

PAROCHIAL CHURCH COUNCIL
OF ST JOHN THE EVANGELIST, SHIRLEY

ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2021

Registered Charity Number 1140076

THE CHURCH OF ST JOHN THE EVANGELIST, SHIRLEY

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31st DECEMBER 2021

Administrative information

St John's Church is situated in Croydon and is part of the Diocese of Southwark within the Church of England. The Incumbent, Rev'd Lu Gale, resides at The Vicarage, 49 Shirley Church Road, Croydon, CR0 5EF.

The church website is 'www.stjohnsshirley.org.uk' and e-mail enquiries should be directed to 'office@stjohnsshirley.org.uk'.

The Parochial Church Council of the ecclesiastical parish of St John the Evangelist, Shirley, is a registered Charity, number 1140076, and the correspondence address is The Vicarage, 49 Shirley Church Road, Croydon, CR0 5EF.

PCC members who have served from 1st January 2021 to 31st December 2021 are:

<i>Incumbent</i>	The Rev'd Lucille Gale	
<i>Churchwardens</i>	Mr Paul Campbell Mrs Christine Healey	
<i>Deputy Wardens</i>	Mr Michael Wall	
<i>PCC Secretary</i>	Mr Steven Taylor	(until 25 th April 2021)
	Mr Timothy Roberson	(Elected 25 th April 2021)
<i>Treasurer</i>	Mr Christopher Nelson	(until 25 th April 2021)
	Mrs Rebecca O'Neal	(Elected 25 th April 2021)
<i>Reader</i>	Mrs Jacqueline Pontin	
<i>Deanery Synod</i>	Mrs Gillian Goldsmith	
<i>Representatives</i>	Mrs Joyce Newberry	
<i>Elected members</i>	Mr Kelvin Carter	(Elected 25 th April 2021)
	Mr Christopher Foot	(Elected 25 th April 2021)
	Mr Paul Duke	
	Mr Gerald Hobbs	(until 25 th April 2021)
	Mr Timothy Hastie	
	Mr John Kingdom	(Elected 25 th April 2021)
	Mr Bernard Maguire	(Elected 25 th April 2021)
	Mrs Janet Martin	
	Miss Teresa McCarthy	(until 25 th April 2021)
	Mrs Samantha Nott	(Elected 25 th April 2021)
	Mr Barry Payne	(until 25 th April 2021)
	Mr Timothy Roberson	(Elected 25 th April 2021)
	Mr Clive Still	(until 25 th April 2021)
	Mrs Sharon Somaiya	(Elected 25 th April 2021)
	Miss Alice Taylor	(until 25 th April 2021)
	Mrs Wendy Wall	(Elected 25 th April 2021)
	Mrs Charlotte White	(Co-opted 25 th April 2021)

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31st DECEMBER 2021
(continued)

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules 2017. Urgent business of the PCC between PCC meetings is conducted through the Standing Committee which comprises the Incumbent, Churchwardens, Secretary and Treasurer. All those attending Church are encouraged to register on the Electoral Roll and stand for election to the Council.

Objectives and activities

The PCC has the responsibility of co-operating with the Incumbent in promoting in the Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. There is a close contact with Shirley Methodist Church and some services and social events are shared with them. Co-operation exists with other parishes in the Deanery and through Churches Together in Shirley.

Achievements and performance

Church Attendance

There are 158 on the Electoral Roll with 55 persons living in the Parish, a marginal reduction on 2020. The impact of the Covid-19 worldwide pandemic resulted in the closure of the church building for much of the 2020 and re-opening under restrictions in 2021. Our thanks go to all those who enabled services to be live streamed through the internet with over 20,000 viewings of services through YouTube and Facebook.

Changes in parish boundaries remain under discussion and this may impact on attendance and on the Mission Action Plan in the future.

Safeguarding

The safety of our young people and vulnerable adults remains a priority and 'A Safe Church', the Diocesan Safeguarding Policy, continues to be adopted in full and re-emphasised each year at PCC.

Review of the year

The full PCC met formally six times during the year with an average attendance of 79%, most meetings held via Zoom due to the pandemic. Sub-committees formed to consider in detail the various aspects of our mission and ministry met between Council meetings and their deliberations were reported to, and discussed by, the full Council where necessary.

The structure and condition of the church buildings remains good, though not without much effort by Paul Campbell and the Premises sub-committee of PCC and significant expenditure over the past few years. This was confirmed by the quinquennial inspection completed during the year and a rolling programme is in place to attend to the observations contained therein.

An overhaul of the organ was completed. A number of windows were fitted with protective grills to prevent further vandalism damage.

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31st DECEMBER 2021
(continued)

The churchyard remains open and, whilst there is little space left for full burials, we should be able to accept cremated remains for many years to come. We remain concerned about the instability of some of the older grave stones and it has proved impossible to trace 'grave owners', given the passage of time. Those which are clearly unstable are dealt with following periodic inspection.

In 2016, PCC decided to refurbish Church Cottage which for many years was the home of our then verger and secretary, Bernard Day. The refurbishment was completed in July 2017 at a cost of approximately £129,000 and the cottage is now let on a short-term residential basis to assist in financing our mission and worship. The refurbishment will preserve an asset for the benefit of future generations and which has the potential to be let on a non commercial basis (for example to a Youth Minister) should the opportunity arise. Following persistent rent arrears, an eviction notice was served on the current tenants towards the end of the year and subsequently evicted.

Sunday services continued throughout the year with a "live" congregation when restrictions so permitted. Our Parish is indebted to Michael Wall who made his digital expertise so freely available to all who asked. Under Mick's guidance, the Church had been well equipped with up-to-date audio and camera equipment to enhance video production.

There were 7 baptisms, 19 funerals and 5 weddings. St. Johns choir continued largely organised by Janet Martin with Ros Logan as organist.

We have continued to support various charitable causes notwithstanding the challenges of the pandemic. Locally, we have continued to support Shirley Neighbourhood Care and the foodbank at Shrublands with the Vicar delivering donated supplies on a weekly basis. Further afield, we continue to support a number of charities including Christian Aid and toilet twinning in Africa.

During the year regular donors were encouraged to migrate from standing orders to Parish Giving Scheme (PGS), joined in 2020. The aim is to achieve significant savings in both bank charges and the hassle of dealing with HMRC and to improve cash flow. In December a leaflet 'Resourcing Our Future' was launched in a bid to explain parish finances and the role of the Parish Support Fund.

Financial Review

During the year, our 'Parish Pledge' to the Diocese amounted to £60,000 and was paid in full. There are fees for funerals and other funereal events held during the year which have still to be accounted for to the Church and Diocese, details of which were not available at the date of preparation of the accounts.

Total Incoming Resources on Restricted and Unrestricted Funds were £121,615 and are detailed in Note 2 on Page 11 of the accounts. Total expenditure and accruals amounted to £ 119,773, details of which are set out in Note 3 on Page 12 of the accounts.

The result for the year was a surplus of £ 1,842 on the General Fund (2020: deficit £1,613 and a surplus of £ 2,190 on funds outside the General Fund resulting in a net surplus of £ 4,032 overall.

Thanks are due to the considerable efforts of those who serve the church at St John's and provide so much on a voluntary basis.

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31st DECEMBER 2021
(continued)**

Reserves Policy

It is the policy of the PCC to maintain Unrestricted Funds balances (excluding the designated Premises Account) equating to three months unrestricted expenditure to cover emergency situations that may arise from time to time.

It is PCC policy to invest our funds with the CBF Church of England Deposit Fund.

Approved by the Parochial Church Council on 2022 and signed on its behalf by

A handwritten signature in black ink, reading "Lucille Gale". The signature is written in a cursive style with a small dot at the end.

Rev'd Lucille Gale
Chair

PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST, SHIRLEY

**INDEPENDENT EXAMINERS REPORT
YEAR ENDED 31 DECEMBER 2021**

**Report of the independent examiner to the members of the Parochial Church Council
of St John The Evangelist, Shirley**

This report on the accounts of the PCC for the year ended 31st December 2021, which are set out on pages 7 to 14, is in respect of an examination carried out in accordance with the Charities Act 2011..

Respective responsibilities of trustees and examiner

As the members of the Parochial Church Council you are responsible for the preparation of the accounts: you consider that the audit requirement of Section 144(2) of the Charities Act 2011 (the Act) does not apply. It is my responsibility to examine the accounts under section 145 of the 2011 Act and to follow the procedures laid down in the general directions given by the Charity Commission (under section 145 (5) b of the 2011 Act) and to state whether any particular matters have come to my attention.

Basis of independent examiners' report

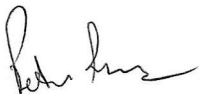
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts. and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

I have completed my examination. I confirm no material matters have come to my attention in connection with the examination which give me cause to believe that in any material respect:

- a) the accounting records were not kept in accordance with Section 130 of the Charities Act or
- b) the accounts did not comply with the accounting records or
- c) the accounts did not comply with the applicable requirements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination, as well as those contained in the Church Accounting Regulations

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Peter Runacres - Chartered Accountant
8 Waldegrave Road, Bromley BR1 2JP

PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST, SHIRLEY

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st DECEMBER 2021

	Notes	Unrestricted Funds £	Restricted Funds £	TOTALS 2021 £	TOTALS 2020 £
Incoming resources					
<i>Voluntary income</i>	2a	90,023	3,036	93,059	103,242
<i>Activities for generating funds</i>	2b	10,086	0	10,086	3,290
<i>Income from investments</i>	2c	460	0	460	643
<i>Church activities</i>	2d	17,730	280	18,010	16,789
Total incoming resources		118,298	3,316	121,615	123,964
Resources expended					
<i>Costs of generating voluntary income</i>	3a	0	0	0	0
<i>Distribution of charitable giving</i>	3b	1,385	0	1,385	1,024
<i>Church activities</i>	3c	115,613	2,115	117,728	123,893
<i>Governance Costs</i>	3d	660	0	660	660
Total resources expended		117,658	2,115	119,773	125,577
Net incoming/(outgoing) resources		640	1,201	1,842	-1,613
Other recognised gains/losses		1	2,189	2,190	1,151
Net movement in funds		641	3,391	4,032	-462
Total funds brought forward at 1 January 2021	9	52,144	18,917	71,061	71,523
Total funds carried forward at 31 December 2021		52,785	22,308	75,093	71,061

PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST, SHIRLEY

BALANCE SHEET AT 31st DECEMBER 2021

	Notes	2021	2020
		£	£
Fixed assets			
Tangible fixed assets	5	0	0
Total fixed assets			
Current assets			
Investments held by Diocese		18,006	15,817
Debtors	7	3,337	8,217
Short term deposits		1,541	4,283
Cash at bank and in hand		60,571	58,618
		83,455	86,935
Creditors/Accruals: amounts falling due within one year	8	-8,362	-15,874
Net current assets		75,093	71,061
Total assets less current liabilities		75,093	71,061
Creditors: amounts falling due after one year		0	0
NET ASSETS		75,093	71,061
Funds			
Restricted funds	9	22,308	18,917
Unrestricted funds	9	52,785	52,144
		75,093	71,061

Approved by the Parochial Church Council on 2022 and signed on its behalf by

Rev'd Lucille Gale
Chair

The accompanying notes form a part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2021

1. Accounting policies

a Accounting convention

The financial statements have been prepared in accordance with the Church Accounting Regulations 2016 together with applicable standards and Charities SORP (FRS102) with Update Bulletin 1.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b Funds accounting

Funds held by the PCC are:

Unrestricted funds – general funds which can be used for PCC ordinary purposes.

Designated funds – monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds – a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

c Incoming resources

All incoming resources are accounted for gross.

Voluntary Income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised in the period the claim covers.

Grants and legacies are recognised when the PCC is legally entitled to the amount due.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST, SHIRLEY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2021 (continued)

d Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church activities

The diocesan parish contribution is accounted for when paid

e Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by Section 10 of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected.

All expenditure on consecrated or beneficed buildings is written off in the year it is incurred.

The Church Cottage has been a freehold asset of the PCC for many years but has not been reflected in the accounts given the historic date of acquisition. It is insured for its estimated re-building cost of £200,000.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Fixtures and fittings	25% straight line
Computer equipment	30% straight line

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews.

Provision will be made if there has been any permanent diminution in value.

f Current Assets

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST, SHIRLEY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2021 (continued)

2 Incoming resources

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2021 £	TOTAL FUNDS 2020 £
a Voluntary income				
Regular giving:	60,511		60,511	52,215
Collections - General	4,333		4,333	1,086
Collections - Special, Weddings, Alms	1,266		1,266	149
Income tax recoverable	15,278		15,278	24,016
Grants	3,095	2,000	5,095	5,579
Legacies & Sundry Donations	5,540	1,036	6,576	20,198
	90,023	3,036	93,059	103,242
b Activities for generating funds				
Fund-raising events	10,086		10,086	3,290
	10,086	0	10,086	3,290
c Investment income				
Dividends and interest	460		460	643
	460	0	460	643
d Income from Church Activities				
Church Cottage Income	8,548		8,548	11,378
Tamberlin Room/Church Income	3,787		3,787	995
Fees from weddings and funerals	4,109	280	4,389	3,869
Other Income	1,284		1,284	548
	17,730	280	18,010	16,789
Total incoming resources	118,298	3,316	121,615	123,964

PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST, SHIRLEY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2021 (continued)

3 Resources expended

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2021 £	TOTAL FUNDS 2020 £
a Costs of generating voluntary income				
Special appeal costs	0		0	0
Stewardship costs	0		0	0
	0	0	0	0
b Distribution of charitable giving				
Missionary and charitable giving	1,385		1,385	891
Grants to Parochial Organisations	0		0	133
	1,385	0	1,385	1,024
c Church Activities				
Ministry costs:				
Vicarage and Vicar's expenses	850		850	835
Reader's Licence fee	0		0	0
Cost of Church Services	245		245	3,364
Cost of Church Music	6,195	115	6,310	12,728
Insurance	6,104		6,104	6,387
Utilities	7,279		7,279	6,406
Inspections & Certificates	1,100		1,100	1,670
Repair & maintenance of Church	18,369	2,000	20,369	9,080
Floral Decorations in the Church	50		50	0
General Admin Expenses (incl Parish Office)	3,858		3,858	14,093
Tamberlin Room - Expenditure	299		299	0
Churchyard Expenditure	10,934		10,934	15,055
Church Cottage Expenditure	-1,585		-1,585	3,692
Diocesan Parish Support Fund	60,000		60,000	50,000
Alpha Course expenditure	0		0	0
Bank Charges	549		549	582
Fund raising event expenditure	1,368		1,368	0
	115,613	2,115	117,728	123,893
d Governance costs				
Independent examination fee	660		660	660
	660	0	660	660
Total resources expended	117,658	2,115	119,773	125,577

PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST, SHIRLEY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2021 (continued)

4 Staff costs

	2021	2020
	£	£
<i>Wages and salaries</i>	<u>0</u>	<u>0</u>

During the year there was 1 (2020: 1) part-time employee.

5 Tangible fixed assets

	Freehold land and buildings	Church equipment	TOTAL 2021	TOTAL 2020
Cost or valuation	£	£		£
At 1 January 2021			0	0
Additions			0	0
Disposals			0	0
Revaluation			0	0
At 31 December 2021	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Depreciation				
At 1 January 2021			0	0
Provided in the year			0	0
Disposals			0	0
At 31 December 2021	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net book amounts				
At 31 December 2021	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

6 Analysis of Net assets by fund

	Unrestricted Funds	Restricted Funds	TOTAL FUNDS 2021	Total Funds 2020
	£	£	£	£
Fixed assets for church use:				
Current assets	52,785	22,308	75,093	86,935
Current liabilities	-8,362	0	-8,362	-15,874
Non Current Liabilities	0	0	0	0
	<u>44,423</u>	<u>22,308</u>	<u>66,731</u>	<u>71,061</u>

PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST, SHIRLEY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2021 (continued)

7 Debtors	2021	2020
	£	£
Government Grant scheme	0	0
HMRC-Gift Aid	3,337	8,217
	<u>3,337</u>	<u>8,217</u>

8 Creditors and accruals: amounts falling due within one year	2021	2020
	£	£
Provision for Church Cottage legal fees	0	2,000
Musical Director's Settlement	0	6,000
Gardening Contractors	500	1,260
Accruals—Independent Examiner	660	660
Diocesan Assigned fees	1,585	1,954
Estimated gas/electricity charges outstanding	5,617	4,000
	<u>8,362</u>	<u>15,874</u>

8 Creditors: amounts falling due after one year	2021	2020
	£	£
	0	0
	<u>0</u>	<u>0</u>

9 Statement of funds

	Bal b/fwd 1 st Jan 2021	Income	Expenditure	Transfers, other gains and losses	Bal c/fwd 31 Dec 2021
	£	£	£	£	£
Unrestricted Funds					
General fund	49,361	118,298	-117,658	2,743	52,744
<i>Other Funds:</i>					
Missions	2,743	1		-2,743	1
Premises Fund	40	0			40
	<u>52,144</u>	<u>118,299</u>	<u>-117,658</u>	<u>0</u>	<u>52,785</u>
Restricted Funds					
<i>Held in General Fund:</i>					
Choir Funds	1,600	280	-115		1,765
Building Costs	0	2,000	-2,000		0
Eist Grave/Bench	0	500			500
Toilet Twinning	0	36			36
Music Director/Organist	0	500			500
<i>Other Funds:</i>					
Butterworth Trust	1,000				1,000
Watts Trust	500				500
Trust funds held by Diocese	15,817			2,189	18,006
	<u>18,917</u>	<u>3,316</u>	<u>-2,115</u>	<u>2,189</u>	<u>22,308</u>
Total funds	<u>71,061</u>	<u>121,616</u>	<u>-119,773</u>	<u>2,189</u>	<u>75,093</u>