

Parochial Church Council of St Sebastian's Church, Wokingham Without

ANNUAL REPORT 2021

- Not Without Jesus -



**Annual Parochial Church Meeting
25 May 2022**



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Financial statements Of the **Parochial Church Council** For the Year ended 31 December 2021



OUR AIMS AND PURPOSES AT ST SEBASTIAN'S

Parish Values

Based on Jesus' prayer for his disciples in John 17, we believe that as a Church God has called us to be:

Christ-centred	Not 'Jesus and...', but <i>Jesus alone</i> at the centre of our lives. ' <i>...glory has come to me through them...</i> ' (v 10)
Righteous	God-directed living, thinking, and speaking. ' <i>Sanctify them by the truth; your word is truth</i> ' (John 17:17)
One	Not 'I've won!', but 'We are one'. ' <i>...that they may be one as we are one...</i> ' (John 17:22)
Sent	A serving Church rather than a consumer Church. ' <i>As you sent me into the world, I have sent them...</i> ' (John 17:18)
Spirit-filled	All God's people using God's gifts to the full. ' <i>...so that they may have the full measure of my joy within them...</i> ' (John 17:13)

Mission Statement

We believe God is calling us as a Church to be:

A beacon in the community:

- To lead people to Jesus Christ
- To help them grow in Him

'A city set on a hill cannot be hidden' (Matthew 5:14)

Vision Statement

Our current Vision:

To glorify God and to serve the local community, sharing the heart of Jesus.



The Parochial Church Council of St Sebastian's Wokingham Without has the responsibility of co-operating with the Incumbent in promoting the whole mission of the Church of England in the Ecclesiastical Parish of Wokingham in the Diocese of Oxford. It has responsibility for maintaining the Church on Nine Mile Ride and has the responsibility of acting as Managing Trustees of the Church Hall, Parish Centre, and St Sebastian's Lodge.

Public Benefit

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in *The Advancement of Religion for the Public Benefit* and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in the Ecclesiastical Parish of St Sebastian, Wokingham it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers.
- Promoting Christian values, and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

Charity Registration Number

1139933 (registered on 19 January 2011)



ADMINISTRATIVE INFORMATION

St Sebastian's Church is situated in Nine Mile Ride, in the district of Wokingham Without. It is part of the Diocese of Oxford within the Church of England.

Clergy:	Revd Canon Andrew Marsden	
Churchwardens:	Mary Unwin	Nigel Wickens
Deputy Churchwardens:	Jane Addison Paul Morrison	Nigel Birch
Deanery Synod:	David Hare Peter Thompson	John Congram Janet Rogers
PCC Members:	Clergy, Churchwardens, and Deanery Synod Reps (Ex-Officio) Andy Gorham (until June 2021) Sue Thomas Nigel Birch Paul Morrison Suman Shrestha	
		Celia Waters (until December 2021) David Smart Matthew Goddard (until Feb 2021) Murray Foulds Vacancy

Address for correspondence

St Sebastian's Church
Parish Office
Nine Mile Ride
Wokingham
RG40 3AT

Banks

CAF Bank Ltd
25 King's Hill Avenue
King's Hill
Kent
ME19 4JQ

Barclays
Leicester
LE87 2BB

STRUCTURE, TRUSTEES AND MEMBERSHIP OF THE PCC

Legally the council is responsible for the financial affairs of the Church Parish and the maintenance of its assets, such as Churches and Church halls, and promoting the mission of the Church.

Members (Trustees) of the PCC are Ex-Officio or elected by the APCM in accordance with the Church Representation Rules.

The PCC meets as a whole body usually seven times a year. For six of these meetings the items of business will include approval of decisions made by the Finance, the Environment, the Mission or the Standing Committees; items brought forward by the clergy or Churchwardens that need discussion and decisions and information items from the Team Leaders, Deanery Synod representatives and the Churches Together representatives. Each year the PCC also review its Safeguarding policies, following Diocesan guidelines and policies, its Health and Safety policy and Employment policies. The meeting in October is dedicated to discussions and decisions on the budget for the coming year.

The sub-committees during the year were:

Standing Committee – This is the only committee required by law. It has the power to transact business of the PCC between its meetings, subject to any directions given by the council.

Finance Committee – Concerned with the stewardship of our financial resources. Makes recommendations to the PCC on Budget, approaches to voluntary giving (stewardship), scrutiny of major expenditure to ensure PCC secures best value for money on expenditure incurred.



Mission Committee– Liaises with and promotes the work of selected Christian missions and missionary work of the Church in the local area. Makes recommendations to the PCC regarding how the Church's giving should be distributed. It also researches and provides reports to the PCC on the work of the charities, missions and individuals benefiting from these gifts.

Environment Committee – Attends to matters relating to the stewardship of our site including the Church, Hall, Parish Centre and St Sebastian's Lodge; the fixtures and fittings thereof and health and safety matters

Communications Committee – Seeks to ensure the most effective and coordinated communication with both church members and our community through the use of existing and new channels such as social media and video. Has taken an active role in making all services and meetings available on-line.

Covid Committee – Set up in 2021 this ad hoc Committee seeks to monitor and review local, regional and national Covid-19 trends and their impact on the Covid-related processes, protocols and controls in respect of St Sebastian's Church; to feed relevant Covid-related concerns to the PCC; to make recommendations for appropriate action in the context of Government and Church of England requirements/guidance for the safety and protection of St. Sebastian's congregations, staff and volunteers.

Strategy Committee – Did not meet in 2021. In July 2021 the PCC agreed to discontinue this committee.

The PCC also appoints Team Leaders, who are responsible for the day-to-day running of their respective teams within the life of the Church. These teams include: Administration (vacant), Children and Youth, Evangelism, Pastoral Life, Prayer, Small Groups and Worship Services.

PCC Officers

Officers 2021:	The Revd Canon Andrew Marsden	Chair
	Matthew Goddard (until Feb 2021)	Vice Chair
	David Smart (from July 2021)	Vice Chair
	Vacancy	PCC Secretary
	Celia Waters (until August 2021)	Treasurer
	John Congram (from August 2021)	Acting Treasurer
	Jacob George	Independent Examiner
	Church Administrator	Electoral Roll Officer
	Matthew Goddard	Planned Giving Officer

PCC Committees

Standing Committee:	The Revd Canon Andrew Marsden	Chair
	Vacancy	PCC Secretary
	Celia Waters (until August 2021)	Treasurer
	John Congram (from August 2021)	Acting Treasurer
	Mary Unwin	Churchwarden
	Nigel Wickens	Churchwarden
	Matthew Goddard (until Feb 2021)	Vice Chair



	David Smart (from July 2021)	Vice Chair
Finance Committee:	Mary Unwin (Chair) Janet Rogers Celia Waters (until Aug 2021) Marshall Miller	John Congram Matthew Goddard Sue Thomas
Mission Committee:	David Smart (Chair) David Hare Nigel Birch	Suman Shrestha Heather Marsh
Environment Committee:	Nigel Wickens (Chair) Paul Morrison John Cooper (until June 2021)	Murray Foulds Peter Thompson Andy Gorham (until June 2021)
Communications Committee:	David Smart (Chair) Marvin Vogel	Suman Shrestha Kirsty Milam - Church Administrator (from Aug 2021)
Covid Committee:	Murray Foulds (Chair) Mary Unwin	Suman Shrestha Nigel Wickens

Team Leaders

Administration:	Vacant
Children & Families:	Amy Vogel
Youth:	Marvin Vogel
Evangelism:	Revd Canon Andrew Marsden (Caretaker)
Pastoral Life:	Russell Shipton and Angela Shipton
Prayer:	Alexis Clarke (from July 2021) and Jill Gardener
Small Groups:	Russell Shipton (Caretaker)
Worship Services:	Eve Bull (from March 2021)

Safeguarding

Safeguarding in the Diocese of Oxford:	Helen Thompson	Safeguarding Officer
	Nicola Brock	Deputy Safeguarding Officer
	Revd Canon Andrew Marsden	Children's Advocate
	Amy Vogel	Recruiter (Youth)
	Russell Shipton	Deputy Recruiter (working with vulnerable adults)
	Church Administrator	Verifier

Other PCC Appointments

Churches Together in Crowthorne:	David Hare, Janet Rogers
Health & Safety Officer:	Murray Foulds
Deputy Churchwardens:	Jane Addison, Nigel Birch, Paul Morrison
Church Hall Liaison:	Murray Foulds



SAFEGUARDING

The PCC consider Safeguarding one of its most important responsibilities. There has been much discussion amongst the PCC members at many of the regular PCC meetings. Safeguarding of course extends to all, young and adult alike.

The following policy was agreed at the Parochial Church Council (PCC) meeting held on 19th May 2021.

In accordance with the Church of England Safeguarding Policy our church is committed to:

- Promoting a safer environment and culture.
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the church.
- Responding promptly to every safeguarding concern or allegation.
- Caring pastorally for victims/survivors of abuse and other affected persons.
- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons.
- Responding to those that may pose a present risk to others.

The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and the PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises and on the parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops' guidance, including notifying the Diocesan Safeguarding Team and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Care for and monitor any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that health and safety policy, procedures and risk assessments are in place and that these are reviewed annually.
- Inform the Diocesan Safeguarding Team if we receive any DBS Disclosures that are not clear.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

Each person who works within this church community will agree to abide by this policy and the guidelines established by this church.

This church appoints Helen Thompson as the Parish Safeguarding Officer.

The policy was signed by Andrew as incumbent and Mary as Churchwarden on 9 June 2021



FABRIC GOODS AND ORNAMENTS OF THE CHURCH REPORT FOR 2021

Dear Church Congregation,

2021 was a strange year, with covid restrictions, which, impacted maintaining all our buildings in a timely manner. However, over the year we did the following work.

St Sebastian's Lodge

The outside windows and surrounding wood facias of the lodge was repainted, and the interior was recarpeted. We also painted some of the rooms. We also had someone in to check the chimney as some smoke/smell appeared in one of the bedrooms. We could not resolve this, and due to the cost of rebuilding a new chimney stack would be so expensive we have told the tenants the choice to use the fireplace would be their decision. The cost of all the work to St Sebastian's Lodge was over 10K.

Parish Centre

We had a company to trim the trees in the Parish centre, and the Church area which cost just over 2K.

Parish centre entrance carpet was replaced. The aim was to carpet the corridor, but this was put on hold, in part due to costs.

Church

The church heating has been a problem for years and in 2021 the heating packed up. After many visits and changing of parts the heating problems have been resolved. The cost for this amounted to just over 3.5K.

The Church corridor by the kitchen suffered a water leak due to the skylight cover being damaged when the wind blew it off the roof. Due to the leak the wooden flooring in the hallway lifted. Both areas were dealt with at no cost to the Church. However as most of the flooring original glue has dried out so we will need to revisit this later in 2022.

The work 'we' hope to complete in 2022 in the Church is as follows.

Repaint the kitchen and hallway. We will also repaint the toilet.

Repaint the Vestry.

Re-glue the flooring in the hallway.

Sand the wooded floorboards in the main Church and re-seal. This will be done but not seen as a priority for 2022.

Fabric Team

Nigel Wickens – Chair

Paul Morrison

Peter Thompson

Murray Foulds

PRIORITIES FOR 2021

Our Vision is *'To glorify God and to serve the local community, sharing the heart of Jesus'*.

The coronavirus pandemic has delayed the review of the PCC Strategy that was planned for 2020. The existing strategy, therefore, remained in place:

- To prioritise growth in discipleship.
- To adopt a staged approach to the development of the Church site.
- To seek to take the Church out into the community.

We had planned to review the vision statement and strategy in the course of the year, however due to Andrew's availability this did not happen.



SUMMARY OF CHURCH ACTIVITIES IN 2021

2021 was another difficult year at St Sebastian's, as the Covid-19 Pandemic continued to impact life for all. In addition, Andrew's health meant he was off work for a considerable time and only able to work part time for the remaining periods. This placed a strain on the leadership of the church and thanks must go out to all those who rallied round to continue the life of the church in particular the churchwardens, Mary Unwin and Nigel Wickens who took the church leadership role and Russell Shipton who took the lead on services. The Churchwardens and other Leaders were very well supported by Richard Lamey the Area Dean.

Andrew continued to suffer health problems and advised in the latter part of the year that he would be retiring due to health grounds.

Due to government restrictions, we were not able to hold services in church until Easter Day on the 4th of April 2021 and we have had services every Sunday since then apart from December. Concerns about the spread of the Omicron variant meant that several services in December did not take place in Church. The carol service was recorded and made available online, thanks and due to everyone involved, including Janice Ellwood who led the choir. There was a service in Church on Christmas morning.

St Sebastian's at Home' services took place online throughout the whole year. A wide number of church members were involved in the services, with people doing readings and prayers.

Russell Shipton acted as co-ordinator of all activities associated with services during periods of absence of Andrew. This work was invaluable in maintaining the on-line and in person services and thanks are due to Russell. The LLMs Russell Shipton, David Hare and Wendy Wickens continued to play a key role in leading and preaching at the services in Church as well as the online services. We are hugely indebted to several other local clergy, most notable Ian Seymour, without whom the service pattern and load would have been unsustainable. Our thanks go to all those involved including the technical team, working behind the scenes.

In Families, Children and Youth work 2021 was a rocky year with the ever changing covid rules. We managed to find ways to get the Base going as an outdoor service mainly throughout the summer which actually made it a great draw to new people.

In the youth area we said goodbye to the year 13s who made the majority number of our youth we had to radically think outside the box. We started Friday night live in September. This is a youth group that bridges outreach with youth bible study. Friday night live has been amazing so far with an average of 15 youth fortnightly.

When we couldn't meet, we thought outside the box. We used zoom and online social apps to run all our groups mentioned above. We produced recorded video to view online (Big thanks to David Smart for organising this). We then moved on to distributing craft packs, as well as Kids and Youth Magazine packs with treats in them.

We ran a highly successful light party last year. We had an attendance of 250+ people mainly from the schools. We have also occasionally run parents coffee mornings serving parents from St Sebastian's primary school after school drop off.

During the year homegroups continued with meetings held generally via Zoom and later in the year some started to meet in person again.

On the PCC, Celia Waters stood down as Treasurer in August 2021 and John Congram took on the role of Acting Treasurer. Matthew Goddard stood down as Planned Giving Officer at the end of 2021 and John Congram has replaced him. David Smart was appointed vice-chair of the PCC at the July meeting.

Early in 2021 Karen deFraine moved away from the area and Alexis Clarke was appointed as Team Leader for Prayer. Eve Bull was appointed as Team Leader for Worship and Services. Russell and Angela Shipton continued to work hard keeping in touch and helping those needing pastoral care.



After a long period without a Church Administrator Kirsty Milam was appointed on 6 August and has been a major asset since she arrived. Our thanks go to Pam Carter who monitored emails and covered urgent issues in the office from September 2020 to August 2021.

A THANK YOU FROM THE DEANERY

The last two years have been difficult for everyone, and for every church, but that has been particularly profoundly so for St Sebastian's because you have been going through the deep challenges of the pandemic with extra uncertainty around Andrew's health, around how much he could do in the parish, and what was going on, and when he would be able to come back properly, and what decisions could be made when and by whom in the meanwhile. The whole situation was tricky for everyone involved.

2022 is a new year, in which you are all being invited to listen together to what God is saying about the ministry and mission of St Sebastian's, and what new adventures you are called to, and what will happen as you let down your nets on the other side of the boat.

Part of the reason there should be such confidence around in 2022 is the way you as a parish and congregation have navigated the last two years. You supported Andrew and Ros prayerfully and graciously throughout long months of uncertainty. Andrew's illness and then early retirement put particular pressures on the congregation which could not easily have been mitigated, and you were always patient, always understanding, always supportive, always kind.

So, thank you for the faithfulness, willingness and prayer you have shown throughout the last two years. Those are great attributes to build the future on, in terms of the character and identity of the parish under God.

The Rev Cannon Richard Lamey – Area Dean for Sonning

PRIORITIES FOR 2022

Our Vision is *'To glorify God and to serve the local community, sharing the heart of Jesus'*.

The coronavirus pandemic and Andrew's health have delayed the review of the PCC Strategy that was planned for 2021. The existing strategy, therefore, remains in place:

- To prioritise growth in discipleship.
- To adopt a staged approach to the development of the Church site.
- To seek to take the Church out into the community.
- Filling the Vacancy for a new incumbent.

ELECTORAL ROLL & CHURCH ATTENDANCE

Kirsty Milam: Electoral Roll Officer

Following the revision of the Church Electoral Roll for the APCM on 25 May 2022 there are 152 Parishioners on the roll as compared to 173 in 2021. 26 names were removed and 5 added.

The whole roll was renewed in 2019.

The Average Sunday attendance (at all services), counted during October 2021, was 64. No services took place in October 2020, in 2019 it was 139.



SONNING DEANERY REPORT

Much of 2021, inevitably, was overshadowed by Covid and the ongoing crisis we all lived under. We met as a Synod both in person and on Zoom and tried to make as many meetings as possible which were open to anyone who was interested. Reading back through the minutes, I realise exactly how much we achieved in 2021 as a Deanery:

1. We agreed to end the system whereby parishes paid the Deanery a Quinquennial Levy each year and the Deanery then paid for the QI. We reimbursed everyone the money they had paid but not used, and from now on, every parish will pay for its own Inspections.
2. Lynne Paine (Woosehill) became Treasurer and has done an excellent job of working through past years of accounts and is now presenting the accounts to the Standing Committee and Synod on a regular basis with clarity and control.
3. John Sutton (St Paul's, Wokingham) was elected as Lay Chair of the Deanery in July 2021. He is a Primary School Teacher and has made a very bright start, bringing together his ability to listen and his ability to think.
4. Our meetings have dealt with some very big contemporary challenges facing the Church of England and our own churches- our response to the environmental crisis (which has led to the launch of a Deanery Grant for projects which seek to reduce the carbon footprint of a church), engaging with the LLF process (around issues in human sexuality) and also helping the Church to face up to its record on racial discrimination by discussing the powerful report From Lament to Action. We also had a session on how Churches work in Schools, looking at both a chaplaincy model and also things like assemblies, being a Governor and offering practical support.
5. The Deanery Plan was meant to run from June 2021 to June 2022 but the extended nature of the pandemic means that we need to adjust our expectations as to what we will achieve. We are focusing in on the first two sections as a result of the consultation we had with parishes on what their priorities were- rebuilding relationships and then preparing for the next, longer Plan.
6. In terms of Parish Share, the Deanery paid the lowest percentage of Share in the Archdeaconry but not the lowest in the whole Diocese. We paid 87.5% of what we were asked for- £964,693 out of £1,102,617. Winnersh and Bearwood and Owlsmoor are trying to pay in full but not getting there. (Winnersh and Bearwood will not be replacing their last minister with a full-time appointment in part as a result of this). Hurst had a shortfall which was largely linked to issues with the property they own, and Arborfield and Barkham and Sonning choose not to pay in full because of long-running issues they have with the Diocese and/ or the Church of England. Thank you for everything that was paid- it really does help the Deanery and Diocese to emerge well from the pandemic- and let's look to overtake some of the other local Deaneries in 2022.

**Parochial Church Council of
St Sebastian's Church
Nine Mile Ride
Wokingham Without**

Diocese of Oxford

- Not Without Jesus -



Financial statements
Of the
Parochial Church Council
For the Year ended 31 December 2021

Charity Number: 1139933

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Independent Examiner's Report
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To the members of the Parochial Church Council of St Sebastian, Wokingham

I report on the accounts of the PCC for the year ended 31 December 2021, (which are set out on pages 6 to 14).

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the Financial Statements; you consider that the audit requirement of Regulation 3(3) and section 144 (2) of the 2011 Charities Act do not apply. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act and to be found in the PCC Accountability guidance, 5th edition, 2017 issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Jacob George

Accounting Partnership Ltd
74 Salisbury Close
Alton
GU34 2TP

Date:

The accounts for the year ended 31 December 2021 are presented on pages 6 to 14 and are in accordance with the PCC Accountability guidance, 5th edition, 2017 issued by the Finance Division of the Archbishops' Council.

Income

Total income was £144,836 (2020: £166,242). (Note 2 of the financial statements provides further details.)

Our main income source is "Voluntary income" or congregational giving (plus associated HMRC tax recovery) and we are grateful to the many faithful and generous givers (some over many years) who contribute, and without whom the Church would not be able to run its programme of activities. This year donations and legacy income has decreased to £127,193 from £143,735 in 2020 due to reduced planned giving.

Activities for generating funds, arising from the letting of the Church's premises, provided £14,900 (2020: £19,919). This is primarily income from the letting of St Sebastian's Lodge. The fall in the rental income in 2021 was due a period when a reduced rent was received followed by a void period. Church Hall rent recovered as activities restarted in 2021.

Expenditure

Total expenditure in the year was £177,038 (2020: £162,737). (Note 3 of the financial statements provides further details.)

The largest single item of expenditure remains the diocesan parish share of £83,127 (2020: £84,866). The parish share is set by the Diocese and Deanery according to pre-determined formulae. We pay our parish share via a 12 monthly direct debit which provides us with a 1% discount. During 2020, we employed 4 different staff members, which accounted for our second largest expenditure of £32,955 (2020: £37,348). We were without a paid administrator until August which explains the reduced cost compared to 2020.

The Church is committed to give at least 10% of its unrestricted voluntary income to support the work of charities and reach out to those in need across the world and in the UK. This year the Church's mission and charitable giving allocation was £12,720 (2020: £14,310) As is detailed in note 12, £11,053 from this year's tithe was spent, and £10,560 from unspent tithing from previous years.

In 2021, total expenditure (that is from Unrestricted and Restricted Funds), increased from £162,257 in 2020 to £177,038. This was due largely to expenditure on the repair of the Church boiler (£4,248 in total) and the refurbishment of the Lodge, before it could be relet, (£10,730) and void costs (e.g., Council Tax etc £699)

In addition, cost management and budget control of our operational spend throughout the year continues to attempt to minimise the impact of inflation. We are also grateful for the many volunteers who generously provide their time and skills for the benefit of the Church and thus make a substantial saving on our running costs.

Net position

Total **Expenditure** in 2021 **exceeded** Total by **£31,537** against the budgeted Deficit of £17,427.

The value of our investments increased by £4,882 in the year reducing the net Deficit to £26,655

Funds

At the end of the year, the net current assets totalled £91,312 (2020 £117,967) made up of cash balances of £75,989, Debtors £345 and Investments valued at £2,264 less Creditors of £7664.

Financial outlook

The PCC is expecting 2022 to be a very challenging year financially.

It is expected that our income will continue to fall as a result of:

- the disruption caused by the Pandemic reducing the activities of the church
- the fact that we are entering an interregnum following the unfortunate long-term absences of our vicar due to illness.
- the uncertain economic climate and expected high inflation meaning that some regular givers will have to reduce their monthly donations.

The inflationary pressures are also expected to cause an increase in our running costs particularly the cost of gas and electricity for our three buildings.

The PCC is looking to increase the rental income from the Church Hall and is reviewing all items of expenditure to see where cost savings can be made.

The PCC is budgeting for a Deficit of £28250 in 2022, but recognises the actual deficit for 2022 may be somewhat higher.

Looking beyond 2022, the PCC recognises that to meet the needs of the growing community in our parish, significant investment in our long-term vision will be required and as the PCC prayerfully develops practical proposals, we are actively investigating how the necessary funds may be raised.

Reserves policy

It has been PCC policy, where practicable, to maintain a minimum balance of free reserves (net current assets) equating to approximately two month's general fund payments or £29K. It is held to smooth out fluctuations in cash flow and to meet emergencies.

The balance of the General Fund at 31st December 2021 was £14,957. In view of the uncertain financial outlook described above, the PCC has decided it must move the Vision Fund totalling £30,600 to replenish the Major Maintenance Fund to £20,000 to cover unexpected building repairs and to redesignate the balance of £19,421 to the General Fund.

The PCC has designated five other funds:

- **"Major Maintenance Fund"**, setup in January 2012 to cover large repair and maintenance items relating to the church and buildings.
- **"Vision Fund - Investments"** these funds are set aside to develop potential new areas for ministry.
- **"Jubilee Club Fund"**, relating to this church group.
- **"Legacy Fund"** – during 2019, the PCC received a legacy of £5,000 from the estate of Mike Page a much loved member of the congregation. The PCC has designated these funds whilst considering options to invest funds in a way that would honour Mike's memory. In 2021 the PCC received gifts in memory of the wonderful servant of the church Eric Fudge and these have been similarly designated.
- **"IT / Computer facilities"** – created in 2019 to support and enhance IT/Computer facilities for the Church. During 2021, the balance on this fund was spent on providing for live streaming of our services.

Financial administration

A Finance Committee appointed by the PCC has responsibility for oversight of routine financial administration, annual budgeting and preparation of financial reports. We would like to thank Christina Gorham for her work as Finance Officer. Unfortunately, in August 2021 due to work pressures Celia Waters had to step down as Treasurer and John Congram has taken on the role of temporarily. We thank Matt Goddard for his many years of faithful service as Planned Giving Officer, John Congram has agreed to take on this role from January 2022.

Provision of information to independent examiners

Each of the members of the PCC at the time when this report is approved has confirmed that:

- so far as he/she is aware, there is no relevant financial information of which the charity's independent Examiners are unaware, and
- that he/she has taken all the steps that ought to have been taken as a trustee in order to be aware of any information needed by the independent examiners in connection with preparing his report and to establish that the independent examiner is aware of that information.

Independent examiner

A resolution proposing the re-appointment of Jacob George as independent examiner of the charity will be put to the Annual Parochial Church Meeting on 15th June 2022.

John Congram - Treasurer

Date: 17 January 2022

Notes to the financial statements - Year ended 31 December 2021

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2021

		<i>General Fund</i>	<i>Designated Funds</i>	Total Unrestricted Funds	Total Restricted Funds	Capital Reserves	TOTAL FUNDS	TOTAL
	£	2021	2021	2021	2021	2021	2021	2020
INCOME AND ENDOWMENTS	Notes		note 7		note 9			
Donations and Legacies	2(a)	124,490	2,703	127,193			127,193	143,735
Income from Charitable Activities	2(b)	464		464			464	1,526
Income from Investments	2(c)	371		371	1,048		1,419	1,062
Income from Trading Activities	2(d)	15,760		15,760			15,760	19,919
TOTAL INCOME		141,084	2,703	143,787	1,048		144,836	166,242
EXPENDITURE								
Parish Share and Fees	3(a)	82,575		82,575			82,575	85,293
Mission and Charitable Giving	3(b), 12	12,720		12,720			12,720	14,310
Staff Costs	3(c), 4	32,955		32,955			32,955	37,348
Ministry Costs	3(d)	4,877	997	5,874			5,874	3,117
Premises Costs	3(e)	23,486	12,523	36,010	1,998		38,008	18,142
Other Church Activities	3(f)	4,241		4,241			4,241	4,524
TOTAL EXPENDITURE		160,855	13,520	174,375	1,998		176,373	162,734
NET INCOMING RESOURCES BEFORE INVESTMENT GAINS (LOSSES)		(19,770)	(10,817)	(30,587)	(950)		(31,537)	3,508
Net (loss) gain on investments			4,882	4,882			4,882	(3,991)
Transfer of Vision Funds		19,421	(19,421)	0				
NET MOVEMENT IN FUNDS		(349)	(25,356)	(25,705)	(950)	0	(26,655)	(484)
OPENING BALANCES		34,727	74,845	109,572	10,145	296,495	416,212	416,696
NET MOVEMENT IN FUNDS		(349)	(25,356)	(25,705)	(950)	0	(26,655)	(484)
CLOSING BALANCES		34,378	49,489	83,867	9,195	296,495	389,557	416,212

BALANCE SHEET FOR THE YEAR ENDED 31 DECEMBER 2021

	£	2021	2020
ASSETS	<i>Note</i>		
Fixed Assets			
Investments Fixed Assets	5a	1,750	1,750
Tangible	5b	296,495	296,495
Total Fixed Assets		298,245	298,245
Current Assets			
Debtors and Prepayments	6	345	2,894
Current asset investments	7a	22,642	17,760
Cash at bank and in hand		75,989	109,915
Total Current Assets		98,976	130,568
Current Liabilities			
Creditors - falling due within one year	8	7,664	12,601
NET CURRENT ASSETS		91,312	117,967
TOTAL NET ASSETS		389,557	416,212
PARISH FUNDS			
Restricted Funds	9	9,195	10,145
Unrestricted Funds - Designated Funds	7b	49,489	74,845
Unrestricted Funds - General Fund		34,378	34,727
Church Capital Reserves		296,495	296,495
CLOSING BALANCES		389,557	416,212

Approved by the Parochial Church Council on 16th March 2022 and signed on its behalf by:

David Smart
PCC Vice Chair

John Congram
PCC Treasurer

The notes on **pages 20 to 26** form part of these financial statements.

Notes to the financial statements - Year ended 31 December 2021

1. Accounting policies

Basis of Preparation

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (SORP (FRS 102)) and the Charities Act 2011.

The PCC is a public benefit entity within the meaning of FRS 102.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets and certain of the freehold properties which are at valuation as described in the notes.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Capital reserves (or permanent endowment funds) are funds, the capital of which must be maintained; only income arising from investment of the capital reserves may be used either as restricted or unrestricted funds depending on the purpose for which the capital reserve was established. The PCC has a single permanent endowment (capital reserves) established by trust in 1968 relating to the Upkeep of the Church and Churchyard.

Restricted funds represent income from trusts and endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and donations or grants received for a specific object or invited by the PCC for a specific object. These funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Restricted funds include an upkeep of church and churchyard fund held under trust deed together with a number of other restricted funds.

Unrestricted funds are general funds that can be used to fund ongoing Church expenditure. These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its 'free reserves' as disclosed in the trustees' report.

Designated unrestricted funds are monies set aside by the PCC from unrestricted funds for specific purposes. That purpose is not binding on the PCC, though the PCC must be mindful of the intent when considering using the funds for other purposes. It is the simplest and most flexible way to ring fence money for special needs.

"Major Maintenance Fund", setup in January 2012 to cover large repair and maintenance items relating to the church and buildings.

"Vision Fund - Investments" these funds are set aside to develop potential new areas for ministry.

"Jubilee Club Fund", setup in September 2017 representing funds and expenditure relating to this church group.

Notes to the financial statements - Year ended 31 December 2021

“Legacy Fund” (formally “Mike Page Legacy Fund”) – during 2019, the PCC received a legacy of £5,000 from the estate of Mike Page a much-loved member of the congregation. The PCC has designated these funds whilst considering options to invest funds in a way that would honour Mike’s memory. In 2021 the PCC received gifts in memory of the wonderful servant of the church Eric Fudge, and these have been similarly designated.

“IT / Computer facilities” – during 2019 we collected £1795 in donations from the congregation to support and enhance IT/Computer facilities for the Church.

Income

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resources to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Rental income from the letting of the PCC property is recognised when the rental is due. Investment income is included in the accounts when receivable. Investment gains and losses include any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year. All other income is accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that reward creates a binding or constructive obligation of the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

It is the policy of the PCC that at least 10% of our voluntary unrestricted giving (and related recoveries of income tax) should be used for missionary and charitable giving: at the year-end amounts are accrued to comply with this policy.

Fixed assets

As Consecrated and benefice property of any kind is excluded from the statutory definition of “charity” by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church’s inventory, which can be inspected (at any reasonable time). No value is placed on these assets in the financial statements. No individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

Freehold properties are either stated at cost when built by the Parish or stated at valuation when donated to the PCC. Fixed asset investments are stated at cost.

Other Tangible fixed assets are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or else, for gifts-in-kind, at a reasonable estimate of their open market value on receipt. Depreciation is calculated to write off the capitalized cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows: *Land* - Nil / *Buildings** - Nil / *Fixtures & Fittings* - 20 years

*No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value.

Current assets

Current asset investments are held at market value.

Notes to the financial statements - Year ended 31 December 2021

2. Income and Endowments

	<i>General Fund</i>	<i>Designated Funds</i>	Total Unrestricted Funds	Total Restricted Funds	TOTAL FUNDS	Total
	2021	2021	2021	2021	2021	2020
INCOME						
2(a) Donations and Legacies						
Gift Aided Income						
Other Tax efficient giving	639	2,218	2,857		2,857	845
Planned Giving	102,082		102,082		102,082	116,838
Sub-Total Gift Aided Income	102,721	2,218	104,939		104,939	117,683
 Tax recoverable	 20,710	 250.00	 20,960		 20,960	 24,188
 Collections at Services	 249	 235	 484		 484	 461
Other Donations non gift aid	810		810		810	720
Nominated Gifts						182
Restricted Grant Received						
Legacies						500
Sub-Total Donations and Legacies	124,490	2,703	127,193		127,193	143,734
 2(b) Income Charitable activities						
Charitable Activities - Fees	407		407		407	1,448
Charitable Activities - Other	57		57		57	78
Sub-Total Income Charitable activities	464		464		464	1,526
 2(c) Income from Investments						
Sykes Legacy Divds & Interest	371		371		371	50
Dividends Restricted Funds				1,048	1,048	1,012
Sub-Total Income from Investments	371		371	1,048	1,419	1,062
 2(d) Income from Trading Activities						
Church Hall Rental Income	860		860		860	587
St Sebs Lodge Rental Income	14,900		14,900		14,900	19,332
Sub-Total Income from Trading Activities	15,760		15,760		15,760	19,919
 TOTAL INCOME	 141,085	 2,703	 143,788	 1,048	 144,836	 166,241

Notes to the financial statements - Year ended 31 December 2021

3. Expenditure

	<i>General Fund</i>	<i>Designated Funds</i>	Total Unrestricted Funds	Total Restricted Funds	TOTAL FUNDS	TOTAL
	<i>2021</i>	<i>2021</i>	2021	2021	2021	2020
EXPENDITURE						
3(a) Parish Share and Fees						
Diocese and Deanery Fees	(552)		(552)		(552)	427
Parish Share	83,127		83,127		83,127	84,866
Sub-total 3(a) Parish Share and Fees	82,575		82,575		82,575	85,293
3(b) Mission and Charitable Giving	12,720.00		12,720		12,720	14,310
3(c) Staff Costs	32,955		32,955		32,955	37,348
3(d) Ministry Costs						
Church Services Costs	3,511	997	4,509		4,509	2,489
Education Evangelism & Pastoral						72
Family and Youth	1,365		1,365		1,365	557
Sub-total Ministry Costs	4,877	997	5,874		5,874	3,118
3(e) Premises Costs	23,486	12,523	36,010	1,998	38,008	18,144
3(f) Other Church Activities						
Communications	2,544		2,544		2,544	2,376
Independent Examiner's Fee	500		500		500	500
Other Administration Expenses	1,197		1,197		1,197	1,648
Sub-total Other Church Activities	4,241		4,241		4,241	4,524
TOTAL EXPENDITURE	160,855	13,520	174,375	1,998	176,373	162,737

Notes to the financial statements - Year ended 31 December 2021

4. Staff Costs

	2021	2020
Salaries	32,331	37,000
Social Security Costs	425	-306
Pension Contributions	199	654
Total Staff Costs	32,955	37,348

There were 3 employees in post until August and 4 employees in post for the rest of the year.

There were no employee benefits to key management personnel in this year or previous years.

5. Fixed assets

(a) Tangible fixed assets - freehold land and buildings – at 31 December 2021

	£
Actual/deemed cost	296,495
Accumulated Depreciation	0
Net Book Value	296,495

Freehold land and buildings comprise the church hall and the parish centre, both of which were built by the PCC and are stated at cost of £201,495, and St Sebastian's Lodge which is stated at a valuation made in the year of donation to the PCC of £95,000. It is not considered that the current value of the freehold properties is lower than their stated cost and accordingly no depreciation has been provided. The PCC do not see any benefit in obtaining a current valuation of these properties.

(b) Investments – at 31 December 2021

	£
CBF Investment fund - 1,764 shares	1,750
	1,750

The CBF Investment funds represents permanent endowment (capital reserves) relating to the Upkeep of the Church and Churchyard restricted fund.

6. Debtors

	31 Dec 21	31 Dec 20
Other Debtors - SSP SMP Recovery		2,849
Other Debtors - Gift Aid Recovery	270	
Accounts Receivable	75	45
Total Debtors and prepayments	345	2,894

Notes to the financial statements - Year ended 31 December 2021

7a. Current Asset Investments

The investments being Barclays Ordinary Shares are stated at the market value prevailing at 31 December 2021.

7b. Designated Funds

Given the fall in the level of our income the PCC is preparing to cover the expected deficit in 2022 from our Unrestricted Reserves, so has decided to consolidate the designated Vision Fund back into the General Fund. This leaves three designated funds: the Major Maintenance Fund, the Jubilee Club Fund and the Legacy Fund (represented gifts we have received in memory of Mike Page and Erik Fudge).

	Major Maintenance Fund	Legacy Fund	Jubilee Club Fund	IT / Computer Fund	Vision Fund	VisionI Fund - Invest	Total Designated Funds
Opening Balance (31.12.20)	19,095	5,000	1,393	997	30,599	17,760	74,844
Total Income	2,250	453					2,703
Total Expense	(12,523)			(997)			(13,520)
Net (loss) gain on investments						4,882	4,882
Transfers from Vision Funds	11,178				(30,599)		(19,421)
Closing Balance (31.12.21)	20,000	5,453	1,393	0	0	22,642	49,488

8. Creditors - amounts falling due within one year

	31 Dec 21	31 Dec 20
Rent in Advance - SSL		1,350
Accruals (General)	2,133	500
Accruals (Utilities)	798	69
Tithing Provision	3,227	10,559
Parochial Fees	739	
HMRC Payroll Creditor	639	
Pension B&CE Creditor	128	123
	7,664	12,601

9. Restricted Funds

	Church / CYard Fund	Other Restricted Funds	Total Restricted Funds
Opening Balance (31/12/20)	3,985	6,159	10,144
Total Income	1,049		1,049
Total Expense	1,998		1,998
Closing Balance (31.12.21)	3,036	6,159	9,195

Restricted funds include an upkeep of Church and churchyard fund together with a number of other funds, including grants awarded for specific purposes by Wokingham United Charities and Wokingham Without Parish Council (£5,500)

Notes to the financial statements - Year ended 31 December 2021

10. Disclosure of trustee and staff remuneration, related party and other transactions

PCC members Rev Canon Andrew Marsden and Mary Unwin are also Governors of St Sebastian's School. During the year, the PCC made grants of £1073 to the school to pay for bibles for the children and staff and pay the Core Support charge from the Diocese.

The Church Finance Administrator, employed by the PCC, is married to Andrew Gorham, a Trustee until June 2021 and her salary, employer national insurance and pension costs were £3072 (2020 - £2,971).

No other payments or expenses were paid to any other member of the PCC or person closely connected to them or related parties, other than the re-imbursement of expenses incurred by PCC members in respect of Church activities.

PCC indemnity insurance cover is provided for all PCC members as part of the Ecclesiastical Parish Plus Insurance policy entered into on an annual basis. The annual premium for the combined church, parish centre and hall insurance, which also covers areas such as employer's liability, property damage, consequential loss and financial loss, is £3,925 for the year to 30 April 2021. The cost of the indemnity insurance cover is not separately identifiable.

11. Fees payable to the Independent Examiner

The independent examiner fee is £500.

12. Charitable grants and special collections

The Church is committed to give at least 10% of its unrestricted voluntary income to support the work of charities and reach out to those in need across the world and in the UK. In 2021, we granted a total of £20,053 (2020: £14,310), funded by the 10% tithe (£12,720, 2020: £14,305) In addition, accumulated funds from previous year's unspent tithing allocations, are set out below and is shown as a creditor in Note 8 Creditors.

During the year, charitable grants were made to the following organisations:

Notes to the financial statements - Year ended 31 December 2021

	£	£
Gifts in 2021 to Charities and Organisations from	From 2021 Tithe	Earlier years unspent Tithe
Mitiyana Charity	1,200	500.00
Open Doors	1,200	1,500.00
Univida	1,200	
Yeldall Christian Centre	1,200	
Just Around The Corner (JAC)	1,200	
Soulscape	1,200	
Elim International Missions (Bulembu Ministries / Dan Smart)	1,200	
St Sebastians C of E Primary School -Diocesan Core Support	919	
<i>Bibles for Children</i>	155	
Nepal Critical Care Foundation	1,225	1,025.00
Caravan Park Support	354	
The Mustard Tree Foundation (Reading) RAHAB		1,000.00
Childrens Society		500.00
Berkshire Clergy Charity		1,000.00
Tearfund		1,500.00
Frimley Park ICU Staff Well Being Charity		1,000.00
St Columba's Presbyterian Church - support Edson Choma		975.00
Total Spend	11,053	9,000
Balance of Tithes brought forward		10,560.00
Total 2021 Tithe	12,720	
Set aside for future giving	1,667	1,560.00
Total Balance carried forward		3,227.00