

# Annual Report

2021

2022



Afghan Association Paiwand



| Paiwand

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## Forward from Chairperson



Dear Friends,

This year, just as we saw the decline of the pandemic with the availability of the vaccine and falling rates of infection and seriousness, we have seen the government collapse in Afghanistan in August 2021. Our practical response to this is set out in the report. Still, I would like to note my personal thanks to the staff and the community who rallied magnificently to this during a time of great personal and collective stress and heartache. I do not think it is an exaggeration to say this shock rocked our community to the very core. Despite this, Paiwand facilitated a practical response. I am more than proud of the efforts of both Paiwand and the community during this difficult time.

Of course, the ongoing work of Paiwand has continued – as is shown in the report. With funding secured for the next two years, we plan to strengthen our governance and work on our strategy. A key part of this will be strengthening our links with the community and making ourselves more transparent. Please look forward to this and the increased opportunities to engage with us.

Guy Dominy

## Foreword from chief executive

The year 2021-22 was another year of mixed feelings. It was led by a sense of great fulfilment while facing challenges, yet we are happy to bring value to the wider society by continuing our support for the refugees in London,

The Afghanistan crisis brought a new dimension of trials into our path. All of our mainstream services stepped up to support the evacuees and the UK government's efforts to resettle them in the UK. The challenges were new, but our passion for help was the same. The overwhelming demand for our expertise was flattering yet overwhelming. It was reassuring to see a surge in the public's willingness to help those escaping the Taliban's domination.

The need to support newly arrived refugees was intense, and everyone was looking for quick fixes.



Over the past 12 months;

- We raised £47549.46 to help new arrivals.
- We helped 27 families with newly purchased essentials and clothing.
- We managed public donations of clothing, toys, books and toiletries and delivered them to 5 bridging hotels
- We provided advocacy support to approximately 800 evacuees from Afghanistan in bridging hotels through our constant presence, including holidays, Christmas and new year days.

Of course, a long way exists to make our vision a reality. Nothing can be achieved alone. Collaboration is one of the three values that underpin our work. Hundreds of organisations share our vision for how the UK should treat people seeking safety.

We're deeply committed to working with others to achieve our shared goals through local partnerships or national campaigns.

It has been an honour to have worked with the City of London Corporation, the Home Office, and the other agencies in the hotels.

The long journey that refugees have started from their home countries will continue to present itself in different forms and shapes. Hopefully, we will be there for them for many years of happy integration, dignity and cultural richness.

Fahima Zaheen

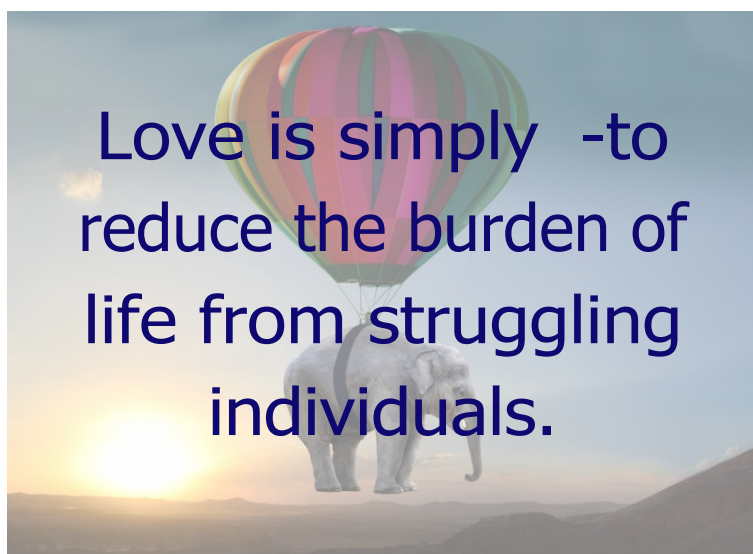


# Our Story So Far

## The Love Story

Life can be a constant struggle for some. It can become overwhelming to keep going - to move oneself from one point to the other, and not everyone can do this entirely alone in an unfamiliar context.

Love is to lift a certain amount of suffering and burden and accompany people in need on their journeys. So, in this way, they can carry the weight of life from one point to another.



Here, at Paiwand, we apply love in this manner to our work, to make the journeys of our clients less overwhelming. Thanks to our generous donors, humanitarian partners, brilliant employees and volunteers for making this Love story to continue and grow.

**2,949**

Individuals  
Impacted

**2,750**

Cases Managed

**752**

Mental health  
sessions held

**186**

Afghan evacuee  
children admitted  
in schools

**111**

Orientations and  
workshops held

**100+**

Partnerships and  
collaborations



# Evacuation Emergency Response

## A year with unique challenges

Following the fall of the Afghan Government in August 2021, UK government evacuated Afghan nationals to the UK. Most of the relocating Afghan nationals – and their families formerly supported or been employed by British operations in Afghanistan.

The evacuees were placed initially in quarantine hotels before placement into “bridging hotels” while awaiting longer-term accommodations sourced by the Government. Approximately 700 evacuees were placed in two bridging hotels from September 2021 onwards, procured by the Home Office (leading on behalf of the Government) in the City of London.

It became clear that the UK government needed an array of support in facilitating services to Afghan citizens. Being familiar with and having expertise in displacement, Afghan Association Paiwand stepped up with distribution of providing emergency items to the evacuees.

The majority of people being supported have little or no English - Afghan Citizens speak different languages and come from different community groupings. Most came with few possessions and with little money until claims for benefits were processed. Having been deeply engaged with the resettlement of Afghan citizens, we have gained an in-depth understanding of the situation by facilitating the services of our partners. Hence, the Resettlement Program commission was granted to Afghan Association Paiwand. On 21 October 2021, we started providing our services to the newly arrived evacuees at two bridging hotels in London to assist them with the following:

- 
- securing education for school-age children,
- claiming benefits,
- registering and accessing primary health care (GP) services,
- advice and information,
- leisure activities and cultural orientation.

## Our Donation Efforts

As the crisis unfolded itself, we witnessed an overwhelming determination and pledges to help newly arrived evacuees.

Most of the evacuees had arrived in the UK with few belongings and had been in need of basic essentials, especially women and children. The expectation was high, and Paiwand received thousands of calls for donations. We not only used our office to store and process distributions but also used our partners and churches to do so.

**7** Drop offs made

**27** Volunteers involved

**3** Staff involved

**3** Drop off locations



We made formal contact and arrangements with the hotel managers prior to making drop-offs. We noted down most required items. The most required items were baby essentials (nappies & formula milk) and children's clothing.

We also made sure that we shared our service information to the hotels and refugees by providing our leaflets in their packages.

We also took feedback the next day from the hotel on whether our donations were received by the evacuees. We made multiple stops at the London Holiday inn hotels and assisted the hotel in distributing the donations to each room. This was very successful as we delivered the items based on every individual's needs. We made sure the distribution process was transparent and collected evidence and data.

Each hotel hosted an average of 170 – 750 refugees in their hotels



# Hotel Advocacy Project

Paiwand offered advocacy and assistance to residents at Apex City of London Hotel and Apex London Wall Hotel with the cooperation and coordination of all parties involved in the contract. We catered to the needs of 700 guests, which included women and children. Paiwand's role was to bridge the language and cultural gap between the residents and the parties involved in the project alongside advocacy and assistance.

In addition to continuing our conventional services, we provided the following services to the hotel residents:

Elements	Description
On-site Advocacy support and interpretation	<ul style="list-style-type: none"> <li>• Presence within each hotel seven days a week from 10 to 5; Fluent in official Afghan languages – Dari and Pashto – with strong Afghan community understanding;</li> <li>• Supervised assessment and casework;</li> <li>• Advocate for and communicate the issues and needs of residents to the hotel management, City Corporation services, other support agencies, and other commissioned services;</li> <li>• Use of supervised voluntary support as appropriate.</li> </ul>
Education	<ul style="list-style-type: none"> <li>• Provided 14 hours of education counselling to parents each week;</li> <li>• Enroled students to schools;</li> <li>• Flexible use of Education Consultant according to the needs of students, parents, and the development of other educational activities.</li> </ul>
Orientation	<ul style="list-style-type: none"> <li>• Linked residents with other service providers suitable to their needs. Services included health, education, housing, as well as cultural and peer support;</li> <li>• Identified the needs of residents and skills needed on how to live independently and transition into community life within the UK successfully;</li> <li>• Facilitated and translated orientation sessions from different key stakeholders such as DWP, NHS, Home Office, and other key services on weekly basis.</li> </ul>

Elements	Descriptions
Volunteer	<ul style="list-style-type: none"> <li>Recruited and coordinated the appropriate use of volunteers on the site;</li> <li>Provided travel and lunch expenses to the volunteers.</li> </ul>
Management & Communication	<ul style="list-style-type: none"> <li>A team of management was ready to provide leadership, oversight, supervision and support to staff and volunteers;</li> <li>Reported and communicated key issues of residents to other partners.</li> </ul>

**700**

Individuals impacted

**1,297**

Cases managed

**60**

Orientations and workshops held

**182**

Children admitted to school



# Our Best Practices

## How Paiwand used its strengths and competitive advantages to deliver the services?



In order to deliver our services successfully, we relied on a number of best practices and our organisation's strengths. These include:

**Staffing:** We selected our advocates carefully and made sure they are equipped with skills that are required to deliver our services efficiently. Our advocates are diverse and of different backgrounds and have experience working and dealing in both environments of residents' country of origin as well as the current context. This way, all residents from different ethnicities, languages, genders and ages felt comfortable expressing themselves with our advocates. This also ensured that we understood both partners and residents. The majority of our advocates and volunteers are females; that is because the majority of the residents are children and adult females. This not only gave them the comfort they require on a cultural basis but also created awareness for women and men. Women will be encouraged when they see other women helping them. At the same time, men will be conditioned to the idea of women working in their families and integrating into society. Our advocates are not only there for help but to act as role models.

**Quality Assurance:** We regularly sought feedback from guests as well as reflected on our services on a daily and weekly basis. We adapted our services accordingly.

We at Paiwand believe that the development of organisation and staff are intertwined. As our advocates are of different backgrounds, gender and ages, they bring various skills and expertise. We ensured that our staffing structure on any day was diverse in skills and representation. For instance, our senior advocates were best at handling particular cases, and younger advocates were better at using technology and handling other particular cases. As a result, they were able to learn from each other. We also provided thorough orientation and training to our advocates and volunteers.

**Method of delivery:** We delivered our services in a lean and agile model, as the situation required. Our delivery flexed daily. We were meant to be available at the hotel from 10 am to 5pm; however, almost every day, our advocates left the hotel after ensuring the residents and our partners did not need us there. If the situation dictated, our advocates provided service whenever there was a need for it.

**Communication:** In this nature of service delivery, communication was key. We ensured that we provided different channels of communication for both partners and residents. For instance, we created a WhatsApp group for residents of different hotels to remain abreast of their needs. The residents and we were able to share information in written and oral formats to cater to the needs of those with high or low literacy. We provided assistance whenever needed and within the scope of our services.

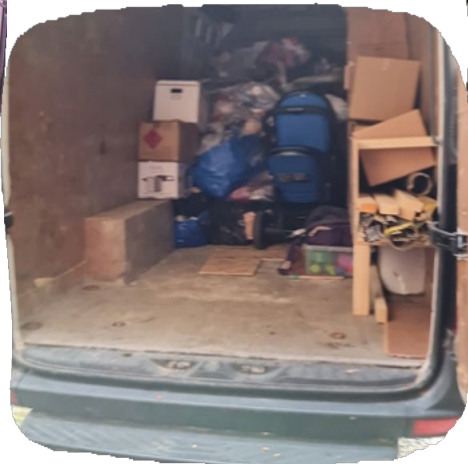
**Use of resources:** We have a number of in-house consultants who have been providing support to our own clients for many years. We used our knowledge, resources and staff in Paiwand to deliver quality services to the hotel residents. For example, if and when a resident required legal assistance, we referred to our legal team. Similarly, we referred clients to our housing, youth, health, and education services.

**Safeguarding:** When it comes to assisting residents with filling out forms and applications for services like universal credit or GP appointments, we made sure to let the residents know what their data will be used for and have their consent. We did not keep any personal documents or details of residents on our devices. We only communicated with the residents through the official channels of Paiwand, and our policy for our advocates was not to exchange personal details with the residents.

We at Paiwand are fully committed to safeguarding and consistently making that we do not endanger the safety of residents and clients. We aim to carry out our responsibility with professionalism.

**Alignment:** We delivered a number of orientation sessions to commissioned services and all other organisations involved on the cultural sensibilities of residents, their needs, background, and communication style. Similarly, we regularly provided information about the services to the residents. We bridged understanding and brought alignment between partners and residents.

## Some snaps of our advocacy and donation efforts for evacuees

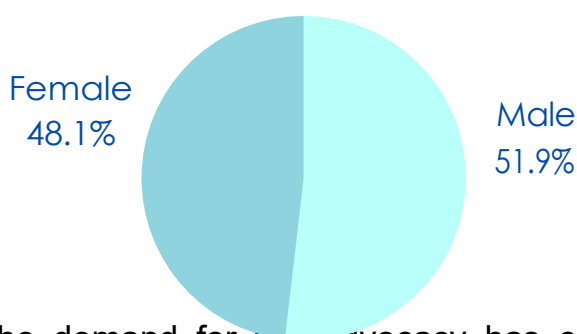




# COMMUNITY ADVOCACY

## ADVOCACY AND CASE MANAGEMENT

The Community Advocacy Project provides support for refugees, migrants, asylum seekers, and diaspora communities in London. The project provides advocacy support in the areas of welfare, benefits, housing, employment, translation, correspondence, and asylum claims, as well as raising awareness among these under-served communities about their rights and entitlements in the UK. The cases we receive their needs range from simple admin tasks to highly complex processes requiring a deep knowledge of both the case history and up-to-date information on a range of services. Our well trained advocates carefully listens to the concerns presented by clients, identify and present possible solutions, and create a plan of action alongside the client towards managing their issues. As such, the Community Advocacy project aims to provide a service that is both inclusive and empowering to ensure clients' full understanding of their agency and to facilitate their broader integration into the UK.



**185** Total beneficiaries



**347** Total cases



**22** Total boroughs



The demand for the advocacy has continued to be high over the past year and there was an increase in the number of clients registered and cases worked on by the Advocacy team. From April 2021 to March 2022, the Advocacy Project registered 88 new clients from 22 boroughs over the reporting period and worked on a total of 347 cases. The demographic of these clients largely remained unchanged from the last reporting period, particularly representing Afghan and Iranian-born asylum seekers and refugees living within the jurisdictions of Barnett and Harrow councils. For these clients, the Advocacy project has been vital at a time where the strain on local authorities has meant that they have been increasingly incapable to fulfill the need for support, while newly-arrived asylum seekers, refugees, and migrants, in particular from Afghanistan and Ukraine, have added to the demand for services. Majority of issues our clients faced revolved around three case types: welfare, housing support, and lack of sufficient information/guidance and translation services in the local councils. As in the previous year, the Advocacy team also found that beneficiaries have a difficult time proving their cases in application forms, facing rejections from applications such as PIP and Universal Credit health assessments. As such, the need for advocacy with regards to appealing against the outcome of rejected application decisions increased relative to the 2021 period.



After the relaxation of the COVID-19 rules and the transition back into in-person services, the demand for the Advocacy service became even greater. While the Advocacy team's adaption to online services enabled the continuation of the project during the COVID-19 lockdowns, this led to a backlog of cases where clients were unable to access advocacy due to technology and capability constraints. Moreover, the rise of digitisation in government services, combined with a lack of English ability of many clients, has made it increasingly difficult for some clients to keep up with the rules and regulations outlined by benefit providers, such as DWP.



### **HOW DOES THE COMING REPORTING YEAR LOOK LIKE FOR THE ADVOCACY PROJECT?**

We have witnessed a high demand for our services; hence, there is a need for our team and resources to expand to meet the needs of our clients. With the hiring of new Advocacy Managers in August and September 2022, respectively, the Advocacy team is expected to resume and build upon the quality and capacity of its services in the year ahead. It is also expected that the new team will dedicate resources to training new volunteers. The team will also revamp its partnership with the other organisations to do more signposting and referrals to specialist services.



With a deep understanding and knowledge of the communities, we hope to engage in more strategic ways to influence policy and decision-making processes that affect refugees, migrants, asylum seekers and diaspora communities.



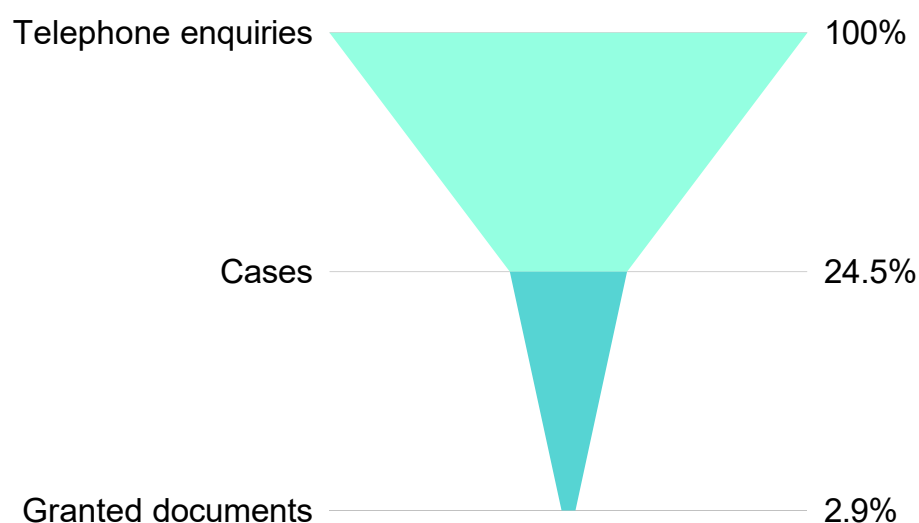
## IMMIGRATION ADVICE

Immigration Programme offers a diverse range of immigration services ranging from nationality, leave to remain, change of condition of leave, travel document application, European Union settlement scheme, spouse visa, indefinite leave to remain, asylum, family reunion, and fresh claim to domestic violence application. Our OISC-accredited advisors advised clients in person at our office in Edgware. In a time of need, we also offer telephone and email advisory services, but this is often a follow-up service after initial instructions.

We have worked with three (3) OISC-regulated advisors (including the immigration manager and a solicitor) from 18/05/2021 to 31/03/2022. Our new Immigration Project Manager started to work for Paiwand on 18 May 2021. He is a solicitor and holds accreditations from OISC in Levels 1 and 2 in the category of Asylum and Protection Claims and at Level 1 in the category of Immigration.

Per our records below, we have attended 937 telephone calls, out of which 230 materialised to cases.

Within this period, 27 visa/immigration documents have been granted successfully. These documents include British citizenship, indefinite leave to remain, travel documents, further leave to remain (spouse), passport applications and removal of conditions of no recourse to public funds. There are no visa refusals during these periods.





The most frequently requested services from 937 telephone calls include:

- Update on existing cases, including clarifying matters to clients
- Naturalisation applications and the requirements
- Application for travel documents and the requirements
- Asylum claims and fresh claims
- Entry clearance applications
- Settlement applications
- Leave to remain applications
- Spouse and fiancé visas
- No recourse to public funds applications
- Referrals from Partners
- Telephone attendances on Partners
- ARAP/ACRS scheme inquiries and requirements
- Family reunion applications
- Subject access request
- BRP applications
- General immigration advice on various Immigration issues.

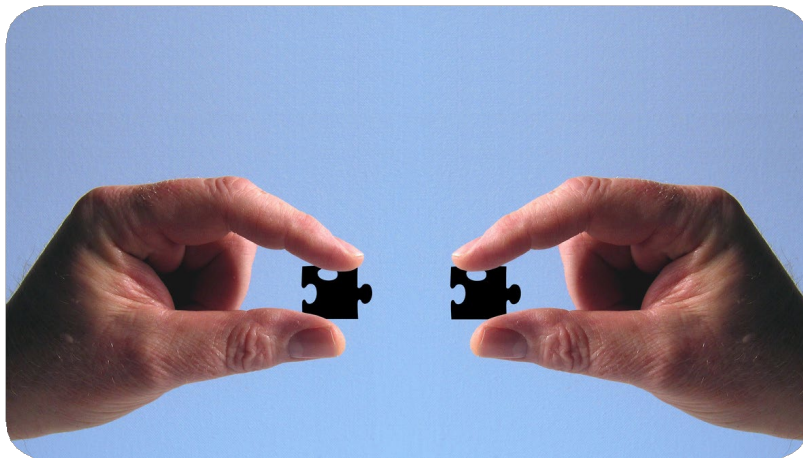
#### The Afghanistan Situation – ARAP AND ACRS Scheme – August 2021

After the Afghan government collapsed, the UK Government has announced two schemes to support Afghan nationals: the Afghan Relocations and Assistance Policy (ARAP) and the Afghan Citizens Resettlement Scheme (ACRS).

As a result of the Afghan situation and the introduction of the above schemes, the impact on Paiwand was significant. This resulted in a significant number of telephone inquiries about the schemes and how the applicants could apply and an increased number of registered cases. Paiwand was not only approached in the UK, but a significant number of inquiries were received from abroad including Afghanistan, Pakistan, Iran, Uzbekistan, China, Europe, India and US.

## **Our Resources and Partners:**

Immigration Advice Programme relied on the services of 5 volunteers in delivering our services. Our volunteers speak a range of languages including Pashto, Farsi, Dari, Spanish and Urdu. All the clients were very happy that the conversations were conducted with them in their native language. This also resulted in an increased number of referrals and clients.



In this period, we have particularly grown in fostering partnership with over 20 entities and organisations. For example, we developed a working partnership with Brent Council, City legal, Children Service Harrow Council, Body and Soul, and Refuge Harrow.

## **FUTURE PLANS:**

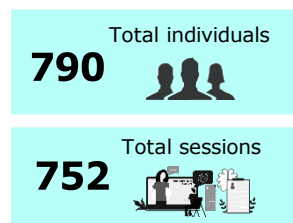
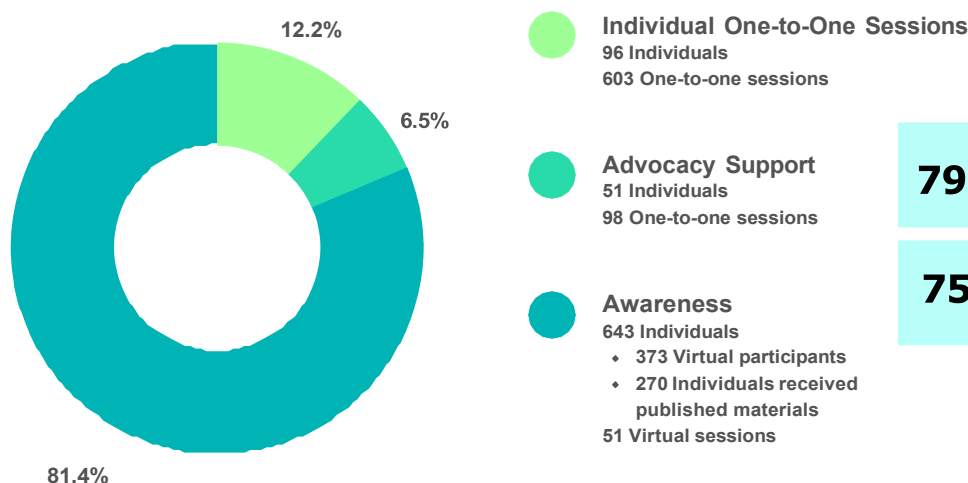
We intend to improve the quality of our delivery by securing the services of experienced OISC advisers' solicitors, and other professionals. Within this period, we provided Immigration advice and services at OISC Levels 1 and 2 in the category of Asylum and protection claims and Level 1 in the category of Immigration. This allowed us the regulatory freedom to advise on all areas of immigration. We intend to make an application to the regulator to raise the level of the Organisation's Immigration advice and services to OISC level 3. This will allow us to provide Immigration assistance to clients concerning Immigration Appeal matters and Judicial review proceedings.

# Wellbeing and Mental Health

## Programme Overview

Well-being and mental health services are a crucial pillar of the successful integration of refugees, asylum seekers and migrants. Well-being and Mental Health have been one of Paiwand's priorities. Paiwand mental health advocacy team secured funding from Henry Smith (continuation fund and funding for new Afghan Refugees), Comic Relief and City Bridge (as part of the HeadsUp consortium). Our objective was to support refugees and migrants in northwest London, children and youth in the London Borough of Harrow and the newly evacuated/resettled Afghans following the Taliban's takeover.

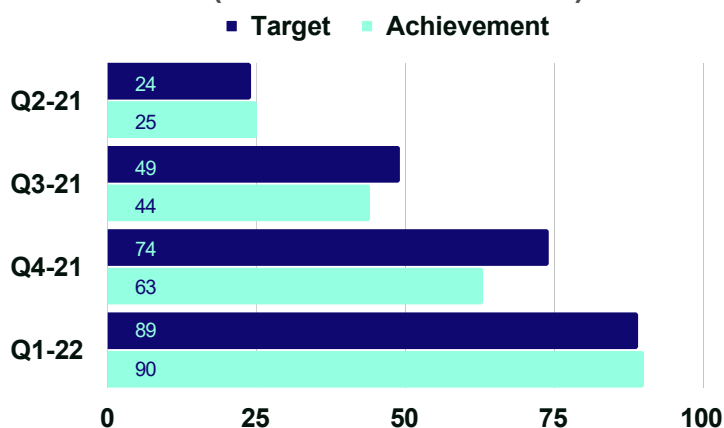
### Our impact by the number



### One-to-one counselling:

Ninety individuals were enrolled in one-to-one counselling, which is 101.1% of the total target for all projects. A total of 603 one-to-one counselling sessions (mainly virtual) were held (an average number of 6.7 sessions per client). In addition, two rounds of psychoeducation groups were held virtually, and nine individuals, including parents, attended 12 sessions of the group.

### One-to-one Counselling: Quarterly targets vs achievements (01/04/2021-31/03/2022)





Self-reported health questionnaires (PHQ9 & GAD7) revealed 71.9% of all clients who completed six or more counselling sessions showed at least a one-degree reduction in the severity of their mental health signs & symptoms. The figure for cases with symptoms of depression is 80.7%, and for cases with anxiety symptoms 63.2%.

Small scale end of project survey carried out by independent volunteers in mid-2021 showed:

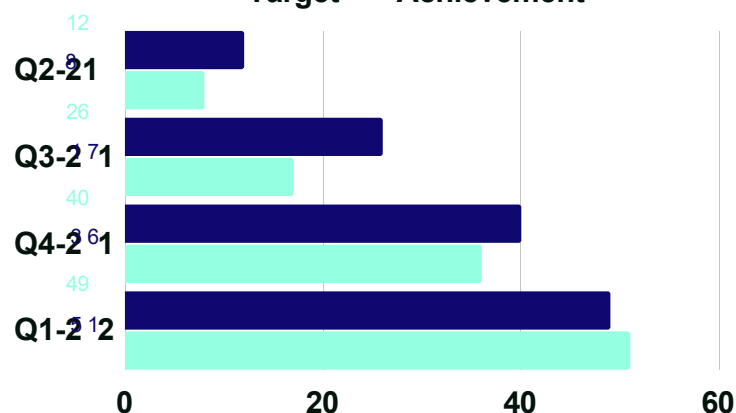
- 86.7% of the respondents who used Paiwand mental health services (counselling, psychoeducation, or advocacy) agreed and strongly agreed that, due to using Paiwand mental health services, they feel happier.
- 73.3% of the respondents agreed and strongly agreed that they are aware of the services available to them.
- 71.7% of the respondents agreed and strongly agreed that they felt more confident.
- 66.7% of the respondents agreed and strongly agreed that their family relation improved.
- 58.3% of the respondents agreed and strongly agreed that they can now resolve their problems better.
- 50.0% of the respondents agreed and strongly agreed that they easily make friends.

**Advocacy Support:** During the reporting period, 51 Individuals received advocacy support mainly for accessing mental health services and welfare benefits, which is 104.1% of the annual target. Ninety-eight one-to-one advocacy sessions were held during this period of time.

#### Advocacy Support: Quarterly targets vs achievements

(01/04/2021-31/03/2022)

■ Target ■ Achievement







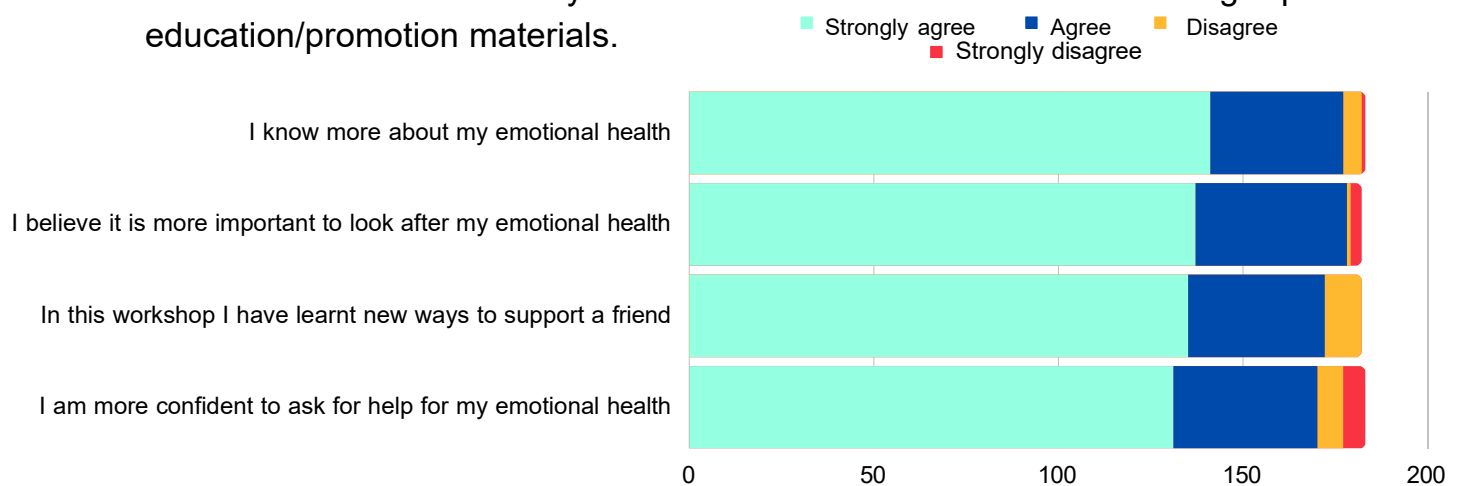
## Awareness raising activities:

Fifty-one virtual mental health talk/workshop sessions with the participation of 373 people were conducted mainly for refugees and asylum seekers. The sessions focused on common mental problems, anger management, helping refugees, conflict resolution, etc. The sessions were highly appreciated by the participants, as the evaluation showed:

96.7% of the participants agree/ strongly agree that the session helped them to know more about their emotional health;

92.8% of them agreed/ strongly agreed that the session helped them to feel confident to ask for help for their emotional health.

Two hundred and seventy more individuals were reached through published education/promotion materials.



## Partnership

The project continues to maintain and expand partnership and cooperation with more than 40 statutory, charitable and community institutions such as Park High School, Mind in Harrow, Harrow College, IAPT, Greenfields Children Centre, Ealing Community and Voluntary Service, NWL College, Bereavement Care Harrow, MOSAIC, Young Harrow Foundation, Centre For ADHD Autism Support to name a few.

## Future Plan

The Comic Relief and City Bridge funding for the HeadsUp project will come to an end in September 2022 and December 2022 respectively. HeadsUp consortium started the process of applying for funding to continue supporting children and young Harrow residents through the HeadsUp project. Paiwand mental health also looks for other funding opportunities to expand the target for mental health services both in terms of age and geographical coverage, as the need for this service is high.



## Housing Support Project

Paiwand's Housing Project provides supported accommodation services for young male refugees in North West London.

Most unaccompanied asylum-seeking children are aged between 16 and 17 years of age. Many have been through traumatic experiences before their arrival to the UK, and upon arrival, they face the further challenges of adapting to a different country and culture. The uncertainty of their asylum status and living away from their loved ones adds to the stress and anxiety already experienced by these young people.

This is made worse by the shortage of available housing stock and the poor quality of housing, specifically for homeless young people aged 16 – 18 years old within refugee and ethnic communities in England.

Even when housing is provided, young refugees often face difficulties accessing basic services and entitlements such as benefits, health, education, and legal recourse or feel reluctant to engage with services offered.

Paiwand is working closely with local authorities to address these issues. The housing team, consisting of two (2) staff members, currently supports 11 young men aged between 16-21 who are living in two accommodations in Harrow.

These young men originate from a variety of countries, including Afghanistan, Syria, Sudan and Eritrea, and have a variety of experiences and support needs. For this reason, the support services provided by the housing team are tailored to suit the individual needs of our clients.

As well as maintaining the supported accommodations to a high standard, much of our work involves facilitating the finances, enrolment and attendance, health and dental appointments, access to mental health resources, and providing opportunities and activities for our young people.

The housing team, therefore, liaises with the young people's social workers, personal advisors, solicitors, colleagues, and health providers to make sure that the young people are looked after and supported in achieving their goals.

# Education: Supplementary school

## Project Overview

### Stag Lane Saturday School 2021-2022

The objective of our education advocacy project is to raise the attainment of targeted disadvantaged children in critical National Curriculum subjects, such as Maths and English. We have this in partnership with voluntary organisations, local authorities, and mainstream schools to provide high-quality, sustainable supplementary school. We provide support in home languages and access to extracurricular activities, such as music and drama. Most beneficiaries are entitled to free school meals and the vast majority are from BMER groups.

On this project, Paiwand has continued to partner with the Stag Lane Saturday School, which has remained a hub of learning and enjoyment for its pupils. Consultation with pupils and their parents has shown that Saturday school improves children's confidence and helps them perform better at their mainstream schools. This has been reflected in excellent academic results. The referral system with two partners and self-referred pupils by their parents was in place. The well-being of pupils has remained a priority, reflected in numerous enrichment activities. Teaching is in line with the national curriculum and also its high standard. Finally, Paiwand remains an advocate for best practices within the supplementary schooling sector and has been chosen as a model school in Harrow.

Stag Lane Saturday school is based in the host school Stag Lane with children referred from Stag Lane Primary, and Glebe Primary and a small number are self-referred from other local primary schools. A total of 6 highly experienced UK-trained teachers are currently working in local schools to deliver Math and English classes at Key Stages 1 and 2. Each class has a teaching assistant who provides support to pupils one-to-one or in a small group. Three of the teaching assistants are UK qualified who work in local schools, and the other three are volunteers. A senior mental health lead and music teacher from Stag Lane primary provides music and drama classes. Numerous methods were used to focus on attainment and develop the skills of everyone. Our report below provides further details of our objectives and achievements.

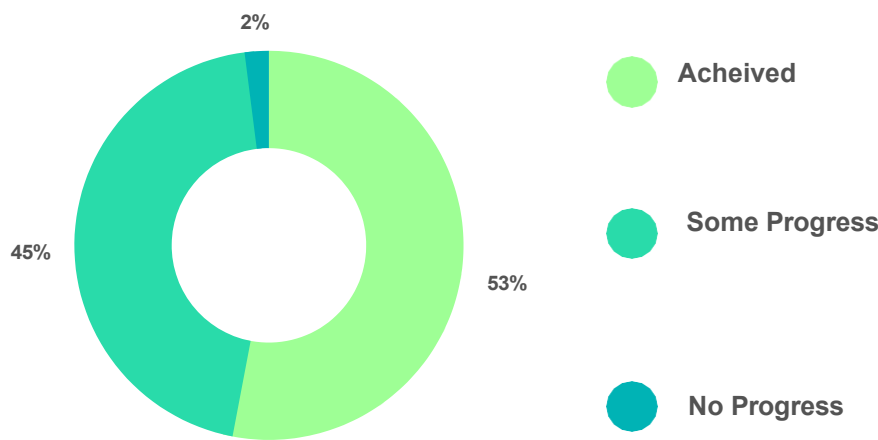
**70** Children Provided  
Supplementary  
Schooling

**186** Children  
admitted  
in school

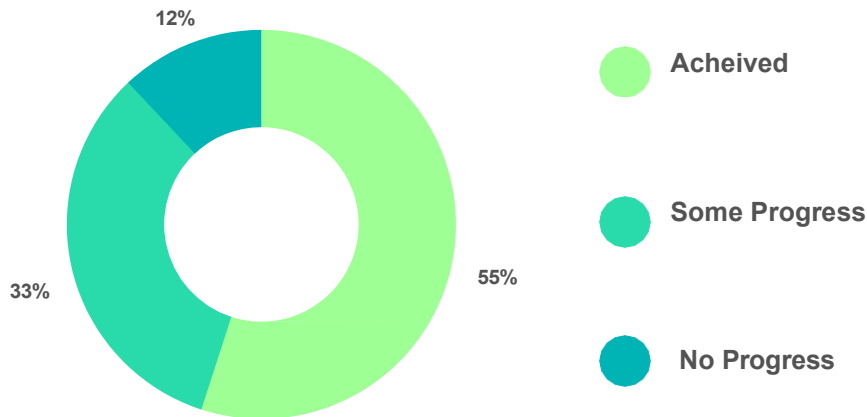
**18** Primary and  
secondary schools  
partnership

The overall goal of the service was for every child to achieve ‘good progress’, shown in green on the pie charts below. This represents significant progress for children whose development has not been on track. 53% of children achieved this goal in Literacy and 55% in Mathematics. This achievement is also reflected in children’s own attitudes about the impact of Saturday school.

Overall Progress in Literacy



Overall Progress in Mathematics



Reasons for the lack of progress:

- Late enrolment.
- Inconsistent attendance.
- Lack of devices/poor internet connection.

70 disadvantaged young people underachieving in Maths and English will gain improved educational attainment in National Curriculum Maths and English each year

- 86 children were enrolled for extra support in math and English at Stag Lane Saturday School online classes
- 69 were referred from their mainstream schools and 17 were self-referred to the project by their parents
- Lessons were taught by a team of 6 good to outstanding UK-qualified teachers from 10 -12:15 every Saturday during term time
- 3 qualified teachers and three volunteer teacher assistants provide one-to-one support for pupils who need extra support to the class teacher
- All teaching was in line with the National Curriculum
- Pupils referred to the project were identified as disadvantaged by their schools through their eligibility for free school meals or through circumstances known by the school

## outcome

70 disadvantaged young people each year will gain improved wellbeing and self-confidence and will be better integrated into the local community and make new friends

## output

Numerous activities at the school promote children's confidence and overall well being:

- Star of the Day certificates were presented to the children on Saturday
- Enrichment activities such as music and drama were provided to help children raise their self-esteem
- Trips

## outcome

50 parents each year will have greater information about the UK education system and be better engaged with their children's schools.

## output

- 52 Parents attended termly parent's morning. Parents had the opportunity to meet the teachers and discuss their children's progress and were encouraged to ask questions about the mainstream schools.
- Provide information about UK education system
- Partnership with 2 mainstream schools were maintained
- Partner schools were provided with weekly reports outlining the attendance of the students and any matters arising.
- Education service manager attended Harrow Supplementary Forum meetings.
- Education service manager attended Young People Foundation Trust supplementary networks on 2 occasions
- Parenting session was offered to the Afghan parents

**Some of  
feedback  
from**

*"All I can say is Fab  
Fab my daughter  
loves Saturday school  
with all its  
extracurricular  
achievements well  
done!"*

*"Very encouraging  
education, it has  
really improve my  
son's ability I will  
recommend it for all  
parents"*

*"I am very happy with  
the progress my son  
is making at Saturday  
school :) happy  
forever my child  
moved from the red  
group to orange, so  
amazing and he's  
more confident!"*



## Afghan Resettlement Scheme

Following the events in Afghanistan in August 2021, hundreds of adults and young children were resettled or evacuated to the UK. Approximately 80 Afghan families, including 186 school age children, arrived in London by September 2021 where they were temporarily housed in the Apex City hotels.

Paiwand was approached to partner with the City of London Council on this project. However, one of the biggest challenges that the council faced was communication with these families as they knew little to no English, and only spoke either Dari, Pashto, or Farsi. Therefore, Paiwand's Education Service Manager was assigned to support the education project to provide support with the language barrier and other strategic and logistical obstacles. The City of London council knew that it was paramount to have these children assigned to local schools as soon as possible, and so created The Afghan Education Project. This brought many challenges and questions such as:

- How would the children be integrated in the British schooling system?
- Which schools would be available to enrol these students?
- Who would be able to teach?
- Where will the children be given the knowledge to adapt to their new schools?

The City of London decided to open a Learning Centre (Bonhill street) to accommodate all the children. The Learning Centre was constituted based on a specially designed learning programme to provide the newly arrived children with the basic English, Maths, and knowledge of classroom etiquette. Winchmore Tutors, an agency providing tutors to local authorities, was selected to provide six teachers, six teaching assistants, and several managers to assist with the running of the learning centres. All children were assessed, registered, and started classes on Monday 27th September 2021 for a period of four weeks. Moreover, 16 local primary and secondary schools offered places to 186 children between the ages of 5 to 16.

Numerous orientation sessions were provided by Paiwand's Education Service Manager to the children and parents in their first language. The sessions were about the UK education system, the common issues they may experience, the school expectations, classroom behaviour, importance of attendance, their rights, inclusion, racism, bullying, and all other related matters. Every session was liaised with the schools to overcome the challenges and the main issues schools had with the Afghan children and their parents. Continued support was provided to 16 primary and secondary schools as well as liaising with other agencies to support the families.

This year we were unable to offer Home Language classes to the Afghan community due to the fact that our home language teachers were advocating at the bridging hotels providing support to the Afghan new arrivals.



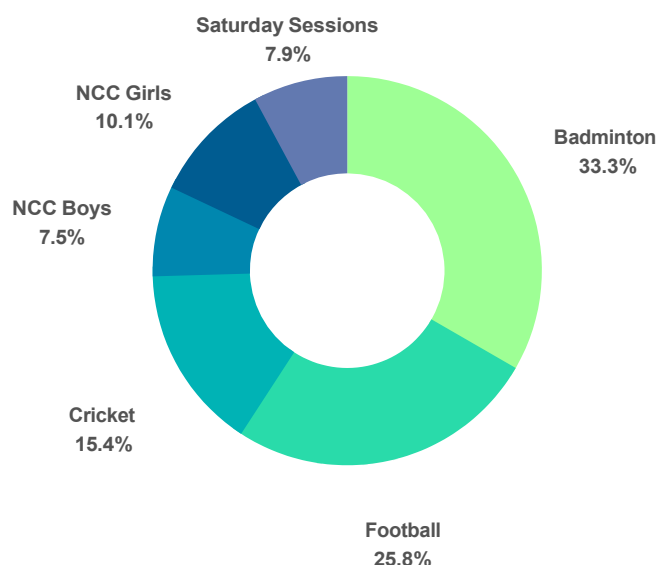
## Youth Project

Our youth clubs and activities work with children and young migrants, refugees and asylum seekers. The Youth Activities and Youth Advocacy Projects combined together provide services to youth. Through the youth Advocacy Project, we help the young people apply for welfare benefits they are entitled to such as Universal Credit, application for PIP etc. Other areas of practical support we helped with included enrolment for High School/colleges/university, making doctor appointments/speaking to GP, opening a bank account, applying for National Insurance Number, or simply helping with Oyster card application. For example, we have successfully made homeless application to council, supported asylum seekers with emergency accommodations and subsistence through the ARAF1 form, appealed fixed penalty notice, applied for council tax exemptions, found immigration firms that provide legal aid, universal credit applications. This reporting year, our Youth Activities and Advocacy Project team extended their support to youth Afghan evacuees.

Meanwhile, our Youth Activities team organised football, cricket, and music clubs, as well as one-to-one mentoring for young refugees, asylum seekers, and unaccompanied minors in the UK. This reporting year, we organised around 102 sport activities such as cricket games (41 participants), badminton sessions (89 participants), and football contests (69 participants).

Additionally, we continued our Newman's Catholic College (NCC) Boy's and Girl's Clubs and Saturday sessions. This year we had 20 participants in NCC Boys Club and 27 participants in NCC Girls Club, and 21 participants in Saturday sessions.

## Participants and activities ratio by percentage



**102** Total number of activities organised

**267** Total number of participants

Overall, we reached out to 267 young people. Many of the participants built strong bonds with each other and developed friendships that continued beyond the games. The players were also able to develop their confidence through the games.

***"It is nice to see the shy kids form friendships."***  
-Cricket instructor

Our observation has been that the young people are finding confidence in our project as we noticed they either disclose further queries or recommend us to their friends and/or families.

**STATEMENT OF FINANCIAL ACTIVITIES (SOFA)**

	Notes	Unrestricted Funds £	Restricted Funds £	<b>TOTAL 2021/22 £</b>	<b>TOTAL 2020/21 £</b>
<b>INCOMING RESOURCES</b>					
<b>Incoming Resources from Generated Funds</b>					
Donation & Legacies	3 (a)	98,669	-	98,669	150
Income from Charitable Activities	3 (b)	-	506,133	506,133	391,394
Activities for Generating Funds	3 (c)	173,754	-	173,754	199,338
Investment Income	3 (d)	-	-	-	-
Income from Other Charitable Activities	3 (e)	-	5,160	5,160	-
Other Incoming Resources	3 (f)	-	15,476	15,476	25,848
<b>TOTAL INCOMING RESOURCES</b>		<b>272,423</b>	<b>526,769</b>	<b>799,192</b>	<b>616,730</b>
<b>RESOURCES EXPENDED</b>					
<b>Costs of Generating Funds</b>					
Publicity & Marketing Costs	4 (a)	140	145	286	774
Investment Costs	4 (b)	-	-	-	-
Charitable Activities & Salaries	4 (c)	112,653	381,547	494,200	411,013
Governance Costs	4 (d)	4,596	11,307	15,903	6,975
Support Costs	4 (e)	34,587	20,116	54,703	58,433
<b>TOTAL RESOURCES EXPENDED</b>		<b>151,976</b>	<b>413,115</b>	<b>565,091</b>	<b>477,195</b>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		<b>120,447</b>	<b>113,654</b>	<b>234,101</b>	<b>139,535</b>
Total Funds Brought Forward		203,778	140,479	344,257	204,722
Transfer Within Funds		-	-	-	-
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>324,225</b>	<b>254,133</b>	<b>578,358</b>	<b>344,257</b>

Movements on all reserves and all recognized gains and losses are shown above. All of the organization's operations are classed as continuing. The notes on pages to form part of these financial statements.

**STATEMENT OF CASH FLOWS**

	Unrestricted Funds £	Restricted Funds £	TOTAL 2021/22 £	TOTAL 2020/21 £
<b>Net Cash provided by/ (Used In) Operating Activities</b>				
Surplus/ (Deficit) in Operations	120,447	113,654	234,101	139,535
ADD : Depreciation	4,786	2,959	7,745	9,291
Change in Debtors	(641)	(65,010)	(65,651)	(4,664)
Change in Creditors	(5,070)	(14,996)	(20,066)	7,998
Changes in Deferred Income		(72,651)	(72,651)	10,378
	119,523	(36,044)	83,478	162,537
<b>Cash Flows from Investing Activities</b>				
Deposits & Loan Refundable	-		-	-
(Purchase) of Assets	(1,546)		(1,546)	(8,313)
Advance Rent			-	-
<b>Net Cash provided by/ (Used In) Investing Activities</b>	<b>(1,546)</b>	<b>-</b>	<b>(1,546)</b>	<b>(8,313)</b>
<b>Cash Flows from Financial Activities</b>				
Repayment of Borrowing	(10,852)	-	(10,852)	(9,284)
Cash Inflow from New Borrowing	-	-	-	-
	<b>(10,852)</b>	<b>-</b>	<b>(10,852)</b>	<b>(9,284)</b>
<b>Change in Cash &amp; Cash Equivalents in the year</b>	<b>107,125</b>	<b>(36,044)</b>	<b>71,080</b>	<b>144,940</b>
Cash & Cash Equivalents at beginning of the year	163,069	273,924	436,993	292,144
Change in Cash & Cash Equivalent due to Movements of Funds	-	-	-	(91)
	-	-	6	-
<b>Cash &amp; Cash Equivalents at the end of the year</b>	<b>270,194</b>	<b>237,880</b>	<b>508,079</b>	<b>436,993</b>

**BALANCE SHEET**

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL 2021/22 £	TOTAL 2020/21 £
<b>Fixed Assets</b>					
Tangible assets	2	21,546	5,917	27,463	33,662
<b>Current Assets</b>					
Receivables & Prepayment	7a	14,966	83,935	98,901	33,250
Rent & Other Refundable Deposits	7b	17,653	-	17,653	17,653
Other Debtors ( Subsidiary)	7c	-	-	-	-
Cash at bank and in hand	6	270,193	237,886	508,079	436,993
<b>Total Current Assets</b>		<b>302,811</b>	<b>321,821</b>	<b>624,633</b>	<b>487,896</b>
<b>Creditors: amounts falling due within one year</b>	8	118	70,248	70,366	163,083
<b>NET CURRENT ASSETS</b>		302,693	251,573	554,267	324,813
<b>TOTAL ASSETS less current liabilities</b>		<b>324,239</b>	<b>257,490</b>	<b>581,730</b>	<b>358,475</b>
<b>LONG TERM LIABILITY</b>					
CAF Loan		3,372	-	3,372	14,218
<b>NET ASSETS</b>		<b>320,868</b>	<b>257,490</b>	<b>578,358</b>	<b>344,257</b>
<b>Funds of the Charity</b>					
General Funds		324,225	-	324,225	203,778
Restricted Funds	5	-	254,133	254,133	140,479
<b>Total Funds</b>		<b>324,225</b>	<b>254,133</b>	<b>578,358</b>	<b>344,257</b>

*The trustees have prepared accounts in accordance with section 398 of the the company Act 2006 and section 138 of the Charities Act 2011. These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.*

*Movements on all reserves and all recognized gains and losses are shown above. All of the organization's operations are classed as continuing. The notes on pages 19 to 28 form part of these financial statements.*

Approved by the Trustees on \_\_\_\_\_ and  
Signed on behalf Trustee

samiullah Rahmanzai  
\_\_\_\_\_(Treasurer)



Mar 28, 2023



## **1. ACCOUNTING POLICIES**

### **a) Basis of Preparation**

The financial statements have been prepared in accordance with Accounting & Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102-effective 1 January 2016)-(Charities SORP FRS 102) and the Company Act 2006.

The charitable company meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

### **b) Reconciliation With Previously Generally Accepted Accounting Practice (GAAP)**

In preparing the accounts, the trustee have considered whether in applying the accounting policies required by FRS 102 & the Charities SORP FRS 102 a restatement of comparative items was required. The transition date was 1 January 2015. At the date of transition in applying the requirement to recognise liabilities arising from employee benefits, a liabilities was recognised for short-term compensated absence arising from employee entitlement to paid annual leave. The initial liability recognised at the date of transition was for the holiday entitlement carried forward and for the entitlement arising in the year which was due but not taken. The initial liability was for £X. No other restatements was required.

### **c) Going Concern**

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern. Key judgement that the charitable company has made which have a significant effect on the accounts include (estimating the liability from multi-year grant commitments). The trustees do not consider that there are any sources of estimation uncertainty at the reporting data that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

### **d) Income**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, It is probable that the income will be received and that the amount can be measured reliably.

Income from government and other grants, whether ' capital grant' or 'revenue grant', is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred. Income received in advance for the provision of specified service is deferred until the criteria for income recognition are met.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is a treated as a contingent asset and disclosed if material.

### **e) Donations of Gifts, Services and Facilities**

Donated professional services and donated facilities are recognised as income when the charity has control over the item or received the service, any conditions associated with the donation have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), volunteer time is not recognised so refer to the trustees' annual report for more information about their contribution.

On receipt, donated gifts, professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

**f) Interest Receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity this is normally upon notification of the interest paid or payable by the bank.

**g) Funds Accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

**h) Expenditure and Irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure is classified under the following activity headings:

1: Costs of raising funds comprise of trading costs and the costs incurred by the charitable company in inducing third parties to make voluntary contributions to it, as well as the cost of any activities with a fundraising purpose.

2: Expenditure on charitable activities includes the costs of delivering services, exhibitions and other educational activities undertaken to further the purposes of the charity and their associated support costs.

3: Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

**i) Allocation of Support Costs**

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities.

Support costs include back office costs, finance, personnel, payroll and governance costs which support the trust's activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities.

The bases on which support costs have been allocated are set out in note 5.

**j) Operating Lease**

Rental charges are charged on a straight line basis over the term of the lease.

**k) Investment Properties**

Investment properties are included in the balance sheet at fair value and are not depreciated. Any change in fair value is recognised in the statement of financial activities. The valuation method used to determine fair value will be stated in the notes to the accounts.

**Listed Investment**

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

Any change in fair value will be recognised in the statement of financial activities.

**L) Stocks**

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

**m) Account Receivables (Debtors)**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayment are valued at the amount prepaid net of any trade discounts due.

**n) Cash at Bank and in Hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**o) Accounts Payables (Creditors & Provisions)**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**p) Financial Instrument**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**q) Pensions**

The Charity does auto enrol all its employee who falls under Pension Regulator Guidelines and enrolls to NEST Pension. It also contributes toward other private pension such as L & G Scottish Widows etc.

**r) Tangible Fixed Assets**

Depreciation is calculated at a rate to writ off the cost of tangible fixed asset on a reducing balance/straight line basis over their estimated useful lives. The rates applied per annum are as follows:

Leasehold   (straight line basis)	8%
Office Fixture & Fittings	25%
Technological Equipment	33%
Sports & Music Equipment	25%

**s) Leasing and hire purchase commitments**

A lease is classified as a finance lease if it transfers substantially all the risks and rewards incidental to ownership. All other leases are classified as operating leases. The rights of use and obligations under finance leases are initially recognised as assets and liabilities at amounts equal to the fair value of the leased assets or, if lower, the present value of the minimum lease payments. Minimum lease payments are apportioned between the finance charge and the reduction in the outstanding liability using the effective interest rate method. The finance charge is allocated to each period during the lease so as to produce a constant periodic rate of interest on the remaining balance of the liability. Leased assets are depreciated in accordance with the company's policy for tangible fixed assets. If there is no reasonable certainty that ownership will be obtained at the end of the lease term, the asset is depreciated over the lower of the lease term and its useful life. Operating lease payments are recognised as an expense on a straight line basis over the lease term.

**2. Fixed Assets**

	Leasehold New Office £	Office Eqpt/Furnit. £	Technology Equipment £	Sports & Music Eqpt £	Total £
Fixed Assets					
Cost at 31.03.2021	25,000	35,771	56,395	6,206	123,372
Additions/(Disposal)	-	580	966	-	1,546
Cost at 31.03.2022	<b>25,000</b>	<b>36,351</b>	<b>57,361</b>	<b>6,206</b>	<b>124,918</b>
Accumulated Depreciation	8,000	30,344	45,485	5,882	89,711
Depreciation During the year	2,000	1,502	3,919	324	7,745
Total Depreciation	<b>10,000</b>	<b>31,846</b>	<b>49,404</b>	<b>6,206</b>	<b>97,456</b>
Net Book Value as at 31.03.2022	<b>15,000</b>	<b>4,505</b>	<b>7,957</b>	<b>0</b>	<b>27,462</b>
Net Book Value as at 31.03.2021	17,000	5,428	10,910	325	33,662
			Unrestricted	Restricted	Total
Net Book Value as at 31.03.2021			25,186	8,476	33,662
Additional Fixed Assets			1,146	400	1,546
Total at Costs			<b>26,332</b>	<b>8,876</b>	<b>35,208</b>
Depreciation Allocation			4,786	2,959	7,745
Net Book Value as at 31.03.2022			<b>21,546</b>	<b>5,917</b>	<b>27,463</b>

### 3. INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	TOTAL 2021/22 £	TOTAL 2020/21 £
<b>a) Donation &amp; Legacies</b>				
Fundraising & Donations	98,669	-	98,669	9,464
	<b>98,669</b>	<b>-</b>	<b>98,669</b>	<b>9,464</b>
<b>b) Income from Charitable Activities</b>				
Grants		506,133	506,133	391,394
	<b>-</b>	<b>506,133</b>	<b>506,133</b>	<b>391,394</b>
<b>c) Activities for Generating Funds</b>				
Housing Project	173,754		173,754	199,338
	<b>173,754</b>	<b>-</b>	<b>173,754</b>	<b>199,338</b>
<b>d) Investment Income</b>				
Bank Interest			-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>e) Income from Other Charitable Activities</b>				
Service provided to stakeholders			-	-
School Fees for self referred students		5,160	5,160	-
Afghan Cultural Festival			-	-
Emergency Funds, John Lyons Etc			-	-
	<b>-</b>	<b>5,160</b>	<b>5,160</b>	<b>-</b>
<b>f) Other Incoming Resources</b>				
Miscellaneous Income	-	15,476	15,476	25,848
	<b>-</b>	<b>15,476</b>	<b>15,476</b>	<b>25,848</b>

### 4. RESOURCES EXPENDED

#### a) Publicity & Marketing Costs

Advertising and Leaflets	140	145	286	774
	<b>140</b>	<b>145</b>	<b>286</b>	<b>774</b>

	Unrestricted Funds £	Restricted Funds £	TOTAL 2021/22 £	TOTAL 2020/21 £
<b>b) Investment Management Costs</b>	-	-	-	-
Bank Charges & Commission	-	-	-	-
	-	-	-	-

**c) Charitable Activities & Salaries**

General Equipment & Sports Kits	-	-	-	-
Hire of hall & Pitch etc.	-	729	729	-
Accommodation (Housing Project)	51,600	-	51,600	58,250
Accommodation Expenses	13	852	865	976
Office Rent	6,694	23,306	30,000	30,000
Repair & Maintenance	9,696	-	9,696	4,554
Recruitment	145	1,443	1,588	580
Salary and National Insurance	41,727	325,601	367,329	298,201
Staff Pensions	875	4,035	4,910	5,127
Summer Activities	-	560	560	563
Self Employed Teachers	-	12,207	12,207	5,160
Teaching Materials	-	47	47	-
Professional & Consultant Fees	22	300	322	496
Training	-	870	870	2,299
Travel & Volunteer Expenses	43	4,663	4,705	35
Drama & Music Work Shop	-	208	208	-
Seminars	-	200	200	-
Photocopie Service Charges	-	-	-	60
Afghan Festivals & Film Festivals	-	2,325	2,325	-
License & Membership	1,837	4,202	6,039	4,713
	<b>112,653</b>	<b>381,547</b>	<b>494,200</b>	<b>411,013</b>

**d) Governance Costs**

Independent Auditors Fees	-	3,420	3,420	2,940
External Consultant	4,596	5,341	9,937	-
Supervision	-	2,546	2,546	4,035
	<b>4,596</b>	<b>11,307</b>	<b>15,903</b>	<b>6,975</b>

**e) Support Costs**

Depreciation	4,786	2,959	7,745	9,291
Insurance	160	3,641	3,801	3,435
Sports Activities	-	1,562	1,562	-
Utilities (Light/Heat & Water Rate)	6,963	165	7,129	6,255
Stationery & Postages	27	1,146	1,173	1,343
Refreshments	112	1,131	1,243	179
Telephone and Internet	2,571	5,100	7,671	8,451
Equipment Lease (Hire Purchase)	3,262	293	3,555	-
Personal Protection Equipment	-	434	434	2,013
Council Tax & HP Expenses	6,978	-	6,978	7,126
Admin costs	1,818	3,003	4,821	5,091
Cleaning Expenses	3,946	319	4,265	2,827
Bank Charges	15	-	-	-
Loan interest - CAF	509	-	509	1,325
Sundry Exp	1,412	363	1,775	3,592
CCTV	621	-	621	-
Health & Safety	1,534	-	1,534	-
Bad Debts Exp (Irrecoverable Debts)	- 129	-	129	3,833
	<b>34,587</b>	<b>20,116</b>	<b>54,703</b>	<b>54,758</b>



5. RESTRICTED FUNDS	Balance			Transfers	Balance
		Income	Expenditure	Between	
	£	£	£	Funds	£
Big Lottery Main Grant	54,158	43,531	73,573		24,116
BBC Children in need	18,418	59,617	38,039		39,996
John Lyon Charity	8,521	30,000	35,665	-	2,856
Education Project- School Contribution	5,713	5,160	47	4,600	15,426
Lloyds Bank Foundation	5,768	-	-		5,768
The Henry Smith Charity	7,836	58,600	48,631		17,805
The Henry Smith-New Arrivals	-	9,963	1,605		8,358
AB Charitable Trust	2,127	13,750	16,269	531	139
City Bridge Trust	8,728	-	8,728		0
Young Barnet Foundation	1,308	-	1,308		-
Young Harrow Foundation-CRICKET	3,613	769	419	1,502	5,465
Harrow Giving	-	12,000	308		11,692
Young Harrow Foundation	601	6,050	2,974		3,677
DCMS	6,045	-	6,167	122 -	0
London Community Fund	1,969	-	1,969	-	0
Kick Start-WDP	-	13,594	18,198	-	4,604
Furlough Grant (HMRC)	10	1,882	1,882	10	0
Comic Relief	2,985	16,175	14,862		4,298
Comic Relief Covid-19 Fund	1,460	-	328		1,132
Covid-19 Awareness Grant	-	5,000	4,861	139	0
City of London	-	170,988	84,383		86,605
Choose Love	-	18,122	13,681		4,441
Mind in Harrow	- 167	13,150	12,555		428
Trust for London	5,738	45,223	39,937		11,023
Holiday Pay	- 8,898	-	14,012	5,114	0
London Legal Support	3,000	-	-		3,000
Suspense Account		1,756			1,756
Uxbridge College	-	870	280	590	-
LondonSports	902	-	-	902	-
NBV of Restricted Capital Assets	8,476	400	2,959	-	5,917
	<b>138,309</b>	<b>526,600</b>	<b>415,615</b>	<b>-</b>	<b>249,295</b>

Restricted Funds notes continue

Big Lottery Funding contributes towards full time salaries of Hub Manager/Director and Senior Community Advocate, and part-time salaries of Admin and Finance Officer. It also contributes towards the cost of office rent and other core costs.

Our Education Project has been funded by John Lyon's Charity and parents contributions which covered salaries of three part-time Education Project managers, salary of various Saturday Schools teachers and materials.

BBC Children in Need Grant covers the part-time Youth Project manager's salary and activities involving children and young people such as Cricket and Football Clubs, crafts, various trips etc.

Young Barnet Foundation funded our Drama Project in collaboration with Mousetrap Theatre, including a sessional worker.

Young Harrow Foundation has funded our Cricket Club, also part of our Youth Activities Project.

Henry Smith funds part-time Mental Health Project Manager, part-time counsellor & mental health activities like Women's Group and support from clinical psychologist. It also contributes towards some core costs of the organisation. Mind in Harrow & Comic Relief covers the salary of a part-time counsellor.

AB Charitable Trust is funding a part-time community advocate salary.

Trust for London funds the part-time salary of our Immigration Programmes Manager and the activities related to our immigration advice service. It also covers management expenditure.

Department for Digital,Culture,Media & Sport has funded some of the costs of our Semi Independent Accommodation.

## 6. CASH AT BANK AND IN HAND

	Unrestricted Fund	Restricted Fund	TOTAL 2021/22	TOTAL 2020/21
	£	£	£	£
HSBC Current Account	259,228	237,886	497,114	433,957
HSBC Deposit Account-1	2,874	-	2,874	2,874
HSBC Deposit Account-2	2,155	-	2,155	-
HSBC Deposit Account-3	5,844	-	5,844	-
Petty Cash	92	-	92	162
	<b>270,193</b>	<b>237,886</b>	<b>508,079</b>	<b>436,993</b>

## 7a. RECEIVABLE AND PREPAYMENTS

### Account Receivables

LB Harrow Housing Project	12,304	-	12,304	12,865
Mind In Harrow-Funding delayed	-	-	-	3,275
BBC CIN	-	-	-	13,150
John Lyon	-	10,000	10,000	-
Trust for London	-	8,333	8,333	-
City of London	-	63,102	63,102	-
Windsor and Maidenhead Housing Project	-	-	-	1,460
Hampshire County Council	2,662	-	2,662	-

### Prepayments

S L Salma House Rent	-	-	-	-
Head Office Rent	-	2,500	2,500	2,500
36 Springfield Road	-	-	-	-
	<b>14,966</b>	<b>83,935</b>	<b>98,901</b>	<b>33,250</b>

## 7b. Rent & Other Refundable Deposits

E & P Securities (Deposit Café)	15,000	-	15,000	15,000
Rent Deposit 36 Spring Field Road	2,653	-	2,653	2,653
Rent Deposit 72 Morley Crescent	-	-	-	-
	<b>17,653</b>	<b>-</b>	<b>17,653</b>	<b>17,653</b>

## 7c. Other Debtors:

Amount Due from subsidiary undertaking from Paiwand Event Community Interest Company	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Paiwand Event Community Interest Company (PECIC) was trading subsidiary for the Chairty, However this did not turn up to be profitable venture. Therefore the trustee have decided to write off entire amount against General Reserves and made PECIC as separate entity with different share holders.

**8(a). Creditor Accrual & Deferred Income: Amount falling within one year,**

		Unrestricted Fund £	Restricted Fund £	TOTAL 2021/22 £	TOTAL 2020/21 £
Accruals Expenses	8a	118	6,578	6,696	8,431
Accrued Leave Pay	8a	-	-	-	18,331
Deferred Income/Advance(B/L & PHF)	8b	-	63,670	63,670	136,321
		<b>118</b>	<b>70,248</b>	<b>70,366</b>	<b>163,083</b>

**8(b). Deferred Incoming Resources & Reserves- Restricted funds**

	Deferred Income At the end of the year		Opening Deferrals
	Unrestricted Fund £	Restricted Fund £	£
BBC Children in Need	-	26,633	-
Big Lottery Fund	-	-	43,531
John Lyon Charity	-	-	20,000
London Legal	-	-	-
Henry Smith	-	9,537	29,100
Choose Love	-	17,500	-
AB Charitable Trust	-	10,000	3,750
Lloyds Bank Charity Foundation	-	-	-
Sported Foundation	-	-	2,000
Build Back Better (Young Harrow Foundation)	-	-	6,050
Trust for London	-	-	11,890
			-
<b>These deferrals are included in creditors</b>	<b>-</b>	<b>63,670</b>	<b>116,321</b>

**9. Other financial commitments**

At the year end the company had total commitments under non-cancellable operating leases as set out below:

	2022 £	£
Operating leases which expire: within two to five years	<b>120,000</b>	<b>150,000</b>

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

<b>10. STAFF COSTS AND NUMBERS</b>	<b>2021/22</b>	<b>2020/21</b>
	<b>£</b>	<b>£</b>
Gross Wages and Salaries	344,087	275,208
Employer's National Insurance Costs	23,241	14,549
Pension Contributions	4,910	4,252
	<u><b>372,239</b></u>	<u><b>294,008</b></u>

Employees who were engaged in each of the following activities:

	<b>2021/22</b>	<b>2020/21</b>
Management and administration (incl part-time)	3	3
Activities in furtherance of the charitable objects ( incl part-time)	17	13
Weekend Sessional Worker (Part time only)	9	9
<b>Total Number of Employee</b>	<u><b>29</b></u>	<u><b>25</b></u>

No employees received emoluments in excess of £60,000. Staff are paid through the PAYE System, 12Pay Payroll Software System in use.

**11. TRUSTEES AND OTHER RELATED PARTIES**

	<b>2021/22</b>	<b>2020/21</b>
Number of Trustees who were paid expenses/consultancy.	-	-
<b>Total amount paid</b>	<u><b>£ -</b></u>	<u><b>-</b></u>

There is no payment made to the trustees during the period

No other payments were made to trustees or any persons connected with them during the financial period.

No material transaction took place between the organisation and a trustee or any person connected with them

**12. RISK ASSESSMENT**

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserve stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks

**13. RESERVES POLICY**

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditures. The trustees will not endeavour to set aside funds unnecessarily.

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors for the purpose of company law) are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees must prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

select suitable accounting policies and then apply them consistently;  
observe the methods and principles in the Charities SORP;  
make judgments and accounting estimates that are reasonable and prudent;  
state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and  
prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue to operate.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees confirm that so far as they are aware, there is no relevant audit information (as defined by section 418(3) of the Companies Act 2006) of which the charitable company's auditors are unaware. They have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

GRDominy

  
GRDominy (Mar 28, 2023 12:46 GMT+1)

Chair of Trustees

Mar 28, 2023

**Afghan Association Paiwand Limited**

**Independent auditor's report**

**For the year ended 31 March 2022**

We have audited the financial statements of Afghan Association Paiwand Limited (the 'charity') for the year ended 31 March 2022 which comprise a Statement of Financial Activities, Balance Sheet, the Cash Flow Statement and the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland.

**Opinion on financial statements**

In our opinion the financial statements:

give a true and fair view of the state of the charitable company's affairs as at 31 March 2022, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;

have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice (applicable to smaller entities); and

have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for the Opinion**

We conducted our audit in accordance with International Standards on Auditing (ISAs UK) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**Conclusions Relating to going Concern**

In auditing the financial statements, we have concluded that the Trustee's use of going concern basis of accounting in preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant section of this report.



## **Other Information**

The Trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statement does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## **Respective responsibilities of the directors and auditors**

As explained more fully in the Trustees' responsibilities statement set on page 39, the board is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the board determine is necessary to enable the preparation of the financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern basis of accounting unless the board either intends to liquidate the charity or to cease operations or have no realistic alternative but to do so.

## **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at [www.fec.org.uk/auditorsresponsibilities](http://www.fec.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

### **Opinions on Other Matters Prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:-

The information given in the Trustees' report which includes the Directors' Report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements' and

The Trustees' Report has been prepared in accordance with applicable legal requirements;

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or

the financial statements are not in agreement with the accounting records and returns; or  
certain disclosures of Trustees' remuneration specified by law are not made; or

we have not received all the information and explanations we require for our audit.

The Trustees were not entitled to prepare the financial statements with the small companies regime and take advantage of the small companies exemption in preparing the Report of the Trustees.

### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement set out on page 39 the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The charitable company is subject to laws and regulations that directly affect the financial statements including financial reporting legislation. We determined that the following laws and regulations were most significant:

The Companies Act 2006; Financial Reporting Standard 102; Charities Act 2011;  
UK employment legislation;  
UK health and safety legislation;  
General Data Protection Regulations

We assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items. We understood how the charitable company is complying with those legal and regulatory frameworks by making enquiries to management and those responsible for legal and compliance procedures. The engagement partner assessed whether the engagement team had the appropriate competence and capabilities to identify or recognise non-compliance with laws and regulations. The assessment did not identify any issues in this area.

We assessed the susceptibility of the charitable company's financial statements to material misstatement, including how fraud might occur. Audit procedures performed by the engagement team included:

Identifying and assessing the measures management has in place to prevent and detect fraud.

Understanding how those charged with governance considered and addressed the potential for override of controls or other inappropriate influence over the financial reporting process,

Challenging assumptions and judgements made by management in its significant accounting estimates, and Identifying and testing journal entries in particular any journal entries posted with unusual account combinations.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is located on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.<sup>5</sup>

### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

A Dave FCA  
(Senior Statutory Auditor)  
for and on behalf of  
Alexander Dave  
Accountant EN4 OAE

5 Braemore Court  
Cockfosters Road  
Barnet  
Hertfordshire

DATE: Mar 29, 2023

Atul Dave



## Legal and Administrative Information

The Afghan Association Paiwand Ltd is registered with both the Charity Commission (1139972) and Company House (6632483).

Our Registered Office Address: **Ground Floor, 11 High Street, Edgware HA8 7EE**

Detailed information about our organisation and its activities can be found on our website, [www.paiwand.com](http://www.paiwand.com).

### Board of Trustees/Directors

The trustees serving:

- ❖ Guy Dominy, Chairperson
- ❖ Sayeed Shah, Treasurer
- ❖ Atiq Noorzad, Member
- ❖ Gillian Walch, Member
- ❖ Sami Rahmanzia, Member
- ❖ Rena Choudhury, Secretary

The existing trustees appoint any new trustees following the provisions laid out in the organisation's governing instrument.

### Length of the Financial Year/Annual Report

This report covers the 12 months period, from April 2021 to March 2022. This document accompanies the Annual Accounts, copies of which are available on request.

### Auditors

ALEXANDER DAVE

Accountants and Auditors

5 Braemore Court, Cockfosters Road Barnet

Herts EN4 0AE

## **Primary Bankers**

HSBC

PO BOX 27, 103 Station Road, Edgware HA8 7JJ

# 1-Sign Full Annual Report 21-22

Final Audit Report

2023-03-29

Created:	2023-03-28
By:	Fahima Zaheen (fahima.zaheen@paiwand.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAvD_rl7IzhHVFDySY1vmSV9OGuloNDZ_A

## "1-Sign Full Annual Report 21-22" History

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Signature Date: 2023-03-29 - 9:21:10 AM GMT - Time Source: server- IP address: 87.74.62.221

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