

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER'S, MANEY

England & Wales · Charity number 1140021

Details

Other names	ST PETER'S CHURCH MANEY PCC
Status	Registered
Legal form	Previously excepted
Registered	2011-01-25
Register	View on the Charity Commission register

Contact

Address	St. Peters Church Maney Hill Road Sutton Coldfield B72 1JJ
Phone	01213556952
Email	officestpetersmaney@yahoo.co.uk
Website	http://www.stpetersmaney.org.uk/

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Regular public worship open to all. The provision of sacred space for personal prayer and contemplation. The provision of a youth club with a Christian ethos. Promoting the whole mission of the Church through provision of activities for senior citizens, parents and toddlers and other special need groups. Supporting other charities in the UK and overseas.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Birmingham City

Finances

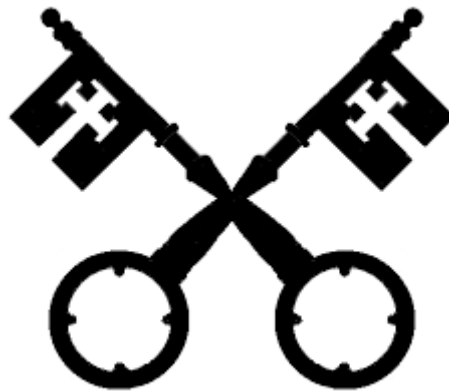
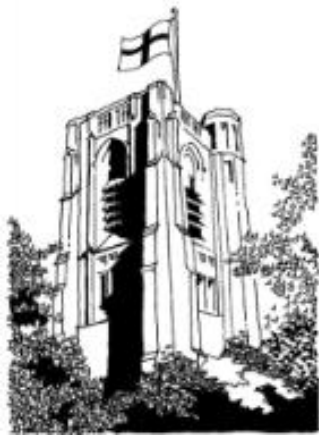
Period end	Income	Expenditure	Assets	Employees
2024-12-31	£121,341	£116,059	-	-
2023-12-31	£150,710	£121,685	-	-
2022-12-31	£125,959	£121,898	-	-
2021-12-31	£106,884	£122,262	-	-
2020-12-31	£98,408	£95,444	-	-

Trustees

Name	Role	Appointed
Rev Rebecca Louise Stephens	Chair	2020-04-01
David Charles Griffiths		2025-04-30
Dickon John Taylor		2022-05-01
HAZEL HALLAS		
Janet Harley		2020-09-13
John Corby Heywood		2013-04-06
MALCOLM EVERITT HARLEY		
Michelle Holland		2019-04-07
Movita Daphne Dening		2021-04-25
Naomi Kimberley Johnson		2020-09-13
Nicola Helen Stansbie		2023-04-15
Owen Lawrence Cain		2019-04-07
PAUL FRANK JENNER JP BA		
Philip John Fox		2019-04-07
Richard Anthony Wells		2019-04-07
Rosemary Coombes		2013-04-06
SHEENA BENSON HEATON		
SHEILA ELIZABETH RICHMOND		
SONIA ELIZABETH CLUCAS		
SUPRABHA TAYLOR BA		

Accounts

St Peter's Maney, Sutton Coldfield



Annual Report 2024

Table of Contents

ITEM.....	PAGE
Agendas.....	2
Minutes of 118 th Annual Meeting of Parishioners of St Peter's Church, Maney.....	3
Minutes of the 105 th Annual Parochial Church Meeting.....	4
Vicar's Report.....	8
Electoral Roll.....	10
Annual Financial Report and Statements, including Treasurers report for year ending 31 ST December 2024.....	11
St Peters Parochial Church Council Membership 2024 – 2025	28
Parish Reports.....	30
Churchwardens' Report.....	30
Report on the Proceedings of the Parochial Church Council.....	32
Mission, Life & Worship.....	33
Oversight Area.....	34
Churches Together	34
Report from Diocesan Synod.....	35
Report from Deanery Synod.....	35
Parish Administrator.....	36
Children's Ministry.....	36
7 th Sutton Coldfield Scout Group.....	37
18 th Sutton Coldfield Brownies.....	38
Music at Maney.....	39
Care Team.....	40
Cedar Group.....	40
Social Committee.....	41
Eco Maney.....	42
Church Mission Society.....	42
Christian Aid.....	43
Malawi Report.....	43
Safeguarding.....	44

A G E N D A S

Annual Meetings Sunday 13th April 2025

1. Opening Prayers.
2. Apologies for absence.

119th Annual Meeting of Parishioners

1. Minutes of 118th Annual Meeting of Parishioners
2. Election of Churchwardens

106th Annual Parochial Church Meeting

1. Minutes of 105th Annual Meeting on 28th April 2024
2. Matters Arising from the Minutes
3. Presentation of the Electoral Roll
4. Treasurer's Report and Financial Statement
5. Churchwardens' report
6. Written reports circulated in advance of the meeting with questions
7. Appointment of Independent Examiner of the Accounts
8. Election of 4 members of Parochial Church Council to serve for 3 years
9. Election of 3 members of Parochial Church Council to serve for 2 years
10. Election of Sides people
11. Vicar's remarks
12. Any Other Business

Annual Meeting of Parishioners 2024

Minutes of the one hundred and eighteenth Annual Meeting of Parishioners of St Peter's Church, Maney, held in the church hall on Sunday 28th April 2024 at 12.00.

The Vicar, Revd. Canon Rebecca Stephens, welcomed everyone and started the meeting with a prayer.

52 people were present. Apologies were received from Sheena Heaton.

Minutes of the 117th annual meeting on 23rd April 2023 were accepted as a true record and signed by the Vicar.

There were no matters arising.

Two nominations had been received for the position of Churchwarden. These were for Rosemary Coombes (proposed by Anne Ball, seconded by Susan Griffiths) and Paul Jenner (proposed by Anne Ball and seconded by John Heywood). Both were elected by unanimous vote.

They were continuing their term of office and the Vicar thanked them for their invaluable help and support during the past year.

This concluded the meeting.

Minutes of the One Hundred and Fifth Annual Parochial Church Meeting held in the Church Hall on Sunday 28th April 2024 at 12 noon

The Vicar, Revd. Canon Rebecca Stephens was in the chair.

Apologies were received from Sheena Heaton.

Attendance: 52

1. Minutes of 104th Annual Meeting

These were agreed and signed as a correct record.

2. Matters Arising from the Minutes

None

3. Presentation of the Electoral Roll

Elena Grant reported that we are now coming to the end of the six year cycle, over which, the Electoral Roll has remained stable. Following the annual revision it contained 136 names. 48 were resident in the parish and 88 non-resident.

8 new names have been added and 6 removed. Becky thanked Elena for her hard work.

The full report is in the Annual Booklet.

4. Treasurer's Report & Financial Statement

Paul Jenner spoke about the report and accounts he had prepared which had been available for viewing in the Annual Report booklet. Over the year we had just broken even.

As this meeting coincided with the launch of a Stewardship Campaign, everyone had been given a pack of information regarding finances. This shows that there is likely to be a deficit for this year. Fortunately, our reserves have been topped up with two legacies.

There could be challenging demands on our finances this year. The Quinquennial Inspection is due this year and EcoManey are looking at ideas for our carbon reduction. It may require some specific project fund raising.

Garth White promoted the Parish Giving Scheme, which had the option to raise a person's giving by the rate of inflation each year. It also reduced the workload of our own treasurer. However, Garth found that joining was only possible on line or by telephone and the process was not easy. Paul offered to help anyone who was finding it difficult.

The meeting was in favour of adopting the accounts and Paul was thanked for all the work he put in. Those present showed their appreciation with a round of applause.

5. Churchwardens' Report on the Fabric and Goods of the Church

The written report from the churchwardens was circulated in the church booklet. Rosemary Coombes reported that the inventory was now completed and thanked all those who helped.

6. Written reports included in the Annual Report Booklet

Becky referred briefly to each of the reports in the Annual Report booklet, asking for any comments as she went through.

Oversight Area – Christine White asked whether many people understood the aims of an Oversight Area. Becky replied that the 4 parishes would be encouraged to work together where we could. When a new vicar is appointed at Emmanuel there will be 3 full time ministers to cover 4 parishes.

Churches Together – The group has become much more active. The Walk of Witness is planned to start again next year.

Music – we are pleased to have Logan Pritchard as our Musical Director.

CMS – Garth White announced that our link, Nikki, is going to Juba in South Sudan.

Safeguarding – Report from the safeguarding officer was circulated at the meeting. The vicar thanked all who had contributed to the reports.

7. Appointment of Independent Examiner

Paul Jenner reported that Margaret Butterfield is willing to fulfil this role in the coming year. However, since retiring, she no longer has up to date qualifications. Recognising these limitations, her reappointment was proposed by Paul Jenner, seconded by Tony Wells. This was agreed by a show of hands. Paul, and St Peter's, are extremely grateful to her for all her help.

8. Election of 4 members of PCC to serve for 3 years

There was only 1 nomination received for 4 vacancies.

Mo Dening - proposed by Paul Jenner, seconded by Tony Wells

As there were no other nominations, she was duly elected.

9. Election of 1 member of Parochial Church Council to serve for 1 year

. No nominations were received.

10. Election of Sides People

Rosemary Coombes said that there were currently 13 names on the rota for sidespeople and all were willing to continue. These were duly accepted, with unanimous agreement.

11. Vicars Remarks

The vicar made the following comments;

A great deal has changed in the life of St Peter's during the last year. Most significantly, my role here has become part time, which has been inevitable since my appointment in 2020. We have been blessed to have had 3 and a half years of my being full time, so this has made a significant difference to the life of St Peter's.

The reason for the change is due to the Diocesan Strategy, People and Places. The process has seen us move into an oversight area which consists of St Peter's, Holy Trinity, St Chads and Emmanuel. Between the 4 churches, the equivalent of 3 full time stipendiary posts would be allocated.

Following John Routh's retirement and recognising that my role was originally to be shared with another church, the suggestion was that I would take on the role of Priest in Charge of Holy Trinity for three years. This now means I share my time across two churches; this is most notable on a Sunday when I alternated where I am to lead worship.

This report is a fabulous testament to the incredible work of the people here, particularly as we have navigated such huge changes. From those of us who lead worship to those of higher stature who dust the pews and make the coffee together, we are the body of Christ.

This is always a hard address to give as I will inevitably exclude someone important. However, I want you to know how incredibly grateful I am to everyone who plays any large or small part in the running of our church.

St Peter's wouldn't stand here now without the support of so many people, some of you gathered here today. However, the first people I want to thank are those that have gone before us to come face to face with Jesus. Last year we lost some very beloved members of our church family. Ann Willis and Barbara Chappell died at the beginning of last year and were remembered at the last APCM. The loss of each of them has been keenly felt throughout 2023. Later in the year, we said our final farewell to Mary Allen, Pat Gumbley, Brian German, Eric Swindells, Graham Gomm and, very recently, David Gumbley. David and Eric both played a significant role in the life of worship here at St Peter's, offering their gifts as organists and choir leaders.

Eric and Graham were both long term beloved members of our congregation. Graham served as churchwarden for many years and was instrumental in so many of the church initiatives. I'm grateful to Frances for ensuring we have a tribute to each of them in our Newsletter which shows the legacies they leave behind.

This leads me on to thanking those who minister alongside me. Andrew has had to step back a little but continues to offer us a priestly ministry which is deeply valued. Sheila continues to preach and lead worship ably. Naturally, the transition to my being half time would not have been possible without the support of our Curate, Emily. We heard last week that Emily will be leaving us later this year, so I want to use this opportunity to thank Emily – not only for her support at St Peter's, but for her sense of humour, pastoral heart and treasured friendship. We'll say farewell to Emily many times, and this isn't one of those times. This is to thank you for enabling such a smooth transition and a congratulations for your new role. We're very proud of you!

I've also been delighted to welcome Rev'd Averil Laukner into the oversight area which will certainly enable us to continue a Eucharistic ministry once Emily leaves in July.

Our PCC are a committed group of people who ensure the smooth running of the church. Malcolm as PCC secretary, Dickon as our safeguarding officer, Elena who

holds our electoral roll and many more people who give of their time and gifts. My thanks to you all for the time you give and the wisdom you offer.

We have multiple committees at St Peter's, each of which is chaired by a member of the congregation. We also have devoted Deputy Wardens. My thanks to everyone who sits on a committee as they offer their gifts to guide our church in many different ways.

For those of you who often go unnoticed, I give particular thanks. The people who gather on a Friday morning to clean the church, those launder the altar linen, those who serve us coffee on a Sunday, those who open the church on a Sunday and Thursday morning – thank you for giving of your time in areas that are unseen and often unnoticed.

We have offered pastoral services to many people in our community. We have a very able and compassionate Care Team who visit and keep in touch with members of our church family who can no longer be with us.

The ministry we offer to children continues to be brilliantly led by Sonia. Our Eco team have not given up beyond receiving the gold award, and are focussed on ensuring the sustainability of our building.

There are a number of people I work closely with on a weekly basis to ensure the smooth running of our church. Firstly, Jess in the office who has been with us for such a short time. However, we very much hope to continue to see Jess as she offers a ministry with the youth groups. Logan has helped our choir to grow and is offering some special services including Evensong. Paul Micklewright runs the church hall with great efficiency. It's a privilege to work with such devoted and gifted people.

My final vote of thanks goes to two incredible people: our churchwardens. Rosemary and Paul continue to be an incredible support to me and St Peter's. They are readily available when I need an answer and ensure the smooth running of the church on a daily basis. They are passionate about both the smooth running of the church and the growth of the Kingdom. I can't begin to thank you enough for your devotion to our church family, I am unbelievably blessed to work alongside you– thank you.

The vicar concluded by presenting small gifts to Emily, Sonia Clucas and the Churchwardens.

12. Any Other Business

Tony Wells wished to propose a vote of thanks to Becky on behalf of St. Peter's for all the hard work she has had done over the past year, particularly in bringing the two parishes together. The people present showed their appreciation with a round of applause.

The APCM concluded at 12.50 pm.

Vicar's Report for the year of 2024

The following report is a testament to the incredible commitment made by so many members of our church family to the life of St Peter's. I have now been part of the church for 5 years and it is a privilege to be a part of a church where pastoral care, mission and worship are at its heart.

St Peter's is now a part of an Oversight Area (OA) with Holy Trinity, St Chad's and Emmanuel. I continue to be Priest in Charge of Holy Trinity and remain part time here at St Peter's. I am also the Oversight Minister. Rev'd Emily (curate 2021-2024) left us for her first incumbency last July. A number of us went by coach to her licensing and celebrated with her. This meant that we needed another priest to help. We have been so very grateful to Rev'd Averil Lauckner, a retired priest, who has covered the Sunday and Thursday services when I have been at Holy Trinity. The current pattern is that I lead Sunday worship on the 2nd and 4th Sundays, whilst Rev'd Averil leads on the 1st and 3rd Sunday.

Our Family service now has a set pattern and style, and involves the children in numerous ways. We have enjoyed Evensong services, Taize and other styles of worship. Messy Church has grown and we have seen new families join. As ever, I remain hugely grateful for the ministry of Sonia Clucas who works tirelessly to ensure our young people meet Jesus in exciting new ways.

Early in 2025, we appointed a new youth worker, Christina Brown. Christina is a trained youth worker and comes with an abundance of experience. We are very excited to welcome her.

We are blessed to have the ministry of Sheila Richmond as our Reader and Rev'd Andrew Ball. However, towards the end of 2024, Rev'd Andrew retired from his Permission to Officiate. We gave thanks for Andrew's ministry in early 2025.

During 2024, Michelle Griffiths trained to be a worship leader. Michelle was commissioned in January 2025 and will offer her ministry at St Peter's on an occasional basis.

We welcomed a number of new people into our church throughout the year. Some are new to the area, others have moved to St Peter's, whilst others are new to faith. We are always delighted to welcome new people and continue to ensure we offer a space where all can encounter God.

For those who are new to faith, we held an enquirers course during February. Following that course, Jess and Nicola were confirmed by Bishop Michael in St James, Mere Green. We also held an OA course during Lent, using Selena Stone's book, *Tarry a While*. Later in the year, Rev'd Averil led a course on Luke Gospel as we came into Year C of the Lectionary Calendar.

We have had one baptism this year. Sonia keeps in touch with families, inviting them to events, knitting a teddy bear with their name on and sending anniversary cards.

Our Care Team is growing, and they continue to show exceptional love and care in the parish. We regularly visit people in their homes and in care homes with Holy Communion as part of a monthly rota. The Care Team visit numerous others for conversation and prayer.

We have continued to offer pastoral support for the bereaved and have held funerals in church and at the crematorium. The prayer mound in the churchyard has become a popular spot to place flowers following a funeral. Our invitations to the All Souls service included a pot plant which had been a part of the Harvest Festival decorations.

We continue to collect for the Foodbank at Sutton Baptist Church and offer support to individuals in the parish.

Following our Gold Award, we have continued to ensure a constant focus on climate change and sustainability. Eco Maney have begun to look at ways in which we can heat the church building in the future. We have committed to looking at ways in which we can store the electricity from the solar panels and have switched to greener energy companies for gas and electricity.

Also, this year we have had times of celebration as a church family. We celebrated the our Patronal Festival and Harvest by worshipping and eating together. My thanks, as ever, to the social committee who always make such events so brilliant.

In the summer, we said farewell to Jess Simmons and welcomed a new administrator, Gayle Pearson. Gayle has been an excellent addition to the team and I am hugely grateful for her organisation skills and gentle reminders!

Sadly, we also said a final farewell to long term members of the congregation. Joyce Gregory, David Gumbley, Ivan Ellis, James McAvan, Stan Matthews, Neville Benyon, Sue Fenoughty and Philip Littler all lost their lives this year. We continue to hold their families in our thoughts.

Finally, I would like to thank our whole church family, too many to mention. However, I do want to make especially mention our churchwardens, Paul Jenner and Rosemary Coombes who are always ready and willing to take on any challenge. We are so very blessed by their ministry.

ELECTORAL ROLL REPORT – MARCH 2025

This is the annual report for 2024/2025 and covers the period since the previous APCM.

2025 sees the start of a new Electoral Roll cycle where all the names from the previous roll are removed and new applications are invited. The preparation period for the new roll took place between February 23rd and March 23rd.

A summary of the results is included in the table below together with a comparison with the last year of the previous cycle.

Year	Total on Electoral Roll	Resident	Nonresident
2023 - 2024	136	48 (35.2%)	88 (64.8%)
2024 - 2025	91	32 (35.2%)	59 (64.8%)

During the year since the last APCM:

- 18 names were actively removed from the Electoral Roll - 5 following deaths, 5 moved from the area and 8 were a result of a request. Non-responders - 45 (33.1%) accounted for the remainder of removals.
- 9 new names (0.9%) were added to the roll and 82 people reapplied (60.3%)
- 32 people listed on the Roll are resident within the parish (35.2%) and 59 people (64.8%) are non-residents.
- After the revision period an inspection copy of the new Electoral Roll was posted on the noticeboard in the main entrance porch prior to the APCM. A list of names added and removed from the previous roll was displayed together with the Electoral Roll certificate.
- A copy of the Electoral Roll certificate will be sent to the Diocesan office after the APCM.

Elena Grant - Electoral Roll Officer

**ST PETER'S CHURCH, MANEY
SUTTON COLDFIELD**

**ANNUAL FINANCIAL REPORT AND STATEMENTS
OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31ST DECEMBER 2024**

Charity Number: 1140021

INCUMBENT

**The Revd Canon Becky Stephens
Holy Trinity Vicarage**

Sutton Coldfield

BANK

**The Co-operative Bank
PO Box 250
Delf House
Southway
Skelmersdale
WN8 6WT**

INDEPENDENT EXAMINER

Mrs M Butterfield

TREASURER'S REPORT FOR YEAR ENDING 31ST DECEMBER 2024

The budget for 2024 envisaged a drop in income with an increase in expenses with a resultant deficit of £14,250. The actual result was that income only dropped by about £2,000 due mainly to higher hall income and fundraising. Expenditure rose by about £5,000 as a result of increased electricity costs and the planned increase in Common Fund. Regular givers rose from 55 to 57 by the end of the year.

The Statement of Financial Activities (Income and Expenditure Account) on page 4 of the accounts shows the deficit on Unrestricted Funds of £2,408, much lower than the budget. There was this year an increase in the valuation of our investments of £870 which reduced this deficit to £1,538. Income from donors, which includes the weekly envelope scheme, regular giving by standing orders and direct debits, general and special collections and the recovery of tax by Gift Aid, again fell this year by £3,998 to £55,035. Planned Giving decreased by £2,248 (or 5.5%) to £38,402 but was helped by a Stewardship Campaign.

The Diocese Common Fund this year was £43,000 which included a contribution towards the costs of a curate. The PCC agreed that this amount would increase by 5% in 2025 to £45,150. Our calculated donation to charities fell to £6,000 as a result of the drop in income but £2,100 unspent from the 2023 allocation has been brought forward to add to this. The Unrestricted Fund ended the year at £125,333.

There were no major works required this year. Purchases required for the Hall included a new stair carpet on the back stairs and a new dishwasher/steriliser for the kitchen. At the end of the year Designated funds stood at Church Emergency (£42,427), Hall Roof (£30,000), residue of Defibrillator (£118), Stone House, which funds our Youth work and Curate expenses, (£296,507), Organ Repairs (£10,894), residue of Computer equipment (£13) and Church Fabric (£2,142). The Energy Grant fund (£2,371) will be used to offset some of the higher energy costs that we will be facing in 2025. There was a surplus in Designated Accounts of £7,618 and in investment values of £3,774. At the end of the year the Designated funds stood at £384,472.

The total of Restricted funds is now £5,499. Details of all funds can be seen in Note 11 on page 14.

It is assumed that in 2025 funds from giving will stabilise if things continue as now but costs will continue to rise. A budget has therefore been set with a deficit of just over £10,000.

At the end of the year the accounts show total funds of £515,304. The Balance Sheet on page 5 and Note 8 (Investments) on page 13 show where those funds are held with £202,199 on deposit with the Central Board of Finance (CBF) and investments (£261,710) representing longer term funds which are all invested in funds of the CBF.

Paul Jenner
Hon Treasurer

Independent Examiner's Report
To the Parochial Church Council of St. Peter's, Maney

I report to the trustees on my examination of the accounts of St Peter's Maney PCC for the year ended 31st December 2024 which are set out on pages 4 to 15. This examination took place on the 11th March 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A signed copy of this statement is held in the accounts file.

Name: Mrs M Butterfield

Relevant professional qualification of membership of professional bodies:

Past Member of ICAEW, now retired.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST DECEMBER 2024

Accounts Page 4 of 16

FUNDS	Note	Unrestricted	Designated	Restricted	TOTAL	
		Funds	Funds	Funds	2024	2023
		£	£	£	£	£
INCOME from:						
Donations	2,4	55035	5385	2796	63216	95797
Charitable Activities	2,4	32716	0	0	32716	32061
Other Trading Activities	2,4	6185	0	0	6185	5151
Investments	2,4	10315	8909	0	19224	17701
TOTAL INCOME		104251	14294	2796	121341	150710
		=====	=====	=====	=====	=====
EXPENDITURE on:						
Raising Funds	3,5	22270	0	0	22270	19325
Charitable Activities	3,5	84389	6676	2724	93789	102360
TOTAL EXPENDITURE		106659	6676	2724	116059	121685
		=====	=====	=====	=====	=====
NET INCOME/(EXPENDITURE)		(2408)	7618	72	5282	29025
GAINS/(LOSSES) ON INVESTMENTS	8	870	3774	0	4644	11276
NET INCOME		(1538)	11392	72	9926	40301
TRANSFERS BETWEEN FUNDS		12	0	0	0	0
NET MOVEMENT IN FUNDS		(1538)	11392	72	9926	40301
TOTAL FUNDS AT 1ST JANUARY 2024		126871	373080	5427	505378	465077
TOTAL FUNDS AT 31ST DEC 2024		11	125333	384472	5499	515304
		=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEYBALANCE SHEET AT 31ST DECEMBER 2024

Page 5 of 16

		<u>2024</u>		<u>2023</u>
	Notes	£	£	£
FIXED ASSETS				
Church hall and equipment	7	1		1
Investments	8	261710		257066
			261711	257067
CURRENT ASSETS				
Debtors and payments in advance	9	1633		1925
Cash in Hand		1277		739
Balance at bank		60421		56668
Short term deposits		202199		201244
		265530		260576
LIABILITIES: amounts falling due within one year				
	10	11937		12265
NET CURRENT ASSETS				
			253593	248311
NET ASSETS				
			515304	505378
			=====	=====
REPRESENTED BY PARISH FUNDS				
	11			
Unrestricted			125333	126871
Designated			384472	373080
Restricted			5499	5427
			515304	505378
			=====	=====

Approved by the Parochial Church Council on 18th March 2025, where, further to a review of the draft financial statements, the trustees agreed that there were no concerns over the ability to continue as a going concern. **A signed copy of this SOFA is held in the accounts file.**

.....
 Revd Canon Becky Stephens (Chairman)

.....
 Miss Rosemary Coombes (Warden)

The notes on pages 6 to 15 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS**FOR THE YEAR ENDED 31ST DECEMBER 2024Page 6 of 16

1. PRINCIPAL ACCOUNTING POLICIES

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at fair valuation. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Funds over which the PCC control is limited by statute or the terms of a trust deed, or which are restricted in their use have been defined as “restricted funds”. Funds which are controlled by the PCC and over which there are essentially no restrictions as to their use have been defined as “unrestricted funds”. Designated funds are unrestricted funds that have been set aside by the PCC for purposes designated by PCC policy. Such designations may be set aside from time to time according to policy decisions.

Restricted Funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor.

Unrestricted Funds are income funds which are to be spent on the PCC's general purposes.

Designated Funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

Funds Policy

The PCC have decided that, for 2024 onwards, the Unrestricted Funds are intended for short-term investment for income (up to £55,000) and 6 months operating expenditure (£55,000), and the remainder, surplus from legacies received in 2016, to be subject to PCC decisions for the time being.

In 2016 the PCC decided that the following will be designated: a buildings fund to allow items from the Quinquennial Report to be implemented together with emergency requirements (£140,000); a church fabric fund for items within the church (£5,000); a hall roof fund for the imminent repair (£30,000) and other small items (£1,100). The accounts show where spending has already taken place within these funds.

Income

All income is included in the Statement of Financial Activities when the PCC is legally entitled to them

as income or capital respectively, ultimate receipt is probable and the amount to be recognised can be quantified with reasonable accuracy.

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the income to which they are related is received.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2024

Page 7 of 16

Grants received which are subject to pre conditions for entitlements or use specified by the donor which have not been met at the year end are included in creditors to be carried forward to the following year. Dividends and rents are accounted for when declared receivable, interest as and when accrued by the payer.

All income is accounted for gross.

Expenditure

Liabilities are recognised as soon as there is a legal or constructive obligation committing the PCC to pay out resources. Expenditure is included on an accruals basis under the following headings; all costs are allocated under a specific category:

Costs of raising funds

These are the costs associated with the PCC's fundraising activities such as parish magazine printing, summer fete and Christmas bazaar event costs and church hall running costs.

Charitable expenditure

Charitable expenditure is analysed between ministry and mission expenditure. Ministry expenditure includes the direct costs of running the church such as the diocesan parish share, church building and service costs. The diocesan parish share expected to be paid over is accounted when due. Mission expenditure includes mission giving and donations, outreach in the community activities, messy church and associated staff costs.

Support costs consist of central management, administration and governance costs such as the independent examiner fees. These are costs which are directly attributable to a specific charitable activity.

Grants and donations payable are accounted for when authorized, when the award of the grant/donation has been specifically communicated to the recipient and when the PCC have agreed to pay the grant/donation without condition, or any condition attaching to the grant/donation is outside the control of the PCC. Grants/donations offered subject to certain conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure. Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

Expenditure is accounted for gross.

Tangible Fixed Assets and Depreciation

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

Land and buildings owned by the Church are depreciated on a straight line basis over 25 years.

Equipment used within the Church premises is written off when the asset is acquired.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2024Page 8 of 16

Financial Instruments

The PCC has elected to apply the provision of section 11 “Basic Financial Instruments” and section 12 “Other Financial Instruments” of FRS102 in full to all of its financial instruments.

Debtors which are receivable within one year and which do not constitute a financing transaction are initially measured at the transaction price. Debtors are subsequently measured at amortised cost being the transaction price less any amounts settled and any impairment losses.

Creditors payable within one year and which do not constitute a financing transaction are initially measured at the transaction price. Creditors are subsequently measured at amortised cost being the transaction price less any amounts settled.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2024

Page 9 of 16

2. INCOME

FUNDS	Unrestricted	Designated	Restricted	TOTAL	
	Funds	Funds	Funds	2024	2023
	£	£	£	£	£
Donations:					
Planned Giving	38402	0	0	38402	40650
Collections	4351	0	0	4351	5401
Sundry Donations	2242	0	2680	4922	4540
Legacies	0	0	0	0	24878
Gift Aid Recovered	10040	0	116	10156	11268
VAT Reclaimed	0	0	0	0	1560
Grants	0	5385	0	5385	7500
Total Donations	55035	5385	2796	63216	95797
	=====	=====	=====	=====	=====
Charitable Activities					
Fees for weddings and funerals	1226	0	0	1226	1929
Hall lettings	31488	0	0	31488	30091
Magazine Sales	2	0	0	2	41
Total Charitable Activities	32716	0	0	32716	32061
	=====	=====	=====	=====	=====
Other Trading Activities					
Magazine Adverts	0	0	0	0	0
Christmas Craft Fayre	1933	0	0	1933	1942
Other Fund Raising Activities	2692	0	0	2692	1248
Solar Panel Income	1560	0	0	1560	1811
Miscellaneous	0	0	0	0	150
Total Other Trading Activities	6185	0	0	6185	5151
	=====	=====	=====	=====	=====
Investments					
Dividends	1055	7955	0	9010	8873
Interest	9260	954	0	10214	8828
Total Investments	10315	8909	0	19224	17701
	=====	=====	=====	=====	=====
TOTAL	104251	14294	2796	121341	150710
	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2024

Page 10 of 16

3. EXPENDITURE

FUNDS	Unrestricted	Designated	Restricted	TOTAL	
	Funds	Funds	Funds	2024	2023
	£	£	£	£	£
Raising Funds					
Magazine Costs	0	0	0	0	32
Hall Costs	16386	0	0	16386	13293
Fundraising Costs	233	0	0	233	209
Support for Raising Funds	5651	0	0	5651	5791
Total Raising Funds	<u>22270</u>	<u>0</u>	<u>0</u>	<u>22270</u>	<u>19325</u>
	=====	=====	=====	=====	=====
Charitable Expenditure					
<i>Resourcing Ministry</i>					
Diocesan Parish Share	43000	0	0	43000	39200
Clergy Expenses	881	6650	0	7531	12777
Cost of Services	8171	0	754	8925	7741
Church Running Costs	14660	0	0	14660	12677
Church Repair & Maintenance	4131	0	0	4131	12754
Support for Resourcing Ministry	6626	0	116	6742	6322
<i>Resourcing Mission</i>					
Child Mission	525	0	0	525	261
Charitable Giving	6313	0	1854	8167	10386
Special Appeals	0	0	0	0	0
Youth Work	0	26	0	26	0
Miscellaneous	82	0	0	82	242
Total Charitable Expenditure	<u>84389</u>	<u>6676</u>	<u>2724</u>	<u>93789</u>	<u>102360</u>
	=====	=====	=====	=====	=====
TOTAL	<u>106659</u>	<u>6676</u>	<u>2724</u>	<u>116059</u>	<u>121685</u>
	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2024

Page 11 of 16

4. INCOME for 2023

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS 2023	
	£	£	£	£	
Donations:					
Planned Giving	40650	0	0	40650	42704
Collections	5401	0	0	5401	4189
Sundry Donations	1857	0	2683	4540	4364
Legacies	0	23578	1300	24878	500
Gift Aid Recovered	11125	0	143	11268	11295
VAT Reclaimed	803	757	0	1560	2382
Grants	0	7500	0	7500	11364
Total Donations	59836	31835	4126	95797	76798
	=====	=====	=====	=====	=====
Charitable Activities					
Fees for weddings and funerals	1929	0	0	1929	2958
Hall lettings	30091	0	0	30091	29246
Magazine Sales	41	0	0	41	0
Total Charitable Activities	32061	0	0	32061	32204
	=====	=====	=====	=====	=====
Other Trading Activities					
Magazine Adverts	0	0	0	0	0
Christmas Craft Fayre	1942	0	0	1942	1954
Other Fund Raising Activities	1248	0	0	1248	1455
Solar Panel Income	1811	0	0	1811	1734
Miscellaneous	150	0	0	150	343
Total Other Trading Activities	5151	0	0	5151	5486
	=====	=====	=====	=====	=====
Investments					
Dividends	1039	7834	0	8873	8845
Interest	8270	558	0	8828	2626
Total Investments	9309	8392	0	17701	11471
	=====	=====	=====	=====	=====
TOTAL	106357	40227	4126	150710	125959
	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2024

Page 12 of 16

5. EXPENDITURE for 2023

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS 2023	
	£	£	£	£	
Raising Funds					
Magazine Costs	32	0	0	32	0
Hall Costs	13293	0	0	13293	25284
Fundraising Costs	209	0	0	209	249
Support for Raising Funds	5791	0	0	5791	5564
Total Raising Funds	19325	0	0	19325	31097
	=====	=====	=====	=====	=====
Charitable Expenditure					
Resourcing Ministry					
Diocesan Parish Share	39200	0	0	39200	39200
Clergy Expenses	1377	11400	0	12777	12807
Cost of Services	7433	0	308	7741	6203
Church Running Costs	12677	0	0	12677	11259
Church Repair & Maintenance	8091	4663	0	12754	6688
Support for Resourcing Ministry	6180	0	142	6322	6062
Resourcing Mission					
Child Mission	261	0	0	261	306
Charitable Giving	6907	1000	2479	10386	7744
Special Appeals	0	0	0	0	0
Youth Work	0	0	0	0	0
Miscellaneous	242	0	0	242	532
Total Charitable Expenditure	82368	17063	2929	102360	90801
	=====	=====	=====	=====	=====
TOTAL	101693	17063	2929	121685	121898
	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2024

Page 13 of 16

	<u>2024</u>	<u>2023</u>
	£	£
<u>6. STAFF COSTS</u>		
Wages and salaries	18311 =====	17869 =====

No member of the PCC received any remuneration or reimbursement of expenses other than the Vicar as shown in Note 3. 2023 and 2024 includes Office Administrator and Caretaker.

	£	£
<u>7. TANGIBLE FIXED ASSETS</u>		
Cost of Church Hall Building	23902	23902
Less accumulated depreciation	23901	23901
	<u>1</u> =====	<u>1</u> =====
Net Book Value at 31 st December 2024	1	
Net Book Value at 31 st December 2023		1

	£	£
<u>8. INVESTMENTS</u>		
Valuation as at 1 st January 2024	257066	245790
Increase/(Decrease) in valuation	4644	11276
Investments/(Disposals)	---	---
Valuation at 31 st December 2024	<u>261710</u> =====	<u>257066</u> =====
Government stocks	---	---
1,681 shares in CBF investment fund	38881	38011
Stone House – 6,525 shares in CBF investment fund	150895	147518
Stone House – 58,392 shares in CBF property fund	71934	71537
	<u>261710</u> =====	<u>257066</u> =====

	<u>2024</u>	<u>2023</u>
	£	£
<u>9. DEBTORS</u>		
Gift Aid Recoverable	1633	1718
Solar Panel Feed-in-Tariff	---	202
Card Transactions	---	5
	<u>1633</u> =====	<u>1925</u> =====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2024

Page 14 of 16

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Gas Accrued	556	598
Electricity Accrued	462	456
BDBF Assigned Fees	158	150
Copier Usage Charge	32	45
Committed Donations to Charities	9597	6996
Telephone & Internet	79	74
Vicar Expenses	384	254
Sundry Supplies	57	118
Repairs & Works	----	2267
Cost of Services	66	1282
Funeral Prepayment	521	----
Cleaning Deposits to be Returned	25	25
	<u>11937</u>	<u>12265</u>
	=====	=====

11. MOVEMENT IN FUNDS

	Balance 1/1/2024 £	Income £	Expenditure £	Transfers £	Capital Movements £	Balance 31/12/2024 £
Restricted Funds						
Memorial Book	118	135	40	0	0	213
Choir	1247	50	378	0	0	919
Discretionary Poor Fund	251	0	0	0	0	251
Hall Sound System	300	0	38	0	0	262
Church Sound System	21	0	21	0	0	0
Ministry	2000	0	117	0	0	1883
Vestry Steps	68	0	0	0	0	68
Charity Collections	211	1854	1854	0	0	211
Warm Space	321	0	0	0	0	321
Flower Fund	580	83	276	0	0	387
Social Committee	60	0	0	0	0	60
Net Zero	0	302	0	0	0	302
Malawi Transport	250	372	0	0	0	622
	<u>5427</u>	<u>2796</u>	<u>2723</u>	<u>0</u>	<u>0</u>	<u>5499</u>
	=====	=====	=====	=====	=====	=====
Unrestricted Funds						
Designated Funds						
Sale of Stone House	285115	14294	6676	0	3774	296507
Church Emergency Fund	42427	0	0	0	0	42427
Hall Roof	30000	0	0	0	0	30000
Defibrillator	118	0	0	0	0	118
Church Fabric	2142	0	0	0	0	2142
Computer	13	0	0	0	0	13
Energy Grant	2371	0	0	0	0	2371
Organ Repair	10894	0	0	0	0	10894
	<u>373080</u>	<u>14294</u>	<u>6676</u>	<u>0</u>	<u>3774</u>	<u>384472</u>
General Fund	126871	104251	106659	0	870	125333
	<u>505378</u>	<u>121341</u>	<u>116059</u>	<u>0</u>	<u>4644</u>	<u>515304</u>

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2024

Page 15 of 16

The Discretionary Fund for the Poor is the result of anonymous donations for the Vicar to use at his/her discretion. The Stone House fund has supported Curate costs and will continue to support the Youth work in the parish; in 2024 there was no Youth Worker and the increase in fund value was due to 12 months of vacancy.

12. TRANSFERS BETWEEN FUNDS

	General Funds	Designated Funds	Restricted Funds	Total
	£	£	£	£
No Transfers were made.	----	----	---	0
Total Raising Funds	-----	-----	-	0
	=====	=====	=====	=====

13. ANALYSIS OF NET ASSETS BY FUNDS

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL	
				2024	2023
	£	£	£	£	£
Tangible Fixed Assets	1	0	0	1	1
Investments	38881	222829	0	261710	257066
Debtors due within one year	1633	0	0	1633	1925
Short Term Deposits	34899	161643	5657	202199	201244
Cash	1277	0	0	1277	739
Bank	60421	0	0	60421	56668
Creditors due within one year	(11779)	0	(158)	(11937)	(12265)
	125333	384472	5499	515304	505378
	=====	=====	=====	=====	=====

14. ANALYSIS OF SUPPORT COSTS

	Raising Funds	Resourcing Ministry	TOTAL 2024	Raising Funds	Resourcing Ministry	TOTAL 2023
	£	£	£	£	£	£
Parish Administrator	5308	3539	8847	5513	3675	9188
Printing & Stationery	249	2236	2485	192	1727	1919
Telephone & IT	94	851	945	86	778	864
Governance	---	---	---	---	---	---
	5651	6626	12277	5791	6180	11971
	=====	=====	=====	=====	=====	=====

The administrator's time is split 60% managing hall lettings and 40% resourcing ministry; equipment and materials are split 10% raising funds and 90% on resourcing ministry.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2024

Page 16 of 16

15. DONATIONS TO CHARITIES 2024

	Unrestricted <u>Funds</u>	Restricted <u>Funds</u>	<u>Total</u>
	£	£	£
Charitable Giving from PCC			
Water Aid	1,000		1,000
St Giles Hospice	4,100		4,100
Centre Point	2,000		2,000
CMS	1,000		1,000
Mothers' Union (from Sunday Coffee)	313		313
	<u>8,413</u>	<u> </u>	<u>8,413</u>
	=====	=====	=====
Charitable Giving from Special Collections (including Gift Aid)			
Christian Aid Week		1,247	1,247
UNHCR (Lent Lunches)		1,015	1,015
	<u> </u>	<u>2,262</u>	<u>2,262</u>
	=====	=====	=====
Other Charities (not in accounts)			
Royal British Legion (Remembrance)			215
Christian Aid/DEC for Gaza			260
Children's Society (Christingle)			152
UNHCR (Advent & Christmas Collections)			308
Food Bank Donation (Harvest Auction)			76
	<u> </u>	<u> </u>	<u>1,011</u>
	=====	=====	=====
TOTAL	<u>8,413</u>	<u>2,262</u>	<u>11,686</u>
	=====	=====	=====

The items in the Unrestricted fund represent the charities chosen by the PCC for the church's annual giving. This is determined from the formula of 10% of relevant net income. Relevant net income is calculated from total unrestricted general income, less apportionment, less VAT reclaimed, less grants for expenses, less legacies. In addition a proportion of Sunday coffee donations is given to Mothers' Union.

**ST. PETER'S PAROCHIAL CHURCH COUNCIL;
MEMBERSHIP FOR 2024-25**

		<u>Year to retire/re-elect</u>
Paul Jenner	(Churchwarden / Treasurer)	
Rosemary Coombes	(Churchwarden)	
Sheena Heaton	(Vice Chairperson)	2024(Diocesan Syn.)
Neville Benyon		2025
Logan Pritchard		2025
Tony Wells		2025
Sonia Clucas		2026
Michelle Griffiths		2026
Malcolm Harley	(PCC Secretary)	2026
Dickon Taylor		2026
Mo Dening		2027
Nicola Stansbie (co-option)		2025
John Heywood		2024(Diocesan Syn.)
Sheila Richmond		2026(Deanery Syn.)
Suprabha Taylor		2026(Deanery Syn.)
Owen Cain	(Deputy Churchwarden)	
Philip Fox	(Deputy Churchwarden)	
Hazel Hallas	(Deputy Churchwarden)	
Janet Harley	(Deputy Churchwarden)	

May 2024

St Peter's Church, Maney.**Summary of Office appointments and representation for the year to 2024-2025**

Vice Chairman	Sheena Heaton
Secretary	Malcolm Harley
Treasurer	Paul Jenner
Deputy Wardens	Phil Fox, Owen Cain, Hazel Hallas, Janet Harley
Committee Chairs	B&G – Becky Stephens F&S – Becky Stephens Mission, Life and Worship - Becky Stephens Eco Maney – John Heywood Social – Sonia Clucas
Electoral Roll Officer	Elena Grant
Director of Music	Logan Pritchard
Children's Ministry	Sonia Clucas
Safeguarding Officer	Dickon Taylor
Children's Advocate	Sonia Clucas
Vulnerable Adults	Rosemary Coombes
Care Team	Rosemary Coombes
Health and Safety Officer	Michelle Johnson
Christian Aid	Nicola Stansbie
Children's Society	VACANT
CMS	Garth White
Church Army	Su Taylor
Weekly Planned Giving Envelopes	Hazel Hallas
Bible Reading Fellowship	Sheila Richmond
Bible Society	Tony Wells
Cedar Group	Rosemary Coombes / Phil Fox
Flower Guild	VACANT
Servers Guild	Lorna Scully
Sacristan	Naomi Johnson
Verger	Michelle Griffiths, David Griffiths
Parish Environment Contact	John Heywood/Sheena Heaton

PARISH REPORTS

Churchwardens' Report on Church Fabric, Ornaments, Hall and Grounds 2024-2025

Building and Grounds Committee has met regularly during the year and minutes sent to PCC.

Since last APCM, the following routine and regular external inspections have taken place:

- Roof alarm (annual)
- Fire extinguisher check (annual)
- Tuning of pianos and organ (organ bi-annual)
- Servicing of gas appliances (annual)
- Fire Alarm service (pending)

Emergency Hall lighting and fire alarm system are checked each month.

October 2024 saw our annual Visitation from the Area Dean. She inspected our processes, register, log book and from the Inventory, specifically silverware. Everything was found to be satisfactory.

In the same month, the Quinquennial Inspection of the church building also took place followed by a detailed report some months later. Main issue centred round the return of the whitening in various parts of the church caused through ingress of water; guttering also needs clearing. Minor repair work needed in the Tower.

Other repairs and enhancements this year have included:

- New carpet for back stairs and cleaning of upstairs carpets
- Purchase of dishwasher
- Purchase of new vacuum cleaner
- Curtains rehung at downstairs windows and on stage
- Window mechanism downstairs repaired and all handles on windows in Upper Room replaced
- Leak in Link Block roof repaired
- Redundant hall electric socket blocked off
- Replacement taps in Ladies Toilet
- Repair to Hall heaters
- Securing of bookcases in Children's Corner
- Repair of microphones
- Repair of electrics to church sound system
- Removal of fallen tree in Tower Walk

Quotations are currently being sought for the resurfacing of the Car Park and Tower Walk.

Quotations have been submitted for consideration for “Quick Wins” grant for replacement of all remaining lamps to LED and for replacement of bulbs to the pendant lights in church.

The Gardening Group meets each month to tend the planters, flower beds and monitor Tower Walk. Hedges and grass are kept tidy; leaves collected by Mike regularly. The church is cleaned each month by the cleaning team. Both groups are thanked very much and would welcome more volunteers!

Caretaker Paul looks after our Hall, upstairs rooms, toilets and Link Block. He sets up, opens and closes the building for parties, meetings, groups etc. He is both cheerful and patient-always ready to help and does so quietly and effectively .

Gayle, our new administrator is a real asset to the church in every way. She has quickly established herself, dealing with whatever is presented to her with unfailing good humour. She is both conscientious and competent.

Both Paul and Gayle are often the first faces seen by our Hall users and, as such, show the outward sign of our church to the community. They both do it well and we thank them very much for their service and commitment.

A check of the inventory and condition of the contents of the church will be reported to the meeting.

Paul Jenner Rosemary Coombes
March 2025

Report on the Proceedings of Parochial Church Council **2024**

The Council met 4 times during the year, with an average attendance of 69% (65% in 2023). It was agreed to continue the meeting frequency of 4 per year.

1 meeting was held exclusively on Zoom and the others in person.

There are currently 19 members, including 2 elected members of Deanery Synod (our full allocation is 4 places), 2 elected members of Diocesan Synod, Churchwardens and deputies.

The Council operates through sub committees covering five main areas, namely:

Standing Committee

Mission and Worship

EcoManey

Buildings and Grounds

Social

During the year, the Council considered and dealt with a range of issues relating to the church, hall and grounds, including-

- ❖ Approval of suitable spending where appropriate and close adherence to agreed budgeted costs
- ❖ Carrying out a new Stewardship campaign.
- ❖ Agree that there should be a focus on mission to increase church attendance. This has not recovered to the pre Covid levels.
- ❖ Agree to the distribution of our charitable donations. For the coming year, these will be St. Giles Hospice (local), Centre Point (national) and Water Aid+CMS (international). The charity for the year is Medecins Sans Frontieres.
- ❖ Agree to increase our Common Fund payment by 5% to £45150.
- ❖ Agree to the appointment of Gayle Pearson as the new Administrator and Christina Brown as Youth Worker.
- ❖ Agree to a survey to assess possible movement of the reredos screen, highlighted in the recent Quinquennial Inspection.
- ❖ Agree to switch to oil burning votive candles.
- ❖ Adopt the national Safeguarding Policy and Responding to Allegations Policy.
- ❖ Agree to the training of Michelle Griffiths as Worship Leader.
- ❖ Apply for a faculty to change the remaining church lights to LEDs in order to reduce our carbon footprint.

Malcolm Harley

Secretary to the Parochial Church Council

Mission, Life and Worship – 2024

Chair: Priest in Charge, Revd Canon Becky Stephens

Wardens: Rosemary Coombes and Paul Jenner

Naomi Johnson

Logan Pritchard

Ro Evershed

Sheila Richmond

Sheena Heaton

Andrew Ball

Sonia Clucas

In recognition that Becky ministers across two churches, we are hugely grateful to Rev'd Averil Lauckner and Sheila Richmond who continue to offer their ministries at St Peter's. We were also delighted to include Michelle Griffiths who was commissioned as a Worship Leader in January 2025 following a Growing Gifts with CofE Birmingham.

Rev'd Andrew Ball handed his retirement of his permission to officiate to the Bishop of Birmingham. Andrew was thanked formally in February and we continue to give thanks for the priestly ministry he has offered. We are delighted that Andrew continues to serve on this committee.

We advertised for a new youth worker towards the end of the year and are delighted to have appointed Christina Brown who started work with us on 1st March 2025.

Study

We held Oversight Area Bible study sessions in 2024 which were well attended. In 2025 we will run sessions on Atonement.

Becky and Graham will be attending training to lead *Being With*, a discipleship course created by St Martin's in the Fields. This will run in the summer.

Events and Services

As well as the events and services mentioned throughout this report, we opened again for Heritage week, and welcomed Maney Hill School and Sutton Girls into church for services and school sessions throughout the year.

Oversight Area

We are now formed as an Oversight Area with Holy Trinity, Emmanuel, Wylde Green and St Chad's, Sutton Coldfield. Sheena Heaton, Dickon Taylor, Rosemary Coombes and Michelle Griffiths attended a formation day alongside Becky where we considered our parishes and held conversations to find ways to work together.

The agreed areas of mission are:

Children and Young People, Discipleship and Eco.

We have begun a Youth group for secondary aged children, which is currently held at St Chad's church, twice a month. We are planning to hold joint discipleship courses and Revd Jonathan Nicholas is planning to lead on Eco Church.

The oversight area ministers (including Readers and commissioned worship leaders) meet for Morning Prayer on a Wednesday and Becky, Graham and Jonathan meet monthly for planning and prayer.

Churches Together

The Churches Together ministers continue to meet monthly. They wrote a joint letter to the Mosque during the times of violent disorder to offer solidarity and prayers. A United Service was held at Sutton Baptist Church on 19th January 2025 at 6.30pm

Report from Diocesan Synod

As usual Synod met three times – in June at St John and St Peter, Ladywood, in November at St Barnabas in Erdington and in March at Holy Trinity, Sutton Coldfield.

The June meeting dealt mainly with Safeguarding and Finance with the Director of Finance setting out the Budget for 2025.

Over the summer elections were held for the new three year period of the Synod and John Heywood and Sheena Heaton were re-elected for a further term

In November we heard an excellent presentation from Ben Smith the Diocesan officer for Net Zero Carbon, on progress made and plans for the next few years

In March 2025 Safeguarding was again a prominent issue particularly in the light of the troubles following the Makin Report and the resignation of the Archbishop of Canterbury. Synod was minded to progress towards a wholly independent safeguarding organisation but was reminded that because of complications around employment issues for CofE staff we must make sure matters were not rushed. We were assured that progress was being made and that there was indeed a sense of urgency to take the right measures.

The meeting also spent time on discussing how we would move forward with Living in Love and Fellowship. No resolutions were taken at this time as it was felt that there was need for further discussion in Deaneries and Chapter.

Sheena Heaton

Report from Deanery Synod

There were three full meetings of the Aston and Sutton Coldfield Deanery Synod as well as several meetings of the Environmental Group.

At the June meeting at the Parish of Christ the King in Erdington the focus was on Safeguarding with particular stress on creating an open culture of listening and providing feedback. Details were given of Diocesan courses covering this area.

In November the principal item concerned Children and Young people and in February 2025 we had a packed Agenda covering Finance, Discipleship, Training for Pastoral Care and an interesting talk on Waterways Chaplaincy – a little known area of ministry which is actually quite active in our Deanery and surrounding parts. We were informed about the vast resources which the Diocese is making available for both Discipleship and Pastoral Care training. A lot of this is on-line and can be accessed at times suitable to the trainee.

St Peter's is currently very under-represented on Deanery Synod so it is hoped some new members will be forthcoming.

Sheena Heaton

Parish Administrator

Following a number of changes of personnel within the office, I was taken on as Parish Administrator at the beginning of September.

The majority of my time is split between two main functions: the management of church hall bookings (and invoicing) and the production of literature for services, in particular the weekly pew sheet and orders of service. I have recently begun to work on the church website, to ensure that information is kept up to date, and I have also taken over the organization of the flower rota. In addition there are various ad-hoc tasks, many of which have given me the opportunity to work with members of our church, something that I very much enjoy.

It has been pleasing to see a number of new regular bookings in the hall (a couple of dance classes and a youth group). The main hall is busy every weekday evening and most mornings. The upper room is also well used, particularly in the mornings.

There were a number of birthday party bookings in the summer and autumn months of 2024 but it has been quieter during the first quarter of 2025. We were chosen as the venue for a Holi party in March, which was attended by the Mayor of Sutton Coldfield and was apparently a great success.

I am fortunate to work with a team of people who have helped me greatly whilst I have settled into this role. I would particularly like to thank Becky, Rosemary Coombes, Paul Jenner and Paul Micklewright for all of their support.

Gayle Pearson

Children's Ministry in 2024



The Sunday Club team in 2024 was made up of Lorna, Tenny, Mo and Sonia. We have worked well together sharing in leading parts of the sessions. Everyone brings their skills and talents to the group. This also applies to our young people who are able to contribute in many ways including reading, playing the piano, praying and taking part thoughtfully in the discussions. We have a core of regular attendees which although small work well together and are also welcoming to those who join us occasionally. The children have taken part in the Family Communion Services by leading prayers and reading.

During the year we held 3 Messy Church sessions. The first was on Shrove Tuesday when we had a Lenten theme and pancakes. On Good Friday we thought about the events in Holy

Week which included foot washing (and painting). In both these sessions we were led in worship by our wonderful curate Revd Emily who is much missed. In September we celebrated God's wonderful creation including searching for mini-beasts in the church grounds. Many people help to make Messy Church a success including helping with activities and providing and serving the food. We are also grateful to Owen who leads us so well in song.

At Christmas time Revd Becky led the Crib Service for very young children. This had been successful in the past but not very well attended this time so will not take place in 2025. Revd Averil organized and led the Nativity Service which is always popular.

As we begin 2025, we are happy to welcome Christina as our Youth Worker. We hope to grow the children's ministry to reach more children and also provide for the spiritual needs of the young people as they grow. Please pray for all our young people and for the wonderful team who serve them.

Sonia Clucas
March 2025

7th Sutton Coldfield Scout Group

This has been another busy year for the Scout Group as we work with some incredible young people to deliver a programme that is packed full of fun, challenge and adventure. All three sections of our Group; Beavers (6 to 8 years old), Cubs (8 to 10½) and Scouts (10½ to 14), are thriving and the enthusiasm shown by our members is an inspiration to us all.



Numbers have remained steady over the last 12 months with 60 boys and girls in the Group. The number of adult volunteers has also remained the same at 11 – we offer flexible volunteer opportunities and, if you would like to join us, this does not have to be an 'every week' commitment.

We have offered a range of activities to our young people throughout the year as they have spent plenty of time outdoors learning new skills and trying different challenges. All three sections have offered 'nights away' opportunities – including indoor shelters for the Beavers, under canvas for the Cubs, and in their own shelters built from natural materials for the Scouts.

Our own programme is supplemented by some District Activities that enable our young people to work with others from across Sutton. Over the last year we have taken part in District Camps, outings, competitions (cooking, rafting, chess, etc) and hiking. Once again we have supported the Royal Sutton Coldfield Scout Gang Show with our members appearing on stage, assisting backstage and playing a key role on the organising committee.

We have also continued to support The Royal Sutton Fun Run with traffic management and marshalling duties – and are looking forward to doing so again at the start of June this year.

Our young people continue to work through the awards schemes and it is wonderful to see the range of skills they develop to earn their badges, these have included such skills as Chef, Disability Awareness, Backwoods Cooking, Home Help, Community Impact, Gardener, Hikes, Nights Away, Nautical Skills, Snowsports, Emergency Aid and so much more beside.

All of our Volunteer Leaders continue to be incredibly generous with their energy and time on a very regular basis. My thanks goes to our section leaders of Julie Ellis, Eileen Lyndon and Dave Archer and their teams – without them none of this would be possible.

Finally – we live in uncertain times and the future can be hard to predict .. but I know, with absolute certainty, that there are plenty of young people coming through organisations such as our own who are developing the skills, attitude and ambition to make the world a better place.

Mark Ellis
Group Lead Volunteer

18th Sutton Coldfield Brownies

We've had a busy year with the Brownies, we are still gathering the numbers since our relaunch after the pandemic in 2022 but growing slowly and always on the lookout for new brownies and volunteers alike.

In the last year the Brownies have been busy with lots of arts and crafts projects to even putting on a dance performance for us leaders! On a week to week basis the girls have been loving the use of the hall with a variety of games and other activities. We've been busy working on a few badges, most recently the "Express Myself" skills builder.

In the summer the girls were fortunate enough to take a trip to our local fire station as they worked on their "Skills for my Future", the girls loved being shown around the fire engines and their VERY heavy equipment - they even got to have a go with the hoses, which was quite the experience for them all!

I'd like to take this opportunity to thank everyone who has supported our unit over the past year. From the members of the church who have welcomed us at church parade, to our dedicated leaders—especially our young leaders—who give their time each week to ensure the girls have a brilliant experience.

Brownies runs every Monday during term time 6:15-7:30pm, if you know of any girls interested, please do not hesitate to reach out on +447914392211 or via email on suttoncoldfieldbrownies@gmail.com.

Yours truly in Guiding,
18th Sutton Coldfield Leadership Team

Music at Maney

The past twelve months have been busy for the Music at St. Peter's. I was absolutely delighted to showcase the organ with a short recital as part of the Heritage Day 2024 in September. There was a good number of people in the audience, and it was particularly pleasing for the instrument to have been appreciated by people from outside the church community.

The choir have sung at a number of significant services throughout the year, including Remembrance Day, where the anthem 'Give Rest, O Christ' was sung. The Advent Procession was very successful and we were joined by the St. Eligius Singers. The choirs delivered the recurring plainsong themes with fluency and the hymns were sung powerfully. Another service of note was the Nine Lessons and Carols, sung by the Choir of St. Peter's alone. Carols in a variety of styles were sung, including 'I sing of a Maiden' by Patrick Hadley, and 'In the Bleak Mid-winter', by Harold Darke. It was very encouraging indeed to have solos sung by newer additions to the choir, namely Avril. The choirs of St. Peter's and Holy Trinity combined for the Ash Wednesday Service, and the anthem 'Lord, when we bow before thy throne' was well-received. Contributions will be made by the choir throughout Holy Week, where the first service of Compline for some years will be sung, in addition to a plainsong hymn, concluding the Maundy Thursday Service.

Noteworthy also is the help of a handful of visiting organists throughout the year who have accompanied services and played for funerals- James Burke and John Pryer. Jane kindly continues to cover occasional rehearsals and services, as well as Owen, who plays for our Taizé Services. It was wonderful to welcome John, the new Director of Music at Holy Trinity, who accompanied the Nine Lessons and Carols Service, and part of Ash Wednesday. I hope that this connection will grow stronger as the year unfolds, and our choirs may continue to work together.

Choir attendance remains largely the same as the previous year. It has been good to welcome Sylvia, Pam and Andrew into the musical family, and the absence of Sheila in her compromised state of health is felt widely amongst us all. Weekly Wednesday rehearsals continue to take place. The interest in our music shown by children has been promising, and these are connections that I hope to grow and develop over the next year. As ever, recruitment remains to be an area needing development, and I am confident that this can be aided by greater publicity.

Looking to the next year, discussions have been taking place concerning a Choral Evensong. Additionally, a cheese and wine hymn singing evening for the congregation and members of the public is being considered. It is my hope to set up an organ recital series, too, and interest in this has been expressed by several colleagues. The choir's commitment to the music at St. Peter's has allowed for versatility in musical repertoire and an atmosphere of friendliness at all occasions. There is no doubt that this will continue, and the next twelve months look to be very promising indeed.

Logan Pritchard – Director of Music

Care Team – 2024

The Care Team aims to show the love and care of God in supporting others who, for whatever reason are unable to come to church and/or are going through difficult times.

We offer practical assistance where possible through listening, prayer, visits, phone calls, texts, emails, letters and cards. The team recognises the great care and kindness of so many in the congregation to others which is surely faith in action. Please do let us know of anyone who is unwell or in need of assistance so we can be in touch, if this is desired.

The team meets 3 times a year to review changing needs and we keep our own record of contacts made.

Home Communion is taken to those who request it on a regular basis. and we now take this to a growing number of Care Homes in the area.

Members of the Care Team are regularly involved in the Cedar Group meetings. We also helped with the distribution of houseplants to individuals following Harvest Festival last year.

Alongside Reverend Canon Becky Stephens, the current team comprises Anne Ball, Reverend Andrew Ball, Rosemary Coombes, Movita Denning, Elena Grant, Hazel Hallas, Sheila Richmond and Christine White.

Rosemary Coombes

Cedar Group Report

Cedar Group meets on the first and third Tuesdays of the month in the Hall from 2-4pm.

Our informal, friendly group offers company and mutual support for those who live alone, carers for loved ones, couples, friends or anyone looking for friendship.

Our group averages 10-12 members and we enjoy exchanging news and views, refreshments and a light-hearted quiz.

Our £1 donation each fortnight covers expenses and the occasional charitable donation. This year we paid the cost of postage of a large parcel of knitted items to Uganda.

We are always happy to welcome new members.

Rosemary Coombes, Mo Denning, Phil Fox

Social Committee 2024

The Social Committee members are: Janet Harley, Jane Jenner, Sonia Clucas, Frances Heywood, Susie Griffiths, Nicola Stansbie and Pam Cheney. We had a busy year organising various events and supporting church services and activities.

- After the Service for Christian Unity in January we provided and served refreshments. There were a good number of people from various Sutton churches. We served tea, coffee, juices and biscuits (especially nice ones given by Naomi and Frances).
- 50 people attended the quiz evening in February. Simon presented a very enjoyable quiz. The fish/chicken and chips were delicious and chocolates were served with the teas/coffees. Profit from the event was used for church projects as well as items for the kitchen.
- Many of the committee supported the Shrove Tuesday, Good Friday and Creation Messy Churches in some way including helping with activities and providing and serving a wonderful tea.
- We organised a Big Breakfast and Coffee Morning in aid of Christian Aid but the turnout for both events was poor. This might need a rethink and maybe a separate group to organise a way of raising money for this important charity.
- The Afternoon tea in June was very successful. It was enjoyed by all who attended and we raised over £900 for church funds.
- The Bring and share Patronal Lunch went well as usual with delicious food and good company. Thanks to everyone who helped on the day or contributed to the food.
- Nearly 60 people attended Emily's leaving lunch in July. It was good to do this for Emily who had been such a blessing to us all at St Peter's.
- We served refreshments at the Heritage Open Day in September together with a cake stall. A good number of people attended during the day.
- The Harvest Lunch in October was very enjoyable with delicious food as usual and a great opportunity for people to chat and get to know each other.
- We served mulled wine and mince pies after the Carol service. A lovely opportunity to invite visiting friends and families to get to know us at St Peter's
- Another busy year in the life of St Peter's. A big thanks to the Social Committee who give so much of their time, gifts and energies. Also, to many others from the congregation who help at the various events. All help greatly appreciated – especially for the washing up!

Sonia Clucas
March 2025

Eco Maney

In 2024 Eco Maney continued to lead the gardening group, which included a Saturday work party that cleared a large amount of foliage from Tower Walk - many thanks to those who worked so hard on that day.

Work has been done on preparing a grant application for fitting LED spotlights in the church. Rosemary had to chase the electricians for their quotes very hard.

In Creationtide a play was presented that dramatised the connection between ordinary cleaning materials and the damage that they can bring to biodiversity and natural life.

At the request of the diocese a parish environmental plan is in preparation.

Advice and guidance has been offered to other parishes on Eco Church Awards, including gold award assessments.

Fiona Baker, Andrew Ball, Anne Ball,
Sheena Heaton, John Heywood.

Church Mission Society

We have continued to receive regular reports from Dr Nicci Maxwell, our link partner in South Sudan - these are always posted on the hall notice board, so do take a look.

Nicci says that she is feeling quite at home in Juba, enjoying living in a city with shops and restaurants (so different from Potter's Village in Uganda!) with good companions in the compound where she lives.

She is spending 3 days each week at Al Sabbah children's hospital and 2 days at Gorom refugee camp.

She asks for our continued prayers, particularly for :-

the political/economic crisis in South Sudan

peace in Juba and region

an end to the wars in Sudan and DR Congo

the neonatal team at Al Sabbah hospital, where staff have not been paid for over 12 months!

Garth White

Christian Aid – 2024

Christian Aid Week in 2024 was 12th to 18th May and the week focused on their work in Burundi, one of the poorest countries in the world financially where more than 70% of the population live in poverty and 52% of the child population chronically malnourished.

At the time of Christian Aid Week 2024, Emily was still in post at St Peters Maney and was our Christian Aid representative. The Social Committee hosted a 'Big Breakfast' before church on Sunday 12th May 2024 where a wonderful range of pastries, fruit, cereals, yoghurts and bread were served. A coffee morning was also held on Monday 13th May and included sales of cakes. Unfortunately, the turnout for both events was poor. We raised **£882** which mainly came from donations in church and with Christian Aid able to claim Gift Aid from people completing their details on the envelopes it raised the total to **£1,247**.

Given the lack of support for both events, the Social Committee felt that Christian Aid fundraising needs a group specifically to look at how best to raise money for Christian Aid week and generate some new ideas. For 2025, we need some new ideas from the congregation of how best to generate some much-needed funds for Christian Aid Week and some willing volunteers to help with this

With the departure of Emily to her new role, I have now taken on the role of Christian Aid representative for St Peters Maney. As many of you will be aware, this is all very new to me and so I really welcome new ideas and any support you can offer for Christian Aid week 2025.

In November 2024, Frances Heywood highlighted the urgent appeal made by Christian Aid as part of the joint DEC for donations to help their work in the Middle East and the ever-worsening humanitarian crisis there. As a result, we held a collection in church on Sunday 3rd November 2024 which raised **£260** for this appeal.

Christian Aid Week 2025 will run from 11th May to 17th May 2025 and this year marks the 80th anniversary of the charity.

Nicola Stansbie

Malawi Mission Report - 2024

In March 2024, I undertook a fundraiser for the purpose of supporting the diocesan program of assisting roofing and training projects in Malawi, c.£350 was raised at this event and was sent to the diocese (my thanks to Paul for relentlessly pursuing the diocese for the correct account details and confirmation of receipt of funds). These funds, along with those from other donating churches and individuals were used to help put a roof on the priest's house at St Mary's Kande (Northern Malawi), roofing of three schools, one church and two

priest houses in Lake Diocese and aided towards the roof on a brand new and large church, St Andrew's Namiyango (Southern Malawi). Picture below.

Diocesan funds were also spent on helping to rebuild the fractured diocese of Upper Shire after the turmoil of the previous bishop being excommunicated. As a diocese, we helped with some of the enthronement and Bishop's repatriation costs (he had previously been bishop in Zambia). More significantly, we were asked to and did support various training programmes, including peace building and reconciliation workshops for clergy and wives and financial management training for parish executives.

After significant delays and unforeseen financial costs with the 2023 container to Malawi, the diocesan task group debated whether to send a container again in 2024. Whilst the diocese ultimately did send one in late September, communication from the task group proved to be inadequate and I (with a number of other contacts) was not kept informed of the details and thus I was unable to bring it to the attention of the church until it was much too late. The small amount of donations which had been given to me after the 2023 container left, were sent and arrived in Malawi in February; however, the Malawian Revenue Authority have once again impounded the container and additional storage costs must be paid. It is unclear if future containers will be sent.

As of the time of writing this report, I am awaiting clarification on the proposals for diocesan support for the financial year of 2025, I have no doubt that when we have clarification on these proposals, the community of St Peter's will offer their support to our Brothers and Sister's in Christ in Malawi once more.

Naomi Johnson

Safeguarding Report for St Peter's Maney Hill

APCM 2025

Safeguarding and the Church of England

St Peter's Maney Hill remains fully committed to the fundamental principle that 'Safeguarding is everyone's responsibility.' Effective safeguarding is an integral part of ministry and mission at St Peter's.

All those associated with St Peter's have an absolute duty to:

- Promote a safer environment and culture.
- Safely recruit and support all those with any responsibility related to children and vulnerable adults within the Church.
- Respond promptly to every safeguarding concern or allegation.
- Provide pastoral care for victims and survivors of abuse, as well as others affected.

- Offer appropriate pastoral support for those who are the subject of concerns or allegations of abuse and others impacted.
- Manage and respond to those who may pose a risk to others.

Commitment to Safeguarding Standards

At present, the Church of England is under considerable scrutiny regarding safeguarding practices and is being urged to embrace stricter independent oversight. This scrutiny presents an opportunity to enhance policies and procedures, ensuring the Church of England aligns with other key institutions such as health and education in providing robust safeguarding measures. St Peter's Maney Hill fully supports these efforts and remains committed to adhering to current Church of England policies and guidelines until new safeguarding frameworks are introduced.

At St Peter's, we actively encourage vigilance and transparency, fostering a culture where safeguarding concerns or incidents can be raised without hesitation. This openness is essential to ensuring that those in need receive timely and appropriate support.

Legal Responsibilities and Compliance

In addition to Church policies, the *Safeguarding and Clergy Discipline Measure 2016* imposes a legal duty on clergy, readers, lay workers, churchwardens, and parochial church councils (PCCs) to “*have due regard to guidance issued by the House of Bishops on matters relating to the safeguarding of children and vulnerable adults.*”

Safeguarding remains a standing item on all PCC meeting agendas, including at this Annual Parochial Church Meeting (APCM). Volunteers who have direct contact with children or vulnerable adults undergo Disclosure and Barring Service (DBS) checks, which are renewed every three years. Furthermore, all individuals involved in church activities are expected and encouraged to complete safeguarding training at a level appropriate to their responsibilities, with mandatory renewals every three years.

Parish Safeguarding Dashboard

St Peter's Maney Hill also engages with the Parish Safeguarding Dashboard, a tool designed to enhance safeguarding oversight and effectiveness. The dashboard serves two primary purposes:

1. **Simplifying safeguarding compliance** by providing a clear overview of strengths and areas for development.
2. **Monitoring and reporting parish compliance** with safeguarding expectations.

Currently, St Peter's is undertaking a comprehensive review of its dashboard to ensure continuous improvement and alignment with best safeguarding practices. Progress on dashboard actions is regularly reviewed and shared with the PCC to ensure accountability and ongoing development in safeguarding measures.

St Peter's Maney Hill remains steadfast in its commitment to safeguarding, ensuring the church is a safe and welcoming environment for all. By prioritising vigilance, accountability,

and continuous development, we aim to uphold the highest standards of safeguarding within our community.

D. Taylor

Parish Safeguarding Co-ordinator.

25th March 2025

Accounts

St Peter's Maney, Sutton Coldfield



Annual Report 2023

Table of Contents

ITEM.....	PAGE
Agendas.....	2
Meetings of 117 th Annual Meeting of Parishioners of St Peter's Church, Maney.....	3
Meeting of the 104 th Annual Parochial Church Meeting.....	4
Vicar's Report.....	10
Electoral Roll.....	13
Annual Financial report and Statements, including Treasurers report for year ending 31 ST December 2023.....	14
St Peters Parochial Church Council Membership 2023 – 2024	31
Parish Reports.....	33
Churchwardens' Report.....	33
Report on the proceedings of the Parochial Church Council.....	34
Oversight Area.....	35
Churches Together in Central Sutton Coldfield.....	35
Parish Administrator.....	35
Mission, Life & Worship.....	36
Children's Ministry.....	36
7 th Sutton Coldfield Scout Group.....	37
Music at Maney.....	38
Care Team.....	39
Cedar Group.....	40
Social Committee.....	40
Eco Maney.....	41
Church Mission Society.....	42
Christian Aid.....	42
Malawi Report.....	42

A G E N D A S

Annual Meetings Sunday 28th April 2024

1. Opening Prayers.
2. Apologies for absence.

118th Annual Meeting of Parishioners

1. Minutes of 117th Annual Meeting of Parishioners
2. Election of Churchwardens

105th Annual Parochial Church Meeting

1. Minutes of 104th Annual Meeting on 23rd April 2023
2. Matters Arising from the Minutes
3. Presentation of the Electoral Roll
4. Treasurer's Report and Financial Statement
5. Churchwardens' report
6. Written reports circulated in advance of the meeting with questions
7. Appointment of Independent Examiner of the Accounts
8. Election of 4 members of Parochial Church Council to serve for 3 years
9. Election of 1 member of Parochial Church Council to serve for 1 year
10. Election of Sidespeople
11. Vicar's Remarks
12. Any Other Business

Annual Meeting of Parishioners 2023

Minutes of the one hundred and seventeenth Annual Meeting of Parishioners of St Peter's Church, Maney, held in the church hall on Sunday 23rd April 2023 at 12.00.

The Vicar, Rev'd. Canon Becky Stephens, welcomed everyone and started the meeting with a prayer.

26 people were present. Apologies were received from Tony Denning, Eric Swindells, David and Michelle Griffiths.

Minutes of the 116th annual meeting on 1st May 2022 were accepted as a true record and signed by the Vicar.

There were no matters arising.

Two nominations had been received for the position of Churchwarden. These were for Rosemary Coombes and Paul Jenner, both proposed by Jill Hannaford Bray and seconded by Naomi Johnson. Both were elected by unanimous vote.

They were continuing their term of office and the Vicar thanked them for their invaluable help and support during the past year. She was grateful for all they do and was looking forward to working with them for another 12 months.

This concluded the meeting.

Minutes of the One Hundred and Fourth Annual Parochial Church Meeting held in the Church Hall on Sunday 23rd April 2023 at 12 noon

The Vicar, Rev'd. Canon Becky Stephens was in the chair.

Apologies were received from Tony Dening, Eric Swindells, David and Michelle Griffiths.

Attendance: 26

1. Minutes of 103rd Annual Meeting

These were agreed and signed as a correct record. The vicar thanked Malcolm Harley for the meticulous way in which he recorded the minutes.

2. Matters Arising from the Minutes

None.

3. Presentation of the Electoral Roll

Elena Grant reported that the Electoral Roll, following the annual revision, contained 134 names. 45 were resident in the parish and 89 non-resident. This is the 5th year of the six year cycle.

8 new names have been added and 7 removed. The roll has not quite returned to pre Covid levels.

The vicar thanked Elena for her hard work and she was given a round of applause.

4. Treasurer's Report & Financial Statement

Paul Jenner spoke about the report and accounts he had prepared which had been available for viewing in the Annual Report booklet well ahead of the meeting. By the end of 2022 everything was operating normally, following the Covid pandemic.

A plate collection is now being taken in services and this seems to encourage more giving. Unfortunately, regular givers have dropped from 63 to 57 during the year.

Although we budgeted for a loss in 2022, in fact, we made a slight surplus of £6000.

Our total assets stand at £465,000.

Our commitment to net zero carbon by 2030 will require investment and a reduction in assets is possible. During the year, all the lighting in the hall was converted to LED and emergency lighting added but much more work has to be identified.

During questions, Garth White asked whether donations to CMS could be spread more evenly to assist in their budgeting. The vicar pointed out that, for this year, Nicci, our missionary link, had requested for support direct and so that had happened this year. Garth's suggestion would be taken to the PCC. The vicar thought that we could be a pilot in a 'Generosity Campaign' (previously known as a Stewardship Campaign). Paul was thanked for all the work put into the accounts and those present showed their appreciation with a round of applause.

5. Churchwardens' Report on the Fabric and Goods of the Church

The written report from the churchwardens was circulated in the church booklet.

Rosemary Coombes reported that the church contents are in sound condition. The current inventory is almost complete.

6. Written reports included in the Annual Report Booklet

Becky referred briefly to each of the reports in the Annual Report booklet, asking for any comments as she went through. PCC – Garth White commented on the reduction in meetings planned for the coming year. The vicar replied that the reduction had been accepted by the PCC on a majority vote. She stressed that most work was done in the sub committees. She had therefore put forward the proposition as she was taking on Holy Trinity, and this would result in two separate sets of PCC meetings for her to attend. Su Taylor asked when we were likely to have the parking extension of 1 metre which had been discussed some time ago. Parking was extremely chaotic on a Thursday morning when several groups met at the same time. Paul Jenner replied that the job was still on the list of priorities, but it was proving difficult to obtain a contractor. The vicar thanked all who had contributed to the reports.

7. Appointment of Independent Examiner

Paul Jenner reported that Margaret Butterfield is willing to fulfil this role in the coming year. He, and St Peter's, are extremely grateful to her for all her help. Proposed by Paul Jenner, seconded by Owen Cain, Margaret's reappointment was agreed by a show of hands.

8. Election of 4 members of Deanery Synod to serve for 3 years

There were only 2 nominations received for 4 vacancies.

Su Taylor – proposed by John Heywood, seconded by Ro Evershed

Sheila Richmond – proposed by Sheena Heaton, seconded by Simon Baker

As there were no other nominations, these were duly elected. The vicar remarked that, although we had filled only 2 out of 4 possible places, we are well represented on Deanery Synod, as our Diocesan Synod members, John Heywood and Sheena Heaton, are ex-officio members of Deanery Synod.

9. Election of 4 members of Parochial Church Council to serve for 3 years

4 nominations had been received for the 4 places available.

Sonia Clucas – proposed by Teniola Adebayo, seconded by Simon Baker

Malcolm Harley – proposed by John Heywood, seconded by Hazel Hallas

Michelle Griffiths – proposed by Rosemary Coombes, seconded by Ann Ball

Dickon Taylor – proposed by Naomi Johnson, seconded by Paul Jenner

As there were no other nominations, these were duly elected.

10. Election of 1 member of Parochial Church Council to serve for 2 years

1 nomination had been received.

Logan Pritchard – proposed by Naomi Johnson, seconded by Dickon Taylor

There being no other nominations he was duly elected.

11. Election of Sidespeople

Rosemary Coombes said that there were currently 13 names on the rota for sidespeople and all were willing to continue. These were duly accepted, with unanimous agreement.

Garth White asked whether it would be possible to return to stationing 2 welcomers at the chancel steps during communion. The wardens agreed to consider the request.

12. Vicar's Remarks

The vicar reiterated some of the points included in her written report and then made the following comments; We have come an incredible way since our last APCM. So much has changed and so much has happened. My report in the annual report gave highlights and it was a tribute to the incredible work done by so many people to ensure the glory of God was shining in the parish of Maney. The reports written by others show how many people are a part of the church family at St Peter's. They offer a glimpse into the mission and ministry of St Peter's. There have been so many incredible moments but I want to highlight just a few. Firstly, last Easter saw the reduction of a number of restrictions that has been put in place due to the Covid-19 pandemic. We finally got to sit next to one another, sing without masks, the choir could return to sitting on one side, enabling them to hear one another better. We reintroduced the offertory of the elements at communion and we were able to move around the church more freely.

In the releasing of restrictions, I was able to see more clearly the beauty of the St Peter's family, worshipping our Creator in glory. We were also able to celebrate together on many occasions. We reintroduced the fish and chip quiz, social gatherings and face to face meetings. A strong memory of mine was seeing who sat with who at coffee. I spent time guessing whilst we only met on zoom, but I got some of it wrong. To my delight, we mostly move around tables and act like a true family. Some other key moments of 2022 include the achievement of receiving the Gold Eco Church award. The Church of England asks us to strive to safeguard the integrity of creation. Eco Maney ensure this is central to our mission and ministry. I'm so grateful to Sheena, John, Andrew, Ann and the team for all they do to witness to the need to save the world God has created for us.

In September, we welcomed a new Director of Music. Logan has been an integral part of nurturing and encouraging our choir. They have gone from strength to strength. I'm so grateful to Logan and our choir for offering their gifts, enabling us to give glory to God. We continue to hope and pray for new choir members and Logan is planning to reach out to the community in order to do this. Our family communion service is well attended and brings an opportunity for our children to engage in the Eucharist. My thanks to Owen, the band and the singers in the choir.

Another highlight was seeing our curate, Emily, ordained as a priest. Her first Eucharist was shared by many of us and we have benefitted from Emily's careful and pastoral priestly ministry. Emily has created a warm space, which continues to be in a stage of development, and has offered Bible study, alternative services and taken on the planning of Christian Aid.

Emily introduced Forest Church which was an extension of Pebbles. Pebbles goes from strength to strength and we engage with our families, both those who attend

church and those on the fringe. The children's team have been thanked in the report but I know we will all be in awe of Sonia who graciously gives of her time and her gifts in order to bring the good news of Christ to all children.

2022 also saw a growth of relationships in the parish. I am now on the board of directors at the YMCA and offer chaplaincy to the staff. We regularly take assemblies at the Deanery School and have a good relationship with Maney Hill School. We have built a relationship with the Town Council and have secured a grant for the warm space as well as appearing in their community magazine.

The PCC have engaged in lengthy conversations about the diocesan initiative, People and Places. We will be in an oversight area with Holy Trinity, St Chad's and Emmanuel. We continue to work towards a way to engage with one another and share ministry. We know that I will become the Priest in Charge of Holy Trinity whilst thankfully remaining vicar of St Peter's. This year will see us navigating what that will look like and welcoming new ministry among us. The current suggestion is that the post at Emmanuel will be filled by someone who will also have associate responsibility across the oversight area. There will soon be a meeting between the area dean, the churchwardens of each church and the incumbents. This will help us to understand a little better how we might work together and develop a say in which we can ensure more people come to know Christ. I am quite excited about the opportunities as we may share more in school ministry, visiting care homes or sharing in occasional offices.

The statistics for mission showed that we have grown in the past year. We have seen more people walk through our doors. Many of them have stayed which is thanks to the extraordinary welcome offered by those who stand at the door each Sunday. I'm delighted that others have felt able to return to church following time away. We have seen a good number of baptisms and have created a new baptism policy where we

invite families to church, and they often come. Sadly, with new life comes the end of life. We have lost some of our beloved family members in this past year. Some have moved away to be near family, others have died and returned to our Creator. Most recently, we have been shocked by the death of our sister in Christ, Ann Willis. May she rest in peace and rise in glory as we come towards the day of her funeral. I wanted to pay particular tribute to Ann as she was such a shining light for Christ, not only in this church but throughout the community.

Our pastoral care has continued to go from strength or strength. The care team now take communion to those we visit as well as offering visits for company. We have seen people grow in their vocations, with more people reading the lesson or offering intercession. We're delighted that Dickon is exploring Reader ministry. However, we

still seek more Ministry among us. Particularly hoping for greater diversity. One major development in 2022 was the living in love and faith conversations. As an inclusive church, we have endeavoured to engage with the LLF course and ongoing discussions. We led the course for Lent and welcomed all questions. For some this has been a hard journey, for others, enlightening. Let's keep the conversations going, particularly as General Synod seek to offer liturgy for prayers of blessing for those in same sex relationships.

We have further developed our liturgical resources to help everyone to feel included in services. The front of each order of service highlights the best seating position for the hearing loop, describes the location of accessible toilets, invites people to ask for large print copies and offers gluten free wafers for those who need them. This is an ongoing offering and we continue to learn what helps to include people in our worship.

My ultimate hope is that our mission and ministry points to God. In everything we do, I challenge us to ask, "How does this glorify God?" or "How might this build the Kingdom?" I want to thank each and every one of you who glorifies God and grows the Kingdom. In the giving freely of your time and gifts, you enable Christ's light to shine. Thank you!

Naturally, there are always people who contribute to the ministry in any church and I hope my report gave tribute to those people. The light of Christ shines even brighter because of you.

Some people who offer their time in an extraordinary way are mentioned in the report. However, there are some who give in more ways than you can imagine and I am deeply grateful.

Finally, let us do now what we intend to do going forward. Let us glorify God by giving thanks for the rising of Christ.

Alleluia, Christ is risen

He is risen indeed, alleluia!

13. Any Other Business

Tony Wells wished to propose a vote of thanks to Becky on behalf of St. Peter's for all the hard work she has had done over the past year. The people present showed their appreciation with a round of applause.

The APCM concluded at 12.55 pm. with the Grace.

Vicar's Report 2023

The following report is a testament to the incredible commitment made by so many members of our church family to the life of St Peter's. I have now been part of the church for 4 years and it is a privilege to belong to a church where pastoral care, mission and worship are at its heart.

To write this report, I will use the Anglican Communion Five Marks of Mission. As a church, we hold these marks closely when we think about worship, ministry and mission. As I look back through the year, I'm delighted to have been reminded of the ways in which we have shared God's love and aimed to build God's Kingdom.

I. To proclaim the Good News of the Kingdom

This year has been one of great change as the diocesan strategy, People and Places, began to unfold after years of negotiation. St Peter's joined an Oversight Area with Holy Trinity, St Chad's and Emmanuel. In September, I became Priest in Charge of Holy Trinity and later in the year it was announced that I was to be the Oversight Minister. Greater detail on the Oversight Area can be seen in the report. For St Peter's, this has meant I am not leading services each week and have less visibility in the parish. I am so very grateful to Rev'd Emily Robottom-Scott for her support during this transition. Equally, Paul Jenner and Rosemary Coombes have ably managed the day to day running of the church where it has proved difficult for me to do so.

We have had to change our worship pattern to enable my ministry across two churches. I am now leading worship at St Peter's on the 2nd and 4th Sundays of the month. Emily has been leading on the other Sundays and we have welcomed Rev'd Averil Laukner since she arrived in the Oversight Area as a retired priest.

We have established a set pattern and style for our Family service, which involves the children in numerous ways. We have enjoyed Evensong services, Taize and other styles of worship. Pebbles has become Messy Church again which has enabled us to bring in new families. As ever, I remain hugely grateful for the ministry of Sonia Clucas who works tirelessly to ensure our young people meet Jesus in exciting new ways.

We are blessed to have the ministry of Sheila Richmond as our Reader and Rev'd Andrew Ball. The ministry team all lead worship and preach, ensuring the Good News of the Kingdom is shared with our church community and beyond.

2. To teach, baptise and nurture new believers

We welcomed a number of new people into our church throughout the year. Some are new to the area, others have moved to St Peter's, whilst others are new to faith. We are always

delighted to welcome new people and continue to ensure we offer a space where all can encounter God.

For those who are new to faith, we held an enquirers course during February. Following that course, one member chose to be confirmed and we celebrated on Pentecost as Bishop Anne led the service at the Cathedral. We also held a course during Lent, using Paula Gooder's book, *The Women of Holy Week*.

We have had 11 baptisms this year and Sonia keeps in touch with the families, inviting them to events and sending anniversary cards.

3. To respond to human need by loving service

Our Care Team is growing, and they continue to show exceptional love and care in the parish. We regularly visit people in their homes and in care homes with Holy Communion as part of a monthly rota. The Care Team visit numerous others for conversation and prayer.

This year has seen some very troubling times across the world. We have responded to this in various ways, including:

- A collection of clothes, towels and bedding for refugees
- A collection of homeware, garden equipment, clothes, stationary etc to be sent to Malawi
- An Afternoon Tea to raise money for Malawi
- We continued to make baby clothes for the babies born in Potter's Village in Uganda
- We created a new order of service in Farsi for asylum seekers who joined our congregation

We have continued to offer pastoral support for the bereaved and have held funerals in church and at the crematorium. The prayer mound in the churchyard has become a popular spot to place flowers following a funeral. Our invitations to the All Souls service included a pot plant which had been a part of the Harvest Festival decorations.

4 To transform unjust structures of society, to challenge violence of every kind and pursue peace and reconciliation

This year, we supported a refugee who has been seeking asylum. I am glad to say, he now has residence in Coventry.

I remain on the Board of Directors at the YMCA where there is a focus on providing accommodation for care leavers and refugee children who arrive in the country without parents. I have been supporting the staff in a chaplaincy role, offering a listening ear and holding them in prayer.

We have welcomed guest speakers to help us to engage with charities both here and abroad. Karen Mbayo from Safe Families gave a talk in the sermon slot about their support for families. We also welcomed Nicci Maxwell to speak about her work with CMS. Some members of the congregation put on a play to highlight awareness of Fair Trade and we continue to offer a Traidcraft stall once a month.

We continue to collect for the Foodbank at Sutton Baptist Church and offer support to individuals in the parish.

We remain committed to safeguarding. I am grateful for Dickon Taylor as our Safeguarding Coordinator. Safeguarding is something we ensure everyone is aware of. We regularly update PCC about Safeguarding matters and have an ongoing review of those who require DBS checks and Safeguarding training.

5. To strive to safeguard the integrity of creation, and sustain and renew the life of the earth

Following our Gold Award, we have continued to ensure a constant focus on climate change and sustainability. Eco Maney have begun to look at ways in which we can heat the church building in the future. We have committed to looking at ways in which we can store the electricity from the solar panels and have switched to greener energy companies for gas and electricity.

During Creationtide, we had a focus on caring for the earth. Forest Church helped the children to engage with the safeguarding of creation. We ensure that there is a thread through the prayer life of the church that focuses on seeking God's wisdom to care for the world.

Also, this year we have had times of celebration as a church family. We celebrated the Coronation of King Charles, our Patronal Festival and Harvest by worshipping and eating together. My thanks, as ever, to the social committee who always make such events so brilliant.

In the summer, we said farewell to Angela Bagshaw and welcomed a new administrator, Jessica Simmons.

Sadly, we also said a final farewell to long term members of the congregation. At the beginning of the year, as mentioned in the previous report, Ann Willis and Barbara Chappell died, both unexpectedly. Mary Allen, Pat Gumbley, Brian German, Eric Swindells and Graham Gomm also lost their lives this year. We continue to hold their families in our prayers.

ANNUAL REPORT FOR THE ELECTORAL ROLL

– APRIL 2024

This is the annual report for 2023/24.

The annual revision of the Electoral Roll this year was carried out between March 10th and April 7th.

This is year 6 of the 6-year Electoral Roll cycle, the final year of the current cycle.

From the table, it can be seen that the picture has remained very stable over this cycle with only very small year-on-year variations. The largest change was seen in 20/21 which might be attributed to the Covid outbreak when the church closed for significant periods. The annual figure for those on the Electoral Roll has returned to the number seen at the end of year one of this cycle.

During the year since the last APCM:

- All the names removed from the Electoral Roll were following deaths.
- Eight names have been added to the Roll.
- The number of people on the Electoral Roll at the end of the revision period was 136 – an increase of 2 over the previous year.
- 48 people listed on the Roll are resident within the parish (35.2%) and 88 (64.8%) are non-resident. This follows the same pattern as previous years with a 1:2 ratio of resident to non-residents although there has been a small rise in the proportion of residents over this Electoral Roll cycle.
- After the revision period, an inspection copy of the updated Electoral Roll has been posted on the noticeboard in the main entrance porch prior to the APCM. A list of names added and deleted from the Roll during 2023-24 is also displayed together with the Electoral Roll certificate.
- A copy of the latter will be sent to the Diocesan Office shortly after the APCM.

Current Electoral Roll Cycle

Year	Total on Electoral Roll	Resident	Non-resident
2018 - 2019	136	40 (29.4%)	96 (70.6%)
2019 - 2020	138	45 (32.6%)	93 (67.4%)
2020 - 2021	133	43 (32.3%)	90 (67.7%)
2021 - 2022	133	43 (32.3%)	90 (67.7%)
2022 - 2023	134	45 (33.6%)	89 (66.4%)
2023 - 2024	136	48 (35.2%)	88 (64.8%)

Elena Grant - Electoral Roll Officer

**ST PETER'S CHURCH, MANEY
SUTTON COLDFIELD**

**ANNUAL FINANCIAL REPORT AND STATEMENTS
OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31ST DECEMBER 2023**

Charity Number: 1140021

INCUMBENT

**The Rev'd Canon Becky Stephens
Holy Trinity Vicarage**

BANK

**The Co-operative Bank
PO Box 250
Delf House
Southway
Skelmersdale
WN8 6WT**

INDEPENDENT EXAMINER

Mrs M Butterfield

TREASURER'S REPORT FOR YEAR ENDING 31ST DECEMBER 2023

2023 saw us fully back to normal. This meant general giving (collections) increased further from £4,189 to £5,401 and Hall income from £29,246 to £30,091. Standing orders and donations fell again from £44,380 to £42,507, a result of regular givers again reducing from 57 at the start of the year to 55 at the end. This extra activity, as well as higher costs generally, led to an increase in expenditure from £95,107 to £101,693. We managed an operational surplus of £4,664.

The Statement of Financial Activities (Income and Expenditure Account) on page 4 of the accounts shows the surplus on Unrestricted Funds of £4,664. There was this year an increase in the valuation of our investments of £3,268 which increased this surplus to £7,932. Income from donors, which includes the weekly envelope scheme, regular giving by standing orders and direct debits, general and special collections and the recovery of tax by Gift Aid, again fell slightly this year by £684 to £59,033. Planned Giving decreased by £2,154 (or 4.8%) to £40,650.

The Diocese Common Fund this year was £39,200 which included £2,645 contribution towards the costs of a curate. The PCC agreed that this amount would increase in 2024 to £43,000. Our calculated donation to charities rose to £6,600. The Unrestricted Fund ended the year at £126,871.

This year's works included the installation of handrails between the vestry and the choir and outside the vestry door. We also had repairs to stained glass windows in the church including the West Rose window. At the end of the year Designated funds stood at Church Emergency (£42,427), Hall Roof (£30,000), residue of Defibrillator (£118), Stone House, which funds our Youth work and Curate expenses, (£285,115), Organ Repairs (£10,894), residue of Computer equipment (£13) and Church Fabric (£2,142). An additional fund, Energy Grant, was created from a grant from the Diocese to assist with extra heating costs. The PCC decided to donate £1,000 to Erdington churches to support a heating project leaving £2,371 and the remainder will support higher tariffs at St Peter's. With the help of a legacy from Frank Buzzard there was a surplus in Designated accounts of £23,164 and an increase in investment values of £8,008 which gave a total surplus of £31,172. At the end of the year the Designated funds stood at £373,080.

The total of Restricted funds is now £5,427. Details of all funds can be seen in Note 11 on page 14.

It is assumed that in 2024 we will incur another drop in funds from giving if things continue as now and costs will continue to rise. A budget has therefore been set with a deficit of just over £14,000.

At the end of the year the accounts show total funds of £505,378. The Balance Sheet on page 5 and Note 8 (Investments) on page 13 show where those funds are held with £201,244 on deposit with the Central Board of Finance (CBF) and investments (£257,066) representing longer term funds which are all invested in funds of the CBF.

Paul Jenner
Hon Treasurer

Independent Examiner's Report
To the Parochial Church Council of St. Peter's, Maney

I report to the trustees on my examination of the accounts of St Peter's Maney PCC for the year ended 31st December 2023 which are set out on pages 4 to 15. This examination took place on the 13th March 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A signed copy of this statement is held in the accounts file.

Name: Mrs M Butterfield

Relevant professional qualification of membership of professional bodies:

Past Member of ICAEW, now retired.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**STATEMENT OF FINANCIAL ACTIVITIES**FOR THE YEAR ENDED 31ST DECEMBER 2023

Accounts Page 4 of 16

	Note	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS	
		£	£	£	2023	2022
		£	£	£	£	£
INCOME from:						
Donations	2,4	59836	31835	4126	95797	76798
Charitable Activities	2,4	32061	0	0	32061	32204
Other Trading Activities	2,4	5151	0	0	5151	5486
Investments	2,4	9309	8392	0	17701	11471
TOTAL INCOME		<u>106357</u>	<u>40227</u>	<u>4126</u>	<u>150710</u>	<u>125959</u>
		=====	=====	=====	=====	=====
EXPENDITURE on:						
Raising Funds	3,5	19325	0	0	19325	31097
Charitable Activities	3,5	82368	17063	2929	102360	90801
TOTAL EXPENDITURE		<u>101693</u>	<u>17063</u>	<u>2929</u>	<u>121685</u>	<u>121898</u>
		=====	=====	=====	=====	=====
NET INCOME/(EXPENDITURE)		4664	23164	1197	29025	4061
GAINS/(LOSSES) ON INVESTMENTS	8	3268	8008	0	11276	(32755)
NET INCOME		<u>7932</u>	<u>31172</u>	<u>1197</u>	<u>40301</u>	<u>(28694)</u>
TRANSFERS BETWEEN FUNDS	12	0	0	0	0	0
NET MOVEMENT IN FUNDS		<u>7932</u>	<u>31172</u>	<u>1197</u>	<u>40301</u>	<u>(28694)</u>
TOTAL FUNDS AT 1ST JANUARY 2023		118939	341908	4230	465077	493771
TOTAL FUNDS AT 31ST DEC 2023	11	<u>126871</u>	<u>373080</u>	<u>5427</u>	<u>505378</u>	<u>465077</u>
		=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEYBALANCE SHEET AT 31ST DECEMBER 2023

Page 5 of 16

		<u>2023</u>	<u>2022</u>
	Notes	£	£
FIXED ASSETS			
Church hall and equipment	7	1	1
Investments	8	257066	245790
		<u> </u>	<u> </u>
		257067	245791
			<u> </u>
CURRENT ASSETS			
Debtors and payments in advance	9	1925	1991
Cash in Hand		739	17
Balance at bank		56668	25413
Short term deposits		201244	200686
		<u>260576</u>	<u>228107</u>
LIABILITIES: amounts falling due within one year	10	12265	8821
NET CURRENT ASSETS		<u> </u>	<u> </u>
		248311	219286
NET ASSETS		<u>505378</u>	<u>465077</u>
		=====	=====
REPRESENTED BY PARISH FUNDS	11		
Unrestricted		126871	118939
Designated		373080	341908
Restricted		5427	4230
		<u>505378</u>	<u>465077</u>
		=====	=====

Approved by the Parochial Church Council on 19th March 2024, where, further to a review of the draft financial statements, the trustees agreed that there were no concerns over the ability to continue as a going concern. **A signed copy of this SOFA is held in the accounts file.**

.....
Rev'd Canon Becky Stephens (Chairman)

.....
Miss Rosemary Coombes (Warden)

The notes on pages 6 to 15 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS**FOR THE YEAR ENDED 31ST DECEMBER 2023

Page 6 of 16

1. PRINCIPAL ACCOUNTING POLICIES

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at fair valuation. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Funds over which the PCC control is limited by statute or the terms of a trust deed, or which are restricted in their use have been defined as "restricted funds". Funds which are controlled by the PCC and over which there are essentially no restrictions as to their use have been defined as "unrestricted funds". Designated funds are unrestricted funds that have been set aside by the PCC for purposes designated by PCC policy. Such designations may be set aside from time to time according to policy decisions.

Restricted Funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor.

Unrestricted Funds are income funds which are to be spent on the PCC's general purposes.

Designated Funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

Funds Policy

The PCC have decided that, for 2023 onwards, the Unrestricted Funds are intended for short-term investment for income (up to £55,000) and 6 months operating expenditure (£55,000), and the remainder, surplus from legacies received in 2016, to be subject to PCC decisions for the time being.

In 2016 the PCC decided that the following will be designated: a buildings fund to allow items from the Quinquennial Report to be implemented together with emergency requirements (£140,000); a church fabric fund for items within the church (£5,000); a hall roof fund for the imminent repair (£30,000) and other small items (£1,100). The accounts show where spending has already taken place within these funds.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2023

Page 7 of 16

Income

All income is included in the Statement of Financial Activities when the PCC is legally entitled to them as income or capital respectively, ultimate receipt is probable and the amount to be recognised can be quantified with reasonable accuracy.

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the income to which they are related is received.

Grants received which are subject to pre conditions for entitlements or use specified by the donor which have not been met at the year end are included in creditors to be carried forward to the following year. Dividends and rents are accounted for when declared receivable, interest as and when accrued by the payer.

All income is accounted for gross.

Expenditure

Liabilities are recognised as soon as there is a legal or constructive obligation committing the PCC to pay out resources. Expenditure is included on an accruals basis under the following headings; all costs are allocated under a specific category:

Costs of raising funds

These are the costs associated with the PCC's fundraising activities such as parish magazine printing, summer fete and Christmas bazaar event costs and church hall running costs.

Charitable expenditure

Charitable expenditure is analysed between ministry and mission expenditure. Ministry expenditure includes the direct costs of running the church such as the diocesan parish share, church building and service costs. The diocesan parish share expected to be paid over is accounted when due. Mission expenditure includes mission giving and donations, outreach in the community activities, messy church and associated staff costs.

Support costs consist of central management, administration and governance costs such as the independent examiner fees. These are costs which are directly attributable to a specific charitable activity.

Grants and donations payable are accounted for when authorized, when the award of the grant/donation has been specifically communicated to the recipient and when the PCC have agreed to pay the grant/donation without condition, or any condition attaching to the grant/donation is outside the control of the PCC. Grants/donations offered subject to certain conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure. Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

Expenditure is accounted for gross.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2023Page 8 of 16

Tangible Fixed Assets and Depreciation

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient

cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred. Land and buildings owned by the Church are depreciated on a straight line basis over 25 years.

Equipment used within the Church premises is written off when the asset is acquired.

Financial Instruments

The PCC has elected to apply the provision of section 11 "Basic Financial Instruments" and section 12 "Other Financial Instruments" of FRS102 in full to all of its financial instruments.

Debtors which are receivable within one year and which do not constitute a financing transaction are initially measured at the transaction price. Debtors are subsequently measured at amortised cost being the transaction price less any amounts settled and any impairment losses.

Creditors payable within one year and which do not constitute a financing transaction are initially measured at the transaction price. Creditors are subsequently measured at amortised cost being the transaction price less any amounts settled.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2023

Page 9 of 16

2. INCOME

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS 2023	2022
	£	£	£	£	£
Donations:					
Planned Giving	40650	0	0	40650	42704
Collections	5401	0	0	5401	4189
Sundry Donations	1857	0	2683	4540	4364
Legacies	0	23578	1300	24878	500
Gift Aid Recovered	11125	0	143	11268	11295
VAT Reclaimed	803	757	0	1560	2382
Grants	0	7500	0	7500	11364
Total Donations	<u>59836</u>	<u>31835</u>	<u>4126</u>	<u>95797</u>	<u>76798</u>
	=====	=====	=====	=====	=====
Charitable Activities					
Fees for weddings and funerals	1929	0	0	1929	2958
Hall lettings	30091	0	0	30091	29246
Magazine Sales	41	0	0	41	0
Total Charitable Activities	<u>32061</u>	<u>0</u>	<u>0</u>	<u>32061</u>	<u>32204</u>
	=====	=====	=====	=====	=====
Other Trading Activities					
Magazine Adverts	0	0	0	0	0
Christmas Craft Fayre	1942	0	0	1942	1954
Other Fund Raising Activities	1248	0	0	1248	1455
Solar Panel Income	1811	0	0	1811	1734
Miscellaneous	150	0	0	150	343
Total Other Trading Activities	<u>5151</u>	<u>0</u>	<u>0</u>	<u>5151</u>	<u>5486</u>
	=====	=====	=====	=====	=====
Investments					
Dividends	1039	7834	0	8873	8845
Interest	8270	558	0	8828	2626
Total Investments	<u>9309</u>	<u>8392</u>	<u>0</u>	<u>17701</u>	<u>11471</u>
	=====	=====	=====	=====	=====
TOTAL	<u>106357</u>	<u>40227</u>	<u>4126</u>	<u>150710</u>	<u>125959</u>
	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2023

Page 10 of 16

3. EXPENDITURE

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS 2023	2022
	£	£	£	£	£
Raising Funds					
Magazine Costs	32	0	0	32	0
Hall Costs	13293	0	0	13293	25284
Fundraising Costs	209	0	0	209	249
Support for Raising Funds	5791	0	0	5791	5564
Total Raising Funds	<u>19325</u>	<u>0</u>	<u>0</u>	<u>19325</u>	<u>31097</u>
	=====	=====	=====	=====	=====
Charitable Expenditure					
<i>Resourcing Ministry</i>					
Diocesan Parish Share	39200	0	0	39200	39200
Clergy Expenses	1377	11400	0	12777	12807
Cost of Services	7433	0	308	7741	6203
Church Running Costs	12677	0	0	12677	11259
Church Repair & Maintenance	8091	4663	0	12754	6688
Support for Resourcing Ministry	6180	0	142	6322	6062
<i>Resourcing Mission</i>					
Child Mission	261	0	0	261	306
Charitable Giving	6907	1000	2479	10386	7744
Special Appeals	0	0	0	0	0
Youth Work	0	0	0	0	0
Miscellaneous	242	0	0	242	532
Total Charitable Expenditure	<u>82368</u>	<u>17063</u>	<u>2929</u>	<u>102360</u>	<u>90801</u>
	=====	=====	=====	=====	=====
TOTAL	<u>101693</u>	<u>17063</u>	<u>2929</u>	<u>121685</u>	<u>121898</u>
	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2023

Page 11 of 16

4. INCOME for 2022

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS 2022
	£	£	£	£
Donations:				
Planned Giving	42704	0	0	42704
Collections	4189	0	0	4189
Sundry Donations	1676	272	2416	4364
Legacies	500	0	0	500
Gift Aid Recovered	11148	0	147	11295
VAT Reclaimed	0	2382	0	2382
Grants	0	10871	493	11364
Total Donations	<u>60217</u>	<u>13525</u>	<u>3056</u>	<u>76798</u>
	=====	=====	=====	=====
Charitable Activities				
Fees for weddings and funerals	2958	0	0	2958
Hall lettings	29246	0	0	29246
Magazine Sales	0	0	0	0
Total Charitable Activities	<u>32204</u>	<u>0</u>	<u>0</u>	<u>32204</u>
	=====	=====	=====	=====
Other Trading Activities				
Magazine Adverts	0	0	0	0
Christmas Craft Fayre	1954	0	0	1954
Other Fund Raising Activities	1455	0	0	1455
Solar Panel Income	1734	0	0	1734
Miscellaneous	343	0	0	343
Total Other Trading Activities	<u>5486</u>	<u>0</u>	<u>0</u>	<u>5486</u>
	=====	=====	=====	=====
Investments				
Dividends	1033	7812	0	8845
Interest	2400	226	0	2626
Total Investments	<u>3433</u>	<u>8038</u>	<u>0</u>	<u>11471</u>
	=====	=====	=====	=====
TOTAL	<u>101340</u>	<u>21563</u>	<u>3056</u>	<u>125959</u>
	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2023

Page 12 of 16

5. EXPENDITURE for 2022

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS 2022
	£	£	£	£
Raising Funds				
Magazine Costs	0	0	0	0
Hall Costs	11761	13523	0	25284
Fundraising Costs	249	0	0	249
Support for Raising Funds	5564	0	0	5564
Total Raising Funds	<u>17574</u>	<u>13523</u>	<u>0</u>	<u>31097</u>
	=====	=====	=====	=====
Charitable Expenditure				
<i>Resourcing Ministry</i>				
Diocesan Parish Share	39200	0	0	39200
Clergy Expenses	1407	11400	0	12807
Cost of Services	5832	0	371	6203
Church Running Costs	11259	0	0	11259
Church Repair & Maintenance	6664	0	24	6688
Support for Resourcing Ministry	6033	0	29	6062
<i>Resourcing Mission</i>				
Child Mission	306	0	0	306
Charitable Giving	6300	0	1444	7744
Special Appeals	0	0	0	0
Youth Work	0	0	0	0
Miscellaneous	532	0	0	532
COVID Costs	0	0	0	0
Total Charitable Expenditure	<u>77533</u>	<u>11400</u>	<u>1868</u>	<u>90801</u>
	=====	=====	=====	=====
TOTAL	<u>95107</u>	<u>24923</u>	<u>1868</u>	<u>121898</u>
	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2023

Page 13 of 16

	<u>2023</u>	<u>2022</u>
	£	£
<u>6. STAFF COSTS</u>		
Wages and salaries	17869 =====	16299 =====

No member of the PCC received any remuneration or reimbursement of expenses other than the Vicar as shown in Note 3. 2022 and 2023 includes Office Administrator and Caretaker.

	£	£
<u>7. TANGIBLE FIXED ASSETS</u>		
Cost of Church Hall Building	23902	23902
Less accumulated depreciation	23901	23901
	<u>1</u> =====	<u>1</u> =====
Net Book Value at 31 st December 2023	1	
Net Book Value at 31 st December 2022		1

	£	£
<u>8. INVESTMENTS</u>		
Valuation as at 1 st January 2023	245790	278545
Increase/(Decrease) in valuation	11276	(32755)
Investments/(Disposals)	---	---
Valuation at 31 st December 2023	<u>257066</u> =====	<u>245790</u> =====
Government stocks	---	---
1,681 shares in CBF investment fund	38011	34743
Stone House – 6,525 shares in CBF investment fund	147518	134833
Stone House – 58,392 shares in CBF property fund	71537	76214
	<u>257066</u> =====	<u>245790</u> =====

	<u>2023</u>	<u>2022</u>
	£	£
<u>9. DEBTORS</u>		
Gift Aid Recoverable	1718	1792
Solar Panel Feed-in-Tariff	202	199
Card Transactions	5	---
	<u>1925</u>	<u>1991</u>

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2023

Page 14 of 16

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	<u>2023</u>	<u>2022</u>
	£	£
Gas Accrued	598	984
Electricity Accrued	456	285
BDBF Assigned Fees	150	488
Copier Usage Charge	45	79
Committed Donations to Charities	6996	6415
Telephone & Internet	74	80
Vicar Expenses	254	203
Sundry Supplies	118	239
Repairs & Works	2267	---
Cost of Services	1282	---
HMRC (Income Tax)	----	23
Cleaning Deposits to be Returned	25	25
	<u>12265</u>	<u>8821</u>
	=====	=====

11. MOVEMENT IN FUNDS

	Balance 1/1/2023 £	Income £	Expenditure £	Transfers £	Capital Movements £	Balance 31/12/2023 £
Restricted Funds						
Memorial Book	123	15	20	0	0	118
Choir	1282	200	235	0	0	1247
Discretionary Poor Fund	251	0	0	0	0	251
Hall Sound System	300	0	0	0	0	300
Church Sound System	21	0	0	0	0	21
Ministry	700	1300	0	0	0	2000
Vestry Steps	68	0	0	0	0	68
Charity Collections	211	1150	1150	0	0	211
Warm Space	464	0	143	0	0	321
Flower Fund	434	199	53	0	0	580
Social Committee	50	10	0	0	0	60
Malawi Transport	326	1252	1328	0	0	250
	<u>4230</u>	<u>4126</u>	<u>2929</u>	<u>0</u>	<u>0</u>	<u>5427</u>
	=====	=====	=====	=====	=====	=====
Unrestricted Funds						
Designated Funds						
Sale of Stone House	272615	15892	11400	0	8008	285115
Church Emergency Fund	22634	24335	4542	0	0	42427
Hall Roof	30000	0	0	0	0	30000
Defibrillator	239	0	121	0	0	118
Church Fabric	2142	0	0	0	0	2142
Computer	13	0	0	0	0	13
Energy Grant	3371	0	1000	0	0	2371
Organ Repair	10894	0	0	0	0	10894
	<u>341908</u>	<u>40227</u>	<u>17063</u>	<u>0</u>	<u>8008</u>	<u>373080</u>
General Fund	118939	106357	101693	0	3268	126871
	<u>465077</u>	<u>150710</u>	<u>121685</u>	<u>0</u>	<u>11276</u>	<u>505378</u>
	=====	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2023

Page 15 of 16

The Discretionary Fund for the Poor is the result of anonymous donations for the Vicar to use at his/her discretion. The Flower and Social Committee Funds were added in the year. The Stone House fund continues to support the Youth work in the parish; in 2021 there was no Youth Worker and the increase in fund value was due to 12 months of vacancy. The Quinquennial and Fire Safety Funds were used up to support work done in 2021.

12. TRANSFERS BETWEEN FUNDS

	General Funds	Designated Funds	Restricted Funds	Total
	£	£	£	£
No Transfers were made.	----	----	---	0
Total Raising Funds	-----	-----	-	0
	=====	=====	=====	=====

13. ANALYSIS OF NET ASSETS BY FUNDS

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL 2023	TOTAL 2022
	£	£	£	£	£
Tangible Fixed Assets	1	0	0	1	1
Investments	38011	219055	0	257066	245790
Debtors due within one year	1925	0	0	1925	1991
Short Term Deposits	41642	154025	5577	201244	200686
Cash	739	0	0	739	17
Bank	56668	0	0	56668	25413
Creditors due within one year	(12115)	0	(150)	(12265)	(8821)
	126871	373080	5427	505378	465077
	=====	=====	=====	=====	=====

14. ANALYSIS OF SUPPORT COSTS

	Raising Funds	Resourcing Ministry	TOTAL 2023	Raising Funds	Resourcing Ministry	TOTAL 2022
	£	£	£	£	£	£
Parish Administrator	5513	3675	9188	5285	3524	8809
Printing & Stationery	192	1727	1919	199	1791	1990
Telephone & IT	86	778	864	80	718	798
Governance	---	---	---	---	---	---
	5791	6180	11971	5564	6033	11597
	=====	=====	=====	=====	=====	=====

The administrator's time is split 60% managing hall lettings and 40% resourcing ministry; equipment and materials are split 10% raising funds and 90% on resourcing ministry.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2023

Page 16 of 16

15. DONATIONS TO CHARITIES 2023

	Unrestricted Funds	Restricted Funds	Total
	£	£	£
Charitable Giving from PCC			
Water Aid	2,100		2,100
Shelter	2,100		2,100
Erdington Churches	2,100		2,100
Mothers' Union (from Sunday Coffee)	307		307
Dunstall Church	50		50
	<u>6,657</u>	<u> </u>	<u>6,657</u>
	=====	=====	=====
Charitable Giving from Special Collections (including Gift Aid)			
CMS (Nicci Maxwell Visit)		363	363
Christian Aid (Lent Lunches)		764	764
Malawi Transport		1,328	1,328
Children's Society		25	25
	<u> </u>	<u>2,480</u>	<u>2,480</u>
	=====	=====	=====
Other Charities (not in accounts)			
Turkey/Syria Earthquakes			216
Royal British Legion (Remembrance)			308
Christian Aid Week			692
Children's Society (Christingle)			196
MIND (Advent & Christmas Collections)			255
Food Bank Donation (Harvest Auction)			140
Church Army (Carol Singing)			190
	<u> </u>	<u> </u>	<u>1,997</u>
	=====	=====	=====
TOTAL	<u>6,657</u>	<u>2,480</u>	<u>11,134</u>
	=====	=====	=====

The items in the Unrestricted fund represent the charities chosen by the PCC for the church's annual giving. This is determined from the formula of 10% of relevant net income. Relevant net income is calculated from total unrestricted general income, less apportionment, less VAT reclaimed, less grants for expenses, less legacies. In addition a proportion of Sunday coffee donations is given to Mothers' Union.

ST. PETERS PAROCHIAL CHURCH COUNCIL **MEMBERSHIP FOR 2023 -2024**

Name	Role	Year to retire/re-elect
Paul Jenner	Churchwarden/Treasurer	
Rosemary Coombes	Churchwarden	
Sheena Heaton	Vice Chairperson	2024(Diocesan Syn.)
Mo Dening		2024
Janet Harley	Deputy Church Warden	2024
Naomi Johnson		2024
Neville Benyon		2025
Jill Hannaford-Bray		2025
Logan Pritchard		2025
Tony Wells		2025
Sonia Clucas		2026
Michelle Griffiths		2026
Malcolm Harley	PCC Secretary	2026
Dickon Taylor		2026
John Heywood		2024 (Diocesan Syn.)
Sheila Richmond		2026 (Diocesan Syn.)
Suprabha Taylor		2026 (Diocesan Syn.)
Hazel Hallas	Deputy Churchwarden	
Philip Fox	Deputy Churchwarden	
Owen Cain	Deputy Churchwarden	

St Peters Church Maney,**Summary of office appointments and representations 2023-2024**

Vice Chair	Sheena Heaton
Secretary	Malcom Harley
Treasurer	Paul Jenner
Deputy Wardens	Phil Fox, Owen Cain, Hazel Hallas, Janet Harley
Committee Chair	B&G – Becky Stephens F&S – Becky Stephens Mission, Life and Worship – Becky Stephens Eco Maney – John Heywood Social – Sonia Clucas
Electoral Officer	Elena Grant
Director of Music	Logan Pritchard
Children's Ministry	Sonia Clucas
Safeguarding Officer Children's Advocate Vulnerable Adults Care Team	Dickon Taylor Sonia Clucas Rosemary Coombes Rosemary Coombes
Health and Safety officer	Solomon Salawu
Christian Aid Children Society CMS Church Army	Emily Robottom-Scott Joan Bradley Garth White Su Taylor
Weekly Planned Giving Envelopes	Hazel Hallas
Bible Reading Fellowship	Sheila Richmond
Bible Society	Tony Wells
Cedar Group	Rosemary Coombes/Phil Fox
Flower Guild	Vacant
Servers Guild	Lorna Scully
Sacristan	Naomi Johnson
Verger	Michelle Griffiths
Parish Environment Contact	John Heywood/Sheena Heaton

PARISH REPORTS

Churchwardens' Report on the Church Fabric, Ornaments, Hall and Grounds 2023

In October 2023, we received the annual Visitation from Brian Scotcher. He inspected our processes, registers, log book and inventory and found everything in order.

Our other annual external inspections have included:

- Roof alarm
- Check of fire extinguishers
- Tuning of pianos and organ
- Servicing of gas appliances

Other repairs and enhancements have included:

- Repair and cleaning of the Rose Window
- Rehangng of Hall stage curtain
- Removal of a fallen branch onto church property
- Replacement of hoist rope in the Tower
- New external handrails fitted by vestry steps (to a design by Tony Gray)
- New handrail from vestries to chancel
- Silk flowers and eco-friendly material purchased for the use of flower arrangers
- Replacement of some lightbulbs in church
- New computer and telephone in Parish Office
- Repair of leak on the Hall roof
- Official check for RAAC in the Hall roof which found that it was clear.

Regular and routine activities include:

- Monthly check of emergency Hall lighting and Fire Alarm system

The monthly gardening group meets to tend the planters and monitor Tower Walk. Litter is collected by the caretaker and others. The church cleaning team aims to keep the church clean and tidy with a monthly clean on the third Friday. We thank all those who give their time and effort to the upkeep of the church and grounds. More volunteers would be most welcome at either of these gatherings.

The Building and Grounds Committee meets to review progress and minutes are sent to PCC. Currently, we are purchasing new carpet for the Hall back stairs and arranging for cleaning of the Upper Room carpet. A deep clean of the kitchen and cut back of shrubs in Tower Walk are amongst other priorities.

We are most grateful for the reliable services of Paul, our caretaker. He sets up and takes down furniture for meetings, parties and all other functions and keeps the Hall areas clean and tidy-all with a smile.

Jess is our new, cheerful Parish Administrator. She is developing good relationships with the Hall and Church users and is learning more about her role as the church year unfolds.

A thorough check of the inventory and condition of the contents of the church is underway. The result will be reported to the meeting.

Paul Jenner and Rosemary Coombes, March 2024

Report on the Proceedings of Parochial Church Council 2023

The Council met 5 times during the year, with an average attendance of 65% (80% in 2022). As a trial the meeting frequency has dropped to 4 normal meetings per year (previously 6).

1 meeting was held exclusively on Zoom and the others in person, with an option to attend on Zoom.

An extraordinary meeting was held in November when Archdeacon Jenny attended to discuss changes which would result as St. Peter's becomes part of the new oversight area.

In addition, an 'Away Day' was held at Dunstall Church in September. It gave the PCC an opportunity to get closer together in a pleasant environment, away from the normal business meetings. This was led by Rev Emily. It was agreed to repeat it every other year.

There are currently 22 members, including 2 elected members of Deanery Synod (our full allocation is 4 places), 2 elected members of Diocesan Synod, Churchwardens and deputies.

The Council operates through sub committees covering five main areas, namely:

Standing Committee

Mission and Worship

Eco Maney

Buildings and Grounds

Social

During the year, the Council considered and dealt with a range of issues relating to the church, hall and grounds, including-

- ❖ Approval of suitable spending where appropriate and close adherence to agreed budgeted costs
- ❖ Agreement to a faculty for the fitting of handrails in church, where appropriate. Rails are now fitted on the vestry steps and on the entrance to the chancel from the tunnel
- ❖ Discussion regarding the format and timing of the monthly family service
- ❖ Agree to the distribution of our charitable donations. The choice is now made at the start of the year and consists of 1 international, 1 national and 1 local charity. A charity of the year is also chosen for special collections and services.
- ❖ Agreement to stop street collection during Christian Aid Week and replace with special events, e.g. coffee morning and 'Big Breakfast'.
- ❖ Agree to the appointment of Jessica Simmons as the new Administrator.
- ❖ Agree to open the church during Birmingham Heritage Week.
- ❖ Appoint Dickon Taylor as the Safeguarding Coordinator for St. Peter's
- ❖ Agree to start a new Stewardship Campaign

Malcolm Harley

Secretary to the Parochial Church Council

Oversight Area

The oversight area consists of:

Emmanuel, Wylde Green

Holy Trinity, Sutton Coldfield

St Chad's, Sutton Coldfield

St Peter's, Maney

Since Rev'd Canon John Routh left in February 2023, we have seen some changes in our churches. Rev'd Jonathan Nicholas remains the vicar of St Chad's. Rev'd Canon Becky Stephens remains the vicar of St Peter's and also Priest in Charge and Holy Trinity. Emmanuel remains vacant, with a new appointment being made in 2024. Becky is to be the oversight minister and will receive training in the new year. This role will be to convene the churches and to create a shared mission plan.

During this year, the ministers have been meeting on a Wednesday for Morning Prayer. Brian Scotcher and Becky have started an Oversight Youth Group which sees around 12 children each fortnight.

Churches Together in Central Sutton Coldfield 2023

The Churches Together Group for Central Sutton continue to meet monthly for lunch throughout the year. We have seen a growth in the number of church leaders attending and are establishing a good relationship with Holy Trinity Roman Catholic Church. The meetings remain a good space for sharing the missional needs across Sutton Coldfield, such as updates on the food banks hosted by Sutton Coldfield Baptist Church and Sutton Coldfield Methodist Church. It was St Peter's turn to host the Churches Together service during the Week of Prayer for Christian Unity. Many members from the different denominations across Sutton Coldfield attended and it proved to be a wonderful evening of shared worship and prayer.

Rev'd Emily Robottom-Scott

Parish Administrator

This year has seen a change in administration with me taking on the role as of October 2023. I have been learning about the role and how the church runs. I have also learnt about all the different services over Christmas and Easter. I have found much joy in working with Paul our caretaker with whom I work closely with around what has been requested for how the hall is set up for parties and doing the fire alarm check among many other things to keep the hall running smoothly.

Jess Simmons

Mission, Life and Worship – 2023

This had been operating in two groups, but the decision had been taken to amalgamate them, so this report relates to the single committee. As always, we reviewed the special services and events which had most recently taken place and planned for those to come. Particular mention was made of the excellence of the musical contributions under our new director of music. Other matters discussed were the use of silk flowers to replace pollen-heavy ones such as lilies, which cause great discomfort to those allergic to the pollen; handrails to improve access on steps for those with disability difficulties; and a replanning of the family communion service to make it easier for children to take part. The PCC away day at Dunstall in October was much appreciated, and hopefully would be repeated in the future; and the problem of car parking for classes on Thursday mornings at the same time as a service was also discussed.

Sheila Richmond

Children's Ministry – 2023



We still have our wonderful Sunday Club and although numbers are small our children are enthusiastic and keen to take part. We even have our own pianist as Posi is learning to play the piano and can play for our Sunday Club song. It is great to see talents and abilities develop. Mo, Lorna and Tenny are a great team of helpers who are beginning to take on some of the teaching and planning.

Some children were able to take part during Family Communion Services including reading, leading prayers alongside parents and even helping during the Eucharist. The children's corner is always popular and provides space for families with younger children. It is also a place for our displays about things we have learned.

We held 3 Pebbles sessions in 2023 including Pancake Pebbles, Easter Pebbles and Creation Pebbles. Several families attended each time. We introduced more activities as we move towards changing to Messy Church in 2024. This is to help extend the age range and is a more recognisable term. We hope that we will attract more families. Slow beginnings at present. Rev Emily led the worship; Owen led our music and many members of the congregation helped lead activities and served the refreshments. All help is greatly appreciated.

Rev Emily led the Crib Service at Christmas time and we welcomed back some families who attended the previous year. Some adults came along too! The Nativity Service gave an opportunity for all ages to dress up to tell the story.

We celebrated 11 baptisms. Each child was given a card, teddy and information about the children's ministry at St Peter's. We also sent baptism anniversary cards to children baptised in 2022.

Please pray for our children and young people and for the wonderful team of helpers.

Sonia Clucas

7th Sutton Coldfield Scout Group- 2023

The Scout Group has continued to thrive over the last twelve months as we deliver a programme full of fun, challenge and adventure for all three sections of the Group: Beavers (6 to 8 years old), Cubs (8 to 10½) and Scouts (10½ to 14). We remain at capacity with 63 boys and girls in the Group and a very full waiting list. I am delighted that we have seen a small growth in adult volunteers over the last year and there are now 11 of us delivering activities on a regular basis. The volunteering opportunities can be very flexible and, if you would like to join us, this does not have to be an 'every week' commitment.

All three of our sections have taken part in some fabulous activities over the year, including: sleepovers and camps, outdoor activities such as hikes, water sports, climbing, cooking over open fires, archery, etc, and indoor activities including games, art and culture, learning about different cultures, and some disability awareness – all of our Beavers and Cubs can introduce themselves with British Sign Language.

Our own programme is supplemented by some District Activities that enable our young people to work with others from across Sutton. Over the last year we have taken part in District Camps, outings, competitions (cooking, rafting, chess, etc) and hiking. Our Leaders have also helped to organise many of these activities and I know their efforts are appreciated by others across the District.

We have also continued to support The Royal Sutton Fun Run with traffic management and marshalling duties – and are looking forward to doing so again at the start of June this year. In addition to the clutch of Chief Scout Bronze, Silver and Gold Awards achieved by our young people it was also great to see some awards for our Leaders. Josh Holmes received his Wood Badge for completing his training and is now the lead volunteer for Cubs, Eileen Lyndon received an award for 40 years of service (she tells me she started very young), and Tim Ellis, our Treasurer, received a Medal of Merit for “outstanding, keen, conscientious, imaginative and dedicated service over a sustained period, of at least 12 years duration”.

All of our volunteer Leaders are incredibly generous with their time and energy on a very regular basis. My thanks goes to Julie Ellis (no relation), Eileen Lyndon, Josh Holmes, Dave Archer, Lorna Scully, Matt Brain, Matthew Ellis (also no relation to me ... but related to Julie),

Abbie Lyndon (related to Eileen), Mark Stokes and Nicola Stansbie for everything they do. I am also grateful to Darrell Fleming and Tim Ellis (related) for the 'behind the scenes' support and to our team of occasional helpers who are always happy to stand by our side when asked.

We are looking forward to another fun Scouting year ahead and remain grateful for the support and kind words from all at St Peter's. Mark Ellis Group Scout Leader Hiking in Derbyshire Archery Diwali Lights Camp Fire at Cub Camp Pioneering Climbing Challenge. We are looking forward to another fun Scouting year ahead and remain grateful for the support and kind words from all at St Peter's.

Mark Ellis - Group Scout Leader

Music at Maney

The past year has been one of success for the Music at St. Peter's. It was a pleasure, in August, to demonstrate our organ to The Organ Club, where around forty organists came to St. Peter's to hear, and play the instrument. The church, and its instrument was subsequently published in the club's annual tour book, and it was great to see the organ appreciated by an extended group of people, outside of our church community.

The choir have sung a handful of choral services of note, the Advent Carol Service, and Nine Lessons being particular highlights. The Nine Lessons Carol Service was sung by the choir of St. Peter's alone. The choristers were stretched, grappling with pieces in different styles, demanding control over pitch, tuning, and diction. The music was delivered confidently and stylishly, and it was nice to recognise our strengths as a choir. The choir have collaborated with different choirs on two occasions over the past year. The St. Eligius Singers joined us for our Advent Carol Service, and with over forty singers, the choir's sound was admired for its strength and confidence. Also, the choir of Holy Trinity joined us for our Ash Wednesday Service, singing the anthem Call to Remembrance, by Farrant.

The choir continues weekly Wednesday evening rehearsals, and contributes regularly to Sunday services with a monthly anthem. It was pleasing on Easter Day for the choir to open the Service with an introit, O Sons and Daughters, and to sing a chorally set Agnus Dei. Over the next year, it would be good to see the choir sing other portions of the liturgy, as well as learning some new Communion Settings, to add variety to our weekly musical diet at St. Peter's. Discussions are taking place concerning which settings would be the most suitable.

The choir continue to contribute regularly to other services, such as funerals, singing hymns and anthems, as requested. It was a great sadness to bid farewell to Eric Swindells this year, for which the choir sung a setting of Brother, Sister, let me serve you, as well as a selection of hymns. For special occasions, the help of organists James Burke and John Pryer has been appreciated, along with the continued contributions of Jane, and Owen to our weekly services.

As ever, choir recruitment is something that could do with some additional attention; having a larger core of singers for Sunday morning Eucharists would be helpful. Some attention was given to this issue earlier on in the year, with the production of leaflets, a banner, and some social media promotion. This is something that will require continued and creative ongoing work, in order to attract some new members.

It is my hope that a joint evensong will take place before the summer holidays, containing some challenging and enjoyable repertoire. The ensuing year has every reason to be a successful one for the music at St. Peter's, and the positive and 'can-do' attitude of the choir very much paves the way for this.

Logan Pritchard – Director of Music

Care Team – 2023

The Care Team aims to share the love and care of God with those in our church and community who cannot, for whatever reason, attend church. We offer support through visits, phone calls, texts, emails, letters, cards and practical help where this is possible.

We meet 3 times a year as a group, reviewing the needs of those we contact. Each of us keeps our own personal record of contacts made. This is helpful in identifying any 'gaps' in provision when we meet together so that we can then allocate personnel to try and meet the needs of individuals. Our contact ranges from the occasional phone call to fortnightly, monthly or occasional visits. Home Communion continues to be taken to those who request it.

The Team assisted in the distribution of Harvest items and Christmas Hampers during the year. Some members of the Care Team are involved with the Cedar Group. The Team gratefully acknowledges the ongoing care shown by members of the congregation to others. Please do let us know of anyone who is unwell or in need of assistance so we can be in touch, if this is desired. Every member of the Team updates their Safeguarding Training and DBS checks as necessary. Alongside Rev'd Canon Becky Stephens and Rev'd Emily Rowbottom-Scott, the Care Team comprises: Anne Ball, Rosemary Coombes, Mo Denning, Elena Grant, Hazel Hallas, Sheila Richmond and Christine White.

Rosemary Coombes

Cedar Group Report

Cedar Group continues to meet on the first and third Tuesdays of the month in the Hall from 2-4pm.

It is an informal, friendly social group offering company and mutual support for those who live alone, carers for loved ones, couples, friends or anyone looking for friendship.

Our group numbers, on average, 10-12 people and we have recently been glad to welcome visits from residents and staff of Sutton Grange Care Home.

Our fortnightly donation of £1 covers the cost of refreshments, cards and the occasional donation to charity.

New members always welcome. See Movita Dening, Phil Fox, Rosemary Coombes.

Social Committee 2023

The Social Committee: Janet Harley, Sonia Clucas, Frances Heywood, Susie Griffiths, Jane Jenner, Glenys Sperring and our new members Pam Cheney and Nicola Stansbie. What a team!

As usual the team have been busy with a range of activities and events supporting the work of the church.

40 people attended the quiz evening in January including some non-church people. Simon did a wonderful job writing and presenting the quiz. It was a very enjoyable and relaxed evening with lots of laughs and delicious food. Also, we made a profit of £168.90.

We celebrated the coronation of King Charles in style with cake and Prosecco. Jane made a wonderful celebration cake and there were activities for children too.

For Christian aid we held a Big Breakfast which was delicious and helped raise valuable funds. There was also a coffee morning which was well attended and there were SO many cakes it was hard to choose.

Our afternoon tea was a great success. The tables were laid out beautifully with lovely table cloths and napkins, the best china and of course delicious cakes and scones. Naomi gave an interesting talk to inform people of the project in Malawi to provide roofs for churches and clergy houses. About 40 people attended and over £800 was raised for the project.

We were delighted to welcome Nicci Maxwell (our CMS Mission Partner) to update us on the work in Uganda. We shared a lunch together. The congregation were very generous in providing the food which was very tasty. People were happy to support Nicci. We were especially glad to welcome visitors.

We celebrated our Patronal Festival and Harvest with Bring and Share lunches which were well attended. It was a lovely opportunity to celebrate God's blessings to us.

We organised refreshments after the Church Warden's Service, at the Heritage Open Day and after funerals of church members sadly departed.

The Christmas celebrations included going out for lunch. Thanks to Janet for organizing this. We also served mulled wine and mince pies after the Carol Service.

I would like to thank everyone who contributed in any way to the success of our events. And a big thank you to our hard-working committee. You are amazing!

Sonia Clucas

Eco Maney

In the last year the Eco Maney Team has continued with our standard tasks of gardening, writing for the newsletter and running the Fair Trade & Eco Goods Stall, on a monthly basis.

We plant flowers in the tubs and beds; and try to keep Tower Walk tidy. We continue to contribute to the efforts to reduce energy usage across the whole diocese. We do this through membership of several groups – the Deanery Environment Group, the subcommittees of the Bishop's Environment Board, Birmingham Anglicans for Climate Action, providing assessments for Eco Church Gold Awards.

Some of our particular activities in this year have been a) giving advice to a new environment group at St John's Walmley, b) a Recycling Display for Creationtide and c) helping to write a training course for the diocese entitled "The Climate Crisis – our Christian Response". We were also in the lead of the ecumenical lobbying of Andrew Mitchell, which is an Eco Church task.

In 2014 St Peter's started to campaign on the sale of shares in oil and gas companies by the Church of England. This reached a milestone in March 2024 when our diocese confirmed that it no longer held such investments.

The PCC has recently commissioned Eco Maney to write the plan for changing the church and hall heating away from gas.

As you'll see we have recruited two new members and are sad at the retirement of Neville due to illness.

Fiona Baker, Andrew & Anne Ball, Sheena Heaton, John Heywood, Michael Howkins.

The Eco Maney Team

Church Mission Society

Our mission partner, Dr Nicci Maxwell, completed her service in Kisoro, Uganda (at the Potter's Village Medical Centre) last summer and returned to the UK. In the autumn Nicci studied in Liverpool for the Diploma in Tropical Medicine and Hygiene, which she passed with distinction - in spite of not having done any formal exams for some 20 years!

After Christmas Nicci spent time in South Africa with her mother and extended family, and has since been exploring with CMS various projects in East Africa. We await with interest to hear what the Lord has called her to next. Please do continue to pray for Nicci - for her good health, for her new "adventure", for opportunity to use her new knowledge - and also remember the Staff at Kisoro.

Garth White

Christian Aid – 2023

Thank you to everyone who donated, gave their time and baked cakes for our Christian Aid fundraiser events in 2023. We hosted a Big Brekkie on the Sunday of Christian Aid Week, followed by a Coffee Morning on the Monday. Both were a great success and Batanai Padya, the Christian Aid Church Engagement and Fundraising Officer for West Midlands also came to support us. In total we managed to raise a fantastic £1316.

Since Reverend Emily will be finishing her curacy with us this year (2024), she has passed on the role of Christian Aid organiser for St Peter's to Nicola Stansbie. Please do pray for Nicola as she takes on this new role and as she works with Emily to arrange our Christian Aid events for 2024.

Rev'd Emily Robottom-Scott

Malawi Report - 2023

In April 2023, an appeal for goods for the Birmingham Malawi container was raised and the response, as in 2022 was overwhelmingly positive. However, in October we discovered that the container had been held at the dockyard as the Malawi Revenue Authority (MRA) demanded duty be paid on items upon we (CofE Birmingham) have never paid duty before. With the hard work of the Mission task group, headed by Rev Paul Bracher, the container was finally released, and the items reached the recipients in early November.

In June, the Social committee hosted an afternoon tea, with the funds raised being allocated to Malawi. I had the opportunity to highlight the current projects that these funds would be used for, namely plans to provide roofs for churches and clergy accommodation across the country and to support the rebuilding of the church structure in Southern Malawi, after

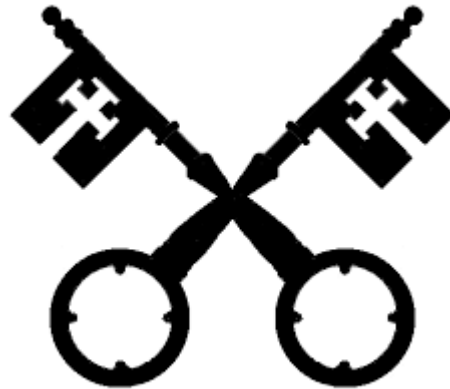
years of corruption. The fundraiser was a huge success, and my thanks go to all involved with the fundraiser for their hard work.

As always, the mission partnership is only as successful as it is, due to the generosity of spirit of the community and friends of St Peter's. My thanks to all who have contributed in any way to helping our neighbors in the 'warm heart of Africa'.

Naomi Johnson

Accounts

St Peter's, Maney Sutton Coldfield



Annual Report 2022

TABLE OF CONTENTS

ITEM.....	PAGE
Agendas.....	5
Minutes of 116 th Annual Meeting of Parishioners of St Peter's Church, Maney.....	6
Minutes of the 103 rd Annual Parochial Church Meeting.....	7-10
Vicar's Report.....	11-14
Electoral Roll.....	15
Annual Financial Report and Statements, including Treasurer's Report for year ending 31 st December 2022	16-32
St Peter's Parochial Church Council Membership for 2022-2023	33-34
Parish Reports	
Church Wardens' Report.....	35-36
Report on the Proceedings of the Parochial Church Council.....	37
Safeguarding Co-ordinator's Report.....	38
Group Council	38
Churches Together in Central Sutton Coldfield	38
Aston and Sutton Coldfield Deanery Synod.....	39
Diocesan Synod.....	40
Parish Administrator	41
Mission, Life & Worship Committee	41
Children's Ministry.....	42
7 th Sutton Coldfield Scout Group.....	43
Music at Maney.....	44
Care Team	45
Cedar Group	45
Social Committee.....	46
Eco Maney.....	47
Church Mission Society	47
Church Army Report.....	47
Christian Aid.....	48
Malawi Report.....	48

A G E N D A S

Annual Meetings Sunday 23rd April 2023

1. Opening Prayers.
2. Apologies for absence.

117th Annual Meeting of Parishioners

1. Minutes of 116th Annual Meeting of Parishioners
2. Election of Churchwardens

104th Annual Parochial Church Meeting

1. Minutes of 103rd Annual Meeting on 1st May 2022
2. Matters Arising from the Minutes
3. Presentation of the Electoral Roll
4. Treasurer's Report and Financial Statement
5. Churchwardens' report
6. Written reports circulated in advance of the meeting with questions
7. Appointment of Independent Examiner of the Accounts
8. Election of 4 members to Deanery Synod to serve for 3 years
9. Election of 4 members of Parochial Church Council to serve for 3 years
10. Election of 1 member of Parochial Church Council to serve for 2 years
11. Election of 1 member of Parochial Church Council to serve for 1 year
12. Election of Sides people
13. Vicar's remarks
14. Any Other Business

Annual Meeting of Parishioners 2022

Minutes of the one hundred and sixteenth Annual Meeting of Parishioners of St Peter's Church, Maney, held in the church hall on Sunday 1st May 2022 at 12.00.

The Vicar, Rev'd Canon Rebecca Stephens, welcomed everyone and started the meeting with a prayer.

24 people were present. Apologies were received from Mo Denning, Neville Benyon, Jill Hannaford Bray, Ann Willis, Frances Heywood, Susie Griffiths, Sheila Richmond and Dickon Taylor.

Minutes of the 115th annual meeting on 25th April 2021 were accepted as a true record and signed by the Vicar.

There were no matters arising.

Two nominations had been received for the position of Churchwarden. These were for Rosemary Coombes, proposed by Christine White, seconded by Hazel Hallas, and for Paul Jenner, proposed by Garth White and seconded by Hazel Hallas. Both were elected by unanimous vote.

Both were continuing their term of office and the Vicar thanked them for their invaluable help and support during the difficult last year. She was looking forward to working with them during the coming year.

This concluded the meeting.

Minutes of the One Hundred and Third Annual Parochial Church Meeting held in the church hall on Sunday 1st May 2022 at 12 noon

The Vicar, Rev'd Canon Rebecca Stephens was in the chair.

Apologies were received from Mo Denning, Neville Benyon, Jill Hannaford Bray, Ann Willis, Frances Heywood, Susie Griffiths, Sheila Richmond and Dickon Taylor.

Attendance: 24

1. Minutes of 102nd Annual Meeting

These were agreed and signed as a correct record.

2. Matters Arising from the Minutes

None

3. Presentation of the Electoral Roll

Elena Grant reported that the Electoral Roll, following the annual revision, contained 133 names. 45 were resident in the parish and 88 non resident. This is the 4th year of the six year cycle.

5 new names have been added (3 are under 20) and 6 removed. The roll is now a list of names only and does not contain addresses.

4. Treasurer's Report & Financial Statement

Paul Jenner spoke about the report and accounts he'd prepared, which had been available for viewing in the Annual Report booklet well ahead of the meeting. 2021 has been another year affected by Covid. However, by the middle of the year, things were beginning to get back to normal. Hall receipts were down as were collections.

Unrestricted income was down by £18000, total church income by £7500 and hall income by £8300 compared with 2019 (last normal year before covid). However, expenditure was down by £12000.

Paul claimed various grants during 2021 and as a consequence the accounts showed an overall profit of £3836 for 2021.

2022 is looking better as hall rentals are high and investments are doing well. Designated funds have risen by £5000 since the start of the year. However, there will be no help from grants for this year. A Stewardship Campaign is due.

During the year Margaret Butterfield was appointed as Independent Examiner.

Garth White raised a question about Charitable Giving. St. Peter's has always had a link with CMS and supported them financially. However, they were not mentioned specifically this year. Could they be included when considering charities in the future? Paul replied that events during the year had raised funds for CMS but were not included in 'charitable giving' as this only referred to our giving from PCC.

Paul was thanked for all the work put into the accounts and those present showed their appreciation with a round of applause.

5. Churchwardens' Report on the Fabric and Goods of the Church

Rosemary Coombes reported that the church contents are in sound condition and are as shown in the inventory. She thanked Naomi Johnson and Eric Swindells for their help. The written report from the churchwardens was circulated in the church booklet.

6. Written reports include in the Annual Report Booklet

Becky referred briefly to each of the reports in the Annual Report booklet, asking for any comments as she went through.

PCC – Breakfast church is currently on hold. There is a need to engage with families with younger children.

Group Council – Things are now starting to happen together again. Pulpit exchange is due to restart soon.

Mission and Outreach – Garth White queried the baptism booking forms, now adapted to use the title "parent" instead of "mother" and "father".

Music – this had been badly missed during lockdown and it was good to see this returning to normal.

7. Appointment of Independent Examiner

Paul Jenner reported that Margaret Butterfield is willing to fulfil this role in the coming year. He, and St Peter's, are extremely grateful to her for all her help. Proposed by Paul Jenner, seconded by Eric Swindells, Margaret's reappointment was agreed by a show of hands.

8. Election of 4 members of Parochial Church Council to serve for 3 years

There were only 3 nominations for 4 vacancies:

Tony Wells – proposed by David Griffiths, seconded by Malcolm Harley

Neville Benyon - proposed by Rosemary Coombes, seconded by Paul Jenner

Jill Hannaford Bray - proposed by Rosemary Coombes, seconded by Suzie Griffiths

As there were no other nominations, these were duly elected.

9. Election of Sides people

Rosemary Coombes said that there were currently 10 names on the rota for sidespeople and all were willing to continue. It was proposed by Michelle Holland, seconded by Naomi Johnson that the list be accepted, with unanimous agreement.

10. Vicars Remarks

The vicar reiterated some of the points included in her written report and then made the following comments;

In my sermon, I spoke about encountering the risen Christ. There are people who offer themselves with such grace and humility at St Peters, and without them we could not witness to the incredible joy of being in relationship with Christ. There are of course so many people who give of their time, gifts and energy but there are 2 I particularly want to mention... they are of course Paul and Rosemary. They are the most extraordinary churchwardens. Of course, it is not simply the gift of churchwardening that they offer but they each do other incredibly valuable and necessary roles. Paul manages all of our finances – an essential task but one that is so often thankless. Rosemary manages our care and cleaning teams with grace and humility, as she also is a full and active part of those teams.

My job is made all the more effective having churchwardens such as Paul and Rosemary. Because of all that they do, I have time to visit the sick and dying, to prepare those who are to be baptized, married or confirmed well, I can spend quality time with those who are seeking faith, I can respond to the mass of emails I receive on a daily basis. Thank you.

However, there are of course many many other people who need thanking and I will always leave someone out. However, being thankful is important, so my thanks to the PCC, those outgoing and those incoming. Today we have a new PCC, it is not the old PCC with new members – it is a fully new PCC. It's been a joy to work alongside those who are leaving the committee and I'm excited about working alongside those who are representing the church for the first time.

My thanks to everyone on a committee, there are so many of them, as you can see in the report. Particular thanks to those who are chair or secretary to a committee, your minute taking agenda writing, quiet nudging for the next meeting date does not go unnoticed. Mostly thanks to Malcolm who has incredible wisdom and knowledge regarding the running of the PCC – thank you!

To those on the Care Team – thank you for being the light of Christ to many people who cannot join us in the church building any longer, thank you for your care, wisdom and love which holds us all together as a family of God's children. Thank you too to Mo, Phil and Rosemary for the love they offer at Cedar Club, a life line to so many.

To those who clean the church and maintain the grounds... without you we could not witness to the generous love of God as seen by passers by and worshippers alike. To Eco Maney, thank you for enabling us to witness to the fifth mark of mission.

To the incredibly gifted flower arrangers, to Naomi, our devoted sacristan, to Lorna and Michelle our servers, thank you for so ably preparing our church for worship. I'm always deeply thankful for your ministries.

To those who share in leading worship, to the intercessors and to Sheena for preparing the rota, those who read and Sheila for preparing that rota, to Hazel, John and Malcolm for managing the sound system, to the choir who work so hard to lead us in songs of praise, to our organists Eric and Jane, to Owen, Naomi and Shini for being our band, to David and Philip who ring the bell calling us to worship, to all of our welcomers who offer a smile as we arrive, and to our ministers Andrew, Emily, Ann and Sheila – thank you for your gifts and generosity in enabling us to encounter and praise God each Sunday.

Equal thanks to those who offer the same ministry on a Thursday, particularly to Mo. To those who work with our children and young people, I am deeply indebted. Sonia, you are a true living saint and the children you encounter will forever know the love God has for them and others through your most valuable work. My thanks to that whole 2021 team – Rosemary, Mo, Barbara and Katy. I'm delighted that more are joining that team for 2022, and we have already given thanks as Barbara has stepped away after many many years of working with our children.

And finally, if not most importantly.... Those who make our coffee.... So many of you offer yourselves for this rota and without you my Sunday and Thursday mornings wouldn't be there same, since coffee is God's greatest gift to humanity!!!! Thank you, Jane and Sue, for ensuring coffee and tea is offered after our services, and thank you to all who are on the rota. Some of us have handed on responsibilities in 2021, among them are Bunny who has organised the flower rota so efficiently, and Sonia who has stepped back from coordinating Mothers Union.

I know there are so many more people I could and should thank, and I hope my report includes those. However, each and every one of you highlight God's presence among us and witness to the Gospel. Simply by being a part of this church family you are a gift.

11. Any Other Business

Garth White wished to record thanks to Becky on behalf of St. Peter's for all the hard work she has had to do in order to guide us through the last year, made particularly difficult due to the covid epidemic. The people present showed their appreciation with a round of applause.

The APCM concluded at 1.05 pm.

VICAR'S REPORT - 2022

2022 began with a continuing of restrictions in the way we worshipped at St Peter's. However, by Easter Sunday we had lifted almost all of our restrictions and by the end of 2022 we had reintroduced the offertory as well as the choir being sat without the restriction of social distancing. We are yet to reintroduce the common cup.

The reports that follow, I am delighted to say, resemble something a little more familiar to the life of St Peter's prior to the first lockdown of March 2020. However, since my journey with St Peter's began at that time, I continue to learn about the way things have always been done. I have been particularly delighted to be able to gather in person for PCC meetings and other committees, as well as to offer face to face bible study and social gatherings.

2022 saw a number of significant events. In June we celebrated the Platinum Jubilee marking 70 years of service from Her Majesty Queen Elizabeth II. We enjoyed a special service and a community picnic on the church lawn.

Sadly, just a few months later, we marked the death of the Queen. We held a service to celebrate her life and opened the church daily for people to come and write in a book of condolence and light a candle. The community also laid flowers on the prayer mound.

Another significant service was of a more joyful note as I was finally Installed as Vicar of St Peter's by Archdeacon Jenny Tomlinson on 20th November. My licensing by Bishop Anne took place on Zoom on 1st April 2020 due to the first lock down but an installation has to happen in person. It was a real joy to celebrate together after such a long wait.

Worship

Throughout 2022, worship has been offered each Sunday in the church building as well as continuing a livestream to our Facebook page. The number of people attending the Sunday service is growing and is now similar to that of 2019 at around 60 people. We are delighted to have people joining us regularly online also.

In addition to Sundays, we have offered a BCP Communion service each Thursday at 10.30am. This is growing in number, we often see around 16 people.

Worship is led by myself, Rev'd Emily Robottom-Scott, Rev'd Andrew Ball and our Readers, Ann Willis and Sheila Richmond. We have a strong team of intercessors led by Sheena Heaton and Sheila Richmond organises the readers for the main service. Lorna Scully and Michelle Griffiths continue as our servers and we have been glad to once again include Eucharistic ministers to serve at the altar. Naomi Johnson offers an invaluable ministry as Sacristan.

In September, Eric Swindells stood down from his role as Director of Music. Eric has been an extraordinary support during the pandemic, enabling us to continue to use music within our worship. He has supported the choir and encouraged the congregation to learn new hymns. I

want to say a huge thank you to Eric for all he has done for the worship at St Peter's, I feel blessed to have worked alongside him.

We are delighted that Logan Pritchard has taken over the role of Director of Music bringing new ideas and introducing sung psalms. There is more about music in Logan's report.

Our intergenerational Family Communion service has continued to be a great success as we have been able to reintroduce the band and have singers to lead the worship songs. This service is Eucharistic, using one of the additional Eucharistic Prayers. The children are encouraged to sit at the front and join in with the liturgy.

Pebbles and Sunday Club continue for our younger children. We have been delighted to welcome Teniola Adebayo and Lorna Cain to the Sunday Club team.

Mission and Outreach

As well as offering services online, we continued to engage with our local community by offering ways to worship, reflect and pray outside. Again, we offered items for people to take from the steps, a net to tie ribbons on for Remembrance, a cross to fill at All Souls, and a Nativity scene. We offered a Holy Week trail in the church grounds, and once again Sheena Heaton created a beautiful Easter garden on the prayer mound.

We changed how we offered the Nativity this year and had a pop-up Nativity involving anyone who wanted to take part. The Crib service was again well attended.

We have offered two Bible studies this year. One was for those at the beginning of their faith journey, using the Pilgrim Course. For our Lent Study we followed the Living in Love and Faith course which was held twice weekly, one on zoom and one in person.

We have been delighted to continue offering a service of Holy Communion at Sutton Park Grange Care Home. Emily has taken responsibility for this service and visits each fortnight. We have seen a growth in the number of people who require Home Communion and have therefore created a small team of Eucharistic ministers who will be trained in early 2023.

We have supported local people in many ways including collecting food for the foodbanks and household goods for Ukrainian families. We have supported individuals with travel, heating and energy costs. In the autumn, the cost of living crisis meant that people were struggling with the rising cost of energy. In response to this, Emily successfully sought a grant from Sutton Coldfield Town Council and set up a warm space on a Monday morning, called 'Coffee and Craft'. This will continue into the new year.

I am now on the Board of Directors at the Sutton Coldfield YMCA and offer chaplaincy to the staff. I intend to extend this to their residents in 2023.

Eco Maney have again achieved a high standard of success this year. St Peter's has now received the Eco Church Gold award after a huge amount of work from Sheena Heaton, John Haywood and Anne and Andrew Ball. My heartfelt thanks to them all.

It was delightful to see the Christmas market back in full swing. Not only is it a great fundraiser but it is a wonderful occasion and so much fun. My sincere thanks to Mo Denning for organising the event and ensuring it is such a great success.

Last but not least, we have been grateful for a grant from the diocese towards purchasing a card reading machine. This has enabled us to increase our giving, particularly at occasional offices.

Schools

I am delighted that we have now formed a good relationship with the Deanery School and Emily and I take an assembly there monthly. Dickon Taylor is a church governor at the school.

I have been invited to lead assemblies at Maney Hill Primary School and years 3 & 4 came into the church for their Christmas Service. We look forward to welcoming Reception for their RE topic in March 2023.

We have been invited into Sutton Coldfield Grammar School for Girls where we support them in their GCSE RE curriculum.

Roles and responsibilities

This year has seen a steady continuation of all roles and responsibilities, other than the change in Director of Music. As ever, I am humbled to see the devotion of each person to their ministry among us. To thank everyone individually would take far too long but there are a few who deserve a particular mention. (This is always a dangerous path to tread, but I hope you will agree, there are people who offer their gifts and time in extraordinary ways.)

Firstly, Sonia Clucas. Sonia gives of herself with such humility. Her gifts in working with and amongst younger children are extraordinary. Sunday Club and Pebbles are planned with great precision as the children are taught to know and love Jesus. Sonia is rarely able to join the Sunday service, even in our Family Communion service she sits with the children helping them to engage with the liturgy. St Peter's are extraordinarily blessed by Sonia's faithfulness, love of children and her devotion to their growth in faith. Thank you, Sonia, from the bottom of my heart.

Our churchwardens are exemplary as they uphold the values of St Peter's church and ensure the smooth running of worship, mission and the church buildings. They are an incredible support to me and Emily whilst offering pastoral care and love to our church family.

Rosemary Coombes not only devotes her time as churchwarden but also leads the Care Team, the cleaning team, runs Cedar Group alongside Mo and Phil, and organises the rota for services. Paul Jenner not only devotes his time as churchwarden but also ably manages our finances as our treasurer. Both Rosemary and Paul sing in the choir and support all church events. For you both, I am deeply grateful. Thank you for all you do.

Malcolm Harley very quietly organises our PCC and ensures we run efficiently and legally. Naomi Johnson ensures the church is ready for worship and baptisms seamlessly. Jane Jenner ensures she knows our coffee and tea preferences and serves us readily after our Sunday service.

Finally, there are those who faithfully lead our worship. Andrew Ball, Emily Robottom-Scott, Ann Willis, Sheila Richmond, Logan Pritchard, our choir, and our band led by Owen Cain. It is a privilege to lead worship with such a gifted and faithful team of people.

It now feels as though our staff team have been with us for a long while. I'm delighted that Angela Bagshaw and Paul Micklewright have fitted into life at St Peter's so well. Angela has a wonderful relationship with our hall users and Paul can turn his hand to any job and does so willingly and always with a smile on his face.

I know there are many more people who give of their time. Thank you to you all, nothing goes unnoticed.

This year Rev'd Emily was priested at Birmingham Cathedral. It was a joyous occasion and a real privilege to receive communion from her when she presided for the first time. We are grateful for Emily's continued ministry among us.

It is always a joy to see the gifts of God's people being used to build God's Kingdom. We thank all those who have offered their time and gifts in the past and those who are now offering themselves in service to God at St Peter's.

Occasional offices

In 2022, we took 16 funerals. Among them were some beloved members of our church community. May they all rest in peace and rise in glory. As I write this, in March 2023, we are grieving the loss of Ann Willis, a Reader of St Peter's mentioned throughout this report. We give thanks for her ministry among us and will miss her commitment to God and this church, along with her strong and steady faith.

We have also taken 3 weddings, including the wedding of beloved congregation members David and Michelle Griffiths, and 9 baptisms.

Conclusion

There is so much to share, much of which you will read throughout this report. There are many people who offer extraordinary gifts at St Peter's, much of which happens behind the scenes. I am sorry I could not mention every name, but please know how grateful I am and that you are all often in my prayers.

It is a privilege to be the Vicar of St Peter's, Maney. I'm very much looking forward to 2023 as we continue our focus on glorifying God and growing the Kingdom.

ELECTORAL ROLL - 2022

The annual revision of the Electoral Roll for 2023 was carried out between March 5th and April 2nd.

This is year 5 of the 6-year Electoral Roll cycle. Next year will be the last in the current series.

During the year since the last APCM:

- Six names were removed from the Electoral Roll – 5 were following deaths & one person moved from the area
- Six names have been added to the Roll
- The number of people on the Electoral Roll at the time of submitting the report (February 27th) was 134
- 45 people listed on the Roll are resident within the parish (33.8%) and 88 are non-resident. This follows the same pattern as last year with a 1:2 ratio of resident to non-residents
- After the revision period, an inspection copy of the updated Electoral Roll will be posted on the noticeboard in the main entrance porch prior to the APCM. A list of names added and deleted from the Roll during 2022-23 will also be posted together with the Electoral Roll certificate
- A copy of the latter is sent to the Diocesan Office shortly after the APCM

Year	Total on Electoral Roll	Resident	Non-resident
2018 - 2019	136	40 (29.4%)	96 (70.6%)
2019 - 2020	138	45 (32.6%)	93 (67.4%)
2020 - 2021	133	43 (32.3%)	90 (67.7%)
2021 - 2022	133	45 (33.8%)	90 (67.7%)
2022 - 2023	134*	45 (33.6%)*	89 (66.4%)*

*Figures as of February 27TH 2023

Elena Grant - Electoral Roll Officer

ANNUAL FINANCIAL REPORT AND STATEMENTS **OF THE PAROCHIAL CHURCH COUNCIL - 2022**

**ST PETER'S CHURCH, MANEY
SUTTON COLDFIELD**

**ANNUAL FINANCIAL REPORT AND STATEMENTS
OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31ST DECEMBER 2022**

Charity Number: 1140021

INCUMBENT

**The Revd Canon Becky Stephens
St. Peter's Vicarage
Maney Hill Road
Sutton Coldfield
B72 1JJ**

BANK

**The Co-operative Bank
PO Box 250
Delf House
Southway
Skelmersdale
WN8 6WT**

INDEPENDENT EXAMINER

Mrs M Butterfield

TREASURER'S REPORT FOR YEAR ENDING 31ST DECEMBER 2022

During 2022 we saw operations return to normal with the ending of social distancing and the return to collections being taken by hand. This saw general giving (collections) increase further from £1,777 to £4,189 and Hall income from £15,166 to £29,246. Standing orders and donations fell slightly from £43,614 to £42,440 as a result of regular givers reducing from 63 at the start of the year to 57 at the end. This extra activity, as well as higher costs generally, led to an increase in expenditure from £86,875 to £95,107. Even without grants this year there was an operational surplus of £6,233.

The Statement of Financial Activities (Income and Expenditure Account) on page 4 of the accounts shows the surplus on Unrestricted Funds of £6,233. There was, unfortunately, a fall in the valuation of our investments of £4,635 which reduced this surplus to £1,598. Income from donors, which includes the weekly envelope scheme, regular giving by standing orders and direct debits, general and special collections and the recovery of tax by Gift Aid, fell slightly this year by £500 to £59,717. Planned Giving decreased by £3,223 (or 7%) to £42,704.

After the planned increase from last year's surplus, the Diocese Common Fund this year was £39,200 which included £2,645 contribution towards the costs of a curate. The PCC agreed that this amount would continue in 2023. Our calculated donation to charities rose to £6,100. The Unrestricted Fund ended the year at £118,939.

This year's capital works included the installation of a fire alarm system in the Hall which was taken from reserves in the Designated Fund. At the end of the year these funds stood at Church Emergency (£22,634), Hall Roof (£30,000), residue of Defibrillator (£239), Stone House, which funds our Youth work and Curate expenses, (£272,615), Organ Repairs (£10,894), residue of Computer equipment (£13) and Church Fabric (£2,142). An additional fund, Energy Grant, was created from a grant from the Diocese to assist with extra heating costs (£3371). There was a loss in Designated accounts of £3,360 and a decrease in investment values of £28,120 which gave a total loss of £31,480. At the end of the year the Designated funds stood at £341,908.

The total of Restricted funds is now £4,230. Details of all funds can be seen in Note 11 on page 14.

It is assumed that in 2023 we will incur another drop in funds from giving if things continue as now and costs will continue to rise. A budget has therefore been set with a deficit of nearly £4,000.

At the end of the year the accounts show total funds of £465,077. The Balance Sheet on page 5 and Note 8 (Investments) on page 13 show where those funds are held with £200,686 on deposit with the Central Board of Finance (CBF) and investments (£245,791) representing longer term funds which are all invested in funds of the CBF.

Paul Jenner
Hon Treasurer

Independent Examiner's Report
To the Parochial Church Council of St. Peter's, Maney

I report to the trustees on my examination of the accounts of St Peter's Maney PCC for the year ended 31st December 2022 which are set out on pages 4 to 15. This examination took place on the 16th March 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A signed copy of this statement is held in the accounts file.

Name: Mrs M Butterfield

Relevant professional qualification of membership of professional bodies:

Past Member of ICAEW, now retired.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**STATEMENT OF FINANCIAL ACTIVITIES**FOR THE YEAR ENDED 31ST DECEMBER 2022

Accounts Page 4 of 16

	Note	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS 2022	2021
		£	£	£	£	£
INCOME from:						
Donations	2,4	60217	13525	3056	76798	77811
Charitable Activities	2,4	32204	0	0	32204	17023
Other Trading Activities	2,4	5486	0	0	5486	3335
Investments	2,4	3433	8038	0	11471	8715
TOTAL INCOME		<u>101340</u>	<u>21563</u>	<u>3056</u>	<u>125959</u>	<u>106884</u>
		=====	=====	=====	=====	=====
EXPENDITURE on:						
Raising Funds	3,5	17574	13523	0	31097	25560
Charitable Activities	3,5	77533	11400	1868	90801	96702
TOTAL EXPENDITURE		<u>95107</u>	<u>24923</u>	<u>1868</u>	<u>121898</u>	<u>122262</u>
		=====	=====	=====	=====	=====
NET INCOME/(EXPENDITURE)		6233	(3360)	1188	4061	(15378)
GAINS/(LOSSES) ON INVESTMENTS	8	(4635)	(28120)	0	(32755)	34833
NET INCOME		<u>1598</u>	<u>(31480)</u>	<u>1188</u>	<u>(28694)</u>	<u>19455</u>
TRANSFERS BETWEEN FUNDS	12	0	0	0	0	0
NET MOVEMENT IN FUNDS		<u>1598</u>	<u>(31480)</u>	<u>1188</u>	<u>(28694)</u>	<u>19455</u>
TOTAL FUNDS AT 1ST JANUARY 2022		<u>117341</u>	<u>373388</u>	<u>3042</u>	<u>493771</u>	<u>474316</u>
TOTAL FUNDS AT 31ST DEC 2022	11	<u>118939</u>	<u>341908</u>	<u>4230</u>	<u>465077</u>	<u>493771</u>
		=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEYBALANCE SHEET AT 31ST DECEMBER 2022

Page 5 of 16

		<u>2022</u>	<u>2021</u>
	Notes	£	£
FIXED ASSETS			
Church hall and equipment	7	1	1
Investments	8	245790	278545
		245791	278546
CURRENT ASSETS			
Debtors and payments in advance	9	1991	8649
Cash in Hand		17	0
Balance at bank		25413	15110
Short term deposits		200686	200460
		228107	224219
LIABILITIES: amounts falling due within one year	10	8821	8994
NET CURRENT ASSETS		219286	215225
NET ASSETS			
		465077	493771
		=====	=====
REPRESENTED BY PARISH FUNDS	11		
Unrestricted		118939	117341
Designated		341908	373388
Restricted		4230	3042
		465077	493771
		=====	=====

Approved by the Parochial Church Council on 21st March 2023, where, further to a review of the draft financial statements, the trustees agreed that there were no concerns over the ability to continue as a going concern. ***A signed copy of this SOFA is held in the accounts file.***

.....
 Revd Becky Stephens (Chairman)

.....
 Miss Rosemary Coombes (Warden)

The notes on pages 6 to 15 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS**FOR THE YEAR ENDED 31ST DECEMBER 2022Page 6 of 16

1. PRINCIPAL ACCOUNTING POLICIES

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at fair valuation. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Funds over which the PCC control is limited by statute or the terms of a trust deed, or which are restricted in their use have been defined as "restricted funds". Funds which are controlled by the PCC and over which there are essentially no restrictions as to their use have been defined as "unrestricted funds". Designated funds are unrestricted funds that have been set aside by the PCC for purposes designated by PCC policy. Such designations may be set aside from time to time according to policy decisions.

Restricted Funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor.

Unrestricted Funds are income funds which are to be spent on the PCC's general purposes.

Designated Funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

Funds Policy

The PCC have decided that, for 2022 onwards, the Unrestricted Funds are intended for short-term investment for income (up to £55,000) and 6 months operating expenditure (£50,000), and the remainder, surplus from legacies received in 2016, to be subject to PCC decisions for the time being.

In 2016 the PCC decided that the following will be designated: a buildings fund to allow items from the Quinquennial Report to be implemented together with emergency requirements (£140,000); a church fabric fund for items within the church (£5,000); a hall roof fund for the imminent repair (£30,000) and other small items (£1,100). The accounts show where spending has already taken place within these funds.

Income

All income is included in the Statement of Financial Activities when the PCC is legally entitled to them as income or capital respectively, ultimate receipt is probable and the amount to be recognised can be quantified with reasonable accuracy.

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the income to which they are related is received.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2022Page 7 of 16

Grants received which are subject to pre conditions for entitlements or use specified by the donor which have not been met at the year end are included in creditors to be carried forward to the following year. Dividends and rents are accounted for when declared receivable, interest as and when accrued by the payer.

All income is accounted for gross.

Expenditure

Liabilities are recognised as soon as there is a legal or constructive obligation committing the PCC to pay out resources. Expenditure is included on an accruals basis under the following headings; all costs are allocated under a specific category:

Costs of raising funds

These are the costs associated with the PCC's fundraising activities such as parish magazine printing, summer fete and Christmas bazaar event costs and church hall running costs.

Charitable expenditure

Charitable expenditure is analysed between ministry and mission expenditure. Ministry expenditure includes the direct costs of running the church such as the diocesan parish share, church building and service costs. The diocesan parish share expected to be paid over is accounted when due. Mission expenditure includes mission giving and donations, outreach in the community activities, messy church and associated staff costs.

Support costs consist of central management, administration and governance costs such as the independent examiner fees. These are costs which are directly attributable to a specific charitable activity.

Grants and donations payable are accounted for when authorized, when the award of the grant/donation has been specifically communicated to the recipient and when the PCC have agreed to pay the grant/donation without condition, or any condition attaching to the grant/donation is outside the control of the PCC.

Grants/donations offered subject to certain conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure. Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

Expenditure is accounted for gross.

Tangible Fixed Assets and Depreciation

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

Land and buildings owned by the Church are depreciated on a straight line basis over 25 years.

Equipment used within the Church premises is written off when the asset is acquired.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2022

Page 8 of 16

Financial Instruments

The PCC has elected to apply the provision of section 11 "Basic Financial Instruments" and section 12 "Other Financial Instruments" of FRS102 in full to all of its financial instruments.

Debtors which are receivable within one year and which do not constitute a financing transaction are initially measured at the transaction price. Debtors are subsequently measured at amortised cost being the transaction price less any amounts settled and any impairment losses.

Creditors payable within one year and which do not constitute a financing transaction are initially measured at the transaction price. Creditors are subsequently measured at amortised cost being the transaction price less any amounts settled.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2022

Page 9 of 16

2. INCOME

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS 2022	2021
	£	£	£	£	£
Donations:					
Planned Giving	42704	0	0	42704	45927
Collections	4189	0	0	4189	1777
Sundry Donations	1676	272	2416	4364	3647
Legacies	500	0	0	500	0
Gift Aid Recovered	11148	0	147	11295	11869
VAT Reclaimed	0	2382	0	2382	6574
Grants	0	10871	493	11364	8017
Total Donations	<u>60217</u>	<u>13525</u>	<u>3056</u>	<u>76798</u>	<u>77811</u>
	=====	=====	=====	=====	=====
Charitable Activities					
Fees for weddings and funerals	2958	0	0	2958	1857
Hall lettings	29246	0	0	29246	15166
Magazine Sales	0	0	0	0	0
Total Charitable Activities	<u>32204</u>	<u>0</u>	<u>0</u>	<u>32204</u>	<u>17023</u>
	=====	=====	=====	=====	=====
Other Trading Activities					
Magazine Adverts	0	0	0	0	0
Christmas Craft Fayre	1954	0	0	1954	1495
Other Fund Raising Activities	1455	0	0	1455	272
Solar Panel Income	1734	0	0	1734	1568
Miscellaneous	343	0	0	343	0
Total Other Trading Activities	<u>5486</u>	<u>0</u>	<u>0</u>	<u>5486</u>	<u>3335</u>
	=====	=====	=====	=====	=====
Investments					
Dividends	1033	7812	0	8845	8603
Interest	2400	226	0	2626	112
Total Investments	<u>3433</u>	<u>8038</u>	<u>0</u>	<u>11471</u>	<u>8715</u>
	=====	=====	=====	=====	=====
TOTAL	<u>101340</u>	<u>21563</u>	<u>3056</u>	<u>125959</u>	<u>106884</u>
	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31ST DECEMBER 2022
16

Page 10 of

3. EXPENDITURE

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS 2022	2021
	£	£	£	£	£
Raising Funds					
Magazine Costs	0	0	0	0	0
Hall Costs	11761	13523	0	25284	20873
Fundraising Costs	249	0	0	249	255
Support for Raising Funds	5564	0	0	5564	4432
Total Raising Funds	17574	13523	0	31097	25560
	=====	=====	=====	=====	=====
Charitable Expenditure					
<i>Resourcing Ministry</i>					
Diocesan Parish Share	39200	0	0	39200	36555
Clergy Expenses	1407	11400	0	12807	3020
Cost of Services	5832	0	371	6203	4111
Church Running Costs	11259	0	0	11259	11273
Church Repair & Maintenance	6664	0	24	6688	29652
Support for Resourcing Ministry	6033	0	29	6062	4540
<i>Resourcing Mission</i>					
Child Mission	306	0	0	306	337
Charitable Giving	6300	0	1444	7744	6920
Special Appeals	0	0	0	0	0
Youth Work	0	0	0	0	0
Miscellaneous	532	0	0	532	79
COVID Costs	0	0	0	0	215
Total Charitable Expenditure	77533	11400	1868	90801	96702
	=====	=====	=====	=====	=====
TOTAL	95107	24923	1868	121898	122262
	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31ST DECEMBER 2022
16

Page 11 of

4. INCOME for 2021

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS 2021
	£	£	£	£
Donations:				
Planned Giving	45927	0	0	45927
Collections	1777	0	0	1777
Sundry Donations	1068	0	2579	3647
Legacies	0	0	0	0
Gift Aid Recovered	11461	0	408	11869
VAT Reclaimed	1001	5573	0	6574
Grants	8017	0	0	8017
Total Donations	69251	5573	2987	77811
	=====	=====	=====	=====
Charitable Activities				
Fees for weddings and funerals	1857	0	0	1857
Hall lettings	15166	0	0	15166
Magazine Sales	0	0	0	0
Total Charitable Activities	17023	0	0	17023
	=====	=====	=====	=====
Other Trading Activities				
Magazine Adverts	0	0	0	0
Christmas Craft Fayre	1495	0	0	1495
Other Fund Raising Activities	272	0	0	272
Solar Panel Income	1568	0	0	1568
Miscellaneous	0	0	0	0
Total Other Trading Activities	3335	0	0	3335
	=====	=====	=====	=====
Investments				
Dividends	999	7604	0	8603
Interest	103	9	0	112
Total Investments	1102	7613	0	8715
	=====	=====	=====	=====
TOTAL	90711	13186	2987	106884
	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31ST DECEMBER 2022
16

Page 12 of

5. EXPENDITURE for 2021

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS 2021
	£	£	£	£
Raising Funds				
Magazine Costs	0	0	0	0
Hall Costs	9734	11139	0	20873
Fundraising Costs	255	0	0	255
Support for Raising Funds	4432	0	0	4432
Total Raising Funds	14421	11139	0	25560
	=====	=====	=====	=====
Charitable Expenditure				
<i>Resourcing Ministry</i>				
Diocesan Parish Share	36555	0	0	36555
Clergy Expenses	3020	0	0	3020
Cost of Services	4068	0	43	4111
Church Running Costs	11273	0	0	11273
Church Repair & Maintenance	7768	21295	589	29652
Support for Resourcing Ministry	4540	0	0	4540
<i>Resourcing Mission</i>				
Child Mission	337	0	0	337
Charitable Giving	4599	0	2321	6920
Special Appeals	0	0	0	0
Youth Work	0	0	0	0
Miscellaneous	79	0	0	79
COVID Costs	215	0	0	215
Total Charitable Expenditure	72454	21295	2953	96702
	=====	=====	=====	=====
TOTAL	86875	32434	2953	122262
	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2022

Page 13 of 16

	<u>2022</u>	<u>2021</u>
	£	£
<u>6. STAFF COSTS</u>		
Wages and salaries	16299 =====	13988 =====
No member of the PCC received any remuneration or reimbursement of expenses other than the Vicar as shown in Note 3. 2022 includes Office Administrator and Caretaker.		
<u>7. TANGIBLE FIXED ASSETS</u>		
	£	£
Cost of Church Hall Building	23902	23902
Less accumulated depreciation	23901	23901
	<u>1</u>	<u>1</u>
	=====	=====
Net Book Value at 31 st December 2022	1	
Net Book Value at 31 st December 2021		1
<u>8. INVESTMENTS</u>		
	£	£
Valuation as at 1 st January 2022	278545	243712
Increase/(Decrease) in valuation	(32755)	34833
Investments/(Disposals)	---	---
Valuation at 31 st December 2022	<u>245790</u>	<u>278545</u>
	=====	=====
Government stocks	---	---
1,681 shares in CBF investment fund	34743	39378
Stone House – 6,525 shares in CBF investment fund	134833	152822
Stone House – 58,392 shares in CBF property fund	76214	86345
	<u>245790</u>	<u>278545</u>
	=====	=====
<u>9. DEBTORS</u>	<u>2022</u>	<u>2021</u>
	£	£
Gift Aid Recoverable	1792	1928
Solar Panel Feed-in-Tariff	199	147
VAT Reclaim	---	6574
	<u>1991</u>	<u>8649</u>
	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2022

Page 14 of 16

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	<u>2022</u>	<u>2021</u>
	£	£
Gas Accrued	984	1138
Electricity Accrued	285	292
BDBF Assigned Fees	488	137
Copier Usage Charge	79	66
Committed Donations to Charities	6415	4723
Telephone & Internet	80	62
Vicar Expenses	203	892
Sundry Supplies	239	195
Repairs & Works	---	1133
Equipment from 2020	---	356
HMRC (Income Tax)	23	---
Cleaning Deposits to be Returned	25	---
	<u>8821</u>	<u>8994</u>
	=====	=====

11. MOVEMENT IN FUNDS

	Balance 1/1/2022 £	Income £	Expenditure £	Transfers £	Capital Movements £	Balance 31/12/2022 £
Restricted Funds						
Memorial Book	101	50	28	0	0	123
Choir	1002	505	225	0	0	1282
Discretionary Poor Fund	251	0	0	0	0	251
Hall Sound System	300	0	0	0	0	300
Church Sound System	21	0	0	0	0	21
Ministry	700	0	0	0	0	700
Eco Planters	24	0	24	0	0	0
Vestry Steps	68	0	0	0	0	68
Charity Collections	211	1195	1195	0	0	211
Warm Space	0	493	29	0	0	464
Flower Fund	314	237	117	0	0	434
Social Committee	50	0	0	0	0	50
Malawi Transport	<u>0</u>	<u>576</u>	<u>250</u>	<u>0</u>	<u>0</u>	<u>326</u>
	<u>3042</u>	<u>3056</u>	<u>1868</u>	<u>0</u>	<u>0</u>	<u>4230</u>
	=====	=====	=====	=====	=====	=====
Unrestricted Funds						
Designated Funds						
Sale of Stone House	296598	15537	11400	0	28120	272615
Church Emergency Fund	33775	2382	13523	0	0	22634
Hall Roof	30000	0	0	0	0	30000
Defibrillator	239	0	0	0	0	239
Church Fabric	2142	0	0	0	0	2142
Computer	13	0	0	0	0	13
Energy Grant	0	3371	0	0	0	3371
Organ Repair	10621	273	0	0	0	10894

General Fund	373388	21563	24923	0	28120	341908
	117341	101340	95107	0	4635	118939
	493771	125959	121898	0	32755	465077
	=====	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2022

Page 15 of 16

The Discretionary Fund for the Poor is the result of anonymous donations for the Vicar to use at his/her discretion. The Flower and Social Committee Funds were added in the year. The Stone House fund continues to support the Youth work in the parish; in 2021 there was no Youth Worker and the increase in fund value was due to 12 months of vacancy. The Quinquennial and Fire Safety Funds were used up to support work done in 2021.

12. TRANSFERS BETWEEN FUNDS

	General Funds	Designated Funds	Restricted Funds	Total
	£	£	£	£
No Transfers were made.	-----	-----	---	0
Total Raising Funds	-----	-----	-	0
	=====	=====	=====	=====

13. ANALYSIS OF NET ASSETS BY FUNDS

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL 2022	TOTAL 2021
	£	£	£	£	£
Tangible Fixed Assets	1	0	0	1	1
Investments	34743	211047	0	245790	278545
Debtors due within one year	1991	0	0	1991	8649
Short Term Deposits	65078	130861	4747	200686	200460
Cash	17	0	0	17	0
Bank	25413	0	0	25413	15110
Creditors due within one year	(8304)	0	(517)	(8821)	(8994)
	118939	341908	4230	465077	493771
	=====	=====	=====	=====	=====

14. ANALYSIS OF SUPPORT COSTS

	Raising Funds £	Resourcing Ministry £	TOTAL 2022 £	Raising Funds £	Resourcing Ministry £	TOTAL 2021 £
Parish Administrator	5285	3524	8809	4233	2822	7055
Printing & Stationery	199	1791	1990	127	1068	1195
Telephone & IT	80	718	798	72	650	722
Governance	---	---	---	---	---	---
	5564	6033	11597	4432	4540	8972
	=====	=====	=====	=====	=====	=====

The administrator's time is split 60% managing hall lettings and 40% resourcing ministry; equipment and materials are split 10% raising funds and 90% on resourcing ministry.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2022

Page 16 of 16

15. DONATIONS TO CHARITIES 2022

	Unrestricted <u>Funds</u>	Restricted <u>Funds</u>	<u>Total</u>
	£	£	£
Charitable Giving from PCC			
Water Aid	2,000		2,000
Inclusive Church	2,000		2,000
YMCA	2,000		2,000
Mothers' Union (from Sunday Coffee)	200		200
A Rocha (Gold Award)	125		125
	<u>6,325</u>	<u> </u>	<u>6,325</u>
	=====	=====	=====
Charitable Giving from Special Collections (including Gift Aid)			
Church Army (in lieu of Lent Lunches)		109	109
Christian Aid (in lieu of envelopes)		1415	1415
Malawi Transport		250	250
	<u> </u>	<u>1,774</u>	<u>1,774</u>
	=====	=====	=====
Other Charities (not in accounts)			
Children's Society boxes			1,060
Royal British Legion (Remembrance)			170
Visit of Dr Nicci Maxwell (CMS)			176
The Robinsons			120
Children's Society (Christingle)			129
St Basils (Advent & Christmas Collections)			276
Leprosy Mission (from Fellowship)			150
Macular Degeneration (from Fellowship)			150
Food Bank Donation (Harvest Auction)			73
Church Army (Carol Singing)			227
	<u> </u>	<u> </u>	<u>2,531</u>
	=====	=====	=====
TOTAL	<u>6,325</u>	<u>1,774</u>	<u>10,630</u>
	=====	=====	=====

The items in the Unrestricted fund represent the charities chosen by the PCC for the church's annual giving. This is determined from the formula of 10% of relevant net income. Relevant net income is calculated from total unrestricted general income, less apportionment, less VAT reclaimed, less grants for expenses, less legacies. In addition a proportion of Sunday coffee donations is given to Mothers' Union.

ST. PETER'S PAROCHIAL CHURCH COUNCIL;

MEMBERSHIP FOR 2022-23

Name	Role	Year to retire/re-elect
Paul Jenner	Churchwarden / Treasurer	
Rosemary Coombes	Churchwarden	2023 (Deanery Syn.)
Sheena Heaton	Vice Chairperson	2024 (Diocesan Syn.)
Sonia Clucas		2023
Malcolm Harley	PCC Secretary	2023
Michelle Griffiths		2023
Solomon Salawu		2023
Dickon Taylor		2023 (Co-option)
Mo Dening		2024
Janet Harley	Deputy Churchwarden	2024
Naomi Johnson		2024
Neville Benyon		2025
Jill Hannaford-Bray		2025
Tony Wells		2023
John Heywood		2024 (Diocesan Syn.)
Sheila Richmond		2023 (Deanery Syn.)
Suprabha Taylor		2023 (Deanery Syn.)
Ann Willis		2023 (Deanery Syn.)
Hazel Hallas	Deputy Churchwarden	
Philip Fox	Deputy Churchwarden	
Owen Cain	Deputy Churchwarden	

St Peter's Church, Maney.**Summary of Office appointments and representation 2022-2023**

Vice Chair	Sheena Heaton
Secretary	Malcolm Harley
Treasurer	Paul Jenner
Deputy Wardens	Phil Fox, Owen Cain, Hazel Hallas, Janet Harley
Committee Chairs	B&G – Becky Stephens F&S – Becky Stephens Worship – Becky Stephens Mission & Outreach - Becky Stephens Eco Maney – John Heywood Social – Sonia Clucas
Electoral Roll Officer	Elena Grant
Director of Music	Logan Pritchard
Children's Ministry	Sonia Clucas
Safeguarding Officer	Ann Willis
Children's Advocate	Sonia Clucas
Vulnerable Adults	Rosemary Coombes
Care Team	Rosemary Coombes
Health and Safety Officer	Solomon Salawu
Christian Aid	Emily Robottom-Scott
Children's Society	Joan Bradley
CMS	Garth White
Church Army	Su Taylor
Weekly Planned Giving Envelopes	Hazel Hallas
Bible Reading Fellowship	Sheila Richmond
Bible Society	Tony Wells
Mother's Union	Ann Willis
Cedar Group	Rosemary Coombes / Phil Fox
Flower Guild	Vacant
Servers Guild	Lorna Scully
Sacristan	Naomi Johnson
Verge	Michelle Holland

PARISH REPORTS

Church Wardens' Report - 2022

Churchwardens' Report on the Church Fabric, Ornaments, Hall and Grounds

This year has seen the removal of the remaining restrictions on worship in the church and hiring of the hall following the COVID pandemic. It has been wonderful to welcome people back and to greet newcomers.

In November we received the annual visitation from the Area Dean, Rev'd Ann Richardson, when she inspected our processes including registers, the church log book and the inventory. We are pleased to say that the report was very favourable.

The Fire Alarm in the hall was installed and this completed the requirements from our last fire survey. Our Administrator (Angela) and Caretaker (Paul) now perform regular tests of the alarm and emergency lighting to ensure that they remain in working order.

Other repairs and enhancements carried out have included:

- Repair and easing of the North and West Doors
- Annual test of the church alarm system
- Tree survey of the vicarage and church grounds
- Carpets in the hall and church were cleaned
- Repairs to toilets in the vestry and hall
- Major clearing of the drains from the hall
- Repair to the push bar and lock on the east of the link block
- Repair to a stained-glass window in the Sanctuary

While that last repair was taking place we commissioned a status report on the West (Rose) Window in church. We have noticed minor debris appearing below that window and the report highlighted the need for some repairs and general cleaning. The PCC have approved that this should go ahead soon.

From the architect's report into improvements in church for accessibility, two items have been specified and put out to tender. These will provide new external handrails at the vestry steps which will be in keeping with those at the north door and a new handrail at the steps from the vestry area to the chancel. A preferred supplier has been selected and the PCC have approved that this should go forward to the Diocese for faculty approval.

The Church Garden Party continues to meet one morning each month, tending the planters, Tower Walk and other areas and even doing some drain maintenance. We are most appreciative of their efforts as are the many passersby.

The Cleaning Team meets on the third Friday of every month with the objective of keeping the church clean and tidy at minimum cost. We are grateful to both Garden Party and Cleaning Team groups and would welcome new volunteers if anyone has a spare hour once a month.

The Building and Grounds committee meets every 2 months to review progress and set priorities. Minutes of meetings are sent to PCC.

A thorough check of the inventory and the condition of the contents of the church is underway and the result will be reported to the meeting.

Rosemary Coombes and Paul Jenner – Church Wardens

Report on the Proceedings of the Parochial Church Council - 2022

The Council met 6 times during the year, with an average attendance of 80%. 2 winter meetings were held exclusively on Zoom, 1 held totally in person and 2 as a combination of in person and Zoom. There are currently 23 members, including 4 elected members of Deanery Synod, 2 elected members of Diocesan Synod, 1 co-opted member, Readers, Churchwardens and deputies.

The Council operates through sub committees covering five main areas, namely:

Standing Committee	Mission and Worship
EcoManey	Buildings and Grounds
Social	

As the pattern of worship had returned to normal following the Covid pandemic, the work of the Mission committee and Worship committee was combined back into a single group.

During the year, the Council considered and dealt with a range of issues relating to the church, hall and grounds, including :-

- Approval of suitable spending where appropriate and close adherence to agreed budgeted costs
- Organise a survey to assess disability access to our church buildings. As part of this, work to instal handrails, where needed, was approved. More complex issues regarding wheelchair access to the church and chancel are still in discussion
- Holding a ½ day conference to discuss our approach to the Church of England initiative "Towards Net Zero Carbon by 2030"
- Complete the installation of a fire alarm system and LED lighting throughout the hall
- Achieve the Ecochurch Gold Award
- Oversee a survey regarding ideas on the future of the church newsletter and magazine
- Approve the appointment of Logan Pritchard as Musical Director following the retirement of Eric Swindells
- Agree to accept the Diocesan heating grant, designed to cover extra costs incurred during the fuel crisis, but then to give a proportion away to parishes more in need than ours.
- Agree to reduce the PCC meeting frequency to quarterly, commencing from the APCM
- To follow the Diocesan guidelines and provide a 'Warm Space' in the church hall once a week during the winter months for those suffering heating hardship
- In response to People and Places, agree to the signing of a form which commits us to talk about a proposed new oversight area comprising St. Peter's, St. Chads, Holy Trinity and Emmanuel
- Agree to the distribution of our charitable donations

Malcolm Harley - Secretary to the Parochial Church Council

Safeguarding Co-ordinator's Report - 2022

This year has seen all PCC members complete safeguarding training. DBS checks are complete for all those who require one. Safeguarding is an item at every PCC meeting. The policy will be updated in May 2023.

Rev'd Canon Becky Stephens

Group Council - 2022

The churches of St Peter's, Holy Trinity and St Chad's continue to work closely together as a Group. This year we have welcomed the return of pulpit swaps where the incumbents have moved around offering worship and preaching. The clergy meet each Wednesday morning to say Morning Prayer and to plan events and services.

Next year sees the retirement of Rev'd Canon John Routh after 17 years at Holy Trinity.

Rev'd Canon Becky Stephens

Churches Together in Central Sutton Coldfield - 2022

Members of Central Sutton Churches Together meet regular for prayer, planning and fellowship. The leaders of each church meet monthly for lunch, visiting churches on a rotational basis. Many leaders gather to pray and we support one another in multiple ways including collecting food the foodbanks. Together we have a ministry among those who sleep on our streets and the more vulnerable members of our community. At the Sutton Church Leaders lunch we have heard from Safe Families and Sian Nicholas (chaplain of Good Hope Hospital) and we have welcomed the leaders of new churches, including David Gibbs, pastor of Duke Street Church.

Rev'd Canon Becky Stephens

Aston and Sutton Coldfield Deanery Synod - 2022

There have been 3 meetings this year under the chairship of Area Dean, Rev'd Ann Richardson.

There is often a presentation at the meetings. This year Rev'd Canon Bamidele Sotonwa spoke about 'From Lament to Action', a report on Racism in the Church of England including recommendations which might assist the cultural changes needed. In a follow up meeting, it was felt that links between Aston and Sutton Coldfield churches is still at an early stage. There had been some shared activities but they have not been well supported.

In November, the meeting was held at St Michael's Boldmere and there were a number of short snapshot presentations of initiatives at the church, some of which are new (Welcome Space), others longstanding (Lunch Club).

A Zoom meeting in February included a talk by Guy Donegan-Cross. It was about making disciples and highlighted new online resources including a course to replace the 3D course: The Way of the Cross.

The move towards developing Oversight areas has progressed through initial expressions of interest by the churches to a joint meeting of the PCCs of St Chad's, Holy Trinity, Emmanuel and St Peter's. This involved group discussions, sharing of current practice and getting to know each other a bit better!

Deanery Synod members at present: Rosemary Coombes, Sheena Heaton, John Heywood, Sheila Richmond, Sue Taylor, Ann Willis.

Rosemary Coombes

Diocesan Synod - 2022

Synod met three times during the year. As usual the summer meeting in July at Gas Street Church Centre was concerned mainly with the budget and associated financial matters. However, we also had the opportunity to say goodbye to Bishop David at his last Birmingham Synod. At the November Synod at St Columba's, Banners Gate, it was necessary to elect a new Chair of Clergy following the death of Rev'd Canon Priscilla White. Rev'd Toby Crowe of St John's Church, Sparkhill was elected.

Bishop Anne reported that the Vacancy in See process was now under way to find a new Bishop. Our Vicar Becky is one of the Vacancy in See committee. Bishop Anne also provided an update on Living in Love and Faith. There was an interesting presentation about the Church of England Birmingham's engagement with further education in the city - an area for mission which is not always well explored.

At the March Synod at St Philip's, Dorridge, Bishop Anne gave a thoughtful presidential briefing including about the General Synod debate on Living in Love and Faith which had taken place in February and about the prayers and blessings which would be available to same sex couples. She confirmed the Church of England would continue to believe that marriage would be a union between one man and one woman. There were many written questions in the documents to which answers had already been provided but, on the day, Bishop Anne allowed a number of supplementary questions. The discussion was calm, respectful and tolerant.

Two presentations followed. One by Canon Fred Rattley (Diocesan Director of Community Regeneration) on the cost of living crisis and the work of an organisation supported by the Diocese, called Thrive. He outlined the need for a generous and compassionate response to the cost of living crisis which offered people in need help in an appropriate and dignified way. He outlined the success of the warm spaces or warm welcome initiatives provided over the past winter months and how this could be translated into ongoing programmes.

The second presentation by Canon Dr Andrew Smith (Department of Theology at the University of Birmingham and the Bishop's Director of Interfaith Relations) was an extremely interesting examination of the responses to the religion questions in the 2021 Census. Christianity remains the religious choice of 47% of UK citizens while 37% state they have no religion. 6.5% are Muslim, 1.7 % Hindu and all other faith groups less than 1% each.

The census also showed a very varied distribution of religious belief and ethnicity across our Diocese. While Birmingham and Sandwell have a higher proportion of Muslims and Sikhs than the national figures, Solihull has fewer Muslims but more Hindus and the North Warwickshire area of the Diocese has very little ethnic or religious diversity at all. Somewhat concerning was that the biggest area of growth in 'religious' belief shown by the census was in the area of Wicca and Paganism, mainly among teenage girls. Although worrying, this is perhaps an indication of a spiritual need among certain groups which the mainstream faith groups are not meeting.

Sheena Heaton

Parish Administrator - 2022

2022 has been a busy year in the office. The hall has been in full use – during the week with regular bookings and at weekends with parties and social activities. Other church activities such as Cedar Group and Pebbles are back to their usual routine. The Christmas Fair ran full swing in November.

The highlight of the office year was installing a new printer/copier and the additional facilities have helped to speed up some of my tasks.

Invoicing is up-to-date and keeps me busy each month. I liaise with the Treasurer to discuss payments and receipts.

Paul, our caretaker, Paul, works hard to keep the hall and communal areas clean and tidy as well as welcoming parties and other ad-hoc bookings to the hall over the weekend. Several baptisms and weddings took place during the year and the hall was used for celebrations after some of these events.

I worked with Becky and Emily to produce notice sheets and orders of service along with any other documents that they required.

Angela Bagshaw – Parish Administrator

Mission, Life & Worship Committee - 2022

At the time of the last APCM this was operating in two groups. The Ministry group has concentrated on worship, especially the evolving arrangements for returning to more normal practices after the pandemic, while reviewing what we had learned and might keep. We planned for special services and events in different seasons of the church's year, discussed the future of the newsletter and a possible magazine, and with the return of the choir, looked forward to a new Director of Music.

The Mission and Outreach group has discussed a variety of matters connected with our membership of Inclusive Church, especially access for people with disabilities and engaging with the local community. Possible fund-raising events were suggested, and an enquirers' course.

In October it was decided to amalgamate the two groups into one committee again.

Sheila Richmond

Children's Ministry -2022



During 2022 lots of people helped to minister to our children. Sonia, Mo and Rosemary met with Rev'd Canon Becky and Rev'd Emily to plan events including Pebbles. Sonia, Katy, Mo, Barbara and Dickon helped to run Sunday Club and the Children's Corner. During the year we were happy to welcome Lorna and Tenny to our Sunday Club team. This was greatly appreciated especially as Katy left us for university and Barbara stepped back from Sunday Club. We wish Katy every success in her studies.

Since she stepped back from children's ministry, we had the sad news of Barbara's death. This was a great shock to all of us. We shall always remember our dear friend and all her faithful, loving care for our children and for the adults working with them. On a personal note, I always appreciated her support and encouragement. Even after she stopped helping in Sunday Club, she would always pop into the hall before church to see if we were OK.

Our children continue to worship and learn in Sunday club each week and families make use of the Children's corner.

Pebbles took place at Easter time when we celebrated the Resurrection. Rev'd Emily led us in a celebration of God's creation in "Pebbles in the forest". It was lovely to worship in the open air. Our Jubilee Pebbles did not happen but we were able to use some of the activities at the Jubilee picnic.

At Christmas time Rev'd Canon Becky led us in the Crib Service for younger children when we travelled around the Christmas Story. Older children were able to take part in the Nativity. Earlier in the year we tried to start a group for parents and babies/toddlers called Little Ripples. However, this did not prove successful so we will be giving this more thought.

There were 9 baptisms in 2022 and each child was given a teddy and a card. Parents were given a leaflet about baptism and information about Children's ministry at St Peter's. It is a great privilege to work with our young people and to see how they are growing and developing in their lives and in their faith.

Sonia Clucas

7th Sutton Coldfield Scout Group – 2022

The last twelve months have been exciting as we have continued to deliver a programme full of fun, challenge and adventure for all three sections of the Group: Beavers (6 to 8 years old), Cubs (8 to 10½) and Scouts (10½ to 14). We currently have 61 boys and girls in the Group and a very full waiting list. There are just eight adults delivering the programme across the three sections and we are grateful for the support from three young leaders each week. We would love to hear from any adults who would like to join us – it's always a load of fun. All three of our sections have continued to learn 'skills for life' and it is fabulous to see the young people grow in confidence as they move through the Group.

Activities through the year have included camping, nights away, trips, hiking, climbing, fire lighting, sports, fun, games, community work and much more besides. We were also delighted to be involved with Sutton Coldfield Scout Gang Show once again after a 4-year gap since the last show. Four members of our Group were on stage and three more worked tirelessly backstage and in the technical crew. We are grateful for the support from those of you that came to watch us – we hope you enjoyed the show.

As an example of the values that we teach in Scouting our Cubs have recently organised and run a series of community projects. This has seen them reduce food waste in their own homes, start a book swap club at Cubs, look at ways to support those living alone, and take on personal challenges to raise money for local foodbanks. The picture shows the Cubs with the food we purchased for the Foodbank.

I am delighted that we have continued to see our young people gain the top awards in their sections and we have presented 9 Chief Scout Bronze Awards, 5 Chief Scout Silver awards and 4 of the very prestigious Chief Scout Gold Awards over the last twelve months. Each of these awards requires a lot of hard work, enthusiasm and commitment from our young people – they are a credit to themselves and deserve all the plaudits they receive. Of course – all of this happens because our volunteer Leaders are so generous with their time and energy on a very regular basis. My thanks goes to Julie Ellis (no relation), Eileen Lyndon, Josh Holmes, Dave Archer, Lorna Scully, Matt Brain and Matthew Ellis (also no relation to me ... but related to Julie) for everything they do. I am also grateful to Darrell Fleming and Tim Ellis (related) for the 'behind the scenes' support and to our team of occasional helpers who are always happy to stand by our side when asked. We are looking forward to another fun Scouting year ahead and remain grateful for the support and kind words from all at St Peter's.

Mark Ellis - Group Scout Leader

Music at Maney - 2022

It has been a great pleasure to take over as Director of Music at St. Peter's from September. There have been several notable choral Services that have taken place thus far in the church year: the Advent Carol Service, Nine Lessons and Carols, and the introduction of an Evensong in February. A particular highlight was the Nine Lessons and Carols, sung largely by our choir alone. Regular Wednesday evening rehearsals continue to take place.

In addition, it is pleasing that the choir have begun to contribute to services monthly through the introduction of a responsorial psalm, and an anthem on different weeks, duly receiving positive feedback from the congregation. The choir have been stretched and challenged, learning works by Tallis, Farrant, and Ford. This repertoire required independence from all four component parts of the choir. During March several of the choir spontaneously opened a Eucharist with a rendition of *If ye love me*, in the form of an introit. The choir are set to open Easter Day's Service with an introit too, *O sons and daughters* by Walford Davies

Going forward, I hope that the music department at St. Peter's shall continue to develop in several ways. More choristers are needed to compensate for recently lost members, and to grow the choir. A promotional flyer, therefore, has been put together and sent to print, ready for dissemination after Easter. It is expected that at least two evensongs shall take place over the summer term. I am considering the introduction of occasional congregational rehearsals, giving the congregation further familiarity with the sung elements of the Eucharistic liturgy.

The ensuing year has every reason to be a successful one for the music at St. Peter's, and the positive 'can-do' attitude of the choir very much paves the way for this.

Logan Pritchard

Care Team – 2022

The Care Team aims to show the love and care of God with those in our church and community who cannot, for whatever reason, attend church. We offer support through visits, phone calls, texts, emails, letters, cards and practical help where this is possible.

There were 3 meetings this year where members of the Care Team reviewed ongoing needs of those we contact. Our current collective contact is with some 25 members of the congregation. Every member of the team has completed and updated the necessary Safeguarding and DBS Checks.

Home Communion continues to be taken out when and where requested and a rota has been devised of those willing to assist with the distribution of this at home.

The Care Team gratefully recognises the care shown by many of the congregation to others; please do let us know of anyone who is unwell or in need of assistance so we can be in touch if this is desired.

Alongside Rev'd Canon Becky and Rev'd Emily Robottom-Scott, the team comprises: Anne Ball, Rosemary Coombes, Mo Denning, Elena Grant, David Griffiths, Sheila Richmond, Christine White, Hazel Hallas and Ann Willis.

Rosemary Coombes

Cedar Group – 2022

The Cedar Group gathers on the first and third Tuesdays of the month in the Hall between 2-4pm. It aims to provide an opportunity for those, perhaps living alone, who like company, a chat, tea, cake and a gentle quiz.

Transport to and from the group can be an issue but we continue to explore taxis etc.

Our small fortnightly donation (currently £1) covers the costs of refreshments and cards. This year we were able to make a good contribution to the work at Potters Village, inspired as we were by the visit of Dr Nicci Maxwell.

The group continues to grow in numbers and new members are always welcome.

Movita Denning, Phil Fox, Rosemary Coombes

Social Committee - 2022

There have been a few changes to the committee during 2022. At the beginning of the year the committee was composed of Janet Harley, Sonia Clucas, Frances Heywood, Sue Griffiths, Fiona Baker and Simon Baker. During the year Frances took a few months out but we are pleased that she has decided to return. Also, we are happy to welcome Jane Jenner and Glenys Sperring to our team. Recently, Fiona and Simon have stepped back from the committee for a while. We thank them for all their wonderful input and hope they will be able to help with some events in the future.

In 2022 we were delighted to be able to run many social events as well as supporting church activities. As a trial event after so long without social gatherings, we held a Fish and Chip Supper in February. This was enjoyed by all and Simon led us in an amusing quiz about fish and chips. So, we were off and running!

Rev'd Emily led us in organising a Breakfast and coffee morning in aid of Christian Aid. The breakfast was enjoyed by many. The coffee morning was good but numbers were low. So, we are reconsidering the timing and advertising for the 2023 coffee morning.

Frances held a Lent Lunch in her home to raise funds for Church Army.

We invited friends and neighbours to join us for a picnic in the church grounds to celebrate the Queen's Platinum Jubilee. People brought their own picnic but drinks and ice creams were sold. There were also games and crafts available for children and even a visiting corgi!

At our Bring and Share Patronal Lunch we also celebrated Rev'd Emily's ordination to the priesthood. As usual it was a very happy time with lots of delicious food.

Some members of the committee served teas and coffees at the church open day in September. This was part of Sutton Heritage week.

The Harvest Lunch was also Bring and Share with hot as well as cold dishes. Another delicious spread to celebrate God's bounty!

At last, we were able to officially welcome our "new" vicar, Rev'd Canon Becky. After the service, we celebrated with tea and cakes and welcomed friends from our Group Churches.

The Christmas lunch at the Toby Carvery in Sutton Park was a very happy occasion. Thanks to Janet for organising this. After the Christmas Carol Service we served mince pies and mulled wine.

It is good to be back to our usual busy social whirl!

Sonia Clucas

Eco Maney - 2022

The big news this year is that St Peter's gained the Gold Eco Church Award. We were the first parish in Birmingham Diocese to achieve this status, but it brings responsibility with it. We are now looked to by other parishes for advice, guidance and support. We are making presentations at parish meetings, deaneries and online for the diocese.

We continue with monthly gardening; and have revived the annual litter-pick with the Cubs & Scouts.

The Fair Trade stall now offers eco products as well as the traditional tea, coffee, cards etcetera.

We produce material for Lent and Creationtide.

The Eco Maney Team
(Andrew Ball, Anne Ball, Neville Benyon, Sheena Heaton, John Heywood, Jim McAvan and Sarah Riggall)

Church Mission Society - 2022

We have received regular, and frequent, letters from Dr Nicci Maxwell in Uganda and also from our previous "link", John and Gillian Robinson in Thailand. All seem to be thriving (although Nicci is still suffering from the after effects of Covid) and both Potter's Village and the Place of Grace are very busy and obviously filling a great need in their respective communities. For security reasons we cannot display all their news (particularly from Bangkok) but all members of the congregation are welcome to borrow them from me – please do ask. And, if you are a knitter, very small baby clothes for new borns are always welcome. Do keep ALL our partners in your prayers, please.

Garth White

Church Army Report – 2022

The Church Army thanks St Peter's Church, Maney, for its continued kindness and support.

After a hiatus due to the Covid-19 pandemic, members of the church and friends sang carols at Tesco New Oscott just before Christmas in December 2022. It was well received by Tesco staff and their customers, who generously gave £227 despite the cost of living crisis. Some favourite carols received enthusiastic applause!

The £227 raised went towards the Church Army's Marylebone Project, which provides support to women who are particularly vulnerable to homelessness, destitution, and who are in need of a safe space.

Suprabha Taylor

Christian Aid – 2022

It was decided by the Parochial Church Council in January 2022 to stop door to door collections and that the planning of events for Christian Aid would fall under the remit of the Mission Committee.

The Social Committee then organised and hosted a 'Big Brekkie' one Sunday morning before church and a coffee morning with lots of lovely cake donations from our church members – thank you! Both the breakfast and the coffee morning were held during Christian Aid Week. The breakfast, in particular, was a huge success and greatly enjoyed by those who came. In addition to those two events, a collection was taken in church on the Sunday of Christian Aid Week. The total sum collected for all of these events was £1415. We offer our heartfelt thanks to all who donated their time and baked for our events, especially, the Social Committee.

Rev'd Emily Robottom-Scott

Malawi Report – 2022

In late April 2022, an appeal for goods for the Birmingham Malawi container was raised. This was the first time in a number of years that the church had actively sent goods to Malawi. The Church worked closely with St Michael's in Boldmere to parcel up items that had been requested and ensure they were distributed across the country to contacts and projects who would benefit from the donated goods.

An appeal for help to cover the shipping costs was generously supported and we were able to cover our allocated fees and retain c£300 for 2023's container costs.

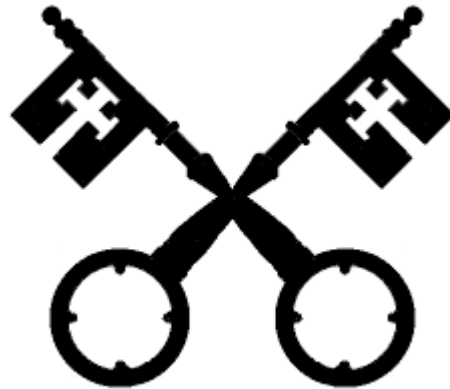
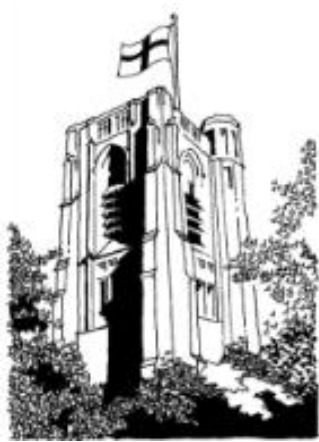
On Wednesday 19th October 2022, the Birmingham container was offloaded in Lilongwe and the goods distributed. One of the three longtime mission partners that the Naomi has worked with, Jesman Seva, Head of Bishop Mtekateka Secondary School, sent a letter of thanks and reminded us all that the significance of the goods that were sent measures far beyond the monetary value associated to it, although it should be noted that the value of the items sent on the container is equivalent to millions of Malawi kwachas.

The date for the 2023 container has been set for early June, once again and 35 square cubic feet have been reserved.

Naomi Johnson

Accounts

St Peter's, Maney Sutton Coldfield



Annual Report 2021

TABLE OF CONTENTS

ITEM.....	PAGE
Agendas.....	3
Minutes of 115 th Annual Meeting of Parishioners of St Peter's Church, Maney.....	4
Minutes of the 101 st Annual Parochial Church Meeting.....	5
Vicar's Report.....	8
Electoral Roll.....	11
Annual Financial Report and Statements.....	12
Treasurer's Report for year ending 31 st December 2021.....	13
St Peter's Parochial Church Council Membership for 2020-21.....	34
Parish Reports.....	36
Church Wardens' Report.....	36
Report on the Proceedings of the Parochial Church Council.....	38
Safeguarding Co-ordinator's Report.....	39
Group Council.....	39
Churches Together in Central Sutton Coldfield.....	40
People and Places.....	40
Aston and Sutton Coldfield Deanery Synod.....	40
Diocesan Synod.....	41
Parish Administrator.....	41
Mission, Life & Worship Committee.....	42
Music at Maney in 2021.....	43
Care Team.....	44
Social Committee 2021.....	44
Eco Maney.....	45
Cedar Group.....	46
Church Mission Society.....	46
Christian Aid.....	47
Church Army Report.....	47
Mothers' Union.....	47
Church Fellowship.....	48
Children's Ministry.....	49

AGENDAS

Annual Meetings Sunday 1st May 2022

1. Opening Prayers
2. Apologies for absence

116th Annual Meeting of Parishioners

1. Minutes of 115th Annual Meeting of Parishioners
2. Election of Churchwardens

102nd Annual Parochial Church Meeting

1. Minutes of 101st Annual Meeting on 25th April 2021
2. Matters Arising from the Minutes
3. Presentation of the Electoral Roll
4. Treasurer's Report and Financial Statement
5. Churchwardens' report
6. Written reports circulated in advance of the meeting with questions
7. Appointment of Independent Examiner of the Accounts
8. Election of 4 people for 3 years and 1 person for 2 years
9. Election of Sides people
10. Vicar's remarks
11. Any Other Business

**Minutes of the 115th Annual Meeting of Parishioners of St Peter's Church, Maney,
at 12 noon on Sunday 25th April 2021, held on Zoom.**

I. Present: Revd Rebecca Stephens, Vicar in the Chair,

Revd Andrew Ball, Anne Ball, Neville Benyon, Owen Cain, Barbara Chappell, Sonia Clucas, Rosemary Coombes, Movita Dening, Phil Fox, Graham Gomm, Sheila Gomm, Elena Grant, David Griffiths, Hazel Hallas, Janet Harley, Malcolm Harley, Sheena Heaton, Frances Heywood, John Heywood, Michelle Holland, Jane Jenner, Paul Jenner, Naomi Johnson, Sheila Richmond, Eric Swindells, Sue Taylor, Tony Wells, Ann Willis, Christine White, Garth White.

The Vicar welcomed everyone and opened the meeting with Prayer.

2. The Minutes of the 114th Annual Meeting were accepted as a true record and signed by the Vicar.

3. There were no matters arising.

4. Retirement of Malcolm Harley as Churchwarden

Becky said a few words about the long and dedicated service Malcom had provided to the church over the years. Malcolm had extended his service at churchwarden for a further year to support Becky in her role and Paul as he took on the duty of churchwarden last year. Becky thanked Malcolm for his dedication to the role and also personally for the support he had offered to her in getting to know the church – both building and people. Becky expressed thanks on behalf of the whole congregation, however, since we were on zoom a presentation will be made at another time.

Malcolm thanked everyone and said how much he had enjoyed being churchwarden. We are delighted that Malcolm remains on PCC as PCC Secretary.

5. Election of Churchwarden

There was one nomination for the post vacated by Malcom – Rosemary Coombes, who was proposed by Malcolm Harley and seconded by Ann Willis. Those present then voted unanimously for Rosemary's election. Paul Jenner was nominated by Hazel Hallas and seconded by Malcolm Harley. Those present voted unanimously for Paul's election.

Becky thanked Paul and Malcolm for the huge support they had given her since she became Vicar and during some of the most difficult of times as a result of the Coronavirus. She also thanked Rosemary for taking on the role of churchwarden and said she was looking forward to working with Rosemary and Paul, hopeful that once we returned to church in May, we would begin to see a new normal without having to close the building again.

This concluded the meeting.

Minutes of the 101st Annual Parochial Church Meeting
held on Sunday 25th April 2021 on Zoom.

Attendance: Revd Rebecca Stephens, Vicar in the Chair,

Revd Andrew Ball, Anne Ball, Neville Benyon, Owen Cain, Barbara Chappell, Sonia Clucas, Rosemary Coombes, Movita Dening, Phil Fox, Graham Gomm, Sheila Gomm, Elena Grant, David Griffiths, Hazel Hallas, Janet Harley, Malcolm Harley, Sheena Heaton, Frances Heywood, John Heywood, Michelle Holland, Jane Jenner, Paul Jenner, Naomi Johnson, Sheila Richmond, Eric Swindells, Sue Taylor, Tony Wells, Ann Willis, Christine White, Garth White.

1. Minutes of the 101st Meeting

These were agreed and signed as a correct record.

2. Matters arising from the Minutes

There were none.

3. Presentation of the Electoral Roll

Elena Grant reported that the Roll had been revised between 7th March and 4th April 2021. 6 members have been removed from the roll, 4 had died, 2 had moved away; 2 had been added. There was a total of 134 which was 4 less than the previous year. There is a trend of a slight increase in the number of residents. A copy of the Roll was available for inspection in the church porch.

Becky expressed her gratitude to Elena for all her work.

4. Treasurer's Report and Financial Statement

Paul gave a summary of the very difficult year 2020 turned out to be. We were affected by 2 lockdowns which meant that the church was closed much of the time and when it did open numbers attending were down. The hall was also closed for much of the year so that we lost a lot of revenue. This was offset to some degree by the successful application for local authority grants and the use of the furlough scheme together with a fall in expenditure due to this lower usage. The net result was an operating deficit of £3,432. We are so grateful for those who continue to donate to St Peter's by standing order or direct debit, and to those who have changed their giving to one of these schemes. Without this continued and regular support the deficit would have been considerably higher, so thank you to you all.

So far in 2021 things still look precarious and we won't know until restrictions start to be lifted how the year will turn out.

Becky thanked Paul for his hard work and dedication.

5.Churchwardens' Report

There were no questions. The Wardens were thanked for all they have done.

6.Written Reports

As these had been printed and circulated to everyone, the Minutes will only refer to comments, questions or discussion arising.

Parish Administrator's Report. Becky thanked Fay for her willingness to adapt to the way she worked during the continuing changes of guidelines during the pandemic.

Mission, Life and Worship. Becky thanked all of those who enabled the ministry and mission at St Peter's. Particularly she gave thanks for Andrew Ball, Sheila Richmond and Ann Willis who have been willing to minister and lead worship in new ways in order to offer worship in lockdown.

Cedar Group Mo Denning and Rosemary Coombes were thanked for all their efforts with Cedar Group. It was hard to keep in touch with everyone but they have managed to ensure everyone receives phone calls and the newsletter.

Mo, Sonia and Barbara Chappell were all thanked for their on-going work with Children and Young People.

Safeguarding Report – there were no questions or concerns. Becky thanked Ann Willis for her ministry as safeguarding coordinator.

7.Appointment of Independent Examiner.

Thanks were given to Hannah Tipper for her considerable help as Independent Examiner for this year. She has requested that she retire from the post as her work commitments will be increasing and she feels that a fresh pair of eyes will be beneficial. Paul said that at this time a replacement had not been found and that nominations will be put to the PCC when they are obtained.

8.Election of Members of Parochial Church Council

There were vacancies for 1 person (2 year term) and 2 people (3 year term). Nominations had been received from Malcolm Harley (2 year term) and Mo Denning (3 year term). Both were elected unanimously.

9.Election of Sides People

Since no face to face services had taken place for some time, we did not have an up to date list of sidespeople who were willing to carry out restricted duties during the pandemic. It was proposed by Malcolm Harley that the current list of 12 volunteers should continue with their duties once services resumed. This was seconded by Paul Jenner and all voted in favour.

10. Vicar's Remarks

Becky welcomed Malcolm and Mo as new members of the PCC, although both have previously served, their wisdom and gifts were of great value to the PCC.

Becky gave thanks for how everyone had been devoted to ensuring everyone was cared for during this recent phase of the pandemic. We have seen a great deal of sadness throughout the year as we have lost some faithful members of the congregation through death and moving away. However, the church family has remained strong and faithful.

Becky also reminded us that we have now officially become an Inclusive Church, this means we are encouraged to offer a radical welcome to all people, no matter their gender, sexuality, ability or otherwise. We have agreed to move towards a church whereby all will be represented at the front, and all will see themselves as loved and valued as a member of the church, and of God's family.

She thanked everyone who was making this possible, particularly Owen Cain who proposed the motion at the beginning of the year.

Finally, Becky hoped that when we return to the church building this would be a permanent way of worshipping. We will offer worship both on site and online, through livestreaming. She expressed her thanks to all those who continued to write and review risk assessments in order to make onsite worship as safe as possible.

11. Any Other Business

There was no other business.

The meeting finished with the Inclusive Church prayer, followed by the Grace

VICAR'S REPORT

2021 was another unpredictable year due to the Covid-19 pandemic. We began 2021 worshipping online whilst the building remained closed. We held a service on site for Easter Sunday and then had to close again due to essential building works. We were delighted to open the building again for worship in May 2021. The reports that follow pay particular tribute to so many of the challenges we have faced and the commitment of so many to navigate the pandemic, particularly recognizing the ever-changing risk assessments and guidelines. I am particularly grateful to the churchwardens, Rosemary and Paul, for their support throughout this year. They are both very gifted and generous in offering their time and gifts to St Peter's.

Worship

Throughout 2021, worship has been offered each Sunday. Until May, every service was prerecorded, to allow the voices of others. Once we were able to offer worship from the church building, we have offered a hybrid approach to worship. Every service is livestreamed from St Peter's Church onto our Facebook page. In order for this to happen we have purchased a streaming camera and have installed Wi-Fi into the church building. This enables those of us who cannot get to church to be a part of the worshipping life of St Peter's.

In addition to Sundays, we continued to offer Morning Prayer live on Facebook each Tuesday and Thursday mornings. Once we reinstated worship in the building, we brought back the Thursday morning BCP Communion service at 10.30am. This was reasonably well attended, at around 12 people. We kept this as a safe space for those who are particularly vulnerable.

Music continued to be challenge in lockdown. Once we were allowed to meet in groups of 6, the choir came together to produce music for our prerecorded services. It was a joy to all be able to sing again together when the restrictions were relaxed further, even if it was from behind face coverings. As is mentioned in the music report, we are very grateful to Logan Pritchard from Emanuel for taking the role of choir leader.

Pebbles continued for our younger children, and then in May we saw the return of Sunday Club. Sonia and the team have worked hard to ensure guidelines have been followed and that children and volunteers were kept safe. Some of our older children took on new roles and responsibilities in the church. Shini is now a Server and Gabby is a welcomer and helps to serve refreshments.

We have introduced a new monthly intergenerational service which replaces the 0-99 service simply called a Family Communion service. This service is a Communion service as the PCC recognize the sacramental ecclesiology of many of our congregation. The service uses the Additional Eucharistic Prayers and involves people of all ages.

Mission and Outreach

In March, we marked one year since the first national lockdown by offering a service of thanksgiving and remembering. This included the experiences of local people such as a funeral director and school teachers, as well as some of the congregation. During this service, we planted two trees – one in recognition of the key workers for all they have done during the pandemic, and one in memory of Maxine Hill, Parish Administrator, who died in 2020.

As well as offering services online, we continued to engage with our local community by offering ways to worship, reflect and pray outside. Again, we offered items for people to take from the steps, a net to tie ribbons on for Remembrance, a cross to fill at All Souls, and a nativity scene.

We introduced new ideas this year which included a prayer mound, the stations of the cross in Holy Week and an Easter Garden.

We lit the churchyard again at Christmas with lights donated by Maney Hill Road and held outdoor carol services. This year also saw the return of the popular Nativity play, which was held outside for safety reasons. The event was attended by around 70 people who came even though it was pouring with rain. My thanks to all who made this possible, especially Frances.

We also introduced a new Crib Service this year for younger children. This was a successful event, welcoming 20 children and 12 adults.

We have been delighted to have made connections with a new Care Home in Maney, Sutton Park Grange. Emily and I visit here each fortnight and lead a service of Holy Communion with hymns for around 15-20 people.

We continue to take Home Communion to those who are housebound.

To support our community, we have continued to collect items for the Foodbank. We also gathered a large amount of clothing and toiletries for Afghan refugees who arrived in Sutton Coldfield.

Roles and responsibilities

This year we have seen some change among those who have roles within the church. Those who have handed on responsibilities are:

Malcolm Harley: Churchwarden

Fay Moore: Parish Administrator

Ian Moore: Caretaker

Frances and John Heywood: Christian Aid

Sonia Clucas: Mother's Union

Bunny Gasson: Flower Coordinator

My thanks to each of them for all they have offered.

We have been delighted to welcome new members into the roles which have been made vacant.

Rosemary Coombes: Churchwarden

Malcolm Harley: PCC Secretary

Angela Bagshaw: Parish Administrator

Paul Micklewright: Caretaker

Ann Willis: Mother's Union

A highlight of the year was when we welcomed a new Assistant Curate, Rev'd Emily Robottom-Scott. Emily comes to us following three years of training at Cuddesdon. We look forward to sharing in this stage of Emily's training.

I was humbled and privileged to have been invited to be an Honorary Canon at Birmingham Cathedral in November.

It is always a joy to see the gifts of God's people being used to build God's Kingdom. We thank all those who have offered their time and gifts in the past and those who are now offering themselves in service to God at St Peter's.

Occasional offices

In 2021, we took 15 funerals. Among them were some beloved members of our church community. May they all rest in peace and rise in glory.

We took 2 weddings and 10 baptisms. It has been a real joy to be able to take weddings and baptisms in church again.

We were delighted that Lilly Taylor and Nicole Scott decided to be confirmed this year. It was a joyful celebration at Birmingham Cathedral with Bishop Anne.

Conclusion

There is so much to share, much of which you will read throughout this report. There are so many people, who offer extraordinary gifts at St Peter's, much of which happens behind the scenes. I am sorry I could not mention every name, but please know how grateful I am and that you are all often in my prayers.

ELECTORAL ROLL

The annual revision of the Electoral Roll was carried out between 7th March and 4th April 2021.

During 2021:

- 6 names were removed from the Electoral Roll – 4 were as a result of deaths and 2 people moved from the area
- 2 names were added to the Electoral Roll
- The number of names on the Electoral Roll on December 31st was 134*
- The trend for a small increase in the proportion of residents vs non-residents noted in the two previous years was maintained
- After the revision period, an inspection copy of the updated Electoral Roll was posted on the noticeboard in the main entrance porch prior to the APCM. During the rest of the year, an inspection copy can be found in the Tower porch. In keeping with the revised regulations, the inspection copy contains only the names of those on the Electoral Roll, whether or not they are resident within the parish and the date of addition to the Roll. Addresses are no longer included
- A verbal report was given at the APCM on 25th April 2021

Current Electoral Roll cycle 2019 – 2025

Year	Total on Electoral Roll	Resident	Non-resident
2018 - 2019	136	40 (29.4%)	96 (70.6%)
2019 - 2020	138	45 (32.6%)	93 (67.4%)
2020 - 2021	134*	48 (35.5%)	87 (64.5%)

*This figure will be updated after the annual revision in 2022 which takes place between 13th March and 10th April 2022.

Elena Grant - Electoral Roll Officer

ANNUAL FINANCIAL REPORT AND STATEMENTS **OF THE PAROCHIAL CHURCH COUNCIL**

FOR THE YEAR ENDED 31ST DECEMBER 2021

Charity Number: 1140021

INCUMBENT

The Revd Canon Becky Stephens

St. Peter's Vicarage

Maney Hill Road

Sutton Coldfield

B72 1JJ

BANK

The Co-operative Bank

PO Box 250

Delf House

Southway

Skelmersdale

WN8 6WT

INDEPENDENT EXAMINER

Mrs M Butterfield

TREASURER'S REPORT FOR YEAR ENDING 31ST DECEMBER 2021

At the start of 2021 we were again in lockdown due to the COVID pandemic. This didn't start easing until April when the Hall started to be used again and the church reopened. Unlike 2020 we did not suffer further interruption and, while precautions remained in place, the forecast improvement in income took place in the second half of the year. This saw general giving (collections) increase from £1,129 to £1,777 and standing orders and donations increase from £42,700 to £43,614. With a switch away from white envelopes to standing orders, that dropped from £4,203 to £3,381. With Hall bookings increasing again in the second half, income increased from £9,766 to £15,166. Good housekeeping continued this year so that the Unrestricted expenditure fell by around £1,000. With further grants of £8,017 received, we managed an operational surplus of £3,836.

The Statement of Financial Activities (Income and Expenditure Account) on page 4 of the accounts shows the surplus on Unrestricted Funds of £3,836. Once again, our investments showed considerable growth which increased the surplus to £8,764. Income from donors, which includes the weekly envelope scheme, regular giving by standing orders and direct debits, general and special collections and the recovery of tax by Gift Aid, increased slightly this year by £700 to £60,232. Planned Giving also increased by £700 (or 1.6%) to £45,927 but this is still nearly £4,000 below 2019.

The Diocese Common Fund this year was £36,555, a drop of £12,825 on last year due to a lower minimum request. Because of continuing uncertainty during the year, the review found that we were not able to increase this. The PCC decided that any surplus that we made this year would be used to increase our contribution in 2022. With this drop our charitable giving increased to £4,500. The Fund ended the year at £117,341.

With the completion this year of the Quinquennial works and the installation of fire protection in the kitchen, Designated Funds have reduced. At the end of the year they were Church Emergency (£33,775), Hall Roof (£30,000), residue of Defibrillator (£239), Stone House, which funds our Youth work and Curate expenses, (£296,598), Organ Repairs (£10,621), residue of Computer equipment (£13) and Church Fabric (£2,142). There was a surplus in Designated accounts of £5,084 where the increase in investment values more than offset the capital expenditure. At the end of the year the Designated funds stood at £373,388.

The total of Restricted funds is now £3,042. Details of all funds can be seen in Note 11 on page 13.

For 2022 an assumption has been made that COVID restrictions will gradually be removed and more people will start to attend church. Costs, however, will rise substantially with inflation and the large increase in fuel bills. With the additional payment to the Diocese mentioned above another deficit budget has been set of over £5,000.

At the end of the year the accounts show total funds of £493,771. The Balance Sheet on page 5 and Note 8 (Investments) on page 12 show where those funds are held with £200,460 on deposit with the Central Board of Finance (CBF) and investments (£278,546) representing longer term funds which are all invested in funds of the CBF.

Paul Jenner
Hon Treasurer

Independent Examiner's Report

To the Parochial Church Council of St. Peter's, Maney

I report to the trustees on my examination of the accounts of St Peter's Maney PCC for the year ended 31st December 2021 which are set out on pages 4 to 15. This examination took place on the 21st March 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A signed copy of this statement is held in the accounts file.

Name: Mrs M Butterfield

Relevant professional qualification of membership of professional bodies:

Past Member of ICAEW, now retired

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST DECEMBER 2021

Accounts Page 4 of 15

	Note	Unrestricted	Designated	Restricted	TOTAL	
		Funds	Funds	Funds	2021	2020
		£	£	£	£	£
INCOME from:						
Donations	2,4	69251	5573	2987	77811	74785
Charitable Activities	2,4	17023	0	0	17023	10966
Other Trading Activities	2,4	3335	0	0	3335	3197
Investments	2,4	1102	7613	0	8715	9460
		-----	-----	-----	-----	-----
TOTAL INCOME		90711	13186	2987	106884	98408
		=====	=====	=====	=====	=====
EXPENDITURE on:						
Raising Funds	3,5	14421	11139	0	25560	16046
Charitable Activities	3,5	72454	21295	2953	96702	79398
		-----	-----	-----	-----	-----
TOTAL EXPENDITURE		86875	32434	2953	122262	95444
		=====	=====	=====	=====	=====
NET INCOME/(EXPENDITURE)		3836	(19248)	34	(15378)	2964
GAINS/(LOSSES) ON INVESTMENTS	8	4928	29905	0	34833	6866
		-----	-----	-----	-----	-----
NET INCOME		8764	10657	34	19455	9830
TRANSFERS BETWEEN FUNDS	12	0	0	0	0	0
		-----	-----	-----	-----	-----
NET MOVEMENT IN FUNDS		8764	10657	34	19455	9830
TOTAL FUNDS AT 1ST JANUARY 2021		108577	362731	3008	474316	464486
		-----	-----	-----	-----	-----
TOTAL FUNDS AT 31ST DEC 2021	11	117341	373388	3042	493771	474316
		=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEYBALANCE SHEET AT 31ST DECEMBER 2021

Page 5 of 15

		<u>2021</u>		<u>2020</u>
	Notes	£	£	£
FIXED ASSETS				
Church hall and equipment	7	1		1
Investments	8	278545		243712
			278546	243713
CURRENT ASSETS				
Debtors and payments in advance	9	8649		3979
Cash in Hand		0		0
Balance at bank		15110		13799
Short term deposits		200460		220451
		224219		238229
LIABILITIES: amounts falling due within one year				
	10	8994		7626
NET CURRENT ASSETS				
			215225	230603
NET ASSETS				
			493771	474316
			=====	=====
REPRESENTED BY PARISH FUNDS				
	11			
Unrestricted			117341	108577
Designated			373388	362731
Restricted			3042	3008
			493771	474316
			=====	=====

Approved by the Parochial Church Council on 15th March 2022, where, further to a review of the draft financial statements, the trustees agreed that there were no concerns over the ability to continue as a going concern. **A signed copy of this SOFA is held in the accounts file.**

.....

Revd Becky Stephens (Chairman)

.....

Miss Rosemary Coombes (Warden)

The notes on pages 6 to 15 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2021

Page 6 of 15

I. PRINCIPAL ACCOUNTING POLICIES

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FR5102.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at fair valuation. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Funds over which the PCC control is limited by statute or the terms of a trust deed, or which are restricted in their use have been defined as "restricted funds". Funds which are controlled by the PCC and over which there are essentially no restrictions as to their use have been defined as "unrestricted funds". Designated funds are unrestricted funds that have been set aside by the PCC for purposes designated by PCC policy. Such designations may be set aside from time to time according to policy decisions.

Restricted Funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor.

Unrestricted Funds are income funds which are to be spent on the PCC's general purposes.

Designated Funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

Funds Policy

The PCC have decided that, for 2022 onwards, the Unrestricted Funds are intended for short-term investment for income (up to £55,000) and 6 months operating expenditure (£45,000), and the remainder, surplus from legacies received in 2016, to be subject to PCC decisions for the time being.

In 2016 the PCC decided that the following will be designated: a buildings fund to allow items from the Quinquennial Report to be implemented together with emergency requirements (£140,000); a church fabric fund for items within the church (£5,000); a hall roof fund for the imminent repair (£30,000) and other small items (£1,100). The accounts show where spending has already taken place within these funds.

Income

All income is included in the Statement of Financial Activities when the PCC is legally entitled to them as income or capital respectively, ultimate receipt is probable and the amount to be recognised can be quantified with reasonable accuracy.

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the income to which they are related is received.

Grants received which are subject to pre conditions for entitlements or use specified by the donor which have not been met at the year end are included in creditors to be carried forward to the following year. Dividends and rents are accounted for when declared receivable, interest as and when accrued by the payer.

All income is accounted for gross.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2021Page 7 of 15

Expenditure

Liabilities are recognised as soon as there is a legal or constructive obligation committing the PCC to pay out resources. Expenditure is included on an accruals basis under the following headings; all costs are allocated under a specific category:

Costs of raising funds

These are the costs associated with the PCC's fundraising activities such as parish magazine printing, summer fete and Christmas bazaar event costs and church hall running costs.

Charitable expenditure

Charitable expenditure is analysed between ministry and mission expenditure. Ministry expenditure includes the direct costs of running the church such as the diocesan parish share, church building and service costs. The diocesan parish share expected to be paid over is accounted when due. Mission expenditure includes mission giving and donations, outreach in the community activities, messy church and associated staff costs.

Support costs consist of central management, administration and governance costs such as the independent examiner fees. These are costs which are directly attributable to a specific charitable activity.

Grants and donations payable are accounted for when authorized, when the award of the grant/donation has been specifically communicated to the recipient and when the PCC have agreed to pay the grant/donation without condition, or any condition attaching to the grant/donation is outside the control of the PCC. Grants/donations offered subject to certain conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure. Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

Expenditure is accounted for gross.

Tangible Fixed Assets and Depreciation

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

Land and buildings owned by the Church are depreciated on a straight line basis over 25 years.

Equipment used within the Church premises is written off when the asset is acquired.

Financial Instruments

The PCC has elected to apply the provision of section 11 "Basic Financial Instruments" and section 12 "Other Financial Instruments" of FRS102 in full to all of its financial instruments.

Debtors which are receivable within one year and which do not constitute a financing transaction are initially measured at the transaction price. Debtors are subsequently measured at amortised cost being the transaction price less any amounts settled and any impairment losses.

Creditors payable within one year and which do not constitute a financing transaction are initially measured at the transaction price. Creditors are subsequently measured at amortised cost being the transaction price less any amounts settled.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2021

Page 8 of 15

2. INCOME

	Unrestricted	Designated	Restricted	TOTAL	
	Funds	Funds	Funds	2021	2020
	£	£	£	£	£
Donations:					
Planned Giving	45927	0	0	45927	45200
Collections	1777	0	0	1777	1129
Sundry Donations	1068	0	2579	3647	6501
Legacies	0	0	0	0	0
Gift Aid Recovered	11461	0	408	11869	12494
VAT Reclaimed	1001	5573	0	6574	809
Grants	8017	0	0	8017	8652
	-----	-----	-----	-----	-----
Total Donations	69251	5573	2987	77811	74785
	=====	=====	=====	=====	=====
Charitable Activities					
Fees for weddings and funerals	1857	0	0	1857	1105
Hall lettings	15166	0	0	15166	9766
Magazine Sales	0	0	0	0	95
	-----	-----	-----	-----	-----
Total Charitable Activities	17023	0	0	17023	10966
	=====	=====	=====	=====	=====
Other Trading Activities					
Magazine Adverts	0	0	0	0	233
Christmas Craft Fayre	1495	0	0	1495	1022
Other Fund Raising Activities	272	0	0	272	351
Solar Panel Income	1568	0	0	1568	1591
Miscellaneous	0	0	0	0	0
	-----	-----	-----	-----	-----
Total Other Trading Activities	3335	0	0	3335	3197

	=====	=====	=====	=====	=====
Investments					
Dividends	999	7604	0	8603	8523
Interest	103	9	0	112	937
	-----	-----	-----	-----	-----
Total Investments	1102	7613	0	8715	9460
	=====	=====	=====	=====	=====
TOTAL	90711	13186	2987	106884	98408
	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2020

Page 9 of 15

3. EXPENDITURE

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2021 £	2020 £
Raising Funds					
Magazine Costs	0	0	0	0	30
Hall Costs	9734	11139	0	20873	12045
Fundraising Costs	255	0	0	255	0
Support for Raising Funds	4432	0	0	4432	3971
	=====	=====	=====	=====	=====
Total Raising Funds	14421	11139	0	25560	16046
	=====	=====	=====	=====	=====
Charitable Expenditure					
Resourcing Ministry					
Diocesan Parish Share	36555	0	0	36555	49380
Clergy Expenses	3020	0	0	3020	571
Cost of Services	4068	0	43	4068	1984
Church Running Costs	11273	0	0	11273	10178
Church Repair & Maintenance	7768	21295	589	29652	3831
Support for Resourcing Ministry	4540	0	0	4540	4916
	=====	=====	=====	=====	=====
Resourcing Mission					
Child Mission	337	0	0	337	217
Charitable Giving	4599	0	2321	6963	7781
Special Appeals	0	0	0	0	0
Youth Work	0	0	0	0	0
Miscellaneous	79	0	0	79	345
COVID Costs	215	0	0	215	195
	=====	=====	=====	=====	=====
Total Charitable Expenditure	72454	21295	2953	96702	79398
	=====	=====	=====	=====	=====
TOTAL	86875	32434	2953	122262	95444
	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2021

Page 10 of 15

4. INCOME for 2020

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL 2020
	£	£	£	£
Donations:				
Planned Giving	45200	0	0	45200
Collections	1129	0	0	1129
Sundry Donations	1703	0	4798	6501
Legacies	0	0	0	0
Gift Aid Recovered	11494	0	1000	12494
VAT Reclaimed	358	451	0	809
Grants	8652	0	0	8652
Total Donations	68536	451	5798	74785
	=====	=====	=====	=====
Charitable Activities				
Fees for weddings and funerals	1105	0	0	1105
Hall lettings	9766	0	0	9766
Magazine Sales	95	0	0	95
Total Charitable Activities	10966	0	0	10966
	=====	=====	=====	=====
Other Trading Activities				
Magazine Adverts	233	0	0	233
Christmas Craft Fayre	1022	0	0	1022
Other Fund Raising Activities	351	0	0	351
Solar Panel Income	1591	0	0	1591
Miscellaneous	0	0	0	0
Total Other Trading Activities	3197	0	0	3197
	=====	=====	=====	=====
Investments				
Dividends	965	7558	0	8523

Interest	865	72	0	937
Total Investments	<u>1830</u>	<u>7630</u>	<u>0</u>	<u>9460</u>
	=====	=====	=====	=====
TOTAL	84529	8081	5798	98408
	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2021

Page 11 of 15

5. EXPENDITURE for 2020

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL 2020
	£	£	£	£
Raising Funds				
Magazine Costs	30	0	0	30
Hall Costs	9341	2704	0	12045
Fundraising Costs	0	0	0	0
Support for Raising Funds	3971	0	0	3971
Total Raising Funds	13342	2704	0	16046
	=====	=====	=====	=====
Charitable Expenditure				
Resourcing Ministry				
Diocesan Parish Share	49380	0	0	49380
Clergy Expenses	571	0	0	571
Cost of Services	1964	0	20	1984
Church Running Costs	10178	0	0	10178
Church Repair & Maintenance	3274	0	557	3831
Support for Resourcing Ministry	4916	0	0	4916
Resourcing Mission				
Child Mission	217	0	0	217
Charitable Giving	3579	0	4202	7781
Special Appeals	0	0	0	0
Youth Work	0	0	0	0
Miscellaneous	345	0	0	345
COVID Costs	195	0	0	195
Total Charitable Expenditure	74619	0	4779	79398
	=====	=====	=====	=====
TOTAL	87961	2704	4779	95444
	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2021

Page 12 of 15

	<u>2021</u>	<u>2020</u>
6. STAFF COSTS		
	£	£
Wages and salaries	13988	12196
	=====	=====

No member of the PCC received any remuneration or reimbursement of expenses other than the Vicar as shown in Note 3. 2021 includes Office Administrators and Caretakers.

7. TANGIBLE FIXED ASSETS

	£	£
Cost of Church Hall Building	23902	23902
Less accumulated depreciation	23901	23901
	-----	-----
	1	1
	=====	=====
Net Book Value at 31 st December 2021	1	
Net Book Value at 31 st December 2020		1

8. INVESTMENTS

	£	£
Valuation as at 1 st January 2021	243712	236846
Increase/(Decrease) in valuation	34833	6866
Investments/(Disposals)	---	---
	-----	-----
Valuation at 31 st December 2021	278545	243712
	=====	=====

Government stocks	---	---
1,681 shares in CBF investment fund	39378	34450
Stone House – 6,525 shares in CBF investment fund	152822	133697
Stone House – 58,392 shares in CBF property fund	86345	75565
	278545	243712
	=====	=====
	<u>2021</u>	<u>2020</u>

9. DEBTORS

	£	£
Gift Aid Recoverable	1928	2051
Solar Panel Feed-in-Tariff	147	151
VAT Reclaim	6574	809
Insurance Claim	-----	968
	8649	3979
	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2021

Page 13 of 15

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	<u>2021</u>	<u>2020</u>
	£	£
Gas Accrued	1138	616
Electricity Accrued	292	236
BDBF Assigned Fees	137	1200
Copier Usage Charge	66	47
Committed Donations to Charities	4723	3664
Telephone & Internet	62	58
Vicar Expenses	892	659
Sundry Supplies	195	424
Repairs & Works	1133	722
Equipment from 2020	356	-----
	8994	7626
	=====	=====

11. MOVEMENT IN FUNDS

	Balance				Capital	Balance
	1/1/2021	Income	Expenditure	Transfers	Movements	31/12/2021
	£	£	£	£	£	£
Restricted Funds						
Memorial Book	51	50	0	0	0	101
Choir	667	335	0	0	0	1002
Discretionary Poor Fund	315	0	64	0	0	251
Hall Sound System	300	0	0	0	0	300
Church Sound System	21	0	0	0	0	21
Ministry	700	0	0	0	0	700
Eco Planters	50	0	26	0	0	24

Vestry Steps	68	0	0	0	0	68
Charity Collections	273	2195	2257	0	0	211
LED Lighting	563	0	563	0	0	0
Flower Fund	0	357	43	0	0	314
Social Committee	0	50	0	0	0	50
	3008	2987	2953	0	0	3042
	=====	=====	=====	=====	=====	=====

Unrestricted Funds***Designated Funds***

Sale of Stone House	259080	7613	0	0	29905	296598
Quinquennial Fund	6044	0	6044	0	0	0
Church Emergency Fund	43453	5573	15251	0	0	33775
Hall Roof	30000	0	0	0	0	30000
Defibrillator	239	0	0	0	0	239
Church Fabric	2142	0	0	0	0	2142
Computer	13	0	0	0	0	13
Fire Safety	11139	0	11139	0	0	0
Organ Repair	10621	0	0	0	0	10621
	362731	13186	32434	0	29905	373388
<i>General Fund</i>	108577	89711	86875	0	4928	116341
	474316	106884	122262	0	34833	493771
	=====	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2021

Page 14 of 15

The Discretionary Fund for the Poor is the result of anonymous donations for the Vicar to use at his/her discretion. The Flower and Social Committee Funds were added in the year. The Stone House fund continues to support the Youth work in the parish; in 2021 there was no Youth Worker and the increase in fund value was due to 12 months of vacancy. The Quinquennial and Fire Safety Funds were used up to support work done in 2021.

12. TRANSFERS BETWEEN FUNDS

	General Funds	Designated Funds	Restricted Funds	Total
	£	£	£	£
No Transfers were made.	----	----	---	0
	-----	-----	-----	-----
Total Raising Funds	-----	-----	-	0
	=====	=====	=====	=====

13. ANALYSIS OF NET ASSETS BY FUNDS

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL	
	£	£	£	2021	2020
	£	£	£	£	£
Tangible Fixed Assets	1	0	0	1	1
Investments	39377	239168	0	278545	243712
Debtors due within one year	3076	5573	0	8649	3979
Short Term Deposits	68008	128647	3805	200460	220451
Cash	0	0	0	0	0

Bank	15110	0	0	15110	13799
Creditors due within one year	(8231)	0	(763)	(8994)	(7626)
	<u>117341</u>	<u>373388</u>	<u>3042</u>	<u>493771</u>	<u>474316</u>
	=====	=====	=====	=====	=====

14. ANALYSIS OF SUPPORT COSTS

	Raising	Resourcing	TOTAL	Raising	Resourcing	TOTAL
	Funds	Ministry	2021	Funds	Ministry	2020
	£	£	£	£	£	£
Parish Administrator	4233	2822	7055	3699	2466	6165
Printing & Stationery	127	1068	1195	207	1862	2069
Telephone & IT	72	650	722	65	588	653
Governance	---	---	---	---	---	---
	<u>4432</u>	<u>4540</u>	<u>8972</u>	<u>3971</u>	<u>4916</u>	<u>8887</u>
	=====	=====	=====	=====	=====	=====

The administrator's time is split 60% managing hall lettings and 40% resourcing ministry; equipment and materials are split 10% raising funds and 90% on resourcing ministry.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2021

Page 15 of 15

15. DONATIONS TO CHARITIES 2021

	Unrestricted	Restricted		
		<u>Funds</u>	<u>Funds</u>	<u>Total</u>
	£	£	£	
Charitable Giving from PCC				
Mothers' Union AFIA	750		750	
Water Aid		750		750
Christian Aid		750		750
Church Army		750		750
Breast Friends		750		750
St Basil's		750		750
Mothers' Union (from Sunday Coffee)		59		59
		<u>4,559</u>	<u>750</u>	<u>4,559</u>
		=====	=====	=====

Charitable Giving from Special Collections (including Gift Aid)

CUF (in lieu of Lent Lunches)		381	381	
Christian Aid (in lieu of envelopes)		1813	1813	
	<u>2,194</u>	<u>2,194</u>	<u>2,194</u>	
	=====	=====	=====	

Other Charities (not in accounts)

Children's Society boxes				589
Royal British Legion (Remembrance)				64

CMS (Advent)			129
Children's Society (Christingle)			63
Restore (Christmas Collections)			142
			987
TOTAL	4,559	2,194	7,740

The items in the Unrestricted fund represent the charities chosen by the PCC for the church's annual giving. This is determined from the formula of 10% of relevant net income. Relevant net income is calculated from total unrestricted general income, less apportionment, less VAT reclaimed, less grants for expenses, less legacies. In addition a proportion of Sunday coffee donations is given to Mothers' Union.

ST. PETER'S PAROCHIAL CHURCH COUNCIL;

MEMBERSHIP FOR 2021-22 as at April 2021

Name	Role	Year to retire/re-elect
Paul Jenner	Churchwarden / Treasurer	
Rosemary Coombes	Churchwarden	2023(Deanery Syn.)
Sheena Heaton	Vice Chairperson	2024(Diocesan Syn.)
Neville Benyon		2022
Owen Cain	Deputy Churchwarden	2022
Eric Swindells		2022
Tony Wells		2022
Sonia Clucas		2023
Malcolm Harley	PCC Secretary	2023
Michelle Holland		2023
Solomon Salawu		2023
Mo Dening		2024
Janet Harley	Deputy Churchwarden	2024
Naomi Johnson		2024
John Heywood		2024(Diocesan Syn.)
Sheila Richmond		2023(Deanery Syn.)
Suprabha Taylor		2023(Deanery Syn.)
Ann Willis		2023(Deanery Syn.)
Hazel Hallas	Deputy Churchwarden	
Philip Fox	Deputy Churchwarden	

St Peter's Church, Maney.**Summary of Office appointments and representation for the year to 2021**

Vice Chairman	Sheena Heaton
Secretary	Vacant
Treasurer	Paul Jenner
Deputy Wardens	Phil Fox, Owen Cain, Hazel Hallas
Committee Chairs	B&G – Becky Stephens F&S – Becky Stephens Worship & Planning – Becky Stephens Mission & Outreach - Becky Stephens Eco Maney – John Heywood Social – Sonia Clucas
Electoral Roll Officer	Elena Grant
Director of Music	Eric Swindells
Children's Ministry	Sonia Clucas
Safeguarding Officer	Ann Willis
Children's Advocate	Sonia Clucas
Vulnerable Adults	Rosemary Coombes
Care Team	Rosemary Coombes
Health and Safety Officer	Solomon Salawu
Christian Aid	John and Frances Heywood
Children's Society	Joan Bradley
CMS	Garth White
Church Army	Su Taylor
Weekly Planned Giving Envelopes	Hazel Hallas
Bible Reading Fellowship	Sheila Richmond
Bible Society	Vacant
Mother's Union	Sonia Clucas
Church Fellowship	Sheila Richmond
Cedar Group	Rosemary Coombes / Phil Fox
Flower Guild	Bunny Gasson
Servers Guild	Lorna Scully
Sacristan	Naomi Johnson
Verger	Michelle Holland
Carpenter's Arms	Neville Benyon

PARISH REPORTS

Church Wardens' Report

In July 2021, Paul Jenner and Rosemary Coombes were admitted as churchwardens (via Zoom!).

We are gradually learning more about the role and are grateful to recent churchwardens Malcolm and Graham for their help and wise counsel and everyone else for their patience.

All of the outstanding recommended work from the Quinquennial Report has been completed. The internal church walls were cleaned to remove the efflorescence (though this has returned in some places). At the same time, the Sanctuary was repainted. Pointing on the roof and guttering was renewed and the steps to the vestry and the cellar were repaired. Doors have been replaced in the Hall kitchen with fire safety ones. as has the hatch to the hall (which is now electrically powered). A new, taller fire escape door was installed at the back of the Hall to avoid people having to crouch to exit. Light fittings in the Hall have been changed to LED and those in the link block, corridor and toilets operate on a timed setting. Emergency lighting is now installed throughout the Hall. External lighting of church and Hall is now LED too and operates on a timer. The 5-year Electrical Survey and PAT testing has been done and remedial work completed.

We now have wonderful bins for disposal of Household Waste, Paper and Card and Mixed Materials which are put out for regular collection by the Caretaker.

The testing of the Lightning Conductor has been done and repaired.

A number of small but longstanding repair jobs have been completed, for example fixing shelf supports to kitchen cupboards, repairing electric sockets, and fixing the Hall doorbell. We have a group of reliable tradespeople on whom we can call as needed.

Two memorial trees, to Maxine and to the victims of the Pandemic, were planted in the church grounds to replace two dead horse chestnut trees. A regular mowing service has been engaged to maintain the grassed areas, clear leaves etc.

The Church Garden Party continues to meet one morning each month, tending the planters, Tower Walk and other areas and even doing some drain maintenance. We are most appreciative of their efforts as are the many passersby.

The Cleaning Team meets on the third Friday of every month with the objective of keeping the church clean and tidy at minimum cost. We have addressed the stripping effect of cleaning and disinfection of pews during the pandemic by regular application of orange oil which is beneficial to the wood and leaves a pleasant odour. We are grateful to both Garden Party and Cleaning Team groups and would welcome new volunteers if anyone has a spare hour once a month.

Our new Caretaker, Paul and Parish Administrator, Angela are valued members of our church community at St Peter's. They both take a keen interest in their jobs and present a warm and welcoming presence to both regular and occasional Hall users.

The Building and Grounds committee meets every 2 months to review progress and set priorities. Minutes of meetings are sent to PCC. Amongst our latest actions is looking at Disability Access within the church and Hall.

A thorough check of the inventory and the condition of the contents of the church is underway and the result will be reported to the meeting.

Work still outstanding includes the installation of a fire alarm system in the Hall and a survey into enlarging the front car park. We will also be looking at upgrading the rest of the church lighting to LED if funds allow.

Rosemary Coombes and Paul Jenner – Church Wardens

Report on the Proceedings of the Parochial Church Council

The Council met 6 times during the year, with an average attendance of 82%. All meetings, including the Annual Parochial Church Meeting for 2020, have been held on Zoom. There are currently 22 members, including 4 elected members of Deanery Synod, 2 elected members of Diocesan Synod, Churchwardens and deputies. Our new curate, Rev'd Emily, joined the Council in July.

The Council operates through sub committees covering six main areas, namely:

Standing Committee	Mission
Worship	Buildings and Grounds
Eco Maney	Social

Due to Covid restrictions early in the year, the Council agreed that the church would not open for regular services until May. A church service took place on Easter Day, but with special a special risk assessment in place. The Council approved the risk assessments surrounding the gradual relaxation of Covid restrictions through the year.

During the year, the Council considered and dealt with a range of issues relating to the church, hall and grounds, including:

- Approval of spending to complete the outstanding Quinquennial Inspection work which included outside repairs and internal cleaning and decorating
- Approval of spending to improve fire safety in the hall
- Approval of spending for conversion to LED lighting in the hall and outside the church building
- Presentation by Ann Richardson, Area Dean, on how the People and Places Initiative is progressing and impacts on us locally
- Approval for Breakfast Church to start, initially in October but later delayed due to an increase in Covid restrictions
- Approval of several policies – revised Safeguarding Policy, Data Privacy Policy, Photography and Film Policy, Recruitment of Offenders Policy
- Approval of a formal policy on Baptism Procedure
- Formal launch of our being part of Inclusive Church

Malcolm Harley - Secretary to the Parochial Church Council

Safeguarding Co-ordinator's Report

St Peter's church and PCC are committed to;

1. Promoting a safer environment and culture
2. Safely recruiting and supporting all those with any responsibility
3. Responding promptly to every safeguarding concern or allegation
4. Caring pastorally for victims/survivors of abuse
5. Responding to those who may pose a present risk to others

The Parish will create a safe and caring place for all.

Mrs Ann Willis is the safeguarding officer and the Children's Advocate is Mrs Sonia Clucas. We work with the Diocese Office and our PCC at St Peter's to ensure that the church is a safe, comfortable place for all people. This involves ensuring that all policies are adhered to and the necessary checks have been carried out.

The Parish Safeguarding policy has been updated. The co-ordinator works with the team at the Diocesan Office Support Team and refers to them for advice when necessary. The Diocesan Team produce new policies which the co-ordinator reads and assures that all Volunteers are aware of.

There is a new policy for training of all volunteers and the Co-ordinator is working to assure that all volunteers have up to date Disclosure and Barring Checks and training. The training is important to ensure that all volunteers are working together and adhering to the policy. This requires updating every three years. Volunteers include members of the Care Team, the Children's Team, members of PCC, Church officers and all who are on a church rota. Help in completing the training is being offered and people are responding to this.

Ann Willis

Group Council

The clergy in the Group of Anglican Churches in Sutton Coldfield continue to meet and work together. Currently, there are 5 licensed clergy: John Routh (HT), Jonathan Nicholas (SC), Becky Stephens (SP), Leanne Carr (Curate at HT) and Emily Robottom-Scott (who joined as curate of SP in June 2021). During 2021, a decision was made to not continue with the tradition of pulpit swaps until there was greater stability. However, St Peter's hosted a Group Ash Wednesday Service as a prerecorded service, including all three churches. Becky, Jonathan and Leanne led a joint Lent Bible Study on Zoom which was well attended.

Churches Together in Central Sutton Coldfield

The churches in central Sutton have met monthly on zoom for support, encouragement and sharing of mission throughout the pandemic. At St Peter's we have continued to support the Foodbank at Sutton Baptist Church throughout the year. In January 2021, we held a joint service during the Week of Prayer for Christian Unity. Again, this was a pre-recorded service and could be viewed online.

People and Places

As is mentioned in the PCC report, Revd Ann Richardson attended a PCC meeting to update members regarding the current People and Places aims, objectives and processes. Geographical areas are currently being considering in order to divide the Deanery into oversight areas. Each oversight area will have an oversight minister who will work alongside the other incumbents, schools, etc to enable sharing resources and facilitate mission across the area.

When Becky was licensed at St Peter's, it was noted that eventually another parish would be included as a part of her ministry. This has not yet happened due to the Covid pandemic, however it is likely to occur in 2022.

Revd Becky Stephens

Aston and Sutton Coldfield Deanery Synod

There have been 3 meetings this year. The meetings are chaired by the Area Dean, Revd Ann Richardson. Meetings are now held on Zoom and/or at one of the churches in the Deanery.

There have been presentations on Environmental Updates (Revd Canon Douglas Machiridza, Area Dean, Handsworth,); a Parish Update (Revd Noel Phillips, Vicar of Curdworth, Middleton and Wishaw) and the Diocesan Response to Housing, Church and Community Commission (Revd Jane Newsome). The diocese has appointed Bishop Anne Hollinghurst as our 'Housing Bishop' to help to address the problem of inadequate housing.

At the most recent meeting, members shared their individual church's progress in Transforming Church Action Plans (TCAP). The discussion highlighted the many different and varied contexts within which the churches in our deanery are working for their communities. A copy of our TCAP is available on our website [St Peter's Church, Maney | Information \(stpetersmaney.org.uk\)](https://stpetersmaney.org.uk), click on 'Mission Plan'.

Deanery Synod members: Rosemary Coombes, Sheena Heaton, John Heywood, Sheila Richmond, Sue Taylor, Ann Willis

Diocesan Synod

The Synod will have met three times by the date of the Annual Meeting. However at the time of writing there have only been two meetings to report on. The first in July was conducted on Zoom and mainly taken up with financial matters. Karen Preece, Director of Finance reported that the financial situation was better than expected and that parishes had been very generous in the donations to the Common Fund in spite of the difficulties caused by the pandemic. There had been little call made on a £1 million grant from central funds. Updates were provided on Safeguarding matters and Living in Love and Faith.

This was the last meeting of the Triennium and elections were held for Diocesan Synod in July. Becky Stephens, John Heywood and Sheena Heaton were re-elected for the next three year period.

The meeting in November took place in person at the new Church of England Secondary School in South Yardley. There were excellent reports from Dan Mayes, Director of Property on the progress towards net zero by 2030 and from Karen Preece on the budget for 2022. Karen was quite optimistic about the finances and hoped individual churches would be gradually able to return their giving to the Common Fund to before the pandemic levels. The budget allows for 110 stipendiary clergy and an average of 12 vacancies at any one time. There are 23 curates in training whose stipends are met from central funding.

Canon Douglas Machiridza and Ann Richardson, our Area Dean, spoke about racial justice and in particular the decision by General Synod not to fund a Racial Justice Officer in each diocese. Ann proposed a motion asking General Synod to rescind its previous decision. Bishop David said he had been dismayed by the General Synod decision. He could understand that there were financial restraints but was concerned that no further suggestions such as sharing between dioceses or appointing people part time had been considered. He felt this matter was extremely important for a diocese as diverse as Birmingham and pointed out that Birmingham still had an allocation of half of a post for the appointment of a Racial Justice officer.

The key issue for the meeting which will take place on 26 March 2022 will be a motion presented by John Heywood and Caroline Egan (on behalf of BACA - Birmingham Christians for Climate Action) calling on Synod to divest from investment in fossil fuels. A verbal update can be provided at the APCM

Sheena Heaton

Parish Administrator

I joined St Peter's as Parish Administrator in September 2021 just as the easing of restrictions meant that some sort of "normality" could resume. I am in the office every morning although this may vary in school holidays so that I can spend some time with my children.

The hall has re-opened in full and we have seen familiar and regular users return as well as welcoming some new users. Ad-hoc events such as children's parties have resumed and the hall has been used for other events such as baptism parties and funeral refreshments. I work hard to

keep on top of invoicing and payments to make sure that these are received in a timely manner. I have implemented an online calendar for office use which makes the bookings and available time easier to manage.

In October our new caretaker, Paul, started at St Peter's and he has been a welcome addition. His flexible working pattern means that the hall is clean and tidy, floors are mopped regularly and the kitchen and toilets are cleaned on a regular basis. He has also carried out some minor repairs to keep everything in working order. Many users have commented on his friendly, easy going manner and appreciate his hard work.

Since September we have had a range of other services such as All Souls, Remembrance Sunday and Christmas services. For some of these services a booking system was put in place to help everyone feel safe in church. Weekly notice sheets continue to be emailed out to maintain regular contact.

Several baptisms took place during the autumn and a variety of weddings and baptisms are booked for the coming months. I have been working with Becky to keep documents and records updated.

It has been good to meet many of you in person and I would like to take this opportunity to thank you for welcoming me with your kind phone calls and emails.

Angela Bagshaw – Parish Administrator

Mission, Life & Worship Committee

Mission, Life & Worship Committee

In September 2020 a decision was made to divide into two smaller groups. One would be concerned with the planning of worship, being known as the Ministry Group, and would include the clergy and readers, organist, sacristan and vice-chair of the PCC; the other would deal with Mission and Outreach, and include the churchwardens and others with a particular interest in the topics for discussion. The two groups would still come under the name of Mission, Life & Worship.

Ministry Group

This has discussed services, considering each season of the Churches' calendar well in advance, so that special events could be planned carefully. We have also discussed children's ministry, a change from 0-99 to Family Communion, training for intercessors, the organisation of music matters, and the encouragement among the congregation of vocations to preach or lead worship occasionally.

Sheila Richmond

Mission and Outreach

In this committee we have spoken about how we might become more Inclusive, in recognition of our joining Inclusive Church in January 2021. We have considered our liturgy and hymns, as well as making the church more accessible. We have also adapted baptism booking forms to use the title 'parent' as opposed to 'mother' and 'father'.

The committee developed a plan to offer outdoor worshipping opportunities such as outdoor carols, and outdoor engagement activities which included stations of the cross using knitted characters and QR codes to discover more.

We are delighted that Lorna Cain has offered to be the secretary for this group for 2022.

Revd Becky Stephens

Music at Maney in 2021

It was good that the friendship across the choir meant that members kept in touch with one another as waited for the opportunity to sing together and enhance worship in church. Initially it gave us a few logistical problems sorting out social distancing. Gradually this has been made easier by relaxation of Covid restrictions as we have moved from a maximum of six singers to a possible twelve. It is a shame that we haven't got enough choristers to fill all the spaces. Sadly, we lost Kate during the year as she lost her battle with cancer. Tony is now moving to Bristol to be near his daughters and we miss his great bass voice. He has been a dedicated, loyal member of the choir for many years and we thank him for his valuable service.

Hymns for services were chosen from the online library created by the choristers and organists of St. Martin's in the Field to match up with the liturgy and readings for the day until we were able to worship live in church from May. Organ accompaniment, sometimes with soloists from the choir, was provided for live services broadcast on Facebook. As Covid rules relaxed help was provided by the team at Emmanuel led by Richard Mason. Logan Pritchard has been wonderful help taking many choir rehearsals, endearing himself to our choristers in the process. James Burke has also played for services. St. Peter's choristers took part in the Advent Procession at Emmanuel church. We held a lovely Nine Lessons and Carols Service at St. Peter's aided by some guest singers from Emmanuel.

It was great to welcome the band playing in October although somewhat smaller than pre-Covid due to players having moved on. We are grateful to Owen for getting them together again. We have enjoyed some delightful duets from Owen and Naomi at the beginning and end of services. Many thanks to Owen and band for their splendid work.

As I type this report – actually on the day after the relaxation of all Covid legal rules - I look forward to the day when more people are prepared to join our small dedicated and loyal group

of choristers. Attendance at every service and rehearsal is not expected. Both adults and children will be welcome and the children will be paid.

Eric Swindells

Care Team

The Care Team continues to show the love and care of God through its network of support. We offer phone calls, texts, emails, letters and practical help where possible to members of the congregation and community. This was even more important in maintaining links during the pandemic where face to face contact was not possible.

We had 5 meetings this year where we reviewed ongoing needs under the chairship of Becky.

Safeguarding Training and DBS checks are well underway, ensuring that every member of the team is updated.

Home Communion continues to be offered where requested. There has been an increase in the uptake of these at a local Care Home which is a pleasing development.

The rest of the team comprises Anne Ball, Rosemary Coombes, Mo Denning, Elena Grant, David Griffiths, Sheila Richmond, Emily Rowbotham-Scott, Christine White, Hazel Hallas and Ann Willis. The help of many church members who regularly contact others is gratefully acknowledged. Please contact any of us if you know of members of the congregation who are unwell or need assistance so that we can be in touch, if desired.

Thanks to all for their valuable contributions.

Rosemary Coombes

Social Committee 2020

Committee: Janet Harley, Sonia Clucas, Frances Heywood, Sue Griffiths, Fiona Baker and Simon Baker

Sad to report, we were not able to hold any social events in 2021. We had hoped to serve mulled wine and mince pies after the Carol Service, but it was decided to cancel in order to keep everyone Covid safe. Everyone has worked very hard to keep our services Covid safe so we didn't want to risk anyone's health especially just before Christmas.

It was very good that the Nativity Play was able to go ahead even if it had to be held outdoors. The actors worked very hard despite the weather and it was very well attended. The outdoor nativity scene was displayed again. Thank you, John for this. We did manage to have carols in the church grounds as we turned on the lights.

The newsletter continues to keep us all informed with contributions from many of the church family. Thanks to all who help with this.

We do hope to have lots of social events and gatherings in 2022. We made a good start recently with a Fish and Chips evening. Thanks to Simon for his amusing quiz. Who knew there was so much to know about fish and chips! So, look out for some more events soon.

We were sad to lose Ruth Dineley from the committee due to ill health. She has been a valued member of the social committee for many years. It is good to welcome Jane and Glenys to our happy band.

Sonia Clucas

Eco Maney

The main subjects that Eco Maney has worked on in the year 2021 were the preparations for the UN Conference COP 26 and devising a draft strategy for the parish to implement the General Synod decision that the Church of England would move to Net Zero Carbon Emissions by 2030.

In preparing for COP 26, we worked with other Sutton churches to talk to our MP about the importance of saving God's Earth and that the church is in the forefront of taking action to address this concern. At St Peter's we held our Climate Sunday service in June and for Creationtide Eco Maney produced four handouts that expanded on the issues raised in the sermons. These handouts were published on the parish website.

Also, for Climate Sunday Eco Maney members gave talks at 2 churches in Solihull Parish.

Due to the lockdown restrictions we have not been providing the monthly Fairtrade stall; but we will be looking at ways of starting that in 2022.

In working with Building & Grounds Committee we have been measuring the temperature and humidity in the church over the past year; and in the provision of the new LED lighting, which has reduced our electricity usage.

We meet monthly to do gardening in the church grounds and built the Easter Garden. We write monthly pieces for the Newsletter.

In October we helped with the running of the Deanery Eco Festival at St Chad's.

St Peter's has had a Mission Action Plan on reducing carbon emissions since 2009 and is thus able to share our insights across the diocese. This is done mainly through contributing a member to the Diocesan Advisory Committee (DAC), our participation in Birmingham Anglicans for Climate Action (BACA) and our co-operation with other Eco Churches across Sutton.

BACA ran a 4 week course in May for over 80 participants to learn about the theology and practice of Eco Church. Two of the speakers were from the Eco Maney Team. The Bishop's Environment Board has co-opted BACA members onto its Net Zero Group; and that is the way that we are contributing to the diocesan planning and implementation. BACA is also

presenting a motion on divestment from fossil fuels to diocesan synod; and Eco Maney have been asked to speak to that because we began the first such motion in 2015.

Eco Maney provides the Parish Environment Contacts for the Deanery, and we work with the Deanery Environment Champions on developing Net Zero plans for all the parishes in the Aston & Sutton Deanery.

As befits an eco-church we have made ecumenical links with other churches across Sutton Coldfield and together lobbied our MP regularly on what we expected from COP 26 and other national environment policies like sustainable new-build housing and preventing pollution in streams and rivers. For these meetings there have been representatives from 9 other churches.

The Eco Churches welcomed the Young Christian Climate Network relay walkers when they came through Sutton Coldfield on their way to COP 26 in Glasgow. We have started a programme of street stalls to inform the general public about the churches' concern for the climate crisis.

Andrew & Anne Ball, Sue Fenoughty, Sheena Heaton, Jim McAvan, Sarah Riggall.

Cedar Group

During the lockdown, we have kept in contact with members via phone calls, birthday cards, notes, letters and the occasional face to face chance encounter. We resumed meetings in person in September and continue to gather on the first and third Tuesdays from 2-4pm in the Hall. We enjoy the company, informal chat, tea and cake and a gentle quiz.

We were very sad to lose three of our longstanding members all of whom are fondly remembered: Beryl, Frank and Jeanne.

We have seen a small increase in numbers recently, which is most pleasing.

Movita Dening, Phil Fox, Rosemary Coombes

Church Mission Society

We have continued to receive regular reports from Dr Nicci Maxwell - she really is an excellent correspondent. If you have not had sight of them, please let Garth or Christine White know. The great excitement is, of course, Nicci's visit to St Peter's - we do hope that you were there.

Garth White

Christian Aid

The Covid restrictions in England in May 2021 meant that, once again, we were not able to go out knocking on doors to ask for donations. Two collectors who had established rounds in their home streets did drop envelopes, inviting their neighbours to put in a donation and return them. They raised £100 each. For the rest we received generous donations from the congregation amounting to £1441.25. To top this up we held a sponsored sports event for our young people, as devised by Eri. We were incredibly blessed to choose the only fine 2-hour stretch in a month of what seemed like unending rain. It was great fun and £411.25 was raised. These efforts brought the St Peter's total for Christian Aid week to £2053.23.

Going forward, we are looking for new Christian Aid reps for 2022. We offer our heartfelt thanks to Frances and John Heywood for their organisation and leadership until now.

Church Army Report

The Church Army is, as ever, grateful to the family of St Peter's for its continued support of their work with vulnerable members of society. Although it has been a fallow year for the usual St Peter's fundraising activities, such as singing Christmas carols in Tesco (due to Covid), we have received an update about how the money raised from the sponsored walk last year has been put to good use. The kitchen at the Marylebone Project homeless women's shelter has been refurbished with the money raised.

The hope for future activities is to be able to support more of the Church Army's work in Birmingham, for example, the Langley Centre in Oldbury, where they are providing vital support to help young offenders back into work, working with older members of the community to enable them to worship regularly and setting-up a toddlers group.

Our ongoing support of the Church Army's valuable work is much appreciated

Sue Taylor

Mothers' Union

Mothers' Union is a global Christian movement helping the world's hardest to reach communities to transform their lives. There are 4 million members active in 84 countries committed to supporting marriage, children and family life.

Mothers' Union are committed to stopping gender-based violence, poverty and injustice and fighting inequality through activism, advocacy and practical action. Mothers' Union promote peace, safety and self-reliance.

There has been a Mothers' Union branch meeting at St Peter's church for many years. (You may have seen the recent article on Facebook or the church newsletter.) In 2021 after a long break due to Covid restrictions, we restarted our meetings in September with a time of prayer and catch-up. We have also been praying and considering the future of our branch. There have been problems with running the branch and dealing with finances. Having met with the clergy and the Diocesan President these discussions were shared with members at our December

meeting and it was decided that members would choose to be diocesan members and pay subs directly to Birmingham MU. Members are to continue to meet monthly at St Peter's.

Since the Group began meeting in October we have had a visit from Rita Evans who talked about the MU prisons work. We collected gifts for the prisoners' children and wrote Christmas cards for the prisoners.

In November we looked at the Mothers' Union information about Gender-Based Violence and some thoughts about what the bible says about this.

During the year members have attended 10 Baptisms at St Peter's and given cards and teddies which members had knitted. We also gave Bibles to two young people who were confirmed. Members keep in touch with, and visit when possible, members who are now housebound or in care homes.

The Group will continue to meet each in the Church Hall at St Peter's on the second Tuesday. Do join us for a chat, cake and tea. Everyone is welcome.

Ann Willis

Church Fellowship

Since 2020, when Sylvia Cotgreave resigned as Leader and I was elected in her place, much has changed. Sylvia, and also Ruth our Secretary, have moved into residential homes, and Molly Cooper needs permanent care, leaving only Joan Bradley, our Treasurer, and myself on the committee. Other members are also in care, or have moved away, and three have died, so our numbers are small. On Shrove Tuesday in 2020 we had a lively Pancake Party and Beetle Drive, but a few days later we were in lockdown, and in spite of plans were not to meet for many months. During that time, I had an accident, and felt I could not continue to lead; as there was no one else who felt able to, we took the sad decision to close an organisation which had meant a lot to many of us and drawn new members into the church since 1964. I hope that something else will take its place eventually.

Sheila Richmond

Children's Ministry

Children's Team: Sonia Clucas, Mo Denning, Barbara Chappell, Katy Stephens and Rosemary Combes supported by Rev Becky and Rev Emily.

2021 was, of course, another unusual year. During the time when we were unable to meet together, Becky provided services online including all age celebrations for Epiphany and St Valentine. Sonia continued to send out materials from Roots to families each week. When Sunday morning services resumed, we gave out simple activities for children to use in the pews. We held Pebbles services for families with younger children. Themes included Easter, Resurrection, prayer and St Peter. The Easter Pebbles was held outdoors and families made their own Easter gardens.

As soon as it was felt safe to do so, we reopened the children's corner. Initially families brought their own toys but gradually we reintroduced a few toys, books and a simple craft activity. The corner provides a safe space for young children.

From September we restarted Sunday Club for children aged 4 plus. It has been so good to get together again. We have been very pleased to welcome Katy as a helper both in Sunday Club and the children's corner. Emily has also helped in Sunday Club sometimes.

On Christmas Eve Becky led us in a Crib service for families with very young children and we enjoyed hearing the Nativity story with actions, songs and some costumes. We even got the donkey out of storage!

It was lovely to see our young people taking part in the wonderful outdoor Nativity. Despite the weather it was well attended and enjoyed by all. Well done, Frances!

There were quite a few baptisms during the year and families were given information about our children's ministry activities. We also gave teddies and cards provided by our MU group. We were very happy that two of our young people were confirmed during 2021. It is good to know that they have chosen to move on in their Christian journey.

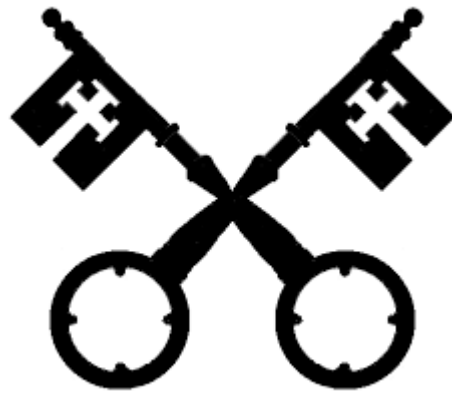
The second Sunday in the month is now Family Communion which is a great opportunity for all the family to worship together.

So, once again a busy year when the children's team have worked hard to adapt to the changing restrictions. Let's pray for all our children as they continue to grow in faith and love.

Sonia Clucas

Accounts

St Peter's, Maney Sutton Coldfield



Annual Report
2020

TABLE OF CONTENTS

AGENDAS

115th Annual Meeting of Parishioners.....4

102nd Annual Parochial Church Meeting 4

MINUTES

Annual Meeting of the Parishioners 5

Annual Parochial Church Meeting 6

VICARS REPORT 11

ELECTORAL ROLL..... 14

ANNUAL FINANCIAL REPORT AND STATEMENTS 15

PCC MEMBERSHIP AT MARCH 2021 32

SUMMARY OF OFFICE APPOINTMENT..... 33

PARISH REPORTS

Churchwardens' Report on the Church Fabric, Ornaments, Hall and
Grounds.....35

Report from the Parochial Church Council 2020.....36

Safeguarding Co-ordinator's Report..... 37

Group Council.....38

Churches Together in Central Sutton Coldfield.....38

Aston and Sutton Coldfield Deanery Synod.....38

Diocesan Synod.....39

Parish Administrator.....,.....39

Mission, Life & Worship Committee.....40

Children's Ministry.....41

Music at Maney in 2020.....42

Care Team..... 42

Social committee 2020.....43

Eco Maney 44

Cedar Group.....	44
Church Mission Society.....	45
Christian Aid.....	45
Church Army Report.....	46
Carpenter's Arms Community Centre.....	46
Mothers Union.....	47
Church Fellowship.....	48
7th Sutton Coldfield Scout Group.....	48

A G E N D A S

Annual Meetings Sunday 25th April 2021

1. Opening Prayers.
2. Apologies for absence.

115th Annual Meeting of Parishioners

1. Minutes of 114th Annual Meeting of Parishioners
3. Election of Churchwardens

102nd Annual Parochial Church Meeting

1. Minutes of 101st Annual Meeting on 13th September 2020
2. Matters Arising from the Minutes
3. Presentation of the Electoral Roll
4. Treasurer's Report and Financial Statement
5. Churchwardens' report
6. Written reports circulated in advance of the meeting with questions
7. Appointment of Independent Examiner of the Accounts
8. Election of 1 member of Parochial Church Council to serve for 3 years
10. Election of Sides people
11. Vicar's remarks
12. Any Other Business

**Minutes of the 114th Annual Meeting of Parishioners of St Peter's Church, Maney,
at 12 noon on 13 September 2020 in the church.**

1. Present: Revd Rebecca Stephens, Vicar, in the Chair,

Revd Andrew Ball, Anne Ball, Frank Buzzard, Barbara Chappell, Sonia Clucas, Rosemary Coombes, Movita Denning, Ruth Dineley, Phil Fox, Graham Gomm, Sheila Gomm, Ro Evershed, Elena Grant, David Griffiths, Hazel Hallas, Janet Harley, Malcolm Harley, Sheena Heaton, Frances Heywood, John Heywood, Michelle Holland, Jane Jenner, Paul Jenner, Naomi Johnson, Sheila Richmond, Eric Swindells, Sue Taylor, Margaret Turner, Tony Wells, Margaret Weale (née Gomm), Ann Willis, Christine White, Garth White.

Apologies: Neville Benyon

The Vicar welcomed everyone and opened the meeting with Prayer.

2. The Minutes of the 113th Annual Meeting were accepted as a true record and signed by the Vicar.

3. Motion to waive the 6 year rule on tenure of Churchwardens to allow Malcolm Harley to continue in office until the next Annual Meeting (hopefully to be held in April 2021)

This was proposed by Garth White and seconded by Paul Jenner. All voted in favour.

4. Retirement of Graham Gomm as Churchwarden

Becky asked Malcolm to say a few words about the long and dedicated service Graham had provided to the church over the years. Graham was coming to the end of his second period of service as a Churchwarden. Malcolm spoke of Graham's dedication, his determination to see a job through and the wealth of knowledge he had about the church and its business. He was grateful that Graham would continue to help the church with its insurance arrangements. He expressed thanks on behalf of the whole congregation and made a presentation to Graham in recognition of all he had done.

Graham thanked everyone and said how much he had enjoyed working with Malcolm.

5. Election of Churchwarden

There was one nomination for the post vacated by Graham – Paul Jenner, who was proposed by Hazel Hallas and seconded by Janet Harley. Those present then voted unanimously for Paul's election.

Becky thanked Graham, Malcolm and Paul for the huge support they had given her since she became Vicar and during some of the most difficult of times as a result of the Coronavirus.

This concluded the meeting.

Minutes of the 101st Annual Parochial Church Meeting
held on Sunday 3 September 2020 in the church.

Attendance: Revd Rebecca Stephens, Vicar, in the Chair,

Revd Andrew Ball, Anne Ball, Frank Buzzard, Barbara Chappell, Sonia Clucas, Rosemary Coombes, Movita Dening, Ruth Dineley, Phil Fox, Graham Gomm, Sheila Gomm, Ro Evershed, Elena Grant, David Griffiths, Hazel Hallas, Janet Harley, Malcolm Harley, Sheena Heaton, Frances Heywood, John Heywood, Michelle Holland, Jane Jenner, Paul Jenner, Naomi Johnson, Sheila Richmond, Eric Swindells, Sue Taylor, Margaret Turner, Tony Wells, Margaret Weale (née Gomm), Ann Willis, Christine White, Garth White.

Apologies: Neville Benyon

1.Minutes of the 100th Meeting

These were agreed and signed as a correct record

2.Matters arising from the Minutes

There were none

3.Presentation of the Electoral Roll

Elena reported that the Roll had been revised between 1 and 29 March 2020. 3 members had died; 5 had been added. There was a total of 138 which was an increase of two on the previous year. Of these 45 (32.6%) were resident in the Parish and 93 (67.4%) lived outside the Parish. This was a slight increase in the number of residents. A copy of the Roll was available for inspection in the church porch.

A change in the rules regarding the Electoral Roll meant that addresses were no longer included in the inspection copy. There would also be an option for including email addresses on the new form.

Becky expressed her gratitude to Elena for all her work.

4.Treasurer's Report and Financial Statement

Paul Jenner confirmed that he would be willing to continue in post as Treasurer in addition to acting as Church Warden. Becky said how grateful everyone was and pleaded with people not to overburden Paul. Paul expressed his thanks for the faith people had placed in him.

The accounts had been prepared for the APCM which had to be cancelled (because of the coronavirus pandemic) in April 2020. These had been approved by PCC by email. They had been inspected and approved by the examiner this week.

The last six months had been difficult. Hall Income (normally c. £2,000 a month) had been zero although users had been returning to the Hall since August. However there were concerns about possible further lockdowns. All appropriate precautions were being taken in the Hall.

The church was currently solvent but there were concerns about the rest of the year, in particular the likelihood that Christmas would not provide the usual money raising opportunities. Paul thanked those who had maintained their gifts throughout the period and those who had changed to Standing Order, Parish Giving or Direct Debit.

Giving had been very generously maintained. £2,400 had been raised for Christian Aid, £357 for CMS, as well as money for a gift to Laura Ward on her ordination and a gift for Maxine. There were no questions to Paul who received a round of applause in recognition of all he does.

Becky added her thanks to Paul and also to Rosemary for all she was doing to keep the hall viable.

5.Churchwardens' Report

There were no questions. The Wardens were thanked for all they have done

6.Written Reports

As these had been printed and circulated to everyone the Minutes will only refer to comments, questions or discussion arising.

Becky said the Group Council had not met because of the pandemic but was hoping to meet more regularly as were Churches Together.

Parish Administrator's Report. Becky paid tribute to Maxine and the tireless way she had worked. She asked us to keep Maxine and her family in all our prayers.

Mission, Life and Worship. It was gratifying to see how much effort went into the life and worship of the Parish. It was hoped that House Groups might be developed when circumstances allowed.

Music. Thanks were expressed for all that Eric Swindells and others had done. It was lovely to be able to hear the organ even if we could not sing. There was a round of applause for Eric.

Church Army. Thanks were also expressed to Sue Taylor for all she does particularly organising the carol singing at Tesco.

CMS Garth White was thanked for his efforts.

Children's Society. Joan Bradley will continue to look after the boxes and was thanked for her work. It was hoped to hold a Christingle service to raise funds.

Mo Denning and Rosemary Coombes were thanked for all their efforts with Cedar Group.

Sonia Clucas said it was so important to maintain contact with people during this time and that the Social Committee was doing what it could.

Mo, Sonia and Barbara Chappell were all thanked for their on-going work with Children and Young People. The Zoom recordings had been much enjoyed and appreciated.

Safeguarding Report – there were no questions or concerns.

Care Team. It was reported that the care team continued to keep in touch with people by telephone and offers of help with shopping etc. There had been over 400 contacts made during the year.

John Heywood and the committee of Eco Maney were thanked for their efforts.

Sheena Heaton reported that the Trust governing the Carpenter's Arms had now been dissolved and the work would be continued by the Roman Catholic diocese and St Nicholas's Church.

Sonia was keeping in touch with Mothers' Union members who were continuing with their children's work.

Deanery Synod. The new Aston and Sutton Coldfield Deanery was now up and running under the leadership of Ann Richardson the new full-time Area Dean.

Enormous thanks were expressed to Frances and John Heywood for their work for Christian Aid especially for raising the enormous sum of £2,400 in spite of the lockdown.

The Uniformed Organisations were not able to meet but were keeping in touch with each other by email and Zoom.

7.Appointment of Independent Examiner.

Paul praised the work of Hannah Tipper and proposed that she be re-appointed for a further year. This was seconded by Tony Wells and carried *nem con*.

8.Election of Members of Parochial Church Council

Three members due to retire in 2020 were willing to stand for re-election. There were no other nominees. Sonia Clucas, Michelle Holland and Solomon Salawu were re-elected to serve until 2023.

There were two further vacancies and two nominees: Janet Harley and Naomi Johnson were elected until 2024.

This would hopefully allow continuity of membership as approximately one third of members will retire each year.

The four members of Deanery Synod, Rosemary Coombes, Sheila Richmond, Sue Taylor, and Ann Willis, had indicated that they were willing to continue and were duly elected.

9.Election of Sides People

There were 21 people on the list of Welcomers. All were prepared to continue with 13 out of the 21 prepared to attend during the current restrictions. There were 3 young people willing to serve as Welcomers. They would carry out somewhat limited duties. The list of Sides People was approved by all.

10.Vicar's Remarks

Becky welcomed Naomi and Janet as new members of the PCC.

She reminded everyone that the Lockdown had started 9 days before she took up her new position as our Vicar. She thanked everyone who had contributed to keeping the Church and Parish going during the Interregnum and to all those who had made her and her family feel so welcome.

During the last six months she had been able to get to know many people and had been so impressed by all the work that continues to be done and by the faithfulness of people who had kept smiling in the face of so many problems. These were times like no other. She reminded us to keep each other in our prayers and especially the Care Team and the vulnerable people they were supporting.

She had been impressed by the range of gifts and talents present at St Peters. She was delighted that Paul Jenner had agreed to be Churchwarden and would very much appreciate his wisdom and support. Becky again thanked Graham for the long years of faithful service he had given to St Peter's. She was pleased we would still be able to access his knowledge, experience and wisdom.

Becky said how much we all missed Maxine and her efficient execution of her duties. Interviews would be taking place this week for a new Administrator. She wanted Maxine to know how much she was appreciated for her wisdom, patience and endurance. She thanked all those who had helped to keep the Parish office going during Maxine's illness.

It was good to know that Sheila Richmond and Ann Willis were now out of 'shielding' and would be able to resume their ministry as Readers. She also thanked Andrew Ball for his ministry and support during the recent months. She was looking forward to working with them and to the year ahead.

11.Any Other Business

11.1 Mo Dening asked if it would be possible to run a 'virtual' Christmas Fair. This was agreed to be a good idea and a meeting would be held to explore the suggestion further.

11.2 Sue Taylor wanted to acknowledge the help she received from Garth and Christine White in her work with Church Army.

The meeting finished with the Grace

Vicar's Report

My licensing at St Peter's took place on 1st April 2020 via Zoom. Only a few of us were present at that gathering including Malcolm, Graham and Sheena. It has been a year we cannot quickly forget. The Covid-19 pandemic has meant that we have had an unpredictable year where we learnt to worship in new ways and to stay together as a church family through post, telephone and Zoom. The reports that follow pay particular tribute to so many of the challenges we have faced and the commitment of so many to navigate the pandemic. I am particularly grateful to the churchwardens, Malcolm and Paul, for their support throughout this year.

Worship

I began my ministry the week before Holy Week. After consultations with the churchwardens and Standing Committee, we decided we would stream worship online live from the vicarage. The first service which appeared on our Facebook page was on Palm Sunday. Since that day, we have offered an online service on every Sunday when it has been possible. Through these services we have been able to engage with people who are not ordinarily members of our congregation. Some of these people are house bound or vulnerable who have worshipped with us in the past, others are completely new to our congregation and are now fully a part of our worshipping community.

At the beginning, we were live streaming worship. However, this became rather frustrating as we were not able to hear the voices of other members of our congregation. This led to us pre-recording worship so that we could have other people leading intercessions, readings, hymns and more. I edited these together and we put them out on a Sunday morning. These services were welcomed by the congregation as there was a sense of familiarity in seeing church family members.

In addition to Sundays, we have also offered Morning Prayer live on Facebook each Tuesday and Thursday morning, which had a daily reach of around 8 people watching live and a further 20-30 households watching throughout the day.

Music has been a challenge in lockdown. I have felt very blessed by the musicians among us who have recorded songs and music for us, particularly Eric, Naomi and Owen. My thanks to Eric particularly for his devotion to ensuring we were all able to worship through music in many creative ways, including Zoom Songs of Praise and the outdoor Carol services. We are delighted that he has taken on the role of Director of Music.

It has been difficult to enable all of our worship leaders to participate in leading worship online. I have been overwhelmed at how the people of St Peter's have embraced learning the skill of offering worship online by recording readings, sermons and prayers. Thank you to all those who have been a part of leading worship, especially to Andrew, Sheila and Ann, our ministry team.

Sonia has worked wonders in keeping in touch with our young families. We held some online services for children but in the summer we decided to begin some in person services which we

called Pebbles. It has been such a joy to get to know our children and young people through these gatherings. My thanks to Sonia, Rosemary, Mo and Barbara for being a part of this team.

Before we were able to return to in person worship, we were able to open for private prayer once a week. This was a valuable space for many people who found comfort in being within the church building. Thank you to all those who volunteered to be in the church during Thursday mornings.

For the weeks where we did return to in person worship, we continually adapted our risk assessment to ensure the safety of all attending. The guidelines were continually updated, meaning we had to ensure we were worshipping within current guidelines. My thanks to everyone who was a part of ensuring the church building remained Covid safe.

Mission

As well as placing services online, we aimed to engage with our local community by offering ways to worship, reflect and pray outside. These have included items for people to take from the steps, a net to tie ribbons on for Remembrance, a cross to fill at All Souls, a nativity scene and the Maney Christmas Tree to decorate. We also posted out orders of service, prayers and the newsletter and created worship bags for special services.

At Christmas time, the residents of Maney Hill Road wanted to be a part of lighting up the church grounds. They generously donated Christmas lights in abundance. Three memorable services were the outdoor carol services. We welcomed people from around Maney as we sang carols. People brought their own chairs and mulled wine as they listened and joined in with the choir. My thanks to everyone who has contributed in any way to ensuring we have reached so many people and offered God's love.

We have also been able to send out a newsletter to everyone who wanted to receive one. Frances has been instrumental in the creation of the idea and the newsletter. She continues to receive entries and information which she edits together with love. Thank you, Frances.

To support our community, we have been involved in collecting items for the Foodbank arranged by Sheena. We also gathered together to make 'ear savers' which were delivered to the hospital for staff to wear at the back of their masks to stop them from rubbing their ears.

Roles and responsibilities

This year we have seen considerable change among those who have roles within the church. Those who have handed on responsibilities are:

Graham Gomm; Churchwarden

Diane Littler; Sacristan and Verger

Mary Robinson; care and cleansing of altar linen

Barbara Chappell; Safeguarding Co-ordinator

Sadly, Maxine Hill our Parish Administrator, passed away in September following a diagnosis of cancer. We continue to give thanks for her time with us and hold Russell, Christian and Alex in our prayers.

We have been delighted to welcome new members into the roles which have been made vacant.

Paul Jenner; Churchwarden

Naomi Johnson; Sacristan

Michelle Holland and David Griffiths; Vergers

Ann Willis; Safeguarding Co-ordinator

Fay Moore; Parish Administrator

It is always a joy to see the gifts of God's people being used to build God's Kingdom. We thank all those who have offered their time and gifts in the past and those who are now offering themselves in service to God at St Peter's.

Occasional offices

During this year, we have sadly held many more funerals than St Peter's is used to. In 2020, we took 19 funerals. Among them were some beloved members of our church community; it will feel strange to many as we return to normal services without them with us. May they all rest in peace and rise in glory.

We have not been able to hold weddings during lockdown but there was one wedding in February taken by Rev Paul Duckers. We have also only been able to do two baptisms as we welcomed Theo and Ava to God's family.

The Hall

One huge loss has been not being able to use the hall. It has been sad that we have not been able to welcome the groups into the hall. We have lost financially as well as socially but we have been glad to receive some grants for loss of income. We have also had to furlough Maxine, and subsequently Fay, alongside Ian. We are looking forward to welcoming them back for their full hours, as well as seeing the hall busy again.

Overseeing the hall and its users has been a huge challenge and I am incredibly grateful to Paul and Rosemary for navigating this on our behalf.

Conclusion

There is so much to share, much of which you will read throughout this report. I feel hugely privileged to be in the parish of Maney, even though we journey together through challenging times. My thanks to everyone for all you have given during this time. I am so sorry I could not mention every name, but please know how grateful I am.

ELECTORAL ROLL

- The revision of the Electoral Roll was undertaken between March 1st and March 29th, 2020
- Three names were removed from the Roll. All three removals resulted from deaths.
- Five names were added to the Electoral Roll
- The total at the end of the revision period was 138 – an increase of 2 over the 2019 figures. Of this total, 45 were resident within the parish (32.6 %) and 93 were non-resident (67.4%). Non-residents outnumber residents by 2 to 1
- The proportion of residents has increased in comparison with non-residents.

Current Electoral Roll cycle 2019 - 2025

Year	Total on Electoral Roll	Resident	Non-resident
2018 - 2019	136	40 (29.4%)	96 (70.6%)
2019 -2020*	138	45 (32.6%)	93 (67.4%)

*Data as at the end of the revision period on March 29th

An inspection copy of the revised Electoral Roll and details of the changes were posted on the noticeboard in the main entrance porch after the revision period.

The data were presented at the delayed Annual Parochial Church meeting on September 13th, 2020.

Due to a change in the Church Representation Rules in 2020, addresses are no longer included in inspection copies of the Electoral Roll. The new Electoral Roll forms contain a space for the optional addition of an email address. In addition to paper copies of the Electoral Roll application form, an electronic version is available on the church website.

The revision period for 2021 will take place between March 7th and April 4th.

Elena Grant

Electoral Roll Officer

**ST PETER'S CHURCH, MANEY
SUTTON COLDFIELD**

**ANNUAL FINANCIAL REPORT AND STATEMENTS
OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31ST DECEMBER 2020**

Charity Number: 1140021

INCUMBENT

**The Revd Becky Stephens
St. Peter's Vicarage
Maney Hill Road
Sutton Coldfield
B72 1JJ
(From April)**

BANK

**The Co-operative Bank
PO Box 250
Delf House
Southway
Skelmersdale
WN8 6WT**

INDEPENDENT EXAMINER

Mrs H Tipper (ACA – ICAEW)

TREASURER'S REPORT FOR YEAR ENDING 31ST DECEMBER 2020

The year of 2020 will go down in history as the year of the COVID pandemic. The impact on St Peter's finances was that income was lost on general giving (collections), down from £3,995 to £1,129; on envelope giving, from £9,299 to £4,203; and on hall lettings, down from £23,502 to £9,766. I'm grateful to everyone who helped in our good housekeeping which reduced our costs, and to the receipt of over £8,500 in Government grants, which kept our deficit to a minimum.

The Statement of Financial Activities (Income and Expenditure Account) on page 4 of the accounts shows the deficit on Unrestricted Funds of £3,432. Surprisingly, our investments all showed an increase. This helped reduce that deficit to £1,215. Income from donors, which includes the weekly envelope scheme, regular giving by standing orders and direct debits, general and special collections and the recovery of tax by Gift Aid, reduced this year by £8,210 to £59,526. Of this, Planned Giving reduced by £4,577 (or 9.2%) to £45,200.

The Diocese Common Fund this year was £49,380 which we were able to pay in full and which included a contribution to support poorer parishes. This was a drop of £4,261 due to the method of calculation. With the decrease in income, our charitable giving decreased to £3,500. There was a reduction in total Unrestricted expenditure of 11% from 2019 to £87,961. The Fund ended the year at £108,577.

Designated funds at the end of the year were Quinquennial (£6,044), Church Emergency (£43,453), Hall Roof (£30,000), residue of Defibrillator (£239), Stone House, which funds our Youth work, (£259,080), Organ Repairs (£10,621) and Church Fabric (£2,142). We also have residue of accounts covering office computer and fire safety actions of £11,152. There was a surplus in Designated accounts of £10,026 reflecting the fact we did not have a Youth Worker throughout the year and there was a sizeable increase in investment values. A new boiler for the hall came from the emergency fund, leaving Designated funds standing at £362,731 at the end of the year.

The total of Restricted funds is now £3,008. Details of all funds can be seen in Note 11 on page 14.

2021 has started in the same fashion that 2020 ended; both church and hall are closed thus limiting income but cost savings are also limited because of the need to keep the buildings heated to a minimum level. A deficit budget has been set and, to minimise this deficit, the PCC have decided to reduce the Diocese Common Fund contribution until a review is held mid-year when restrictions may have been reduced.

At the end of the year the accounts show total funds of £474,316. The Balance Sheet on page 5 and Note 8 (Investments) on page 13 show where those funds are held with £220,451 on deposit with the Central Board of Finance (CBF) and investments (£243,712) representing longer term funds which are all invested in funds of the CBF.

Paul Jenner
Hon Treasurer

Independent Examiner's Report
To the Parochial Church Council of St. Peter's, Maney

I report to the trustees on my examination of the accounts of St Peter's Maney PCC for the year ended 31st December 2020 which are set out on pages 4 to 15. This examination took place on the 3rd March 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A signed copy of this statement is held in the accounts file.

Name: Mrs H Tipper

Relevant professional qualification of membership of professional bodies:

ACA-ICAEW

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST DECEMBER 2020

Accounts Page 4 of 16

	Note	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS 2020	2019
		£	£	£	£	£
INCOME from:						
Donations	2,4	68536	451	5798	74785	93032
Charitable Activities	2,4	10966	0	0	10966	24597
Other Trading Activities	2,4	3197	0	0	3197	6682
Investments	2,4	1830	7630	0	9460	10414
TOTAL INCOME		<u>84529</u> =====	<u>8081</u> =====	<u>5798</u> =====	<u>98408</u> =====	<u>134725</u> =====
EXPENDITURE on:						
Raising Funds	3,5	13342	2704	0	16046	16167
Charitable Activities	3,5	74619	0	4779	79398	84714
TOTAL EXPENDITURE		<u>87961</u> =====	<u>2704</u> =====	<u>4779</u> =====	<u>95444</u> =====	<u>100881</u> =====
NET INCOME/(EXPENDITURE)		(3432)	5377	1019	2964	33844
GAINS/(LOSSES) ON INVESTMENTS	8	2217	4649	0	6866	22648
NET INCOME		<u>(1215)</u>	<u>10026</u>	<u>1019</u>	<u>9830</u>	<u>56492</u>
TRANSFERS BETWEEN FUNDS	12	0	0	0	0	0
NET MOVEMENT IN FUNDS		<u>(1215)</u>	<u>10026</u>	<u>1019</u>	<u>9830</u>	<u>56492</u>
TOTAL FUNDS AT 1ST JANUARY 2020		109792	352705	1989	464486	407994
TOTAL FUNDS AT 31ST DEC 2020	11	<u>108577</u> =====	<u>362731</u> =====	<u>3008</u> =====	<u>474316</u> =====	<u>464486</u> =====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEYBALANCE SHEET AT 31ST DECEMBER 2020

Page 5 of 16

		<u>2020</u>	<u>2019</u>
	Notes	£	£
FIXED ASSETS			
Church hall and equipment	7	1	1
Investments	8	243712	236846
		243713	236847
CURRENT ASSETS			
Debtors and payments in advance	9	3979	2570
Cash in Hand		0	81
Balance at bank		13799	23591
Short term deposits		220451	209379
		238229	235621
LIABILITIES: amounts falling due within one year	10	7626	7982
NET CURRENT ASSETS		230603	227639
NET ASSETS		474316	464486
		=====	=====
REPRESENTED BY PARISH FUNDS	11		
Unrestricted		108577	109792
Designated		362731	352705
Restricted		3008	1989
		474316	464486
		=====	=====

Approved by the Parochial Church Council on 16th March 2021, where, further to a review of the draft financial statements, the trustees agreed that there were no concerns over the ability to continue as a going concern. ***A signed copy of this SOFA is held in the accounts file.***

.....
 Revd Becky Stephens (Chairman)

.....
 Mr Malcolm Harley (Warden)

The notes on pages 6 to 15 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2020

Page 6 of 16

1. **PRINCIPAL ACCOUNTING POLICIES**

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at fair valuation. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Funds over which the PCC control is limited by statute or the terms of a trust deed, or which are restricted in their use have been defined as “restricted funds”. Funds which are controlled by the PCC and over which there are essentially no restrictions as to their use have been defined as “unrestricted funds”. Designated funds are unrestricted funds that have been set aside by the PCC for purposes designated by PCC policy. Such designations may be set aside from time to time according to policy decisions.

Restricted Funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor.

Unrestricted Funds are income funds which are to be spent on the PCC's general purposes.

Designated Funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

Funds Policy

The PCC have decided that, for 2021 onwards, the Unrestricted Funds are intended for short-term investment for income (up to £55,000) and 6 months operating expenditure (£55,000), and the remainder, surplus from legacies received in 2016, to be subject to PCC decisions for the time being.

In 2016 the PCC decided that the following will be designated: a buildings fund to allow items from the Quinquennial Report to be implemented together with emergency requirements (£140,000); a church fabric fund for items within the church (£5,000); a hall roof fund for the imminent repair (£30,000) and other small items (£1,100). The accounts show where spending has already taken place within these funds.

Income

All income is included in the Statement of Financial Activities when the PCC is legally entitled to them as income or capital respectively, ultimate receipt is probable and the amount to be recognised can be quantified with reasonable accuracy.

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the income to which they are related is received.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2020

Page 7 of 16

Grants received which are subject to pre conditions for entitlements or use specified by the donor which have not been met at the year end are included in creditors to be carried forward to the following year. Dividends and rents are accounted for when declared receivable, interest as and when accrued by the payer.

All income is accounted for gross.

Expenditure

Liabilities are recognised as soon as there is a legal or constructive obligation committing the PCC to pay out resources. Expenditure is included on an accruals basis under the following headings; all costs are allocated under a specific category:

Costs of raising funds

These are the costs associated with the PCC's fundraising activities such as parish magazine printing, summer fete and Christmas bazaar event costs and church hall running costs.

Charitable expenditure

Charitable expenditure is analysed between ministry and mission expenditure. Ministry expenditure includes the direct costs of running the church such as the diocesan parish share, church building and service costs. The diocesan parish share expected to be paid over is accounted when due. Mission expenditure includes mission giving and donations, outreach in the community activities, messy church and associated staff costs.

Support costs consist of central management, administration and governance costs such as the independent examiner fees. These are costs which are directly attributable to a specific charitable activity.

Grants and donations payable are accounted for when authorized, when the award of the grant/donation has been specifically communicated to the recipient and when the PCC have agreed to pay the grant/donation without condition, or any condition attaching to the grant/donation is outside the control of the PCC. Grants/donations offered subject to certain conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure. Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

Expenditure is accounted for gross.

Tangible Fixed Assets and Depreciation

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

Land and buildings owned by the Church are depreciated on a straight line basis over 25 years.

Equipment used within the Church premises is written off when the asset is acquired.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2020

Page 8 of 16

Financial Instruments

The PCC has elected to apply the provision of section 11 “Basic Financial Instruments” and section 12 “Other Financial Instruments” of FRS102 in full to all of its financial instruments.

Debtors which are receivable within one year and which do not constitute a financing transaction are initially measured at the transaction price. Debtors are subsequently measured at amortised cost being the transaction price less any amounts settled and any impairment losses.

Creditors payable within one year and which do not constitute a financing transaction are initially measured at the transaction price. Creditors are subsequently measured at amortised cost being the transaction price less any amounts settled.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2020

Page 9 of 16

2. INCOME

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS	
	£	£	£	2020	2019
	£	£	£	£	£
Donations:					
Planned Giving	45200	0	0	45200	49777
Collections	1129	0	0	1129	3995
Sundry Donations	1703	0	4798	6501	1910
Legacies	0	0	0	0	20500
Gift Aid Recovered	11494	0	1000	12494	13400
VAT Reclaimed	358	451	0	809	3450
Grants	8652	0	0	8652	0
Total Donations	68536	451	5798	74785	93032
	=====	=====	=====	=====	=====
Charitable Activities					
Fees for weddings and funerals	1105	0	0	1105	851
Hall lettings	9766	0	0	9766	23502
Magazine Sales	95	0	0	95	244
Total Charitable Activities	10966	0	0	10966	24597
	=====	=====	=====	=====	=====
Other Trading Activities					
Magazine Adverts	233	0	0	233	277
Christmas Craft Fayre	1022	0	0	1022	2319
Other Fund Raising Activities	351	0	0	351	2381
Solar Panel Income	1591	0	0	1591	1505
Miscellaneous	0	0	0	0	200
Total Other Trading Activities	3197	0	0	3197	6682
	=====	=====	=====	=====	=====
Investments					
Dividends	965	7558	0	8523	8912
Interest	865	72	0	937	1502
Total Investments	1830	7630	0	9460	10414
	=====	=====	=====	=====	=====
TOTAL	84529	8081	5798	98408	134725
	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2020
16

Page 10 of

3. EXPENDITURE

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS	
	£	£	£	2020	2019
	£	£	£	£	£
Raising Funds					
Magazine Costs	30	0	0	30	183
Hall Costs	9341	2704	0	12045	11228
Fundraising Costs	0	0	0	0	352
Support for Raising Funds	3971	0	0	3971	4404
Total Raising Funds	13342	2704	0	16046	16167
	=====	=====	=====	=====	=====
Charitable Expenditure					
<i>Resourcing Ministry</i>					
Diocesan Parish Share	49380	0	0	49380	53641
Clergy Expenses	571	0	0	571	855
Cost of Services	1964	0	20	1984	4918
Church Running Costs	10178	0	0	10178	11674
Church Repair & Maintenance	3274	0	557	3831	3553
Support for Resourcing Ministry	4916	0	0	4916	4772
<i>Resourcing Mission</i>					
Child Mission	217	0	0	217	211
Charitable Giving	3579	0	4202	7781	4900
Special Appeals	0	0	0	0	0
Youth Work	0	0	0	0	0
Miscellaneous	345	0	0	345	190
COVID Costs	195	0	0	195	0
Total Charitable Expenditure	74619	0	4779	79398	84714
	=====	=====	=====	=====	=====
TOTAL	87961	2704	4779	95444	100881
	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2020

Page 11 of 16

4. INCOME for 2019

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS 2019
	£	£	£	£
Donations:				
Planned Giving	49777	0	0	49777
Collections	3995	0	0	3995
Sundry Donations	610	0	1300	1910
Legacies	20500	0	0	20500
Gift Aid Recovered	13354	0	46	13400
VAT Reclaimed	196	3254	0	3450
Grants	0	0	0	0
Total Donations	<u>88432</u>	<u>3254</u>	<u>1346</u>	<u>93032</u>
	=====	=====	=====	=====
Charitable Activities				
Fees for weddings and funerals	851	0	0	851
Hall lettings	23502	0	0	23502
Magazine Sales	244	0	0	244
Total Charitable Activities	<u>24597</u>	<u>0</u>	<u>0</u>	<u>24597</u>
	=====	=====	=====	=====
Other Trading Activities				
Magazine Adverts	277	0	0	277
Christmas Craft Fayre	2319	0	0	2319
Other Fund Raising Activities	1550	0	831	2381
Solar Panel Income	1505	0	0	1505
Miscellaneous	200	0	0	200
Total Other Trading Activities	<u>5851</u>	<u>0</u>	<u>831</u>	<u>6682</u>
	=====	=====	=====	=====
Investments				
Dividends	937	7975	0	8912
Interest	1375	127	0	1502
Total Investments	<u>2312</u>	<u>8102</u>	<u>0</u>	<u>10414</u>
	=====	=====	=====	=====
TOTAL	<u>121192</u>	<u>11356</u>	<u>2177</u>	<u>134725</u>
	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2020

Page 12 of 16

5. EXPENDITURE for 2019

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS 2019
	£	£	£	£
Raising Funds				
Magazine Costs	183	0	0	183
Hall Costs	11228	0	0	11228
Fundraising Costs	352	0	0	352
Support for Raising Funds	4404	0	0	4404
Total Raising Funds	16167	0	0	16167
	=====	=====	=====	=====
Charitable Expenditure				
<i>Resourcing Ministry</i>				
Diocesan Parish Share	53641	0	0	53641
Clergy Expenses	620	0	235	855
Cost of Services	3637	240	1041	4918
Church Running Costs	11674	0	0	11674
Church Repair & Maintenance	3093	460	0	3553
Support for Resourcing Ministry	4772	0	0	4772
<i>Resourcing Mission</i>				
Child Mission	211	0	0	211
Charitable Giving	4900	0	0	4900
Special Appeals	0	0	0	0
Youth Work	0	0	0	0
Miscellaneous	59	28	103	190
Total Charitable Expenditure	82607	728	1379	84714
	=====	=====	=====	=====
TOTAL	98774	728	1379	100881
	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2020

Page 13 of 16

	<u>2020</u>	<u>2019</u>
	£	£
<u>6. STAFF COSTS</u>		
Wages and salaries	12196	13450
	=====	=====
No member of the PCC received any remuneration or reimbursement of expenses other than the Vicar as shown in Note 3. 2020 includes Office Administrators and Caretaker.		
<u>7. TANGIBLE FIXED ASSETS</u>		
	£	£
Cost of Church Hall Building	23902	23902
Less accumulated depreciation	23901	23901
	1	1
	=====	=====
Net Book Value at 31 st December 2020	1	
Net Book Value at 31 st December 2019		1
<u>8. INVESTMENTS</u>		
	£	£
Valuation as at 1 st January 2020	236846	214198
Increase/(Decrease) in valuation	6866	22648
Investments/(Disposals)	---	---
Valuation at 31 st December 2020	243712	236846
	=====	=====
Government stocks	---	---
1,681 shares in CBF investment fund	34450	32233
Stone House – 6,525 shares in CBF investment fund	133697	125094
Stone House – 58,392 shares in CBF property fund	75565	79519
	243712	236846
	=====	=====
	<u>2020</u>	<u>2019</u>
	£	£
Gift Aid Recoverable	2051	2419
Solar Panel Feed-in-Tariff	151	151
VAT Reclaim	809	-----
Insurance Claim	968	-----
	3979	2569
	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2020

Page 14 of 16

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	<u>2020</u>	<u>2019</u>
	£	£
Gas Accrued	616	953
Electricity Accrued	236	364
Water Accrued	-----	98
BDBF Assigned Fees	1200	320
Copier Usage Charge	47	170
Advanced Receipts for Weddings	-----	50
Committed Donations to Charities	3664	4764
Organ Tuning	-----	332
Telephone & Internet	58	----
Vicar Expenses	659	----
Sundry Supplies	424	81
Repairs & Grounds Maintenance	722	850
	<u>7626</u>	<u>7982</u>
	=====	=====

11. MOVEMENT IN FUNDS

	Balance 1/1/2020 £	Income £	Expenditure £	Transfers £	Capital Movements £	Balance 31/12/2020 £
Restricted Funds						
Memorial Book	66	5	20	0	0	51
Choir	587	80	0	0	0	667
Discretionary Poor Fund	315	0	0	0	0	315
Hall Sound System	300	0	0	0	0	300
Church Sound System	21	0	0	0	0	21
Ministry	700	0	0	0	0	700
Eco Planters	0	50	0	0	0	50
Vestry Steps	0	625	557	0	0	68
Charity Collections	0	4475	4202	0	0	273
LED Lighting	0	563	0	0	0	563
	<u>1989</u>	<u>5798</u>	<u>4779</u>	<u>0</u>	<u>0</u>	<u>3008</u>
	=====	=====	=====	=====	=====	=====
Unrestricted Funds						
Designated Funds						
Sale of Stone House	246800	7630	0	0	4649	259080
Quinquennial Fund	6044	0	0	0	0	6044
Church Emergency Fund	45707	451	2704	0	0	43453
Hall Roof	30000	0	0	0	0	30000
Defibrillator	239	0	0	0	0	239
Church Fabric	2142	0	0	0	0	2142
Computer	13	0	0	0	0	13

APCM Report 2020

Fire Safety	11139	0	0	0	0	11139
Organ Repair	10621	0	0	0	0	10621
	<u>352705</u>	<u>8081</u>	<u>2704</u>	<u>0</u>	<u>4649</u>	<u>362731</u>
General Fund	109792	84529	87961	0	2217	108577
	<u>464486</u>	<u>98408</u>	<u>95444</u>	<u>0</u>	<u>6866</u>	<u>474316</u>
	=====	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31ST DECEMBER 2020

Page 15 of 16

The Discretionary Fund for the Poor is the result of anonymous donations for the Vicar to use at his/her discretion. The Stone House fund continues to support the Youth work in the parish; in 2020 there was no Youth Worker and the increase in fund value was due to 12 months of vacancy. The Quinquennial Fund remains to support the new review report of 2020.

12. TRANSFERS BETWEEN FUNDS

	General Funds	Designated Funds	Restricted Funds	Total
	£	£	£	£
No Transfers were made.	----	----	---	0
Total Raising Funds	-----	-----	-	0
	=====	=====	=====	=====

13. ANALYSIS OF NET ASSETS BY FUNDS

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL 2020	TOTAL 2019
	£	£	£	£	£
Tangible Fixed Assets	1	0	0	1	1
Investments	34450	209262	0	243712	236846
Debtors due within one year	3411	451	117	3979	2570
Short Term Deposits	63342	153018	4091	220451	209379
Cash	0	0	0	0	81
Bank	13799	0	0	13799	23591
Creditors due within one year	(6426)	0	(1200)	(7626)	(7982)
	108577	362731	3008	474316	464486
	=====	=====	=====	=====	=====

14. ANALYSIS OF SUPPORT COSTS

	Raising Funds £	Resourcing Ministry £	TOTAL 2020 £	Raising Funds £	Resourcing Ministry £	TOTAL 2019 £
Parish Administrator	3699	2466	6165	4183	2788	6971
Printing & Stationery	207	1862	2069	154	1382	1536
Telephone & IT	65	588	653	67	602	669
Governance	---	---	---	---	---	---
	3971	4916	8887	4404	4772	9176
	=====	=====	=====	=====	=====	=====

The administrator's time is split 60% managing hall lettings and 40% resourcing ministry; equipment and materials are split 10% raising funds and 90% on resourcing ministry.

PAROCHIAL CHURCH COUNCIL OF ST. PETER'S, MANEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2020

Page 16 of 16

15. DONATIONS TO CHARITIES 2020

	Unrestricted <u>Funds</u>	Restricted <u>Funds</u>	<u>Total</u>
	£	£	£
Charitable Giving from PCC			
Malawi	650		650
Water Aid	570		570
Inclusive	570		570
Church Urban Fund	570		570
YMCA	570		570
Cherished	570		570
Mothers' Union (from Sunday Coffee)	78		78
	<u>3,578</u>	<u> </u>	<u>3,578</u>
	=====	=====	=====
Charitable Giving from Special Collections (including Gift Aid)			
Fellowship		181	181
CMS (in lieu of Lent Lunches)		366	366
Christian Aid (in lieu of envelopes)		2435	2435
Children's Society (Harvest)		225	225
Food Bank (cash)		38	38
Birmingham City Mission (Quiz)		375	375
	<u> </u>	<u>3,620</u>	<u>3,620</u>
	=====	=====	=====
Other Charities (not in accounts)			
Children's Society boxes			684
Church Army (Sue Taylor's Walk)			1005
	<u> </u>	<u> </u>	<u>1,689</u>
	=====	=====	=====
TOTAL	<u>3,578</u>	<u>3,620</u>	<u>8,887</u>
	=====	=====	=====

ST. PETER'S PAROCHIAL CHURCH COUNCIL;

MEMBERSHIP FOR 2020-21

Year to retire/re-elect

Sheena Heaton	(Vice Chair / Diocesan Synod)	2021
Paul Jenner	(Churchwarden / Treasurer)	
Malcolm Harley	(Churchwarden)	
Peter Thorn		2021
Neville Benyon		2022
Owen Cain	(Deputy Churchwarden)	2022
Eric Swindells		2022
Tony Wells		2022
Sonia Clucas		2023
Michelle Holland		2023
Solomon Salawu		2023
Janet Harley		2024
Naomi Johnson		2024
John Heywood	(Diocesan Synod)	2021
Rosemary Coombes	(Deanery Synod)	2023
Sheila Richmond	(Deanery Synod)	2023
Suprabha Taylor	(Deanery Synod)	2023
Ann Willis	(Deanery Synod)	2023
Hazel Hallas	(Deputy Churchwarden)	
Philip Fox	(Deputy Churchwarden)	

September 2020

St Peter's Church, Maney.

Summary of Office appointments and representation for the year to 2021

Vice Chairman	Sheena Heaton
Secretary	Vacant
Treasurer	Paul Jenner
Deputy Wardens	Phil Fox, Owen Cain, Hazel Hallas
Committee Chairs	B&G – Becky Stephens
	F&S – Becky Stephens
	Worship & Planning – Becky Stephens
	Mission & Outreach - Becky Stephens
	Eco Maney – John Heywood
	Social – Sonia Clucas
Electoral Roll Officer	Elena Grant
Director of Music	Eric Swindells
Children's Ministry	Sonia Clucas
Safeguarding Officer	Ann Willis
Children's Advocate	Sonia Clucas
Vulnerable Adults	Rosemary Coombes
Care Team	Rosemary Coombes
Health and Safety Officer	Solomon Salawu
Christian Aid	John and Frances Heywood
Children's Society	Joan Bradley
CMS	Garth White
Church Army	Su Taylor
Weekly Planned Giving Envelopes	Hazel Hallas
Bible Reading Fellowship	Sheila Richmond

APCM Report 2020

Bible Society

Church Fellowship

Cedar Group

Flower Guild

Servers Guild

Sacristan

Verger

Carpenter's Arms

Vacant

Sheila Richmond

Rosemary Coombes / Phil Fox

Bunny Gasson

Lorna Scully

Naomi Johnson

Michelle Holland

Neville Benyon

PARISH REPORTS

Churchwardens' Report on the Church Fabric, Ornaments, Hall and Grounds, 2020-2021

This year has been difficult due to Covid19 restrictions imposed on building works and access to buildings. The latest Quinquennial Inspection was completed in late 2019. The work required was mainly outdoor pointing, minor roof and gutter repairs. PCC agreed the work and it is to be done during the spring. In addition, internal church walls are to be cleaned to remove efflorescence and check that water ingress has stopped. This will complete all the work listed in the Quinquennial Report.

A full 5 yearly electrical survey of wiring has been done on the church and hall and the report is awaited. The vestry steps, wall and handrail have been repaired following a collision by the Scouts' minibus. In August we suffered a burglary in the Hall and office when damage was done to doors, the computer and a filing cabinet from which a small amount of cash was taken. Immediate repair was done and a new cabinet and computer bought. Data was retrieved from the cloud backup system. Insurance covered the whole cost apart from the excess.

Both horse chestnut trees which were outside the church north door have been felled due to disease. They are to be replaced as soon as practicable, probably with crab apples. Dead trees on the embankment behind the hall have also been removed.

The hall boiler failed early in the year and has been replaced. A new floor buffing machine has been purchased to enable the hall floor to be maintained more easily. A broken metal downpipe on the hall has been replaced with plastic.

Following a fire safety report, the rear fire escape door in the hall is being replaced with a larger size exit. Fire resistant doors and hatch are being fitted in the kitchen. Work will be in early spring, before hall usage increases following the lifting of lockdown restrictions. As the hall letting is seen as a big source of our income, it was felt that the hall should be supported by a Hall Management Group. This group has been set up to oversee the smooth running of the hall with regard to emergency contacts and liaison with the hall users.

Other works which will need addressing in the future include;

- Fire alarm and emergency lighting in the hall
- New outside lighting
- Extension of church car park
- Replacement of remaining lighting with LED in church/hall towards our A Rocha Gold Award

All the above work must be prioritised against available funding.

Once again, we must thank the Buildings and Grounds Committee for their hard work and dedication, without which all the above could not have been achieved.

A further group of volunteers (Church Working Party) has been meeting on the second Tuesday of each month between 9.30 and 12 noon with the objective of maintaining the Church, hall and grounds in a safe and tidy condition at a minimum cost. We would like to say thank you to all who help in this way. This year, unfortunately, numbers have dwindled and most effort has been put into maintaining Tower Walk. In addition, due to Covid-19 lockdown and movement restrictions, there have been no recent gatherings. EcoManey have now taken over the running of these sessions and hope to start again in the spring. New helpers will always be welcome so if anyone could spare an hour or two, not necessarily on a Tuesday morning, then please speak to a member of the EcoManey team.

The contents of the Church are in sound condition and are as listed in the inventory. Due to constant cleaning and disinfection necessary to keep the church available for worship, some stripping effect has been noticed on the surfaces of the pews. This will have to be addressed when church usage returns to normal. There has not been an opportunity to update the inventory this year due to very restricted guidelines for access to the church building. We have to thank the stalwart small group of volunteers who polish the brasses and silver and keep our church looking clean and tidy throughout the year. Again, if anyone can spare an hour on a Friday morning, please let us know.

Malcolm Harley

Paul Jenner

Churchwardens

Report from the Parochial Church Council 2020

The Church Council met 5 times during the year 2020 - 2021. The meeting arranged for 17 March 2020 did not take place because of concerns over coronavirus and the Annual Church meetings were postponed from their original date in April until September 13th. Since May, all PCC and committee meetings have been held on Zoom.

An additional meeting at which the Standing Committee was delegated to take action on behalf of the PCC, took place on Sunday 23 February 2020 to deal with urgent safeguarding decisions required by the Diocese. Some decisions, such as approval of the accounts for 2019, have been taken by email.

The new Vicar Becky Stephens took up her post in March 2020 and was licensed in a service on Zoom on 1 April 2020. A celebration of her induction will take place when we are able to meet together in person.

There are currently 21 members of the PCC and 5 sub-committees plus the social committee. Attendance at all meetings has been very good.

Sub-committees have met regularly and provided reports to the Council. Mission, Life and Worship Committee was split into two groups on a trial basis – Mission and Outreach and Planning Worship.

In spite of taking on additional duties as Churchwarden, Paul Jenner continues to keep our finances in good order and provides excellent and informative reports. Our charitable donations for 2021 will go to Malawi, Water Aid, the Church Urban Fund, Inclusive Church, Cherished, and the local YMCA,

Sheena Heaton

Safeguarding Co-ordinator's Report

St Peter's church and PCC are committed to;

1. Promoting a safer environment and culture
2. Safely recruiting and supporting all those with any responsibility
3. Responding promptly to every safeguarding concern or allegation
4. Caring pastorally for victims/survivors of abuse
5. Responding to those who may pose a present risk to others.

The Parish will create a safe and caring place for all.

A new safeguarding co-ordinator (Mrs Ann Willis) and a new Children's Advocate (Mrs Sonia Clucas) have been appointed.

The Parish Safeguarding policy has been updated.

The co-ordinator works with the team at the Diocesan Office Support Team and refers to them for advice when necessary. The Diocesan Team produce new policies which the co-ordinator reads and assures all Volunteers are aware of.

The Co-ordinator is working to assure that all volunteers have up to date Disclosure and Barring Checks and training. This requires updating every three years. Volunteers include members of the Care Team, the Children's Team, members of PCC, Church officers and others.

Ann Willis

Group Council

Although there is no formal report, the Group of Anglican Churches in Sutton Coldfield continue to meet and work together. There are plans to hold joint service and a study group in the new year.

Churches Together in Central Sutton Coldfield

Again, although there is no formal report, the churches in central Sutton have met monthly for support, encouragement and sharing of mission throughout the pandemic. At St Peter's we have supported the Foodbank at Sutton Baptist Church throughout the year but particularly at Harvest and in Advent. My thanks to Sheena for arranging the Advent collection which was hugely welcomed.

Aston and Sutton Coldfield Deanery Synod

There have been 3 meetings via Zoom this year. At the December meeting, the Area Dean, Rev Ann Richardson, outlined the purposes of the Deanery Synod

- To consider matters of concern to the Church of England
- To foster a sense of community and interdependence
- To consider the business of the Diocesan Synod

The big issue of Climate change and specifically progress towards Net Zero Carbon Emissions by 2030 is a regular item raised by our own John Heywood. It seems there are now plans in motion for a Deanery element to the Diocesan Plan for a way forward for this.

At the June meeting, Ben Franks spoke about the workings of the General Synod. Parish speakers shared their individual insights into coping strategies employed at their churches during Lockdown.

Guy Donegan Cross and Paul Lacey were the guest speakers at the most recent meeting. Guy talked about the Everyday Faith initiative (a 2yr project linking people's home and work with church) Paul described the life and mission work of the Aston Lee Abbey Community of which he is a member. It has been a presence over the past 32 years in the Aston area, offering care and practical support to those in need from all faiths and none.

Andrew Ball, Rosemary Coombes, Sheena Heaton, John Heywood, Sheila Richmond, Sue Taylor, Ann Willis

Diocesan Synod

St Peter's continues to contribute at diocese level by membership of Birmingham Anglicans for Climate Action (BACA), the Diocesan Advisory Committee and the newly formed Net Zero Energy Group. The two important issues at synod were the budget and the formation of the Bishop's Environment Board. This year's budget will only be balanced by the use of national funds that have to be repaid, and sale of assets. The Environment Board will oversee the gradual move of all parishes towards net zero carbon by 2030.

Sheena Heaton; John Heywood, Diocesan Synod Members.

Parish Administrator

I joined the team at St Peters on 1st October 2020, at a time when we were hopeful groups would be able to continue using the hall on the reduced attendee and enhanced cleaning rules. This unfortunately did not happen and since that time the hall has been open in a variety of ways (reduced numbers and only children's groups) until we entered complete lockdown and all activity stopped from Christmas onwards.

Under the current roadmap our hope at the time of writing this report is that from 12th April Children's groups will be allowed to return, then adult groups from 17th May with usual service resuming from 21st June. Unfortunately, at this point we know some of our groups won't be returning, which is a great loss. However given our robust COVID-19 guidelines we have had a number of new enquiries from local groups. I have also created a Facebook page for the Hall, which in the coming weeks I will use to promote our activities and facilities.

There are a number of risk assessments now drafted for various opening scenarios and I have also been drafting a COSSH risk assessment and plan, to be used from when we reopen.

Ian, our Caretaker, has worked his hours flexibly to suit the different opening and usage of the hall. However, since December he has been on full Furlough. Over the next few weeks we will be working on a plan to get the hall back open.

Working with Becky on Church Services and activities we have implemented booking systems for weekly services, Carol services and the collection of items from the hall e.g. Lent and Advent packs. Weekly notice sheets have now been emailed out to maintain regular contact as well the website content being updated on a regular basis.

As this report is written, Weddings and Baptism bookings are coming in for late summer, which gives hope for things to start returning to normal. I have been working with Becky to update documents and paperwork which has changed since we have been in lockdown.

Thanks to the cloud-based filing system, I have been able to work from home when needed and provide a more flexible cover during the lockdowns. I am currently on a flexible furlough which can change week on week to suit the needs of the Church.

Although I have not been able to meet many of you face to face or only with a mask on, I would like to take this opportunity to say Thank You for welcoming me with your kind phone calls and emails.

Even in such a difficult time it has been wonderful working with you and witnessing your community come together. This was particularly evident when I acted as steward for one of the Outdoor Carol Services. I look forward to what the next 12 months hold.

Mission, Life & Worship Committee

The committee has continued to meet regularly on Zoom. At the beginning of the year our main topic concerned the best ways of making services available on line, the pattern of our worship, and how we should support our parish community during the coronavirus pandemic, while adapting to the various changes of government policy. In this we were deeply indebted to our new Vicar, who had not been formally inducted to St Peter's or taken a service in the church, but led us with innovative ideas and practical advice so that we were able to keep contact with as many people as possible. This was helped by the fortnightly newsletter which originated with Frances Heywood, and to which many people enjoyed contributing.

In the summer we were able to worship in church again, and the newsletter became monthly, but by September we were returning to stricter rules and were able to rely on the experience of earlier months to assist our planning. We also had time to consider other topics, in particular whether we should join Inclusive Church and demonstrate that we welcome everyone without discrimination on any grounds. We decided to divide the committee into Mission and Outreach and Worship Planning; one reason for this was the amount of work to do on all the special services from Harvest to Christmas. Mission and Outreach discussed Inclusive Church further, recommending that we apply for membership; and also noted the new Diocesan Discipleship Course and the necessity for beginning to make a Transforming Church Action Plan. Arrangements were discussed for the Virtual Christmas Market and a 'Talking Heads' Nativity play, and consideration was given to the YMCA's request for a closer relationship with St Peter's.

Most recent discussions have included arrangements for Lent with the other two churches in our group, and the subjects we would need to consider in order to fulfil our remit as members of Inclusive Church. We hope for an easing of restrictions during the summer and the changes this will mean, and we look forward to welcoming our new curate in June.

Children's ministry in 2020



Children's Team: Sonia Clucas, Mo Dening, Barbara Chappell and Rosemary Combes.

We started 2020 as usual running Sunday Club each week and planning Messy Church sessions. Then came lockdown and we had to start thinking about doing things differently so we could continue to support our children and young people. Sonia kept in touch with families via Emails and post. We sent birthday cards and Easter gifts to our Sunday Club children.

Even when we were able to worship in church during the Spring, we were not able to provide the children's corner or Sunday Club. Of course, by then we had our lovely new vicar, Becky, who was a great support and inspiration to the children's team. We started making videos for families to watch on Facebook. These contained a Bible story, prayers and craft activity. We hope these were useful to families – we certainly enjoyed planning and making them!

From August we started "Pebbles" which was held at 12 noon on the first Sunday of each month until November. We took an Old Testament story each time and found various ways to share this including involving some families in acting out the story. There were also craft activities and prayers but sadly no songs. We were able to cater for 8 families and all was done to keep everyone safe. On Christmas Eve we held a special Christmas Pebbles session and were joined by 7 families. We were also able to go outside to see the wonderful Nativity display, hang our decorations on the Christmas tree and sing Away in a manger.

Becky provided Christingle bags for adults and children and this was another way of supporting families. Sonia has continued to send out the Roots materials to families as well as a few suggestions for home learning.

It was great to see many of our young people taking part in the Talking heads Nativity as well as other services. They are such an important part of our church family and we are so proud of them.

Before lockdown some of the team attended the Messy Church hub meeting at St John's Walmley and Sonia also joined the Zoom meeting during lockdown. We have met together many times on Zoom to plan our activities. Thanks to the wonderful team and support and inspiration from Becky the children's work has continued during this difficult year.

Sonia Clucas

Music at Maney in 2020

It has been gratifying to see how the friendship across the choir has resulted in members keeping in touch with one another in the difficult and challenging times we have encountered. Although we have not been able to meet and sing together the music at St. Peter's has not been neglected. The highlight of the year was being able to lead the singing during the Communal Carols in the church grounds at Christmas. Hymns for services have been chosen from the online library created by the choristers and organists of St. Martin's in the Field to match up with the liturgy and readings for the day. Organ music, sometimes with soloists from the choir, has been recorded in church for inclusion in filmed services broadcast on Facebook. Their help is greatly appreciated and acknowledged.

The band has not been able to play in church due to Covid rules governing positioning of performing musicians. However, Owen has made some delightful recordings at home, sometimes with the assistance of Naomi singing from her home. As a result there is now a very good library of music for use in services. It has been a great pleasure to hear them on Facebook on Sunday mornings. Many grateful thanks to Owen for this splendid work.

As I type this report – actually on the day we await the road map for relaxation of the recent Covid lockdown – I look forward to all our choristers and musicians getting back into harness again, leading St. Peter's congregations in live services in church. As we do move forward may I remind everyone that we have only a small dedicated and loyal group of choristers and would very much like to have people who like to sing join. Attendance at every service and rehearsal is not expected. Both adults and children will be welcome and the children will be paid.

Eric Swindells
Director of Music.

Care Team

The Care Team continues to show the love and care of God through its network of support. We offer phone calls, texts, emails, letters and practical help where possible to members of the congregation and community. This has been of even greater importance in maintaining links during the pandemic where face to face contact has not been possible.

Gill and Tony Wood moved down south during the year and Gill resigned from her role within the team. Sadly, Tony has since died. Gill retains her links with many individuals and continues to offer valuable support from a distance.

Two Zoom meetings were held in July and January to review ongoing needs. Safeguarding Training will be arranged to ensure every member of the team is updated as soon as this is possible.

Under the chairship of Becky, the rest of the team comprises Anne Ball, Rosemary Coombes, Mo Denning, Elena Grant, David Griffiths, Sheila Richmond, Jean Walford, Christine White and Ann Willis. The help of many church members who regularly contact others is gratefully acknowledged. Please contact any of us if you know of members of the congregation who are unwell or need assistance so we can be in touch, if desired.

Thanks to all for their valuable contributions.

Rosemary Coombes Tel: 354 9676 rosemary.coombes1@gmail.com

Elena Grant Tel 240 8204 elegra@blueyonder.co.uk

Anne Ball Tel 243 1948 anneball@virgin.net

Social committee 2020

Committee: Janet Harley, Ruth Dineley, Sonia Clucas, Frances Heywood, Sue Griffiths, Fiona Baker and Simon Baker.

Much of what was planned for 2020 had to be cancelled, postponed or adapted. At the beginning of the year, we were busy planning a celebration to welcome Becky to St Peter's.

This is still on hold. One day we will have a party!!

Some activities did go ahead including two very enjoyable Zoom quizzes organised by Simon. As well as having a lot of fun we were able to raise money for Birmingham City Mission and the Robinson family (Mission workers in Thailand).

Frances has been wonderful keeping the church family in touch through the newsletters and many people have contributed to these. There was also the wonderful "Talking Heads Nativity" which showed an amazing array of talents from people of all ages. This was written by Ro Evershed from an idea by Anne Ball.

The outdoor Nativity scene was a great success. John Heywood and family constructed and decorated a wonderful background and scenery to display Sonia's knitted figures. Passers by as well as church families really appreciated this and it was an opportunity to share the Christmas story even when we were not able to do this in the church building. It was great that the local community contributed to the lovely Christmas lights which lit up the church grounds.

Many people have worked hard to keep in touch and show care to others during the year. We would especially like to mention our own “Captain Tom”, Sue Taylor, who raised £1,005 for the Church Army Marylebone project by walking round her garden in the grimmest weather of October – December. Truly wonderful!

Becky has kept us in touch using Zoom for coffee times and Songs of Praise. I’m sure we have all learned a lot about technology this year. We look forward to having more times together in person later this year.

Sonia Clucas

Eco Maney

Despite lockdown restrictions imposed by the pandemic, Eco Maney continued its work within St Peter’s, the Deanery and local faith groups. Led by Ann Richardson (Area Dean), we contributed to plans for reducing church carbon emissions in the deanery. We continued encouraging other Anglican churches to join Eco Church and worked with local faith groups to spread an ecological message. A Climate Sunday presentation and Creationtide Newsletter contained ideas for further reducing St Peter’s carbon footprint and an explanation of the C of E’s national programme to reduce the church’s carbon emissions. We highlighted the importance of purchasing Fairtrade and Traidcraft items and made plans for Fairtrade Fortnight in February 2021.

John Heywood, Sheena Heaton, Sue Fenoughty, Anne Ball, Jim McAvan, Andrew Ball.

Cedar Group

Our last meeting of the Cedar Group was in February 2020. During the lockdown, we have kept in contact with members via phone calls, birthday cards, notes, letters and the occasional face to face chance encounter.

Sadly two of our members: Olive and Bill, have died during the year and they are fondly remembered.

We miss the companionship, informal chat, cuppa, cake and Phil’s excellent quizzes. We hope to be able to see each other again before too long.

Movita Dening, Rosemary Coombes

Church Mission Society

We have continued to receive regular e-mails and quarterly newsletters from our partner, Dr Nicci Maxwell, in Uganda. If you would like to have sight of these please let me know (351 7338).

As with most of us, 2020 turned out very differently from how Nicci had planned. She had hoped to visit her mother, in South Africa, for a couple of weeks before flying back to the UK for a much needed holiday and tour of her partner churches. Well, she enjoyed the holiday - six months in S Africa (!) trapped by swift border closures due to the pandemic.

Finally, Nicci returned to Kisoro, Uganda, on 4th December, where she was very warmly welcomed by all the staff at Potter's Village Medical Centre, as there had been no doctor on site during her absence. Perhaps fortunately, there had been fewer patients than usual due, in part, to fears of Covid, but more to severe economic hardship caused by lockdown, complete absence of tourism and an extremely poor harvest.

Please continue to pray for Nicci and the whole team. Perhaps we may meet her, at last, in 2021!

Garth White

Christian Aid

2020 was a year like no other in the history of Christian Aid collecting at St Peter's, for, as the spread of Covid19 gathered pace and Government regulations grew tighter, it became clear that the usual door-to-door street collection would be out of the question. This was in some ways a huge relief: no need to recruit collectors, count out envelopes, go out and brave the public or do any of the usual tasks. And for collectors, a happy year off. Wonderful! But then came the thought, 'What about those in need across the world?' The money is so desperately needed, how are we going to raise it? Well we didn't raise it all. Even when the people who gave direct to Christian Aid and so were not included in our total are taken into account, we were probably well short of the previous year's best-ever total of £3,000. But it seemed to us still another St Peter's miracle. Naomi raised extra by selling her crafts. Sheila Richmond dropped envelopes into the homes of her neighbours in College Hill and had good returns. And for the rest, we asked the congregation in a note to give as usual, with a bit extra if they were able to. The total was a magnificent £1,757 (with gift aid £2,175). A big thank you to Paul for the processing involved, and the biggest thank you of all to everyone who gave. For 2021 it will have to be something similar. Let's hope we can do even better.

And what of the Charity itself?

Covid had a serious impact on Christian Aid in this country. They had to furlough staff and make others redundant. But they have been using the time to reflect hard on the way they do things in

the light of the world-wide Black Lives Matter campaign, and reconsider their relations with the people with whom they work. In the meantime, in the world, over-all poverty is expected to have increased for the first time since 1998. The impact of the pandemic on the poorest people is reversing past gains. We have heard this directly from our missionary links in Thailand and Uganda. There is much to do, even to keep existing programmes going, and whether they are about education, water supplies and sanitation, health care or being able to grow enough food to survive they are vital to give our neighbours a chance.

As the charity says in its most recent report: 'Christianity underpins our core values.' So it does ours. Thank you everyone for putting this into practice.

Frances and John Heywood

Church Army Report

The Church Army works amongst the homeless, those who self-harm, with youth centres, school children, elderly care and often take the message of Christ to comfort the broken-hearted. Unfortunately in 2020 we were not able to hold our usual cake sale in the church hall as we were unable to get together for refreshments after the service. We were also unable to sing carols in Tesco which are usually appreciated by staff and customers alike every festive season. One of our guest singers, Lydia, who regularly comes to join our festive fundraising came up with the idea of a sponsored walk/run from Nazareth to Bethlehem which is approximately 90 miles. We split the distance between us. She jogged 60 miles over six weeks and I walked 30 miles over the same period doing laps of my garden. Thanks to the generosity of the congregation of St. Peters and other friends and family members we raised £1005 for the Church Army's Marylebone Project which supports homeless and vulnerable women. Rev Steve Hollinghurst has expressed his thanks to everyone for their generous support on behalf of the Church Army. We hope and pray that this year we will be able to hold our usual fundraising events.

Sue Taylor

Carpenter's Arms Community Centre

We would like to thank St Peter's Church for its support over nearly twenty years and advise that the responsibility for the Carpenter's Arms Community Centre in Boldmere has now been transferred from Sutton Central Churches Trust to the Parish of St Nicholas Roman Catholic Church.

The change was necessary because it was no longer possible to maintain the Trust in its original form and satisfy the regulatory requirements set out in the original trust Deed. The formal

process required the Surrender of the Lease and Dissolution and Deregistration of the Trust. These were legally assisted processes and took over six months to complete.

Our difficulties began during recent years as Trustees left for various reasons and despite our efforts to recruit replacements from the volunteers who were part of the original group and our source of continuity, this, unfortunately, could not be achieved. Following a meeting early in 2020 with some of the original founding members of the Trust it was agreed that the Carpenter's Arms had succeeded in its original aims and fulfilled its mission to: "show the Love of Jesus through service in the community."

It is hoped that once the present issues associated with the Pandemic and Lockdown have eased the Centre will resume its vibrant presence for the people and community it serves.

NB



Committee for St Peter's Church Branch:

Branch Leader: Sonia Clucas

Secretary: Ann Willis

Treasurer: Janet Harley

Committee member: Barbara Chappell

The theme for 2020 was "Building hope and confidence". We have all certainly needed that during the past 12 months!

At the beginning of the year none of us realised what the full impact of the pandemic would be. So, we planned as usual for a full 12 months of meetings, projects and activities. In January we had a visit from Deirdre Moll, Birmingham MU Diocesan President. Deirdre introduced our theme for the year. Also in January, we met at Eric's home for the Wave of Prayer to pray for our MU Links around the world. Then in February we held our AGM. This is always a great opportunity to review the past year and look forward too.

We had planned a joint meeting with the Church Fellowship during Lent but that was when things changed and we had to cancel. It was very sad that we were not able to provide the daffodils for Mothering Sunday as usual.

During lockdown the Birmingham Members' Meetings have been held on Zoom and it was good to hear from members across the city. Information from Mary Sumner House and Birmingham MU has been passed on to members by Email or post. Members have also kept in touch by phone.

We attended 3 baptisms during the year and gave cards and teddies. Cards and diaries were ordered from MU for members and we provided some colouring cards for the Epiphany bags. Membership remains steady but we will miss Gill Wood who moved home during the year. There are also some members who have been in poor health. We continue to pray for the work at St Peter's as well as the many MU projects around the world.

Sonia Clucas

Church Fellowship

On February 25th 2020, as it was Shrove Tuesday, we enjoyed an afternoon of fun with a Pancake Party and Beetle Drive. At the time we were discussing future events, such as where we should go for our outing in May; but a month later we were in lockdown, with everything put on hold, including our fund raising for Macular Degeneration and the Leprosy Mission. We had hoped to start a new season in September 2020, but here we are a year later, hoping to begin in September 2021, and to use some of the plans we had already made. During the year we have kept in touch with each other, but have been saddened by the death of one of our newest members, Olive Parry, and the serious illness of Molly Cooper, who had volunteered to join the committee. Like the MU and the Cedar Group, we look forward to the time when we can worship together, and when Tuesday afternoons are once again a time for renewing our friendships in the family of St Peter's Church and welcoming new members into our fellowship.

Sheila Richmond



7th Sutton Coldfield Scout Group Report 2020/21

As with any organisation the last twelve months have been unimaginably strange for everyone connected with the 7th Sutton Coldfield Scout Group. However, the good news is that we are still active and have continued to provide Scouting for all of our sections: Beavers (6 to 8), Cubs (8 to 10½) and Scouts (10½ to 14½).

We have not been able to hold face-to-face meetings between any members of the Group (including leaders) since March last year, but we have made good use of technology to keep things going. Initially we provided weekly YouTube videos for Cubs and were then able to move to weekly Zoom meetings for Beavers and Cubs from May half-term. It proved to be more challenging for Leaders to dedicate the time and energy for regular Scout meetings but

we provided periodic activities for the Troop during the year. All three sections have been enjoying regular Zoom meetings since Christmas.

It is understandable that the lack of face-to-face meetings has taken its toll on numbers. Online meetings are not for everyone and we completely appreciate that some families have had higher priorities to deal with. Therefore, I am very pleased that we have managed to maintain 51 young people on our books, although this is a drop from 65 in the year before. We have managed to deliver a varied programme through the online activities. This has included indoor and outdoor camping at home, outdoor challenges, cooking (with the mess in the parents kitchen rather than the church hall), craft, quizzes, moments of reflection and lots of games. We were proud to help the Church on Remembrance Sunday by providing some pre-recorded prayers and readings.

Many of our members have also taken advantage of a 'Badges at Home' scheme to earn a whole host of activity badges during the period. We will have a mass awards ceremony when we get back together.

Our members have also enjoyed activities and challenges provided by the County and District Teams of the Scout Association. This has included Faiths for Fun, badge weekends, hike challenges and fund raising opportunities to support families in need across Birmingham.

We continue to be well supported by a dedicated team of talented leaders, all of whom have found the time and energy to support the Group despite having all of the other family, work and health challenges that have affected so many since the start of the pandemic. My thanks go to Julie Ellis, Eileen Lyndon, Josh Holmes, Dave Archer, Lorna Scully, and our team of young leaders; Abbie, Megan and Katie for their tireless enthusiasm. I would also like to express my thanks to Andy Worship who has left the Group having served with distinction for the last few years as Scout Leader.

Finally, I would like to thank the Parents of our Members, everyone at St Peter's and, most of all, our Beavers, Cubs and Scouts for the continued support throughout the year.

Mark Ellis
Group Scout Leader