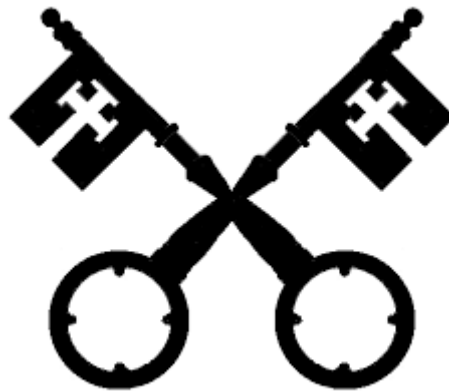


St Peter's Maney, Sutton Coldfield



Annual Report 2024

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A G E N D A S

Annual Meetings Sunday 13th April 2025

1. Opening Prayers.
2. Apologies for absence.

119th Annual Meeting of Parishioners

1. Minutes of 118th Annual Meeting of Parishioners
2. Election of Churchwardens

106th Annual Parochial Church Meeting

1. Minutes of 105th Annual Meeting on 28th April 2024
2. Matters Arising from the Minutes
3. Presentation of the Electoral Roll
4. Treasurer's Report and Financial Statement
5. Churchwardens' report
6. Written reports circulated in advance of the meeting with questions
7. Appointment of Independent Examiner of the Accounts
8. Election of 4 members of Parochial Church Council to serve for 3 years
9. Election of 3 members of Parochial Church Council to serve for 2 years
10. Election of Sides people
11. Vicar's remarks
12. Any Other Business

Annual Meeting of Parishioners 2024

Minutes of the one hundred and eighteenth Annual Meeting of Parishioners of St Peter's Church, Maney, held in the church hall on Sunday 28th April 2024 at 12.00.

The Vicar, Revd. Canon Rebecca Stephens, welcomed everyone and started the meeting with a prayer.

52 people were present. Apologies were received from Sheena Heaton.

Minutes of the 117th annual meeting on 23rd April 2023 were accepted as a true record and signed by the Vicar.

There were no matters arising.

Two nominations had been received for the position of Churchwarden. These were for Rosemary Coombes (proposed by Anne Ball, seconded by Susan Griffiths) and Paul Jenner (proposed by Anne Ball and seconded by John Heywood). Both were elected by unanimous vote.

They were continuing their term of office and the Vicar thanked them for their invaluable help and support during the past year.

This concluded the meeting.

Minutes of the One Hundred and Fifth Annual Parochial Church Meeting held in the Church Hall on Sunday 28th April 2024 at 12 noon

The Vicar, Revd. Canon Rebecca Stephens was in the chair.

Apologies were received from Sheena Heaton.

Attendance: 52

1. Minutes of 104th Annual Meeting

These were agreed and signed as a correct record.

2. Matters Arising from the Minutes

None

3. Presentation of the Electoral Roll

Elena Grant reported that we are now coming to the end of the six year cycle, over which, the Electoral Roll has remained stable. Following the annual revision it contained 136 names. 48 were resident in the parish and 88 non-resident.

8 new names have been added and 6 removed. Becky thanked Elena for her hard work.

The full report is in the Annual Booklet.

4. Treasurer's Report & Financial Statement

Paul Jenner spoke about the report and accounts he had prepared which had been available for viewing in the Annual Report booklet. Over the year we had just broken even.

As this meeting coincided with the launch of a Stewardship Campaign, everyone had been given a pack of information regarding finances. This shows that there is likely to be a deficit for this year. Fortunately, our reserves have been topped up with two legacies.

There could be challenging demands on our finances this year. The Quinquennial Inspection is due this year and EcoManey are looking at ideas for our carbon reduction. It may require some specific project fund raising.

Garth White promoted the Parish Giving Scheme, which had the option to raise a person's giving by the rate of inflation each year. It also reduced the workload of our own treasurer. However, Garth found that joining was only possible on line or by telephone and the process was not easy. Paul offered to help anyone who was finding it difficult.

The meeting was in favour of adopting the accounts and Paul was thanked for all the work he put in. Those present showed their appreciation with a round of applause.

5. Churchwardens' Report on the Fabric and Goods of the Church

The written report from the churchwardens was circulated in the church booklet. Rosemary Coombes reported that the inventory was now completed and thanked all those who helped.

6. Written reports included in the Annual Report Booklet

Becky referred briefly to each of the reports in the Annual Report booklet, asking for any comments as she went through.

Oversight Area – Christine White asked whether many people understood the aims of an Oversight Area. Becky replied that the 4 parishes would be encouraged to work together where we could. When a new vicar is appointed at Emmanuel there will be 3 full time ministers to cover 4 parishes.

Churches Together – The group has become much more active. The Walk of Witness is planned to start again next year.

Music – we are pleased to have Logan Pritchard as our Musical Director.

CMS – Garth White announced that our link, Nikki, is going to Juba in South Sudan.

Safeguarding – Report from the safeguarding officer was circulated at the meeting. The vicar thanked all who had contributed to the reports.

7. Appointment of Independent Examiner

Paul Jenner reported that Margaret Butterfield is willing to fulfil this role in the coming year. However, since retiring, she no longer has up to date qualifications. Recognising these limitations, her reappointment was proposed by Paul Jenner, seconded by Tony Wells. This was agreed by a show of hands. Paul, and St Peter's, are extremely grateful to her for all her help.

8. Election of 4 members of PCC to serve for 3 years

There was only 1 nomination received for 4 vacancies.

Mo Dening - proposed by Paul Jenner, seconded by Tony Wells

As there were no other nominations, she was duly elected.

9. Election of 1 member of Parochial Church Council to serve for 1 year

. No nominations were received.

10. Election of Sides People

Rosemary Coombes said that there were currently 13 names on the rota for sidespeople and all were willing to continue. These were duly accepted, with unanimous agreement.

11. Vicars Remarks

The vicar made the following comments;

A great deal has changed in the life of St Peter's during the last year. Most significantly, my role here has become part time, which has been inevitable since my appointment in 2020. We have been blessed to have had 3 and a half years of my being full time, so this has made a significant difference to the life of St Peter's.

The reason for the change is due to the Diocesan Strategy, People and Places. The process has seen us move into an oversight area which consists of St Peter's, Holy Trinity, St Chads and Emmanuel. Between the 4 churches, the equivalent of 3 full time stipendiary posts would be allocated.

Following John Routh's retirement and recognising that my role was originally to be shared with another church, the suggestion was that I would take on the role of Priest in Charge of Holy Trinity for three years. This now means I share my time across two churches; this is most notable on a Sunday when I alternated where I am to lead worship.

This report is a fabulous testament to the incredible work of the people here, particularly as we have navigated such huge changes. From those of us who lead worship to those of higher stature who dust the pews and make the coffee together, we are the body of Christ.

This is always a hard address to give as I will inevitably exclude someone important. However, I want you to know how incredibly grateful I am to everyone who plays any large or small part in the running of our church.

St Peter's wouldn't stand here now without the support of so many people, some of you gathered here today. However, the first people I want to thank are those that have gone before us to come face to face with Jesus. Last year we lost some very beloved members of our church family. Ann Willis and Barbara Chappell died at the beginning of last year and were remembered at the last APCM. The loss of each of them has been keenly felt throughout 2023. Later in the year, we said our final farewell to Mary Allen, Pat Gumbley, Brian German, Eric Swindells, Graham Gomm and, very recently, David Gumbley. David and Eric both played a significant role in the life of worship here at St Peter's, offering their gifts as organists and choir leaders.

Eric and Graham were both long term beloved members of our congregation. Graham served as churchwarden for many years and was instrumental in so many of the church initiatives. I'm grateful to Frances for ensuring we have a tribute to each of them in our Newsletter which shows the legacies they leave behind.

This leads me on to thanking those who minister alongside me. Andrew has had to step back a little but continues to offer us a priestly ministry which is deeply valued. Sheila continues to preach and lead worship ably. Naturally, the transition to my being half time would not have been possible without the support of our Curate, Emily. We heard last week that Emily will be leaving us later this year, so I want to use this opportunity to thank Emily – not only for her support at St Peter's, but for her sense of humour, pastoral heart and treasured friendship. We'll say farewell to Emily many times, and this isn't one of those times. This is to thank you for enabling such a smooth transition and a congratulations for your new role. We're very proud of you!

I've also been delighted to welcome Rev'd Averil Laukner into the oversight area which will certainly enable us to continue a Eucharistic ministry once Emily leaves in July.

Our PCC are a committed group of people who ensure the smooth running of the church. Malcolm as PCC secretary, Dickon as our safeguarding officer, Elena who

holds our electoral roll and many more people who give of their time and gifts. My thanks to you all for the time you give and the wisdom you offer.

We have multiple committees at St Peter's, each of which is chaired by a member of the congregation. We also have devoted Deputy Wardens. My thanks to everyone who sits on a committee as they offer their gifts to guide our church in many different ways.

For those of you who often go unnoticed, I give particular thanks. The people who gather on a Friday morning to clean the church, those launder the altar linen, those who serve us coffee on a Sunday, those who open the church on a Sunday and Thursday morning – thank you for giving of your time in areas that are unseen and often unnoticed.

We have offered pastoral services to many people in our community. We have a very able and compassionate Care Team who visit and keep in touch with members of our church family who can no longer be with us.

The ministry we offer to children continues to be brilliantly led by Sonia. Our Eco team have not given up beyond receiving the gold award, and are focussed on ensuring the sustainability of our building.

There are a number of people I work closely with on a weekly basis to ensure the smooth running of our church. Firstly, Jess in the office who has been with us for such a short time. However, we very much hope to continue to see Jess as she offers a ministry with the youth groups. Logan has helped our choir to grow and is offering some special services including Evensong. Paul Micklewright runs the church hall with great efficiency. It's a privilege to work with such devoted and gifted people.

My final vote of thanks goes to two incredible people: our churchwardens. Rosemary and Paul continue to be an incredible support to me and St Peter's. They are readily available when I need an answer and ensure the smooth running of the church on a daily basis. They are passionate about both the smooth running of the church and the growth of the Kingdom. I can't begin to thank you enough for your devotion to our church family, I am unbelievably blessed to work alongside you– thank you.

The vicar concluded by presenting small gifts to Emily, Sonia Clucas and the Churchwardens.

12. Any Other Business

Tony Wells wished to propose a vote of thanks to Becky on behalf of St. Peter's for all the hard work she has had done over the past year, particularly in bringing the two parishes together. The people present showed their appreciation with a round of applause.

The APCM concluded at 12.50 pm.

Vicar's Report for the year of 2024

The following report is a testament to the incredible commitment made by so many members of our church family to the life of St Peter's. I have now been part of the church for 5 years and it is a privilege to be a part of a church where pastoral care, mission and worship are at its heart.

St Peter's is now a part of an Oversight Area (OA) with Holy Trinity, St Chad's and Emmanuel. I continue to be Priest in Charge of Holy Trinity and remain part time here at St Peter's. I am also the Oversight Minister. Rev'd Emily (curate 2021-2024) left us for her first incumbency last July. A number of us went by coach to her licensing and celebrated with her. This meant that we needed another priest to help. We have been so very grateful to Rev'd Averil Lauckner, a retired priest, who has covered the Sunday and Thursday services when I have been at Holy Trinity. The current pattern is that I lead Sunday worship on the 2nd and 4th Sundays, whilst Rev'd Averil leads on the 1st and 3rd Sunday.

Our Family service now has a set pattern and style, and involves the children in numerous ways. We have enjoyed Evensong services, Taize and other styles of worship. Messy Church has grown and we have seen new families join. As ever, I remain hugely grateful for the ministry of Sonia Clucas who works tirelessly to ensure our young people meet Jesus in exciting new ways.

Early in 2025, we appointed a new youth worker, Christina Brown. Christina is a trained youth worker and comes with an abundance of experience. We are very excited to welcome her.

We are blessed to have the ministry of Sheila Richmond as our Reader and Rev'd Andrew Ball. However, towards the end of 2024, Rev'd Andrew retired from his Permission to Officiate. We gave thanks for Andrew's ministry in early 2025.

During 2024, Michelle Griffiths trained to be a worship leader. Michelle was commissioned in January 2025 and will offer her ministry at St Peter's on an occasional basis.

We welcomed a number of new people into our church throughout the year. Some are new to the area, others have moved to St Peter's, whilst others are new to faith. We are always delighted to welcome new people and continue to ensure we offer a space where all can encounter God.

For those who are new to faith, we held an enquirers course during February. Following that course, Jess and Nicola were confirmed by Bishop Michael in St James, Mere Green. We also held an OA course during Lent, using Selena Stone's book, *Tarry a While*. Later in the year, Rev'd Averil led a course on Luke Gospel as we came into Year C of the Lectionary Calendar.

We have had one baptism this year. Sonia keeps in touch with families, inviting them to events, knitting a teddy bear with their name on and sending anniversary cards.

Our Care Team is growing, and they continue to show exceptional love and care in the parish. We regularly visit people in their homes and in care homes with Holy Communion as part of a monthly rota. The Care Team visit numerous others for conversation and prayer.

We have continued to offer pastoral support for the bereaved and have held funerals in church and at the crematorium. The prayer mound in the churchyard has become a popular spot to place flowers following a funeral. Our invitations to the All Souls service included a pot plant which had been a part of the Harvest Festival decorations.

We continue to collect for the Foodbank at Sutton Baptist Church and offer support to individuals in the parish.

Following our Gold Award, we have continued to ensure a constant focus on climate change and sustainability. Eco Maney have begun to look at ways in which we can heat the church building in the future. We have committed to looking at ways in which we can store the electricity from the solar panels and have switched to greener energy companies for gas and electricity.

Also, this year we have had times of celebration as a church family. We celebrated the our Patronal Festival and Harvest by worshipping and eating together. My thanks, as ever, to the social committee who always make such events so brilliant.

In the summer, we said farewell to Jess Simmons and welcomed a new administrator, Gayle Pearson. Gayle has been an excellent addition to the team and I am hugely grateful for her organisation skills and gentle reminders!

Sadly, we also said a final farewell to long term members of the congregation. Joyce Gregory, David Gumbley, Ivan Ellis, James McAvan, Stan Matthews, Neville Benyon, Sue Fenoughty and Philip Littler all lost their lives this year. We continue to hold their families in our thoughts.

Finally, I would like to thank our whole church family, too many to mention. However, I do want to make especially mention our churchwardens, Paul Jenner and Rosemary Coombes who are always ready and willing to take on any challenge. We are so very blessed by their ministry.

ELECTORAL ROLL REPORT – MARCH 2025

This is the annual report for 2024/2025 and covers the period since the previous APCM.

2025 sees the start of a new Electoral Roll cycle where all the names from the previous roll are removed and new applications are invited. The preparation period for the new roll took place between February 23rd and March 23rd.

A summary of the results is included in the table below together with a comparison with the last year of the previous cycle.

Year	Total on Electoral Roll	Resident	Nonresident
2023 - 2024	136	48 (35.2%)	88 (64.8%)
2024 - 2025	91	32 (35.2%)	59 (64.8%)

During the year since the last APCM:

- 18 names were actively removed from the Electoral Roll - 5 following deaths, 5 moved from the area and 8 were a result of a request. Non-responders - 45 (33.1%) accounted for the remainder of removals.
- 9 new names (0.9%) were added to the roll and 82 people reapplied (60.3%)
- 32 people listed on the Roll are resident within the parish (35.2%) and 59 people (64.8%) are non-residents.
- After the revision period an inspection copy of the new Electoral Roll was posted on the noticeboard in the main entrance porch prior to the APCM. A list of names added and removed from the previous roll was displayed together with the Electoral Roll certificate.
- A copy of the Electoral Roll certificate will be sent to the Diocesan office after the APCM.

Elena Grant - Electoral Roll Officer

**ST PETER'S CHURCH, MANEY
SUTTON COLDFIELD**

**ANNUAL FINANCIAL REPORT AND STATEMENTS
OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31ST DECEMBER 2024**

Charity Number: 1140021

INCUMBENT

**The Revd Canon Becky Stephens
Holy Trinity Vicarage**

Sutton Coldfield

BANK

**The Co-operative Bank
PO Box 250
Delf House
Southway
Skelmersdale
WN8 6WT**

INDEPENDENT EXAMINER

Mrs M Butterfield

TREASURER'S REPORT FOR YEAR ENDING 31ST DECEMBER 2024

The budget for 2024 envisaged a drop in income with an increase in expenses with a resultant deficit of £14,250. The actual result was that income only dropped by about £2,000 due mainly to higher hall income and fundraising. Expenditure rose by about £5,000 as a result of increased electricity costs and the planned increase in Common Fund. Regular givers rose from 55 to 57 by the end of the year.

The Statement of Financial Activities (Income and Expenditure Account) on page 4 of the accounts shows the deficit on Unrestricted Funds of £2,408, much lower than the budget. There was this year an increase in the valuation of our investments of £870 which reduced this deficit to £1,538. Income from donors, which includes the weekly envelope scheme, regular giving by standing orders and direct debits, general and special collections and the recovery of tax by Gift Aid, again fell this year by £3,998 to £55,035. Planned Giving decreased by £2,248 (or 5.5%) to £38,402 but was helped by a Stewardship Campaign.

The Diocese Common Fund this year was £43,000 which included a contribution towards the costs of a curate. The PCC agreed that this amount would increase by 5% in 2025 to £45,150. Our calculated donation to charities fell to £6,000 as a result of the drop in income but £2,100 unspent from the 2023 allocation has been brought forward to add to this. The Unrestricted Fund ended the year at £125,333.

There were no major works required this year. Purchases required for the Hall included a new stair carpet on the back stairs and a new dishwasher/steriliser for the kitchen. At the end of the year Designated funds stood at Church Emergency (£42,427), Hall Roof (£30,000), residue of Defibrillator (£118), Stone House, which funds our Youth work and Curate expenses, (£296,507), Organ Repairs (£10,894), residue of Computer equipment (£13) and Church Fabric (£2,142). The Energy Grant fund (£2,371) will be used to offset some of the higher energy costs that we will be facing in 2025. There was a surplus in Designated Accounts of £7,618 and in investment values of £3,774. At the end of the year the Designated funds stood at £384,472.

The total of Restricted funds is now £5,499. Details of all funds can be seen in Note 11 on page 14.

It is assumed that in 2025 funds from giving will stabilise if things continue as now but costs will continue to rise. A budget has therefore been set with a deficit of just over £10,000.

At the end of the year the accounts show total funds of £515,304. The Balance Sheet on page 5 and Note 8 (Investments) on page 13 show where those funds are held with £202,199 on deposit with the Central Board of Finance (CBF) and investments (£261,710) representing longer term funds which are all invested in funds of the CBF.

Paul Jenner
Hon Treasurer

Independent Examiner's Report
To the Parochial Church Council of St. Peter's, Maney

I report to the trustees on my examination of the accounts of St Peter's Maney PCC for the year ended 31st December 2024 which are set out on pages 4 to 15. This examination took place on the 11th March 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A signed copy of this statement is held in the accounts file.

Name: Mrs M Butterfield

Relevant professional qualification of membership of professional bodies:

Past Member of ICAEW, now retired.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST DECEMBER 2024

Accounts Page 4 of 16

FUNDS	Note	Unrestricted	Designated	Restricted	TOTAL	
		Funds	Funds	Funds	2024	2023
		£	£	£	£	£
INCOME from:						
Donations	2,4	55035	5385	2796	63216	95797
Charitable Activities	2,4	32716	0	0	32716	32061
Other Trading Activities	2,4	6185	0	0	6185	5151
Investments	2,4	10315	8909	0	19224	17701
TOTAL INCOME		104251	14294	2796	121341	150710
		=====	=====	=====	=====	=====
EXPENDITURE on:						
Raising Funds	3,5	22270	0	0	22270	19325
Charitable Activities	3,5	84389	6676	2724	93789	102360
TOTAL EXPENDITURE		106659	6676	2724	116059	121685
		=====	=====	=====	=====	=====
NET INCOME/(EXPENDITURE)		(2408)	7618	72	5282	29025
GAINS/(LOSSES) ON INVESTMENTS	8	870	3774	0	4644	11276
NET INCOME		(1538)	11392	72	9926	40301
TRANSFERS BETWEEN FUNDS		12	0	0	0	0
NET MOVEMENT IN FUNDS		(1538)	11392	72	9926	40301
TOTAL FUNDS AT 1ST JANUARY 2024			126871	373080	5427	505378
TOTAL FUNDS AT 31ST DEC 2024		11	125333	384472	5499	515304
			=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEYBALANCE SHEET AT 31ST DECEMBER 2024

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		<u>2024</u>	<u>2023</u>
	Notes	£	£
FIXED ASSETS			
Church hall and equipment	7	1	1
Investments	8	261710	257066
		<hr/>	<hr/>
		261711	257067
CURRENT ASSETS			
Debtors and payments in advance	9	1633	1925
Cash in Hand		1277	739
Balance at bank		60421	56668
Short term deposits		202199	201244
		<hr/>	<hr/>
		265530	260576
LIABILITIES: amounts falling due within one year	10	11937	12265
NET CURRENT ASSETS		<hr/>	<hr/>
		253593	248311
NET ASSETS		<hr/>	<hr/>
		515304	505378
		=====	=====
REPRESENTED BY PARISH FUNDS	11		
Unrestricted		125333	126871
Designated		384472	373080
Restricted		5499	5427
		<hr/>	<hr/>
		515304	505378
		=====	=====

Approved by the Parochial Church Council on 18th March 2025, where, further to a review of the draft financial statements, the trustees agreed that there were no concerns over the ability to continue as a going concern. **A signed copy of this SOFA is held in the accounts file.**

.....
 Revd Canon Becky Stephens (Chairman)

.....
 Miss Rosemary Coombes (Warden)

The notes on pages 6 to 15 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS**FOR THE YEAR ENDED 31ST DECEMBER 2024Page 6 of 16

1. PRINCIPAL ACCOUNTING POLICIES

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at fair valuation. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Funds over which the PCC control is limited by statute or the terms of a trust deed, or which are restricted in their use have been defined as "restricted funds". Funds which are controlled by the PCC and over which there are essentially no restrictions as to their use have been defined as "unrestricted funds". Designated funds are unrestricted funds that have been set aside by the PCC for purposes designated by PCC policy. Such designations may be set aside from time to time according to policy decisions.

Restricted Funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor.

Unrestricted Funds are income funds which are to be spent on the PCC's general purposes.

Designated Funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

Funds Policy

The PCC have decided that, for 2024 onwards, the Unrestricted Funds are intended for short-term investment for income (up to £55,000) and 6 months operating expenditure (£55,000), and the remainder, surplus from legacies received in 2016, to be subject to PCC decisions for the time being.

In 2016 the PCC decided that the following will be designated: a buildings fund to allow items from the Quinquennial Report to be implemented together with emergency requirements (£140,000); a church fabric fund for items within the church (£5,000); a hall roof fund for the imminent repair (£30,000) and other small items (£1,100). The accounts show where spending has already taken place within these funds.

Income

All income is included in the Statement of Financial Activities when the PCC is legally entitled to them

as income or capital respectively, ultimate receipt is probable and the amount to be recognised can be quantified with reasonable accuracy.

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the income to which they are related is received.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2024

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Grants received which are subject to pre conditions for entitlements or use specified by the donor which have not been met at the year end are included in creditors to be carried forward to the following year. Dividends and rents are accounted for when declared receivable, interest as and when accrued by the payer.

All income is accounted for gross.

Expenditure

Liabilities are recognised as soon as there is a legal or constructive obligation committing the PCC to pay out resources. Expenditure is included on an accruals basis under the following headings; all costs are allocated under a specific category:

Costs of raising funds

These are the costs associated with the PCC's fundraising activities such as parish magazine printing, summer fete and Christmas bazaar event costs and church hall running costs.

Charitable expenditure

Charitable expenditure is analysed between ministry and mission expenditure. Ministry expenditure includes the direct costs of running the church such as the diocesan parish share, church building and service costs. The diocesan parish share expected to be paid over is accounted when due. Mission expenditure includes mission giving and donations, outreach in the community activities, messy church and associated staff costs.

Support costs consist of central management, administration and governance costs such as the independent examiner fees. These are costs which are directly attributable to a specific charitable activity.

Grants and donations payable are accounted for when authorized, when the award of the grant/donation has been specifically communicated to the recipient and when the PCC have agreed to pay the grant/donation without condition, or any condition attaching to the grant/donation is outside the control of the PCC. Grants/donations offered subject to certain conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure. Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

Expenditure is accounted for gross.

Tangible Fixed Assets and Depreciation

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

Land and buildings owned by the Church are depreciated on a straight line basis over 25 years.

Equipment used within the Church premises is written off when the asset is acquired.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2024

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Financial Instruments

The PCC has elected to apply the provision of section 11 “Basic Financial Instruments” and section 12 “Other Financial Instruments” of FRS102 in full to all of its financial instruments.

Debtors which are receivable within one year and which do not constitute a financing transaction are initially measured at the transaction price. Debtors are subsequently measured at amortised cost being the transaction price less any amounts settled and any impairment losses.

Creditors payable within one year and which do not constitute a financing transaction are initially measured at the transaction price. Creditors are subsequently measured at amortised cost being the transaction price less any amounts settled.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2024

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2. INCOME

FUNDS	Unrestricted	Designated	Restricted	TOTAL	
	Funds	Funds	Funds	2024	2023
	£	£	£	£	£
Donations:					
Planned Giving	38402	0	0	38402	40650
Collections	4351	0	0	4351	5401
Sundry Donations	2242	0	2680	4922	4540
Legacies	0	0	0	0	24878
Gift Aid Recovered	10040	0	116	10156	11268
VAT Reclaimed	0	0	0	0	1560
Grants	0	5385	0	5385	7500
Total Donations	55035	5385	2796	63216	95797
	=====	=====	=====	=====	=====
Charitable Activities					
Fees for weddings and funerals	1226	0	0	1226	1929
Hall lettings	31488	0	0	31488	30091
Magazine Sales	2	0	0	2	41
Total Charitable Activities	32716	0	0	32716	32061
	=====	=====	=====	=====	=====
Other Trading Activities					
Magazine Adverts	0	0	0	0	0
Christmas Craft Fayre	1933	0	0	1933	1942
Other Fund Raising Activities	2692	0	0	2692	1248
Solar Panel Income	1560	0	0	1560	1811
Miscellaneous	0	0	0	0	150
Total Other Trading Activities	6185	0	0	6185	5151
	=====	=====	=====	=====	=====
Investments					
Dividends	1055	7955	0	9010	8873
Interest	9260	954	0	10214	8828
Total Investments	10315	8909	0	19224	17701
	=====	=====	=====	=====	=====
TOTAL	104251	14294	2796	121341	150710
	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2024

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3. EXPENDITURE

FUNDS	Unrestricted	Designated	Restricted	TOTAL	
	Funds	Funds	Funds	2024	2023
	£	£	£	£	£
Raising Funds					
Magazine Costs	0	0	0	0	32
Hall Costs	16386	0	0	16386	13293
Fundraising Costs	233	0	0	233	209
Support for Raising Funds	5651	0	0	5651	5791
Total Raising Funds	<u>22270</u>	<u>0</u>	<u>0</u>	<u>22270</u>	<u>19325</u>
	=====	=====	=====	=====	=====
Charitable Expenditure					
<i>Resourcing Ministry</i>					
Diocesan Parish Share	43000	0	0	43000	39200
Clergy Expenses	881	6650	0	7531	12777
Cost of Services	8171	0	754	8925	7741
Church Running Costs	14660	0	0	14660	12677
Church Repair & Maintenance	4131	0	0	4131	12754
Support for Resourcing Ministry	6626	0	116	6742	6322
<i>Resourcing Mission</i>					
Child Mission	525	0	0	525	261
Charitable Giving	6313	0	1854	8167	10386
Special Appeals	0	0	0	0	0
Youth Work	0	26	0	26	0
Miscellaneous	82	0	0	82	242
Total Charitable Expenditure	<u>84389</u>	<u>6676</u>	<u>2724</u>	<u>93789</u>	<u>102360</u>
	=====	=====	=====	=====	=====
TOTAL	<u>106659</u>	<u>6676</u>	<u>2724</u>	<u>116059</u>	<u>121685</u>
	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2024

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4. INCOME for 2023

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS 2023	
	£	£	£	£	
Donations:					
Planned Giving	40650	0	0	40650	42704
Collections	5401	0	0	5401	4189
Sundry Donations	1857	0	2683	4540	4364
Legacies	0	23578	1300	24878	500
Gift Aid Recovered	11125	0	143	11268	11295
VAT Reclaimed	803	757	0	1560	2382
Grants	0	7500	0	7500	11364
Total Donations	59836	31835	4126	95797	76798
	=====	=====	=====	=====	=====
Charitable Activities					
Fees for weddings and funerals	1929	0	0	1929	2958
Hall lettings	30091	0	0	30091	29246
Magazine Sales	41	0	0	41	0
Total Charitable Activities	32061	0	0	32061	32204
	=====	=====	=====	=====	=====
Other Trading Activities					
Magazine Adverts	0	0	0	0	0
Christmas Craft Fayre	1942	0	0	1942	1954
Other Fund Raising Activities	1248	0	0	1248	1455
Solar Panel Income	1811	0	0	1811	1734
Miscellaneous	150	0	0	150	343
Total Other Trading Activities	5151	0	0	5151	5486
	=====	=====	=====	=====	=====
Investments					
Dividends	1039	7834	0	8873	8845
Interest	8270	558	0	8828	2626
Total Investments	9309	8392	0	17701	11471
	=====	=====	=====	=====	=====
TOTAL	106357	40227	4126	150710	125959
	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2024

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5. EXPENDITURE for 2023

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS 2023	
	£	£	£	£	
Raising Funds					
Magazine Costs	32	0	0	32	0
Hall Costs	13293	0	0	13293	25284
Fundraising Costs	209	0	0	209	249
Support for Raising Funds	5791	0	0	5791	5564
Total Raising Funds	19325	0	0	19325	31097
	=====	=====	=====	=====	=====
Charitable Expenditure					
<i>Resourcing Ministry</i>					
Diocesan Parish Share	39200	0	0	39200	39200
Clergy Expenses	1377	11400	0	12777	12807
Cost of Services	7433	0	308	7741	6203
Church Running Costs	12677	0	0	12677	11259
Church Repair & Maintenance	8091	4663	0	12754	6688
Support for Resourcing Ministry	6180	0	142	6322	6062
<i>Resourcing Mission</i>					
Child Mission	261	0	0	261	306
Charitable Giving	6907	1000	2479	10386	7744
Special Appeals	0	0	0	0	0
Youth Work	0	0	0	0	0
Miscellaneous	242	0	0	242	532
Total Charitable Expenditure	82368	17063	2929	102360	90801
	=====	=====	=====	=====	=====
TOTAL	101693	17063	2929	121685	121898
	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2024

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	<u>2024</u>	<u>2023</u>
	£	£
<u>6. STAFF COSTS</u>		
Wages and salaries	18311	17869
	=====	=====

No member of the PCC received any remuneration or reimbursement of expenses other than the Vicar as shown in Note 3. 2023 and 2024 includes Office Administrator and Caretaker.

	£	£
<u>7. TANGIBLE FIXED ASSETS</u>		
Cost of Church Hall Building	23902	23902
Less accumulated depreciation	23901	23901
	1	1
	=====	=====
Net Book Value at 31 st December 2024	1	
Net Book Value at 31 st December 2023		1

	£	£
<u>8. INVESTMENTS</u>		
Valuation as at 1 st January 2024	257066	245790
Increase/(Decrease) in valuation	4644	11276
Investments/(Disposals)	---	---
Valuation at 31 st December 2024	261710	257066
	=====	=====
Government stocks	---	---
1,681 shares in CBF investment fund	38881	38011
Stone House – 6,525 shares in CBF investment fund	150895	147518
Stone House – 58,392 shares in CBF property fund	71934	71537
	261710	257066
	=====	=====

	<u>2024</u>	<u>2023</u>
	£	£
<u>9. DEBTORS</u>		
Gift Aid Recoverable	1633	1718
Solar Panel Feed-in-Tariff	---	202
Card Transactions	---	5
	1633	1925
	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2024

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10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Gas Accrued	556	598
Electricity Accrued	462	456
BDBF Assigned Fees	158	150
Copier Usage Charge	32	45
Committed Donations to Charities	9597	6996
Telephone & Internet	79	74
Vicar Expenses	384	254
Sundry Supplies	57	118
Repairs & Works	----	2267
Cost of Services	66	1282
Funeral Prepayment	521	----
Cleaning Deposits to be Returned	25	25
	<u>11937</u>	<u>12265</u>
	=====	=====

11. MOVEMENT IN FUNDS

	Balance 1/1/2024 £	Income £	Expenditure £	Transfers £	Capital Movements £	Balance 31/12/2024 £
Restricted Funds						
Memorial Book	118	135	40	0	0	213
Choir	1247	50	378	0	0	919
Discretionary Poor Fund	251	0	0	0	0	251
Hall Sound System	300	0	38	0	0	262
Church Sound System	21	0	21	0	0	0
Ministry	2000	0	117	0	0	1883
Vestry Steps	68	0	0	0	0	68
Charity Collections	211	1854	1854	0	0	211
Warm Space	321	0	0	0	0	321
Flower Fund	580	83	276	0	0	387
Social Committee	60	0	0	0	0	60
Net Zero	0	302	0	0	0	302
Malawi Transport	250	372	0	0	0	622
	<u>5427</u>	<u>2796</u>	<u>2723</u>	<u>0</u>	<u>0</u>	<u>5499</u>
	=====	=====	=====	=====	=====	=====
Unrestricted Funds						
Designated Funds						
Sale of Stone House	285115	14294	6676	0	3774	296507
Church Emergency Fund	42427	0	0	0	0	42427
Hall Roof	30000	0	0	0	0	30000
Defibrillator	118	0	0	0	0	118
Church Fabric	2142	0	0	0	0	2142
Computer	13	0	0	0	0	13
Energy Grant	2371	0	0	0	0	2371
Organ Repair	10894	0	0	0	0	10894
	<u>373080</u>	<u>14294</u>	<u>6676</u>	<u>0</u>	<u>3774</u>	<u>384472</u>
General Fund	126871	104251	106659	0	870	125333
	<u>505378</u>	<u>121341</u>	<u>116059</u>	<u>0</u>	<u>4644</u>	<u>515304</u>

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2024

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The Discretionary Fund for the Poor is the result of anonymous donations for the Vicar to use at his/her discretion. The Stone House fund has supported Curate costs and will continue to support the Youth work in the parish; in 2024 there was no Youth Worker and the increase in fund value was due to 12 months of vacancy.

12. TRANSFERS BETWEEN FUNDS

	General Funds	Designated Funds	Restricted Funds	Total
	£	£	£	£
No Transfers were made.	----	----	---	0
Total Raising Funds	-----	-----	-	0
	=====	=====	=====	=====

13. ANALYSIS OF NET ASSETS BY FUNDS

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL	
	£	£	£	2024	2023
	£	£	£	£	£
Tangible Fixed Assets	1	0	0	1	1
Investments	38881	222829	0	261710	257066
Debtors due within one year	1633	0	0	1633	1925
Short Term Deposits	34899	161643	5657	202199	201244
Cash	1277	0	0	1277	739
Bank	60421	0	0	60421	56668
Creditors due within one year	(11779)	0	(158)	(11937)	(12265)
	125333	384472	5499	515304	505378
	=====	=====	=====	=====	=====

14. ANALYSIS OF SUPPORT COSTS

	Raising Funds	Resourcing Ministry	TOTAL 2024	Raising Funds	Resourcing Ministry	TOTAL 2023
	£	£	£	£	£	£
Parish Administrator	5308	3539	8847	5513	3675	9188
Printing & Stationery	249	2236	2485	192	1727	1919
Telephone & IT	94	851	945	86	778	864
Governance	---	---	---	---	---	---
	5651	6626	12277	5791	6180	11971
	=====	=====	=====	=====	=====	=====

The administrator's time is split 60% managing hall lettings and 40% resourcing ministry; equipment and materials are split 10% raising funds and 90% on resourcing ministry.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2024

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15. DONATIONS TO CHARITIES 2024

	Unrestricted <u>Funds</u>	Restricted <u>Funds</u>	<u>Total</u>
	£	£	£
Charitable Giving from PCC			
Water Aid	1,000		1,000
St Giles Hospice	4,100		4,100
Centre Point	2,000		2,000
CMS	1,000		1,000
Mothers' Union (from Sunday Coffee)	313		313
	<u>8,413</u>	<u> </u>	<u>8,413</u>
	=====	=====	=====
Charitable Giving from Special Collections (including Gift Aid)			
Christian Aid Week		1,247	1,247
UNHCR (Lent Lunches)		1,015	1,015
	<u> </u>	<u>2,262</u>	<u>2,262</u>
	=====	=====	=====
Other Charities (not in accounts)			
Royal British Legion (Remembrance)			215
Christian Aid/DEC for Gaza			260
Children's Society (Christingle)			152
UNHCR (Advent & Christmas Collections)			308
Food Bank Donation (Harvest Auction)			76
	<u> </u>	<u> </u>	<u>1,011</u>
	=====	=====	=====
TOTAL	<u>8,413</u>	<u>2,262</u>	<u>11,686</u>
	=====	=====	=====

The items in the Unrestricted fund represent the charities chosen by the PCC for the church's annual giving. This is determined from the formula of 10% of relevant net income. Relevant net income is calculated from total unrestricted general income, less apportionment, less VAT reclaimed, less grants for expenses, less legacies. In addition a proportion of Sunday coffee donations is given to Mothers' Union.

**ST. PETER'S PAROCHIAL CHURCH COUNCIL;
MEMBERSHIP FOR 2024-25**

		<u>Year to retire/re-elect</u>
Paul Jenner	(Churchwarden / Treasurer)	
Rosemary Coombes	(Churchwarden)	
Sheena Heaton	(Vice Chairperson)	2024(Diocesan Syn.)
Neville Benyon		2025
Logan Pritchard		2025
Tony Wells		2025
Sonia Clucas		2026
Michelle Griffiths		2026
Malcolm Harley	(PCC Secretary)	2026
Dickon Taylor		2026
Mo Dening		2027
Nicola Stansbie (co-option)		2025
John Heywood		2024(Diocesan Syn.)
Sheila Richmond		2026(Deanery Syn.)
Suprabha Taylor		2026(Deanery Syn.)
Owen Cain	(Deputy Churchwarden)	
Philip Fox	(Deputy Churchwarden)	
Hazel Hallas	(Deputy Churchwarden)	
Janet Harley	(Deputy Churchwarden)	

May 2024

St Peter's Church, Maney.**Summary of Office appointments and representation for the year to 2024-2025**

Vice Chairman	Sheena Heaton
Secretary	Malcolm Harley
Treasurer	Paul Jenner
Deputy Wardens	Phil Fox, Owen Cain, Hazel Hallas, Janet Harley
Committee Chairs	B&G – Becky Stephens F&S – Becky Stephens Mission, Life and Worship - Becky Stephens Eco Maney – John Heywood Social – Sonia Clucas
Electoral Roll Officer	Elena Grant
Director of Music	Logan Pritchard
Children's Ministry	Sonia Clucas
Safeguarding Officer	Dickon Taylor
Children's Advocate	Sonia Clucas
Vulnerable Adults	Rosemary Coombes
Care Team	Rosemary Coombes
Health and Safety Officer	Michelle Johnson
Christian Aid	Nicola Stansbie
Children's Society	VACANT
CMS	Garth White
Church Army	Su Taylor
Weekly Planned Giving Envelopes	Hazel Hallas
Bible Reading Fellowship	Sheila Richmond
Bible Society	Tony Wells
Cedar Group	Rosemary Coombes / Phil Fox
Flower Guild	VACANT
Servers Guild	Lorna Scully
Sacristan	Naomi Johnson
Verger	Michelle Griffiths, David Griffiths
Parish Environment Contact	John Heywood/Sheena Heaton

PARISH REPORTS

Churchwardens' Report on Church Fabric, Ornaments, Hall and Grounds 2024-2025

Building and Grounds Committee has met regularly during the year and minutes sent to PCC.

Since last APCM, the following routine and regular external inspections have taken place:

- Roof alarm (annual)
- Fire extinguisher check (annual)
- Tuning of pianos and organ (organ bi-annual)
- Servicing of gas appliances (annual)
- Fire Alarm service (pending)

Emergency Hall lighting and fire alarm system are checked each month.

October 2024 saw our annual Visitation from the Area Dean. She inspected our processes, register, log book and from the Inventory, specifically silverware. Everything was found to be satisfactory.

In the same month, the Quinquennial Inspection of the church building also took place followed by a detailed report some months later. Main issue centred round the return of the whitening in various parts of the church caused through ingress of water; guttering also needs clearing. Minor repair work needed in the Tower.

Other repairs and enhancements this year have included:

- New carpet for back stairs and cleaning of upstairs carpets
- Purchase of dishwasher
- Purchase of new vacuum cleaner
- Curtains rehung at downstairs windows and on stage
- Window mechanism downstairs repaired and all handles on windows in Upper Room replaced
- Leak in Link Block roof repaired
- Redundant hall electric socket blocked off
- Replacement taps in Ladies Toilet
- Repair to Hall heaters
- Securing of bookcases in Children's Corner
- Repair of microphones
- Repair of electrics to church sound system
- Removal of fallen tree in Tower Walk

Quotations are currently being sought for the resurfacing of the Car Park and Tower Walk.

Quotations have been submitted for consideration for “Quick Wins” grant for replacement of all remaining lamps to LED and for replacement of bulbs to the pendant lights in church.

The Gardening Group meets each month to tend the planters, flower beds and monitor Tower Walk. Hedges and grass are kept tidy; leaves collected by Mike regularly. The church is cleaned each month by the cleaning team. Both groups are thanked very much and would welcome more volunteers!

Caretaker Paul looks after our Hall, upstairs rooms, toilets and Link Block. He sets up, opens and closes the building for parties, meetings, groups etc. He is both cheerful and patient-always ready to help and does so quietly and effectively .

Gayle, our new administrator is a real asset to the church in every way. She has quickly established herself, dealing with whatever is presented to her with unfailing good humour. She is both conscientious and competent.

Both Paul and Gayle are often the first faces seen by our Hall users and, as such, show the outward sign of our church to the community. They both do it well and we thank them very much for their service and commitment.

A check of the inventory and condition of the contents of the church will be reported to the meeting.

Paul Jenner Rosemary Coombes
March 2025

Report on the Proceedings of Parochial Church Council **2024**

The Council met 4 times during the year, with an average attendance of 69% (65% in 2023). It was agreed to continue the meeting frequency of 4 per year.

1 meeting was held exclusively on Zoom and the others in person.

There are currently 19 members, including 2 elected members of Deanery Synod (our full allocation is 4 places), 2 elected members of Diocesan Synod, Churchwardens and deputies.

The Council operates through sub committees covering five main areas, namely:

Standing Committee

Mission and Worship

EcoManey

Buildings and Grounds

Social

During the year, the Council considered and dealt with a range of issues relating to the church, hall and grounds, including-

- ❖ Approval of suitable spending where appropriate and close adherence to agreed budgeted costs
- ❖ Carrying out a new Stewardship campaign.
- ❖ Agree that there should be a focus on mission to increase church attendance. This has not recovered to the pre Covid levels.
- ❖ Agree to the distribution of our charitable donations. For the coming year, these will be St. Giles Hospice (local), Centre Point (national) and Water Aid+CMS (international). The charity for the year is Medecins Sans Frontieres.
- ❖ Agree to increase our Common Fund payment by 5% to £45150.
- ❖ Agree to the appointment of Gayle Pearson as the new Administrator and Christina Brown as Youth Worker.
- ❖ Agree to a survey to assess possible movement of the reredos screen, highlighted in the recent Quinquennial Inspection.
- ❖ Agree to switch to oil burning votive candles.
- ❖ Adopt the national Safeguarding Policy and Responding to Allegations Policy.
- ❖ Agree to the training of Michelle Griffiths as Worship Leader.
- ❖ Apply for a faculty to change the remaining church lights to LEDs in order to reduce our carbon footprint.

Malcolm Harley

Secretary to the Parochial Church Council

Mission, Life and Worship – 2024

Chair: Priest in Charge, Revd Canon Becky Stephens

Wardens: Rosemary Coombes and Paul Jenner

Naomi Johnson

Logan Pritchard

Ro Evershed

Sheila Richmond

Sheena Heaton

Andrew Ball

Sonia Clucas

In recognition that Becky ministers across two churches, we are hugely grateful to Rev'd Averil Lauckner and Sheila Richmond who continue to offer their ministries at St Peter's. We were also delighted to include Michelle Griffiths who was commissioned as a Worship Leader in January 2025 following a Growing Gifts with CofE Birmingham.

Rev'd Andrew Ball handed his retirement of his permission to officiate to the Bishop of Birmingham. Andrew was thanked formally in February and we continue to give thanks for the priestly ministry he has offered. We are delighted that Andrew continues to serve on this committee.

We advertised for a new youth worker towards the end of the year and are delighted to have appointed Christina Brown who started work with us on 1st March 2025.

Study

We held Oversight Area Bible study sessions in 2024 which were well attended. In 2025 we will run sessions on Atonement.

Becky and Graham will be attending training to lead *Being With*, a discipleship course created by St Martin's in the Fields. This will run in the summer.

Events and Services

As well as the events and services mentioned throughout this report, we opened again for Heritage week, and welcomed Maney Hill School and Sutton Girls into church for services and school sessions throughout the year.

Oversight Area

We are now formed as an Oversight Area with Holy Trinity, Emmanuel, Wylde Green and St Chad's, Sutton Coldfield. Sheena Heaton, Dickon Taylor, Rosemary Coombes and Michelle Griffiths attended a formation day alongside Becky where we considered our parishes and held conversations to find ways to work together.

The agreed areas of mission are:

Children and Young People, Discipleship and Eco.

We have begun a Youth group for secondary aged children, which is currently held at St Chad's church, twice a month. We are planning to hold joint discipleship courses and Revd Jonathan Nicholas is planning to lead on Eco Church.

The oversight area ministers (including Readers and commissioned worship leaders) meet for Morning Prayer on a Wednesday and Becky, Graham and Jonathan meet monthly for planning and prayer.

Churches Together

The Churches Together ministers continue to meet monthly. They wrote a joint letter to the Mosque during the times of violent disorder to offer solidarity and prayers. A United Service was held at Sutton Baptist Church on 19th January 2025 at 6.30pm

Report from Diocesan Synod

As usual Synod met three times – in June at St John and St Peter, Ladywood, in November at St Barnabas in Erdington and in March at Holy Trinity, Sutton Coldfield.

The June meeting dealt mainly with Safeguarding and Finance with the Director of Finance setting out the Budget for 2025.

Over the summer elections were held for the new three year period of the Synod and John Heywood and Sheena Heaton were re-elected for a further term

In November we heard an excellent presentation from Ben Smith the Diocesan officer for Net Zero Carbon, on progress made and plans for the next few years

In March 2025 Safeguarding was again a prominent issue particularly in the light of the troubles following the Makin Report and the resignation of the Archbishop of Canterbury. Synod was minded to progress towards a wholly independent safeguarding organisation but was reminded that because of complications around employment issues for CofE staff we must make sure matters were not rushed. We were assured that progress was being made and that there was indeed a sense of urgency to take the right measures.

The meeting also spent time on discussing how we would move forward with Living in Love and Fellowship. No resolutions were taken at this time as it was felt that there was need for further discussion in Deaneries and Chapter.

Sheena Heaton

Report from Deanery Synod

There were three full meetings of the Aston and Sutton Coldfield Deanery Synod as well as several meetings of the Environmental Group.

At the June meeting at the Parish of Christ the King in Erdington the focus was on Safeguarding with particular stress on creating an open culture of listening and providing feedback. Details were given of Diocesan courses covering this area.

In November the principal item concerned Children and Young people and in February 2025 we had a packed Agenda covering Finance, Discipleship, Training for Pastoral Care and an interesting talk on Waterways Chaplaincy – a little known area of ministry which is actually quite active in our Deanery and surrounding parts. We were informed about the vast resources which the Diocese is making available for both Discipleship and Pastoral Care training. A lot of this is on-line and can be accessed at times suitable to the trainee.

St Peter's is currently very under-represented on Deanery Synod so it is hoped some new members will be forthcoming.

Sheena Heaton

Parish Administrator

Following a number of changes of personnel within the office, I was taken on as Parish Administrator at the beginning of September.

The majority of my time is split between two main functions: the management of church hall bookings (and invoicing) and the production of literature for services, in particular the weekly pew sheet and orders of service. I have recently begun to work on the church website, to ensure that information is kept up to date, and I have also taken over the organization of the flower rota. In addition there are various ad-hoc tasks, many of which have given me the opportunity to work with members of our church, something that I very much enjoy.

It has been pleasing to see a number of new regular bookings in the hall (a couple of dance classes and a youth group). The main hall is busy every weekday evening and most mornings. The upper room is also well used, particularly in the mornings.

There were a number of birthday party bookings in the summer and autumn months of 2024 but it has been quieter during the first quarter of 2025. We were chosen as the venue for a Holi party in March, which was attended by the Mayor of Sutton Coldfield and was apparently a great success.

I am fortunate to work with a team of people who have helped me greatly whilst I have settled into this role. I would particularly like to thank Becky, Rosemary Coombes, Paul Jenner and Paul Micklewright for all of their support.

Gayle Pearson

Children's Ministry in 2024



The Sunday Club team in 2024 was made up of Lorna, Tenny, Mo and Sonia. We have worked well together sharing in leading parts of the sessions. Everyone brings their skills and talents to the group. This also applies to our young people who are able to contribute in many ways including reading, playing the piano, praying and taking part thoughtfully in the discussions. We have a core of regular attendees which although small work well together and are also welcoming to those who join us occasionally. The children have taken part in the Family Communion Services by leading prayers and reading.

During the year we held 3 Messy Church sessions. The first was on Shrove Tuesday when we had a Lenten theme and pancakes. On Good Friday we thought about the events in Holy

Week which included foot washing (and painting). In both these sessions we were led in worship by our wonderful curate Revd Emily who is much missed. In September we celebrated God's wonderful creation including searching for mini-beasts in the church grounds. Many people help to make Messy Church a success including helping with activities and providing and serving the food. We are also grateful to Owen who leads us so well in song.

At Christmas time Revd Becky led the Crib Service for very young children. This had been successful in the past but not very well attended this time so will not take place in 2025. Revd Averil organized and led the Nativity Service which is always popular.

As we begin 2025, we are happy to welcome Christina as our Youth Worker. We hope to grow the children's ministry to reach more children and also provide for the spiritual needs of the young people as they grow. Please pray for all our young people and for the wonderful team who serve them.

Sonia Clucas
March 2025

7th Sutton Coldfield Scout Group

This has been another busy year for the Scout Group as we work with some incredible young people to deliver a programme that is packed full of fun, challenge and adventure. All three sections of our Group; Beavers (6 to 8 years old), Cubs (8 to 10½) and Scouts (10½ to 14), are thriving and the enthusiasm shown by our members is an inspiration to us all.



Numbers have remained steady over the last 12 months with 60 boys and girls in the Group. The number of adult volunteers has also remained the same at 11 – we offer flexible volunteer opportunities and, if you would like to join us, this does not have to be an 'every week' commitment.

We have offered a range of activities to our young people throughout the year as they have spent plenty of time outdoors learning new skills and trying different challenges. All three sections have offered 'nights away' opportunities – including indoor shelters for the Beavers, under canvas for the Cubs, and in their own shelters built from natural materials for the Scouts.

Our own programme is supplemented by some District Activities that enable our young people to work with others from across Sutton. Over the last year we have taken part in District Camps, outings, competitions (cooking, rafting, chess, etc) and hiking. Once again we have supported the Royal Sutton Coldfield Scout Gang Show with our members appearing on stage, assisting backstage and playing a key role on the organising committee.

We have also continued to support The Royal Sutton Fun Run with traffic management and marshalling duties – and are looking forward to doing so again at the start of June this year.

Our young people continue to work through the awards schemes and it is wonderful to see the range of skills they develop to earn their badges, these have included such skills as Chef, Disability Awareness, Backwoods Cooking, Home Help, Community Impact, Gardener, Hikes, Nights Away, Nautical Skills, Snowsports, Emergency Aid and so much more beside.

All of our Volunteer Leaders continue to be incredibly generous with their energy and time on a very regular basis. My thanks goes to our section leaders of Julie Ellis, Eileen Lyndon and Dave Archer and their teams – without them none of this would be possible.

Finally – we live in uncertain times and the future can be hard to predict .. but I know, with absolute certainty, that there are plenty of young people coming through organisations such our own who are developing the skills, attitude and ambition to make the world a better place.

Mark Ellis
Group Lead Volunteer

18th Sutton Coldfield Brownies

We've had a busy year with the Brownies, we are still gathering the numbers since our relaunch after the pandemic in 2022 but growing slowly and always on the lookout for new brownies and volunteers alike.

In the last year the Brownies have been busy with lots of arts and crafts projects to even putting on a dance performance for us leaders! On a week to week basis the girls have been loving the use of the hall with a variety of games and other activities. We've been busy working on a few badges, most recently the "Express Myself" skills builder.

In the summer the girls were fortunate enough to take a trip to our local fire station as they worked on their "Skills for my Future", the girls loved being shown around the fire engines and their VERY heavy equipment - they even got to have a go with the hoses, which was quite the experience for them all!

I'd like to take this opportunity to thank everyone who has supported our unit over the past year. From the members of the church who have welcomed us at church parade, to our dedicated leaders—especially our young leaders—who give their time each week to ensure the girls have a brilliant experience.

Brownies runs every Monday during term time 6:15-7:30pm, if you know of any girls interested, please do not hesitate to reach out on +447914392211 or via email on suttoncoldfieldbrownies@gmail.com.

Yours truly in Guiding,
18th Sutton Coldfield Leadership Team

Music at Maney

The past twelve months have been busy for the Music at St. Peter's. I was absolutely delighted to showcase the organ with a short recital as part of the Heritage Day 2024 in September. There was a good number of people in the audience, and it was particularly pleasing for the instrument to have been appreciated by people from outside the church community.

The choir have sung at a number of significant services throughout the year, including Remembrance Day, where the anthem 'Give Rest, O Christ' was sung. The Advent Procession was very successful and we were joined by the St. Eligius Singers. The choirs delivered the recurring plainsong themes with fluency and the hymns were sung powerfully. Another service of note was the Nine Lessons and Carols, sung by the Choir of St. Peter's alone. Carols in a variety of styles were sung, including 'I sing of a Maiden' by Patrick Hadley, and 'In the Bleak Mid-winter', by Harold Darke. It was very encouraging indeed to have solos sung by newer additions to the choir, namely Avril. The choirs of St. Peter's and Holy Trinity combined for the Ash Wednesday Service, and the anthem 'Lord, when we bow before thy throne' was well-received. Contributions will be made by the choir throughout Holy Week, where the first service of Compline for some years will be sung, in addition to a plainsong hymn, concluding the Maundy Thursday Service.

Noteworthy also is the help of a handful of visiting organists throughout the year who have accompanied services and played for funerals- James Burke and John Pryer. Jane kindly continues to cover occasional rehearsals and services, as well as Owen, who plays for our Taizé Services. It was wonderful to welcome John, the new Director of Music at Holy Trinity, who accompanied the Nine Lessons and Carols Service, and part of Ash Wednesday. I hope that this connection will grow stronger as the year unfolds, and our choirs may continue to work together.

Choir attendance remains largely the same as the previous year. It has been good to welcome Sylvia, Pam and Andrew into the musical family, and the absence of Sheila in her compromised state of health is felt widely amongst us all. Weekly Wednesday rehearsals continue to take place. The interest in our music shown by children has been promising, and these are connections that I hope to grow and develop over the next year. As ever, recruitment remains to be an area needing development, and I am confident that this can be aided by greater publicity.

Looking to the next year, discussions have been taking place concerning a Choral Evensong. Additionally, a cheese and wine hymn singing evening for the congregation and members of the public is being considered. It is my hope to set up an organ recital series, too, and interest in this has been expressed by several colleagues. The choir's commitment to the music at St. Peter's has allowed for versatility in musical repertoire and an atmosphere of friendliness at all occasions. There is no doubt that this will continue, and the next twelve months look to be very promising indeed.

Logan Pritchard – Director of Music

Care Team – 2024

The Care Team aims to show the love and care of God in supporting others who, for whatever reason are unable to come to church and/or are going through difficult times.

We offer practical assistance where possible through listening, prayer, visits, phone calls, texts, emails, letters and cards. The team recognises the great care and kindness of so many in the congregation to others which is surely faith in action. Please do let us know of anyone who is unwell or in need of assistance so we can be in touch, if this is desired.

The team meets 3 times a year to review changing needs and we keep our own record of contacts made.

Home Communion is taken to those who request it on a regular basis. and we now take this to a growing number of Care Homes in the area.

Members of the Care Team are regularly involved in the Cedar Group meetings. We also helped with the distribution of houseplants to individuals following Harvest Festival last year.

Alongside Reverend Canon Becky Stephens, the current team comprises Anne Ball, Reverend Andrew Ball, Rosemary Coombes, Movita Denning, Elena Grant, Hazel Hallas, Sheila Richmond and Christine White.

Rosemary Coombes

Cedar Group Report

Cedar Group meets on the first and third Tuesdays of the month in the Hall from 2-4pm.

Our informal, friendly group offers company and mutual support for those who live alone, carers for loved ones, couples, friends or anyone looking for friendship.

Our group averages 10-12 members and we enjoy exchanging news and views, refreshments and a light-hearted quiz.

Our £1 donation each fortnight covers expenses and the occasional charitable donation. This year we paid the cost of postage of a large parcel of knitted items to Uganda.

We are always happy to welcome new members.

Rosemary Coombes, Mo Denning, Phil Fox

Social Committee 2024

The Social Committee members are: Janet Harley, Jane Jenner, Sonia Clucas, Frances Heywood, Susie Griffiths, Nicola Stansbie and Pam Cheney. We had a busy year organising various events and supporting church services and activities.

- After the Service for Christian Unity in January we provided and served refreshments. There were a good number of people from various Sutton churches. We served tea, coffee, juices and biscuits (especially nice ones given by Naomi and Frances).
- 50 people attended the quiz evening in February. Simon presented a very enjoyable quiz. The fish/chicken and chips were delicious and chocolates were served with the teas/coffees. Profit from the event was used for church projects as well as items for the kitchen.
- Many of the committee supported the Shrove Tuesday, Good Friday and Creation Messy Churches in some way including helping with activities and providing and serving a wonderful tea.
- We organised a Big Breakfast and Coffee Morning in aid of Christian Aid but the turnout for both events was poor. This might need a rethink and maybe a separate group to organise a way of raising money for this important charity.
- The Afternoon tea in June was very successful. It was enjoyed by all who attended and we raised over £900 for church funds.
- The Bring and share Patronal Lunch went well as usual with delicious food and good company. Thanks to everyone who helped on the day or contributed to the food.
- Nearly 60 people attended Emily's leaving lunch in July. It was good to do this for Emily who had been such a blessing to us all at St Peter's.
- We served refreshments at the Heritage Open Day in September together with a cake stall. A good number of people attended during the day.
- The Harvest Lunch in October was very enjoyable with delicious food as usual and a great opportunity for people to chat and get to know each other.
- We served mulled wine and mince pies after the Carol service. A lovely opportunity to invite visiting friends and families to get to know us at St Peter's
- Another busy year in the life of St Peter's. A big thanks to the Social Committee who give so much of their time, gifts and energies. Also, to many others from the congregation who help at the various events. All help greatly appreciated – especially for the washing up!

Sonia Clucas
March 2025

Eco Maney

In 2024 Eco Maney continued to lead the gardening group, which included a Saturday work party that cleared a large amount of foliage from Tower Walk - many thanks to those who worked so hard on that day.

Work has been done on preparing a grant application for fitting LED spotlights in the church. Rosemary had to chase the electricians for their quotes very hard.

In Creationtide a play was presented that dramatised the connection between ordinary cleaning materials and the damage that they can bring to biodiversity and natural life.

At the request of the diocese a parish environmental plan is in preparation.

Advice and guidance has been offered to other parishes on Eco Church Awards, including gold award assessments.

Fiona Baker, Andrew Ball, Anne Ball,
Sheena Heaton, John Heywood.

Church Mission Society

We have continued to receive regular reports from Dr Nicci Maxwell, our link partner in South Sudan - these are always posted on the hall notice board, so do take a look.

Nicci says that she is feeling quite at home in Juba, enjoying living in a city with shops and restaurants (so different from Potter's Village in Uganda!) with good companions in the compound where she lives.

She is spending 3 days each week at Al Sabbah children's hospital and 2 days at Gorom refugee camp.

She asks for our continued prayers, particularly for :-

the political/economic crisis in South Sudan

peace in Juba and region

an end to the wars in Sudan and DR Congo

the neonatal team at Al Sabbah hospital, where staff have not been paid for over 12 months!

Garth White

Christian Aid – 2024

Christian Aid Week in 2024 was 12th to 18th May and the week focused on their work in Burundi, one of the poorest countries in the world financially where more than 70% of the population live in poverty and 52% of the child population chronically malnourished.

At the time of Christian Aid Week 2024, Emily was still in post at St Peters Maney and was our Christian Aid representative. The Social Committee hosted a 'Big Breakfast' before church on Sunday 12th May 2024 where a wonderful range of pastries, fruit, cereals, yoghurts and bread were served. A coffee morning was also held on Monday 13th May and included sales of cakes. Unfortunately, the turnout for both events was poor. We raised **£882** which mainly came from donations in church and with Christian Aid able to claim Gift Aid from people completing their details on the envelopes it raised the total to **£1,247**.

Given the lack of support for both events, the Social Committee felt that Christian Aid fundraising needs a group specifically to look at how best to raise money for Christian Aid week and generate some new ideas. For 2025, we need some new ideas from the congregation of how best to generate some much-needed funds for Christian Aid Week and some willing volunteers to help with this

With the departure of Emily to her new role, I have now taken on the role of Christian Aid representative for St Peters Maney. As many of you will be aware, this is all very new to me and so I really welcome new ideas and any support you can offer for Christian Aid week 2025.

In November 2024, Frances Heywood highlighted the urgent appeal made by Christian Aid as part of the joint DEC for donations to help their work in the Middle East and the ever-worsening humanitarian crisis there. As a result, we held a collection in church on Sunday 3rd November 2024 which raised **£260** for this appeal.

Christian Aid Week 2025 will run from 11th May to 17th May 2025 and this year marks the 80th anniversary of the charity.

Nicola Stansbie

Malawi Mission Report - 2024

In March 2024, I undertook a fundraiser for the purpose of supporting the diocesan program of assisting roofing and training projects in Malawi, c.£350 was raised at this event and was sent to the diocese (my thanks to Paul for relentlessly pursuing the diocese for the correct account details and confirmation of receipt of funds). These funds, along with those from other donating churches and individuals were used to help put a roof on the priest's house at St Mary's Kande (Northern Malawi), roofing of three schools, one church and two

priest houses in Lake Diocese and aided towards the roof on a brand new and large church, St Andrew's Namiyango (Southern Malawi). Picture below.

Diocesan funds were also spent on helping to rebuild the fractured diocese of Upper Shire after the turmoil of the previous bishop being excommunicated. As a diocese, we helped with some of the enthronement and Bishop's repatriation costs (he had previously been bishop in Zambia). More significantly, we were asked to and did support various training programmes, including peace building and reconciliation workshops for clergy and wives and financial management training for parish executives.

After significant delays and unforeseen financial costs with the 2023 container to Malawi, the diocesan task group debated whether to send a container again in 2024. Whilst the diocese ultimately did send one in late September, communication from the task group proved to be inadequate and I (with a number of other contacts) was not kept informed of the details and thus I was unable to bring it to the attention of the church until it was much too late. The small amount of donations which had been given to me after the 2023 container left, were sent and arrived in Malawi in February; however, the Malawian Revenue Authority have once again impounded the container and additional storage costs must be paid. It is unclear if future containers will be sent.

As of the time of writing this report, I am awaiting clarification on the proposals for diocesan support for the financial year of 2025, I have no doubt that when we have clarification on these proposals, the community of St Peter's will offer their support to our Brothers and Sister's in Christ in Malawi once more.

Naomi Johnson

Safeguarding Report for St Peter's Maney Hill

APCM 2025

Safeguarding and the Church of England

St Peter's Maney Hill remains fully committed to the fundamental principle that 'Safeguarding is everyone's responsibility.' Effective safeguarding is an integral part of ministry and mission at St Peter's.

All those associated with St Peter's have an absolute duty to:

- Promote a safer environment and culture.
- Safely recruit and support all those with any responsibility related to children and vulnerable adults within the Church.
- Respond promptly to every safeguarding concern or allegation.
- Provide pastoral care for victims and survivors of abuse, as well as others affected.

- Offer appropriate pastoral support for those who are the subject of concerns or allegations of abuse and others impacted.
- Manage and respond to those who may pose a risk to others.

Commitment to Safeguarding Standards

At present, the Church of England is under considerable scrutiny regarding safeguarding practices and is being urged to embrace stricter independent oversight. This scrutiny presents an opportunity to enhance policies and procedures, ensuring the Church of England aligns with other key institutions such as health and education in providing robust safeguarding measures. St Peter's Maney Hill fully supports these efforts and remains committed to adhering to current Church of England policies and guidelines until new safeguarding frameworks are introduced.

At St Peter's, we actively encourage vigilance and transparency, fostering a culture where safeguarding concerns or incidents can be raised without hesitation. This openness is essential to ensuring that those in need receive timely and appropriate support.

Legal Responsibilities and Compliance

In addition to Church policies, the *Safeguarding and Clergy Discipline Measure 2016* imposes a legal duty on clergy, readers, lay workers, churchwardens, and parochial church councils (PCCs) to “*have due regard to guidance issued by the House of Bishops on matters relating to the safeguarding of children and vulnerable adults.*”

Safeguarding remains a standing item on all PCC meeting agendas, including at this Annual Parochial Church Meeting (APCM). Volunteers who have direct contact with children or vulnerable adults undergo Disclosure and Barring Service (DBS) checks, which are renewed every three years. Furthermore, all individuals involved in church activities are expected and encouraged to complete safeguarding training at a level appropriate to their responsibilities, with mandatory renewals every three years.

Parish Safeguarding Dashboard

St Peter's Maney Hill also engages with the Parish Safeguarding Dashboard, a tool designed to enhance safeguarding oversight and effectiveness. The dashboard serves two primary purposes:

1. **Simplifying safeguarding compliance** by providing a clear overview of strengths and areas for development.
2. **Monitoring and reporting parish compliance** with safeguarding expectations.

Currently, St Peter's is undertaking a comprehensive review of its dashboard to ensure continuous improvement and alignment with best safeguarding practices. Progress on dashboard actions is regularly reviewed and shared with the PCC to ensure accountability and ongoing development in safeguarding measures.

St Peter's Maney Hill remains steadfast in its commitment to safeguarding, ensuring the church is a safe and welcoming environment for all. By prioritising vigilance, accountability,

and continuous development, we aim to uphold the highest standards of safeguarding within our community.

D. Taylor

Parish Safeguarding Co-ordinator.

25th March 2025