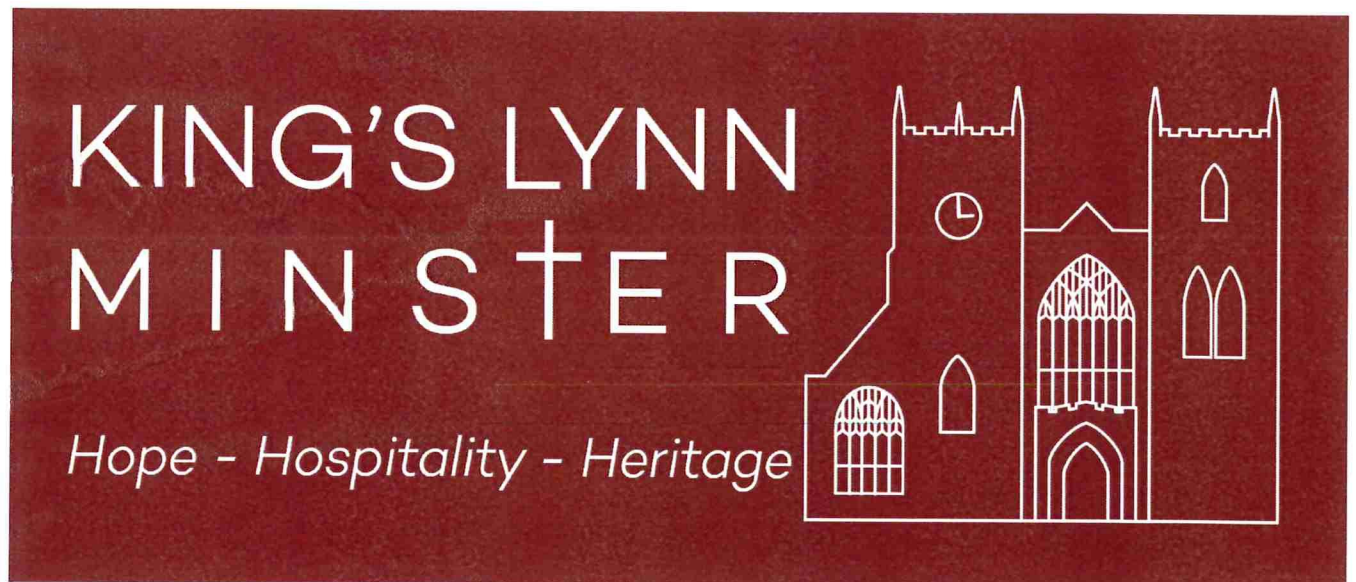


The Minster and Priory Church of St Margaret of Antioch,  
St Mary Magdalene and All the Virgin Saints

The Parish of St Margaret with St Nicholas and  
St Edmund, King's Lynn

# Annual Report

## 2022



King's Lynn Minster

The Parochial Church Council is a registered charity: number 1140015

## **Agendas:**

### **Annual Meeting of Parishioners for the Election of Churchwardens**

1. Apologies for absence
2. Minutes of the meeting of 17<sup>th</sup> June 2021 (pg.1)
3. Matters Arising from the Minutes
4. Election of Churchwardens
5. Any other Business

### **Annual Parochial Church Meeting**

1. Apologies for absence
2. Minutes of the meeting of 17th June 2021 (pg. 2-4)
3. Matters arising from the minutes
4. Presentation of the Electoral Roll (pg.5)
5. Election of 12 members of the Parochial Church Council
6. Election of Sidesmen
7. Appointment of Examiners

### **Reports**

1. The proceedings of the Parochial Church Council in 2021 (pg. 5-7)
2. Presentation of the Church Accounts for 2021 (see central insert)
3. The Churchwardens' report on the fabric and ornaments of the church (pg. 8)
4. The Church Stewards (see pg. 8)
5. Safeguarding (pg. 9)
6. The proceedings of the Deanery Synod (pg. 9)
7. St Margaret's Trust (pg. 10)
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9. Whitefriars Academy (pg. 10-11)
10. Mission Partners & Outward Giving (pg. 11)
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17. The Minster Flower Guild (pg. 13)
18. The Bell Ringers (pg. 13-14)
19. Engagement & Development (pg. 14)
20. Children's Corner (pg. 15)
21. The Julian Group (pg. 15)
22. The Curate - North Lynn (pg. 15)
23. The Team Vicar (pg. 16)
24. The Curate - The Minster (pg. 16-18)
25. The Team Rector (pg. 18-20)

## Minutes of the Annual Parish Meeting held on Thursday 17<sup>th</sup> June 2021 at 5.00pm on Zoom.

A total of 23 people attended across the length of the two online meetings. The meeting was chaired by the Rural Dean, James Nash

1. **Apologies** were received from Brother Gilbert Rowntree, Peter & Meryll Johnson
2. **Conclusion of 2020 business that didn't happen due to the Pandemic**

The Church of England suspended the need to hold Annual Meetings in 2020 due to the ongoing Covid-19 Pandemic.

**2020 Meeting Suspension** James Nash explained that the 2020 Annual meetings were suspended in line with Church of England Guidance for the Covid-19 Pandemic. The only business that took place was the approval and submission of annual accounts. However, there is now the need to conclude business that was not able to take place during 2020.

### **Presentation of the Electoral Roll**

This was the first revision of the roll (originating in 2019). The number of people on the roll now stands at 103, a new increase of 3.

### **Election of Member of the PCC: (up to 12)**

All PCC members including Churchwardens were asked to continue in their roles until a time when the Annual Meeting could be held or until 2021 – as guided by the church of England Pandemic Guidelines.

### **Election of Sidesmen**

As with PCC members, Sidesmen were asked to continue in their roles.

### **Deanery Synod Members**

As with PCC members, Deanery Synod members were asked to continue in their roles.

### **Presentation of the Accounts:**

The accounts for 2019 were presented and agreed in May 2020. Proposed by Jill Hemmings, seconded by Valerie Brown and agreed unanimously.

Stephenson Smart were also asked to continue as PCC Examiners and accountants.

### **3. Appointment of two Churchwardens**

All PCC members including Churchwardens were asked to continue in their roles until a time when the Annual Meeting could be held or until 2021 – as guided by the Church of England Pandemic Guidelines. Andy Reeve and Fiona Page continued in their roles as churchwardens throughout 2020 until the date of this meeting.

There were 2 nominations for the posts to serve during the coming year: Mr Andy Reeve and Miss Fiona Page, both were happy to continue in this role, there being no other nominations, the Chair declared them both duly elected.

<b>Nominee</b>	<b>Proposer</b>	<b>Seconder</b>
Andy Reeve	Sue Simpson	Linda Hall
Fiona Page	Sue Nulty	Valerie Brown

The Chair thanked both Andy & Fiona for all they had done, particularly during the vacancy and pandemic.

There being no other business the meeting closed at 5.18pm.

## Minutes of the Annual Church Meeting held on Thursday 17<sup>th</sup> June 2021 at 5.00pm on zoom.

A total of 23 people attended across the length of the two online meetings. The meeting was chaired by the Rural Dean, James Nash.

1. **Apologies** were received from Brother Gilbert Rowntree, Peter & Merryl Johnson
2. **2020 Meeting Suspension** James Nash explained that the 2020 Annual meetings were suspended in line with Church of England Guidance for the Covid-19 Pandemic.
3. **Electoral Roll:** This is the 2<sup>nd</sup> revision of the current roll (originating in 2019). The number of people on the electoral roll now stands at 106, a net increase of 3 during the year. Thanks were given to Bob Cooke for his continuing role as our Electoral Roll Officer.
4. **Elections of 12 members of the Parochial Church:** The following 7 nominations have been received for the 12 vacancies for lay representatives:

Nominee	Proposer	Seconder
Sue Brinton	Valerie Brown	Fiona Page
Carole Reeve	Sue Simpson	Fiona Page
Peter Johnson	Carole Reeve	Andy Reeve
Jeff Futter	Pauline Dickerson	Valerie Brown
Brenda Futter	Janet Lewis	Carole Reeve
Jill Hemmings	Valerie Brown	Fiona Page
Deborah Hopkin	Sue Bruno	Fiona Page

There being no further nominations, the chair declared these 7 representatives duly elected.

Thanks were given to Kay Burge who has stepped down from the PCC – thanks especially for taking on the role of Lay Chair.

There remains 5 vacancies if anyone else wishes to stand, vacancies can be filled throughout the year, no need to wait until next year.

**Deanery Synod:** James Nash explained that as with PCC members, Deanery Synod members were asked to continue in their roles rather than the election being held in 2020. Valerie Brown was elected in 2017 as lay representative on the Lynn Deanery Synod for a period of 3 years, which was then rolled over to 2021.

The following nominations were received:

Nominee	Proposer	Seconder
Sue Bruno	Deborah Hopkin	Nick Hopkin
Valerie Brown	Fiona Page	Sue Brinton
Kelly Bowen	Deborah Hopkin	Brenda Futter

James Nash thanked Valerie, Sue & Kelly for being willing to carry out this important role linking the parish and the deanery. It was noted that Sue Bruno would resign when Angela Rayner finds a new post.

5. **Sidesmen:** The role of 'Sidesmen' whom we call 'Stewards' is a very important part of our ministry of welcome and the Chair thanked all who serve in this role.

The following nominees were elected en-bloc as proposed by Andy Reeve, seconded by Nick Hopkin and agreed unanimously:

Cheb Booth, Sue Brinton, Valerie Brown, Kay Burge, Graham Copsey, David Cousins, Jan Cousins, Mary Greenhalgh, Mel Greenhalgh, Linda Hall, Joan Jackson, Merryl Johnson, Sue Nulty, Carole Reeve, Sue Simpson, Wendy Twite



Thank you to David Fayers, Yvonne Gwilliam, Heather Bolt, Jeff Futter, Bruce Mullen, Gwen Ewing Mullen, Peter Johnson and Bob Fyfe-Taylor who have all decided to step down from the role. Thanks was given to Sue Simpson and Linda who have taken up this new role.

6. **Appointment of Independent Examiners:** Stephenson Smart has acted in this role for many years for a modest fee.

Sue Bruno proposed that Stephenson Smart continue in this roll, this was seconded by Adrian Richards and agreed unanimously.

7. **Proceedings of the Parochial Church Council:** Fiona Page is showing as both an elected member and a Churchwarden, this is an error and it should be showing as Churchwarden only.

#### **REPORTS:**

**All reports were accepted with the following notes:**

#### **Presentation of the church Accounts for 2020:**

Carole Reeve proposed that the accounts be accepted, seconded by Fiona Page and agreed unanimously.

#### **Churchwardens' Report on the fabric & ornaments of the church:**

one addition was noted: A large wine carafe has been smashed, Nick Hopkin will make a gift aided donation to cover the cost of replacing it.

Brenda Futter thanked Liz James for providing the inventory of the items held at the town hall. Chris Copsey thanked the Churchwardens for all they have done this year.

#### **The Church Stewards:**

More are always needed, we can never have too many! Thank you to everyone who stewarded during the official mourning period for the Duke of Edinburgh.

#### **Mission Partners & Outward Giving:**

The Chair thanked Jeff Futter and the committee for the work they undertake and (as Chair of King's Lynn CAP Debt Centre) the Minster for its continuing generosity.

#### **Food Collections:**

In the past the food collections have supported the Foodbank & Purfleet Trust, during the pandemic, particularly over the winter months, food was also given to King's Lynn Night shelter. The Chair thanked Jill Hemmings and others who supports this important work.

#### **St Margaret and St Nicholas Parish Trust:**

Fiona Page thanked both Liz James (Secretary) and Lesley Bambridge (Chair) for the work they do to support the Trust.

#### **Music at the Minster:**

**The Choir:** The Choir were thanked for the Christmas CD that was produced to send out to people when we were closed.

**The Organ:** Adrian Richards was thanked for dealing with the problems that arose from the 'fire' in the Organ Blower.

#### **Minster Shop:**

More volunteers are needed to help us to be able to open the shop in the coming year. The shop has also been affected by the building work, sincere thanks go to Wendy Twite for continuing to organise the team of volunteers.

#### **The Fundraising Committee:**

Not being able to run fundraising events this year has been a big loss to the Minster.

#### **The Bell Ringers:**

Fiona Page commented that it has been lovely to hear the bells ringing again, albeit under Social Distancing rules.

### **Whitefriars Academy**

Lots of good contact has been maintained with the school over the past year.

### **The Curate – North Lynn, Jon Price:**

Jon is being ordained next week, he commented that it has been strange to start ministry under pandemic conditions.

### **The Team Vicar**

Becca Rogers thanked everyone for their support and prayers and maintaining the important link between the 2 churches and asked everyone to keep praying for the North Lynn building project.

### **The Curate – The Minster, Angela Rayner**

James Nash thanked Angela for her very comprehensive work. Becca Rogers gave a special thank you for the help and support Angela had given over the year. Fiona Page thanked Angela for all she had done in a difficult time. Angela thanked all the clergy at the Minster.

Angela Rayner thanked all the clergy and the Reader. Deborah Hopkin thanked all the volunteers who enabled the Minster to open. Becca Rogers thanked James Nash for chairing the Vacancy Team and PCC. Fiona Page thanked James Nash for all the support he had given to the Minster team through the year. Andy Reeve thanked James for being a huge support, his wise guidance, keeping the team together being positive and keeping us moving in the right direction. 'You have done a great deal'.

### **Rural Dean's Verbal Report**

My time with you is due to be coming to an end shortly, I have grown to appreciate so much about the Minster in my time with you: it's history and place in the town, the complicated and highly valued ministry and the many people who appreciate the Minster and what it stands for and does.

Thank everyone who responded to the pandemic during a very tough year, especially when closed then when keeping the Minster safe and well managed when re-opening and especially to:

The Pastoral Team, led by Valerie Brown.

Angela Rayner for her liturgical response to the pandemic, for the fantastic online presence and for her tenacity and expertise.

The Vacancy Team – it was a complicated task to bring together a new profile for the Minster, but it was done well. James enjoyed working with everyone as the Vacancy Team has now come to an end but weekly meetings with the leadership team will continue until the new incumbent is in place.

New opportunities will arise as you prepare to welcome the new incumbent soon, Mark Dimond (and a new Bishop of Lynn). Mark will be different and there will be a new shape to the ministry and work at the Minster. Be prepared to be challenged as you look forward to this new chapter in the life of the Minster. A new Bishop of Lynn will also challenge you.

As we emerge from the pandemic there is a chance to take the time to allow God to reshape and refocus us.

Thank you to everyone I have worked with over the vacancy, I've learnt lots and made lots of new friends.

### **Any Other Business:**

There being no other business, the meeting closed at 6.10pm.

## **Reports for 2022**

### **Electoral Roll**

This is the third revision of the current roll (originating in 2019). The number of people on the electoral roll now stands at 104 this is a net decrease of 2 during the year.

*Bob Cooke, Electoral Roll Officer*

## **The Proceedings of the Parochial Church Council for 2021**

### **Background**

The PCC co-operates with the Incumbent, in promoting in the ecclesiastical parish, the whole mission of the Church; pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the church buildings and property. As well as functioning under church law, the PCC is a charity registered with the Charity Commissioners for England.

### **Membership**

During the year the following served on the PCC:

Incumbent:	The Revd Canon Mark Dimond (from July 18 <sup>th</sup> July 2021)
Team Vicar	The Revd Becca Rogers
Curates:	The Revd Angela Rayner The Revd Jon Price
Churchwardens	Mr Andy Reeve Miss Fiona Page
Deanery Synod members:	Mrs Valerie Brown Miss Sue Bruno Mrs Kelly Bowen (from 17 <sup>th</sup> June 2021)
Elected members:	Miss Jill Hemmings Mr Peter Johnson Mrs Carole Reeve Mrs Brenda Futter Mr Jeff Futter Mrs Kay Burge (until 17 <sup>th</sup> June 2021) Dr Deborah Hopkin (from 17 <sup>th</sup> June 2021) Mrs Sue Brinton (from 17 <sup>th</sup> June 2021) Mrs Jane Kaminski (from 23 <sup>rd</sup> June 2021) Mrs Penny Matkin (from 23 <sup>rd</sup> June 2021) Mr Graham Copsey (from 8 <sup>th</sup> September 2021) Mrs Loraine Allen (from 8 <sup>th</sup> September 2021) Mrs Sue Nulty (from 8 <sup>th</sup> September 2021)
In attendance:	Mr Adrian Richards (employed as Director of Music) Mrs Kelly Bowen (employed as Parish Administrator)

The following officers were elected:

Lay Vice-chair.	Vacant
Safeguarding	Mrs Valerie Brown
Deputy Churchwarden	Vacant
Secretary	Mrs Kelly Bowen
Treasurer	Mrs Kelly Bowen

### **Review of the Year**

PCC Meetings were held on 7 occasions during the year with, on average 83% attendance. The work of the PCC has been assisted by the work of 3 committees: Worship, Pastoral, and Outward Giving.

The PCC remained committed to focussing on our "Commitment to Growth", encompassing Mission Strategy 2021: Listen, Celebrate, Imagine, Empower:

1. Growing the congregation in commitment, understanding and spirituality.
2. Development of the Minster
3. Development of work in North Lynn, in partnership with the Methodist Church

The context for 2021 continued to be very different, however lots of opportunities arose to embrace change, whilst also maintain a status quo whilst the parish is in vacancy.

### **Key topics of PCC meetings over the year included:**

#### **Covid-19 (Coronavirus) Global Pandemic**

As with 2020, 2021 was dominated by the global Covid-19 (Coronavirus) Pandemic, which led to continued national lockdowns, suspension of church services and staff being furloughed. Canon Chris Ivory retired as Rector in 2020 and the vacancy continued into 2021. The Revd Canon James Nash (Rural Dean) was appointed by the Bishop of Norwich to act as interim chair of the PCC whilst the post of Incumbent remained in Vacancy.

PCC meetings took place over zoom throughout the spring and summer of 2021. The national guidance on lockdown fluctuated during the year and the PCC responded accordingly with some staff being furloughed, part furloughed or working full time as the needs of the PCC, Minster and Parish called for, with some staff working from home when it was possible to do so, to avoid social contact. Staff salaries for the furloughed staff were able to be reclaimed through the National Job Retention Scheme (NJRS) to maximum of 80%, it was agreed that the PCC would fund the shortfall of what could be claimed so that staff continued to be able to be paid 100% of their salary; this was administered for us by Stephenson Smart. One staff member who is self-employed was not legally allowed to be furloughed, but was able to be 'suspended' from post and claimed loss of earnings back through the 'Self Employment Income Support Scheme'. It was agreed that the PCC would continue to pay that staff member in full and they would repay the 80% of their earnings that they could claim once they had been received; the balance of the payment was given as a grant from the Vicars Discretionary fund.

Staff Pay reviews were suspended, with the agreement of staff for 2021.

In-person church services were suspended at the Minster, resuming on Easter Sunday, with social distancing and track and trace procedures in place.

Throughout the year contact was maintained with the congregation with weekly mailings either electronically or via the postal service until services resumed.

#### **Managing the Vacancy**

The first half of 2021 was primarily focused on managing the vacancy period and recruiting a new Incumbent, this was carried out successfully and we looked forward to welcoming a new Incumbent in July 2021.

#### **Vacancy Team**

The Vacancy Team continued its work into 2021, and on the 28<sup>th</sup> January 2021 met under a 'Section 11 Meeting' when it was agreed that the post for a new Team Rector would be advertised. The post was advertised in March 2021 and interviews took place on the 25<sup>th</sup> & 26<sup>th</sup> April 2021.

#### **Appointment of a New Team Rector**

Following interview, Canon Mark Dimond was appointed as the New Team Rector and was duly installed and inducted on the 18<sup>th</sup> July 2021, ending a 16 month Vacancy. Mark and his family were welcomed with a celebration reception in the Minster churchyard following government guidelines for mixing in public.



The Vacancy Team also oversaw the initial management of day to day affairs at the Minster, which was then taken over by the PCC Standing Committee. The Vacancy team were then disbanded, with special thanks being given to James Nash in particular who had steered the Minster so ably during the vacancy.

### **Diocesan Vision: Prayerful, Pastoral & Prophetic**

A new Diocesan Vision was launched in 2021

*We will **prayerfully** proclaim the Good News of the Kingdom, rooting ourselves in Scripture and the sacraments. We will wait upon God in stillness, contemplation and intercession. Our corporate prayer, an ongoing conversation with God, will embrace traditional, fresh expressions, online and evolving models of being Church.*

*We will **pastorally** model the ministry of the whole people of God after Jesus the good shepherd. We will respond with loving service to the needs of the communities where we live and work, and teach, baptise and nurture new believers.*

*We will **prophetically** speak out and act, with the fire of the Holy Spirit, challenging injustice, confronting violence, and working for peace and reconciliation. We will seek to safeguard the integrity of creation and sustain and renew the life of the earth.*

As a PCC, together with the new incumbent we need to focus on the new vision and think carefully and consider creative and engaging ways that we can deliver the Diocesan Vision in the coming years.

### **Work in North Lynn**

Plans to enhance the Church building in North Lynn stalled in 2020 and for part of 2021.

However it was able to finally move forward in the Autumn of 2021, with a contractor being appointed and additional funds being raised. It is hoped that work will start in early 2022.

### **Parish Share**

The Parish Share request for 2021 was £65,629 (the same as 2020); as with many parishes, we were not able to meet the Parish Share in 2021, as a result of the income of the PCC being badly affected by the lockdowns and closure of the Minster. A contribution of £27,725 was however able to be met (£5,725 more than 2020). The request for 2022 is £66,126.

### **Whitefriars Church of England Primary Academy**

2 PCC members currently serve as Governors at the Academy: Jill Hemmings (Chair) and Canon Mark Dimond. Kelly Bowen resigned in January 2021.

### **Finances**

The PCC has continued to manage carefully the finances of the Church and to discharge all statutory and other responsibilities required of it. The focus for 2021 has continued to be to replenish the carry forward of the general fund, following diversion of fundraising to the building project over the last few years and to pay off the deficit of the building fund that came about due to the restrictions on fundraising due to the pandemic). However the Covid-19 Pandemic continued to have a major impact on the PCC finances, with the income continuing to be greatly reduced. However with frugal management the General Fund was able to stay in the black. Going forward, it's likely that the pandemic will continue to impact the finances significantly over the next few years and recovery is likely to be slow, and the focus will need to continue to 'balance the books' rather than trying to replenish the carry forward at this stage.

Kelly Bowen  
PCC Secretary



### **Churchwarden's Report on the fabric and ornaments of the church.**

As part of the inventory review unwanted pews, stored in the Trinity Chapel, were sold with the Archdeacon's permission. The proceeds were added to the building fund in 2020.

The inspection of the lightning protection system, previously postponed by the service provider, is still to be carried out.

In January there was a fall of plaster moulding from a pillar in the Benedict Chapel. This was made safe and inspected by our visiting architect, Oliver Caroe.

An inspection of the flagpole was carried out in June. Repair work was carried out in November, making it possible to fly a flag, but highlighted the need for further inspection and review.

Routine Fire and PAT testing were carried out in early Spring 2021.

The clock had a routine inspection, the cost is covered by the Borough Council.

In August, vandalism damaged windows in the south aisle, the Nativity, the Three Marys and the window above the brasses as well as the north porch west window. In November further vandalism occurred, on the north side of the Church, damaging the window in the Trinity Chapel. David Sear was engaged to carry out the repairs early in 2022. The cost of repairs came in at just under £1,000 (insurance excess), therefore no insurance claim was made.

There is an ongoing issue regarding the West Porch shelter coat adhesion. Universal Stone and Rose of Jericho have carried out a number of investigations and tests but have been unable to resolve the situation. It was agreed at PCC that we should aim to have the shelter coat removed and agreement from the Faculty Office was obtained, subject to further discussion. However, due to changes in personnel in the Faculty Office, we have not yet been able to resolve the issue.

Two electrical points were installed in the Churchyard to improve our ability to hold outdoor events. AMR Electrical carried out the work and very kindly subsidised the cost.

In July a Good Box was installed by the West Door to enable donations to be made by card. This has increased the amount of donations received. Cash donations can still be made using the wall safes and glass box.

*Andy Reeve & Fiona Page*  
*Churchwardens*

### **Church Stewards Report**

We would like to thank all the Stewards for everything they do as a major part of the welcoming ministry of the Minster. The Covid 19 pandemic continued to affect our opening for Services and ongoing restrictions this year, but your strong commitment enabled us to continue to create an environment in which people felt safe and able to come together to worship.

We would like to thank Cheb Booth for all the service she has given as a Steward as she has decided that now is the time to retire.

We also thank Valerie Brown for continuing to take responsibility for welcoming children to our Sunday Eucharist. This is an important part of our welcome ministry as we try to reach and encourage children and young people to become involved in the life of the Minster.

Thank you to all the Stewards and other members of the congregation and Choir who volunteered to count visitors to the Minster during the last week of June (939) and October (995). Apart from helping us to know numbers that we might be able to use in any funding applications, it was a good addition to our welcome ministry, as we were able to engage with visitors with very positive feedback.

The role of Steward is an important one and we are very grateful to those who have been Stewards for many years as well as to those who have more recently joined our rota. If anyone

else feels that they would like to become a Steward we would welcome them, please speak to us. Thank you all.

*Andy Reeve & Fiona Page*  
Churchwardens

### **Safeguarding**

In 2016 The house of Bishops issued its Safeguarding policy document "Promoting a safer Church" with the expectation that Churches would adopt and implement this policy and guidance. The Minster PCC adopted this policy together with the diocesan policy for the safeguarding of children and young people in the church and a separate policy for the protection of vulnerable adults in 2016. These are reviewed and adopted annually and all three documents are visibly displayed in the Minster.

The procedures for putting these policies into practice can be seen in the Safeguarding handbook which is on the Norwich Diocesan website and there is also a hard copy in the Church office.

The PCC aim to put the guidance into action, including appropriate training and DBS checks for persons holding certain roles in the Church. This is a little behind due to the effect of COVID on Diocesan training provision but we are in the process of catching up.

In addition to the regular reporting of safeguarding activities to the PCC at each meeting, the Minster began to use the Diocesan Safeguarding Dashboard. This is a centralised online resource enabling us to record the Minster's Safeguarding activities and the Diocesan Safeguarding officer to monitor our compliance, noting the areas needing some action. From this an action plan for the Minster is created and monitored by the PCC.

The most recent report from the Dashboard was issued on 20th January 2022 requiring:

1. A report to the PCC requesting endorsement of the Action plan of 20-1-22 (this was done at the following meeting on 23<sup>rd</sup> March 2022)
2. A safeguarding report to be made to the next Annual Parish Church Meeting- May 8th 2022

*Valerie Brown*  
Parish Safeguarding Officer

### **Deanery Synod**

A meeting of Lynn Deanery Synod was held on Zoom on 7<sup>th</sup> of June 2021 and was well attended by more than 50 participants. The guest speaker was The Venerable Ian Bentley, Archdeacon of Lynn who spoke at length regarding finance and the affordability of stipendiary clergy.

Following Ian's presentation the Treasurer's, General Synod and Deanery Synod reports were offered and accepted and elections to both General and Deanery Synod were discussed.

It was agreed that a further meeting be held on 29<sup>th</sup> June 2021 on Zoom for the election of Lay Chair, Secretary and Treasurer of Deanery Synod.

The meeting was held as arranged and the elections took place as follows:

Lay Representatives: Nell Steele, Julian Litten, Christopher Sykes and Sue Bruno.

Clergy: Revd Riaz Mubarak, Revd Karlene Kerr, Father Adrian Ling, Revd Canon James Nash.

The above to be representatives for the next three years.

*Sue Bruno*  
Deanery Synod Member

### **St Margaret's Trust**

The purpose of the Trust is to support the PCC with the maintenance of the building, and while its function has been rather eclipsed during the recent major works, it is hoped that the Trust will be able to help with strategic planning and raising funds for future works.

The trustees include, ex officio, the Mayor of the Borough (who acts as Chair), the Incumbent (convenor), the Churchwardens and 6 members appointed by the trustees: Clive Dodds (Treasurer), David Kerbey, Nick Pratt, Dr Julian Litten, Col Robin Broke and the Marquis Townshend. The Trust is an important link with the wider West Norfolk community and is a means of channeling support for the Minster from the wider community.

Due to Covid and a lack of an incumbent the Trust has barely met over the last two years. The Trust is recongregating in 2022 after a brief meeting in September 2021.

*Canon Mark Dimond*

### **St Margaret & St Nicholas Parish Trust**

The current Trustees are: The Incumbent and the Churchwardens, Cllr Lesley Bambridge (Chair), Canon Richard Bowett, Mrs Elizabeth Dyer, Dr Paul Richards, Mrs Hilary Scase.

The management of the Trust's invested portfolio is in the hands of the CCLA Investment Fund managers and M & G Investments, to whom the Trustees' thanks are due; Barclays are the Trust's bankers. Stephenson Smart is the appointed examiner for the accounts.

The Trust has continued its ongoing support for the work of the Minster via the regular contribution to parish funds to support the employment of the Parish Administrator. Storage racking for the silence chamber in the NW tower was provided by The Trust during the year.

Although much business had to be carried out by email for the first part of the year, because of the ongoing pandemic, The Trustees were able to meet at last and hold an AGM and Ordinary Meeting in October 2021 at which Canon Mark Dimond was welcomed as Incumbent Trustee. It was agreed at that meeting to follow up a request, received just as the 2020 lockdown began, from the Friends of St Nicholas for assistance with the project to conserve the paintings on the Victorian reredos by enquiring into the current financial position of the project before agreeing a sum.

The future occupation status of the Trust's pasture land near Loke Road which forms a soft play area for Highgate School is still under negotiation. However the sale of the other portion went through at the end of 2020 and in February 2021 the Trustees were able to fulfil their obligation towards the funding for the Minster Development Project with the promised donation made possible by the sale. The new Minster Office is now The Trust's official base and address.

*Elizabeth James*

*Clerk to the Trustees*

### **Whitefriars Church of England Primary Academy**

I feel it is right to mention the life of the Minster and how it is involved in the School. As with everyone, the Pandemic was a challenging time for all who teach, learn and govern. Normality was kept as far as was possible but obviously there was a massive disruption to the work of the school and families during the times of Lockdown. During the year it was apparent that the school could not carry out its full obligation to collective worship but in contact with our wonderful clergy across the town they supplied e-worship provision to the school (and others in the town) so that this could continue throughout the difficulties.

In April the school was host to Bishop Graham and Clergy from the Cathedral and they introduced the Revd Jane Steen to us as our new Bishop of Lynn. We were very pleased to

have been chosen for this and at 10.00am on that morning we were the first to be able to congratulate and welcome Bishop Jane to King's Lynn.

In September we were able to welcome Fr. Mark to our school to be our Incumbent and Governor. The Blessing of the classrooms went ahead as planned and this is always a lovely way to begin the school year. It is great to have him with us. Our Harvest Service went ahead as planned in the Minster and we were so fortunate to be able to manage our (scaled back) Christingle Service too. The half termly school Masses now alternate between All Saints with Fr. Adrian and the Minster with Fr. Mark and this has been a big step forward for our children who now have a fantastic appreciation of the two heritage places of worship in their vicinity. The welcome from both churches is very special. The children love to be involved.

We must say a thank you to Angela for all that she has been a part of in her ministry at the school and for her help throughout the interregnum.

As a DNEAT (Diocese of Norwich Education Academy Trust) School, we are always on the lookout for people who feel called to take on the role of a governor. Full details and an application form can be found on both the school and DNEAT websites.

*Jill Hemmings*  
*Chair of Governors*

### **Mission Partners & Outward Giving**

It has always been the aim of the outward giving committee to support those in need locally, nationally, and internationally when and how we can. In the difficult times over the last two years we unfortunately have had a reduced amount of money to distribute this year. The funds we were able to allocate this year were given with the approval of the PCC as follows:-

St. John's Church Yelwoko	£600
Christians Against Poverty	£350
Purfleet Trust (Pathways Project)	£150
The Samaritans (King's Lynn)	£150
<b>Total</b>	<b>£1,250</b>

As before we look forward to receiving your nominations for this year

*Jeff Futter*  
*on behalf of the Outward Giving Committee.*

### **Food Collections**

The monthly collections of food and other needed items continued as far as was possible throughout the year. We are ever grateful for the generosity of our congregation donating to these organisations. The Harvest collection was plentiful in October and Christmas 2021 was a bonanza. Donations of food, clothing, and gifts were gratefully received by both the Night Shelter and the Purfleet Trust at Paths House in December. Please do consider contributing to these worthy causes. What may seem just a simple tin of soup, to us may form part of a life line package to a client in need.

Donation Sundays are the first in each month, at the Minster.

Thank you for your support and generosity, especially through the year of 2021.

Thank you especially to Fiona and Valerie who have been delivering the goods to the appropriate organisations.

*Jill Hemmings*  
*Food Collection Co-ordinator*



## **Music at the Minster**

### **The Choir**

As a result of coming out of lockdown, we have been delighted to welcome and retain a number of new members to the choir and we are now regularly more than twenty singers. We still feel a little on our own, being up in the Chancel and not being allowed to process yet, although at Choral Evensongs we process in the short way. As a result of both the earlier time and the increase in popularity of evensong generally, we are pleased to be singing to a greater number than we have been used to in the last few years.

### **Organ Recitals**

We began the year with online organ recitals and I am grateful to those stalwarts who turned up to play a recital to the ether in temperatures as cold as 5 degrees C!

In May we started attended recitals and many regulars were delighted, although with masks worn and no café they were not as popular as had been, attendances more like half of that we are used to. Organists still queue up to get a recital slot and booking has already started.

*Adrian Richards*  
*Director of Music*

## **Sacristan and Servers Report 2021.**

During the Pandemic and just before Fr. Chris left, the Sacristy made a move from the south east end of the Minster to the Trinity Chapel. This had been a plan for many years, necessary to increase space for the keeping of Clerical items and for robing storage along with space to dress. The "old sacristy" is still in use as a safe place for storage of communion hardware items. Servers have made the adjustment to the new area and are happy to have a dedicated space in which to robe and meet. There are many duties, carried out by many people behind the scenes connected to the efficient working of the Sacristy. Polishing duties and washing of linen, ironing and the cleaning of brass and silver are all necessary for services to run as they should.

Thank you to all involved with this form of ministry.

### **Servers**

It has been a strange year which, by nature, brought many restrictions to the Servers' otherwise normal duties on Sundays. However, since the easing of the Pandemic restrictions the serving team has reformed and been active at the Sunday morning services. If you feel called to join our team please do speak to us and we can let you know what we do both behind the scenes as well as at the services.

Thank you again to all who offer their dedicated time to the duties of serving.

*Jill Hemmings*

## **Tuesday Café & Saturday Tea & Cakes**

Sadly, once again, we were not able to hold any cafes of any sort during the pandemic. The opportunity to share food, conversation and hospitality was missed greatly.

*Penny Matkin & Kelly Bowen*  
*Café Coordinators*

## **The Minster Shop**

With the help of a small but committed team of volunteers we were able to have the shop open for some of the time in the latter part of 2021, even with the much reduced opening, the shop



still managed to take over £550 – a welcome addition to our income. But, the shop does so much more than just topping up our coffers! It offers a warm welcome and hospitality for all of our visitors whether they come regularly or occasionally and that small band of volunteers are crucial to that role.

As we move forward into 2022, extending the opening hours of the shop must be a priority, once that is in place, we need to focus on reviewing the stock we hold. The range of items we carry has dwindled over the last few years, and although we have nice range of good quality items, that do sell well, particularly books, it is a very small range, and it would be lovely to be able to offer more choice to our visitors. We had hoped this would be a priority for 2021, but sadly due to the ongoing pandemic we never got the chance to focus on this important part of our ministry and welcome.

If you feel you could help out with the shop opening, we can be very flexible with times and welcome the ability to open the shop on a regular and ad-hoc basis as volunteers are available.

*Kelly Bowen*

*Parish Administrator*

### **Fundraising Committee**

Sadly, due to the lockdowns and restrictions continuing during 2021, we were only able to hold one fundraising event. The Christmas Fayre was held on the 27<sup>th</sup> November and raised over £1,300 thank you to everyone who helped to make this such a success.

We hope that 2022 will be a more successful year with a number of events in the planning stage.

*Sue Nulty & the Fundraising Committee*

### **The Minster Flower Guild**

The four members of the Guild have managed to have the usual floral displays in The Minster despite the pandemic. Our next challenge is the rising costs of flowers due to Brexit, transport and heating costs (heating greenhouses for flower production)

We are seeing a few more British flowers on the markets, although at present, not so much cost effective but over time it is hoped the number of British growers will increase.

As always, we feel it is a great privilege and enjoy arranging flowers in this beautiful ancient church.

*Sue Brinton*

*Flower Guild*

### **The Bell Ringers**

Another incredibly disruptive year – despite this I think we managed to achieve quite a lot.

Until May, we were only allowed to ring one bell, the first time a bell was rung was to mark the first anniversary of the lockdown in March, then more sombre tolling of the tenor to mark the death of HRH The Duke of Edinburgh, the memorial service in The Minster and then for his funeral.

In May we had our first practice and return to Sunday ringing with the luxury of four bells and by June we were allowed six socially distanced ringers. Being the troupers we are, we still rang for Chris Ivory's Retirement Service in June, the 72<sup>nd</sup> Anniversary of the NHS, Deanery Service for the Bishop of Lynn and the Institution of Canon Mark.

By August we were back to ringing all ten bells – on several Sundays we were able to ring all ten, and have had some well attended practices. We were also able to welcome a large group of ringers from York.

In August we hosted the Diocesan Association of Ringers AGM – some very good ringing that day and again in December we welcomed the Association for both hand and tower bells.

So it continued – two autumn weddings, COP26, a bell ringing day visiting Central Norfolk Towers (arranged by David C Moore), Remembrance Sunday and of course we had to ring out the old year and welcome the new.

I believe we managed more ringing than many towers and a number of holidaying visitors swelled our numbers.

When not ringing we managed a good deep clean of the bell chamber – probably the most thorough for fifteen years, busy tower tours and ringing experience on Heritage Sunday and a great ringers' meal at Marriott's.

We are very much a town band, supported by Gaywood and Dersingham – a big thank you is owed to them.

Our practice night is Wednesday and we have hopes for even bigger and better things in 2022 and would welcome new recruits

*Peter Jackson*  
*Tower Captain*

### **Engagement and Development**

In 2021 we saw the return of face-to-face events with restrictions still in place to ensure safety. For community engagement events this meant pre-booking visits via Eventbrite was essential. The website linked well with our social media channels and allowed us to communicate registered attendees. It is a tool we will be using in the future to help us keep track of bookings.

201 visitors enjoyed exploring the Minster during planned craft sessions and educational events. In July we celebrated St Margaret's Day with a popular paper dragon craft and an accompanying trail. In September was the Hanse Day and the Minster contributed to a town-wide activity plan exploring medieval merchants. With plenty of craft packs leftover from past events, these were offered to visitors on Heritage Open Day either to complete during their visit or to take home. The inaugural Messy Minster session explored the tradition of Halloween and combined elements of a service, craft activities and a bit of dance and song to entertain smaller children and their families.

School visits to the Minster also resumed. In October, GCSE pupils from King's Lynn Academy enjoyed a tour of the church and quizzed the clergy about the role and importance of our church. Joint visits with local museums allowed younger pupils to learn about Charles Burney and the Snetzler organ, and the importance and different forms of light in churches. We rounded off the year with a Home Education group visit in December, when the children explored the church building, completed worksheets and crafts inspired by art around the Minster.

Work on printable booklets and guidebook exploring the heritage of the church is ongoing. In addition, I have been able to give talks at other heritage venues including Marriott's Warehouse and Thoresby College, encouraging audiences to visit the Minster and sharing the history of the church and certain historical characters important to the story of the building, including Margery Kempe.

*Monika Saganowska*  
*Engagement & Development Worker*

### **Children's Corner**

The Children's Corner, or Family Area, has gradually come back into use after the coronavirus period when it was out of use. There are some books about Bible stories available and in order to provide for children, young people and their families we need to add a number of appropriate books. Colouring sheets are provided on the tables. Children attending Sunday services are provided with a themed sheet, together with crayons.

There have been bright, attractive displays throughout the year, although due to the coronavirus the Christmas-Epiphany display was never seen. In April there was a display representing the period from Easter to Pentecost. Throughout the summer and into autumn the theme was Creation, with Bible quotes, pictures of animals and a 'Creation Gallery' where children could display their own artwork. In December the theme was 'Advent Journey' with pictures of candles representing hope, peace joy and love. Next to this was a depiction of the journey to Bethlehem which took us from Advent to Christmas, Epiphany and finally to Candlemas.

*Andrew Ward*

### **Julian Group**

The Julian Group is no longer meeting due to the pandemic & ill health. Thanks are given to Dorothy Kings for her many years of service coordinating this group. The Julian Group was an ecumenical group that fosters the teaching of practice of contemplative prayer in the Christian tradition in our daily lives. We would welcome hearing from anyone who may like to get this group re-started and may be able to act as a coordinator.

### **Curate's Report – North Lynn (The Revd Jon Price)**

Whilst lockdown restrictions have been lifted in the past year, access to the church building in North Lynn has been limited. Because of this, we have come up with creative ways of conducting outreach and maintaining relationships with those in the area. In terms of maintaining links, we have manoeuvred community meals to be outside, with a fire pit on a weekly basis. We have also hosted acts of worship in people's gardens, and have been kindly hosted for services at St Katherine's Court. In building up new relationships with those in our area, we have hosted community events outside the church that have proven to be very popular. These have ranged from bonfire nights in November, carol singing and turning on of the Christmas lights, and pancake parties. The success of these events has been a result of the generosity of time from volunteers, but also from the resources donated by local businesses (we had a Christmas tree donated and a bell tent loaned to us), churches (who kindly lent a sound system and a brass band), and local people that wanted to bring food to contribute to the event.

With Green Park Academy, we have been able to develop a team of volunteers from St John's, North Lynn and the Minster to provide a prayer space before Christmas. The team presented the story of Christmas to the children in Key Stage 2, providing an opportunity for each child to participate in reflective prayer activities. I have also had the privilege of stepping into the school to join them for school assemblies. On the basis of these relationships, the school have since approached us to discuss the possibility of developing an outdoor reflection space to coincide with the Queen's Jubilee.

During September, I was fortunate enough to join Whitefriars school for a week long school's placement, joining them as a participant observer across many classrooms in the school. Since then, I've been lucky enough to join them for assemblies.

*The Revd Jon Price*  
*Assistant curate*

### **Team Vicar's Report – North Lynn The Revd Becca Rogers**

In September 2020, we officially moved out of our building, thinking that building work was imminent. Sadly, the wait has been much longer, but having 'gutted' the place, removing kitchen, furniture and equipment, we made the decision not to go back until the building is finished!

However, just like the pandemic, this has brought some amazing opportunities. We have done garden church, house church, and, a personal favourite, our weekly community meal now takes place outside, around a camp fire. We have also done many outdoor events, so that the community know we are still here, and for them. These have included a puppet show, a cafe-church, a pancake party, 'sparkly Christingle' and a bonfire event. Because of our location, being outside means that people do just come and join in.

Since Autumn, we have started going back into Greenpark Academy, and we are grateful to Andrew who is going in regularly, to help with gardening and 'forest school'.

2021 was also a year when the building project did finally move forward! We raised more funds, chose a contractor, and are set to start (actually this time!) very soon.

Thanks for your continued support and prayers for North Lynn.

*The Revd Becca Rogers*  
Team Vicar

### **Curate's Report – The Minster (The Revd Angela Rayner)**

January 2021 began with an expected government "lock-down", following Christmas festivities. England would not emerge fully from lock-down for 6 months, but we did not know that at the time. Despite the ongoing pandemic restrictions (and the fact the building remained closed for some months), King's Lynn Minster continued its activities, in prayer, online and through a variety of pastoral initiatives. It was an unforgettable year. The Vacancy Committee continued to make extraordinarily difficult decisions, balancing the desire to keep unvaccinated people safe from the ill-effects of Covid, with the desire to be open to visitors and for worship. I felt acutely the burden and privilege of maintaining a sacramental ministry. Nonetheless, 2021 was an extraordinary and special year, marked by the arrival of a number of important people. It was a great joy to welcome our new incumbent, Mark Dimond and the new suffragan bishop of Lynn, Jane Steen.

Bishop Jonathan Meyrick retired at the end of January, and we marked the close of his ministry with us via a Zoom service. Our main achievement in February was to restart the Minster's organ recitals online. We welcomed many talented organists, and achieved remarkable viewing figures, despite a number of technical difficulties. During the lockdown, Monika, Kelly, Fiona and I refreshed the Minster website, giving it a face-lift and making it easier to navigate. Monika's recorded virtual tour of the Minster was enhanced by the addition of a fantastic 360-degree tour, created by Tim Rogers.

The Minster and St John's embarked upon reading "Living His Story" by Hannah Childs during Lent, which began with a Zoom-based pancake party, complete with a quiz and as much jollity as we could muster. Ash Wednesday culminated in a failed attempt to sprinkle ash using a sieve! The congregation received Ash crosses through the post. By March, the live-streaming of worship no longer felt engaging, and so we began to offer a hybrid stream with the option to participate on Zoom. This was received very well, and it enabled the more technologically-able members of the congregation to worship more visibly together. As we did not know when the Minster would re-open for public worship, Lent and Easter packs were assembled and distributed. These were extremely popular, and comprised a series of resources for worship to be used throughout the season.

A year of pandemic was marked by many in King's Lynn by the tying of yellow ribbons to the fence of the Minster, and we broadcast a short prayer service in conjunction with the Marie

Curie charity. Palm Sunday was streamed from the Minster with a procession of two on plastic palm fronds. The Bishop of Norwich came to distribute pre-blessed oils to local clergy at a service on Holy Tuesday. We observed the early part of Holy Week on Zoom, and were delighted to commence live worship, formally reopening the Minster on Maundy Thursday in time to celebrate the full Triduum. Easter Sunday was joyful and exuberant, as many people flocked back to church after a long absence. Two Easter Gardens were built, one underneath the Nave altar, and a second outside, with contributions of colorful painted pebbles from passers-by and local children.

A few days after Easter, the sad death of the Duke of Edinburgh required the Minster to spring into action. Congregation members welcomed mourners and visitors, and we held a small Requiem Eucharist on April 13th and a large civic Evensong on the 16th. It was a busy month! At the end of April, we were surprised and delighted to hear that Jane Steen was to be our new suffragan Bishop, the announcement made from Whitefriars School. The Bishop-designate's party made its way around to the Minster, and a brief service of midday prayer followed. We were excited to invite the Bishop again, following her consecration, to be our guest at St Nicholas' Chapel on Sea Sunday, and to bless the Fisher Fleet. The people of Lynn Deanery had the opportunity to meet the Bishop after a lovely Evensong at the Minster in mid-July.

It was a pleasure to work with John and Becca at St John's Church, where we hosted a day of wedding preparation for couples preparing for marriage. As life returned (more or less) to normal, the Bishop of Norwich visited to preach for the Mayor's Civic Service in July, and we witnessed the return of the sword ceremony. Every large public service or event felt like a triumph, after the paucity of the previous year. Heritage Sunday was a particular highlight, with delicious cakes and children's games in the churchyard.

On the 18th of July, with great rejoicing, Mark Dimond was installed as our new Rector, arriving in time to greet the King's Lynn Festival, which returned to the Minster in a socially distanced form. Mark's arrival permitted me to focus upon searching for a new post. I was also able to pursue a number of invitations to preach and officiate away in late summer, and I'm grateful to Mark for making that possible. In the autumn, Mark, Andrew and I prepared four candidates for Confirmation in 2022.

A number of initiatives during lockdown came from the meeting of a small group of parishioners to discuss new ideas. We installed a tap-to-give machine for the first time, after borrowing one from the Diocese of Norwich. We also experimented with moving the Family Corner from the south of the Minster to the north side. Andrew Ward and Monika Saganowska became involved in creating and changing displays on a seasonal basis. Val Brown and Andrew continue to construct and maintain "children's packs", for use by children on Sundays. A greater focus upon children and young people led to the development of "Messy Minster", a more liturgical form of "Messy Church". One very successful service was held at Halloween, and it was fantastic to see the Minster filled with children, alongside older volunteers who'd baked cakes. We also planned an Advent/Christmas Nativity Play, which despite cancellation, laid the ground for future Messy services.

It was lovely to host a Christmas Fayre once more, and the stall-holders seemed pleased to be back. The money raised from the 2020 Church's Bike Ride was put to good use in 2021 with the installation of an outdoor electricity socket. This permitted us to transform the Millennium Yew Tree into a Christmas Tree (with a little help from King's Lynn Council), and to hold a "Switching on the Lights" ceremony in mid-December, which drew many visitors and passers-by. Encouraged by the demand for Christingle Services last year, we offered three at King's Lynn Minster, and welcomed many more worshipers as a result.

Occasional offices always form the backdrop to any year, and by the end of the year, I was privileged to officiate at one wedding, one baptism and nine funerals. In the middle of December, I was interviewed for the post of Vicar of the Benefice of Upper Tooting in the Diocese of Southwark, and accepted a call to serve there, to begin in April 2022. As I look back, I believe that I am fortunate to have served as a witness to God's work at an exceptional time in the history of the Minster. Sue and I have been welcomed with joy and acceptance, for which



we're both profoundly grateful. The ministry entrusted to me has been shaped by daily greeting the people of King's Lynn. I am so grateful to have been called, twice-daily, to pray the office in such an astonishing building. But, more than anything, I am grateful to all of the people of this parish for forgiving my mistakes, and encouraging me with such gentleness and kindness.

I remain particularly thankful to the Associate and Retired clergy, to the Churchwardens, Fiona and Andy, to Kelly Bowen and to James Nash for the service they offered throughout the vacancy and the pandemic.

*The Revd Angela Rayner*  
Assistant Curate

### **Team Rector's Report – Canon Mark Dimond**

Team Rector's Report, March 2022

In a sense this is not a full Team Rector's Report, as the Team Rector only arrived on 18<sup>th</sup> July 2021. I can offer an overview from the vantage-point of being here for less than half a year, from July to December 2022. This has, however, been enough time to be able to gain a decent first impression and to evaluate how we have been doing. Before proceeding, I would like to thank you all for your initial welcome at my installation last year and your continued support as I have settled in at the vicarage.

The Minster has managed to get through the worst of the pandemic (caveat being that there won't be any more sinister virus strains on the horizon) after two years of restrictions in the church. Isolation at home, social distancing and mask-wearing have been a severe challenge to church life, with many services cancelled and many congregation members avoiding the risk of joining public worship with so much infection around. It has been a balancing act putting into place local parish health and safety measures and NHS Track and Trace as the Covid waves come and go. As this goes to press, we feel more confident that masks will be less necessary to wear in church, but we respect anyone who wished to continue wearing one. To some degree we are fortunate that our Minster is a big building with its own natural ventilation system that reduces the transmissibility of the virus.

By bringing an office presence into the main church building, it has done five main things: it has helped to streamline our effectiveness administratively; to provide extra meeting space for church business; to raise the level of security in the church against a background of a steady flow of visitors to the Minster; and to relieve pressure off the vicarage as the main church office.

On matters to do with building, it has been a time to reassess what further work needs to be done in the Minster in the short-, medium- and long-term. According to the Quinquennial Report of 2019, around £850,000 of repairs are needed to maintain the building. The St Margaret's Trust is responsible for looking at this, though due to Covid and a lack of an incumbent the trust has barely met over the last two years. The trust is recongregating in 2022 after a brief meeting in September 2021. Beyond building maintenance, there is also the wonderful Snetzler organ, which requires attention to ensure its full capability; costs are estimated in the region of £22,000. And then we have the ambition of the new church building project in North Lynn, up against Covid restrictions and delayed because of it. As time passes, building costs go up, so the original budget has been exceeded. The original budget with all items included was around £700,000; it is likely to be nearer £1,000,000. The consequence is that the building work in North Lynn will have to proceed in two phases, with minimal decoration for the main church space until such a time that further funds can be raised. Revd Becca Rogers has been dealing with this tricky balancing act, though we have had to seek Kelly Bowen's help in financial planning.

By the time this is read, Fr. Angela will have left for her first incumbency in the United Benefice of Tooting in the Diocese of Southwark in London. She will be missed, but it is time to move on to pastures new. She has had an unusual curacy for three and three quarter years, inasmuch as

the incumbent retired in the middle of it and then she had to navigate the challenges of church life in the era of Covid. Her skills were demonstrated on a number of fronts, pastorally and technologically, and were greatly appreciated. We wish both Fr. Angela and Sue our very best wishes in their new adventure.

Monika Saganowska has been with us in the Minster team since September 2019. Originally meant to be with us as an Engagement Officer for two years on the back of the Refurbishment Project, this was extended by six months because of the Covid lockdown. Her contract ends in March 2022, and it is hoped that a new Margery Kempe Project will allow Monika to continue to work here, but this is dependent on attaining funds of £22,000. Monika has contributed in many ways, the two most outstanding projects being the new booklet on the Minster and her creative activities for Messy Minster. We are blessed with someone with a high degree of creativity.

Any new incumbent will set a new agenda. At a recent PCC meeting, three aims were unveiled: to launch a theme of pilgrimage; to encourage young people to join church life; and to make the Minster more eco-friendly. Each of these aims will take time, but it's important to have things to aim for. We are currently working on raising funds for the Margery Kempe project, which links in with the theme of pilgrimage. On the matter of the younger generation, 'Messay Minster' has also been launched with regular slots for worship for the 5-11 age-category. On Sundays we continue to offer special packs to young children at the Sunday morning service. We will look to launch from scratch a young choir in April. A new training bell in the bellringing chamber is another example of introducing the younger generation into church life. Our relationship with Whitefriars School has been re-established after the vacancy; school masses now take place at the Minster as well as at All Saints. Interfaith relations is also an area for development, especially as we are a civic church. Reciprocal visits between the West Norfolk Muslim Association and the Minster took place in the autumn of 2021.

On the theme of music, Adrian Richards continues to set the standard for singing at the Minster. The choir has actually grown since the pandemic started: there are regularly 20 choristers attending at Evensong. The choir is able to spring into action for civic services, for which we are grateful. They have sung beautifully on many occasions. Adrian's leadership of the summer organ recitals continues to be a popular event, with a loyal following on Tuesday lunchtimes.

The life of the church can only function well if we act as a team with good players. This we have: David Moore works relentlessly behind the scenes to ensure the Minster is in good and tidy condition, as well as carrying out the role of verger at weddings and funerals. Our wider Ministry team is vital for the smooth flowing of Sunday and weekday services: The Revd Becca Rogers, the Revd Jon Price, Canon Chris Copsey, Brother Gilbert and Revd John Smith bring their fresh ideas and rich experience to proceedings. And now we are fortunate to have a new Reader in Andrew Ward. Andrew has filled in many gaps over the last year, for which I am grateful. Other vital contributions include the flower-arrangers led by Sue Brinton, Fundraising co-ordinator Sue Nulty and her team, the Sacristan and pianist for school events, Jill Hemmings, as well as Bob Cooke as manager of microphones. We are indebted to Valerie Brown for her safeguarding responsibility, as well as for Wendy Twite and the team of volunteers in the Minster Shop. Behind the scenes in the north-west tower Peter Jackson runs an effective bellringing team. I am also grateful for the commitment to the altar party – Penny and Izzie Skate, Linda Cooke, Deborah and Nick Hopkin, Sue Bruno – who bring holiness and humility to proceedings upfront. Bringing much of the above together, Kelly Bowen has provided sure and important continuity in business administration and finance, and has been both skilful and flexible in coping with circumstances that have been challenging, to say the least. The churchwardens Fiona Page and Andy Reeve provide safe pairs of hands where no request seems to be a problem and I am indebted to both in creating a soft landing for me. There are also those who volunteer in other ways: intercessors, money counters, stewards, readers, and others who do quiet feats behind the scenes. For all this, and much else besides, the Team Rector is very thankful. We are still in need of volunteers, across the board. If you

know of anyone wishing to contribute in some way, churchgoers or not, I would be interested in having a conversation.

We have lost very good people among our congregation in 2021. With Covid restrictions in place, we were not always able to say a proper goodbye. We say goodbye to Des Swinburn, who played in many music recitals here (at the time of writing we also say goodbye to Pam Swinburn). We lost Shirley Edwards, who was for a number of years treasurer at the Minster; she battled with MS over a long time. We shall also miss Tony Lyne, a faithful man, as we do Neville Bellamy, again a committed member, who did simple but important tasks like folding service sheets.

Through the Covid pandemic, which we will have to learn to live with, it is important to note that the Minster can be a beacon of hope in adverse circumstances. We hope for a sense of normality returning, which will allow us a greater degree of creativity. I am very conscious of the young generation and their hopes for the future. This is an area we have to work on, to give them confidence in a spiritual sense, like perhaps we were able to in our salad days. The power of the compassion of Christ is the engine of our souls, and we pray that we may be guided towards God's sunny spiritual uplands.

*Canon Mark Dimond*  
*Team Rector*

*As with 2020, figures for attendance at Church have not been included for 2021 as the Minster remained closed or operated in a restricted manner for much of the year due to the Covid-19 Pandemic.*

**The Parish of St. Margaret with St. Nicholas and St. Edmund,  
King's Lynn**

**Annual Report  
and  
Financial Statements  
of the  
Parochial Church Council**

for the Year Ended 31 December 2021

**Incumbent :**  
Canon Mark Dimond

**Charity Number:**  
1140015

**Bank :**  
Barclays Bank plc  
91-92 High Street  
King's Lynn  
Norfolk  
PE30 1BL

**Independent examiners :**  
Stephenson Smart (East Anglia) Limited  
22-26 King Street  
King's Lynn  
Norfolk  
PE30 1HJ

# THE PARISH OF ST.MARGARET WITH ST.NICHOLAS AND ST.EDMUND, KING'S LYNN

## ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR 2021

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### *Background*

The PCC co-operates with the Incumbent, in promoting in the ecclesiastical parish, the whole mission of the Church; pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the church buildings and property. As well as functioning under church law, the PCC is a charity registered with the Charity Commissioners for England.

### *Membership*

During the year the following served on the PCC:

Incumbent:	The Revd Canon Mark Dimond	(from 18th July 2021)
Team Vicar:	The Revd Becca Rogers	
Curate:	The Revd Angela Rayner The Revd Jon Price	
Churchwardens:	Mr Andy Reeve Miss Fiona Page	
Deanery Synod members:	Mrs Valerie Brown Miss Sue Bruno Mrs Kelly Bowen	(from 17th June 2021)
Elected members:	Miss Jill Hemmings Mr Peter Johnson Mrs Carole Reeve Mrs Brenda Futter Mr Jeff Futter Mrs Kay Burge Dr Deborah Hopkin Mrs Sue Brinton Mrs Jane Kaminski Mrs Penny Matkin Mr Graham Copsey Mrs Loraine Allen Mrs Sue Nulty	(until 17th June 2021) (from 17th June 2021) (from 17th June 2021) (from 23rd June 2021) (from 23rd June 2021) (from 8th September 2021) (from 8th September 2021) (from 8th September 2021)
In attendance:	Mr Adrian Richards (employed as Director of Music) Mrs Kelly Bowen (employed as Parish Administrator)	

The following officers were elected:

Lay Vice-chair	Vacant
Safeguarding	Mrs Valerie Brown
Deputy Churchwarden	Vacant
Secretary	Mrs Kelly Bowen
Treasurer	Mrs Kelly Bowen



# THE PARISH OF ST.MARGARET WITH ST.NICHOLAS AND ST.EDMUND, KING'S LYNN

## ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR 2021

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### *Review of the Year*

PCC Meetings were held on 7 occasions during the year with, on average 83% attendance.

The work of the PCC has been assisted by the work of 3 committees: Worship, Pastoral, and Outward Giving.

The PCC remained committed to focussing on our “Commitment to Growth”, encompassing Mission Strategy 2021: Listen, Celebrate, Imagine, Empower:

1. Growing the congregation in commitment, understanding and spirituality.
2. Development of the Minster
3. Development of work in North Lynn, in partnership with the Methodist Church

The context for 2021 was very different, however lots of opportunities arose to embrace change, whilst also maintain a status quo whilst the parish is in vacancy.

### **Key topics of PCC meetings over the year include:**

#### Covid-19 (Coronavirus) Global Pandemic

As with 2020, 2021 was dominated by the global Covid-19 (Coronavirus) Pandemic, which led to continued national lockdowns, suspension of church services and staff being furloughed. Canon Chris Ivory retired as Rector in 2020 and the vacancy continued into 2021. The Revd Canon James Nash (Rural Dean) was appointed by the Bishop of Norwich to act as interim chair of the PCC whilst the post of Incumbent remained in Vacancy.

PCC meetings took place over zoom throughout the spring and summer of 2021

The national guidance on lockdown fluctuated during the year and the PCC responded accordingly with some staff being furloughed, part furloughed or working full time as the needs of the PCC, Minster and Parish called for, with some staff working from home when it was possible to do so, to avoid social contact. Staff salaries for the furloughed staff were able to be reclaimed through the National Job Retention Scheme (NJRS) to maximum of 80%, it was agreed that the PCC would fund the shortfall of what could be claimed so that staff continued to be able to be paid 100% of their salary; this was administered for us by Stephenson Smart. One staff member who is self-employed was not legally allowed to be furloughed, but was able to be ‘suspended’ from post and claimed loss of earnings back through the ‘Self Employment Income Support Scheme’. It was agreed that the PCC would continue to pay that staff member in full and they would repay the 80% of their earnings that they could claim once they had been received; the balance of the payment was given as a grant from the Vicars Discretionary fund.

Staff Pay reviews were suspended, with the agreement of staff for 2021.

In-person church services were suspended at the Minster, resuming on Easter Sunday, with social distancing and track and trace procedures in place.

Throughout the year contact was maintained with the congregation with weekly mailings either electronically or via the postal service until services resumed.

# THE PARISH OF ST.MARGARET WITH ST.NICHOLAS AND ST.EDMUND, KING'S LYNN

## ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR 2021

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### *Review of the Year - continued*

#### Managing the Vacancy

The first half of 2021 was primarily focused on managing the vacancy period and recruiting a new Incumbent, this was carried out successfully and we looked forward to welcoming a new Incumbent in July 2021.

#### Vacancy Team

The Vacancy Team continued its work into 2021, and on the 28th January 2021 met under a 'Section 11 Meeting' when it was agreed that the post for a new Team Rector would be advertised. The post was advertised in March 2021 and interviews took place on the 25th & 26th April 2021.

#### Appointment of a New Team Rector

Following interview, Canon Mark Dimond was appointed as the New Team Rector and was duly installed and inducted on the 18th July 2021, ending a 16 month Vacancy. Mark and his family were welcomed with a celebration reception in the Minster churchyard following government guidelines for mixing in public.

The Vacancy Team also oversaw the initial management of day to day affairs at the Minster, which was then taken over by the PCC Standing Committee. The Vacancy team were then disbanded, with special thanks being given to James Nash in particular who had steered the Minster so ably during the vacancy.

#### Diocesan Vision: Prayerful, Pastoral & Prophetic

A new Diocesan Vision was launched in 2021

*We will **prayerfully** proclaim the Good News of the Kingdom, rooting ourselves in Scripture and the sacraments. We will wait upon God in stillness, contemplation and intercession. Our corporate prayer, an ongoing conversation with God, will embrace traditional, fresh expressions, online and evolving models of being Church.*

*We will **pastorally** model the ministry of the whole people of God after Jesus the good shepherd. We will respond with loving service to the needs of the communities where we live and work, and teach, baptise and nurture new believers.*

*We will **prophetically** speak out and act, with the fire of the Holy Spirit, challenging injustice, confronting violence, and working for peace and reconciliation. We will seek to safeguard the integrity of creation and sustain and renew the life of the earth.*

As a PCC, together with the new incumbent we need to focus on the new vision and think carefully and consider creative and engaging ways that we can deliver the Diocesan Vision in the coming years.

#### Work in North Lynn

Plans to enhance the Church building in North Lynn stalled in 2020 and for part of 2021. However it was able to finally move forward in the Autumn of 2021, with a contractor being appointed and additional funds being raised. It is hoped that work will start in early 2022.

**THE PARISH OF ST.MARGARET WITH ST.NICHOLAS AND ST.EDMUND,  
KING'S LYNN**

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR 2021**

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*Review of the Year - continued*

Parish Share

The Parish Share request for 2021 was £65,629 (the same as 2020); as with many parishes, we were not able to meet the Parish Share in 2021, as a result of the income of the PCC being badly affected by the lockdowns and closure of the Minster. A contribution of £27,725 was however able to be met (£5,725 more than 2020). The request for 2022 is £66,126.

Whitefriars Church of England Primary Academy

2 PCC members currently serve as Governors at the Academy: Jill Hemmings (Chair) and Canon Mark Dimond. Kelly Bowen resigned in January 2021.

Finances

The PCC has continued to manage carefully the finances of the Church and to discharge all statutory and other responsibilities required of it. The focus for 2021 has continued to be to replenish the carry forward of the general fund, following diversion of fundraising to the building project over the last few years and to pay off the deficit of the building fund that came about due to the restrictions on fundraising due to the pandemic). However the Covid-19 Pandemic continued to have a major impact on the PCC finances, with the income continuing to be greatly reduced. However with frugal management the General Fund was able to stay in the black. Going forward, it's likely that the pandemic will continue to impact the finances significantly over the next few years and recovery is likely to be slow, and the focus will need to continue to 'balance the books' rather than trying to replenish the carry forward at this stage.

**On Behalf of the PCC**



*The Revd Canon Mark Dimond  
Chairman*

**THE PARISH OF ST. MARGARET WITH ST. NICHOLAS AND ST. EDMUND,  
KING'S LYNN**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021**

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**General Fund Receipts & Payments Account**

	2021 £	2020 £
<i>Receipts</i>		
<u>Incoming Resources From Donors</u>		
Planned giving	41,517	44,296
Collections and other giving	3,177	1,515
Income tax recovered	16,132	4,075
	<u>60,826</u>	<u>49,886</u>
<u>Other Voluntary Incoming Resources</u>		
Donations	1,372	1,472
Donation boxes	9,418	1,828
50/50 Club	-	498
Text Giving	-	1
Friends of KL	120	-
Fundraising     General	3,256	1,094
Saturday Café	120	-
Tuesday Café	-	-
	<u>14,286</u>	<u>4,893</u>
<u>Income From Charitable and Ancillary Trading</u>		
Statutory parochial fees	1,363	1,414
Non-statutory parochial fees	612	461
Hire of Church	2,265	240
Shop and literature sales	2,151	320
Office rent	-	-
	<u>6,391</u>	<u>2,435</u>
<u>Other Income</u>		
Invoiced charges	191	200
	<u>191</u>	<u>200</u>
 <i>Total Receipts</i>	 <u>81,694</u>	 <u>57,414</u>
 <b>Transfers Between Funds</b>		
Income transferred to Building Development Fund	-	-
 <i>Receipts</i> ( <i>carried forward</i> )	 <u>81,694</u>	 <u>57,414</u>

**THE PARISH OF ST. MARGARET WITH ST. NICHOLAS AND ST. EDMUND,  
KING'S LYNN**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021**

**General Fund Receipts & Payments Account**

		2021	2020
	£	£	£
<b>Total Receipts</b>	<i>(brought forward)</i>	<u>81,694</u>	<u>57,414</u>
<b>Payments</b>			
<u>Resources Used</u>			
Outward payments to Charities		<u>1,278</u>	<u>1,128</u>
		1,278	1,128
<u>Activities Directly Relating To The Work Of The Church</u>			
Parish share		27,000	22,000
Clergy expenses		1,664	866
Running expenses	Electricity	6,457	3,947
	Insurance	7,132	6,700
	Building maintenance	6,409	2,004
	Cleaning expenses	3,693	2,451
Cost of services		2,335	1,079
Cost of trading	Shop and literature	588	244
Church office		<u>540</u>	<u>239</u>
		55,816	39,531
<u>Church Management and Administration</u>			
Printing and stationery		2,181	1,465
Telephone		1,780	2,223
Internet/website		790	233
Postage		181	-
Subscriptions		150	105
Office equipment lease		924	924
Office equipment		705	-
Examiners fees		600	600
Covid costs		1,003	1,670
Health and safety (including training)		-	36
Bank fees		494	476
Computer		<u>1,708</u>	<u>1,132</u>
		10,515	8,865
<u>Cost of Fundraising</u>			
50/50 club		-	494
General		30	135
Saturday Café		<u>189</u>	<u>-</u>
		219	630
<b>Total Payments</b>	<i>(carried forward)</i>	<u>67,827</u>	<u>50,153</u>



**THE PARISH OF ST. MARGARET WITH ST. NICHOLAS AND ST. EDMUND,  
KING'S LYNN**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021**

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**General Fund Receipts & Payments Account**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Total Receipts</b> <i>(brought forward)</i>	<u>81,694</u>	<u>57,414</u>
<b>Total Payments</b> <i>(brought forward)</i>	<u>67,827</u>	<u>50,153</u>
<b>Total Payments</b>	<u>67,827</u>	<u>50,153</u>
<b>Excess of Receipts over Payments</b>	13,866	7,260
<b>Transfers Between Funds</b>		
Transfer to Parish Administrator's Fund	(7,199)	(7,828)
Transfer to Building Development Fund	(4,341)	-
Bank current and deposit accounts at 1 January 2021	673	1,239
Bank current and deposit accounts at 31 December 2021	<u><u>3,000</u></u>	<u><u>673</u></u>

**Eliza Bocking Holding**

Deposit account and investment funds at 1 January 2021	17,688	17,267
Increase in value of Investment Funds	2,514	421
Deposit account and investment funds at 31 December 2021	<u><u>20,202</u></u>	<u><u>17,688</u></u>

*The Eliza Bocking Holding is an unrestricted endowment, the income from which is designated to the Vicar's Discretionary Fund by the PCC*

**THE PARISH OF ST. MARGARET WITH ST. NICHOLAS AND ST. EDMUND,  
KING'S LYNN**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021		TOTAL FUNDS	
	Designated Funds £	Restricted Funds £	2021 £	2020 £
<b>Special Collections / Appeals</b>				
<i>Receipts</i>				
Bishops Lent Appeal	-	-	-	149
Jon Price Ordination	-	101	101	-
C Ivory Leaving Collection	-	-	-	2,125
Cycle Ride	-	-	-	320
MacMillan	-	248	248	-
Yelwoko (Covid)	-	-	-	505
Food Bank	-	-	-	20
Covid Shopping	-	-	-	71
Bishops Ordinand Fund	-	82	82	-
	-	431	431	3,190
<i>Payments</i>				
C Ivory Leaving Gift	-	300	300	1,799
John Price Ordination	-	105	-	-
Cycle Ride (External sockets)	-	367	-	-
Yelwoko	-	-	-	505
	-	772	300	2,304
<b>Excess of Receipts over Payments</b>	-	(341)	131	886
Bank current and deposit accounts at 1 January 2021	-	1,285	1,285	470
Bank current and deposit accounts at 31 December 2021	-	944	944	1,285

**THE PARISH OF ST. MARGARET WITH ST. NICHOLAS AND ST. EDMUND,  
KING'S LYNN**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021		TOTAL FUNDS	
	Designated Funds £	Restricted Funds £	2021 £	2020 £
<b>Parish Administrator</b>				
<i>Receipts</i>				
St . M & St. N Parish Trust	-	10,776	10,776	10,000
	-	10,776	10,776	10,000
<i>Payments</i>				
Salary	-	14,952	14,952	14,818
Pension	-	1,038	1,038	920
Employers National Insurance and Tax	-	1,985	1,985	2,090
	-	17,975	17,975	17,828
<b>Excess of Receipts over Payments</b>	-	(7,199)	(7,199)	(7,828)
<b>Transfer Between Funds</b>				
Transfer from General Fund	-	7,199	7,199	7,828
Bank current and deposit accounts at 1 January 2021	-	-	-	-
Bank current and deposit accounts at 31 December 2021	-	-	-	-
<i>The monthly income from the Parish Trust is restricted to the post of the parish administrator.</i>				

<b>G.R. Linley Bequest</b>	<b>Restricted</b>	<b>Restricted</b>
Deposit account and investment funds at 1 January 2021	27,806	27,144
Increase in value of Investment Funds	3,948	662
Deposit account and investment funds at 31 December 2021	<u>31,754</u>	<u>27,806</u>
<i>The income earned on the balance of this fund is transferred to the Music fund to enhance the music life of the parish in accordance with the requirement of the original bequest terms.</i>		

**THE PARISH OF ST. MARGARET WITH ST. NICHOLAS AND ST. EDMUND,  
KING'S LYNN**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021		TOTAL FUNDS	
	Designated Funds	Restricted Funds	2021	2020
	£	£	£	£
<b>Music Fund</b>				
<i>Receipts</i>				
Income from GR Linley Bequest	-	972	972	948
Donations	-	400	400	400
Fees	-	-	-	621
HMRC JRS	-	1,778	1,778	3,847
Investment Income Allocation	-	-	-	864
Unknown	-	1,567	1,567	-
	-	4,717	4,717	6,681
<i>Payments</i>				
Music purchases	-	386	386	167
Fees for civic/special services	-	1,832	1,832	180
Organist salaries/fees	-	8,838	8,838	9,199
	-	11,057	11,057	9,546
<b>Excess of Receipts over Payments</b>	-	(6,340)	(6,340)	(2,866)
<b>Transfers Between Funds</b>				
Transfer from John Jordan Bequest Fund	-	6,340	6,340	2,866
Bank current and deposit accounts at 1 January 2021	-	-	-	-
Bank current and deposit accounts at 31 December 2021	-	-	-	-
<b>Organ Fund</b>				
<i>Receipts</i>				
Use of Organ Fees	-	2,442	2,442	178
	-	2,442	2,442	178
<i>Payments</i>				
PRS fee	-	367	367	-
Recitalists expenses	-	750	750	-
Organ maintenance	-	2,851	2,851	9,950
Capital improvements	-	-	-	192
	-	3,968	3,968	10,142
<b>Excess of Receipts over Payments</b>	-	(1,525)	(1,525)	(9,964)
<b>Transfers Between Funds</b>				
Transfer from John Jordan Bequest Fund	-	1,525	1,525	9,964
Bank current and deposit accounts at 1 January 2021	-	-	-	-
Bank current and deposit accounts at 31 December 2021	-	-	-	-

**THE PARISH OF ST. MARGARET WITH ST. NICHOLAS AND ST. EDMUND,  
KING'S LYNN**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021		TOTAL FUNDS	
	Designated Funds £	Restricted Funds £	2021 £	2020 £
<b>Bell Repair Fund</b>				
<i>Receipts</i>				
Fees	-	862	862	-
Income from Investments	-	-	-	622
	-	862	862	622
<i>Payments</i>				
Repairs	-	120	120	306
	-	120	120	306
<b>Excess of Receipts over Payments</b>	-	742	742	316
Deposit account and investment funds at 1 January 2021		26,033	26,033	25,296
Increase in value of Investment Funds	-	2,514	2,514	421
Deposit account and investment funds at 31 December 2021	-	29,290	29,290	26,033
<b>Windows Fund</b>				
<i>Receipts</i>				
Donation	-	1,050	1,050	-
	-	1,050	1,050	-
<i>Payments</i>				
Fees	-	-	-	-
	-	-	-	-
<b>Excess of Receipts over Payments</b>	-	1,050	1,050	-
Deposit account and investment funds at 1 January 2021		-	-	-
Increase in value of Investment Funds	-	-	-	-
Deposit account and investment funds at 31 December 2021	-	1,050	1,050	-
<b>Vicar's Discretionary Fund/Eliza Bocking</b>				
<i>Receipts</i>				
Donation	500	-	500	90
Friars Pottery	-	-	-	220
D Moore Loan Repayment	1,057	-	1,057	796
NDBF Garden Refund	180	-	180	-
Income from Investments	618	-	618	609
	2,355	-	2,355	1,715
<i>Payments</i>				
Donations	-	-	-	350
Gardening	120	-	120	55
"Expenses"	114	-	114	-
NDBF - Recruitment	1,052	-	1,052	-
D Moore Loan	793	-	793	1,586
D Moore Grant	416	-	416	832
Yelwoko	-	-	-	28
Vicarage Hse Clearance	-	-	-	220
Vicar's Disc Top-Up - B Rodgers	-	-	-	40
JP Ordination	25	-	25	-
Wine - celebration	71	-	71	-
Vicarage CCTV	93	-	93	-
Wedding Refund	700	-	700	-
	3,383	-	3,383	3,110
<b>Excess of Receipts over Payments</b>	(1,028)	-	(1,028)	(1,395)
Bank current and deposit accounts at 1 January 2021	(548)	-	(548)	847
Bank current and deposit accounts at 31 December 2021	(1,576)	-	(1,576)	(548)

*Income earned on the Eliza Bocking holding is transferred to this fund as designated by the PCC.*



**THE PARISH OF ST. MARGARET WITH ST. NICHOLAS AND ST. EDMUND,  
KING'S LYNN**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021**

	<b>2021</b>		<b>TOTAL FUNDS</b>	
	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>2021 £</b>	<b>2020 £</b>
<b>King's Lynn Sinfonia Fund</b>				
Bank current and deposit accounts at 1 January 2021	-	822	822	822
<i>Payments</i>				
Expenses	-	822	822	-
	-	822	822	-
Bank current and deposit accounts at 31 December 2021	-	-	-	822
<b>Dennick Memorial Fund</b>				
Bank current and deposit accounts at 1 January 2021	-	97	97	97
Bank current and deposit accounts at 31 December 2021	-	97	97	97
<b>David Depear Memorial Fund</b>				
<i>Receipts</i>				
Donations	-	-	-	-
	-	-	-	-
<i>Payments</i>				
Expenses	-	-	-	-
	-	-	-	-
<b>Excess of Receipts over Payments</b>	-	-	-	-
Bank current and deposit accounts at 1 January 2021	-	200	200	200
Bank current and deposit accounts at 31 December 2021	-	200	200	200

**THE PARISH OF ST. MARGARET WITH ST. NICHOLAS AND ST. EDMUND,  
KING'S LYNN**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021		TOTAL FUNDS	
	Designated Funds	Restricted Funds	2021	2020
	£	£	£	£
<b>Willars Memorial Fund</b>				
<i>Receipts</i>				
Donations	-	-	-	-
	-	-	-	-
<i>Payments</i>				
Expenses	-	-	-	-
	-	-	-	-
<b>Excess of Receipts over Payments</b>	-	-	-	-
Bank current and deposit accounts at 1 January 2021	-	1,100	1,100	1,100
Bank current and deposit accounts at 31 December 2021	-	1,100	1,100	1,100
	-	1,100	1,100	1,100
<b>Choir Fund</b>				
<i>Receipts</i>				
Donations	-	-	-	-
Fees	-	-	-	-
	-	-	-	-
<i>Payments</i>				
Organist's/choir expenses	-	-	-	-
	-	-	-	-
<b>Excess of Receipts over Payments</b>	-	-	-	-
Bank current and deposit accounts at 1 January 2021	-	1,055	1,055	1,055
Bank current and deposit accounts at 31 December 2021	-	1,055	1,055	1,055
	-	1,055	1,055	1,055

**THE PARISH OF ST. MARGARET WITH ST. NICHOLAS AND ST. EDMUND,  
KING'S LYNN**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021		TOTAL FUNDS	
	Designated Funds £	Restricted Funds £	2021 £	2020 £
<b>Flower Guild Fund</b>				
<i>Receipts</i>				
Donations for flowers	-	971	971	600
Bank interest received	-	1	1	6
	-	972	972	606
<i>Payments</i>				
Expenses	-	28	28	-
Flowers	-	1,018	1,018	111
	-	1,046	1,046	111
<b>Excess of Receipts over Payments</b>	-	(74)	(74)	495
Bank current and deposit accounts at 1 January 2021	-	1,706	1,706	1,211
Bank current and deposit accounts at 31 December 2021	-	1,632	1,632	1,706
<b>Ayres Memorial Fund</b>				
Bank current and deposit accounts at 1 January 2021	-	1,000	1,000	1,000
Bank current and deposit accounts at 31 December 2021	-	1,000	1,000	1,000
<b>Childrens Work Fund</b>				
<i>Receipts</i>				
Donations	-	-	-	50
Seeds of Growth Grant	-	-	-	100
	-	-	-	150
<i>Payments</i>				
Resources	-	168	168	45
	-	168	168	45
<b>Excess of Receipts over Payments</b>	-	(168)	(168)	105
Bank current and deposit accounts at 1 January 2021		356	356	251
Bank current and deposit accounts at 31 December 2021	-	188	188	356

*The Childrens Work Fund is supported by a monthly donation into the General Fund.*

**THE PARISH OF ST. MARGARET WITH ST. NICHOLAS AND ST. EDMUND,  
KING'S LYNN**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021		TOTAL FUNDS	
	Designated Funds £	Restricted Funds £	2021 £	2020 £
<b>John Jordan Bequest Fund</b>				
<i>Receipts</i>				
Rent of house	-	6,720	6,720	6,720
Income from Investments	-	2,955	2,955	2,884
	-	9,675	9,675	9,604
<i>Payments</i>				
House letting fees	-	645	645	645
Maintenance of house	-	1,654	1,654	1,247
	-	2,299	2,299	1,892
<b>Excess of Receipts over Payments</b>	-	7,376	7,376	7,711
<b>Transfers Between Funds</b>				
Transfer to Music Fund	-	(6,340)	(6,340)	(2,866)
Transfer to Organ Fund	-	(1,525)	(1,525)	(9,964)
Deposit account and investment funds at 1 January 2021	-	69,300	69,300	72,385
Increase in value of Investment Funds	-	12,091	12,091	2,034
Deposit account and investment funds at 31 December 2021	-	80,902	80,902	69,300
<i>The bequest of the late John Jordan is restricted "for the benefit and encouragement and promotion of music in general and the organ in particular." The P.C.C. apply the income or capital through its music fund, organ fund and choir fund. It is also used to meet expenses of administering the fund and of the house that was part of the bequest. The rental income from the house will be part of the income of the bequest fund.</i>				
Deposit account at 31 December 2021	-	(16,566)	(16,566)	(16,077)
Investment funds at 31 December 2021	-	97,465	97,465	85,377
	-	80,899	80,899	69,300
<b>North Lynn Project Fund</b>				
<i>Receipts</i>				
Good Call	-	685	685	-
Income from Investments	-	158	158	976
	-	843	843	976
<i>Payments</i>				
Architect's Fees	-	2,574	2,574	7,560
Engineer Fees	-	-	-	1,850
Quantity Surveyor	-	-	-	9,648
Illuminous	-	-	-	6,480
CBA Asbestos	-	435	435	-
Bank fees	-	79	79	44
Good Call	-	48	48	-
	-	3,136	3,136	25,582
<b>Excess of Receipts over Payments</b>	-	(2,292)	(2,292)	(24,606)
Bank current and deposit accounts at 1 January 2021	-	169,541	169,541	194,148
Bank current and deposit accounts at 31 December 2021	-	167,249	167,249	169,541

*There is a commitment from the PCC to contribute £237,663 to the project and development of the Church in North Lynn, the funds have been designated by the PCC. Forward committed expenditure remaining at 31 December 2021 is £164,668.*

**THE PARISH OF ST. MARGARET WITH ST. NICHOLAS AND ST. EDMUND,  
KING'S LYNN**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021		TOTAL FUNDS	
	Designated Funds £	Restricted Funds £	2021 £	2020 £
<b>Bolt Memorial Fund</b>				
<i>Receipts</i>				
Bank interest received	-	2	2	9
	-	2	2	9
<i>Payments</i>				
	-	-	-	-
<b>Excess of Receipts over Payments</b>	-	2	2	9
Bank current and deposit accounts at 1 January 2021	-	1,774	1,774	1,765
Bank current and deposit accounts at 31 December 2021	-	1,775	1,775	1,774
<b>Davison Memorial Fund</b>				
Bank current and deposit accounts at 1 January 2021	-	5,000	5,000	5,000
Bank current and deposit accounts at 31 December 2021	-	5,000	5,000	5,000
<b>Cinema Income Fund</b>				
<i>Receipts</i>				
Cinema income	-	3,402	3,402	-
	-	3,402	3,402	-
<i>Payments</i>				
	-	-	-	-
<b>Excess of Receipts over Payments</b>	-	3,402	3,402	-
Bank current and deposit accounts at 1 January 2021	-	-	-	-
Bank current and deposit accounts at 31 December 2021	-	3,402	3,402	-



**THE PARISH OF ST. MARGARET WITH ST. NICHOLAS AND ST. EDMUND,  
KING'S LYNN**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021**

	<b>2021</b>		<b>TOTAL FUNDS</b>	
	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Fees Account Fund</b>				
<i>Receipts</i>				
PCC statutory fees	-	-	-	1,969
Non statutory fees & expenses	-	-	-	1,290
Flowers	-	-	-	40
Diocesan fees	-	-	-	1,783
Ashes	-	193	193	1,039
Blessing	-	25	25	-
Funerals	-	8,657	8,657	-
Weddings	-	2,053	2,053	-
Advanced payments	-	-	-	155
	-	10,928	10,928	6,276
<i>Payments</i>				
PCC statutory fees	-	-	-	1,597
Non statutory fees & expenses	-	-	-	1,290
Flowers	-	-	-	40
Diocesan fees	-	-	-	1,783
Other third party fees	-	770	770	1,039
NDBF	-	5,497	5,497	-
PCC	-	3,820	3,820	-
TCCT	-	546	546	-
	-	10,633	10,633	5,749
<b>Excess of Receipts over Payments</b>	-	295	295	527
Bank fees account at 1 January 2021	-	1,460	1,460	933
Bank fees accounts at 31 December 2021	-	1,755	1,755	1,460

**THE PARISH OF ST. MARGARET WITH ST. NICHOLAS AND ST. EDMUND,  
KING'S LYNN**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021		TOTAL FUNDS	
	Designated Funds	Restricted Funds	2021	2020
	£	£	£	£
<b>Building Development Fund</b>				
<i>Receipts</i>				
HMRC JRS Grant	-	1,862	1,862	2,820
Heritage Lottery Fund	-	-	-	21,770
Local Fundraising	-	-	-	230
Donations	4,317	1,351	5,668	2,639
Activity Income	-	32	32	-
Gift aid received	-	-	-	57
Grant for Freebridge Community Fund (Wifi)	-	-	-	500
Parish Cruft Grant	-	20,000	20,000	-
VAT refund	-	-	-	3,770
	<u>4,317</u>	<u>23,245</u>	<u>27,562</u>	<u>31,787</u>
<i>Payments</i>				
Architect	-	-	-	317
Quantity Surveyor	-	-	-	1,634
Building works - Repair & Conservation	-	274	274	23
Building works	-	15,441	15,441	32,782
Universal Stone	-	4,265	4,265	-
Staff salaries	-	8,566	8,566	8,498
Staff tax and national insurance	-	1,327	1,327	1,119
Staff pension contribution	-	266	266	240
Development Activities	-	174	174	-
Reclaimable VAT	-	-	-	2,494
Blind replacment	-	150	150	-
Bank fees	-	134	134	133
Wifi	-	-	-	601
Other costs	-	500	500	691
	<u>-</u>	<u>31,098</u>	<u>31,098</u>	<u>48,533</u>
<b>Excess of Receipts over Payments</b>	<u>4,317</u>	<u>(7,853)</u>	<u>(3,536)</u>	<u>(16,746)</u>
<b>Transfers Between Funds</b>				
Transfer from General Fund	4,341	-	4,341	-
Bank current and deposit accounts at 1 January 2021		(8,332)	(8,332)	8,414
Bank current and deposit accounts at 31 December 2021	<u>8,658</u>	<u>(16,185)</u>	<u>(7,527)</u>	<u>(8,332)</u>

THE PARISH OF ST. MARGARET WITH ST. NICHOLAS AND ST. EDMUND, KING'S LYNN  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

Statement of Assets and Liabilities at 31 December 2021

2021	General Fund	Special Collections Fund	Lilley Rectory Fund	Ball Repair Fund	Windows Fund	Discretionary/Extra Budgeting Fund	King's Lynn St John's Fund	Dunick Memorial Fund	Deputy Memorial Fund	Willers Memorial Fund	Choir Fund	Flower Guild Fund	Ayers Memorial Fund	Children's Welfare Fund	John Jordan Bequest Fund	North Lynn Project Fund	Bald Memorial Fund	Devon Memorial Fund	Chroma Income Fund	Fees Account Fund	Building Development Fund	2021 Total	2020 Total
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
<i>Monetary assets</i>																							
Barclays Bank Community Account	2,645	944	-	5,497	1,050	(2,785)	-	97	200	1,100	1,055	435	1,000	188	(11,058)	31,097	63	5,000	3,402	-	(30,259)	9,671	11,362
Community Account (Misc)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	22,732	22,732	14,881
Community Account (Friends)	355	-	-	-	-	-	-	-	-	-	-	-	-	-	(5,508)	133,500	-	-	-	-	-	355	317
CCLA/CBF Deposit Account	-	-	-	3,590	-	1,209	-	-	-	-	-	1,197	-	-	(5,508)	-	-	-	-	-	-	135,700	135,700
Barclays Bank - North Lynn Project	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,652	-	-	-	-	-	2,652	5,739
Fees account	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,755	-	1,755	1,460
Cash in hand	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	3,000	944	-	9,087	1,050	-	-	97	200	1,100	1,055	1,632	1,000	188	(16,566)	167,249	1,775	5,000	3,402	1,755	-	172,865	169,458
3,523.63 units, CDF Investment Fund	-	-	13,566	8,631	-	8,631	-	-	-	-	-	-	-	-	41,640	-	-	-	-	-	-	72,468	63,466
640.10 units, CBF Fixed Interest Securities Fund	-	-	190	121	-	121	-	-	-	-	-	-	-	-	582	-	-	-	-	-	-	1,014	1,086
17,670.14 units, CBF Property Fund	-	-	4,891	3,112	-	3,112	-	-	-	-	-	-	-	-	15,014	-	-	-	-	-	-	26,129	22,867
628.45 units, CBF UK Equity Fund	-	-	262	166	-	166	-	-	-	-	-	-	-	-	805	-	-	-	-	-	-	1,400	1,188
6,794.40 units, CBF Global Fund	-	-	3,896	2,479	-	2,479	-	-	-	-	-	-	-	-	11,960	-	-	-	-	-	-	20,814	17,915
1,203.43 units, CBF Investment Fund	-	-	5,276	3,356	-	3,356	-	-	-	-	-	-	-	-	16,193	-	-	-	-	-	-	28,182	24,655
1,229.161 units, M&G Charfund	-	-	3,581	2,278	-	2,278	-	-	-	-	-	-	-	-	10,986	-	-	-	-	-	-	19,123	16,871
408.419 units, M&G Charfund	-	-	93	59	-	59	-	-	-	-	-	-	-	-	284	-	-	-	-	-	-	495	512
	-	-	31,754	20,203	-	20,203	-	-	-	-	-	-	-	-	97,465	-	-	-	-	-	-	169,635	148,560
	3,000	944	31,754	29,290	1,050	18,627	-	97	200	1,100	1,055	1,632	1,000	188	30,999	167,249	1,775	5,000	3,402	1,755	-	342,499	318,018
<b>Fund Total</b>																							

**THE PARISH OF ST.MARGARET WITH ST.NICHOLAS AND ST.EDMUND,  
KING'S LYNN**

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR 2021**

**Statement of Assets and Liabilities at 31 December 2021**

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**Investment Funds**

At the 1<sup>st</sup> January 2021 the PCC held investments with CCLA and M&G as follows:

COIF Investment Fund 3523.63 units	£ 63,466
CBF Fixed Interest Securities Fund 640.10 units	£ 1,086
CBF Property Fund 17670.14 units	£ 22,867
CBF UK Equity Fund 628.45 units	£ 1,188
CBF Global Fund 6794.40 units	£ 17,915
CBF Investment Fund 1203.43 units	£ 24,655
M&G Charifund 1229.161 units	£ 16,871
M&G Charibond 408.419 units	£ 512
Total	<u>£ 148,560</u>

**Summary of increase from investments during the year:**

COIF Charities Investment Fund	£ 9,003
CBF Fixed Interest Securities Fund	-£ 72
CBF Property Fund	£ 3,262
CBF UK Equity Fund	£ 209
CBF Global Fund	£ 2,899
CBF Investment Fund	£ 3,527
M&G Charifund	£ 2,257
M&G Charibond	-£ 18
	<u>£ 21,067</u>

**Investment funds at 31st December 2021**

COIF Investment Fund 3523.63 units	£ 72,468
CBF Fixed Interest Securities Fund 640.10 units	£ 1,014
CBF Property Fund 17670.14 units	£ 26,129
CBF UK Equity Fund 628.45 units	£ 1,397
CBF Global Fund 6794.40 units	£ 20,814
CBF Investment Fund 1203.43 units	£ 28,182
M&G Charifund 1229.161 units	£ 19,128
M&G Charibond 408.419 units	£ 495
Total	<u>£ 169,627</u>

**Apportioned:**

Eliza Bocking (Vicar's Discretionary Fund)	11.91%
Linley Bequest	18.72%
Bell Fund	11.91%
John Jordan Bequest	57.46%

**THE PARISH OF ST. MARGARET WITH ST. NICHOLAS AND ST. EDMUND,  
KING'S LYNN**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021**

**Statement of Assets and Liabilities at 31 December 2021**

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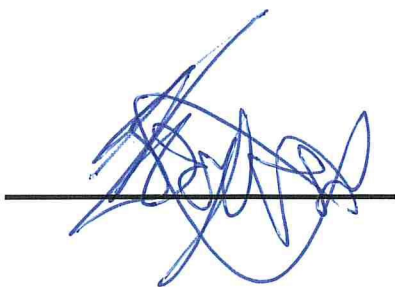
	2021	2020
	£	£
<b>Liabilities</b>		
Accountancy charges	1,100	600
Total Electricity	-	923
Church in North Lynn	164,668	167,756
	<u>165,768</u>	<u>169,279</u>

*There is a commitment from the PCC to contribute £237,663 to the project and development of the Church in North Lynn, the funds have been designated by the PCC. Forward committed expenditure remaining at 31 December 2021 is £164,668.*

Presented and accepted by the PCC for adoption at the Annual Parochial Meeting.

Proposed by:

Seconded by:



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**THE PARISH OF ST. MARGARET WITH ST. NICHOLAS AND ST. EDMUND,  
KING'S LYNN**

**NOTES TO THE FINANCIAL STATEMENTS**

**For The Year Ended 31 December 2021**

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**1 Accounting Policies**

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.

Funds

General funds represent the funds of the PCC that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid.

Statement of Assets and Liabilities

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:

- Investments held beneficially by the PCC.
- Debtors for goods and services where supply has been issued by 31st December.

Closing bank balances as shown in the receipts and payments account.

The following liabilities are recognised in the Statement of Assets and Liabilities:

- Creditors for goods and services where the supply has been received by 31st December.

## **Independent Examiners' Report to The PCC of St. Margaret with St. Nicholas and St. Edmund, King's Lynn**

I report on the accounts of the PCC for the year ended 31 December 2021, which are set out on pages 1 to 21.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

### **Respective responsibilities of the Trustees and Independent Examiner**

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

### **Basis of Independent Examiners' Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

### **Independent examiners' statement**

In connection with my examination, no matters have come to my attention :

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with s.130 of the 2011 Act ; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act;have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Dan Jastrzebski ACA CTA  
Stephenson Smart (East Anglia) Ltd  
22 - 26 King Street  
King's Lynn  
Norfolk  
PE30 1HJ

Date... 11/5/22