



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2020 To 31st March 2021

Charity name: Transition Bath Limited

Charity registration number: 1139853

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The promotion of sustainable development, conservation, protection and improvement of the natural environment for public benefit, and to educate the public
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Transition Bath's Energy Sparks project (https://energysparks.uk/) offers an online energy analysis tool and energy education programme specifically designed to help schools reduce their electricity and gas usage through the analysis of half hourly smart or advanced meter data. Energy Sparks helps pupils and the wider school community to reduce their school's carbon emissions, and make a real contribution to addressing the 'climate emergency'.</p> <p>Using a school's electricity, gas and solar data, Energy Sparks shows pupils, staff and volunteers how much energy the school is using each day. The unique online tool presents bespoke analysis of the energy data with suggestions of actions the school community could take to save energy and reduce the school's carbon emissions. Pupils, staff and community volunteers can use this information to help the school to save energy, and help protect the environment.</p> <p>Energy Sparks has over 70 energy related activities which pupils can participate in through eco-teams or class-based learning.</p> <p>In March 2020, Energy Sparks began moving its operations to a separate registered charity, 1189273 in recognition of its nationwide reach. During the 20/21 financial year the Energy Sparks activities within Transition Bath started being wound down.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity	Para 1.18	The Trustees have complied with their duty to have due regard to the commission's public benefit guidance

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During this reporting year, Energy Sparks worked with more than 70 schools across England and Scotland supported by funding from the Department of Business, Energy and Industrial Strategy. Average annual electricity consumption savings across all actively participating schools of 6% were recorded, with some schools seeing savings of up to 30%.</p> <p>As the headteacher at one of Energy Sparks' participating schools said: <i>'Energy Sparks has enabled children at Freshford to investigate how energy is used in different parts of the school and devise strategies to reduce the school's consumption. The children's enthusiasm was kick-started by the competitive element and they've worked effectively with staff and the local community to think innovatively about what we can do to reduce our impact on the environment and reduce costs. The children developed and presented evidence-based initiatives to the school's business managers, securing installation of energy-efficient lighting and kitchen equipment, movement-sensor-switches, and a solar-panel campaign.</i></p> <p><i>The Energy Sparks resources are inspirational, powerful and transformational tools for all schools that will enable them to reduce their CO2 footprint, save money and help children to develop a powerful can-do attitude towards the challenges of global warming.'</i></p> <p>As part of the BEIS funded programme IPSOS-MORI carried out some independent evaluation of Energy Sparks. They reported that in many cases, pupils in eco-clubs used knowledge gained through the Energy Sparks tool to encourage energy saving behaviour among other pupils and staff. Among pupils surveyed for the evaluation, 68% reported they are doing new things to try and save energy and 48% were reminding their teachers to do the same. Several teachers and staff reported that pupil efforts had successfully led to changes in staff behaviour.</p> <p>Overall, staff with energy management responsibilities felt that the Energy Sparks tool provided them with better energy data than their previous sources (energy bills, meter readings and building management systems). Being able to access granular, frequent and historic data, as</p>

		<p>well as clear costs and savings, helped make them more aware of the impact of small changes, and in turn made them more focused, more likely to query potential waste and careful about turning off appliances. Most survey respondents felt that the Energy Sparks tool made them more confident of knowing when the school uses the most energy, the patterns of energy usage out-of-hours and of knowing what changes could be made to their school equipment, processes or building(s) to save energy.</p> <p>Generally, school management staff found that seeing costs and savings linked to changes they made was motivating, and it equipped them with evidence they could use to strengthen their school policies. Furthermore, about half of the surveyed schools reported changes in behaviours towards energy saving practices, with five out of nine survey respondents saying that energy is more of a priority in their schools now and reporting that they discuss ways to save energy more often now.</p>
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The last two years have been exceptional – with one new project – the BEIS funded Energy Sparks project – dwarfing all other activity.</p> <p>Payment for the BEIS funded project is in many phases; each phase linked to specific outcomes. The Phase 3 extension project will run from January 2021 to December 2021. This is currently expected to be the final phase. Although the Energy Sparks project has spun out into a separate registered charity, Transition Bath will continue to be the main contract holder for the continued funding from BEIS, with the separate Energy Sparks charity working as a sub-contractor on the project.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are normally held to cover day to day running costs. This year, with the impact of the Energy Sparks project and expected larger overhead costs, they have increased. Once the Energy Sparks project is completed the level will be again reviewed.
Amount of reserves held	Para 1.22	£12,009
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Structure, Governance and Management

Description of charity's trusts:		n/a
Type of governing document (trust deed, royal charter)	Para 1.25	Memorandum and Articles of Association
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Company limited by guarantee
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	At AGMs

Reference and Administrative details

Charity name	Transition Bath Limited
Other name the charity uses	
Registered charity number	1139853
Charity's principal address	19 Maple Grove Bath BA2 3AF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Andrews	Chair		
2	Hugh Prentice	Treasurer		
3	Lyn Barnham	Trustee		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		


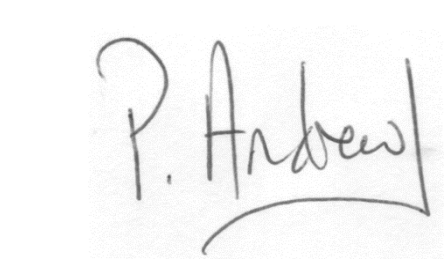
Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Hugh Prentice	Peter Andrews
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	30 Jan 2021	

TRANSITION BATH LIMITED
REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED
31st MARCH 2021

Company Registration No.	6898132
Charity Registration No.	1139853

TRANSITION BATH LIMITED

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TRANSITION BATH LIMITED

The trustees present their report together with financial statements for the year ended 31st March 2021.

Reference and administrative details

Trustees

P Andrews	Chair
L Barham	
H Prentice	

Company Secretary

H Prentice

Registered Office

19 Maple Grove, Bath BA2 3AF

Bankers

Co-operative Bank, Skelmersdale, WN8 6GH

Accountants

Business Control Ltd, Bath BA2 2PP

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 7th May 2009.

The affairs of the charitable company are governed by its Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

Members of the charitable company guarantee to contribute an amount not exceeding £10 to the assets of the charitable company in the event of winding up. The total number of such guarantees as at 31st March 2021 was 3.

Directors and Trustees

The Directors of the company are its Trustees for the purpose of charity law and throughout this report are collectively referred to as the Trustees. The present membership of the Board of Trustees is listed above. All served throughout the period unless stated otherwise. At each Annual General Meeting one - third of the Trustees, or the number nearest to one - third, must retire. Retiring trustees can offer themselves for re - election by the members.

Risk Management policy

The trustees have a risk management strategy which comprises:

- An annual review of the risks the charity may face;
- Systems and procedures to mitigate those risks identified in the plan; and
- Procedures designed to minimise any potential impact on the charity should those risks materialise.

The trustees have examined the major strategic, business and operational risks that the Organisation faces and are satisfied that systems are in place to mitigate these risks.

TRANSITION BATH LIMITED

Vision and Aims

The advancement of citizenship or community development

- (a) to develop positive, sustainable local communities that are resilient in a world of declining natural resources;
- (b) to work with others, in planning a positive future for a city in a world without cheap energy;
- (c) to develop a more localised economy, to collect and develop traditional and modern skills, and to re-establish local resource resilience and biodiversity for the wellbeing of everyone;

The prevention of poverty

The advancement of education

The advancement of human rights and the promotion of equality

The advancement or environmental protection or improvement

In shaping these visions and aims, and in planning its activities, the trustees have considered the Charity Commission's guidance on public benefit, and believe that they are compliant with the guidance.

DIVIDENDS AND TRANSFERS TO RESERVES

The company made a surplus of £5648 (March 2020 £699 - surplus) and this has been taken to reserves.

FIXED ASSETS

Fixed assets are summarised in note 6 of these accounts.

TRUSTEES AND THEIR INTERESTS

The Trustees are shown on page 1.

The company is limited by guarantee and has no share capital.

The above report has been prepared in accordance with the provisions in part 15 of the Companies Act 2006.

This report was approved by the Board on 26th October 2021 and signed on its behalf by

H Prentice
Trustee



Dated 26th October 2021

TRANSITION BATH LIMITED

INCOME AND EXPENDITURE ACCOUNT
AS AT 31st MARCH 2021

	Note	2021 £	2020 £
Income	2	50,883	385,158
Cost of generating funds		0	0
Cost of Charitable activities		45,234	384,459
Governance costs		0	0
Total resources expended		<u>45,234</u>	<u>384,459</u>
Incoming resources for the year	4	5,648	699
Financing Costs / (Income)	5	<u>0</u>	<u>0</u>
Net incoming resources for the year		5,648	699
Taxation on profit on ordinary activities	6	0	0
SURPLUS/(DEFICIT) FOR THE FINANCIAL PERIOD		5,648	699
Funds carried forward		<u><u>5,648</u></u>	<u><u>699</u></u>

Continuing Operations.

All of the company's activities in the above financial period were of continuing operations.

Total recognised gains or losses.

The company has no recognised gains or losses other than that stated for the above financial period.

TRANSITION BATH LIMITED**BALANCE SHEET AND TRUSTEES RESPONSIBILITIES AS AT 31st MARCH 2021**

	Note	2021 £	2020 £
FIXED ASSETS -			
Tangible assets	7	0	0
CURRENT ASSETS -			
Stock		0	0
Debtors	8	0	0
Cash at Bank and in hand		28,275	43,885
		<u>28,275</u>	<u>43,885</u>
LESS CREDITORS:			
Amount falling due within one year	9	10,617	31,875
Loans and Overdrafts		0	0
		<u>10,617</u>	<u>31,875</u>
CREDITORS:			
Amount falling due after one year		0	0
TOTAL NET ASSETS		<u><u>17,658</u></u>	<u><u>12,010</u></u>
CAPITAL AND RESERVES			
Called up share capital	10	0	0
Reserves B/Fwd		12,010	11,311
Retained profit for year		5,648	699
Total reserves		<u><u>17,658</u></u>	<u><u>12,010</u></u>

Trustee's responsibilities;

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of the accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Trustees and signed on behalf of the Board



H Prentice
Trustee

Dated 26th October 2021

TRANSITION BATH LIMITED

1. ACCOUNTING POLICES

The financial statements are prepared in accordance with applicable accounting standards. The particular accounting policies adopted by the directors are described below.

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard 102 section 1A (September 2015).

Tangible fixed assets

Depreciation is provided on cost in equal instalments over the estimated useful lives of the assets. The rates of depreciation are as follows:

Office Equipment	20% per annum on a straight line basis
Equipment and other assets	20% per annum on a straight line basis

Leased Assets

Rentals applicable to operating leases where substantially all the benefits and risks remain with the lessors, are charged against profits as incurred. The total finance charges are allocated over the period of the lease in such away as to give a reasonably constant charge on the outstanding liability.

2. INCOME

Income represents the total invoice value. The company is not VAT registered. Grant funding is taken to income when the project comes to fruition.

3. INFORMATION REGARDING TRUSTEES AND EMPLOYEES

Trustees emoluments

Trustees remuneration for service to the company during the year amounted to £0 (March 2020 £0).

	2021	2020
Employees (No.)	0	0
Staff costs (excluding Trustees) incurred during the period in respect of these employees were:	£	£
Wages and salaries	0	0
Social security costs	0	0
Health insurance and other benefits	0	0
	<u>0</u>	<u>0</u>

TRANSITION BATH LIMITED**4. OUTGOING RESOURCES**

The surplus is after charging:

	2021	2020
	£	£
Depreciating and amortisation		
Owned Assets	0	0

5. INTEREST PAYABLE/(RECEIVABLE)

Finance lease and hire purchase contracts	0	0
Other interest payable	0	0
Interest Received	0	0

6. TAX ON PROFIT ON ORDINARY ACTIVITIES

The Company is a registered Charity and exempt from corporation tax

7. TANGIBLE FIXED ASSETS

	Vehicles	Other Equipment	Total
	£	£	£
COST			
As at 31st March 2020	0	1,921	1,921
Additions	0	0	0
Disposals	0	0	0
As at 31st March 2021	<u>0</u>	<u>1,921</u>	<u>1,921</u>
ACCUMULATED DEPRECIATION			
As at 31st March 2020	0	1,921	1,921
Additions	0	0	0
Disposals	0	0	0
As at 31st March 2021	<u>0</u>	<u>1,921</u>	<u>1,921</u>
NET BOOK VALUE			
As at 31st March 2020	<u>0</u>	<u>0</u>	<u>0</u>
As at 31st March 2021	<u>0</u>	<u>0</u>	<u>0</u>

The net book value of fixed assets includes £nil in respect of assets held under finance leases and hire purchase contracts.

TRANSITION BATH LIMITED

8. DEBTORS

	2021	2020
	£	£
Trade debtors	0	0
Prepayments and accrued income	0	0
	<u>0</u>	<u>0</u>

9. CREDITORS:

Amounts falling due within one year

Trade creditors	0	0
Finance lease and HP obligations	0	0
Taxation	0	0
Accruals and deferred income	10,617	31,875
Other creditors		0
	<u>10,617</u>	<u>31,875</u>

Deferred income includes Restricted funding for :

Bath Green Homes Project	1,340	1,340
Schools Energy Project (Energy Sparks B&NES only)	1,126	1,126
BWCE Community Funded Blower Door project	846	846
Energy Sparks project (general project funds)	0	2,609
Energy Sparks - Volunteer Co-ordinator	0	3,990
BWCE Electric Bike	606	1,076
Police Safety Fund	3,500	3,500
Food group	3,199	3,389
	<u>10,617</u>	<u>17,875</u>

10. SHARE CAPITAL

The company has no share capital and is limited by guarantee.

11. LEASE COMMITMENTS

At the 31st March 2021 the company had no commitments under non-cancellable operating leases.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Transition Bath Limited

On accounts for the year
ended

31st March 2021

Charity no
(if any)

1139853

Set out on pages

2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I am qualified to undertake the examination by being a qualified member of The Chartered Institute of Management Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

01/10/2021

Name:

RICHARD STARKEY

Relevant professional
qualification(s) or body
(if any):

THE CHARTERED INSTITUTE OF
MANAGEMENT ACCOUNTANTS

Address:

BUSINESS CONTROL LTD
REDLIDYARD
ODD DOWN
BATH BAZZAR
01225 840538

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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