F) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

G) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Charity's work or for specific artistic projects being undertaken by the Charity.

H) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on charitable activities includes the costs holding event, workshops and other educational activities undertaken to further the purposes of the charity and their associated support costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

I) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the Charity's artistic programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 10.

J) Operating leases

The charity does not currently operate any Operating Leases. Where the charity would have operating leases; the title to the equipment remains with the lessor and the equipment would be replaced every 5 years whilst the economic life of such equipment is normally 10 years. Rental charges are charged on a straight line basis over the term of the lease.

K) Tangible fixed assets

Individual fixed assets costing £100 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Asset Category	Annual Rate
Plant and machinery	33%
Fixtures, fittings and equipment	33%

L) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

M) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

N) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

O) Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

P) Pensions

The Charity currently operates an employee pension scheme. The Trustees recognised the Charity's legal requirement to offer an auto-enrolment pension scheme from 1st October 2017.

The scheme would operate on an employee/employer combined contribution with a minimum of the legal minimum contributions.

Q) Transition to FRS 102

The opening fund balances at the date of transition have not been restated (see note 1b) as there were no liabilities to be restated in the transition to FRS102. The transition date was 1st September 2015.

2) Legal status of the Charity

On the 26th March 2019 Million Minutes became a Charitable Incorporated Organisation under Charity Commission supervision.

3) Income from donations and legacies

	2022	2021
Donations		
Gifts	6,270	12,939
Legacies	0	0
Donated services	0	0
	<u>6,270</u>	<u>12,939</u>

The income from donations and legacies was £6270 (2021: £12,939) of which £3,270 was unrestricted (2021: £8,839) and £3,000 restricted (2021: £4,100)

The Charity benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with FRS 102 and the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised in the accounts.

4) Income from charitable activities

	Restricted funds 2022	Restricted funds 2021
Income from Grants:		
Support from Grant making bodies	92,082	73,226
Support from other sources	3,000	1,100
Gift Aid associated with other sources	0	0
Subtotal : Grants	<u>95,082</u>	<u>74,326</u>
Total income from charitable activities	<u>95,082</u>	<u>74,326</u>

5) Investment income

All of the Charity's investment income of £38 (2021: £5) arises from money held in interest bearing deposit accounts.

6) Analysis of expenditure on charitable activities

	Un-restricted	Restricted Project: Proximity	Restricted Project: Teams	Restricted Project: Grants	: Project	: Project	: Project	Total
Employee Costs			73,507					73,507
Consultancy		3,464	2,333					5,797
Rent			2,123					2,123
Telephones (Landline & Mobile)			48					48
Internet & IT	(69)		1,577					1,508
Postage & Courier			81					81
Publication & Resources	(146)		0					(146)
Printing & Stationery	526		(165)					361
Subscriptions and Memberships			2,202					2,202
Other Professional Fees			4,597					4,597
Travel & Subsistence	69	701	1,279					2,049
Grants Given	0		1,165	0				1,165
Total	<u>379</u>	<u>0</u>	<u>4,165</u>	<u>88,747</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>93,291</u>

Expenditure on charitable activities was £93,291 (2021: £101,472) of which £379 was unrestricted (2021: £1,139) and £92,912 was restricted (2021: £100,334).

7) Summary analysis of expenditure and related income for charitable activities

This table shows the cost of the three main charitable activities and the sources of income directly to support those activities.

	Proximity: Project	Silent : Project	Teams: Project	Grants : Project	: Project	: Project	: Project	Total
Costs	4,165	0	88,747	0	0	0	0	92,912
Grants	0	0	1,165	0	0	0	0	1,165
	<u>4,165</u>	<u>0</u>	<u>89,912</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>94,077</u>
Direct grant support	18,082	0	77,000	0	0	0	0	95,082
Net cost funded from other income	<u>13,917</u>	<u>0</u>	<u>(12,912)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,005</u>

8) Net income/(expenditure) for the year

This is stated after charging:	2022	2021
Depreciation	686	664
Bank interest payable	0	0
Auditor's remuneration:	0	0
Audit fees		
Accountancy services	838	582
	<u>1,525</u>	<u>1,246</u>

9) Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

	2022	2021
Salaries and wages	69,595	78,506
Social security costs	2,303	3,043
Pension costs	1,608	1,807
	<u>73,507</u>	<u>83,356</u>

No employees had employee benefits in excess of £60,000 (2021: nil). Pension costs are allocated to activities in proportion to the related staffing costs incurred and are wholly charged to unrestricted funds.

The charity trustees were not paid or received any other benefits from employment with the Charity in the year (2021: £nil) neither were they reimbursed expenses during the year (2021: £nil). No charity trustee received payment for professional or other services supplied to the charity (2021: £nil).

The key management personnel of the charity, comprise the trustees and Chief Executive Officer/Director of Million Minutes. The total employee benefits of the key management personnel of the Charity were £39,500 (2021: £42,315).

10) Staff Numbers

The average monthly head count was 3 staff (2021: 3 staff) and the average monthly number of full-time equivalent employees (including casual and part-time staff) during the year were as follows:

	2022	2021
Administration & Development	1	1
Projects	2	2
	<u>3</u>	<u>3</u>

11) Related party transactions

The charity has one related party as a result of historical transactions and relationships. The following is a summary of value of the services provided the related party:

	2022	2021
D Curtin (Founding Chair of Trustees - resigned September 2014) (No consultancy fees relate to his tenure as a trustee)	918	18,850
	<u>918</u>	<u>18,850</u>

12) Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

13) Tangible fixed assets – charity

	Plant and machinery	Fixtures, fittings and equipment	Total
Cost or valuation			
At beginning of the year	3,491	1,997	5,488
Additions	356	0	356
Disposals			0
Revaluations			0
Transfers			0
At end of the year	<u>3,847</u>	<u>1,997</u>	<u>5,844</u>
Depreciation and impairments			
At beginning of the year	2,388	1,997	3,557
Disposals			0
Depreciation	686	0	686
Impairment			0
Transfers			0
At end of the year	<u>3,074</u>	<u>1,997</u>	<u>4,243</u>
Net book value at beginning of the year	<u>1,103</u>	<u>0</u>	<u>1,931</u>
Net book value at end of the year	<u>773</u>	<u>0</u>	<u>1,601</u>

14) Investments

The charity holds no investments in any subsidiary or associates.

15) Debtors

	2022	2021
Trade debtors	8,732	0
Other debtors	224	112
Prepayments and accrued income	689	1,222
	<u>9,644</u>	<u>1,334</u>

16) Creditors: amounts falling due within one year

	2022	2021
Trade creditors	2,762	2,276
Other creditors and accruals	853	1,010
Deferred income	11,274	11,274
Taxation and social security costs	1,927	2,189
	<u>16,817</u>	<u>16,749</u>

17) Contingent assets – legacy income

As at 31 August 2022 the charity had no legacy income or any impending

18) Deferred income

Deferred Income are grants and income for future projects where the costs have not been incurred at Year End. As at 31 August 2022 the charity had £11,274 deferred income.

19) Creditors: amounts falling due after more than one year

As at 31 August 2022 the charity had no Creditors due after more than one year

20) Analysis of charitable funds**Analysis of movements in unrestricted funds**

	Balance 01-Sep-21	Income	Expenditure	Transfers	Funds 31-Aug-22
General fund	41,272	3,308	(2,775)	0	41,805
Total	<u>41,272</u>	<u>3,308</u>	<u>(2,775)</u>	<u>0</u>	<u>41,805</u>

Analysis of movements in unrestricted funds - previous year

	Balance 01-Sep-20	Income	Expenditure	Transfers	Funds 31-Aug-21
General fund	37,715	8,844	(5,288)	0	41,272
Total	<u>37,715</u>	<u>8,844</u>	<u>(5,288)</u>	<u>0</u>	<u>41,272</u>

Name of unrestricted fund:

Description, nature and purposes of the fund

General fund

The 'free reserves' after allowing for all designated funds.

Analysis of movements in restricted funds

	Balance 01-Sep-21	Income	Expenditure	Transfers	Funds 31-Aug-22
Projects	44,159	98,082	(95,927)	0	46,314
Total	<u>44,159</u>	<u>98,082</u>	<u>(95,927)</u>	<u>0</u>	<u>46,314</u>

Analysis of movements in restricted funds - previous year

	Balance 01-Sep-20	Income	Expenditure	Transfers	Funds 31-Aug-21
Projects	62,844	86,348	(105,032)	0	44,159
Total	<u>62,844</u>	<u>86,348</u>	<u>(105,032)</u>	<u>0</u>	<u>44,159</u>

Name of restricted fund

Description, nature and purposes of the fund

Proximity project

Project to carry out Parish based research training and resources

Team 2020-22 project

Project to fund MM Team roles within the community including on costs for team members

Grants project

Project to issue grants

21) Analysis of net assets between funds

Analysis of group net assets between funds - current year

	General Fund	Designated Funds	Restricted Funds	Total
Tangible fixed assets	0	0	773	773
Cash at bank and in hand	11,714	0	82,779	94,492
Other net current assets/(liabilities)	(2,550)	0	(13,355)	(15,905)
Creditors of more than one year	0	0	0	0
Total	9,164	0	70,197	79,361

Analysis of group net assets between funds - previous year

	General Fund	Designated Funds	Restricted Funds	Total
Tangible fixed assets	0	0	1,103	1,103
Cash at bank and in hand	22,206	0	77,512	99,718
Other net current assets/(liabilities)	(2,014)	0	(13,401)	(15,415)
Creditors of more than one year	0	0	0	0
Total	20,192	0	65,214	85,406

22) Financial instruments

The Charity has no Financial Instruments to report on

23) Post-balance sheet events

The charity has no post balance sheet events

MILLION MINUTES

England & Wales - Charity number 1140079

Accounts



Million Minutes

Trustees Report and Financial Statements

Year ending 31 August 2021

Charity number 1140079

Million Minutes
Directors/Trustees Report
For the year ending 31st August 2021

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**Million Minutes
Trustees Report
For the year ending 31st August 2021**

1. Legal structure of the Charity

The Charity's legal name is Million Minutes.

Million Minutes is registered in England and Wales with charity number 1140079.

On the 26th March 2019 Million Minutes became a Charitable Incorporated Organisation under Charity Commission supervision. Its governing document is its constitution.

The registered office of the Charity is Romero House, 55 Westminster Bridge Road, London, SE1 7JB.

The principle operating address is Romero House, 55 Westminster Bridge Road, London, SE1 7JB.

The Trustees in office on the date the report was approved were:

- George White (appointed 8 July 2021)
- Ewan Day-Collins
- Fr Ryan Service (appointed 11 March 2021)
- Nina Matiello Azadeh (appointed 11 March 2021)
- Cezar Dumlao (appointed 11 November 2021)
- Anna Fraine

The Directors/Trustees in office during the year were:

- George White (appointed 8 July 2021)
- Stephen Davies (resigned 8 July 2021)
- Ewan Day-Collins
- Anita Motha (resigned 15 March 2022)
- Pauline Lee (resigned 16 September 2021)
- Nicoletta Pisa (resigned 15 January 2021)
- Fr Ryan Service (appointed 11 March 2021)
- Nina Matiello Azadeh (appointed 11 March 2021)
- Anna Fraine

2. The Need for Million Minutes:

Million Minutes' charitable purpose is 'to support and advance in life and relieve needs of young people through providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals, consistent with the social teaching of the Roman Catholic Church'.

Million Minutes works to create a world and a Catholic Church where all young people have a life of dignity and are recognised as having something to contribute. We help to achieve this by advocating for the Catholic Church to include all young people and by using Catholic Social Teaching to inspire social action. This helps to build the "broad and flexible" youth ministry envisioned by Pope Francis, which "goes to those places where real young people are active, and fosters the natural leadership qualities and the charisms sown by the Holy Spirit", to work for the good of all, especially the "poor and vulnerable" (Christus Vivit #230-237).

3. Message from the Chair

I write this on Easter Sunday, reflecting on Million Minutes' achievements and journey. In the Gospel today, John describes how Mary Magdalene came running to him and Peter to tell them about the empty tomb. John says that he and Peter then ran to the tomb, and John does not forget to record that he got there first. I have thought about this scene today. That, for Christians, *the* turning point in history played out with a handful of men and women running around a graveyard. But of course they weren't just running around. They were running towards Jesus, towards Him.

In our society, two thousand years on, there do not seem to be many people running towards Jesus. For young people such as me, it is no longer a fashionable thing to do. It is unusual. Today, we sense that society isn't so much running away from Jesus. It is running in parallel, indifferent. We gathered as a Board a few months ago. As a largely new Board and team, in the foothills of developing a new strategy, we reminded ourselves of two things. That, amid this indifference, *we* believe the Catholic Church is true and it is good: it is not perfect but it is true and this truth is life-changing. And, secondly, that *we are the Church*: the 'Church' is not something outside of ourselves, only its structures or its clergy or its buildings, although it is all of those things. We are the Church too and we are determined to contribute to its renewal through providing our gifts and service.

Our wonderful team and volunteers have certainly done this over the past year. We have continued to promote the flexible youth ministry advanced by Pope Francis, through a combination of research, development, practical programmes, grant-giving and advocacy. This work began in the context of a resurgent Covid-19 pandemic and further lockdowns. The team were again remarkably adept at pivoting activities in response to this uncertain climate. Below, we expand further on our work to:

- Develop new approaches to parish youth ministry and accompaniment of young people
- Offer grants to youth-led CST action projects
- Support young people to grow as local Catholic leaders
- Explore the perceived 'peripheries' of the Church
- Share and amplify the vision of 'broad and flexible youth ministry' espoused in *Christus Vivit*

If young people do run or, more likely, tentatively step towards the Church, what will they find? I pray they find the 'field hospital' advanced by Pope Francis. A place of safety and peace; of inclusivity, love, conviction; of flexibility, relationship and accompaniment. And, then, how does the Church run towards young people? Million Minutes strives to help the Church become such a place, not particularly with words but with actions. With practical, at times experimental, solutions and initiatives centred in communities, in the places where young people actually are. We are rooted in faith, in the optimism that our Catholic faith is true and good and can and must be renewed in this country.

The questions I have asked are big questions, and we do not have all the answers. But we have some of the answers, and I pray when joined together with the work of others that we move together in a positive direction. These answers are only possible because of the service of our hard-working, talented team; our passionate trustees; our generous supporters, who give funds and expertise and time; and the parishes, communities, organisations and young people who engage with our work, and teach us so much. I pray for all of them, and for you. Please pray for us!

Ewan Day-Collins
Chair

4.1 New approaches to youth ministry: Beacon Parish Programme

We designed, recruited for, and started co-developing an approach which we pray can become the 'gold standard' of Catholic youth ministry in parish settings in England and Wales. A method that puts the people of the parish and the community of youth at the forefront of its renewal.

In each parish, parish priests and a network of volunteers offer a two-year commitment (roughly equal to one million minutes dedicated to young people) to their young people, guided and supported by Million Minutes' expert team. Parishes began the programme in 2021 by identifying need, including reaching out to their community's 'peripheries' - such as developing an offer to those young people facing unemployment - plus working more effectively with local Catholic schools, and looking beyond the engagement of 'its own' young people to consider an offer to the wider community. We then began helping parishes to develop a bespoke plan to engage and support young people, which will develop further over the programme. The journey and learning of our Beacon Parishes will be shared towards developing a replicable approach to grass roots, community-based youth ministry aligned to the vision of Pope Francis in *Christus Vivit*.

We selected six parishes for the Beacon Parish programme in 2021, and further parishes have signed up for 2022. Our Beacon Parishes:

Heartstone (Liverpool)

Composed of two churches, this parish has a 'village' feel with a membership of around 240. The parish priest, Fr Tony Slingo, and the parish community are keen to engage with the young people who hang out outside the Church. We are advising on approaches to this, building on learning from Courtyard, a detached youth work initiated by Million Minutes. As part of this, the parish community has fundraised for an outside building on the parish grounds where local young people can congregate and interact with the Catholic community.

Oscar Romero (Liverpool)

Fr Dominic Curran has recently taken over the parish of St Oscar Romero, which is comprised of three parishes. Fr Dominic has fostered a group of active parishioners, including teachers, parents, catechists. Fr Dominic and the parishioners are passionate about reaching young people on the 'margins' of society. We are supporting in developing ways of engaging young people who, for example, face unemployment and/or those who identify on the LGBTQ+ spectrum.

Mary Mother of God (Leeds)

Fr Paul Grogan, previously chaplain at Leeds Trinity University, was supported by Million Minutes to advise on a job description for a youth worker, which he has secured funding for in the parish. The Diocese of Leeds have pioneered youth council leadership models, and Fr Paul is seeking to emulate these structures locally with our support.

Our Lady & St Christopher (Shrewsbury)

The parish priest Fr Michael Gannon has delegated the leading of the beacon parish project in Romiley to two ex-teachers in the parish, who run the Young Caritas project in the community. Fr Michael and the parish team are passionate about engaging teenagers specifically. We are advising on developing a pipeline from primary school onwards so as not to 'lose' as many young people as they get older and pass confirmation age.

St Bernadette's & St Dunstan's (Clifton)

This large parish in Bristol benefits from active paid members of staff and engaged community of parishioners. In particular, Fr Matthew Anscombe and the team are keen to strengthen links with the secondary school in the parish. As with some Catholic parishes, there has been a tendency to view the young people of the parish and the school as separate, but this Bristol parish is keen to connect these communities. We are offering Million Minutes' deep experience working with Catholic schools to inform their approach.

St Luke's (East Anglia)

St Luke's, Peterborough, has been selected by the Diocesan Youth team within the Diocese of East Anglia, with the support and recommendation from Bishop Alan Hopes. Parish Priest, Fr Jeffrey Downie, is keen that the beacon parish work is led via the community, to promote sustainability. Million Minutes is offering advice learning from community-led approaches to youth ministry in the development of their plan.

4.2 New approaches to accompanying young people: Proximity

Our research and development project 'Proximity' is setting the standard of what good accompaniment for young people looks like, based on original research, Papal encyclicals, and Scripture – so that, in the words of the Pope Francis, we may truly be in 'proximity' with today's youth. Learning from the project is directly feeding into our work with parish communities, described above.

The community has an important role in the accompaniment of young people; it should feel collectively responsible for accepting, motivating, encouraging and challenging them. All should regard young people with understanding, appreciation and affection, and avoid constantly judging them or demanding of them a perfection beyond their years. (Pope Francis, Christus Vivit, 243)

Proximity is running in three phases over 2021-22:

- i) **Research:** Seeking insight from a wide range of ways of accompanying young people, both within and beyond Church settings.
- ii) **Development:** We have been coming together to explore this learning, developing approaches and resources & considering how to share this vision of an 'art of accompaniment'.
- iii) **Supporting and equipping:** We will then spread the vision and practical tools to extend and equip the Church's mission to young people.

The initiative is hosted by Million Minutes with the support of the Jesuits in Britain, the English Benedictine Congregation and Synod Fruits. Proximity is a means to develop the core strategy of Million Minutes, furthering our vision and helping us to engage parishes and local Catholic communities. It will also be a means to create concrete tools for accompanying young people in the parishes where we will work: this dovetails with our Beacon Parish Scheme.

5. Offering grants to youth-led CST action projects

Million Minutes raises money and supports youth action and advocacy activities that give voice and support to young people to transform their lives and their world, inspired by Catholic social teaching.

Grants are for new or existing projects which support youth-led action and advocacy activities that give voice and support to young people (aged up to 25 years old) to transform their lives and their world, consistent with the principles of the social teaching of the Catholic Church. These include the promotion of the dignity and equality of each human person through:

- the call to participation and community
- a preferential option for the poor
- the dignity and rights of workers
- solidarity among peoples
- the promotion of peace
- care for the Earth

Over the past year, funding grants were awarded to projects that enabled:

- A young parishioner of St Joseph's, Hertford, to make and distribute PPE equipment to NHS workers and teachers in his community
- A lay chaplain at St Edmund's School, Wolverhampton, to launch a Fair Trade stall as an activity chosen by their School's Faith Council
- A group of 11-14 year olds in Bromsgrove to organise a 'Minnie Vinnie's Group' (SVP), working to alleviate various forms of poverty in the local area through outreach such as singing in care homes and making food for homeless on Christmas day

All of the projects are genuinely youth led and contribute to positive social change in local communities across England and Wales.

6. Supporting young people to grow as local Catholic leaders

Building on five years of our Celebrating Young People Awards, we continued to support our active group of 13 young adult 'alumni' (previous winners of an Award) who met eight times online over 2020 and 2021, to discuss contemporary issues of importance such as racial inequality and child food poverty.

We expanded our Blessed Pier Giorgio Frassati Local Awards, recognising the incredible work of young people during the pandemic. For example, we awarded the Blessed Pier Award to Victoria (aged 12), Rebeca-Elena (13), Jade (14) and Clara (14) from the Art and Chaplaincy Club at St James' Catholic High School Barnet, London, in recognition of their work in running the school's foodbank. The girls have also been using their talents to design tote bags to sell to friends and families to raise money for St James' High School's sister school in Cameroon. As a result of their recognition, the girls were chosen by the Archdiocese of Westminster to design and present a birthday card to 'Little Amal' on her arrival at Westminster Cathedral.

As society transitions out of the pandemic, we will return to our in-person Celebrating Young People Awards in summer 2022.

7. Exploring the perceived 'peripheries' of the Church

We have made a mark on some important perceived 'peripheries' for the Church, including pastoral accompaniment to LGBT+ young adults in Catholic settings. Our ground-breaking 'Children of God' webinar exploring LGBT+ youth experiences in the Church, has been watched over 1,500 times on YouTube, and we have received a great deal of support and encouragement from the webinar, including young adults who might have previously felt outsiders in the Catholic faith. We are looking to expand this work as we prepare our new strategy launching in 2022, as a result of demand from Catholic chaplains and teachers who wish to be better equipped in walking with LGBT+ young people. We also began preparing activities to support young women in the Catholic Church, to be developed further over 2022.

8. Sharing and amplifying the vision of 'broad and flexible youth ministry' espoused in *Christus Vivit*

We continue to promote and expand awareness of the *Christus Vivit* vision across England and Wales, both within Catholic spaces and beyond Catholic communities. We have developed concrete means of supporting Catholic communities to develop youth ministry, including through self-directed resources, multimedia outputs, and training. We are also sharing our vision in light of the many challenges young people face as an age group as a result of the pandemic.

This included:

- Over 70 individuals from over 30 parishes across England and Wales attended our 'beacon parish' open day in January 2021
- 70 participants signed up to our Spring 2021 training
- Over 150 members joined the Million Minutes / Catholic Youth Ministry Federation Facebook group for Catholic Youth Ministers in England and Wales
- We were pleased to accept number of invitations to share our approaches at Catechist Days, Diocesan presentations, Caritas meetings, Justice & Peace fora, and other external events

We know that such engagement has been valued by youth ministers and youth workers, many of whom have felt isolated during the pandemic, unable to continue with their face-to-face work, with some facing redundancy. Our training has ensured that they have felt less isolated, been able to develop their skills during lockdown and supported to make plans for young people post-lockdown. Many have also gone on a journey in developing their own youth ministry. For instance, one chaplain from the Diocese of Arundel & Brighton discovered Million Minutes in 2020, then nominated students to our awards, discovered our online Catholic Social Teaching resources, and worked with her students to raise over £1000 for our grant-giving through SILENT 2021 (our annual Lenten sponsored silence fundraising initiative).

This was the first complete financial year where Million Minutes has had a full-time CEO and the organization has really felt the benefits of a high-level full-time senior staff member in advocating for the importance of flexible, grass roots youth ministry in the Catholic Church, particularly for the post-confirmation age group, and for reinvigorating the Church through youth-centered parish revival. In 2020-21 we have been working to strengthen Million Minutes, so that the organization can continue its work for years to come. To this end, Million Minutes joined both the Catholic Youth Ministry Federation in England and Wales and the Caritas Social Action Network (CSAN), which has helped strengthen the organisation's national reputation. We are one of comparatively few Catholic organisations with a female CEO, and we have engaged with CSAN's Women's Leadership Forum. Million Minutes was also elected unopposed as a Board member of CYMFED (Catholic Youth Ministry Federation), a responsibility we are very much excited about.

Our CEO is regularly invited to speak at high level engagements, most recently including:

- An event titled 'the Catholic Vision of Work' with the Archdiocese of Westminster, hosted by Bishop Paul McAleenan and Bishop Nicholas Hudson
- A webinar hosted by The Tablet titled 'The Social Mission of the Church in a Post-Covid Society', with Raymond Friel (CEO of CSAN), Clare Watkins (theologian) and Fr Damian Howard SJ
- A CSAN-hosted webinar exploring the 'Dignity of Labour', with Caro Hattersley, Maurice Glasman, Jon Cruddas MP and others

Our social media profile continues to grow. Over the course of 2021, we have had over 200 new Twitter followers, 100+ new Facebook likes, and 200+ LinkedIn followers. Our website has received almost 10,000 unique visitors this year alone, and over 26,000 page views.

9. Delivering public benefit

In planning our activities this year the Trustees have given consideration to the duties set out in section 17(5) of the Charities Act 2011 to have due regard for public benefit guidance published by the Charity Commission. The objects of the charity are for public benefit:

To advance in life and relieve needs of young people through providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals, consistent with the social teaching of the Roman Catholic Church.

The social teaching of the Roman Catholic Church proposes the following principles, which Million Minutes takes as our framework for action, for the good of all young people, of all faiths and none:

- The dignity and equality of each human person: Every human being is seen as equal.
- The call to participation and community: All of us are called to participate, to join in, to work alongside others for the common good of all.
- A preferential option for the poor: It is not enough simply to think of those living in poverty and try to help them. We must enable those living in poverty to play a full, active role in society.
- The dignity and rights of workers: Human beings are not merely a commodity, a tool as part of a process to make things. We deserve a fair wage and proper working conditions.
- Solidarity among peoples and the promotion of peace: We are called to live honestly with one another, working together in love for the good of all. This is what will lead to true peace.
- Care for the earth: Our treatment of the earth has repercussions for animals, for ourselves now, and for generations to come. We need to treat the earth with respect.

We seek to live by this framework in all of our activity. We support young people to put them into practice. We celebrate where we see them lived out. We reach out to those in need of experiencing these in action.

10. Governance

A number of Trustees, including two of the original founding trustees, completed their terms of office, and we welcomed a refreshed Board. Part of this process included replacing the Chair, who, although not the first Chair, was one of the founding trustees and was succeeded in early 2021. We undertook a process of review and board appraisal, and there is a Trustee Induction programme in place. In selecting Trustees, the Board pays regard to the balance of skills and experience required on the Board, the need for capacity to develop the charity, the need for continuity, and the beneficiaries the charity seeks to serve.

11. Risk Management

The Trustees have conducted a review of the major risks to which the charity is exposed. These risks are monitored throughout the year and updated annually. A risk register is used to support this. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces, and the management of risks are owned by the appropriate personnel. Different risks are assessed by the most appropriate people: the full Board, Trustee subgroups or the CEO. Regardless of who manages the risk, all risks are regularly reported to the full Board, with key risks assessed at Board meetings. As part of this risk management, a compliance audit was undertaken in mid-2021 and processes updated.

12. Reserves Policy

Million Minutes receives funding for specific activities, which are restricted funds – these cannot be used for expenditure on other purposes. The ‘general reserves’ are the unspent unrestricted funds of the charity. Million Minutes’ general reserve is held in cash or short-term assets such as debtors. The general reserve is therefore the free reserves of the charity, also termed the ‘unrestricted funds’ in the charity’s balance sheet.

The Board of Trustees assess the level of general reserve needed by looking forward and considering the risks to our funding balanced against our expenditure commitments. As we currently have no already committed expenditure for which we are seeking funding, the trustees determined that we should hold a general reserve equivalent to two months expenditure, to fund any unexpected cash flow issues or unexpected expenditure. Note, this Reserves Policy was reviewed in early 2022 (outside the timescale of this report) and updated to further strengthen the charity’s financial security.

Ewan Day-Collins

DocuSigned by:
Ewan Day-Collins
BF9A9124F2C44B8...

Chair of the Board of Trustees. Signed on behalf of the Board of Trustees

Date 6/24/2022

The statements appear in the format required by the Statement of Recommended Practice, Accounting and Reporting by Charities applicable to charities preparing their accounts in accordance with FRS1 02.

**Million Minutes
Charity Number 1140079**

Independent Examiner's Report on the Accounts

For the year ending 31st August 2021

I report to the trustees on my examination of the receipts and payments accounts of the charity for the year ended 31 August 2021 which are set out on pages 3 - 22 in the accounts.

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND EXAMINER

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



64 Union Road
Portsmouth
PO3 6GF

27/05/2022

Million Minutes

Statement of financial activities as at 31st August 2021


	Note	Unrestricted funds	Restricted funds	Total funds	Prior period Total Funds
Income and endowments from:					
Donations and legacies	3	8,839	4,100	12,939	1,982
Charitable activities	4	0	74,326	74,326	81,625
Other trading activities		0	0	0	0
Investments	5	5	0	5	102
Other		0	7,922	7,922	0
Total Income		8,844	86,348	95,191	83,709
Expenditure on:					
Raising funds		0	3,966	3,966	0
Charitable activities	6	1,139	100,334	101,472	76,346
Other		4,149	734	4,882	2,929
Total Expenditure		5,288	105,032	110,320	79,274
Net income/(expenditure) and net movement in funds for the year		3,556	(18,685)	(15,129)	4,435
Movements in funds		0	0	0	0
Net movement in funds	8	3,556	(18,685)	(15,129)	4,435
Reconciliation of funds:					
Total funds brought forward		43,942	56,592	100,535	96,125
Total funds carried forward		47,498	37,908	85,406	100,560

Million Minutes

Statement of Financial Position as at 31st August 2021

	Note	Total funds	Prior year funds
Fixed assets:			
Tangible assets	13	1,103	1,767
Total fixed assets		1,103	1,767
Current assets:			
Debtors	15	1,334	851
Cash at bank and in hand		99,718	101,122
Total current assets		101,051	101,974
Liabilities:			
Creditors: Amounts falling due within one year	16	(16,749)	(3,206)
Net current assets or liabilities		84,302	98,768
Total assets less current liabilities		85,406	100,535
Creditors: Amounts falling due after more than one year		0	0
Provisions for liabilities		0	0
Net asset or liabilities excluding pension asset or liability		85,406	100,535
Defined benefit pension scheme asset or liability		0	0
Total net assets or liabilities		85,406	100,535
The funds of the charity:			
Restricted income funds		37,908	56,592
Unrestricted funds		47,498	43,942
Total charity funds	20/21	85,406	100,535

Signed on behalf of the Board of Trustees

Signature	Name	Date
DocuSigned by:  <small>BF9A9124F2C44B8...</small>	Ewan Day-Collins	6/24/2022

Million Minutes

Summary Income and Expenditure Statement

for year ending 31st August 2021

	All income funds (current year)	All income funds (previous year)
Income	95,186	83,607
Gains/(losses) on investments	0	0
Interest and investment income	5	102
Gross income in the reporting period	95,191	83,709
Expenditure	109,587	79,110
Interest payable	0	0
Depreciation and charges for impairment of fixed assets	734	164
Total expenditure in the reporting period	110,320	79,274
Net income (expenditure) before tax for the reporting period	(15,129)	4,435
Tax payable	0	0
Net income (expenditure) for the financial year	(15,129)	4,435

Notes to the accounts

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

A) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Million Minutes meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

B) Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

At the date of transition there was no requirement to restate any comparative as no liabilities existed that needed providing for. As such In accordance with the requirements of FRS 102 no reconciliation of opening balances has been provided.

C) Preparation of the accounts on a going concern basis

The Charity reported a cash outflow of £1,405 for the year.
The trustees are of the view that the Charity is a going concern.

D) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material

Income received in advance of an activity or provision of other specified service it is deferred until the criteria for income recognition are met.

E) Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

F) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

G) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Charity's work or for specific artistic projects being undertaken by the Charity.

H) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on charitable activities includes the costs holding event, workshops and other educational activities undertaken to further the purposes of the charity and their

associated support costs.

- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

I) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the Charity's artistic programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 10.

J) Operating leases

The charity does not current operate any Operating Leases. Where the charity would have operating leases; the title to the equipment remains with the lessor and the equipment would be replaced every 5 years whilst the economic life of such equipment is normally 10 years. Rental charges are charged on a straight line basis over the term of the lease.

K) Tangible fixed assets

Individual fixed assets costing £100 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Asset Category	Annual Rate
Plant and machinery	33%
Fixtures, fittings and equipment	33%

L) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

M) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

N) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

O) Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

P) Pensions

The Charity currently operates an employee pension scheme. The Trustees recognised the Charity's legal requirement to offer an auto-enrolment pension scheme from 1st October 2017.

The scheme would operate on an employee/employer combined contribution with a minimum of the legal minimum contributions.

Q) Transition to FRS 102

The opening fund balances at the date of transition have not been restated (see note 1b) as there were no liabilities to be restated in the transition to FRS102. The transition date was 1st September 2015.

2) Legal status of the Charity

On the 26th March 2019 Million Minutes became a Charitable Incorporated Organisation under Charity Commission supervision.

3) Income from donations and legacies

	2021	2020
Donations		
Gifts	12,939	1,982
Legacies	0	0
Donated services	0	0
	<u>12,939</u>	<u>1,982</u>

The income from donations and legacies was £12,939 (2020: £1,982) of which £8,839 was unrestricted (2020: £1,982) and £4,100 restricted (2020: £0)

The Charity benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with FRS 102 and the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised in the accounts.

4) Income from charitable activities

	Restricted funds 2021	Restricted funds 2020
Income from Grants:		
Support from Grant making bodies	73,226	79,875
Support from other sources	1,100	1,750
Gift Aid associated with other sources	0	0
Subtotal : Grants	<u>74,326</u>	<u>81,625</u>
Total income from charitable activities	<u>74,326</u>	<u>81,625</u>

5) Investment income

All of the Charity's investment income of £5 (2020: £102) arises from money held in interest bearing deposit accounts.

6) Analysis of expenditure on charitable activities

	Un-restricted	Restricted Project: Proximity	Restricted Project: Teams	Restricted Project: Grants	: Project	: Project	: Project	Total
Employee Costs			79,406					79,406
Recruitment costs			0					0
Training & Education			0					0
Consultancy		15,350	3,500					18,850
Rent			233					233
Telephones (Landline & Mobile)			0					0
Internet & IT	139		907					1,046
Postage & Courier			12					12
Printing & Stationery			0					0
Subscriptions and Memberships			325					325
Other Professional Fees			105					105
General/Sundry Expenses								0
Travel & Subsistence			166					166
Insurance			4					4
Catering for events								0
Grants Given	1,000			326				1,326
Total	<u>1,139</u>	<u>0</u>	<u>15,350</u>	<u>84,658</u>	<u>326</u>	<u>0</u>	<u>0</u>	<u>101,472</u>

Expenditure on charitable activities was £101,472 (2020: £76,346) of which £1,139 was unrestricted (2020: £620) and £100,334 was restricted (2020: £74,890).

7) Summary analysis of expenditure and related income for charitable activities

This table shows the cost of the three main charitable activities and the sources of income directly to support those activities.

	Proximity: Project	Silent : Project	Teams: Project	Grants : Project	: Project	: Project	: Project	Total
Costs	15,350	0	84,658	0	0	0	0	100,008
Grants	0	326	0	0	0	0	0	326
	<u>15,350</u>	<u>326</u>	<u>84,658</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>100,334</u>
Direct grant support	17,250	0	0	0	0	0	0	17,250
Net cost funded from other income	<u>1,900</u>	<u>(326)</u>	<u>(84,658)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(83,084)</u>

8) Net income/(expenditure) for the year

This is stated after charging:	2021	2020
Depreciation	664	164
Bank interest payable	0	0
Auditor's remuneration:	0	0
Audit fees		
Accountancy services	582	564
	<u>1,246</u>	<u>728</u>

9) Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

	2021	2020
Salaries and wages	78,506	43,968
Social security costs	3,043	1,432
Pension costs	1,807	1,035
	<u>83,356</u>	<u>46,434</u>

No employees had employee benefits in excess of £60,000 (2020: nil). Pension costs are allocated to activities in proportion to the related staffing costs incurred and are wholly charged to unrestricted funds.

The charity trustees were not paid or received any other benefits from employment with the Charity in the year (2020: £nil) neither were they reimbursed expenses during the year (2020: £nil). No charity trustee received payment for professional or other services supplied to the charity (2020: £nil).

The key management personnel of the charity, comprise the trustees and Chief Executive Officer/Director

10) Staff Numbers

The average monthly head count was 3 staff (2020: 3 staff) and the average monthly number of full-time equivalent employees (including casual and part-time staff) during the year were as follows:

	2021	2020
Administration & Development	1	1
Projects	2	2
	<u>3</u>	<u>3</u>

11) Related party transactions

The charity has one related party as a result of historical transactions and relationships. The following is a summary of value of the services provided the related party:

	2021	2020
D Curtin - CEO (Founding Chair of Trustees - resigned September 2014) (No consultancy fees relate to his tenure as a trustee)	18,850	23,800
	<u>18,850</u>	<u>23,800</u>

12) Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

13) Tangible fixed assets – charity

	Plant and machinery	Fixtures, fittings and equipment	Total
Cost or valuation			
At beginning of the year	1,890	3,598	5,488
Additions		0	0
Disposals			0
Revaluations			0
Transfers			0
At end of the year	<u>1,890</u>	<u>3,598</u>	<u>5,488</u>
Depreciation and impairments			
At beginning of the year	1,890	1,831	3,557
Disposals			0
Depreciation	0	663	663
Impairment			0
Transfers			0
At end of the year	<u>1,890</u>	<u>2,494</u>	<u>4,221</u>
Net book value at beginning of the year	<u>0</u>	<u>1,767</u>	<u>1,931</u>
Net book value at end of the year	<u>0</u>	<u>1,103</u>	<u>1,268</u>

14) Investments

The charity holds no investments in any subsidiary or associates.

15) Debtors

	2021	2020
Trade debtors	0	0
Other debtors	112	111
Prepayments and accrued income	1,222	740
	<u>1,334</u>	<u>851</u>

16) Creditors: amounts falling due within one year

	2021	2020
Trade creditors	2,276	1,386
Other creditors and accruals	623	39
Deferred income	11,274	0
Taxation and social security costs	2,576	1,781
	<u>16,749</u>	<u>3,206</u>

17) Contingent assets – legacy income

As at 31 August 2021 the charity had no legacy income or any impending

18) Deferred income

Deferred Income are grants and income for future projects where the costs have not been incurred at Year End. As at 31 August 2021 the charity had £11,274 deferred income.

19) Creditors: amounts falling due after more than one year

As at 31 August 2021 the charity had no Creditors due after more than one year

20) Analysis of charitable funds**Analysis of movements in unrestricted funds**

	Balance 31-Aug-20	Income	Expenditure	Transfers	Funds 30-Aug-21
General fund	37,715	8,844	(5,288)	0	41,272
Total	<u>37,715</u>	<u>8,844</u>	<u>(5,288)</u>	<u>0</u>	<u>41,272</u>

Analysis of movements in unrestricted funds - previous year

	Balance 01-Sep-19	Income	Expenditure	Transfers	Funds 30-Aug-20
General fund	47,267	2,084	(3,385)	(8,251)	37,715
Total	<u>47,267</u>	<u>2,084</u>	<u>(3,385)</u>	<u>(8,251)</u>	<u>37,715</u>

Name of unrestricted fund:

Description, nature and purposes of the fund

General fund

The 'free reserves' after allowing for all designated funds.

Analysis of movements in restricted funds

	Balance 31-Aug-20	Income	Expenditure	Transfers	Funds 30-Aug-21
Projects	62,844	86,348	(105,032)	0	44,159
Total	<u>62,844</u>	<u>86,348</u>	<u>(105,032)</u>	<u>0</u>	<u>44,159</u>

Analysis of movements in restricted funds - previous year

	Balance 01-Sep-19	Income	Expenditure	Transfers	Funds 30-Aug-20
Projects	48,857	81,625	(75,889)	8,251	62,844
Total	<u>48,857</u>	<u>81,625</u>	<u>(75,889)</u>	<u>8,251</u>	<u>62,844</u>

Name of restricted fund

Description, nature and purposes of the fund

Project Courtyard

Project to enable local communities to engage with young people at risk of social exclusion

Database project

Project to update organisation's database of stakeholders and community to enable better interaction and communication

21) Analysis of net assets between funds

Analysis of group net assets between funds - current year

	General Fund	Designated Funds	Restricted Funds	Total
Tangible fixed assets	0	0	1,103	1,103
Cash at bank and in hand	22,206	0	77,512	99,718
Other net current assets/(liabilities)	(2,014)	0	(13,401)	(15,415)
Creditors of more than one year	0	0	0	0
Total	20,192	0	65,214	85,406

Analysis of group net assets between funds - previous year

	General Fund	Designated Funds	Restricted Funds	Total
Tangible fixed assets	0	0	1,767	1,767
Cash at bank and in hand	67,802	0	33,320	101,122
Other net current assets/(liabilities)	(1,065)	0	(1,290)	(2,355)
Creditors of more than one year	0	0	0	0
Total	66,737	0	33,798	100,535

22) Financial instruments

The Charity has no Financial Instruments to report on

23) Post-balance sheet events

The charity has no post balance sheet events

MILLION MINUTES

England & Wales - Charity number 1140079

Accounts



Million Minutes

Trustees Report and Financial Statements

Year ending 31 August 2020

Charity number 1140079

Million Minutes
Directors/Trustees Report
For the year ending 31st August 2020

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Million Minutes
Trustees Report
For the year ending 31st August 2020

1. Legal structure of the Charity

The Charity's legal name is Million Minutes.

Million Minutes is registered in England and Wales with charity number 1140079.

On the 26th March 2019 Million Minutes became a Charitable Incorporated Organisation under Charity Commission supervision. Its governing document is its constitution.

The registered office of the Charity is 604a Commercial Road, London E14 7HS. **The principle operating address** is Romero House, 55 Westminster Bridge Road, London, SE1 7JB,

The Trustees in office on the date the report was approved were:

- Stephen Davies
- Ewan Day-Collins
- Pauline Lee
- Anita Motha (appointed 13 May 2020)
- Anna Fraine (appointed 13 May 2020)
- Nina Mattiello Azadeh (appointed 11 March 2021)
- Fr Ryan Service (appointed 11 March 2021)

The Directors/Trustees in office during the year were:

- Holly Bowman (term expired 13 May 2020)
- Stephen Davies
- Ewan Day-Collins
- Daniel Hale (term expired 31 March 2020)
- Pauline Lee
- Nicoletta Pisa (term expired 14 January 2021)
- Anna Fraine (appointed 13 May 2020)
- Anita Motha (appointed 13 May 2020)

2. The Need for Million Minutes:

Million Minutes' charitable purpose is 'to support and advance in life and relieve needs of young people through providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals, consistent with the social teaching of the Roman Catholic Church'.

Million Minutes works to create a world and a Church where all young people have a life of dignity and are recognised as having something to contribute. We help to achieve this by advocating for the Church to include all young people and by using Catholic Social Teaching (CST) to inspire social action. This helps to build the "broad and flexible" youth ministry envisioned by Pope Francis in his letter, which "goes to those places where real young people are active, and fosters the natural leadership qualities and the charisms sown by the Holy Spirit", to work for the good of all, especially the "poor and vulnerable" (Christus Vivit #230-237).

3. Engaging, supporting and equipping

Our reporting year included six months prior to the Covid-19 pandemic and subsequent lockdown(s). However, in our work prior to the pandemic as well as our refreshed strategic direction, our main achievements of the year have included:

- Engaging, supporting and equipping youth ministers and chaplains through this crisis
- Producing resources including the widely acclaimed 'Alone [Together]' website
- Accompanying young adult leaders to consider their own response
- A training programme for parishes and local Catholic communities to adapt and plan
- Developing a long-term strategy to support youth accompaniment in the new context

We remain committed to accompanying up to five parishes each year to become 'beacons' for the Church, exemplifying Pope Francis' call for a 'broad and flexible youth ministry' looking outside parish walls.

3.1 Courtyard

Courtyard is a model for local Catholic youth work, equipping parishes to work with young people at risk of social exclusion – no matter their faith – creating a ‘courtyard’ of welcome and purpose. The project equips parishioners to reach out and accompany local young people at risk of ‘falling through the gaps’, inviting them to discover and share their gifts. Courtyard enables them to develop a sense of purpose in their lives, facilitated through the Church. Million Minutes facilitated a day’s training for an east London parish in Brentwood Diocese in October 2019, as well as volunteers from existing Westminster parishes actively seeking further support.

The decision was then taken by the Board to encompass Courtyard into the wider emerging vision, where Million Minutes aims to inspire 40-60 parishes over the next three years to widen their youth ministry to include outreach beyond the parish walls. We hope to work with up to 15 of these parishes in a more intense way.

3.2 Providing Grants

Million Minutes raises money and supports youth action and advocacy activities that give voice and support to young people to transform their lives and their world, inspired by Catholic social teaching.

Grants are for new or existing projects which support youth-led action and advocacy activities that give voice and support to young people (aged up to 25 years old) to transform their lives and their world, consistent with the principles of the social teaching of the Catholic Church. These include the promotion of the dignity and equality of each human person through:

- the call to participation and community
- ā preferential option for the poor
- the dignity and rights of workers
- solidarity among peoples
- the promotion of peace
- care for the Earth

Over the past year, funding grants were awarded to projects that enabled:

- The purchase of a website domain to give practical support to students experiencing unplanned pregnancy (Pregnant at Uni, 2019)
- Set-up of a social enterprise project in Newham (Your Life, More Life, 2020)
- Support for a student to design and create a ‘hangie’ to make it safer for vulnerable people to travel on public transport during the COVID-19 pandemic (St Edmund’s College, 2020)
- Advent of a youth led social justice podcast (Tom Allen, 2020)
- Support those from disadvantaged communities especially in the case of lockdown (Andrew Robinson Young People’s Trust, 2020)
- Well-being gardening activities (St John Bosco College, Battersea, Young Gardeners’ Club, 2020)

All of the projects are genuinely youth led and contribute to positive social change in local communities across England and Wales.

3.3 Celebrating Young People Awards Alumni

Building on five years of Celebrating Young People Awards, and a growing number of recipients and supporters, including over 1000 young people, we had our first residential event for alumni of the four awards in November, 22-23rd, in the run up to National Youth Sunday. Fifteen young adults (alumni) were joined by Catholics who work for the Columbians, Jesuit Refugee Service UK and Pax Christi, who each led interactive sessions on social justice and action and Catholic Social Teaching. Out of this alumni event came a ‘core’ group that has continued to meet regularly throughout the year, meeting weekly during the initial lockdown of the pandemic.

3.4 siLENT

SiLENT continues to be our main community fundraising event. The work continued in 2020, though at a much-reduced scale due to the coronavirus pandemic with young people and adults from schools, religious communities and parishes keeping silent in a 40-day relay across the days of Lent. This SiLENT we secured 857,150 minutes of deafening silence from over 3,200 participants, speaking up for voiceless young people and those overlooked in society. In the changed context following the crisis, we took the opportunity to change emphasis, and focused on how we can resource our community with meditation, prayer and times for silent reflection during this time of social distancing (millionminutes.org/silence/social-distancing). A reduced amount of money was still raised (about £700), which will be used to support youth led projects.

4. Engagement: youth work and social action

Using blogging, social and traditional media, our engagement work has had a strong impact on Million Minutes' mission. We now have 2381 social media followers across Facebook, Twitter and Instagram.

Having two Engagement Officers has enabled Million Minutes to reach further into communities, through events, visits and talks, and to hold key relationships with parishes and schools who greatly support the charity through fundraising and advocating for our vision. Visits throughout the reporting period, across several dioceses and to grant awardees, has encouraged and supported the development of youth work, reaching a broader range of young people and encouraging them to engage in social action.

Million Minutes of Change continued to be one of our key themes and campaigns over the past year, encouraging groups and individuals to create social action projects in their local communities to create positive change. The dedicated area of the website has provided visitors with quick ideas for projects, as well as tools to discern bespoke action for their area, and to delve into detail of how Catholic social teaching principles can inspire change. So far, 419,160 minutes of social action from 2,332 participants have already been pledged thanks to the work of the Engagement Officers. By advocating for positive change through social action projects Million Minutes continues to show society just how valuable young people are.

5. Our changed plans and revised strategy following Covid-19

25th March 2020 was the first anniversary of Pope Francis' letter, 'Christus Vivit', in which he presented his vision for young people. We had been preparing to launch a significant campaign – "It's time for Young People" – calling the Church to make young people a priority. This vision was identified from the synod on the youth and subsequent document, Christus Vivit. It encourages the whole Church to embrace the call of Pope Francis:

To give real time to accompany young people in the midst of their lives. To come alongside them, in real proximity to them and, with a heart of mercy, to accept and love them with no expectation of return. In this context we seek to incarnate the kerygma, proclaiming the Christ who lives and who loves them. And we show them that the Church is with them and for them. From this flows the foundation to offer young people community and to help them to discern their place in the world – their mission in life.

In the context of the coronavirus situation, we adapted quickly and tailored the vision to establish how the Church can come alongside our young people - and those we don't yet reach - when we cannot be face-to-face with them.

5.1 Engaging, supporting and equipping youth ministers and chaplains through this crisis

Million Minutes' work scaled up throughout the pandemic, bringing together youth workers, youth ministers, priests, Religious, teachers and school chaplains and ministers for Zoom conferences twice a week. The work helped place the charity as the hub/central to the youth work community, being at service to the Church, innovating new approaches and working out some possible routes forward for the Church, in a Covid and post-Covid context.

Throughout the first four months of the pandemic, we engaged with 130+ people, including youth ministers and chaplains, providing them with over 17,000 minutes of support and advice. With many senior leaders engaging with the sessions, our reach and credibility was increased, which has laid the foundations for our wider engagement strategy to identify local parishes to work with (working through Diocesan leaders etc).

Feedback from participants included:

Michele Harrison, school chaplain, St John the Baptist School, Woking: "I am so grateful to Million Minutes for creating the space for these conversations and the way it has brought people together in all sorts of roles within youth work. I appreciate Million Minutes daring to ask difficult questions and the ability to think outside the box and always looking for new and innovative ideas moving forward, while remaining rooted in the Gospel as the reason for everything they do."

Parish youth worker: "The conversations have given me the confidence to restart my youth groups online. Our parish youth ministry is back up and running at full capacity!"

5.2 Online training: A training programme for parishes and local Catholic communities to adapt and plan

We then turned our attention to providing online training. A six-week intense online training programme for parishes and local Catholic communities, to adapt and plan their future youth ministry, engaged 39 parish volunteers, youth ministers, diocesan directors and chaplains – providing over 25,000 minutes of training.

The 'Extending your youth ministry' programme was designed to enable local Catholic communities to recognise, celebrate and build on how they are ministering to young people – within and beyond the visible community. It enabled them to lay the foundations for effective pastoral plans as the Church re-engages with young people 'face-to-face', post lock-down. Take up was higher than expected so we ran two streams of the sessions to ensure everyone could participate - one in the evening and one during the day with people across the UK and Ireland. Details can be seen here: millionminutes.org/online-training

5.3 Young Adult Leaders: Accompanying young adult leaders to consider their own response

Between April and May, we provided twelve online 'formation' sessions for 13 of our Celebrating Young People Awards young adults alumni (aged 16-25). In collaboration with a colleague at the Columbians, we heard the anxieties, experiences and ideas of our young adults, and offered them rich experiences with guest speakers (e.g. exploring food poverty in the current crisis with one of the Directors at the Trussell Trust, connecting with a Priest Psychologist in Nairobi to explore wellbeing, climate campaigners, religious activists, and many more).

They were also keen to draw on one another's experiences, stories and motivations, forming one another in faith and action. This was an effective next step to the residential we had for 8 young adults in November 2019, bringing them together to support one another and imagine how they can play a part in shaping our society and world in the months and years ahead.

The young people have generated ideas and resources (also contributing to the 'Prepare the Future' resource mentioned below). You can see the resources emerging from these conversations here: millionminutes.org/alumni-network-conversation-resources

We have also begun to offer spiritual accompaniment to some of the young people seeking to explore their life and faith further, partnering them with experienced adult accompaniers.

Feedback from participants:

"A massive thank you for hosting these sessions. They've been the highlight of my week and I'm so happy you asked me to be involved!" - Tom (18 years old, Diocese of Leeds)

"Thank you for everything over the last few months! I've absolutely loved it!" - Ella (16 years old, Diocese of Lancaster)

"It helped me explore the deepest part of my soul, and what makes me tick. This Pandemic has encouraged me to turn to my faith."

"This time has made me feel heard and acknowledged."

6. Producing & Disseminating resources

Alone [Together]

In the wake of a national lockdown, Million Minutes helped to produce 'Alone[Together]' in partnership with the Centre for Television and Communication (CTVC) and with the support of our champion, Abbot Christopher Jamison OSB, providing resources on loneliness and social-distancing (www.alonetogether.org.uk). We know that this has been gratefully received by many of the people we work directly with (youth ministers and school chaplains). It has also had coverage in the Guardian, on BBC local radio and BBC Radio Four. The reach has been global with repeat website visits from across Europe, America, Africa and Australia. We have had over 40,000 visits with over 20,000 unique visits. We also know that nearly 50% of the users are under the age of 40 so we see how Million Minutes' collaboration has impacted on the reach of the resources.

Prepare the Future

As Pope Francis set up the Vatican Covid-19 Commission, he called Catholics to "not prepare for the future, let us prepare the future". In conjunction with the Columbians and with representatives from Dioceses from around England, Million Minutes created a 12-unit 'themed' resource to help young people 'build back better', following requests from school chaplains and youth ministers.

This has addressed two emerging challenges: the concern that our schools will seek to 'get back to normal' and not allow young people to process the loss and trauma they have been through; the unique opportunity this time offers for young people to 'build back better'. How do we ensure young people are supported to prepare the future they wish to see, to be the leaders of a renewed way of approaching our shared life? These resources have been made available to be used in a variety of ways - on social media, in shared worship, in form groups, parish groups, online and offline. The promotional materials reached 1,300 views across social media and the resource has been downloaded over 130 times, and is even being used by a Columbian in Myanmar as the basis of English conversation sessions with university students.

7. Celebrating

Launch of a new local awards scheme: The Blessed Pier Giorgio Frassati Award

Through our online conversations with priests, chaplains, youth workers, etc., we have been inspired by the stories of young people who are making the most out of this situation. There are young people who are promoting better mental well-being, creating scrubs, delivering food to our frontline workers, setting up social distanced youth activities in their local communities and much more. We are inspired by these efforts and want to recognise and celebrate those young people who are doing amazing things and ultimately contributing to the common good. Building on our successful 'Celebrating Young People Awards', in May we launched the Blessed Pier Giorgio Award, supported by Cardinal Nichols, to recognise the ordinary yet amazing actions of our young people from across England and Wales.

Two awardees of the Blessed Pier Giorgio Frassati Award have been Summer (16) and Wynter McNamee (14) from the Kentish Town parish in North London, who are active changemakers, always speaking out for the vulnerable and those more in need. During COVID-19 they initiated a new campaign fundraiser titled STEM Forward, the aim of which is to be able to close the gaps that prevent girls from accessing technology to do their home learning during this time.

8. Proximity

Our project 'Proximity' is setting the standard of what good accompaniment for young people looks like, based on original research, Papal encyclicals, and Scripture – so that, in the words of the Pope Francis, we may truly be in 'proximity' with today's youth.

The community has an important role in the accompaniment of young people; it should feel collectively responsible for accepting, motivating, encouraging and challenging them. All should regard young people with understanding, appreciation and affection, and avoid constantly judging them or demanding of them a perfection beyond their years. (Pope Francis, *Christus Vivit*, 243)

Proximity will run in three phases:

- i) **Research:** Seeking insight from a wide range of ways of accompanying young people, both within and beyond Church settings.
- ii) **Development:** We have been coming together to explore this learning, developing approaches and resources & considering how to share this vision of an 'art of accompaniment'.
- iii) **Supporting and equipping:** We will then spread the vision and practical tools to extend and equip the Church's mission to young people.

The initiative is hosted by Million Minutes with the support of the Jesuits in Britain, the English Benedictine Congregation and Synod Fruits. Proximity is a means to develop the core strategy of Million Minutes, furthering our vision and helping us to engage parishes and local Catholic communities. It will also be a means to create concrete tools for accompanying young people in the parishes where we will work.

Looking forwards to our tenth anniversary year in 2021, we remain committed to accompany up to five parishes each year to become 'beacons' for the Church. Despite Covid, we have secure financial stability for the next 12-18 months go implement our strategy and extend our work.

9. New Director

To help bring our ambitious plans to light, we recruited our first full-time Director, who took up post on 3 August 2020. Daisy Srblin – joining us from her role as Senior Advocacy Adviser at Christian Aid – arrived at a time of Million Minutes expanding its networks and relationships. Our work thus far has provided solid foundations for when we 're-emerge' to face-to-face ministry. In the rapidly changing context, we believe we are able to focus quickly on how we can most effectively help to develop the 'board and flexible' vision for the Church's mission to young people.

10. Delivering public benefit

In planning our activities this year the Trustees have given consideration to the duties set out in section 17(5) of the Charities Act 2011 to have due regard for public benefit guidance published by the Charity Commission. The objects of the charity are for public benefit:

To advance in life and relieve needs of young people through providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals, consistent with the social teaching of the Roman Catholic Church.

The social teaching of the Roman Catholic Church proposes the following principles, which Million Minutes takes as our framework for action, for the good of all young people, of all faiths and none:

- The dignity and equality of each human person: Every human being is seen as equal.
- The call to participation and community: All of us are called to participate, to join in, to work alongside others for the common good of all.
- A preferential option for the poor: It is not enough simply to think of those living in poverty and try to help them. We must enable those living in poverty to play a full, active role in society.
- The dignity and rights of workers: Human beings are not merely a commodity, a tool as part of a process to make things. We deserve a fair wage and proper working conditions.
- Solidarity among peoples and the promotion of peace: We are called to live honestly with one another, working together in love for the good of all. This is what will lead to true peace.
- Care for the earth: Our treatment of the earth has repercussions for animals, for ourselves now, and for generations to come. We need to treat the earth with respect.

We seek to live by this framework in all of our activity. We support young people to put them into practice. We celebrate where we see them lived out. We reach out to those in need of experiencing these in action.

10. Governance

Over the course of the reporting period and during the final months of 2020 we have been actively seeking new Trustees so that the original founding trustees can all complete their terms of office, with a completely refreshed Board as part of our 10th anniversary year. Part of this process was to replace the Chair, who, although was not the first Chair, was one of the founding trustees and was succeeded in early 2021. We have undertaken a process of review and board appraisal, and there is a Trustee Induction programme in place. In selecting Trustees the Board pays regard to the balance of skills and experience required on the Board, the need for capacity to develop the charity, the need for continuity, and the beneficiaries the charity seeks to serve.

10.2 Risk Management

The Trustees have conducted a review of the major risks to which the charity is exposed. These risks are monitored throughout the year and updated annually. A risk register is used to support this. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces, and the management of risks are owned by the appropriate personnel. Different risks are assessed by the most appropriate people: the full Board, Trustee subgroups or the Director. Regardless of who manages the risk, all risks are regularly reported to the full Board, with key risks assessed at each meeting.

10.3 Reserves Policy

Million Minutes receives funding for specific activities, which are restricted funds – these cannot be used for expenditure on other purposes. The 'general reserves' are the unspent unrestricted funds of the charity. Million Minutes' general reserve is held in cash or short-term assets such as debtors. The general reserve is therefore the free reserves of the charity, also termed the 'unrestricted funds' in the charity's balance sheet.

The Board of Trustees assess the level of general reserve needed by looking forward and considering the risks to our funding balanced against our expenditure commitments. As we currently have no already committed expenditure for which we are seeking funding, the trustees have determined that we should hold a general reserve equivalent to two months expenditure, to fund any unexpected cash flow issues or unexpected expenditure.

The policy and level of reserves is reviewed annually by the Board.

DocuSigned by:

BF9A9124F2C44B8...

Ewan Day-Collins

Chair of the Board of Trustees. Signed on behalf of the Board of Trustees

Date 17/05/2021

The statements appear in the format required by the Statement of Recommended Practice, Accounting and Reporting by Charities applicable to charities preparing their accounts in accordance with FRS1 02.

**Million Minutes
Charity Number 1140079**

Independent Examiner's Report on the Accounts

For the year ending 31st August 2020

I report to the trustees on my examination of the receipts and payments accounts of the charity for the year ended 31 August 2020 which are set out on pages 3 - 22 in the accounts.

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND EXAMINER

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Louisa Burton

University of Portsmouth
Richmond Building
Portland Street
PO1 3DE

07/04/2021

Million Minutes

Statement of financial activities as at 31st August 2020

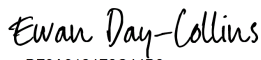
	Note	Unrestricted funds	Restricted funds	Total funds	Prior period Total Funds
Income and endowments from:					
Donations and legacies	3	1,982	0	1,982	7,972
Charitable activities	4	0	81,625	81,625	75,245
Other trading activities				0	0
Investments	5	102		102	63
Other				0	0
Total Income		2,084	81,625	83,709	83,281
Expenditure on:					
Raising funds		0	0	0	0
Charitable activities	6	620	75,725	76,346	92,296
Other		2,765	164	2,929	3,576
Total Expenditure		3,385	75,889	79,274	95,872
Net income/(expenditure) and net movement in funds for the year		(1,301)	5,736	4,435	(12,591)
Movements in funds		(8,251)	8,251	0	0
Net movement in funds	8	(9,552)	13,987	4,435	(12,591)
Reconciliation of funds:					
Total funds brought forward		47,268	48,857	96,125	108,716
Total funds carried forward		37,716	62,844	100,560	96,125

Million Minutes

Statement of Financial Position as at 31st August 2020

	Note	Total funds	Prior year funds
Fixed assets:			
Tangible assets	13	1,767	50
Total fixed assets		<u>1,767</u>	<u>50</u>
Current assets:			
Debtors	15	851	736
Cash at bank and in hand		101,122	98,790
Total current assets		<u>101,974</u>	<u>99,526</u>
Liabilities:			
Creditors: Amounts falling due within one year	16	(3,206)	(3,476)
Net current assets or liabilities		<u>98,768</u>	<u>96,050</u>
Total assets less current liabilities		<u>100,535</u>	<u>96,100</u>
Creditors: Amounts falling due after more than one year		0	0
Provisions for liabilities		0	0
Net asset or liabilities excluding pension asset or liability		<u>100,535</u>	<u>96,100</u>
Defined benefit pension scheme asset or liability		0	0
Total net assets or liabilities		<u><u>100,535</u></u>	<u><u>96,100</u></u>
The funds of the charity:			
Restricted income funds		56,592	48,857
Unrestricted funds		43,942	47,268
Total charity funds	20	<u><u>100,535</u></u>	<u><u>96,125</u></u>

Signed on behalf of the Board of Trustees

Signature	Name	Date
DocuSigned by:  BF9A9124F2C44B8...	Ewan Day-Collins	17/05/2021

Million Minutes
Statement of Cash Flows
as at 31st August 2020

	Total funds	Prior year funds
Cash flows from operating activities:		
Net cash provided by (used in) operating activities	4,111	(14,146)
Cash flows from investing activities:		
Dividends, interest and rents from investments	102	63
Proceeds from the sale of property, plant and equipment	0	0
Purchase of property, plant and equipment	(1,881)	0
Proceeds from sale of investments	0	0
Purchase of investments	0	0
Net cash provided by (used in) investing activities	(1,779)	63
Cash flows from financing activities:		
Repayments of borrowing	0	0
Cash inflows from new borrowing	0	0
Receipt of endowment	0	0
Net cash provided by (used in) financing activities	0	0
Change in cash and cash equivalents in the reporting period	2,332	(14,083)
Cash and cash equivalents at the beginning of the reporting period	98,790	112,872
Cash and cash equivalents at the end of the reporting period	101,122	98,790

Million Minutes

Statement of Cash Flows

as at 31st August 2020

	Total funds	Prior year funds
Reconciliation of net income/(expenditure) to net cash flow from operating activities		
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	4,435	(13,351)
Adjustments for:		
Depreciation charges	164	36
(Gains)/losses on investments	(102)	0
Loss/(profit) on the sale of fixed assets	0	0
(Increase)/decrease in stocks	0	0
(Increase)/decrease in debtors	(115)	(688)
Increase/(decrease) in creditors	(271)	(142)
Net cash provided by (used in) operating activities	4,111	(14,146)

Analysis of cash and cash equivalents

	Current Year	Prior Year
Cash in hand	49,951	47,720
Notice deposits (less than 3 months)	51,172	51,070
Overdraft facility repayable on demand		0
Total cash and cash equivalents	101,122	98,790

Million Minutes
Summary Income and Expenditure Statement
for year ending 31st August 2020

	All income funds (current year)	All income funds (previous year)
Income	83,607	83,217
Gains/(losses) on investments	0	0
Interest and investment income	102	63
Gross income in the reporting period	83,709	83,281
Expenditure	79,110	95,803
Interest payable	0	0
Depreciation and charges for impairment of fixed assets	164	68
Total expenditure in the reporting period	79,274	95,872
Net income (expenditure) before tax for the reporting period	4,435	(12,591)
Tax payable	0	0
Net income (expenditure) for the financial year	4,435	(12,591)

Notes to the accounts

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

A) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Million Minutes meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

B) Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

At the date of transition there was no requirement to restate any comparative as no liabilities existed that needed providing for. As such in accordance with the requirements of FRS 102 no reconciliation of opening balances has been provided.

C) Preparation of the accounts on a going concern basis

The Charity reported a cash outflow of £4,111 for the year.
The trustees are of the view that the Charity is a going concern.

D) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material

Income received in advance of an activity or provision of other specified service it is deferred until the criteria for income recognition are met.

E) Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

F) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

G) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Charity's work or for specific artistic projects being undertaken by the Charity.

H) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on charitable activities includes the costs holding event, workshops and other educational activities undertaken to further the purposes of the charity and their associated support costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

I) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the Charity's artistic programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 10.

J) Operating leases

The charity does not currently operate any Operating Leases. Where the charity would have operating leases; the title to the equipment remains with the lessor and the equipment would be replaced every 5 years whilst the economic life of such equipment is normally 10 years. Rental charges are charged on a straight line basis over the term of the lease.

K) Tangible fixed assets

Individual fixed assets costing £100 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Asset Category	Annual Rate
Plant and machinery	33%
Fixtures, fittings and equipment	33%

L) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

M) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

N) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

O) Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

P) Pensions

The Charity currently operates an employee pension scheme. The Trustees recognised the Charity's legal requirement to offer an auto-enrolment pension scheme from 1st October 2017.

The scheme would operate on an employee/employer combined contribution with a minimum of the legal minimum contributions.

Q) Transition to FRS 102

The opening fund balances at the date of transition have not been restated (see note 1b) as there no liabilities to be restated in the transition to FRS102. The transition date was 1st September 2015.

2) Legal status of the Charity

On the 26th March 2019 Million Minutes became a Charitable Incorporated Organisation under Charity Commission supervision.

3) Income from donations and legacies

	2020	2019
Donations		
Gifts	1,982	7,972
Legacies	0	0
Donated services	0	0
	<u>1,982</u>	<u>7,972</u>

The income from donations and legacies was £1,982 (2019: £7,972) of which £1,982 was unrestricted (2019: £7,972) and £0 restricted (2019: £0)

The Charity benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with FRS 102 and the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised in the accounts.

4) Income from charitable activities

	Restricted funds 2020	Restricted funds 2019
Income from Grants:		
Support from Grant making bodies	79,875	75,245
Support from other sources	1,750	0
Gift Aid associated with other sources	0	0
Subtotal : Grants	<u>81,625</u>	<u>75,245</u>
Total income from charitable activities	<u>81,625</u>	<u>75,245</u>

5) Investment income

All of the Charity's investment income of £102 (2019: £38) arises from money held in interest bearing deposit accounts.

6) Analysis of expenditure on charitable activities

	Un-restricted	Courtyard: Project	Database: Project	Grants: Project	Plater: Project	Proximity: Project	Silent : Project	Teams: Project	Total
Employee Costs		15,892			25,765			4,694	46,351
Recruitment costs		0						0	0
Training & Education		6						325	331
Consultancy		9,800			1,040			12,960	23,800
Rent		0						0	0
Telephones (Landline & Mobile)		0						0	0
Internet & IT	120	550						754	1,424
Postage & Courier		14			166		0	0	180
Printing & Stationery		154			29		0	0	183
Subscriptions and Memberships		0						0	0
Other Professional Fees		0						0	0
Database Development		539	0	0				0	539
General/Sundry Expenses		0						0	0
Travel & Subsistence		823		35	384		0	0	1,242
Insurance		368						265	633
Catering for events				162	1				163
Grants Given	500			1,000					1,500
Total	<u>620</u>	<u>28,146</u>	<u>0</u>	<u>1,197</u>	<u>27,385</u>	<u>0</u>	<u>0</u>	<u>18,998</u>	<u>76,346</u>

Expenditure on charitable activities was £76,346 (2019: £83,368) of which £620 was unrestricted (2019: £78) and £74,890 was restricted (2019: £83,290).

7) Summary analysis of expenditure and related income for charitable activities

This table shows the cost of the three main charitable activities and the sources of income directly to support those activities.

	Courtyard: Project	Database: Project	Grants: Project	Plater: Project	Proximity: Project	Silent : Project	Teams: Project	Total
Costs	28,146	0	197	27,385	0	0	18,998	74,725
Grants	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,000</u>
	<u>28,146</u>	<u>0</u>	<u>1,197</u>	<u>27,385</u>	<u>0</u>	<u>0</u>	<u>18,998</u>	<u>75,725</u>
Direct grant support	0	0	0	15,000	9,375	0	55,500	79,875
Net cost funded from other income	<u>(28,146)</u>	<u>0</u>	<u>(1,197)</u>	<u>(12,385)</u>	<u>9,375</u>	<u>0</u>	<u>36,502</u>	<u>4,150</u>

8) Net income/(expenditure) for the year

This is stated after charging:	2020	2019
Depreciation	24	36
Bank interest payable	0	0
Auditor's remuneration:	0	0
Audit fees		
Accountancy services	564	717
	<u>588</u>	<u>753</u>

9) Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

	2020	2019
Salaries and wages	43,968	56,181
Social security costs	1,432	705
Pension costs	1,035	954
	<u>46,434</u>	<u>57,840</u>

No employees had employee benefits in excess of £60,000 (2019: nil). Pension costs are allocated to activities in proportion to the related staffing costs incurred and are wholly charged to unrestricted funds.

The charity trustees were not paid or received any other benefits from employment with the Charity in the year (2019: £nil) neither were they reimbursed expenses during the year (2019: £nil). No charity trustee received payment for professional or other services supplied to the charity (2019: £nil).

The key management personnel of the charity, comprise the trustees and Chief Executive Officer/Director of Million Minutes. The total employee benefits of the key management personnel of the Charity were £3,292 (2019: £nil).

10) Staff Numbers

The average monthly head count was 2 staff (2019: 2 staff) and the average monthly number of full-time equivalent employees (including casual and part-time staff) during the year were as follows:

	2020	2019
Administration & Development	1	1
Projects	2	2
	<u>3</u>	<u>3</u>

11) Related party transactions

The charity has one related party as a result of historical transactions and relationships

The following is a summary of value of the services provided the related party:

	2020	2019
D Curtin - CEO (Founding Chair of Trustees - resigned September 2014) (No consultancy fees relate to his tenure as a trustee)	23,800	16,800
	<u>23,800</u>	<u>16,800</u>

12) Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

13) Tangible fixed assets – charity

	Plant and machinery	Fixtures, fittings and equipment	Total
Cost or valuation			
At beginning of the year	1,890	1,717	3,607
Additions		1,881	1,881
Disposals			0
Revaluations			0
Transfers			0
At end of the year	<u>1,890</u>	<u>3,598</u>	<u>5,488</u>
Depreciation and impairments			
At beginning of the year	1,890	1,667	3,557
Disposals			0
Depreciation	0	164	164
Impairment			0
Transfers			0
At end of the year	<u>1,890</u>	<u>1,831</u>	<u>3,721</u>
Net book value at beginning of the year	<u>0</u>	<u>50</u>	<u>50</u>
Net book value at end of the year	<u>0</u>	<u>1,767</u>	<u>1,767</u>

14) Investments

The charity holds no investments in any subsidiary or associates.

15) Debtors

	2020	2019
Trade debtors	0	0
Other debtors	111	0
Prepayments and accrued income	740	736
	<u>851</u>	<u>736</u>

16) Creditors: amounts falling due within one year

	2020	2019
Trade creditors	1,386	1,660
Other creditors and accruals	39	1,164
Deferred income	0	0
Taxation and social security costs	1,781	652
	<u>3,206</u>	<u>3,477</u>

17) Contingent assets – legacy income

As at 31 August 2020 the charity had no legacy income or any impending

18) Deferred income

Deferred Income are grants and income for future projects where the costs have not been incurred at Year End. As at 31 August 2019 the charity had no deferred income.

18) Creditors: amounts falling due after more than one year

As at 31 August 2020 the charity had no Creditors due after more than one year

19) Analysis of charitable funds**Analysis of movements in unrestricted funds**

	Balance 01-Sep-19	Income	Expenditure	Transfers	Funds 30-Aug-20
General fund	47,267	2,084	(3,385)	(8,251)	37,715
Total	<u>47,267</u>	<u>2,084</u>	<u>(3,385)</u>	<u>(8,251)</u>	<u>37,715</u>

Analysis of movements in unrestricted funds - previous year

	Balance 01-Sep-18	Income	Expenditure	Transfers	Funds 31-Aug-19
General fund	42,740	8,036	(3,508)	0	47,267
Total	<u>42,740</u>	<u>8,036</u>	<u>(3,508)</u>	<u>0</u>	<u>47,267</u>

Name of unrestricted fund:

Description, nature and purposes of the fund

General fund

The 'free reserves' after allowing for all designated funds.

Analysis of movements in restricted funds

	Balance 01-Sep-19	Income	Expenditure	Transfers	Funds 30-Aug-20
Projects	48,857	81,625	(75,889)	8,251	62,844
Total	<u>48,857</u>	<u>81,625</u>	<u>(75,889)</u>	<u>8,251</u>	<u>62,844</u>

Analysis of movements in restricted funds - previous year

	Balance 01-Sep-18	Income	Expenditure	Transfers	Funds 31-Aug-19
Projects	65,976	75,245	(92,364)	0	48,857
Total	<u>65,976</u>	<u>75,245</u>	<u>(92,364)</u>	<u>0</u>	<u>48,857</u>

Name of restricted fund

Description, nature and purposes of the fund

Project Courtyard

Project to enable local communities to engage with young people at risk of social exclusion

Database project

Project to update organisation's database of stakeholders and community to enable better interaction and communication

20) Analysis of net assets between funds

Analysis of group net assets between funds - current year

	General Fund	Designated Funds	Restricted Funds	Total
Tangible fixed assets	0	0	1,767	1,767
Cash at bank and in hand	67,802	0	33,320	101,122
Other net current assets/(liabilities)	(1,065)	0	(1,290)	(2,355)
Creditors of more than one year	0	0	0	0
Total	66,737	0	33,798	100,535

Analysis of group net assets between funds - previous year

	General Fund	Designated Funds	Restricted Funds	Total
Tangible fixed assets	0	0	50	50
Cash at bank and in hand	65,470	0	33,320	98,790
Other net current assets/(liabilities)	(1,876)	0	(864)	(2,740)
Creditors of more than one year	0	0	0	0
Total	63,594	0	32,507	96,100

21) Financial instruments

The Charity has no Financial Instruments to report on

22) Post-balance sheet events

The charity has no post balance sheet events

23) Reconciliation of net movement in funds to net cash flow from operating activities

	2020	2019
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	4,333	(12,717)
Adjustments for:		
Depreciation charges	164	36
(Gains)/losses on investments	(102)	0
Dividends, interest and rents from investments	102	63
Loss/(profit) on the sale of fixed assets	0	0
(Increase)/decrease in stocks	0	0
(Increase)/decrease in debtors/prepayments	(4)	(736)
Increase/(decrease) in creditors/accruals	(271)	(142)
Net cash provided by (used in) operating activities	4,222	(13,497)