

The Parochial Church Council of Brownhills with Ogley Hay

Trustees' Annual Report for the year ended 31st December 2023

Charity Registration No.1139697

Objectives and Activities

The trustees of the PCC are aware of the Charity Commission's guidance on public benefit in the Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in the Ecclesiastical parish of Brownhills with Ogley Hay it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively within the Ecclesiastical Parish and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole

We are active in promoting the local food bank with both time and food donations. We also keep the church open as a place of Welcome, one morning a week.

Our work would not be possible without the contribution made by volunteers.

Achievements and Performance

Worship and Prayer – We offer a variety of services to suit all ages and tastes as well as many opportunities for the community to join us in prayer, at any time but particularly between Ascension Day and Pentecost when a special prayer trail is in place.

Deanery Synod – Our representative attends regularly and report back to the PCC on a regular basis.

Church Fabric – As volunteers we regularly maintain our building through work parties for such tasks as window cleaning, gutter and drain maintenance and generally keeping the environment tidy. The church is inspected every five years (2019) by the Diocesan Architects and is due again in September 2024.

Mission and Evangelism – Our volunteer team visit all 6 primary schools in the parish regularly to present Open the Book – the Bible in a fun and understandable way. We also hold a Procession of Witness on Good Friday. The incumbent also takes lessons at Brownhills Ormiston Academy.

Church hall – Local community groups use the Hall. The facility is available for anyone to use.

Other Activities – We organise a range of coffee mornings and social events along with a summer fete at which the community plays an active part.

Financial Review

Our overall financial position is steady, with accounts breaking even or making a small profit.

Our principal source of funds are from congregational regular giving. Full use is made of Gift Aid.

We now have a Justgiving page through Lichfield Diocese.

Reserves Policy

It is PCC policy to maintain a balance in reserves. They are held to allow for emergencies and any cash flow problems which may arise.

We operate a Restricted Account which contains money held on behalf of various church groups, including a need Fund and Food Bank monies.

It is our policy to invest the short-term investment fund balances with the CCLA Church of England Deposit Fund and the remainder in the CCLA Church of England Investment Fund.

Safeguarding

The PCC believe they have fulfilled their duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' Guidance on Safeguarding, Children and Vulnerable Adults).

Fundraising

The PCC takes its fundraising responsibilities seriously and is very grateful to all donors, whether regular or occasional, for their support of the church and church events. PCC supporters are never taken for granted. The PCC take full responsibility for fundraising and do not use commercial organisations or professional fundraisers. The PCC policy is for all fundraising to be for particular charities and not for the day to day running of the church.

Volunteers

The members of the PCC would like to thank all the volunteers who work so hard to make our church a lively, vibrant community.

Future Plans

Our plan as a PCC is always to move forward and connect even more with our local community and to see where the Holy Spirit leads us. In 2024, a total re-roof is scheduled.

Structure, governance and management

The PCC is a Body Corporate established by the Church of England (PCC Powers Measure 1956, and the Church Representation rules 2006) and is a Charity registered with the Charity Commission. The

PCC is governed by the Parochial Church Council Powers Measure (1956) as amended that came into effect on 2nd January 1957, and the Church Representation Rules.

The method of appointment of the PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, a representative of the Readers, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. Members of the congregation are always urged to join the Electoral Roll and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The PCC meets 6 times a year. The PCC is responsible for keeping Safeguarding, Health and Safety, Social Media and Data Protection policies up to date.

Reference and Administrative Details

The Church is in Church Road, Brownhills WS8 7AB and is part of the Deanery and Diocese of Lichfield. The correspondence address is 37 New Road, Brownhills WS8 7AT. Our website address is www.stjameschurchbrownhills.co.uk

PCC members who have served from 1st January 2023 until the date of the report are as follows:

Incumbent	Gayle Greenway
Lay Ministers:	Elizabeth Corbett Peter Biggs
Churchwardens :	Margaret Powell Roger Corbett – also Deanery Synod
Elected Members:	Joy Powell (Treasurer) Michael Gillion David Cresswell Ann Wilkins Brenda Timmins Dennis Powell (Lay Chair) Michelle Pye Samantha Fiddler from May 2023 Andrew Green from May 2023
Bank:	HSBC Market Street, Lichfield WS13 6LA
Investment Manager:	CCLA

Auditors:

Rice & Co
High Street, Brownhills

Approved by the PCC at its meeting on 20th May 2024

Signed on its behalf by

..... Chair

**THE PAROCHIAL CHURCH COUNCIL
OF THE ECCLESIASTICAL PARISH
OF BROWNHILLS WITH OGLEY HAY**

YEAR END 31ST DECEMBER 2023

FINANCIAL REPORTS

1	Independent Examiner's Report
2	Statement of Financial Activities
3	Statement of Assets & Liabilities
4 to 8	Notes to the accounts

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
BROWNHILLS WITH OGLEY HAY**

**INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF BROWNHILLS WITH OGLEY HAY**

I report to the Parochial Church Council on my examination of the accounts of the Ecclesiastical Parish of Brownhills with Ogley Hay for the year ended 31st December 2023, which are set out on pages 2 to 8.

RESPONSIBILITIES AND BASIS OF REPORT

As the members of the Parochial Church Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act') and the Church Accounting Regulations 2006 ('the Regulations'). You consider that the audit requirement of the Regulations and section 156 of the Act do not apply. It is my responsibility to issue this report in accordance with the terms of the Regulations.

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 130 of the Act and the Regulations; or
2. the accounts do not accord with those records.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



.....

Susan Cooke FCCA

Rice & Co (Brownhills) Limited
90 High Street
Brownhills
Walsall
WS8 6EW

Date: 09/04/2024 .

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
BROWNHILLS WITH OGLEY HAY**

STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 December 2023

		Unrestricted funds	Restricted funds	Total funds 2023	Total funds 2022
	Note	£	£		£
INCOMING RESOURCES					
Voluntary Income	3a	46,610	80	46,690	43,438
Income from investments	3b	8,048	25,792	33,840	32,548
Church activities	3c	33,101	22,016	55,117	38,532
TOTAL		87,759	47,888	135,647	114,518
RESOURCES EXPENDED					
Church activities	4a	1,594	-	1,594	2,532
Cost of generating voluntary income	4b	70,706	31,660	102,366	109,253
Governance costs		552		552	522
TOTAL		72,852	31,660	104,511	112,307
NET INCOMING (OUTGOING) RESOURCES		14,907	16,228	31,135	2,211
Value adjustment on fixed asset investments		-		-	309,076
BALANCES AT 1 JANUARY		24,727	1,398,237	1,422,964	1,111,677
BALANCES AT 31 DECEMBER		39,634	1,414,465	1,454,099	1,422,964

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
BROWNHILLS WITH OGLEY HAY**

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2023

		2023	2022
	Note		£
FIXED ASSETS			
Tangible	5a	285,000	285,000
Investments	5b	998,265	998,265
		<u>1,283,265</u>	<u>1,283,265</u>
CURRENT ASSETS			
Short term deposits	6	49,194	47,666
Cash at bank and in hand	7	122,192	92,555
		<u>171,386</u>	<u>140,221</u>
Less: LIABILITIES			
Creditors – amounts falling due in one year		-552	-522
TOTAL NET ASSETS		<u>1,454,099</u>	<u>1,422,964</u>
PARISH FUNDS			
Unrestricted		39,634	24,727
Restricted		1,414,465	1,398,237
		<u>1,454,099</u>	<u>1,422,964</u>

Approved by the Parochial Church Council on

and signed on its behalf by:

.....*G. Greenaway*.....

Name: *REV'D GAYLE K. GREENAWAY*
Chairman

The Parochial Church Council of the Ecclesiastical Parish of Brownhills with Ogley Hay

Notes to the Statement of Financial Activities for the year ended 31st December 2023

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), Financial Reporting Standard 102 (FRS 102) and the Charities Act 2011.

The Trustees have applied the July 2015 amendments to FRS 102 in the preparation of these financial statements.

The churches meet the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

Funds Accounting

Restricted funds are funds that can only be used for particular purposes within the objects of the church. Restrictions arise when specified by the donor or when funds are raised for particular purposes.

Unrestricted funds are funds which can be used in accordance with the Church's objects at the discretion of the Trustees.

INCOMING RESOURCES

Incoming Resources: All income is recognised once the church has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

RESOURCES EXPENDED

Resources Expended: Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as Restricted Funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Taxation

The church is exempt from tax on its charitable activities.

The Parochial Church Council of the Ecclesiastical Parish of Brownhills with Ogley Hay

Notes to the Statement of Financial Activities for the year ended 31st December 2023

2. FIXED ASSETS

Consecrated and benefice property is not included in the accounts by s.10 (2)(c) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

No revaluation information is available for the Properties so they are included at the value provided by the Diocese in the past.

Investments are valued at fair value at 31 December 2023 in the Statement of Assets and Liabilities.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
BROWNHILLS WITH OGLEY HAY**

RECEIPTS AND PAYMENTS ANALYSIS

For the year ended 31 December 2023

	Unrestricted Total	Restricted Total	Total 2023	Total 2022
3 INCOMING RESOURCES	£	£	£	£
3a Voluntary Income				
Planned giving: Gift aid donations	24,176	80	24,256	27,227
Tax recoverable	5,997		5,997	5,509
Collections (open plate)	925		925	1,726
Donations, appeals etc	15,512		15,512	8,976
	<u>46,610</u>	<u>80</u>	<u>46,690</u>	<u>43,438</u>
3b Investment Income	<u>8,048</u>	<u>25,792</u>	<u>33,840</u>	<u>32,548</u>
3c Income from church activities				
Missionary and charitable giving	2,797		2,797	580
Church hall lettings	9,875		9,875	10,874
Books and magazines			-	123
Trading (rent) 20 Lichfield Road	5,404		5,404	6,025
Fees (Funerals/weddings)	8,337		8,337	8,191
Other	6,689	22,016	28,705	12,739
	<u>33,101</u>	<u>22,016</u>	<u>55,117</u>	<u>38,532</u>
4 RESOURCES EXPENDED				
4a Church activities				
Missionary and charitable giving	<u>1,594</u>		<u>1,594</u>	<u>2,532</u>
4b Cost of generation of voluntary income				
Vacancy support			-	
Diocesan parish share	40,955		40,955	40,955
Church running and maintenance	12,407	5,249	17,656	39,260
Salaries		12,728	12,728	12,297
Outreach & Youth	3,988	805	4,793	453
Need fund		899	899	1,798
Sundry	594	11,979	12,572	11,556
Admin	3,200		3,200	
Church hall running costs	9,562		9,562	4,732
	<u>70,706</u>	<u>31,660</u>	<u>102,366</u>	<u>111,051</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
BROWNHILLS WITH OGLEY HAY**

RECEIPTS AND PAYMENTS ANALYSIS

For the year ended 31 December 2023

5	FIXED ASSETS	Reference	31/12/2023	31/12/2022	Held by:
			£	£	
5a	TANGIBLE FIXED ASSETS (Restricted)				
	St Thomas site	1332	15,000	15,000	D Trust
	St James Hall	410	40,000	40,000	D Trust
	Holy Trinity Land	1343	15,000	15,000	D Trust
	50 Lichfield Road	1605	125,000	125,000	D Trust
	25 Snowdrop Close	1818	90,000	90,000	D Trust
			<u>285,000</u>	<u>285,000</u>	
5b	INVESTMENTS (Restricted)				
	5,193 CBF Shares Ogley Hay	1607S	107,295	107,295	D Trust
	31,662 CBF Shares Barnetts Lane	1791 S	556,815	556,815	D Trust
	CBF Deposit Account Barnetts Lane	1791P	86,122	86,122	D Trust
	CBF Deposit Account Barnetts Lane	1791L	79,419	79,419	D Trust
	CBF Deposit Account Barnetts Lane	1791CAP	27,066	27,066	D Trust
	49,897 CBF Shares Brownhills Lote funds	1958	141,543	141,543	Lote Fund
	CBF Deposit Account Ogley Hay	1411 INC	5	5	N/A
			<u>998,265</u>	<u>998,265</u>	

PAROCHIAL CHURCH COUNCIL OF ST JAMES BROWNHILLS

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2023

	31/12/2023	31/12/2022	Held by:
	£	£	
6 SHORT TERM DEPOSITS – CCLA (restricted)			
Original CCLA Investment	<u>49,194</u>	<u>47,666</u>	Lote Fund
7 BANK ACCOUNTS			
UNRESTRICTED			
HSBC – No 1 Account	47,618	43,277	
HSBC Lichfield Rd No 3 Account	<u>7,416</u>	<u>5,768</u>	
	<u>55,034</u>	<u>49,045</u>	
RESTRICTED			
HSBC Current No 2 Account	30,476	11,993	
HSBC Barnetts Lane No 1	20,055	15,143	
HSBC Barnetts Lane No 2	16,627	16,374	
	<u>67,158</u>	<u>43,510</u>	
TOTAL BANK	<u>122,192</u>	<u>92,555</u>	

**THE PAROCHIAL CHURCH COUNCIL
OF THE ECCLESIASTICAL PARISH
OF BROWNHILLS WITH OGLEY HAY**

YEAR END 31ST DECEMBER 2023

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Signed



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Susan Cooke FCCA

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90 High Street
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Walsall
WS8 6EW

Date: 09/04/2024 .

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
BROWNHILLS WITH OGLEY HAY**

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2023

		Unrestricted funds	Restricted funds	Total funds 2023	Total funds 2022
	Note	£	£		£
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NET INCOMING (OUTGOING) RESOURCES		14,907	16,228	31,135	2,211
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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
BROWNHILLS WITH OGLEY HAY**

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		2023	2022
	Note		£
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Investments	5b	998,265	998,265
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Short term deposits	6	49,194	47,666
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		<u>171,386</u>	<u>140,221</u>
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TOTAL NET ASSETS		<u>1,454,099</u>	<u>1,422,964</u>
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Approved by the Parochial Church Council on

and signed on its behalf by:

.....*G. Greenaway*.....

Name: *REV'D GAYLE K. GREENAWAY*
Chairman

The Parochial Church Council of the Ecclesiastical Parish of Brownhills with Ogley Hay

Notes to the Statement of Financial Activities for the year ended 31st December 2023

1. ACCOUNTING POLICIES

Basis of accounting

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The Parochial Church Council of the Ecclesiastical Parish of Brownhills with Ogley Hay

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No revaluation information is available for the Properties so they are included at the value provided by the Diocese in the past.

Investments are valued at fair value at 31 December 2023 in the Statement of Assets and Liabilities.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
BROWNHILLS WITH OGLEY HAY**

RECEIPTS AND PAYMENTS ANALYSIS

For the year ended 31 December 2023

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Missionary and charitable giving	<u>1,594</u>		<u>1,594</u>	<u>2,532</u>
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Vacancy support			-	
Diocesan parish share	40,955		40,955	40,955
Church running and maintenance	12,407	5,249	17,656	39,260
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Admin	3,200		3,200	
Church hall running costs	9,562		9,562	4,732
	<u>70,706</u>	<u>31,660</u>	<u>102,366</u>	<u>111,051</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
BROWNHILLS WITH OGLEY HAY**

RECEIPTS AND PAYMENTS ANALYSIS

For the year ended 31 December 2023

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5a	TANGIBLE FIXED ASSETS (Restricted)				
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	CBF Deposit Account Ogley Hay	1411 INC	5	5	N/A
			<u>998,265</u>	<u>998,265</u>	

PAROCHIAL CHURCH COUNCIL OF ST JAMES BROWNHILLS

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2023

	31/12/2023	31/12/2022	Held by:
	£	£	
6 SHORT TERM DEPOSITS – CCLA (restricted)			
Original CCLA Investment	<u>49,194</u>	<u>47,666</u>	Lote Fund
7 BANK ACCOUNTS			
UNRESTRICTED			
HSBC – No 1 Account	47,618	43,277	
HSBC Lichfield Rd No 3 Account	<u>7,416</u>	<u>5,768</u>	
	<u>55,034</u>	<u>49,045</u>	
RESTRICTED			
HSBC Current No 2 Account	30,476	11,993	
HSBC Barnetts Lane No 1	20,055	15,143	
HSBC Barnetts Lane No 2	16,627	16,374	
	<u>67,158</u>	<u>43,510</u>	
TOTAL BANK	<u>122,192</u>	<u>92,555</u>	