

REGISTERED COMPANY NUMBER: 07437961 (England and Wales)
REGISTERED CHARITY NUMBER: 1139828

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 July 2020
for
The Chesterfords Community Preschool

Lanham and Company Limited
Chartered Accountants
9 Great Chesterford Court
London Road
Great Chesterford
Essex
CB10 1PF

The Chesterfords Community Preschool

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**Report of the Trustees
for the Year Ended 31 July 2020**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 July 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives

To enhance the development and education of children primarily under statutory school age by encouraging parents, grandparents and carers to understand and provide for the needs of their children through community groups and by offering appropriate play, education and care facilities and training courses, together with the right of parents, grandparents and carers to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability; encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs; and instigating and adhering to and furthering the aims and objects of the Pre-School Learning Alliance.

Activities

The Chesterfords Community Preschool provided throughout the year and continues to provide an affordable and accessible high quality pre-school for children aged two to five in a safe and supportive environment, encouraging the development of each child so that they may become secure and confident outside their home environment.

Public benefit

The trustees have considered the public benefit provided by The Chesterfords Community Preschool, having regard to the Charity Commission's guidance on public benefit.

ACHIEVEMENT AND PERFORMANCE

During the year, The Chesterfords Community Preschool organised a Nativity play which was performed in front of parents, grandparents and carers of the Preschool children (after a dress reversal in front of local residents). COVID-19 pandemic hit half way through the academic year, resulting in many community events being cancelled and the forced closure of the preschool.

The financial year was reasonably successful in terms of fundraising events, with a well-attended summer event on the recreation ground in September, and our ever popular Christmas craft fairs. However, our spring fundraiser which we had planned for March, sports day and end of year gatherings all had to be cancelled due to the pandemic. This was a great disappointment to the staff and Trustees of the preschool as we had had such a positive start to the year with the September event.

FINANCIAL REVIEW

Principal funding sources

The principal funding sources are Free Early Educational Entitlement funding from Essex and Cambridgeshire Local Authorities which are available to fund the first fifteen hours of pre-school education beginning in the term immediately following a child's third birthday and fees charged for children for hours attended in excess of those covered by entitlement funding and for children who are younger than the age range covered by grant funding.

Reserves policy

The policy is to maintain typically at least three months' running costs.

In addition, the Pre-School Learning Alliance recommends the Pre-School needs to keep funds for staff redundancy payments as a contingency for the unlikely event of curtailment of the Pre-School's activities. The Chesterfords Pre-School holds a precautionary earmarked fund (within unrestricted funds) for staff redundancy payments. The Management Committee fully expects the Pre-School to continue to operate as it does now for the foreseeable future and so have prepared these financial statements on a going concern basis.

Liquid funds

The charitable company maintains its reserves in cash to manage fluctuations in funds and to maintain flexibility in case of unforeseen events.

**Report of the Trustees
for the Year Ended 31 July 2020**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a company limited by guarantee without share capital and is governed according to its memorandum of association dated 1 November 2010 by a management committee which has overall control and responsibility for policy and major decisions.

Recruitment and appointment of members of the Management Committee

Members of the Management Committee are elected annually by a vote of members.

Risk management

The members of the Management Committee have a duty to identify and review the risks to which the charitable company is exposed and ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07437961 (England and Wales)

Registered Charity number

1139828

Registered office

9 Great Chesterford Court
London Road
Great Chesterford
Essex
CB10 1PF

Trustees

Mrs L Saunders Accountant (resigned 18.6.20)
Mrs K J Porch Parent (resigned 12.9.19)
Mrs L Oakshott Senior Associate
Mr M P Graves Director
Mr O R W Gent Director
Mr R A Murphy Director
Mrs C E Ward Director
Mrs L J Maskell Director
Mrs J L Bailey Company Secretarial Assistant (appointed 12.9.19)

Company Secretary

Mrs J L Bailey

Independent Examiner

Lanham and Company Limited
Chartered Accountants
9 Great Chesterford Court
London Road
Great Chesterford
Essex
CB10 1PF

Principal address

Chesterfords Community Centre
Newmarket Road
Great Chesterford
Essex CB10 1NA

**Report of the Trustees
for the Year Ended 31 July 2020**

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of The Chesterfords Community Preschool for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 24 April 2021 and signed on its behalf by:

Mrs L Oakshott - Trustee

**Independent Examiner's Report to the Trustees of
The Chesterfords Community Preschool**

Independent examiner's report to the trustees of The Chesterfords Community Preschool ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 July 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Andrew Ireland FCCA
Lanham and Company Limited
Chartered Accountants
9 Great Chesterford Court
London Road
Great Chesterford
Essex
CB10 1PF

24 April 2021

The Chesterfords Community Preschool

**Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31 July 2020**

	Notes	Unrestricted fund £	Restricted funds £	31.7.20 Total funds £	31.7.19 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	70,813	-	70,813	64,078
Charitable activities	5				
Charitable activities		17,202	-	17,202	32,731
Other trading activities	3	12,296	324	12,620	9,835
Investment income	4	41	-	41	40
Total		<u>100,352</u>	<u>324</u>	<u>100,676</u>	<u>106,684</u>
 EXPENDITURE ON					
Raising funds	6	2,417	-	2,417	1,701
Charitable activities	7				
Charitable activities		99,590	943	100,533	107,985
Total		<u>102,007</u>	<u>943</u>	<u>102,950</u>	<u>109,686</u>
NET INCOME/(EXPENDITURE)		<u>(1,655)</u>	<u>(619)</u>	<u>(2,274)</u>	<u>(3,002)</u>
 RECONCILIATION OF FUNDS					
Total funds brought forward		43,146	4,343	47,489	50,491
TOTAL FUNDS CARRIED FORWARD		<u><u>41,491</u></u>	<u><u>3,724</u></u>	<u><u>45,215</u></u>	<u><u>47,489</u></u>

The notes form part of these financial statements

The Chesterfords Community Preschool (Registered number: 07437961)

**Balance Sheet
31 July 2020**

	Notes	Unrestricted fund £	Restricted funds £	31.7.20 Total funds £	31.7.19 Total funds £
FIXED ASSETS					
Tangible assets	12	-	2,725	2,725	3,633
CURRENT ASSETS					
Debtors	13	50	-	50	2,056
Cash at bank and in hand		48,558	999	49,557	50,065
		<u>48,608</u>	<u>999</u>	<u>49,607</u>	<u>52,121</u>
CREDITORS					
Amounts falling due within one year	14	(7,117)	-	(7,117)	(8,265)
NET CURRENT ASSETS		<u>41,491</u>	<u>999</u>	<u>42,490</u>	<u>43,856</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>41,491</u>	<u>3,724</u>	<u>45,215</u>	<u>47,489</u>
NET ASSETS		<u>41,491</u>	<u>3,724</u>	<u>45,215</u>	<u>47,489</u>
FUNDS	15				
Unrestricted funds				41,491	43,146
Restricted funds				3,724	4,343
TOTAL FUNDS				<u>45,215</u>	<u>47,489</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 July 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 July 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

Balance Sheet - continued
31 July 2020

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 24 April 2021 and were signed on its behalf by:

Mrs L Oakshott - Trustee

The Chesterfords Community Preschool

Notes to the Financial Statements for the Year Ended 31 July 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Going Concern

The charitable company is fully expected to continue to operate at a similar level for the foreseeable future and as a result the financial statements are prepared on a going concern basis.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably. Revenue is measured at the fair value of the consideration received or receivable.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery - 20% on cost

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition.

Taxation

The charitable company is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds are available for use at the discretion of the Management Committee in furtherance of the general objectives of the charitable company. Designated funds are unrestricted funds that the Management Committee have earmarked for a particular purpose.

Restricted funds are subject to restrictions on their expenditure through specific conditions of grants received of when funds are raised for particular purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Financial instruments

Financial assets and liabilities are recognised when the company becomes a party to the contractual provisions of the instrument.

The Chesterfords Community Preschool

Notes to the Financial Statements - continued for the Year Ended 31 July 2020

1. ACCOUNTING POLICIES - continued

Financial instruments

Trade debtors and creditors are classed as basic financial instruments and are initially measured at transaction price.

Cash and cash equivalents are classified as basic financial instruments and comprise cash in hand and at bank and short-term deposits with an original maturity date of three months or less.

2. DONATIONS AND LEGACIES

	31.7.20	31.7.19
	£	£
Free early educational entitlement funding	70,813	64,078
	<u>70,813</u>	<u>64,078</u>

3. OTHER TRADING ACTIVITIES

	31.7.20	31.7.19
	£	£
Fundraising events	12,620	9,835
	<u>12,620</u>	<u>9,835</u>

4. INVESTMENT INCOME

	31.7.20	31.7.19
	£	£
Deposit account interest	41	40
	<u>41</u>	<u>40</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	31.7.20	31.7.19
	Charitable activities	Total activities
	£	£
Fees	17,202	32,731
	<u>17,202</u>	<u>32,731</u>

6. RAISING FUNDS

Other trading activities

	31.7.20	31.7.19
	£	£
Crafts and snacks	1,622	839
Event costs	795	862
	<u>2,417</u>	<u>1,701</u>

The Chesterfords Community Preschool

Notes to the Financial Statements - continued for the Year Ended 31 July 2020

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs £	Totals £
Charitable activities	98,913	1,620	100,533
	<u>98,913</u>	<u>1,620</u>	<u>100,533</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.7.20	31.7.19
	£	£
Depreciation - owned assets	908	1,817
	<u>908</u>	<u>1,817</u>

The independent examiners remuneration amounts to an independent examination fee of £300 (2019: £250) and fees for the assistance with the accounts preparation, completion of the corporation tax return CT600, and company secretarial of £700 (2019: £1,082).

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2020 nor for the year ended 31 July 2019.

Trustees' expenses

During the year five trustees (2019: four trustees) received reimbursement totalling £381 (2019: £571) for expenses incurred on fundraising costs, advertising and allotment costs.

10. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.7.20	31.7.19
Part time employees	8	8
	<u>8</u>	<u>8</u>

No employees received emoluments in excess of £60,000.

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	64,078	-	64,078
Charitable activities			
Charitable activities	32,731	-	32,731
Other trading activities	9,335	500	9,835
Investment income	40	-	40
Total	<u>106,184</u>	<u>500</u>	<u>106,684</u>
EXPENDITURE ON			
Raising funds	1,701	-	1,701

The Chesterfords Community Preschool

**Notes to the Financial Statements - continued
for the Year Ended 31 July 2020**

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
Charitable activities			
Charitable activities	105,515	2,470	107,985
Total	107,216	2,470	109,686
NET INCOME/(EXPENDITURE)	(1,032)	(1,970)	(3,002)

RECONCILIATION OF FUNDS

Total funds brought forward	44,178	6,313	50,491
TOTAL FUNDS CARRIED FORWARD	43,146	4,343	47,489

12. TANGIBLE FIXED ASSETS

	Plant and machinery £
COST	
At 1 August 2019 and 31 July 2020	9,084
DEPRECIATION	
At 1 August 2019	5,451
Charge for year	908
At 31 July 2020	6,359
NET BOOK VALUE	
At 31 July 2020	2,725
At 31 July 2019	3,633

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.7.20 £	31.7.19 £
Trade debtors	50	1,440
Other debtors	-	301
Prepayments	-	315
	50	2,056

The Chesterfords Community Preschool

**Notes to the Financial Statements - continued
for the Year Ended 31 July 2020**

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.7.20	31.7.19
	£	£
Trade creditors	319	2,403
Social security and other taxes	454	287
Other creditors	405	-
Accrued expenses	5,939	5,575
	<u>7,117</u>	<u>8,265</u>

15. MOVEMENT IN FUNDS

	At 1.8.19	Net movement in funds	At 31.7.20
	£	£	£
Unrestricted funds			
General fund	43,146	(1,655)	41,491
Restricted funds			
Allotment fund	4,343	(619)	3,724
TOTAL FUNDS	<u>47,489</u>	<u>(2,274)</u>	<u>45,215</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	100,352	(102,007)	(1,655)
Restricted funds			
Allotment fund	324	(943)	(619)
TOTAL FUNDS	<u>100,676</u>	<u>(102,950)</u>	<u>(2,274)</u>

Comparatives for movement in funds

	At 1.8.18	Net movement in funds	At 31.7.19
	£	£	£
Unrestricted funds			
General fund	44,178	(1,032)	43,146
Restricted funds			
Allotment fund	6,313	(1,970)	4,343
TOTAL FUNDS	<u>50,491</u>	<u>(3,002)</u>	<u>47,489</u>

The Chesterfords Community Preschool

Notes to the Financial Statements - continued for the Year Ended 31 July 2020

15. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	106,184	(107,216)	(1,032)
Restricted funds			
Allotment fund	500	(2,470)	(1,970)
TOTAL FUNDS	<u>106,684</u>	<u>(109,686)</u>	<u>(3,002)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.8.18 £	Net movement in funds £	At 31.7.20 £
Unrestricted funds			
General fund	44,178	(2,687)	41,491
Restricted funds			
Allotment fund	6,313	(2,589)	3,724
TOTAL FUNDS	<u>50,491</u>	<u>(5,276)</u>	<u>45,215</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	206,536	(209,223)	(2,687)
Restricted funds			
Allotment fund	824	(3,413)	(2,589)
TOTAL FUNDS	<u>207,360</u>	<u>(212,636)</u>	<u>(5,276)</u>

Purposes of General Funds

The general fund represents the free funds of the charity which are not designated for particular purposes.

Restricted funds:

Allotment fund

This fund was established to account for the development of an outdoor classroom space for play, exploring nature and learning for children and families.

The Chesterfords Community Preschool

Notes to the Financial Statements - continued for the Year Ended 31 July 2020

15. MOVEMENT IN FUNDS - continued

The majority of the grants received to this fund have been spent on capital items, the balance of the fund will be reduced as the assets are depreciated across the next five years.

16. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 July 2020.

17. LIABILITY OF MEMBERS

The charity is limited by guarantee. In the event of the charity being wound up, the liability of the members, whilst he or she remains a member of within one year after they cease to be a member, is limited to £1 each.