

Friends of Bousfield

Registered Charity No. 1140002

**Trustees' Annual Report and Annual Accounts
for the Year Ended 31 August 2023**

Trustees' Annual Report for the period

Period start date

1 September 2022

Period end date

31 August 2023

To

Section A

Reference and administration details

Charity name

FRIENDS OF BOUSFIELD

Other names charity is known by

FOB

Registered charity number (if any)

1140002

Charity's principal address

Bousfield Primary School

South Bolton Gardens

London

Postcode

SW5 0DJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dragan Fustic	Chair	Resigned as Chair 13 th Oct 2022	
2	Melissa Woolford	Secretary	Elected as Secretary 13 th Oct 2022	
3	Kyra Appleby	Vice-Chair	Resigned as Vice- Chair 13 th Oct 2022	
4	Durcan Baltas	Treasurer	Elected as Treasurer 13 th October 2022	
5	Niki Kohli	Vice-Chair	Elected as Vice-chair 13 th Oct 2022	
7	Sofia Caicedo	Chair	Elected as Chair 13 th Oct 2022	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Registered Charity
Trustee selection methods (eg. appointed by, elected by)	Election by Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

For all events on school premises, Friends of Bousfield will be bound to school policies on safeguarding, Behaviour and Equal opportunities. All these policies can be found on the school website:
<http://www.bousfieldprimaryschool.co.uk/school-office/policies/?searchterm=policies>

Summary of the objects of the charity set out in its governing document

This is a charitable organisation set up by the parents of Bousfield Primary School to promote:

- Fundraising
- Social events for the children
- Social interaction for the parents – particularly new parents

During the 2022-2023 financial year, with the invaluable support of parents and volunteers, the Friends of Bousfield organized and managed the following events aimed at raising funds for the children of Bousfield Primary School:

- Quiz Night
- Christmas Grotto & Fair
- International Family Fun day and Auction
- Class cake sales
- Art exhibition - fundraising event.
- Multisport opening Day.
- Disco.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We also collected funds through:

- Charitable donations from parents and neighbours via bank transfer
- Online donations and fundraising while online shopping with Give as you Live and Easyfundraising.
- Cookbook and tea towels sales– new initiative.
- Christmas cards project.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

This year marked the charity's second opportunity to organize community gathering events at the school following the Covid-19 pandemic. We successfully hosted indoor and outdoor events with increased participation, while adhering to governance regulations. These events aimed to bring the community together and foster relationships among parents.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Through its fund-raising efforts, Friends of Bousfield was able to fund the following acquisitions and activities for the school, as well as putting the charity on a firmer financial basis for future years:

- Continue the gardening project by fund its maintenance throughout the year in support of curriculum activities.
- Duckling Hatching Kits.
- Maintain the school bumble bees
- Subsidise the cost of the year 5 and year 6 school trips
- Support the Y6 leavers' book project
- Purchase Bousfield sports T-shirts in support of its football club
- Support the teachers' wish list up to £150 for each class
- Mobile classroom.
- Subsidise Multisports Area Football Goals.
- Subsidise Y5 and Y6 Counselling
- Subsidise Textbooks for students
- Support Earth Day Garden Talks
- Support Parent Coffee mornings
- Subsidise Coronation Disco Celebration
- Subsidise Childrens Xmas party w/ Teachers
- Subsidise Staff Xmas Breakfast
- Sponsor Kids Sports Day Fruits-
- Worked on improving school and grounds.

This year FOB trustees committed to raise £10K to hire an inhouse councillor to improve students and parents/carers wellbeing specially after the pandemic.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Friends of Bousfield's reserves policy outlines the charity's intention and commitment to maintaining a sufficient level of reserves. This is to ensure ongoing operational capabilities, considering potential risks and unforeseen contingencies.

Reserves are designed to safeguard the charity's core activities during periods of financial difficulty. The calculation of the required reserve level is integral to the charity's planning, budgeting, and forecasting processes. It considers:

- Risks associated with discrepancies between planned and actual income and expenditure.
- Planned levels of activity.
- Current funding commitments of the organization.
- Potential upcoming projects proposed by the school to Friends of Bousfield.

The trustees have agreed to maintain a buffer of £10,000. This ensures Friends of Bousfield can meet its ongoing financial obligations for up to a year, facilitating long-term planning with the school.

Details of any funds materially in deficit

Not applicable.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main sources of funds for the charity are events run during the year at school, donations and fundraising events by parents and friends of the school.

Section F



Other optional information

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

DORKEN DURUCAN BALTAS	Sofia Angelica Caicedo Rubiano
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Position (eg Secretary, Chair,
etc)

Treasurer	Chair
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Date

17/07/2024

TREASURER'S REPORT
YEAR ENDED AUG 31, 2023

Reference	In	Out	Net	
Bank account opening balance (1 Sep 2022)			£ 44,536	
Christmas Grotto & Kids Christmas Party Dec 2022	£ 2,862	£ 508	£ 2,354	ok
Christmas Tree Lighting Event 2022	£ 546	£ 341	£ 205	ok
Christmas Card Project	£ 631	£ -	£ 631	ok
Multi Sports Area Opening Ceremony 2023	£ 506	£ 72	£ 434	ok
Quizz Night 2023	£ 2,757	£ 476	£ 2,281	ok
Kings Coronation / Royal Disco May 2023	£ 1,539	£ 475	£ 1,064	ok
Art Fair June 2023	£ 7,643	£ 6,436	£ 1,206	ok
Fun Fair & Auction July 2023	£ 9,761	£ 2,443	£ 7,318	ok
Cake Sales Mar22 - Jul22	£ 2,434	£ -	£ 2,434	ok
Donations Sep22 - Sep23	£ 3,808	£ -	£ 3,808	ok
Assets Acquired & Ongoing Projects Sep22 - Sep23		£ 7,483	-£ 7,483	ok
Other Sales Sep21 - Aug22	£ 2,105	£ 900	£ 1,205	ok
Other Costs Sep22 - Sep23	£ -	£ 4,722	-£ 4,722	ok
Total	£ 34,591	£ 23,856	£ 10,735	
Undeposited cash			£ 3,608.00	
Undeposited cheques			£ -	
Bank accounts closing balance (31/08/2023)			£ 52,909	

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

FRIENDS OF BOUSFIELD

On accounts for the year ended

31 AUGUST 2023

Charity no
(if any)

1140002

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2023**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement


I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:



Date:

12 July 2024

Name:

Nadezhda Merkulova, FCCA

Relevant professional qualification(s) or body (if any):

Association of Chartered Certified Accountants (ACCA)

Address:

17 Cresswell Gardens, flat 4

SW5 0BQ

London, UK