



Registered as a company limited by Guarantee in England & Wales
 Registered office: The Pavilion, The Playing Field, Hedingham Road, Wethersfield, CM7 4EQ
 Registered No: 7438244 Registered Charity No: 1139756 Ofsted No: 404874
www.wethersfieldpreschool.co.uk email – wps@hotmail.co.uk mobile – 07935 771835

Trustees Annual Report

for the Period

From 1 December 2019 to 30 November 2020

Reference and administrative details

Charity Name: Wethersfield Pre-School
 Registered Address: The Pavilion, The Playing Field, Hedingham Road, Wethersfield, CM7 4EQ
 Registered Number: 07438244
 Registered Charity Number: 1139756
 Ofsted Number: 404874

Names of the Charity Trustees who manage the Charity

Name	Position in Committee	Dates acted from (if not for whole year)	Dates acted to (if not for whole year)
Sarah Tyler-Hubbard *	Committee Chairperson		
Tracy Lake *	Committee Treasurer		
Helen Freeman-Marais	Committee Secretary		
Simon Parker-Cowens *	Committee Member		
Toni Jackson-Lake	Committee Member		
Lucy-Jane Brown	Committee Member		
Katie Wilkins	Committee Member		
Kelly Banks	Committee Member		
Becky Wilson	Committee Member		
Bonnie Beverley Stone	Committee Member		

*The aforementioned above are the current Directors of Wethersfield Pre-School

Reference and administrative details (continued)

Names of Staff Members who helped manage the Charity

Name	Position in Committee	Dated acted from (if not for whole year)	Dated acted to (if not for whole year)
Toni Jackson-Lake	Manager		
Lucy-Jane Brown	Deputy Manager		

Structure, governance and management

Wethersfield Pre-School is a charitable Company Limited by Guarantee, incorporated on 12 November 2010, re-registered as a Charity on 11 January 2011 and is registered with Ofsted (registration number 404874) and a member of the Pre-School Learning Alliance.

The company was established under a Memorandum of Association which established the objects and the powers of the Charitable Company and is governed under its Articles of Association.

The Directors of the Company are also Charity trustees for the purposes of Charity Law and are voted for at the Annual General Meeting. All Directors give their time voluntarily and receive no benefits from the Charity. We have a childcare protection policy in place by carrying our Disclosure and Barring Service (DBS) checks and comply with the Ofsted regulation by completing their suitability checks. Every member of our nursery team has been fully trained, or is undergoing training.

Objects and activities

The objects of the Pre-School are to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups Pre-School Learning Alliance. By offering appropriate play, education and care facilities.

The Pre-School is open to all children, both from the village and surrounding areas, age 2 to rising 5 years old.

It is open 38 weeks each year and is closed in the school holidays. But we are looking into opening up in the holiday for fun activities and play also starting a breakfast club for all children ages from 2 to 11 years old.

Achievements and Performance

Once again the Pre-School continues to attract new members from the local and surrounding villages. We have become closer to our Primary Schools and Churches, although the Coronavirus pandemic has prevented us from attending any sports day or other activities and events.

Responsibilities of the Directors


Company Law requires the Directors to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the charitable Company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial period ending 30 November 2020.

In preparing those Financial Statements the Directors should follow best practice and;

- a) Select suitable accounting policies and then apply them consistently
- b) Make judgements and estimates that are reasonable and prudent; and
- c) Prepare the Financial Statements on the going concern basis unless it is not appropriate to assume that the Company will continue on that basis.

The Directors are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charitable Company and to enable them to ensure that the Financial Statements comply with the Companies Act 2006. The Directors are also responsible for safeguarding the assets of the Charitable Company and hence for taking steps for the prevention and detection of fraud and other irregularities.

Approved by the Directors of the Company on 31st August 2021 and signed on its behalf by:



.....
Mrs Sarah Tyler-Hubbard, Director
Wethersfield Pre-School

Financial Statements for the Year Ended 30 November 2020

for

Wethersfield Pre-School

Wethersfield Pre-School

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for the Year Ended 30 November 2020**

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Wethersfield Pre-School

**Income Statement
for the Year Ended 30 November 2020**

	2020 £	2019 £
TURNOVER		
Other income	47,062	43,386
Staff costs	(40,290)	(34,370)
Depreciation and other amounts written off assets	(640)	(960)
Other charges	(5,390)	(8,499)
Taxation	-	-
PROFIT/(LOSS)	<u>742</u>	<u>(443)</u>

Balance Sheet
30 November 2020

	2020	2019
	£	£
FIXED ASSETS	1,280	1,920
CURRENT ASSETS	17,441	16,059
NET CURRENT ASSETS	17,441	16,059
TOTAL ASSETS LESS CURRENT LIABILITIES	18,721	17,979
RESERVES	18,721	17,979

NOTES TO THE FINANCIAL STATEMENTS

1. STATUTORY INFORMATION

Wethersfield Pre-School is a private company, limited by shares, registered in England and Wales. The company's registered number and registered office address are as below:

Registered number: 07438244

Registered office: The Pavilion, The Playing Field
Hedingham Road
Wethersfield
Braintree
Essex
CM7 4EQ

2. AVERAGE NUMBER OF EMPLOYEES

The average number of employees during the year was 4 (2019 - 4).

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 November 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 November 2020 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

Balance Sheet - continued
30 November 2020

The financial statements have been prepared in accordance with the micro-entity provisions.

The financial statements were approved by the Board of Directors and authorised for issue on 11 August 2021 and were signed on its behalf by:

T Lake

Mrs T J Lake - Director

Wethersfield Pre-School

**Report of the Accountants to the Directors of
Wethersfield Pre-School**

As described on the Balance Sheet you are responsible for the preparation of the financial statements for the year ended 30 November 2020 set out on pages one to three and you consider that the company is exempt from an audit.

In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

Maurice Lake & Co Ltd

Maurice Lake & Co Limited
Accountants and
Taxation Consultants
Maulak Chambers
The Centre
High Street
Halstead
Essex
CO9 2AJ

11 August 2021

Wethersfield Pre-School

**Trading and Profit and Loss Account
for the Year Ended 30 November 2020**

	2020		2019	
	£	£	£	£
Income		-		-
Cost of sales				
Wages	38,873		33,372	
Pensions	1,417		998	
	<u>40,290</u>	40,290	<u>34,370</u>	34,370
GROSS LOSS		(40,290)		(34,370)
Other income				
Grants	40,646		30,393	
Pre-school fees receivable	5,902		12,412	
Other income	-		36	
Donations received	503		520	
Investment income	11		25	
	<u>47,062</u>	47,062	<u>43,386</u>	43,386
		6,772		9,016
Expenditure				
Rent	2,199		4,015	
Rates and water	14		77	
Pre-school activities	470		594	
Telephone	192		222	
Post and stationery	313		527	
Advertising	315		312	
Children's snacks	357		1,099	
Insurance	619		611	
Data Protection fee	35		35	
Repairs and renewals	33		26	
Uniform	307		-	
Cleaning	130		-	
Computer costs	8		-	
Sundry expenses	144		61	
Training	150		-	
Subscriptions	50		170	
Companies House fine	-		750	
Professional fees	54		-	
	<u>5,390</u>	5,390	<u>8,499</u>	8,499
		1,382		517
Depreciation				
Computer equipment		640		960
NET PROFIT/(LOSS)		<u>742</u>		<u>(443)</u>

Wethersfield Pre-School

**Detailed Balance Sheet
for the Year Ended 30 November 2020**

	2020 £	2019 £
FIXED ASSETS		
Computer equipment	1,280	1,920
	<u> </u>	<u> </u>
CURRENT ASSETS		
Trade debtors	2,101	1,503
Bank deposit account	10,475	10,464
Bank account no. 1	4,661	4,087
Cash in hand	204	5
	<u> </u>	<u> </u>
	17,441	16,059
	<u> </u>	<u> </u>
NET CURRENT ASSETS	17,441	16,059
	<u> </u>	<u> </u>
TOTAL ASSETS LESS CURRENT LIABILITIES	18,721	17,979
	<u> </u>	<u> </u>
NET ASSETS	18,721	17,979
	<u> </u>	<u> </u>
RESERVES		
Retained earnings	18,721	17,979
	<u> </u>	<u> </u>



Section A

Independent Examiner's Report

Report to the trustees/
members of

WETHERSFIELD PRESCHOOL

On accounts for the year
ended

30 NOVEMBER 2020

Charity no
(if any)

1139756

Set out on pages

ONE TO THREE

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/11/20.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

23/02/2022

Name:

MRS TANYA SYMONDS

Relevant professional
qualification(s) or body
(if any):

M.A.A.T.

Address:

24 BROOK TERRACE, SIBLE HEDINGHAM, HALSTEAD, ESSEX. CO9
3PS

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.