

PAROCHIAL CHURCH COUNCIL
OF ST JOHN THE EVANGELIST, SHIRLEY

ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2022

Registered Charity Number 1140076

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31st DECEMBER 2022

THE CHURCH OF ST JOHN THE EVANGELIST, SHIRLEY

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31st DECEMBER 2021

Administrative information

St John's Church is situated in Croydon and is part of the Diocese of Southwark within the Church of England. The Incumbent, Rev'd Lu Gale, resides at The Vicarage, 49 Shirley Church Road, Croydon, CR0 5EF.

The church website is 'www.stjohnsshirley.org.uk' and e-mail enquiries should be directed to 'office@stjohnsshirley.org.uk'.

The Parochial Church Council of the ecclesiastical parish of St John the Evangelist, Shirley, is a registered Charity, number 1140076, and the correspondence address is The Vicarage, 49 Shirley Church Road, Croydon, CR0 5EF.

PCC members who have served from 1st January 2022 to 31st December 2022 are:

<i>Incumbent</i>	The Rev'd Lucille Gale	
<i>Churchwardens</i>	Mr Paul Campbell	(until 24 April 2022)
	Mrs Christine Healey	
<i>Deputy Wardens</i>	Mr Michael Wall	(until 24 April 2022)
	Mrs Samantha Nott	(Elected 24 th April 2022)
<i>PCC Secretary</i>	Mr Timothy Roberson	
<i>Treasurer</i>	Mrs Rebecca O'Neal	
<i>Reader</i>	Mrs Jacqueline Pontin	
<i>Deanery Synod</i>	Mrs Gillian Goldsmith	
<i>Representatives</i>	Mrs Janet Martin	(Elected 24 th April 2022)
<i>Elected members</i>	Marie-Claire Bailey	(Elected 24 th April 2022)
	Mr Kelvin Carter	(Elected 25 th April 2021)
	Mr Christopher Foot	(Elected 25 th April 2021)
	Mr Paul Duke	(until 24 April 2022)
	Mr Timothy Hastie	
	Miranda Heester	(Elected 24 th April 2022)
	Bex Henderson	(Elected 24 th April 2022)
	Mr John Kingdom	(Elected 25 th April 2021)
	Mr Bernard Maguire	(Elected 25 th April 2021)
	Mrs Janet Martin	(until 24 April 2022)
	Mrs Samantha Nott	
	Mr Timothy Roberson	
	Mrs Sharon Somaiya	
	Mrs Wendy Wall	(Elected 25 th April 2021)
	Mrs Charlotte White	(Elected 24 th April 2022)

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules 2017. Urgent business of the PCC between PCC meetings is conducted through the Standing Committee which comprises the Incumbent, Churchwardens, Secretary and Treasurer. All those attending Church are encouraged to register on the Electoral Roll and stand for election to the Council.

Objectives and activities

The PCC has the responsibility of co-operating with the Incumbent in promoting in the Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. There is a close contact with Shirley Methodist Church and some services and social events are shared with them. Co-operation exists with other parishes in the Deanery and through Churches Together in Shirley.

Achievements and performance

Church Attendance

There are 167 on the Electoral Roll with 59 persons living in the Parish, a marginal increase on 2021. Following the easing of Covid-19 restrictions, an additional 9am Sunday service has been introduced aimed particularly at families with young children. Our thanks go to all those who enabled the continued live streaming through the internet with over 20,000 viewings of services through YouTube and Facebook.

Changes in parish boundaries remain under discussion and this may impact on attendance and on the Mission Action Plan in the future.

Safeguarding

The safety of our young people and vulnerable adults remains a priority and 'A Safe Church', the Diocesan Safeguarding Policy, continues to be adopted in full and re-emphasised each year at PCC.

Review of the year

The full PCC met formally seven times during the year with an average attendance of 64%, most meetings held in the Church. Sub-committees formed to consider in detail the various aspects of our mission and ministry met between Council meetings and their deliberations were reported to, and discussed by, the full Council where necessary.

The structure and condition of the church buildings remains good, though not without much effort by Paul Campbell, Christine Healey and the Premises sub-committee of PCC and significant expenditure over the past few years. This was confirmed by the quinquennial inspection completed during 2021 and a rolling programme is in place to attend to the observations contained therein. Two areas under active consideration are repairs to the church clock and upgrading the church lighting to improve our environmental impact. Repairs to the church porch were underway at the end of the year. Proposals were put forward to replace the church noticeboard.

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The churchyard remains open and, whilst there is little space left for full burials, we should be able to accept cremated remains for many years to come. We remain concerned about the instability of some of the older grave stones and it has proved impossible to trace 'grave owners', given the passage of time. Those which are clearly unstable are dealt with following periodic inspection.

In 2016, PCC decided to refurbish Church Cottage, completed in July 2017 at a cost of approximately £129,000. The cottage is now let on a short-term residential basis to assist in financing our mission and worship. Following persistent rent arrears, the tenants were evicted early in 2022 and remedial works undertaken. New tenants capable of delivering a more reliable income were installed during the present year.

Following the reintroduction of live Sunday services an additional 9am service was introduced, aimed at particularly at families with young children. Live streaming of services has continued; an additional team of audio-visual operators has been trained

There were 18 Baptisms, 1 Wedding, 7 Funerals in Church, 3 Funerals at the Crematorium and 4 Burials of Ashes.

From July, the Parish had the services of an organist and choirmaster on a contract ending in early 2023.

We have continued to support various charitable causes notwithstanding the challenges of the pandemic. Locally, we have continued to support Shirley Neighbourhood Care and the foodbank at Shrublands with the Vicar delivering donated supplies on a weekly basis. Further afield, we continue to support a number of charities including Christian Aid and toilet twinning in Africa.

St Johns joined the Parish Giving Scheme (PGS) in 2020. Regular donors continue to be encouraged to migrate from standing orders to PGS. The aim is to achieve significant savings in both bank charges and the hassle of dealing with HMRC and to improve cash flow. A leaflet 'Resourcing Our Future' was launched in December 2021 in a bid to explain parish finances and the role of the PGS.

Financial Review

During the year, our 'Parish Pledge' to the Diocese amounted to £65,000 and was paid in full. There are fees for funerals and other funereal events held during the year which have still to be accounted for to the Church and Diocese, details of which were not available at the date of preparation of the accounts.

Total Incoming Resources on Restricted and Unrestricted Funds were £189,585 and are detailed in Note 2 on Page 11 of the accounts. Total expenditure and accruals amounted to £120,188 details of which are set out in Note 3 on Page 12 of the accounts.

The result for the year was a surplus of the General Fund of £69,398 (2021 £1,842)

Thanks are due to the considerable efforts of those who serve the church at St John's and provide so much on a voluntary basis.

Reserves Policy

It is the policy of the PCC to maintain Unrestricted Funds balances (excluding the designated Premises Account) equating to three months unrestricted expenditure to cover emergency situations that may arise from time to time.

The PCC resolved that reserves be isolated into a reserve account separate from the NatWest account and that withdrawals from this account be subject to a positive resolution of the PCC. The reserve is set at £30,000 (thirty thousand pounds) until otherwise varied by a resolution of the PCC.

It is PCC policy to invest our funds with the CBF Church of England Deposit Fund.

Approved by the Parochial Church Council on 23 March 2023 and signed on its behalf by

A handwritten signature in dark ink, appearing to read 'Lucille Gale', written in a cursive style.

Rev'd Lucille Gale
Chair

**Report of the Independent Examiner to the Parochial Church Council of
St John the Evangelist Shirley**

I report on the accounts for the year to 31st December 2022 which are set out on pages 7 to 14

Respective responsibilities of Parochial Church Council (PCC) and examiner

The PCC are responsible for the preparation of the accounts

The PCC consider that an audit is not required for this year under Section

144 of the Charities Act 2011 (The Charities Act), and that an independent examination is needed.

It is my responsibility to:

- * examine the accounts under Section 145 of the Charities Act
- * to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145 (5) (b) of the Charities Act); and
- * to state whether particular matters have come to my attention.

Basis of examiner's report

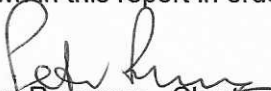
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect:

- a) the accounting records are not kept in accordance with Section 130 of the Charities Act and
- b) the accounts did not comply with the accounting records or
- c) the accounts did not comply with the applicable requirements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Peter Runacres - Chartered Accountant
8 Waldegrave Road, Bromley BR1 2JP

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STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31st DECEMBER 2022

	Notes	Unrestricted Funds £	Restricted Funds £	TOTALS 2022 £	TOTALS 2021 £
Incoming resources					
<i>Voluntary income</i>	2a	159,219	121	159,341	93,059
<i>Activities for generating funds</i>	2b	9,662	0	9,662	10,086
<i>Income from investments</i>	2c	597	0	597	460
<i>Church activities</i>	2d	19,536	450	19,986	18,010
Total incoming resources		189,014	571	189,585	121,615
Resources expended					
<i>Costs of generating voluntary income</i>	3a	0	0	0	0
<i>Distribution of charitable giving</i>	3b	3,397	0	3,397	1,385
<i>Church activities</i>	3c	115,051	1,079	116,130	117,728
<i>Governance Costs</i>	3d	660	0	660	660
Total resources expended		119,109	1,079	120,188	119,773
Net incoming/(outgoing) resources		69,906	-508	69,398	1,842
Other recognised gains/losses		0	-2,080	-2,080	2,190
Net movement in funds		69,906	-2,588	67,317	4,032
Total funds brought forward at 1 January 2022	9	52,785	22,308	75,093	71,061
Total funds carried forward at 31 December 2022		122,691	19,720	142,410	75,093

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BALANCE SHEET AT 31st DECEMBER 2022

	Notes	2022	2021
		£	£
Fixed assets			
Tangible fixed assets	5	0	0
Total fixed assets			
Current assets			
Investments held by Diocese		14,725	18,006
Debtors	7	1,914	3,337
Short term deposits		31,500	1,541
Cash at bank and in hand		99,836	60,571
		147,974	83,455
Creditors/Accruals: amounts falling due within one year	8	-5,564	-8,362
Net current assets		142,410	75,093
Total assets less current liabilities		142,410	75,093
Creditors: amounts falling due after one year		0	0
NET ASSETS		142,410	75,093
Funds			
Restricted funds	9	19,720	22,308
Unrestricted funds	9	122,691	52,785
		142,410	75,093

Approved by the Parochial Church Council on 23 March 2023 and signed on its behalf by



Rev'd Lu Gale
Chairman

The accompanying notes form a part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2022

1. Accounting policies

a Accounting convention

The financial statements have been prepared in accordance with the Church Accounting Regulations 2016 together with applicable standards and Charities SORP (FRS102) with Update Bulletin 1.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b Funds accounting

Funds held by the PCC are:

Unrestricted funds – general funds which can be used for PCC ordinary purposes.

Designated funds – monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds – a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

c Incoming resources

All incoming resources are accounted for gross.

Voluntary Income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised in the period the claim covers.

Grants and legacies are recognised when the PCC is legally entitled to the amount due.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

d Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church activities

The diocesan parish contribution is accounted for when paid

e Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by Section 10 of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected.

All expenditure on consecrated or beneficed buildings is written off in the year it is incurred.

The Church Cottage has been a freehold asset of the PCC for many years but has not been reflected in the accounts given the historic date of acquisition. It is insured for its estimated re-building cost of £200,000.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Fixtures and fittings	25% straight line
Computer equipment	30% straight line

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews.

Provision will be made if there has been any permanent diminution in value.

f Current Assets

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

2 Incoming resources

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2022 £	TOTAL FUNDS 2021 £
a Voluntary income				
Regular giving	61,944		61,944	60,511
Collections - General	4,526		4,526	4,333
Collections - Special, Weddings, Alms	317		317	1,266
Income tax recoverable	17,889		17,889	15,278
Grants	1,400		1,400	5,095
Legacies & Sundry Donations	73,143	121	73,264	6,576
	<u>159,219</u>	<u>121</u>	<u>159,341</u>	<u>93,059</u>
b Activities for generating funds				
Fund-raising events	9,662		9,662	10,086
	<u>9,662</u>	<u>0</u>	<u>9,662</u>	<u>10,086</u>
c Investment income				
Dividends and interest	597		597	460
	<u>597</u>	<u>0</u>	<u>597</u>	<u>460</u>
d Income from Church Activities				
Church Cottage Income	11,583		11,583	8,548
Tamberlin Room/Church Income	1,850		1,850	3,787
Fees from weddings and funerals	4,449	450	4,899	4,389
Other Income	1,654		1,654	1,284
	<u>19,536</u>	<u>450</u>	<u>19,986</u>	<u>18,010</u>
Total incoming resources	<u>189,014</u>	<u>571</u>	<u>189,585</u>	<u>121,615</u>

3 Resources expended

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2022 £	TOTAL FUNDS 2021 £
a Costs of generating voluntary income				
Special appeal costs	0		0	0
Stewardship costs	0		0	0
	0	0	0	0
b Distribution of charitable giving				
Missionary and charitable giving	3,397		3,397	1,385
Grants to Parochial Organisations	0		0	0
	3,397	0	3,397	1,385
C Church Activities				
Ministry costs:				
Vicarage and Vicar's expenses	907		907	850
Cost of Church Services	740		740	245
Cost of Church Music	5,309	500	5,809	6,195
Choir Expenditure		255	255	115
Insurance	5,686		5,686	6,104
Utilities	7,156		7,156	7,279
Inspections & Certificates	1,058		1,058	1,100
Repair & maintenance of Church	5,147		5,147	20,369
Floral Decorations in the Church	147		147	50
General Admin Expenses (incl Parish Office)	3,698		3,698	3,858
Tamberlin Room - Expenditure	371		371	299
Churchyard Expenditure	10,280	324	10,604	10,934
Church Cottage Expenditure	7,129		7,129	-1,585
Diocesan Parish Support Fund	65,000		65,000	60,000
Alpha Course/Healing Hub expenditure	125		125	0
Bank Charges	535		535	549
Fund raising event expenditure	843		843	1,368
Other Expenditure	920		920	0
	115,051	1,079	116,130	117,728
D Governance costs				
Independent examination fee	660		660	660
	660	0	660	660
Total resources expended	119,109	1,079	120,188	119,773

4 Staff costs

	2022	2021
	£	£
<i>Wages and salaries</i>	0	0

During the year there was 1 (2021: 1) part-time employee.

5 Tangible fixed assets

	Freehold land and buildings	Church equipment	TOTAL 2022	TOTAL 2021
Cost or valuation	£	£		£
At 1 January 2022			0	0
Additions			0	0
Disposals			0	0
Revaluation			0	0
At 31 December 2022	0	0	0	0
Depreciation				
At 1 January 2022			0	0
Provided in the year			0	0
Disposals			0	0
At 31 December 2022	0	0	0	0
Net book amounts				
At 31 December 2022	0	0	0	0

6 Analysis of Net assets by fund

	Unrestricted Funds	Restricted Funds	TOTAL FUNDS 2022	Total Funds 2021
	£	£	£	£
Fixed assets for church use:				
Current assets	122,691	19,720	142,410	75,093
Current liabilities	-5,564	0	-5,564	-8,362
Non Current Liabilities	0	0	0	0
	117,127	19,720	136,846	66,731

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7 Debtors	2022	2021
	£	£
Government Grant scheme	0	0
HMRC-Gift Aid	1,914	3,337
	1,914	3,337

8 Creditors and accruals: amounts falling due within one year	2022	2021
	£	£
Music Director Fees	616	0
Gardening Contractors	500	500
Accruals—Independent Examiner	660	660
Diocesan Assigned fees	549	1,585
Charitable donations	239	0
Estimated gas/electricity charges outstanding	3,000	5,617
	5,564	8,362

Creditors: amounts falling due after one year	2022	2021
	£	£
	0	0

9 Statement of funds

	Bal b/fwd 1 st Jan 2022	Income	Expenditure	Transfers, other gains and losses	Bal c/fwd 31st Dec 2022
	£	£	£	£	£
Unrestricted Funds					
General fund	52,744	189,014	-119,109	29,959	92,691
Reserves	0			30,000	30,000
<i>Other Funds:</i>					
Missions	1			-1	0
Premises Fund	40			-40	0
	52,785	189,014	-119,109	0	122,691
Restricted Funds					
<i>Held in General Fund:</i>					
Choir Funds	1,765	450	-255		1,960
Eist Grave/Bench	500		-324		176
Toilet Twinning	36	121			157
Music Director/Organist	500		-500		0
<i>Other Funds:</i>					
Butterworth Trust	1,000				1,000
Watts Trust	500				500
Trust funds held by Diocese	18,006			-2,080	15,926
	22,308	571	-1,079	-2,080	19,720
Total funds	75,093	189,585	-120,188	-2,080	142,410