

Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 March 2021  
for  
Qu'ran Academy Bristol

Sterling  
67 Uppingham Road  
Leicester  
Leicestershire  
LE5 3TB

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for the Year Ended 31 March 2021

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The trustees present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

## **OBJECTIVES AND ACTIVITIES**

### **Objectives and aims**

Qu'ran Academy Bristol (QAB) is a registered charity primarily established with the objective of teaching proper recitation of the Qur'an for the benefits of community.

- (i) Advance the Quran teaching for the benefit of the public by facilitating educational classes, conferences, events and lecture tours.
- (ii) Advance the Quran education of children who otherwise would be excluded from opportunity of learning and understanding of religious rites, rituals and texts.
- (iii) To advance the education and empowering of women by providing free evening classes and seminars covering a range of social topics.
- (iv) To promote equality of opportunity and good relations between persons of different racial groups.
- (v) To advance the education of all aged children and for such other charitable purposes as the committee hereafter mentioned may from time to time decide.

The strategies employed to meet these objectives included the following:

- Providing range of services that support the development and strengthening of the Organisations
- Promoting high quality standard by encouraging the formulation and implementation of good practice and procedures within Organisations
- Enabling Organization to effectively deliver appropriate, adequate and accessible services to improve the quality of life of the communities in different regions.
- Encouraging community representation on policy level decision making
- Identifying areas of unmet service needs through participatory research and information gathering
- Linking with mainstream statutory and voluntary agencies and promoting programmes to redress discrimination and create wider awareness of sociol-cultural needs of community and ways of meeting these needs
- Facilitating strategic partnership with other agencies to secure the widest range of services are available that best matches the needs of community.

### **Achievements and Performance**

Qu'ran Academy has been serving the community since it was established in 2007. The academy has shown its achievement from its very humble beginnings teaching children from a converted garage, with help and support of community, today Qu'ran Academy is running 1 educational centre in Bristol.

Due to COVID-19 pandemic, year 2020-2021 was very quiet for Qu'ran Academy same as other organizations in the country. In normal time, Qu'ran Academy concentrate on following main activities.

- 1) Prayer facilities
- 2) Children's week day classes
- 3) Children's weekend classes
- 4) Children's holiday clubs
- 5) Adult Courses & Events
- 6) Working with local community
- 7) Quran Tours
- 8) Lecture tours
- 9) Women's Lecture Tours
- 10) Women's Classes & Events

Qu'ran academy provides excellent prayer facilities to local community by organizing 5 daily prayers, Ramadhan prayers, Friday prayers etc.

Qu'ran academy organise and delivers events / courses with over 1000 people attending and benefitting.

Qur'an academy also runs children clubs in holidays to focused on prayers and good manners.

## **OBJECTIVES AND ACTIVITIES**

### **Public benefit**

The Trustees have given due regard to guidance published by the charity commission on public benefit to continue its registration with the Charity Commission.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

The Academy was constituted by a constitution formally adopted on the 10th July 2007. The aims of the Academy is to promote the authentic Qu'ran teaching to all members of the Muslim community; to provide the best Qu'ran study program for children of all ages and of different capabilities; and to promote Qu'ran studies through educational classes, conferences, activities, trips, publications, etc.

### **Recruitment and appointment of new trustees**

Due to the nature of the organisation's objects, much of the charity work inevitably focuses upon Muslim communities. To enhance the potential pool of trustees the charity has, through networking with other diverse Muslim organisations, sought to identify individuals with skills who would be willing to become members of the organisation and use their own experience to assist the charity.

The more traditional business and community development skills are well represented on the trustee board. In an effort to maintain this broad skill mix, members of the trustee board are requested to provide a list of their skills and in the event of particular skills being lost due to retirement; individuals are approached to offer themselves for election to the trustee board to replace particular skills.

### **Organisational structure**

The Academy has a Committee of up to 6 members who meet quarterly and are responsible for the strategic direction and policy of the charity. At present the Committee has 6 members from a variety of professional backgrounds relevant to the work of the charity.

A scheme of delegation is in place and day-to-day responsibility for the provision of the services rest with the centre manager. The committee has 4 office bearers (trustees) Chairman, Secretary General, Treasurer and Centre Manager to deal with the operational strategic matters of the organisation. The Chairman is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met with close collaboration with the Centre Manager. In addition 2 full time Imams/teachers, and 2 part time teachers were employed.

### **Induction and training of new trustees**

Most trustees are already familiar with the practical work of the charity and are offered training on various governance/ financial matters.

New trustees are briefed at the beginning of their term at the first trustee meeting held after the AGM on the working of the charity covering:

- The obligations of committee members
- The current financial position as set out in the latest published accounts.
- Future plans and objectives.
- All committee members are given job descriptions that clearly specify their roles and responsibilities
- Risk Management

### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees have conducted a review of the major risks to which the charity is exposed. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the organisation.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**

1139950

**Principal address**

26 Abingdon Road  
Fishponds  
Bristol  
BS16 3NY

**Trustees**

Yasmin Khan Trustee  
Mobin Malik President/Trustee  
Adnan Jafar Secretary /Trustee  
Mohamed Khan Treasurer /Trustee (deceased 11.5.20)  
Perveen Mahmood Trustee  
Nagib Khan Centre Manager

**Independent Examiner**

B M Kotecha  
Sterling  
67 Uppingham Road  
Leicester  
Leicestershire  
LE5 3TB

Approved by order of the board of trustees on 27 January 2022 and signed on its behalf by:

Yasmin Khan - Trustee

Independent Examiner's Report to the Trustees of  
Qu'ran Academy Bristol

**Independent examiner's report to the trustees of Qu'ran Academy Bristol**

I report to the charity trustees on my examination of the accounts of Qu'ran Academy Bristol (the Trust) for the year ended 31 March 2021.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

B M Kotecha  
Sterling  
67 Uppingham Road  
Leicester  
Leicestershire  
LE5 3TB

Date: .....

Statement of Financial Activities  
for the Year Ended 31 March 2021

	Notes	31.3.21 Unrestricted fund £	31.3.20 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	2	106,204	179,225
Other trading activities	3	825	18,660
Investment income	4	33,742	27,446
<b>Total</b>		140,771	225,331
 <b>EXPENDITURE ON</b>			
Raising funds	5	59,523	76,313
<b>Charitable activities</b>			
Donation		-	1,068
Other		11,338	18,528
<b>Total</b>		70,861	95,909
 <b>NET INCOME</b>		69,910	129,422
 <b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>		925,937	796,515
 <b>TOTAL FUNDS CARRIED FORWARD</b>		995,847	925,937

Balance Sheet  
31 March 2021

	Notes	31.3.21 Unrestricted fund £	31.3.20 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	9	1,131,705	1,098,706
<b>CURRENT ASSETS</b>			
Debtors	10	4,967	4,955
Cash at bank and in hand		9,345	29,079
		<hr/> 14,312	<hr/> 34,034
<b>CREDITORS</b>			
Amounts falling due within one year	11	(150,170)	(206,803)
<b>NET CURRENT ASSETS</b>		<hr/> (135,858)	<hr/> (172,769)
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<hr/> 995,847	<hr/> 925,937
<b>NET ASSETS</b>		<hr/> <hr/> 995,847	<hr/> <hr/> 925,937
<b>FUNDS</b>			
Unrestricted funds		<hr/> 995,847	<hr/> 925,937
<b>TOTAL FUNDS</b>		<hr/> <hr/> 995,847	<hr/> <hr/> 925,937

The financial statements were approved by the Board of Trustees and authorised for issue on 27 January 2022 and were signed on its behalf by:

Yasmin Khan - Trustee



## 1. ACCOUNTING POLICIES

### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- not provided
Fixtures and fittings	- 25% on reducing balance

### **Taxation**

The charity is exempt from tax on its charitable activities.

### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

## 2. DONATIONS AND LEGACIES

	31.3.21	31.3.20
	£	£
Gifts	(1)	-
Donations	87,071	179,225
CJRS Grants	19,134	-
	<u>106,204</u>	<u>179,225</u>

Grants received, included in the above, are as follows:

	31.3.21	31.3.20
	£	£
Other grants	<u>19,134</u>	<u>-</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021

**3. OTHER TRADING ACTIVITIES**

	31.3.21	31.3.20
	£	£
Educational Classes	825	18,660
	<u>          </u>	<u>          </u>

**4. INVESTMENT INCOME**

	31.3.21	31.3.20
	£	£
Rents received	33,578	27,150
Bank Interest	164	296
	<u>          </u>	<u>          </u>
	33,742	27,446
	<u>          </u>	<u>          </u>

**5. RAISING FUNDS**

**Raising donations and legacies**

	31.3.21	31.3.20
	£	£
Staff costs	44,664	52,358
Rates and water	1,957	1,611
Insurance	2,184	2,000
Light and heat	2,342	3,461
Study material / booklets	1,215	2,431
Motor and travelling	995	2,262
Repairs and renewals	2,108	2,154
General expenses	380	1,759
Bank charges	1,946	2,688
Events / Adverts / Web costs	314	3,163
Cleaning	1,418	2,426
	<u>          </u>	<u>          </u>
	59,523	76,313
	<u>          </u>	<u>          </u>

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**Trustees' expenses**

The Trustees were reimbursed expenses of 0 (2019 - £967) during the year.

**7. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	31.3.21	31.3.20
	4	4
Teachers / Centre Manager	<u>          </u>	<u>          </u>

No employees received emoluments in excess of £60,000.

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £
<b>INCOME AND ENDOWMENTS FROM</b>	
Donations and legacies	179,225
Other trading activities	18,660
Investment income	27,446
<b>Total</b>	<b>225,331</b>
<b>EXPENDITURE ON</b>	
Raising funds	76,313
<b>Charitable activities</b>	
Donation	1,068
Other	18,528
<b>Total</b>	<b>95,909</b>
<b>NET INCOME</b>	<b>129,422</b>
<b>RECONCILIATION OF FUNDS</b>	
<b>Total funds brought forward</b>	<b>796,515</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>925,937</b>

**9. TANGIBLE FIXED ASSETS**

	Freehold property £	Improvements to property £	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>					
At 1 April 2020	998,575	81,400	41,920	2,796	1,124,691
Additions	-	33,000	6,155	-	39,155
At 31 March 2021	998,575	114,400	48,075	2,796	1,163,846
<b>DEPRECIATION</b>					
At 1 April 2020	-	-	24,499	1,486	25,985
Charge for year	-	-	5,894	262	6,156
At 31 March 2021	-	-	30,393	1,748	32,141
<b>NET BOOK VALUE</b>					
At 31 March 2021	998,575	114,400	17,682	1,048	1,131,705
At 31 March 2020	998,575	81,400	17,421	1,310	1,098,706

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.21	31.3.20
	£	£
Other debtors	3,250	3,250
Prepayments	1,717	1,705
	<u>4,967</u>	<u>4,955</u>

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.21	31.3.20
	£	£
Other loans (see note 12)	142,999	200,399
Trade creditors	1,736	3,636
Social security and other taxes	546	564
Other creditors	4,089	1,144
Accrued expenses	800	1,060
	<u>150,170</u>	<u>206,803</u>

**12. LOANS**

An analysis of the maturity of loans is given below:

	31.3.21	31.3.20
	£	£
Amounts falling due within one year on demand:		
Other loans	<u>142,999</u>	<u>200,399</u>

**13. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2021.

**14. OTHER LOANS**

These are short term loans from the members and well-wishers, and are interest free and repayable on demand. These were advanced to the Academy to facilitate the purchase of the functional properties.

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2021

	31.3.21 £	31.3.20 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Gifts	(1)	-
Donations	87,071	179,225
CJRS Grants	19,134	-
	<hr/>	<hr/>
	106,204	179,225
<b>Other trading activities</b>		
Educational Classes	825	18,660
<b>Investment income</b>		
Rents received	33,578	27,150
Bank Interest	164	296
	<hr/>	<hr/>
	33,742	27,446
<b>Total incoming resources</b>	<hr/>	<hr/>
	140,771	225,331
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Wages	44,664	52,358
Rates and water	1,957	1,611
Insurance	2,184	2,000
Light and heat	2,342	3,461
Study material / booklets	1,215	2,431
Motor and travelling	995	2,262
Repairs and renewals	2,108	2,154
General expenses	380	1,759
Bank charges	1,946	2,688
Events / Adverts / Web costs	314	3,163
Cleaning	1,418	2,426
	<hr/>	<hr/>
	59,523	76,313
<b>Charitable activities</b>		
Donations	-	1,068
<b>Other</b>		
Postage, Stationary & Telephone	617	2,249
Legal & Professional fees	4,565	10,437
Depreciation	6,156	5,842
	<hr/>	<hr/>
	11,338	18,528
<b>Total resources expended</b>	<hr/>	<hr/>
	70,861	95,909
<b>Net income</b>	<hr/>	<hr/>
	69,910	129,422