

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Henham – Annual Report for the Year Ended 31 December 2020

Administrative Information

St Mary's Church is situated in Church Street, Henham. It is part of the Diocese of Chelmsford within the Church of England. The correspondence address is Church Office, Old Franks, High Street, Elsenham, CM22 6DD.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Henham (PCC) is a registered charity No 1139750.

PCC members who have served from 1 January 2020 until the date this report was approved are:

Incumbent: The Rev'd Gary Townsend (resigned 31 January 2021)
Associate Priest: The Rev'd Gary Tubbs (resigned 28 March 2021)
Wardens: Mr Simon Pilcher Chairman
Mr Richard Peake

Elected Members: Mrs Cathy Ward
Mrs Isobel Brooks
Mr Roger Hughes-Penney Treasurer
Mr James Pimblett
Mrs Sarah Nye (resigned 21 February 2021)
Mr Richard Hurry
Mrs Sandie Turner
Mrs Annabel Cottam (appointed 26 October 2020)
Mr Malcolm McFrederick (appointed 26 October 2020)
Mrs Shirley Wilcock (appointed 26 October 2020)
Mr Justin Brister (appointed 26 October 2020)

Co-opted Member: The Rev'd Stephen Bazlinton

Secretary Mrs Shirley Wilcock

Professional Advisors

Bankers Barclays Bank Plc Leicester LE87 2BB
Investment Managers Ruffer LLP 80 Victoria Street, London, SW1E 5JL

Structure, governance and management

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objects and in planning future activities and setting policy for the year.

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC members are the trustees.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Henham – Annual Report for the Year Ended 31 December 2020 (continued)

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and activities

St Mary's PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church - pastoral, evangelistic, social and ecumenical. It also has responsibility for the maintenance of St Mary's Church. The incumbent's responsibilities include the wider benefice which, in addition to St Mary's Henham, includes St Peter's Ugley and St Mary's Elsenham. The PCC actively works with the PCCs of these other parishes.

Achievements and performance

Church attendance

As at 31 December 2020, there were 71 parishioners on the Church Electoral Roll (60 in 2019), 24 of whom were not resident within the parish. The average weekly attendance (adults only) prior to Covid-19 was 27 for the morning service and 28 for the evening service - which is a different congregation apart from around 7 people who also go in the morning. Since March 2020 virtual services have been held on Zoom and YouTube.

Review of the year

Henham PCC had 9 regular meetings during the year. One joint meeting was held with Elsenham and Ugley PCCs to discuss benefice finance and the APCM was delayed from April until October because of Covid. All meetings after March were held on Zoom except for one extraordinary joint meeting which was held in Henham church in December with the Bishops and the Archdeacon to discuss the vicar's "Pathway to Peace" proposal.

Some of the subjects discussed during the year included: -

- The resignation of Rev'd Gary Townsend
- The end of the contract of Rev'd Gary Tubbs
- The interregnum and the Parish Profile
- Zoom services and Bible studies
- The Church fabric including the re-ordering of the Church to meet our future needs
- Mission and Discipleship
- Evangelism including: Gift of the John Lennox book entitled "Where is God in a Coronavirus World?"; Christmas events; and events for Lent and Easter
- Safeguarding and GDPR (General Data Protection Regulations)
- Finance- budget; quarterly reports; annual accounts and the annual audit examination.

Financial Review

General fund (Unrestricted)

Total gross income in the Henham general fund amounted to £2,954 (2019: £6,997). Total expenditure of £312 (2019: £684) resulted in a net income of £2,142 (2019: £1,313) after transfers of £500 to the Benefice fund. The total balance carried forward was £17,714 (2019: £15,572).

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Henham – Annual Report for the Year Ended 31 December 2020 (continued)

HEU Benefice fund (Restricted)

The HEU Benefice fund result for the year was an excess of expenditure over income of £40,865 (2019: excess of income over expenditure of £20,206), taking the balance carried forward at the end of the year to £130,947 (2019: £171,812).

Benefice Weekend fund (Restricted) The Benefice Weekend fund is used to promote a regular benefice wide retreat with dedicated Bible teaching. The balance carried forward of £2,439 (2019: £2,100) is retained to subsidise attendance of those needing financial assistance to attend future events.

Other funds (Restricted and endowment)

The PCC has substantial other restricted funds from donations, legacies and bequests given with varying terms and conditions mainly for the maintenance of the Church buildings and grounds. These funds are the: Fabric fund, Overs fund, Bannehr fund, Winmill fund, Pimblett fund, Children and Youth Work fund, Vicar's Discretionary fund and three Endowment funds. The total value of these funds increased from £1,939,599 to £2,166,400 during the year. This included net gains on investment assets of £251,597 (2019: gains of £64,148).

Reserves policy

At the end of the year unrestricted funds amounted to £17,714 (2019: £15,572), restricted funds £2,294,229 (2019: £2,108,317) and endowment funds £5,558 (2019: £5,196). See explanation of restricted funds in Financial Review above.

It is PCC policy to ensure funds will be available to cover future expenditure. The PCC does not maintain specific levels on reserves on the funds with the exception of the HEU Benefice Fund. This is because it has significant activity each year including responsibility for paying staff. It has therefore been decided that an appropriate reserves policy for the HEU Benefice fund is a minimum of two months' expenditure or approximately £27,000 (2019: £25,000). At the end of the year the balance on the HEU Benefice Fund is £130,947 (2019: £171,813).

The balance on the fabric funds is sufficient for any foreseeable future repair requirements and re-ordering.

PCC policy is to invest the majority of its bequests in a professionally managed portfolio of stock market and property investments.

Going Concern

The PCC believes it is financially viable for the next 12 months, even with the pressures of the current pandemic. The HEU Benefice fund balance remains above the appropriate level of reserves and along with the unrestricted funds and other restricted funds, it is sufficient for activities to be maintained for 12 months.

Approved by the PCC on 19 April 2021 and signed on its behalf by:



Simon Pilcher - PCC Chairman

Independent Examiner's Report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Henham

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2020 which are set out on pages 5 to 18.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners' statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Michael Cooper-Davis FCCA ACA
For and on behalf of Price Bailey LLP
Causeway House
1 Dane Street
Bishop's Stortford
Hertfordshire CM23 3BT

Date: 23 April 2021

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2020

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2020 £	2019 £
Income						
Donations	2(a)	2,286	115,837	-	118,123	173,675
Investments	2(b)	32	14,871	7	14,910	20,407
Charitable activities	2(c)	636	5,477	-	6,113	1,915
Other income	2(d)	-	5,360	-	5,360	1,541
Total income		2,954	141,545	7	144,506	197,538
Expenditure						
Charitable activities	3(a)	312	190,559	-	190,871	190,360
Other costs	3(b)	-	16,814	-	16,814	14,926
Total expenditure		312	207,373	-	207,685	205,286
Net income/(expenditure) before investment gains		2,642	(65,828)	7	(63,179)	(7,748)
Net gains on investments	5(b)	-	251,240	355	251,595	28,416
Transfer between funds		(500)	500	-	-	-
Net income/(expenditure) being movement of funds		2,142	185,912	362	188,416	20,668
Total funds brought forward		15,572	2,108,317	5,196	2,129,085	2,108,417
Total funds carried forward		17,714	2,294,229	5,558	2,317,501	2,129,085

The notes to the accounts are shown on pages 7 to 18 and form part of these financial statements.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

BALANCE SHEET AT 31 DECEMBER 2020

	Notes	2020 £	2019 £
Fixed assets			
Tangible Fixed Assets	5(a)	16,822	21,028
Investments	5(b)	1,946,718	1,673,994
Total fixed assets		<u>1,963,540</u>	<u>1,695,022</u>
Current assets			
Debtors	6	2,506	6,860
Cash at bank and in hand		361,894	455,506
Total current assets		<u>364,400</u>	<u>462,366</u>
Creditors: amounts falling due within one year	7	<u>10,439</u>	<u>28,303</u>
Net current assets		<u>353,961</u>	<u>434,063</u>
Net assets		<u>2,317,501</u>	<u>2,129,085</u>
Funds			
Unrestricted funds	8 & 9	17,714	15,572
Restricted funds	8 & 9	2,294,229	2,108,317
Endowment funds	8 & 9	5,558	5,196
		<u>2,317,501</u>	<u>2,129,085</u>

Approved by the Parochial Church Council on 19 April 2021 and signed on its behalf by:


Simon Pilcher
PCC Chairman

The accompanying notes form part of these financial statements.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

1. Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and the Church Accounting Regulations 2006.

The PCC constitutes a public benefit entity as defined by FRS102. The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effect from 1 April 2005 which has since been withdrawn.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible for in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Going concern

The financial statements have been prepared on a going concern basis as the PCC members believe that no material uncertainties exist. The PCC members have considered the level of funds held and the expected level of income and expenditure for the 12 months from authorising these financial statements.

Funds accounting

Funds held by the PCC are:

Unrestricted funds – general funds which can be used by the for PCC ordinary purposes.

Designated funds – monies set aside by the PCC out of unrestricted funds for specific future purposes or projects. There are currently no designated funds.

Restricted funds – a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as the balance on that fund.

Endowment funds – funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds depending on the purpose set out in the terms of the original endowment.

Where the PCC has not invested a fund separately, interest is apportioned to individual funds on an average balance basis.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

1. Accounting policies (continued)

Income

All income is included in the Statement of Financial Activities (SOFA) when the charity is legally entitled to the income, and the amount can be quantified with certainty. Donations, collections and gifts are recognised upon receipt. Donated services and facilities are only included in the income (with an equivalent amount in expenditure) where the benefit to the PCC is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the PCC for the service or facility received. All income is accounted for gross. Realised and unrealised gains or losses on investments are included in the SOFA.

Expenditure

All expenditure is accounted for on an accruals basis. Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. All costs have been directly allocated to the relevant activity.

Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts in accordance with s.10 (2) (a) of the Charities Act 2011.

Moveable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected (at any reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. Individual items acquired since 2000 have been capitalised in the accounts and depreciated over the useful economic life.

All expenditure on consecrated or beneficed buildings and individual items costing under £1,000 are written off when the asset is acquired.

Depreciation

Equipment used for church purposes is depreciated on a reducing balance basis as follows:

Equipment/furniture	5 years
---------------------	---------

Investments

Investments are stated at market value at the balance sheet date, 31 December. Gains and losses arising from movements in market values during the year are credited or charged to the Statement of Financial Activities based on the market value at the year end.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

Debtors

Trade and other debtors are recognised at the settlement value before any trade discounts due.

Cash at bank

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar accounts.

Creditors

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimate reliably. Creditors and provisions are normally recognised at the settlement amount after allowing for any trade discounts.

Transactions involving members of the PCC and connected persons

Members of the PCC are obliged to declare any interest in any proposed transaction that involves them or connected persons, and to withdraw from any discussions and not participate in any vote taken. Any transactions undertaken by or on behalf of the PCC and involving members of the PCC and/or connected persons are described in these notes, if applicable.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

Financial assets include the bank balances, trade debtors and other debtors, but exclude prepayments and taxation.

Financial liabilities include trade creditors, other creditors, accruals and deferred income, but exclude social security and other taxes due.

Key Source of Judgement and Estimate Uncertainty

No significant judgements or assumptions have been made by the PCC in applying the Charity's accounting policies.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

2. Income

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds	
				2020 £	2019 £
2(a) Donations					
Planned giving:					
Gift Aid donations	250	69,775	-	70,025	105,015
Tax recoverable	241	16,080	-	16,321	26,837
Other	360	12,375	-	12,735	20,235
Collections (open plate)	1,435	189	-	1,624	5,818
Grant from Ugley to Benefice	-	15,000	-	15,000	5,000
Donations, appeals etc	-	2,418	-	2,418	10,770
	2,286	115,837	-	118,123	173,675
2(b) Investments					
Dividends and interest including tax recoverable	32	10,071	7	10,110	15,607
Rental income	-	4,800	-	4,800	4,800
	32	14,871	7	14,910	20,407
2(c) Charitable activities					
Fees from weddings etc	636	-	-	636	1,915
Benefice Weekend Away	-	5,477	-	5,477	-
	636	5,477	-	6,113	1,915
2(d) Other income	-	5,360	-	5,360	1,541
Total income	2,954	141,545	7	144,506	197,538

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

2. Income (prior year)

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds	
				2019 £	2018 £
2(a) <i>Donations</i>					
Planned giving:					
Gift Aid donations	290	104,725	-	105,015	100,426
Tax recoverable	444	26,393	-	26,837	25,915
Other	110	20,125	-	20,235	12,090
Collections (open plate)	4,156	1,662	-	5,818	5,441
Grant from Ugley to Benefice	-	5,000	-	5,000	-
Donations, appeals etc	-	10,770	-	10,770	595
	5,000	168,675	-	173,675	144,467
2(b) <i>Investments</i>					
Dividends and interest including tax recoverable	82	15,522	3	15,607	14,042
Rental income	-	4,800	-	4,800	7,844
	82	20,322	3	20,407	21,886
2(c) <i>Charitable activities</i>					
Fees from weddings etc	1,915	-	-	1,915	1,412
Parish Weekend	-	-	-	-	3,405
	1,915	-	-	1,915	4,817
2(d) <i>Other income</i>	-	1,541	-	1,541	75
Total income	6,997	190,538	3	197,538	171,245

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

3. Expenditure

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds	
					2020 £	2019 £
3(a)	<i>Charitable activities</i>					
	Mission and charitable giving	-	10,400	-	10,400	11,080
	Parish Share	-	80,519	-	80,519	71,271
	Employment costs	4(a)	54,342	-	54,342	53,084
	Employees' expenses	-	6,456	-	6,456	7,600
	Conferences	-	-	-	-	144
	Office & Hall	-	4,892	-	4,892	4,962
	Church running expenses	-	4,663	-	4,663	7,449
	Church maintenance	33	1,737	-	1,770	2,737
	Church buildings repairs	-	13,728	-	13,728	20,407
	Upkeep of services	279	649	-	928	4,388
	Evangelism	-	-	-	-	32
	Equipment	-	153	-	153	296
	Benefice Weekend Away	-	5,138	-	5,138	-
	Sundry	-	2,890	-	2,890	969
	Depreciation	-	4,206	-	4,206	5,257
	Governance	-	786	-	786	684
		312	190,559	-	190,871	190,360
3(b)	<i>Other costs</i>					
	Property running	-	2,685	-	2,685	2,770
	Investment management fees	-	14,129	-	14,129	12,156
		-	16,814	-	16,814	14,926
Total Expenditure		312	207,373	-	207,685	205,286

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

4 (a) Employment costs

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2020 £	2019 £
Salaries	-	42,070	-	42,070	41,129
National insurance contributions	-	2,454	-	2,454	2,331
Pension contributions	-	9,818	-	9,818	9,624
	-	54,342	-	54,342	53,084

During the year the PCC employed a part-time administrator. This equated to 0.5 (2019: 0.5) of a full-time employee. The PCC also employed a full-time associate priest.

No employees received over £60,000 remuneration during the year (2019: nil).

The PCC considers its key management personnel to comprise the Incumbent Minister, the Associate Priest, Churchwardens, Treasurer and Secretary (as listed on page 1). The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services was £39,506 (2019: £38,658).

(b) Payments to PCC members

There were no disclosable transactions in respect of PCC members, nor persons closely connected with them, nor other related parties.

5. Fixed assets

(a) Tangible

	Equipment/ Furniture £
Cost	
At start of year	29,613
Additions	-
Disposals	-
At end of year	<u>29,613</u>
Depreciation	
At start of year	8,585
Charge in the year	4,206
Disposals	-
At end of year	<u>12,791</u>
Net book value	
at end of year	<u>16,822</u>
At 31 December 2019	<u>21,028</u>

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2020

5. Fixed assets (continued)

(b) Investments

	2020 £	2019 £
<i>At market value</i>		
Securities and invested cash	1,807,384	1,545,307
UK Investment properties	139,334	128,687
	<u>1,946,718</u>	<u>1,673,994</u>
 Market value at start of year	 1,673,994	 1,821,707
Disposals at carrying value	(505,094)	(961,061)
Purchases at cost	526,221	784,931
Net gains/(losses) on investments	251,597	28,417
Carrying value at end of year	<u>1,946,718</u>	<u>1,673,994</u>

6. Debtors

Gift Aid tax recoverable	341	2,820
Prepayments & accrued income	1,112	1,974
Other debtors	1,053	272
	<u>2,506</u>	<u>5,066</u>

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

7. Creditors: amounts falling due within one year

	2020	2019
	£	£
Accruals and deferred income	3,811	8,344
Creditors	6,628	19,959
	<u>10,439</u>	<u>28,303</u>

8. Statement of funds

The unrestricted funds comprise the following:

General fund - unrestricted funds held for the ordinary purposes of the PCC

The restricted funds comprise of the following:

HEU Benefice Fund - funds held for the income & expenditure relating to the joint benefice
Fabric Fund - funds held for the general maintenance of the fabric and furnishings of the church
Benefice weekend Fund - funds held for purposes of benefice retreats
Children and Youth Work Fund - funds for children and youth work
Overs Fund - funds held for the upkeep of the graves of the Overs family
Bannehr Fund - funds held for the general maintenance of the fabric and furnishings of the church
Winmill Fund - funds held for the general maintenance of the fabric and furnishings of the church
Pimblett Fund - funds held for the repair of the graveyard wall
Vicar's Discretionary Fund - funds held for the assistance of needy parishioners

The endowment funds comprise of the following:

Ormerod Fund - funds held for the general maintenance of the churchyard
Pilkington Fund - funds held for the upkeep of the graves of George Pilkington and his wife
Chancel Tithe - funds held for chancel repairs and insurance of the church

Transfers - a transfer was made from the unrestricted general fund to the HEU Benefice Fund as a grant from Henham to Benefice.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

8. Statement of funds (continued)

	Balance at 1 Jan 2020 £	Income £	Expenditure £	Investment gains £	Transfers £	Balance at 31 Dec 2020 £
Unrestricted funds						
General	15,572	2,954	(312)	-	(500)	17,714
Restricted funds						
Vicar's Discretionary	-	2,409	(250)	-	-	2,159
HEU Benefice	171,813	118,787	(160,153)	-	500	130,947
Fabric	11,164	152	-	-	-	11,316
Benefice weekend	2,100	5,477	(5,138)	-	-	2,439
Children and Youth Work	729	-	(200)	-	-	529
Overs	197	-	-	-	-	197
Bannehr	371,164	2,398	(976)	56,973	-	429,559
Winmill	1,541,150	12,321	(40,659)	194,271	-	1,707,083
Pimblett	10,000	-	-	-	-	10,000
	2,108,317	141,544	(207,376)	251,244	500	2,294,229
Endowment funds						
Ormerod	1,406	-	-	97	-	1,503
Pilkington	3,681	-	-	253	-	3,934
Chancel tithe	109	7	-	5	-	121
	5,196	7	-	355	-	5,558
Total funds	2,129,085	144,505	(207,688)	251,599	-	2,317,501

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2020

8. Statement of funds (continued)

	Balance at 1 Jan 2019 £	Income £	Expenditure £	Investment gains £	Transfers £	Balance at 31 Dec 2019 £
Unrestricted funds						
General	14,259	6,997	(684)	-	(5,000)	15,572
Restricted funds						
HEU Benefice	151,607	168,296	(153,090)	-	5,000	171,813
Fabric	11,016	148	-	-	-	11,164
Benefice weekend	2,100	-	-	-	-	2,100
Children and Youth						
Work	-	1,541	(812)	-	-	729
Overs	197	-	-	-	-	197
Bannehr	345,625	4,507	(829)	21,861	-	371,164
Winmill	1,569,239	16,047	(49,872)	5,736	-	1,541,150
Pimblett	10,000	-	-	-	-	10,000
	<u>2,089,784</u>	<u>190,539</u>	<u>(204,603)</u>	<u>27,597</u>	<u>5,000</u>	<u>2,108,317</u>
Endowment funds						
Ormerod	1,184	-	-	222	-	1,406
Pilkington	3,101	-	-	580	-	3,681
Chancel tithe	89	3	-	17	-	109
	<u>4,374</u>	<u>3</u>	<u>-</u>	<u>819</u>	<u>-</u>	<u>5,196</u>
Total funds	<u>2,108,417</u>	<u>197,539</u>	<u>(205,287)</u>	<u>28,416</u>	<u>-</u>	<u>2,129,085</u>

9. Analysis of net assets by fund

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total £
Tangible fixed assets	-	16,822	-	16,822
Investment assets	-	1,941,160	5,558	1,946,718
Net current assets	17,714	336,247	-	353,961
Total funds at 31 December 2020	<u>17,714</u>	<u>2,294,229</u>	<u>5,558</u>	<u>2,317,501</u>
Tangible fixed assets	-	21,028	-	21,028
Investment assets	-	1,668,798	5,196	1,673,994
Net current assets	15,572	418,491	-	434,063
Total funds at 31 December 2019	<u>15,572</u>	<u>2,108,317</u>	<u>5,196</u>	<u>2,129,085</u>

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Henham – Annual Report for the Year Ended 31 December 2020

Administrative Information

St Mary's Church is situated in Church Street, Henham. It is part of the Diocese of Chelmsford within the Church of England. The correspondence address is Church Office, Old Franks, High Street, Elsenham, CM22 6DD.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Henham (PCC) is a registered charity No 1139750.

PCC members who have served from 1 January 2020 until the date this report was approved are:

Incumbent: The Rev'd Gary Townsend (resigned 31 January 2021)
Associate Priest: The Rev'd Gary Tubbs (resigned 28 March 2021)
Wardens: Mr Simon Pilcher Chairman
Mr Richard Peake

Elected Members: Mrs Cathy Ward
Mrs Isobel Brooks
Mr Roger Hughes-Penney Treasurer
Mr James Pimblett
Mrs Sarah Nye (resigned 21 February 2021)
Mr Richard Hurry
Mrs Sandie Turner
Mrs Annabel Cottam (appointed 26 October 2020)
Mr Malcolm McFrederick (appointed 26 October 2020)
Mrs Shirley Wilcock (appointed 26 October 2020)
Mr Justin Brister (appointed 26 October 2020)

Co-opted Member: The Rev'd Stephen Bazlinton

Secretary Mrs Shirley Wilcock

Professional Advisors

Bankers Barclays Bank Plc Leicester LE87 2BB
Investment Managers Ruffer LLP 80 Victoria Street, London, SW1E 5JL

Structure, governance and management

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objects and in planning future activities and setting policy for the year.

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC members are the trustees.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Henham – Annual Report for the Year Ended 31 December 2020 (continued)

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and activities

St Mary's PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church - pastoral, evangelistic, social and ecumenical. It also has responsibility for the maintenance of St Mary's Church. The incumbent's responsibilities include the wider benefice which, in addition to St Mary's Henham, includes St Peter's Ugley and St Mary's Elsenham. The PCC actively works with the PCCs of these other parishes.

Achievements and performance

Church attendance

As at 31 December 2020, there were 71 parishioners on the Church Electoral Roll (60 in 2019), 24 of whom were not resident within the parish. The average weekly attendance (adults only) prior to Covid-19 was 27 for the morning service and 28 for the evening service - which is a different congregation apart from around 7 people who also go in the morning. Since March 2020 virtual services have been held on Zoom and YouTube.

Review of the year

Henham PCC had 9 regular meetings during the year. One joint meeting was held with Elsenham and Ugley PCCs to discuss benefice finance and the APCM was delayed from April until October because of Covid. All meetings after March were held on Zoom except for one extraordinary joint meeting which was held in Henham church in December with the Bishops and the Archdeacon to discuss the vicar's "Pathway to Peace" proposal.

Some of the subjects discussed during the year included: -

- The resignation of Rev'd Gary Townsend
- The end of the contract of Rev'd Gary Tubbs
- The interregnum and the Parish Profile
- Zoom services and Bible studies
- The Church fabric including the re-ordering of the Church to meet our future needs
- Mission and Discipleship
- Evangelism including: Gift of the John Lennox book entitled "Where is God in a Coronavirus World?"; Christmas events; and events for Lent and Easter
- Safeguarding and GDPR (General Data Protection Regulations)
- Finance- budget; quarterly reports; annual accounts and the annual audit examination.

Financial Review

General fund (Unrestricted)

Total gross income in the Henham general fund amounted to £2,954 (2019: £6,997). Total expenditure of £312 (2019: £684) resulted in a net income of £2,142 (2019: £1,313) after transfers of £500 to the Benefice fund. The total balance carried forward was £17,714 (2019: £15,572).

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Henham – Annual Report for the Year Ended 31 December 2020 (continued)

HEU Benefice fund (Restricted)

The HEU Benefice fund result for the year was an excess of expenditure over income of £40,865 (2019: excess of income over expenditure of £20,206), taking the balance carried forward at the end of the year to £130,947 (2019: £171,812).

Benefice Weekend fund (Restricted) The Benefice Weekend fund is used to promote a regular benefice wide retreat with dedicated Bible teaching. The balance carried forward of £2,439 (2019: £2,100) is retained to subsidise attendance of those needing financial assistance to attend future events.

Other funds (Restricted and endowment)

The PCC has substantial other restricted funds from donations, legacies and bequests given with varying terms and conditions mainly for the maintenance of the Church buildings and grounds. These funds are the: Fabric fund, Overs fund, Bannehr fund, Winmill fund, Pimblett fund, Children and Youth Work fund, Vicar's Discretionary fund and three Endowment funds. The total value of these funds increased from £1,939,599 to £2,166,400 during the year. This included net gains on investment assets of £251,597 (2019: gains of £64,148).

Reserves policy

At the end of the year unrestricted funds amounted to £17,714 (2019: £15,572), restricted funds £2,294,229 (2019: £2,108,317) and endowment funds £5,558 (2019: £5,196). See explanation of restricted funds in Financial Review above.

It is PCC policy to ensure funds will be available to cover future expenditure. The PCC does not maintain specific levels on reserves on the funds with the exception of the HEU Benefice Fund. This is because it has significant activity each year including responsibility for paying staff. It has therefore been decided that an appropriate reserves policy for the HEU Benefice fund is a minimum of two months' expenditure or approximately £27,000 (2019: £25,000). At the end of the year the balance on the HEU Benefice Fund is £130,947 (2019: £171,813).

The balance on the fabric funds is sufficient for any foreseeable future repair requirements and re-ordering.

PCC policy is to invest the majority of its bequests in a professionally managed portfolio of stock market and property investments.

Going Concern

The PCC believes it is financially viable for the next 12 months, even with the pressures of the current pandemic. The HEU Benefice fund balance remains above the appropriate level of reserves and along with the unrestricted funds and other restricted funds, it is sufficient for activities to be maintained for 12 months.

Approved by the PCC on 19 April 2021 and signed on its behalf by:



Simon Pilcher - PCC Chairman

Independent Examiner's Report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Henham

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2020 which are set out on pages 5 to 18.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners' statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Michael Cooper-Davis FCCA ACA
For and on behalf of Price Bailey LLP
Causeway House
1 Dane Street
Bishop's Stortford
Hertfordshire CM23 3BT

Date: 23 April 2021

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2020

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2020 £	2019 £
Income						
Donations	2(a)	2,286	115,837	-	118,123	173,675
Investments	2(b)	32	14,871	7	14,910	20,407
Charitable activities	2(c)	636	5,477	-	6,113	1,915
Other income	2(d)	-	5,360	-	5,360	1,541
Total income		2,954	141,545	7	144,506	197,538
Expenditure						
Charitable activities	3(a)	312	190,559	-	190,871	190,360
Other costs	3(b)	-	16,814	-	16,814	14,926
Total expenditure		312	207,373	-	207,685	205,286
Net income/(expenditure) before investment gains		2,642	(65,828)	7	(63,179)	(7,748)
Net gains on investments	5(b)	-	251,240	355	251,595	28,416
Transfer between funds		(500)	500	-	-	-
Net income/(expenditure) being movement of funds		2,142	185,912	362	188,416	20,668
Total funds brought forward		15,572	2,108,317	5,196	2,129,085	2,108,417
Total funds carried forward		17,714	2,294,229	5,558	2,317,501	2,129,085

The notes to the accounts are shown on pages 7 to 18 and form part of these financial statements.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

BALANCE SHEET AT 31 DECEMBER 2020

	Notes	2020 £	2019 £
Fixed assets			
Tangible Fixed Assets	5(a)	16,822	21,028
Investments	5(b)	1,946,718	1,673,994
Total fixed assets		<u>1,963,540</u>	<u>1,695,022</u>
Current assets			
Debtors	6	2,506	6,860
Cash at bank and in hand		361,894	455,506
Total current assets		<u>364,400</u>	<u>462,366</u>
Creditors: amounts falling due within one year	7	<u>10,439</u>	<u>28,303</u>
Net current assets		<u>353,961</u>	<u>434,063</u>
Net assets		<u>2,317,501</u>	<u>2,129,085</u>
Funds			
Unrestricted funds	8 & 9	17,714	15,572
Restricted funds	8 & 9	2,294,229	2,108,317
Endowment funds	8 & 9	5,558	5,196
		<u>2,317,501</u>	<u>2,129,085</u>

Approved by the Parochial Church Council on 19 April 2021 and signed on its behalf by:


Simon Pilcher
PCC Chairman

The accompanying notes form part of these financial statements.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

1. Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and the Church Accounting Regulations 2006.

The PCC constitutes a public benefit entity as defined by FRS102. The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effect from 1 April 2005 which has since been withdrawn.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible for in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Going concern

The financial statements have been prepared on a going concern basis as the PCC members believe that no material uncertainties exist. The PCC members have considered the level of funds held and the expected level of income and expenditure for the 12 months from authorising these financial statements.

Funds accounting

Funds held by the PCC are:

Unrestricted funds – general funds which can be used by the for PCC ordinary purposes.

Designated funds – monies set aside by the PCC out of unrestricted funds for specific future purposes or projects. There are currently no designated funds.

Restricted funds – a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as the balance on that fund.

Endowment funds – funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds depending on the purpose set out in the terms of the original endowment.

Where the PCC has not invested a fund separately, interest is apportioned to individual funds on an average balance basis.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

1. Accounting policies (continued)

Income

All income is included in the Statement of Financial Activities (SOFA) when the charity is legally entitled to the income, and the amount can be quantified with certainty. Donations, collections and gifts are recognised upon receipt. Donated services and facilities are only included in the income (with an equivalent amount in expenditure) where the benefit to the PCC is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the PCC for the service or facility received. All income is accounted for gross. Realised and unrealised gains or losses on investments are included in the SOFA.

Expenditure

All expenditure is accounted for on an accruals basis. Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. All costs have been directly allocated to the relevant activity.

Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts in accordance with s.10 (2) (a) of the Charities Act 2011.

Moveable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected (at any reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. Individual items acquired since 2000 have been capitalised in the accounts and depreciated over the useful economic life.

All expenditure on consecrated or beneficed buildings and individual items costing under £1,000 are written off when the asset is acquired.

Depreciation

Equipment used for church purposes is depreciated on a reducing balance basis as follows:

Equipment/furniture	5 years
---------------------	---------

Investments

Investments are stated at market value at the balance sheet date, 31 December. Gains and losses arising from movements in market values during the year are credited or charged to the Statement of Financial Activities based on the market value at the year end.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

Debtors

Trade and other debtors are recognised at the settlement value before any trade discounts due.

Cash at bank

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar accounts.

Creditors

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimate reliably. Creditors and provisions are normally recognised at the settlement amount after allowing for any trade discounts.

Transactions involving members of the PCC and connected persons

Members of the PCC are obliged to declare any interest in any proposed transaction that involves them or connected persons, and to withdraw from any discussions and not participate in any vote taken. Any transactions undertaken by or on behalf of the PCC and involving members of the PCC and/or connected persons are described in these notes, if applicable.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

Financial assets include the bank balances, trade debtors and other debtors, but exclude prepayments and taxation.

Financial liabilities include trade creditors, other creditors, accruals and deferred income, but exclude social security and other taxes due.

Key Source of Judgement and Estimate Uncertainty

No significant judgements or assumptions have been made by the PCC in applying the Charity's accounting policies.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

2. Income

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds	
				2020 £	2019 £
2(a) Donations					
Planned giving:					
Gift Aid donations	250	69,775	-	70,025	105,015
Tax recoverable	241	16,080	-	16,321	26,837
Other	360	12,375	-	12,735	20,235
Collections (open plate)	1,435	189	-	1,624	5,818
Grant from Ugley to Benefice	-	15,000	-	15,000	5,000
Donations, appeals etc	-	2,418	-	2,418	10,770
	2,286	115,837	-	118,123	173,675
2(b) Investments					
Dividends and interest including tax recoverable	32	10,071	7	10,110	15,607
Rental income	-	4,800	-	4,800	4,800
	32	14,871	7	14,910	20,407
2(c) Charitable activities					
Fees from weddings etc	636	-	-	636	1,915
Benefice Weekend Away	-	5,477	-	5,477	-
	636	5,477	-	6,113	1,915
2(d) Other income	-	5,360	-	5,360	1,541
Total income	2,954	141,545	7	144,506	197,538

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

2. Income (prior year)

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds	
				2019 £	2018 £
2(a) <i>Donations</i>					
Planned giving:					
Gift Aid donations	290	104,725	-	105,015	100,426
Tax recoverable	444	26,393	-	26,837	25,915
Other	110	20,125	-	20,235	12,090
Collections (open plate)	4,156	1,662	-	5,818	5,441
Grant from Ugley to Benefice	-	5,000	-	5,000	-
Donations, appeals etc	-	10,770	-	10,770	595
	5,000	168,675	-	173,675	144,467
2(b) <i>Investments</i>					
Dividends and interest including tax recoverable	82	15,522	3	15,607	14,042
Rental income	-	4,800	-	4,800	7,844
	82	20,322	3	20,407	21,886
2(c) <i>Charitable activities</i>					
Fees from weddings etc	1,915	-	-	1,915	1,412
Parish Weekend	-	-	-	-	3,405
	1,915	-	-	1,915	4,817
2(d) <i>Other income</i>	-	1,541	-	1,541	75
Total income	6,997	190,538	3	197,538	171,245

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

3. Expenditure

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds	
					2020 £	2019 £
3(a)	<i>Charitable activities</i>					
	Mission and charitable giving	-	10,400	-	10,400	11,080
	Parish Share	-	80,519	-	80,519	71,271
	Employment costs	4(a)	54,342	-	54,342	53,084
	Employees' expenses	-	6,456	-	6,456	7,600
	Conferences	-	-	-	-	144
	Office & Hall	-	4,892	-	4,892	4,962
	Church running expenses	-	4,663	-	4,663	7,449
	Church maintenance	33	1,737	-	1,770	2,737
	Church buildings repairs	-	13,728	-	13,728	20,407
	Upkeep of services	279	649	-	928	4,388
	Evangelism	-	-	-	-	32
	Equipment	-	153	-	153	296
	Benefice Weekend Away	-	5,138	-	5,138	-
	Sundry	-	2,890	-	2,890	969
	Depreciation	-	4,206	-	4,206	5,257
	Governance	-	786	-	786	684
		312	190,559	-	190,871	190,360
3(b)	<i>Other costs</i>					
	Property running	-	2,685	-	2,685	2,770
	Investment management fees	-	14,129	-	14,129	12,156
		-	16,814	-	16,814	14,926
Total Expenditure		312	207,373	-	207,685	205,286

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

3. Expenditure (prior year)

	Notes	Unrestricted	Restricted	Endowment	Total Funds	
		Funds £	Funds £	Funds £	2019 £	2018 £
3(a) <i>Charitable activities</i>						
Mission and charitable giving		-	11,080	-	11,080	13,715
Parish Share		-	71,271	-	71,271	69,357
Employment costs	4(a)	-	53,084	-	53,084	52,662
Expenses		-	7,600	-	7,600	6,214
Conferences		-	144	-	144	240
Office & Hall costs		-	4,962	-	4,962	6,955
Church running expenses		-	7,449	-	7,449	6,254
Church maintenance		-	2,737	-	2,737	5,055
Church buildings repairs		-	20,407	-	20,407	13,614
Upkeep of services		427	3,961	-	4,388	1,407
Evangelism		32	-	-	32	-
Equipment		-	296	-	296	191
Parish Weekend costs		-	-	-	-	3,658
Sundry costs		225	744	-	969	989
Depreciation		-	5,257	-	5,257	-
Governance costs		-	684	-	684	548
		684	189,676	-	190,360	180,859
3(b) <i>Other costs</i>						
Property running costs		-	2,770	-	2,770	7,427
Investment management fees		-	12,156	-	12,156	12,925
		-	14,926	-	14,926	20,352
Total Expenditure		684	204,602	-	205,286	201,211

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

4 (a) Employment costs

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds	
				2020 £	2019 £
Salaries	-	42,070	-	42,070	41,129
National insurance contributions	-	2,454	-	2,454	2,331
Pension contributions	-	9,818	-	9,818	9,624
	-	54,342	-	54,342	53,084

During the year the PCC employed a part-time administrator. This equated to 0.5 (2019: 0.5) of a full-time employee. The PCC also employed a full-time associate priest.

No employees received over £60,000 remuneration during the year (2019: nil).

The PCC considers its key management personnel to comprise the Incumbent Minister, the Associate Priest, Churchwardens, Treasurer and Secretary (as listed on page 1). The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services was £39,506 (2019: £38,658).

(b) Payments to PCC members

There were no disclosable transactions in respect of PCC members, nor persons closely connected with them, nor other related parties.

5. Fixed assets

(a) Tangible

	Equipment/ Furniture £
Cost	
At start of year	29,613
Additions	-
Disposals	-
At end of year	<u>29,613</u>
Depreciation	
At start of year	8,585
Charge in the year	4,206
Disposals	-
At end of year	<u>12,791</u>
Net book value	
at end of year	<u>16,822</u>
At 31 December 2019	<u>21,028</u>

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2020

5. Fixed assets (continued)

(b) Investments

	2020	2019
	£	£
<i>At market value</i>		
Securities and invested cash	1,807,384	1,545,307
UK Investment properties	139,334	128,687
	<u>1,946,718</u>	<u>1,673,994</u>
 Market value at start of year	 1,673,994	 1,821,707
Disposals at carrying value	(505,094)	(961,061)
Purchases at cost	526,221	784,931
Net gains/(losses) on investments	251,597	28,417
Carrying value at end of year	<u>1,946,718</u>	<u>1,673,994</u>

6. Debtors

Gift Aid tax recoverable	341	2,820
Prepayments & accrued income	1,112	1,974
Other debtors	1,053	272
	<u>2,506</u>	<u>5,066</u>

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

7. Creditors: amounts falling due within one year

	2020	2019
	£	£
Accruals and deferred income	3,811	8,344
Creditors	6,628	19,959
	10,439	28,303

8. Statement of funds

The unrestricted funds comprise the following:

General fund - unrestricted funds held for the ordinary purposes of the PCC

The restricted funds comprise of the following:

HEU Benefice Fund - funds held for the income & expenditure relating to the joint benefice
 Fabric Fund - funds held for the general maintenance of the fabric and furnishings of the church
 Benefice weekend Fund - funds held for purposes of benefice retreats
 Children and Youth Work Fund - funds for children and youth work
 Overs Fund - funds held for the upkeep of the graves of the Overs family
 Bannehr Fund - funds held for the general maintenance of the fabric and furnishings of the church
 Winmill Fund - funds held for the general maintenance of the fabric and furnishings of the church
 Pimblett Fund - funds held for the repair of the graveyard wall
 Vicar's Discretionary Fund - funds held for the assistance of needy parishioners

The endowment funds comprise of the following:

Ormerod Fund - funds held for the general maintenance of the churchyard
 Pilkington Fund - funds held for the upkeep of the graves of George Pilkington and his wife
 Chancel Tithe - funds held for chancel repairs and insurance of the church

Transfers - a transfer was made from the unrestricted general fund to the HEU Benefice Fund as a grant from Henham to Benefice.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

8. Statement of funds (continued)

	Balance at 1 Jan 2020 £	Income £	Expenditure £	Investment gains £	Transfers £	Balance at 31 Dec 2020 £
Unrestricted funds						
General	15,572	2,954	(312)	-	(500)	17,714
Restricted funds						
Vicar's Discretionary	-	2,409	(250)	-	-	2,159
HEU Benefice	171,813	118,787	(160,153)	-	500	130,947
Fabric	11,164	152	-	-	-	11,316
Benefice weekend	2,100	5,477	(5,138)	-	-	2,439
Children and Youth Work	729	-	(200)	-	-	529
Overs	197	-	-	-	-	197
Bannehr	371,164	2,398	(976)	56,973	-	429,559
Winmill	1,541,150	12,321	(40,659)	194,271	-	1,707,083
Pimblett	10,000	-	-	-	-	10,000
	2,108,317	141,544	(207,376)	251,244	500	2,294,229
Endowment funds						
Ormerod	1,406	-	-	97	-	1,503
Pilkington	3,681	-	-	253	-	3,934
Chancel tithe	109	7	-	5	-	121
	5,196	7	-	355	-	5,558
Total funds	2,129,085	144,505	(207,688)	251,599	-	2,317,501

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2020

8. Statement of funds (continued)

	Balance at 1 Jan 2019 £	Income £	Expenditure £	Investment gains £	Transfers £	Balance at 31 Dec 2019 £
Unrestricted funds						
General	14,259	6,997	(684)	-	(5,000)	15,572
Restricted funds						
HEU Benefice	151,607	168,296	(153,090)	-	5,000	171,813
Fabric	11,016	148	-	-	-	11,164
Benefice weekend	2,100	-	-	-	-	2,100
Children and Youth						
Work	-	1,541	(812)	-	-	729
Overs	197	-	-	-	-	197
Bannehr	345,625	4,507	(829)	21,861	-	371,164
Winmill	1,569,239	16,047	(49,872)	5,736	-	1,541,150
Pimblett	10,000	-	-	-	-	10,000
	<u>2,089,784</u>	<u>190,539</u>	<u>(204,603)</u>	<u>27,597</u>	<u>5,000</u>	<u>2,108,317</u>
Endowment funds						
Ormerod	1,184	-	-	222	-	1,406
Pilkington	3,101	-	-	580	-	3,681
Chancel tithe	89	3	-	17	-	109
	<u>4,374</u>	<u>3</u>	<u>-</u>	<u>819</u>	<u>-</u>	<u>5,196</u>
Total funds	<u>2,108,417</u>	<u>197,539</u>	<u>(205,287)</u>	<u>28,416</u>	<u>-</u>	<u>2,129,085</u>

9. Analysis of net assets by fund

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total £
Tangible fixed assets	-	16,822	-	16,822
Investment assets	-	1,941,160	5,558	1,946,718
Net current assets	17,714	336,247	-	353,961
Total funds at 31 December 2020	<u>17,714</u>	<u>2,294,229</u>	<u>5,558</u>	<u>2,317,501</u>
Tangible fixed assets	-	21,028	-	21,028
Investment assets	-	1,668,798	5,196	1,673,994
Net current assets	15,572	418,491	-	434,063
Total funds at 31 December 2019	<u>15,572</u>	<u>2,108,317</u>	<u>5,196</u>	<u>2,129,085</u>

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Henham – Annual Report for the Year Ended 31 December 2020

Administrative Information

St Mary's Church is situated in Church Street, Henham. It is part of the Diocese of Chelmsford within the Church of England. The correspondence address is Church Office, Old Franks, High Street, Elsenham, CM22 6DD.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Henham (PCC) is a registered charity No 1139750.

PCC members who have served from 1 January 2020 until the date this report was approved are:

Incumbent: The Rev'd Gary Townsend (resigned 31 January 2021)
Associate Priest: The Rev'd Gary Tubbs (resigned 28 March 2021)
Wardens: Mr Simon Pilcher Chairman
Mr Richard Peake

Elected Members: Mrs Cathy Ward
Mrs Isobel Brooks
Mr Roger Hughes-Penney Treasurer
Mr James Pimblett
Mrs Sarah Nye (resigned 21 February 2021)
Mr Richard Hurry
Mrs Sandie Turner
Mrs Annabel Cottam (appointed 26 October 2020)
Mr Malcolm McFrederick (appointed 26 October 2020)
Mrs Shirley Wilcock (appointed 26 October 2020)
Mr Justin Brister (appointed 26 October 2020)

Co-opted Member: The Rev'd Stephen Bazlinton

Secretary Mrs Shirley Wilcock

Professional Advisors

Bankers Barclays Bank Plc Leicester LE87 2BB
Investment Managers Ruffer LLP 80 Victoria Street, London, SW1E 5JL

Structure, governance and management

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objects and in planning future activities and setting policy for the year.

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC members are the trustees.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Henham – Annual Report for the Year Ended 31 December 2020 (continued)

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and activities

St Mary's PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church - pastoral, evangelistic, social and ecumenical. It also has responsibility for the maintenance of St Mary's Church. The incumbent's responsibilities include the wider benefice which, in addition to St Mary's Henham, includes St Peter's Ugley and St Mary's Elsenham. The PCC actively works with the PCCs of these other parishes.

Achievements and performance

Church attendance

As at 31 December 2020, there were 71 parishioners on the Church Electoral Roll (60 in 2019), 24 of whom were not resident within the parish. The average weekly attendance (adults only) prior to Covid-19 was 27 for the morning service and 28 for the evening service - which is a different congregation apart from around 7 people who also go in the morning. Since March 2020 virtual services have been held on Zoom and YouTube.

Review of the year

Henham PCC had 9 regular meetings during the year. One joint meeting was held with Elsenham and Ugley PCCs to discuss benefice finance and the APCM was delayed from April until October because of Covid. All meetings after March were held on Zoom except for one extraordinary joint meeting which was held in Henham church in December with the Bishops and the Archdeacon to discuss the vicar's "Pathway to Peace" proposal.

Some of the subjects discussed during the year included: -

- The resignation of Rev'd Gary Townsend
- The end of the contract of Rev'd Gary Tubbs
- The interregnum and the Parish Profile
- Zoom services and Bible studies
- The Church fabric including the re-ordering of the Church to meet our future needs
- Mission and Discipleship
- Evangelism including: Gift of the John Lennox book entitled "Where is God in a Coronavirus World?"; Christmas events; and events for Lent and Easter
- Safeguarding and GDPR (General Data Protection Regulations)
- Finance- budget; quarterly reports; annual accounts and the annual audit examination.

Financial Review

General fund (Unrestricted)

Total gross income in the Henham general fund amounted to £2,954 (2019: £6,997). Total expenditure of £312 (2019: £684) resulted in a net income of £2,142 (2019: £1,313) after transfers of £500 to the Benefice fund. The total balance carried forward was £17,714 (2019: £15,572).

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Henham – Annual Report for the Year Ended 31 December 2020 (continued)

HEU Benefice fund (Restricted)

The HEU Benefice fund result for the year was an excess of expenditure over income of £40,865 (2019: excess of income over expenditure of £20,206), taking the balance carried forward at the end of the year to £130,947 (2019: £171,812).

Benefice Weekend fund (Restricted) The Benefice Weekend fund is used to promote a regular benefice wide retreat with dedicated Bible teaching. The balance carried forward of £2,439 (2019: £2,100) is retained to subsidise attendance of those needing financial assistance to attend future events.

Other funds (Restricted and endowment)

The PCC has substantial other restricted funds from donations, legacies and bequests given with varying terms and conditions mainly for the maintenance of the Church buildings and grounds. These funds are the: Fabric fund, Overs fund, Bannehr fund, Winmill fund, Pimblett fund, Children and Youth Work fund, Vicar's Discretionary fund and three Endowment funds. The total value of these funds increased from £1,939,599 to £2,166,400 during the year. This included net gains on investment assets of £251,597 (2019: gains of £64,148).

Reserves policy

At the end of the year unrestricted funds amounted to £17,714 (2019: £15,572), restricted funds £2,294,229 (2019: £2,108,317) and endowment funds £5,558 (2019: £5,196). See explanation of restricted funds in Financial Review above.

It is PCC policy to ensure funds will be available to cover future expenditure. The PCC does not maintain specific levels on reserves on the funds with the exception of the HEU Benefice Fund. This is because it has significant activity each year including responsibility for paying staff. It has therefore been decided that an appropriate reserves policy for the HEU Benefice fund is a minimum of two months' expenditure or approximately £27,000 (2019: £25,000). At the end of the year the balance on the HEU Benefice Fund is £130,947 (2019: £171,813).

The balance on the fabric funds is sufficient for any foreseeable future repair requirements and re-ordering.

PCC policy is to invest the majority of its bequests in a professionally managed portfolio of stock market and property investments.

Going Concern

The PCC believes it is financially viable for the next 12 months, even with the pressures of the current pandemic. The HEU Benefice fund balance remains above the appropriate level of reserves and along with the unrestricted funds and other restricted funds, it is sufficient for activities to be maintained for 12 months.

Approved by the PCC on 19 April 2021 and signed on its behalf by:



Simon Pilcher - PCC Chairman

Independent Examiner's Report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Henham

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2020 which are set out on pages 5 to 18.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners' statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Michael Cooper-Davis FCCA ACA
For and on behalf of Price Bailey LLP
Causeway House
1 Dane Street
Bishop's Stortford
Hertfordshire CM23 3BT

Date: 23 April 2021

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2020

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2020 £	2019 £
Income						
Donations	2(a)	2,286	115,837	-	118,123	173,675
Investments	2(b)	32	14,871	7	14,910	20,407
Charitable activities	2(c)	636	5,477	-	6,113	1,915
Other income	2(d)	-	5,360	-	5,360	1,541
Total income		2,954	141,545	7	144,506	197,538
Expenditure						
Charitable activities	3(a)	312	190,559	-	190,871	190,360
Other costs	3(b)	-	16,814	-	16,814	14,926
Total expenditure		312	207,373	-	207,685	205,286
Net income/(expenditure) before investment gains		2,642	(65,828)	7	(63,179)	(7,748)
Net gains on investments	5(b)	-	251,240	355	251,595	28,416
Transfer between funds		(500)	500	-	-	-
Net income/(expenditure) being movement of funds		2,142	185,912	362	188,416	20,668
Total funds brought forward		15,572	2,108,317	5,196	2,129,085	2,108,417
Total funds carried forward		17,714	2,294,229	5,558	2,317,501	2,129,085

The notes to the accounts are shown on pages 7 to 18 and form part of these financial statements.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

BALANCE SHEET AT 31 DECEMBER 2020

	Notes	2020 £	2019 £
Fixed assets			
Tangible Fixed Assets	5(a)	16,822	21,028
Investments	5(b)	1,946,718	1,673,994
Total fixed assets		<u>1,963,540</u>	<u>1,695,022</u>
Current assets			
Debtors	6	2,506	6,860
Cash at bank and in hand		361,894	455,506
Total current assets		<u>364,400</u>	<u>462,366</u>
Creditors: amounts falling due within one year	7	<u>10,439</u>	<u>28,303</u>
Net current assets		<u>353,961</u>	<u>434,063</u>
Net assets		<u>2,317,501</u>	<u>2,129,085</u>
Funds			
Unrestricted funds	8 & 9	17,714	15,572
Restricted funds	8 & 9	2,294,229	2,108,317
Endowment funds	8 & 9	5,558	5,196
		<u>2,317,501</u>	<u>2,129,085</u>

Approved by the Parochial Church Council on 19 April 2021 and signed on its behalf by:


Simon Pilcher
PCC Chairman

The accompanying notes form part of these financial statements.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

1. Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and the Church Accounting Regulations 2006.

The PCC constitutes a public benefit entity as defined by FRS102. The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effect from 1 April 2005 which has since been withdrawn.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible for in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Going concern

The financial statements have been prepared on a going concern basis as the PCC members believe that no material uncertainties exist. The PCC members have considered the level of funds held and the expected level of income and expenditure for the 12 months from authorising these financial statements.

Funds accounting

Funds held by the PCC are:

Unrestricted funds – general funds which can be used by the for PCC ordinary purposes.

Designated funds – monies set aside by the PCC out of unrestricted funds for specific future purposes or projects. There are currently no designated funds.

Restricted funds – a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as the balance on that fund.

Endowment funds – funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds depending on the purpose set out in the terms of the original endowment.

Where the PCC has not invested a fund separately, interest is apportioned to individual funds on an average balance basis.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

1. Accounting policies (continued)

Income

All income is included in the Statement of Financial Activities (SOFA) when the charity is legally entitled to the income, and the amount can be quantified with certainty. Donations, collections and gifts are recognised upon receipt. Donated services and facilities are only included in the income (with an equivalent amount in expenditure) where the benefit to the PCC is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the PCC for the service or facility received. All income is accounted for gross. Realised and unrealised gains or losses on investments are included in the SOFA.

Expenditure

All expenditure is accounted for on an accruals basis. Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. All costs have been directly allocated to the relevant activity.

Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts in accordance with s.10 (2) (a) of the Charities Act 2011.

Moveable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected (at any reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. Individual items acquired since 2000 have been capitalised in the accounts and depreciated over the useful economic life.

All expenditure on consecrated or beneficed buildings and individual items costing under £1,000 are written off when the asset is acquired.

Depreciation

Equipment used for church purposes is depreciated on a reducing balance basis as follows:

Equipment/furniture	5 years
---------------------	---------

Investments

Investments are stated at market value at the balance sheet date, 31 December. Gains and losses arising from movements in market values during the year are credited or charged to the Statement of Financial Activities based on the market value at the year end.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

Debtors

Trade and other debtors are recognised at the settlement value before any trade discounts due.

Cash at bank

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar accounts.

Creditors

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimate reliably. Creditors and provisions are normally recognised at the settlement amount after allowing for any trade discounts.

Transactions involving members of the PCC and connected persons

Members of the PCC are obliged to declare any interest in any proposed transaction that involves them or connected persons, and to withdraw from any discussions and not participate in any vote taken. Any transactions undertaken by or on behalf of the PCC and involving members of the PCC and/or connected persons are described in these notes, if applicable.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

Financial assets include the bank balances, trade debtors and other debtors, but exclude prepayments and taxation.

Financial liabilities include trade creditors, other creditors, accruals and deferred income, but exclude social security and other taxes due.

Key Source of Judgement and Estimate Uncertainty

No significant judgements or assumptions have been made by the PCC in applying the Charity's accounting policies.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

2. Income

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds	
				2020 £	2019 £
2(a) Donations					
Planned giving:					
Gift Aid donations	250	69,775	-	70,025	105,015
Tax recoverable	241	16,080	-	16,321	26,837
Other	360	12,375	-	12,735	20,235
Collections (open plate)	1,435	189	-	1,624	5,818
Grant from Ugley to Benefice	-	15,000	-	15,000	5,000
Donations, appeals etc	-	2,418	-	2,418	10,770
	2,286	115,837	-	118,123	173,675
2(b) Investments					
Dividends and interest including tax recoverable	32	10,071	7	10,110	15,607
Rental income	-	4,800	-	4,800	4,800
	32	14,871	7	14,910	20,407
2(c) Charitable activities					
Fees from weddings etc	636	-	-	636	1,915
Benefice Weekend Away	-	5,477	-	5,477	-
	636	5,477	-	6,113	1,915
2(d) Other income	-	5,360	-	5,360	1,541
Total income	2,954	141,545	7	144,506	197,538

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

2. Income (prior year)

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds	
				2019 £	2018 £
2(a) Donations					
Planned giving:					
Gift Aid donations	290	104,725	-	105,015	100,426
Tax recoverable	444	26,393	-	26,837	25,915
Other	110	20,125	-	20,235	12,090
Collections (open plate)	4,156	1,662	-	5,818	5,441
Grant from Ugley to Benefice	-	5,000	-	5,000	-
Donations, appeals etc	-	10,770	-	10,770	595
	5,000	168,675	-	173,675	144,467
2(b) Investments					
Dividends and interest including tax recoverable	82	15,522	3	15,607	14,042
Rental income	-	4,800	-	4,800	7,844
	82	20,322	3	20,407	21,886
2(c) Charitable activities					
Fees from weddings etc	1,915	-	-	1,915	1,412
Parish Weekend	-	-	-	-	3,405
	1,915	-	-	1,915	4,817
2(d) Other income	-	1,541	-	1,541	75
Total income	6,997	190,538	3	197,538	171,245

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

3. Expenditure (prior year)

	Notes	Unrestricted	Restricted	Endowment	Total Funds	
		Funds £	Funds £	Funds £	2019 £	2018 £
3(a) <i>Charitable activities</i>						
Mission and charitable giving		-	11,080	-	11,080	13,715
Parish Share		-	71,271	-	71,271	69,357
Employment costs	4(a)	-	53,084	-	53,084	52,662
Expenses		-	7,600	-	7,600	6,214
Conferences		-	144	-	144	240
Office & Hall costs		-	4,962	-	4,962	6,955
Church running expenses		-	7,449	-	7,449	6,254
Church maintenance		-	2,737	-	2,737	5,055
Church buildings repairs		-	20,407	-	20,407	13,614
Upkeep of services		427	3,961	-	4,388	1,407
Evangelism		32	-	-	32	-
Equipment		-	296	-	296	191
Parish Weekend costs		-	-	-	-	3,658
Sundry costs		225	744	-	969	989
Depreciation		-	5,257	-	5,257	-
Governance costs		-	684	-	684	548
		684	189,676	-	190,360	180,859
3(b) <i>Other costs</i>						
Property running costs		-	2,770	-	2,770	7,427
Investment management fees		-	12,156	-	12,156	12,925
		-	14,926	-	14,926	20,352
Total Expenditure		684	204,602	-	205,286	201,211

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

4 (a) Employment costs

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2020 £	2019 £
Salaries	-	42,070	-	42,070	41,129
National insurance contributions	-	2,454	-	2,454	2,331
Pension contributions	-	9,818	-	9,818	9,624
	-	54,342	-	54,342	53,084

During the year the PCC employed a part-time administrator. This equated to 0.5 (2019: 0.5) of a full-time employee. The PCC also employed a full-time associate priest.

No employees received over £60,000 remuneration during the year (2019: nil).

The PCC considers its key management personnel to comprise the Incumbent Minister, the Associate Priest, Churchwardens, Treasurer and Secretary (as listed on page 1). The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services was £39,506 (2019: £38,658).

(b) Payments to PCC members

There were no disclosable transactions in respect of PCC members, nor persons closely connected with them, nor other related parties.

5. Fixed assets

(a) Tangible

	Equipment/ Furniture £
Cost	
At start of year	29,613
Additions	-
Disposals	-
At end of year	<u>29,613</u>
Depreciation	
At start of year	8,585
Charge in the year	4,206
Disposals	-
At end of year	<u>12,791</u>
Net book value	
at end of year	<u>16,822</u>
At 31 December 2019	<u>21,028</u>

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2020

5. Fixed assets (continued)

(b) Investments

	2020	2019
	£	£
<i>At market value</i>		
Securities and invested cash	1,807,384	1,545,307
UK Investment properties	139,334	128,687
	<u>1,946,718</u>	<u>1,673,994</u>
 Market value at start of year	 1,673,994	 1,821,707
Disposals at carrying value	(505,094)	(961,061)
Purchases at cost	526,221	784,931
Net gains/(losses) on investments	251,597	28,417
Carrying value at end of year	<u>1,946,718</u>	<u>1,673,994</u>

6. Debtors

Gift Aid tax recoverable	341	2,820
Prepayments & accrued income	1,112	1,974
Other debtors	1,053	272
	<u>2,506</u>	<u>5,066</u>

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

7. Creditors: amounts falling due within one year

	2020	2019
	£	£
Accruals and deferred income	3,811	8,344
Creditors	6,628	19,959
	10,439	28,303

8. Statement of funds

The unrestricted funds comprise the following:

General fund - unrestricted funds held for the ordinary purposes of the PCC

The restricted funds comprise of the following:

HEU Benefice Fund - funds held for the income & expenditure relating to the joint benefice
 Fabric Fund - funds held for the general maintenance of the fabric and furnishings of the church
 Benefice weekend Fund - funds held for purposes of benefice retreats
 Children and Youth Work Fund - funds for children and youth work
 Overs Fund - funds held for the upkeep of the graves of the Overs family
 Bannehr Fund - funds held for the general maintenance of the fabric and furnishings of the church
 Winmill Fund - funds held for the general maintenance of the fabric and furnishings of the church
 Pimblett Fund - funds held for the repair of the graveyard wall
 Vicar's Discretionary Fund - funds held for the assistance of needy parishioners

The endowment funds comprise of the following:

Ormerod Fund - funds held for the general maintenance of the churchyard
 Pilkington Fund - funds held for the upkeep of the graves of George Pilkington and his wife
 Chancel Tithe - funds held for chancel repairs and insurance of the church

Transfers - a transfer was made from the unrestricted general fund to the HEU Benefice Fund as a grant from Henham to Benefice.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

8. Statement of funds (continued)

	Balance at 1 Jan 2020 £	Income £	Expenditure £	Investment gains £	Transfers £	Balance at 31 Dec 2020 £
Unrestricted funds						
General	15,572	2,954	(312)	-	(500)	17,714
Restricted funds						
Vicar's Discretionary	-	2,409	(250)	-	-	2,159
HEU Benefice	171,813	118,787	(160,153)	-	500	130,947
Fabric	11,164	152	-	-	-	11,316
Benefice weekend	2,100	5,477	(5,138)	-	-	2,439
Children and Youth Work	729	-	(200)	-	-	529
Overs	197	-	-	-	-	197
Bannehr	371,164	2,398	(976)	56,973	-	429,559
Winmill	1,541,150	12,321	(40,659)	194,271	-	1,707,083
Pimblett	10,000	-	-	-	-	10,000
	2,108,317	141,544	(207,376)	251,244	500	2,294,229
Endowment funds						
Ormerod	1,406	-	-	97	-	1,503
Pilkington	3,681	-	-	253	-	3,934
Chancel tithe	109	7	-	5	-	121
	5,196	7	-	355	-	5,558
Total funds	2,129,085	144,505	(207,688)	251,599	-	2,317,501

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN, HENHAM

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2020

8. Statement of funds (continued)

	Balance at 1 Jan 2019 £	Income £	Expenditure £	Investment gains £	Transfers £	Balance at 31 Dec 2019 £
Unrestricted funds						
General	14,259	6,997	(684)	-	(5,000)	15,572
Restricted funds						
HEU Benefice	151,607	168,296	(153,090)	-	5,000	171,813
Fabric	11,016	148	-	-	-	11,164
Benefice weekend	2,100	-	-	-	-	2,100
Children and Youth						
Work	-	1,541	(812)	-	-	729
Overs	197	-	-	-	-	197
Bannehr	345,625	4,507	(829)	21,861	-	371,164
Winmill	1,569,239	16,047	(49,872)	5,736	-	1,541,150
Pimblett	10,000	-	-	-	-	10,000
	2,089,784	190,539	(204,603)	27,597	5,000	2,108,317
Endowment funds						
Ormerod	1,184	-	-	222	-	1,406
Pilkington	3,101	-	-	580	-	3,681
Chancel tithe	89	3	-	17	-	109
	4,374	3	-	819	-	5,196
Total funds	2,108,417	197,539	(205,287)	28,416	-	2,129,085

9. Analysis of net assets by fund

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total £
Tangible fixed assets	-	16,822	-	16,822
Investment assets	-	1,941,160	5,558	1,946,718
Net current assets	17,714	336,247	-	353,961
Total funds at 31 December 2020	17,714	2,294,229	5,558	2,317,501
Tangible fixed assets	-	21,028	-	21,028
Investment assets	-	1,668,798	5,196	1,673,994
Net current assets	15,572	418,491	-	434,063
Total funds at 31 December 2019	15,572	2,108,317	5,196	2,129,085