



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2021 To 31st March 2022

Charity name: Transition Bath Limited

Charity registration number: 1139853

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The promotion of sustainable development, conservation, protection and improvement of the natural environment for public benefit, and to educate the public
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Transition Bath's Energy Sparks project www.energysparks.uk offers an online energy analysis tool and energy education programme specifically designed to help schools reduce their electricity and gas usage. The project became a separate charity last year and continues to do well, supporting over 500 schools and 200,000 school pupils; it aims to support 1000 schools and 400,000 school pupils by the end of the 2022-2023 academic year. Transition Bath continues to work with Energy Sparks.</p> <p>The Food Group continued participation in CropDrop, an activity initiated in 2020. The Food Group convenor also continued the coordination of Bath Area Growers, maintaining a shared public face for the many community growing projects in Bath. The community Nuttery, planted in 2011, is an ongoing project.</p> <p>We re-launched Transition Bath in November 2021 with a meeting of over 40 people.</p> <p>We created and ran four pilot groups with 24 people for Eco Together, a new, simple structured programme of 5 sessions to help people take climate action.</p> <p>We set up the Love Liveable website to generate support for the Liveable Neighbourhoods consultation, generating several hundred visits.</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have complied with their duty to have due regard to the commission's public benefit guidance
--	-----------	---

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>In November 2021 Transition Bath re-launched with a view to starting new projects and getting new people involved.</p> <p>40 people attended the re-launch meeting and from that, several new volunteers were identified.</p> <p>A new project was started, Eco Together. It starts with the fact that 84% of people are concerned about climate change but many are too busy or too overwhelmed by it to take as much action as they would like.</p> <p>Eco Together 'meets people where they are at' by offering a time limited programme of five simple sessions for small groups of friends or neighbours. People choose which action they will take, supported by the group, and explore the powers they have to create change. Transition Bath produced all the materials and structure to support Eco Together, and secured a £1000 grant from Wessex Water Foundation to cover design and printing costs.</p> <p>The four pilot groups engaged 24 people and the feedback was excellent, with many taking significant actions and highly valuing the support community they gained.</p> <p>In addition to this, Transition Bath's Love Liveable campaign provided a one stop shop microsite for those wishing to support Liveable Neighbourhoods through the council's consultation. To create this, Transition Bath engaged with a large number of organisations across the city and the project generated several hundred visits and helped ensure a good response to the Council consultation.</p> <p>Our work on local food continued with a Nuttery Pruning Event and a Foraging Walk which were both well attended.</p> <p>Transition Bath, in partnership with Families Acting on the Climate Emergency (FACE), instigated a Whatsapp group for local parents working to green their schools 'Bath Area Green Schools'. With 14 schools on the group, it has enabled parents to share ideas and produce an</p>

	<p>organised response on matters such as air quality.</p> <p>The e-bike loan scheme http://ridetowork.bike/ continues to help convert people who commute by car to commuting by electric bike on Bath's steep hills, reducing congestion, air pollution and generally making central Bath a healthier, more sustainable place for others to live and work. We would like to convert the project to a self-sustaining social enterprise but this was made difficult by COVID, but with work patterns now largely returning to normal we hope to start work on this idea again in 2022/2023. The project continues to get very positive feedback and ebikes purchased for commuting as a result of the project. We are currently employing a project worker as part of a modest grant application who will support the project and help volunteers during 2022 and 2023.</p> <p>The charity continues to comment on large new development planning applications in Bath and North East Somerset, trying to ensure new homes in Bath are built to the highest sustainability standards. We spent a significant amount of time between November 2021 and July 2022 preparing for and appearing at a Public Examination by the Planning Inspectorate of the 'Bath Local Plan Partial Update'; we are hopeful that if accepted this plan will reduce the operating CO2 emissions of new build homes in B&NES by 65% in future.</p> <p>The thermal imaging and blower door projects continued to run despite COVID, we are expecting a significant ramp up in demand for our thermal imaging camera in 2022/2023 because of the energy crisis and concerns over climate emissions.</p> <p>Energy Sparks worked with more than 70 schools across England and Scotland supported by funding from the Department of Business, Energy and Industrial Strategy. Average annual electricity consumption savings across all actively participating schools of 6% were recorded, with some schools seeing savings of up to 30%.</p> <p>As part of the BEIS funded programme IPSOS-MORI carried out some independent evaluation of Energy Sparks. They reported that in many cases, pupils in eco-clubs used knowledge gained through the Energy Sparks tool to encourage energy saving behaviour among other pupils and staff. Among pupils surveyed for the evaluation, 68% reported they are doing new things to try and save energy and 48% were reminding their teachers to do the same. Several teachers and staff reported that</p>
--	--

		<p>pupil efforts had successfully led to changes in staff behaviour.</p> <p>The CropDrop project, initiated by Transition Bath in 2020, continues to work with allotment holders and other crop gardeners to distribute surplus crops, principally from allotments, to local food kitchens and pantries. These crops are variously used for community meals or for distribution to households who lack adequate access to fresh foods.</p> <p>Bath Area Growers is a small initiative enabling co-operation between the various growing projects across the Bath area, and providing a joint public 'face' through its website.</p> <p>The Nuttery at Smallcombe Vale is a project run in cooperation with the National Trust. Site maintenance rests largely with Transition Bath, working to NT guidelines, and any harvest of nuts or fruit are for community benefit.</p>
--	--	---

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The last two years have been exceptional – with one new project – the BEIS funded Energy Sparks project – dwarfing all other activity.</p> <p>Payment for the BEIS funded project is in many phases; each phase linked to specific outcomes. The Phase 3 extension project will run from January 2021 to December 2021. This is currently expected to be the final phase. Although the Energy Sparks project has spun out into a separate registered charity, Transition Bath will continue to be the main contract holder for the continued funding from BEIS, with the separate Energy Sparks charity working as a sub-contractor on the project.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves, those funds held outside restricted funds are used to cover general running costs of the charity: insurance, banking and accounting costs, and sometimes one off events. The charity also uses them to top up grant funding of other projects, and provide match funding as and when necessary.
Amount of reserves held	Para 1.22	£17,339
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Structure, Governance and Management

Description of charity's trusts:		n/a
Type of governing document (trust deed, royal charter)	Para 1.25	Memorandum and Articles of Association
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Company limited by guarantee
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	At AGMs

Reference and Administrative details

Charity name	Transition Bath Limited
Other name the charity uses	
Registered charity number	1139853
Charity's principal address	24 Calton Gardens Bath BA2 4QG


Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Funds held for Energy Sparks Schools Energy Project (Energy Sparks B&NES only) £1,126
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Energy Sparks Schools Energy Project (Energy Sparks B&NES only) Charity number 1189273
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Accounts segregated as a restricted fund

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	Sara Grimes
Position (eg Secretary, Chair, etc)	Chair
Date	7 Nov 2022

TRANSITION BATH LIMITED
REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED
31st MARCH 2022

Company Registration No.	6898132
Charity Registration No.	1139853

TRANSITION BATH LIMITED

CONTENTS

<u>Description</u>	<u>Page No</u>
Officers and Bankers	1
Trustees' Report	2
Profit and Loss Account	3
Balance Sheet and Statement of Trustees' responsibilities	4
Notes to the accounts	5 - 7

TRANSITION BATH LIMITED

The trustees present their report together with financial statements for the year ended 31st March 2022.

Reference and administrative details

Trustees

N Abercrombie	Secretary	Appointed 8th December 2021
P Andrews		Resigned 8th December 2021
L Barham		
S Grimes	Chair	Appointed 8th December 2021
P Haile		Appointed 17th January 2022
R Newnham		Appointed 14th February 2022, resigned 7th June 2022
H Prentice		Resigned 8th December 2021

Company Secretary	N Abercrombie
Registered Office	24 Calton Gardens, Bath, England, BA2 4QG
Bankers	Co-operative Bank, Skelmersdale, WN8 6GH
Accountants	Business Control Ltd, Bath BA2 2PP

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 7th May 2009.

The affairs of the charitable company are governed by its Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

Members of the charitable company guarantee to contribute an amount not exceeding £10 to the assets of the charitable company in the event of winding up. The total number of such guarantees as at 31st March 2022 was 7.

Directors and Trustees

The Directors of the company are its Trustees for the purpose of charity law and throughout this report are collectively referred to as the Trustees. The present membership of the Board of Trustees is listed above. All served throughout the period unless stated otherwise. At each Annual General Meeting one - third of the Trustees, or the number nearest to one - third, must retire. Retiring trustees can offer themselves for re - election by the members.

Risk Management policy

The trustees have a risk management strategy which comprises:

- An annual review of the risks the charity may face;
- Systems and procedures to mitigate those risks identified in the plan; and
- Procedures designed to minimise any potential impact on the charity should those risks materialise.

The trustees have examined the major strategic, business and operational risks that the Organisation faces and are satisfied that systems are in place to mitigate these risks.

TRANSITION BATH LIMITED

Vision and Aims

The advancement of citizenship or community development

(a) to develop positive, sustainable local communities that are resilient in a world of declining natural resources;

(b) to work with others, in planning a positive future for a city in a world without cheap energy;

(c) to develop a more localised economy, to collect and develop traditional and modern skills, and to re-establish local resource resilience and biodiversity for the wellbeing of everyone;

The prevention of poverty

The advancement of education

The advancement of human rights and the promotion of equality

The advancement or environmental protection or improvement

In shaping these visions and aims, and in planning its activities, the trustees have considered the Charity Commission's guidance on public benefit, and believe that they are compliant with the guidance.

DIVIDENDS AND TRANSFERS TO RESERVES

The company made a deficit of £320 (March 2021 £5648 - surplus) .

FIXED ASSETS

Fixed assets are summarised in note 6 of these accounts.

TRUSTEES AND THEIR INTERESTS

The Trustees are shown on page 1.

The company is limited by guarantee and has no share capital.

The above report has been prepared in accordance with the provisions in part 15 of the Companies Act 2006.

This report was approved by the Board on 10th October 2022 and signed on its behalf by

Lyn Barham

Trustee

Dated 10th October 2022

TRANSITION BATH LIMITED

INCOME AND EXPENDITURE ACCOUNT
AS AT 31st MARCH 2022

	Note	2022 £	2021 £
Income	2	83,006	50,883
Cost of generating funds		0	0
Cost of Charitable activities		83,326	45,234
Governance costs		0	0
Total resources expended		<u>83,326</u>	<u>45,234</u>
Incoming resources for the year	4	(320)	5,648
Financing Costs / (Income)	5	<u>0</u>	<u>0</u>
Net incoming resources for the year		(320)	5,648
Taxation on profit on ordinary activities	6	0	0
SURPLUS/(DEFICIT) FOR THE FINANCIAL PERIOD		(320)	5,648
Funds carried forward		<u><u>(320)</u></u>	<u><u>5,648</u></u>

Continuing Operations.

All of the company's activities in the above financial period were of continuing operations.

Total recognised gains or losses.

The company has no recognised gains or losses other than that stated for the above financial period.

TRANSITION BATH LIMITED

BALANCE SHEET AND TRUSTEES RESPONSIBILITIES AS AT 31st MARCH 2022

	Note	2022 £	2021 £
FIXED ASSETS -			
Tangible assets	7	0	0
CURRENT ASSETS -			
Stock		0	0
Debtors	8	1,200	0
Cash at Bank and in hand		28,858	28,275
		<u>30,058</u>	<u>28,275</u>
LESS CREDITORS:			
Amount falling due within one year	9	12,720	10,617
Loans and Overdrafts		<u>0</u>	<u>0</u>
		12,720	10,617
CREDITORS:			
Amount falling due after one year		0	0
TOTAL NET ASSETS		<u>17,339</u>	<u>17,658</u>
CAPITAL AND RESERVES			
Called up share capital	10	0	0
Reserves B/Fwd		17,658	12,010
Retained profit for year		(320)	5,648
Total reserves		<u>17,338</u>	<u>17,658</u>

Trustee's responsibilities;

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of the accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Trustees and signed on behalf of the Board

Lyn Barham
Trustee

Dated 10th October 2022

TRANSITION BATH LIMITED

1. ACCOUNTING POLICES

The financial statements are prepared in accordance with applicable accounting standards. The particular accounting policies adopted by the directors are described below.

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard 102 section 1A (September 2015).

Tangible fixed assets

Depreciation is provided on cost in equal instalments over the estimated useful lives of the assets. The rates of depreciation are as follows:

Office Equipment	20% per annum on a straight line basis
Equipment and other assets	20% per annum on a straight line basis

Leased Assets

Rentals applicable to operating leases where substantially all the benefits and risks remain with the lessors, are charged against profits as incurred. The total finance charges are allocated over the period of the lease in such away as to give a reasonably constant charge on the outstanding liability.

2. INCOME

Income represents the total invoice value. The company is not VAT registered.
Grant funding is taken to income when the project comes to fruition.

3. INFORMATION REGARDING TRUSTEES AND EMPLOYEES

Trustees emoluments

Trustees remuneration for service to the company during the year amounted to £0 (March 2021 £0).

	2022	2021
Employees (No.)	0	0
Staff costs (excluding Trustees) incurred during the period in respect of these employees were:	£	£
Wages and salaries	0	0
Social security costs	0	0
Health insurance and other benefits	0	0
	<u>0</u>	<u>0</u>

TRANSITION BATH LIMITED**4. OUTGOING RESOURCES**

The surplus is after charging:

	2022	2021
	£	£
Depreciating and amortisation		
Owned Assets	0	0
5. INTEREST PAYABLE/(RECEIVABLE)		
Finance lease and hire purchase contracts	0	0
Other interest payable	0	0
Interest Received	0	0

6. TAX ON PROFIT ON ORDINARY ACTIVITIES

The Company is a registered Charity and exempt from corporation tax

7. TANGIBLE FIXED ASSETS

	Vehicles	Other Equipment	Total
	£	£	£
COST			
As at 31st March 2021	0	1,921	1,921
Additions	0	0	0
Disposals	0	0	0
As at 31st March 2022	<u>0</u>	<u>1,921</u>	<u>1,921</u>
ACCUMULATED DEPRECIATION			
As at 31st March 2021	0	1,921	1,921
Additions	0	0	0
Disposals	0	0	0
As at 31st March 2022	<u>0</u>	<u>1,921</u>	<u>1,921</u>
NET BOOK VALUE			
As at 31st March 2021	<u>0</u>	<u>0</u>	<u>0</u>
As at 31st March 2022	<u>0</u>	<u>0</u>	<u>0</u>

The net book value of fixed assets includes £nil in respect of assets held under finance leases and hire purchase contracts.

TRANSITION BATH LIMITED

8. DEBTORS

	2022	2021
	£	£
Trade debtors	1,200	0
Prepayments and accrued income	0	0
	<u>1,200</u>	<u>0</u>

9. CREDITORS:

Amounts falling due within one year

Trade creditors	0	0
Finance lease and HP obligations	0	0
Taxation	0	0
Accruals and deferred income	12,720	10,617
Other creditors	<u>0</u>	<u>0</u>
	<u>12,720</u>	<u>10,617</u>

Deferred income includes Restricted funding for :

Bath Green Homes Project	1,340	1,340
Schools Energy Project (Energy Sparks B&NES only)	1,126	1,126
BWCE Community Funded Blower Door project	846	846
BWCE Electric Bike	230	606
Training to ride bikes (Police Safety Fund)	3,260	3,500
Ride to Work (April 2021)	2,869	0
Food group	3,049	3,199
	<u>12,720</u>	<u>10,617</u>

10. SHARE CAPITAL

The company has no share capital and is limited by guarantee.

11. LEASE COMMITMENTS

At the 31st March 2022 the company had no commitments under non-cancellable operating leases.



Section A

Independent Examiner's Report

Report to the trustees/ members of	Transition Bath Limited		
On accounts for the year ended	31 st March 2022	Charity no (if any)	1139853
Set out on pages	2		

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement


I am qualified to undertake the examination by being a qualified member of The Chartered Institute of Management Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:		Date:	17-10-2022
Name:	R.M. STARKEY		
Relevant professional qualification(s) or body (if any):	A.C.M.A.		

Address:

BUSINESS CONTROL LTD.

RED LION YARD, OLD DOWN.

BATH. BA2 2PP

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.