



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1st	Feb	2020		31st	Jan	2021

Section A

Reference and administration details

Charity name

EXTRA COVER

Other names charity is known by

EXTRA COVER - SRI LANKA

Registered charity number (if any)

1139792

Charity's principal address

17/18 South Street

Chichester

West Sussex

Postcode

P019 1EJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Matthew Hansford	Trustee & Chair		
2	Robert Easton	Trustee		
3	Jill Hansford	Trustee		
4				

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Initially through appointment

Additional governance issues (Optional information)

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of Extra Cover – Sri Lanka are to help some of Sri Lanka's poorest schoolchildren and their families, as well as young adults and those with disabilities.

These are carried out through a) the provision of food – monthly and daily b) the provision of clean water c) the building of classrooms and playgrounds d) the provision of uniforms, shoes and stationery etc., e) the building and renovation of properties, f) the setting up of extra-curricular classes and g) the creation of tea and cinnamon co-operatives.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The report covers a time when all the schools, Vocational Training Centres, and Special Educational Units have, for the most part, been closed due to the pandemic. During the 12 months, (the schools all initially closed in the second week of March) there were sporadic times when part of a school might have opened (especially for those studying “O” Levels and “A” Levels) but reports on what opened when, and for how long, have been sketchy, as those administering Extra Cover in Sri Lanka have been living under strict lockdowns and curfews.

Thanks to some forward-thinking and cautious financial planning, we have been able to continue to spend money where possible, despite not having the chance to raise funds. There are no accessible, available records for school attendance, but anecdotal evidence suggests that all the primary schools have remained closed throughout the pandemic. Food has been made available through the network of Buddhist temples; desperate families have been able to collect dry rations and some fresh food from their local temples when movement has been allowed by the government.

The data given below details what we supplied during the month of February 2020, and gives information on other, one-off payments throughout the year. We have been able to supply dry rations even when the schools are closed.

DRY RATIONS

We supply 88 monthly “small” packs, containing milk powder, sugar, red lentils, Samaposha food supplement, “toilet” soap, and clothes “washing” soap, to desperately needy children at Pathawelivitiya, and Gonalagoda schools, as well as Sanduni, Udayangani, and Sunil, three children identified by their school principals as having no income stream at home.

DAILY MEALS

We supply some 1220 school meals a day. These differ from village to village, and there has been a noticeable move away from the traditional “breakfast bun”, filled with fish, egg, or some other protein-rich foodstuff, to a dish of rice and greens and dhal.

Chicken Day

We have been supplying 70 chicken meals a month to:

Patha Welivitiya – 14 children

Watthahena – 25 children
Kumburuhena Primary – 4 children
Kumburuhena Pre-School – 15 children
Gonalagoda – 12 children.

This is usually chicken curry with vegetables and rice - Rs. 170 per child

SCHOOLS

Although there are 39 schools on our “books”, ten are currently not receiving any direct assistance. Extra Cover therefore actively supports 29 schools.

Kottegoda School (1)

No action.

Polwatta School (2)

Rather than dry ration packs, we now provide the school with 12 scholarships, overseen by the principal. This ensures child-specific needs are met. We also pay for the services of a part-time dance teacher.

Nakanda School (3)

Nakanda remains closed.

Pathaweliwitiya School (4)

We continue to provide daily buns, a chicken day meal, and monthly dry ration packs to all 14 children. In February 2020 we purchased Grade 5 practice papers for three pupils.

Mahalapitiya School (5)

The school remains closed.

Bemboda School (6)

The 71 children receive both daily meals and dry ration packs, and we continue to support a scholarship child with Rs2000 a month, which goes towards academic materials.

The cinnamon plantation behind the school continues to produce good harvests, with the money from the sale being transferred to the School Council for disbursement throughout the year. Ahinsa, a girl in Year 6,

who was born without legs, continues to receive help from Extra Cover. In August 2020, we provided her with a larger commode. In January 2021 we bought Welcome Packs for the 13 new pupils in Year 1.

Nawala School (7)

We continue to provide daily buns to the 118 children in the main school. We also continue to sponsor five extremely needy children to the tune of Rs 1,000 (£5) each a month. This money, its dissemination overseen by the school principal, pays for their most basic needs. The small-holding of cinnamon on the school premises behind the Pre-Prep has been producing a good crop, with the profits amassed in December 2020 being spent, in part, on a new First Aid station in school.

Gonadeniya School (8)

We continue to provide daily buns to the 121 children that do not receive government food.

Yatalamatha School (9)

No action.

Midigama School (10)

No action.

Lelwala School (11)

We currently have no connection with this school.

Nevungala School (12)

We continue to provide daily buns to the 109 pupils.

Wathogala School (13)

We currently have no connection with this school.

Ella Ihala School (14)

We currently have no connection with this school.

Gonalagoda School (15)

All 12 pupils receive free daily meals and eat a monthly “chicken day” meal. Together with his family, a pupil called Oshada was involved in a horrific traffic accident. Extra Cover paid for the costs of his transport to

hospital and for x-rays to be taken of his leg and foot. We are pleased to report that in March 2020, Oshada was reported to be doing well at home, although he requires further X-rays when the pandemic has passed.

Thalagaswala School (16)

All 108 pupils in grades 6 to 11 who do not get government food, receive daily meals from Extra Cover.

Mahalapitiya Pre-School (17)

We provide the 10 pupils with a daily meal and pay the salary of an assistant teacher. Lakhindu's mum continues to receive a monthly sum, to cover costs of life-saving heart medicine. In February 2020, only five children were registered.

Nevungala SEN Unit (18)

For the SEN unit we continue to pay the teaching assistant's allowance, the tuk-tuk driver's allowance and fuel / maintenance costs, and ensure Hashan, Heshan and Tharindu all have special food packs. Daily life-saving medicine is supplied to Bishan Anushka. All 20 children receive daily meals.

Panangala SEN Unit (19)

The 9 pupils receive daily food, and Extra Cover covers the costs of the teaching assistant and provides tuk-tuk transportation to and from school.

Mapalagama (20)

No direct support has been given this year.

Mapalagama SEN (21)

The 8 children are shuttled to and from school by tuk-tuk and we cover the costs of the two teachers as well.

Kaluwalagala (22)

The 42 pupils receive daily meals.

Watthahena (23)

We continue to provide daily meals as well as a monthly "Chicken Day" meal to the 25 pupils. In February 2020 we were approached to provide

meals to the nine pupils at a new Pre-School at Watthahena. In August, we agreed to purchase a blackboard for the school.

Uduella (23)

No direct action this year.

Kurupanawa (24)

We provided daily meals to the 39 children.

Dutugemanu (25)

We currently have no connection with this school.

Upper Homodola (26)

We continue to supply daily meals to all 150 children.

Pelessa (27)

We continue to provide the 75 pupils with a daily meal.

Karagoda (28)

No direct action this year.

Kumburuhena (29)

We continue to supply daily meals to the four pupils as well as a monthly "Chicken Day" meal.

Kumburuhena Pre-School (30)

The 15 children receive daily meals and Extra Cover pays for the two teachers' allowances, and a monthly chicken meal. In February 2020, we covered the cost of new school uniforms. In February 2021, the Head Priest of the nearby premises said we could house the Pre-School on his land for one year.

Tellambura Vidyakanthi (31)

We continue to supply daily meals to 61 pupils.

Gulugahakanda Kekulu Preschool (32)

We pay for teachers' salaries and daily meals to the 20 children.

Thawalama Vocational Training Centre (33)

This centre has moved to Yakalamulla – please see entry 40.

Panangala West (34)

This school currently has 53 pupils, all of whom receive daily meals.

Weihena SEN (35)

Weihena Primary School has a state-sponsored SEN of some 10 children. Extra Cover has paid for the transport costs of Pradeepika, a young teaching assistant.

Bemboda Pre-School (36)

All 22 pupils continue to receive a daily meal.

Nawala Pre-School (37)

We continue to provide daily meals to the six children and pay the salary of the teacher.

Natthewela Amarasinghe (38)

The children receive daily meals, and we continue to pay the monthly allowance to the two teachers.

Suhada Vocational Training Centre (39)

Extra Cover pays for the monthly allowances of the two teachers and the administrative assistant and cover the costs of a tuk-tuk and driver to transport the 12 students to and from home. We also pay for the raw materials (cloth, coconut, incense etc.) as well as tools. We noted with great sadness, the death of Buddhima, one of the students at Suhada, who had been sick for a long time. During the pandemic nearly all students have been visited on a regular basis, and some have been learning gardening skills.

Yakkalamulla Vocational Training Centre (40)

Nearly all students at Thawalama VTC (see entry 33) moved to new premises in Yakkalamulla in early 2019. There are now 15 regular students in attendance. Extra Cover pays for raw materials (in February 2021, we spent Rs20,000 on coir, brooms, a glue gun, etc.), the salaries of two instructors and one administrative assistant, the costs of transporting most of the students to and from the VTC by tuk-tuk.

Panangala (41)

No action this year.

SUHADA

We continue to develop “Suhada (Sinhalese for “good-heartedness” or “friendship”). With the logistical assistance of Sassi, the owner of the Hotel Flower Garden in Unawatuna, Extra Cover now owns a house and some out-buildings in an acre and a quarter of land, a few kilometres from the town of Mapalagama, in the centre of the Galle Educational District. Much effort has been spent on the planting and nurturing of the tea there, as well as ensuring the welfare of all those who attend the VTC (see entry 39). We have bought compost for the garden, and as demanded by the state, have changed from chemical to organic fertilisers.

MEDICAL ASSISTANCE

Lakhindu continues to require medicine to strengthen his heart, and we have increased our payment to Rs. 8,000 a month.

Bishan Anushka, a little boy at Neungala SEN, requires a daily suppository, and Extra Cover is happy to oblige.

In February 2020 we bought a further pair of orthopaedic shoes for Udayangani, a resident of Mahalapitiya village, whom we have known since 2004.

Hassan and Heshan from Neungala SEN continue to receive special foods.

TEA AND CINNAMON PLANTATIONS

The plantations in the villages of Pathawelivitiya and Nawala village continue to thrive. Villagers receive tea saplings and fertilizer and are now selling the “buds” to a nearby factory.

Cinnamon can be more profitable than tea, and Extra Cover continues to pay for the saplings and fertiliser for a small-holding of cinnamon on the hillside of the school premises behind the Pre-Prep of Nawala and on the hillside behind Bamboda. The crops are now being harvested, with the profits going into the coffers of the School Councils.

SUZUKI HUSTLER

We continue to pay for the running costs of the Suzuki Hustler. Thishantha uses this to visit all the schools and to ferry fertiliser and tea (and people) as necessary.

UNIVERSITY SCHOLARSHIP

Extra Cover supports siblings Sandakelum and Sandarenu, both very bright students from Nawala village, with monthly fees to pay for their accommodation and the cost of books.

THE “UNIVERSITY HOUSE”

Sandakelum (see above) and his sister and parents live in a tiny shack made of wooden planks. We have paid for a small house to be built on foundations which they had already dug and prepared. The house has now been partly built, but the family does not see any need for further building at the moment.

THE SHANTHI FAMILY

We have been delighted to be able to support the children of Mrs Shanthi from Katamburawa. The family is in significant financial need and the children are provided with “scholarships” to ensure they have food and school essentials.

SMILE

Extra Cover continues to pay for the running costs of the Smile Foundation, a centre for young men and women with learning difficulties in Unawatuna. During the year, the centre has been open as allowed by the State and Extra Cover has provided food and teaching materials for the 40 students.

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Section E	Financial review
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Brief statement of the charity’s policy on reserves

The trustees aim to maintain the charity's cash funds at a level that equates to approximately one year of unrestricted charitable expenditure. The trustees consider that this will provide sufficient funds for it to respond to operational difficulties and to safeguard the charity's provision of its services and support. This policy is reviewed annually by the trustees and the trustees have taken into account the level of funds needed by the charity to fulfil its plans for the future.

Details of any funds materially in deficit

There are no charitable funds in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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Section G	Declaration
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The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	Matthew Hansford	
Position (eg Secretary, Chair, etc)	Trustee	
<i>Date</i>	30 November 2021	



Extra Cover Sri Lanka

1139792

Receipts and payments accounts

CC16a

For the period
from

01/02/2020

31/01/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	29,479	-00	-00	29,479	73,866
Gift Aid		-00	-00	-00	358
Interest	900	-00	-00	900	
Loan Repayment		-00	-00	-00	
Telephone/Online Refund		-00	-00	-00	
Tea Growers Repayment		-00	-00	-00	
Foreign Exchange Gain		-00	-00	-00	
Sub total (Gross income for AR)	30,379	-00	-00	30,379	74,224
A2 Asset and investment sales, (see table).					
Octopus	50,000	-	-	50,000	-
Sub total	50,000	-	-	50,000.00	-
Total receipts	80,379	-	-	80,379	74,224
A3 Payments					
Grant Funding (ECF & Newton)	40,692	-00	-00	40,692	63,331
School Expenses & Sundries		-00	-00	-00	364
Donation Refund		-00	-00	-00	
Fund Raising Expenses		-00	-00	-00	4,828
Projects & TukTuk & ECF		-00	-00	-00	
Misc Expenses inc PPS & Travel	541	-00	-00	541	591
Property Expenses (Suhada)		-00	-00	-00	
Bank Charges, Registration Fee & Tax		-00	-00	-00	
Foreign Exchange Loss		-00	-00	-00	
Sub total	41,233	-00	-00	41,233	69,114
A4 Asset and investment purchases, (see table)					
Rathbones Investement		-	-	-00	19,022
Octopus Investment		-	-	-00	50,000
Sub total	-	-	-	-00	69,022
Total payments	41,233	-	-	41,233	138,136
Net of receipts/(payments)	39,146	-00	-00	39,146	-63,912
A5 Transfers between funds	-	-00	-00	-00	-00
A6 Cash funds last year end	47,810	-00	-00	47,810	111,722
Cash funds this year end	86,956	-00	-00	86,956	47,810

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Closing Balance of All Accounts	86,956	-00	-00
		-00	-00	-00
		-00	-00	-00
	Total cash funds	86,956	-00	-00

(agree balances with receipts and payments account(s))

OK OK OK

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			
	-00	-00	-00
	-00	-00	-00
	-00	-00	-00
	-00	-00	-00
	-00	-00	-00
	-00	-00	-00

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Unrestricted	64,022	
		-00	-00
		-00	-00
		-00	-00
		-00	-00

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use		41,143	-00
		-00	-00
		-00	-00
		-00	-00
		-00	-00
		-00	-00
		-00	-00
		-00	-00

	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities		-00	
		-00	
		-00	
		-00	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	MATTHEW HANSFORD	02/12/2021



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
EXTRA COVER SRI LANKA

On accounts for the year
ended

31 JANUARY 2021

Charity no
(if any) **1139792**

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 January 2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Robert Windle Smith

Date:

6/12/2021

Name:

Robert Windle Smith

Relevant professional
qualification(s) or body
(if any):

Address:

Balsam Cottage, School Dell
West Ashling
PO18 8EB

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).