

# **The Parochial Church Council of Brownhills with Ogley Hay**

## **Trustees' Annual Report for the year ended 31<sup>st</sup> December 2021**

*Charity Registration No.1139697*

### **Objectives and Activities**

The trustees of the PCC are aware of the Charity Commission's guidance on public benefit in the Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in the Ecclesiastical parish of Brownhills with Ogley Hay it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively within the Ecclesiastical Parish and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole

We are active in promoting the local food bank with both time and food donations.

Our work would not be possible without the contribution made by volunteers especially during the recent pandemic.

### **Achievements and Performance**

Worship and Prayer – We offer a variety of services to suit all ages and tastes as well as many opportunities for the community to join us in prayer.

Deanery Synod – Our representatives attend regularly and report back to the PCC on a regular basis.

Church Fabric – As volunteers we regularly maintain our building through work parties for such tasks as window cleaning, gutter and drain maintenance and generally keeping the environment tidy. The church is inspected every five years (2019) by the Diocesan Architects.

Mission and Evangelism – Our volunteer team visit all primary schools in the parish regularly to present Open the Book – the Bible in a fun and understandable way. We also hold a Procession of Witness on Good Friday.

Church hall – Local community groups use the Hall, often with no charge. The facility is available for anyone to use.

Other Activities – We organise a range of coffee mornings along with a summer fete at which the community plays an active part .

## **Financial Review**

Our overall financial position is steady, with accounts breaking even or making a small profit.

Our principal source of funds are from congregational regular giving. Full use is made of Gift Aid.

We now have a Justgiving page through Lichfield Diocese.

## **Reserves Policy**

It is PCC policy to maintain a balance in reserves. They are held to allow for emergencies and any cash flow problems which may arise.

We operate a Restricted Account which contains money held on behalf of various church groups, including a need Fund.

It is our policy to invest the short-term investment fund balances with the CCLA Church of England Deposit Fund and the remainder in the CCLA Church of England Investment Fund.

## **Safeguarding**

The PCC believe they have fulfilled their duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' Guidance on Safeguarding, Children and Vulnerable Adults).

## **Fundraising**

The PCC takes its fundraising responsibilities seriously and is very grateful to all donors, whether regular or occasional, for their support of the church and church events. PCC supporters are never taken for granted. The PCC take full responsibility for fundraising and do not use commercial organisations or professional fundraisers. The PCC policy is for all fundraising to be for particular charities and not for the day to day running of the church.

## **Volunteers**

The members of the PCC would like to thank all the volunteers who work so hard to make our church a lively, vibrant community.

## **Future Plans**

Our plan as a PCC is always to move forward and to see where the Holy Spirit leads us.

## **Structure, governance and management**

The PCC is a Body Corporate established by the Church of England (PCC Powers Measure 1956, and the Church Representation rules 2006) and is a Charity registered with the Charity Commission. The PCC is governed by the Parochial Church Council Powers Measure (1956) as amended that came into effect on 2<sup>nd</sup> January 1957, and the Church Representation Rules.

The method of appointment of the PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, a representative of the Readers, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. Members of the congregation are always urged to join the Electoral Roll and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The PCC meets a minimum of 4 times a year. The PCC is responsible for keeping Safeguarding, Health and Safety, Social Media and Data Protection policies up to date.

## **Reference and Administrative Details**

The Church is in Church Road, Brownhills WS8 7AB and is part of the Deanery and Diocese of Lichfield. The correspondence address is 37 New Road, Brownhills WS8 7AT. Our website address is [www.stjameschurchbrownhills.co.uk](http://www.stjameschurchbrownhills.co.uk)

PCC members who have served from 1<sup>st</sup> January 2021 until the date of the report are as follows:

Incumbent	Gayle Greenway
Lay Ministers:	Elizabeth Corbett Peter Biggs
Churchwardens :	Margaret Powell Roger Corbett – also Deanery Synod
Elected Members:	Marilyn Walker until Autumn 2021 Joy Powell (Treasurer Sharon Venables Michael Gillion David Cresswell Ann Wilkins Pauline Mason Brenda Timmins Dennis Powell (Lay Chair}

Chloe Venables

Bank:

HSBC  
Market Street, Lichfield WS13 6LA

Investment Manager:

CCLA

Auditors:

Rice & Co  
High Street, Brownhills

Approved by the PCC at its meeting on 16<sup>th</sup> May 2022  
Signed on its behalf by

..... Chair

**THE PAROCHIAL CHURCH COUNCIL  
OF THE ECCLESIASTICAL PARISH  
OF BROWNHILLS WITH OGLEY HAY**

**YEAR END 31ST DECEMBER 2021**

**FINANCIAL REPORTS**

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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
BROWNHILLS WITH OGLEY HAY**

**INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL  
PARISH OF BROWNHILLS WITH OGLEY HAY**

I report to the Parochial Church Council on my examination of the accounts of the Ecclesiastical Parish of Brownhills with Ogley Hay for the year ended 31st December 2021, which are set out on pages 2 to 8.

**RESPONSIBILITIES AND BASIS OF REPORT**

As the members of the Parochial Church Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act') and the Church Accounting Regulations 2006 ('the Regulations'). You consider that the audit requirement of the Regulations and section 156 of the Act do not apply. It is my responsibility to issue this report in accordance with the terms of the Regulations.

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

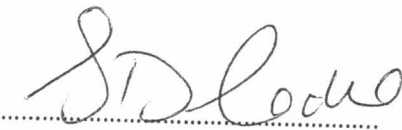
**INDEPENDENT EXAMINER'S STATEMENT**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 130 of the Act and the Regulations; or
2. the accounts do not accord with those records.

I have no concerns and have come across no matters in connection with the examination to which attention

Signed



Susan Cooke FCCA

Rice & Co (Brownhills) Limited  
90 High Street  
Brownhills  
Walsall  
WS8 6EW

Date: 9th May 2022



**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
BROWNHILLS WITH OGLEY HAY**

**STATEMENT OF FINANCIAL ACTIVITIES**

**For the year ended 31 December 2021**

		Unrestricted funds	Restricted funds	Total funds 2021	Total funds 2020
	Note	£	£		£
<b>INCOMING RESOURCES</b>					
Voluntary Income	3a	39,107	120	39,227	29,258
Income from investments	3b	7,798	23,285	31,083	30,625
Church activities	3c	26,692	355	27,047	34,593
<b>TOTAL</b>		<b>73,597</b>	<b>23,760</b>	<b>97,357</b>	<b>94,476</b>
<b>RESOURCES EXPENDED</b>					
Church activities	4a	3,011	800	3,811	
Cost of generating voluntary income	4b	55,678	18,438	74,116	83,541
Governance costs		504		504	492
<b>TOTAL</b>		<b>59,193</b>	<b>19,238</b>	<b>78,431</b>	<b>84,033</b>
<b>NET INCOMING (OUTGOING) RESOURCES</b>					
Value adjustment on fixed asset investments		14,404	4,522	18,926	10,443
<b>BALANCES AT 1 JANUARY</b>		-	-	-	93,649
<b>BALANCES AT 31 DECEMBER</b>		<b>11,257</b>	<b>1,100,420</b>	<b>1,111,677</b>	<b>1,092,751</b>



**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
BROWNHILLS WITH OGLEY HAY**

**STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2021**

	Note	2021 £	2020 £
<b>FIXED ASSETS</b>			
Tangible	5a	285,000	285,000
Investments	5b	<u>689,189</u>	<u>689,189</u>
		<u><b>974,189</b></u>	<u><b>974,189</b></u>
<b>CURRENT ASSETS</b>			
Short term deposits	6	47,044	47,023
Cash at bank and in hand	7	<u>90,948</u>	<u>72,031</u>
		<u><b>137,992</b></u>	<u><b>119,054</b></u>
<b>Less: LIABILITIES</b>			
Creditors – amounts falling due in one year		<u>-504</u>	<u>- 492</u>
<b>TOTAL NET ASSETS</b>		<u><b>1,111,677</b></u>	<u><b>1,092,751</b></u>
<b>PARISH FUNDS</b>			
Unrestricted		11,257	- 3,147
Restricted		<u>1,100,420</u>	<u>1,095,898</u>
		<u><b>1,111,677</b></u>	<u><b>1,092,751</b></u>

Approved by the Parochial Church Council on 8th May 2022 and signed on its behalf by:

Name:  
Chairman

*G. Garry*  
*Rod Gaze Greenway (Vicar)*

## The Parochial Church Council of the Ecclesiastical Parish of Brownhills with Ogley Hay

### Notes to the Statement of Financial Activities for the year ended 31st December 2021

#### 1. ACCOUNTING POLICIES

##### Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), Financial Reporting Standard 102 (FRS 102) and the Charities Act 2011.

The Trustees have applied the July 2015 amendments to FRS 102 in the preparation of these financial

The churches meet the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy

##### Funds Accounting

**Restricted funds** are funds that can only be used for particular purposes within the objects of the church. Restrictions arise when specified by the donor or when funds are raised for particular purposes.

**Unrestricted funds** are funds which can be used in accordance with the Church's objects at the discretion of the Trustees.

#### INCOMING RESOURCES

**Incoming Resources:** All income is recognised once the church has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

#### RESOURCES EXPENDED

**Resources Expended:** Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as Restricted Funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

##### Taxation

The church is exempt from tax on its charitable activities.

**The Parochial Church Council of the Ecclesiastical Parish of Brownhills with Ogley Hay**

**Notes to the Statement of Financial Activities for the year ended 31st December 2021**

**2. FIXED ASSETS**

Consecrated and benefice property is not included in the accounts by s.10 (2)(c) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

No revaluation information is available for the Properties so they are included at the value provided by the Diocese in the past.

**Investments** are valued at fair value at 31 December 2021 in the Statement of Assets and Liabilities.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
BROWNHILLS WITH OGLE HAY**

**RECEIPTS AND PAYMENTS ANALYSIS**

For the year ended 31 December 2021

	Unrestricted Total	Restricted Total	Total 2021	Total 2020
<b>3 INCOMING RESOURCES</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>3a Voluntary Income</b>				
Planned giving: Gift aid donations	24,994	120	25,114	20,177
Tax recoverable	3,845		3,845	4,687
Collections (open plate)	1,008		1,008	603
Donations, appeals etc	9,260		9,260	3,791
	<u>39,107</u>	<u>120</u>	<u>39,227</u>	<u>29,258</u>
<b>3b Investment Income</b>	<u>7,798</u>	<u>23,285</u>	<u>31,083</u>	<u>30,625</u>
<b>3c Income from church activities</b>				
Vacancy support			-	842
Church hall lettings	7,526		7,526	6,611
Books and magazines	314		314	278
Trading (rent) 20 Lichfield Road	5,341		5,341	5,137
Fees (Funerals/weddings)	10,292		10,292	11,541
Other	3,219	355	3,574	10,184
	<u>26,692</u>	<u>355</u>	<u>27,047</u>	<u>34,593</u>
<b>4 RESOURCES EXPENDED</b>				
<b>4a Church activities</b>				
Missionary and charitable giving	<u>3,011</u>	<u>800</u>	<u>3,811</u>	
<b>4b Cost of generation of voluntary income</b>				
Vacancy support			-	589
Diocesan parish share	41,682		41,682	39,787
Church running and maintenance	8,823	3,244	12,067	16,113
Salaries		12,396	12,396	12,040
Youth	210	354	564	255
Need fund		40	40	94
Sundry	930	2,404	3,334	9,214
Church hall running costs	4,033		4,033	5,449
	<u>55,678</u>	<u>18,438</u>	<u>74,116</u>	<u>83,541</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
BROWNHILLS WITH OGLEY HAY**

**RECEIPTS AND PAYMENTS ANALYSIS**

For the year ended 31 December 2021

5	<b>FIXED ASSETS</b>	Reference	<b>31/12/2021</b>	31/12/2020	Held by:
			£	£	
5a	<b>TANGIBLE FIXED ASSETS (Restricted)</b>				
	St Thomas site	1332	15,000	15,000	D Trust
	St James Hall	410	40,000	40,000	D Trust
	Holy Trinity Land	1343	15,000	15,000	D Trust
	50 Lichfield Road	1605	125,000	125,000	D Trust
	25 Snowdrop Close	1818	90,000	90,000	D Trust
			<u>285,000</u>	<u>285,000</u>	
5b	<b>INVESTMENTS (Restricted)</b>				
	5,193 CBF Shares Ogley Hay	1607S	106,390	106,390	D Trust
	31,662 CBF Shares Barnetts Lane	1791 S	249,305	249,305	D Trust
	CBF Deposit Account Barnetts Lane	1791P	86,122	86,122	D Trust
	CBF Deposit Account Barnetts Lane	1791L	79,419	79,419	D Trust
	CBF Deposit Account Barnetts Lane	1791CAP	27,066	27,066	D Trust
	49,897 CBF Shares Brownhills Lote funds	1958	140,882	140,882	Lote Fund
	CBF Deposit Account Ogley Hay	1411 INC	5	5	N/A
			<u>689,189</u>	<u>689,189</u>	

## PAROCHIAL CHURCH COUNCIL OF ST JAMES BROWNHILLS

NOTES TO THE FINANCIAL STATEMENTS (continued)  
For the year ended 31 December 2021

	31/12/2021	31/12/2020	Held by:
6 <b>SHORT TERM DEPOSITS – CCLA (restricted)</b>	£	£	
Original CCLA Investment	47,044	47,023	Lote Fund
7 <b>BANK ACCOUNTS</b>			
<b>UNRESTRICTED</b>			
HSBC – No 1 Account	30,934	21,578	
HSBC Lichfield Rd No 3 Account	9,725	4,664	
	40,659	26,242	
<b>RESTRICTED</b>			
HSBC Current No 2 Account	9,277	10,873	
HSBC Barnetts Lane No 1	20,712	14,617	
HSBC Barnetts Lane No 2	20,300	20,299	
	50,289	45,789	
<b>TOTAL BANK</b>	90,948	72,031	

**THE PAROCHIAL CHURCH COUNCIL  
OF THE ECCLESIASTICAL PARISH  
OF BROWNHILLS WITH OGLEY HAY**

**YEAR END 31ST DECEMBER 2021**

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BROWNHILLS WITH OGLEY HAY**

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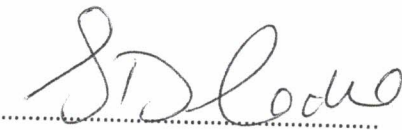
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Signed



Susan Cooke FCCA

Rice & Co (Brownhills) Limited  
90 High Street  
Brownhills  
Walsall  
WS8 6EW

Date: 9th May 2022





**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
BROWNHILLS WITH OGLEY HAY**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**For the year ended 31 December 2021**

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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
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<b>Less: LIABILITIES</b>			
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Approved by the Parochial Church Council on 8th May 2022 and signed on its behalf by:

Name:  
Chairman

  
David Gage Greenway (Vicar)

## The Parochial Church Council of the Ecclesiastical Parish of Brownhills with Ogley Hay

### Notes to the Statement of Financial Activities for the year ended 31st December 2021

#### 1. ACCOUNTING POLICIES

##### Basis of accounting

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**The Parochial Church Council of the Ecclesiastical Parish of Brownhills with Ogley Hay**

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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
BROWNHILLS WITH OGLEY HAY**

**RECEIPTS AND PAYMENTS ANALYSIS**

For the year ended 31 December 2021

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	<u>26,692</u>	<u>355</u>	<u>27,047</u>	<u>34,593</u>
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<b>4a Church activities</b>				
Missionary and charitable giving	<u>3,011</u>	<u>800</u>	<u>3,811</u>	
<b>4b Cost of generation of voluntary income</b>				
Vacancy support			-	589
Diocesan parish share	41,682		41,682	39,787
Church running and maintenance	8,823	3,244	12,067	16,113
Salaries		12,396	12,396	12,040
Youth	210	354	564	255
Need fund		40	40	94
Sundry	930	2,404	3,334	9,214
Church hall running costs	4,033		4,033	5,449
	<u>55,678</u>	<u>18,438</u>	<u>74,116</u>	<u>83,541</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
BROWNHILLS WITH OGLEY HAY**

**RECEIPTS AND PAYMENTS ANALYSIS**

For the year ended 31 December 2021

5	<b>FIXED ASSETS</b>	Reference	<b>31/12/2021</b>	31/12/2020	Held by:
			£	£	
5a	<b>TANGIBLE FIXED ASSETS (Restricted)</b>				
	St Thomas site	1332	15,000	15,000	D Trust
	St James Hall	410	40,000	40,000	D Trust
	Holy Trinity Land	1343	15,000	15,000	D Trust
	50 Lichfield Road	1605	125,000	125,000	D Trust
	25 Snowdrop Close	1818	90,000	90,000	D Trust
			<u>285,000</u>	<u>285,000</u>	
5b	<b>INVESTMENTS (Restricted)</b>				
	5,193 CBF Shares Ogley Hay	1607S	106,390	106,390	D Trust
	31,662 CBF Shares Barnetts Lane	1791 S	249,305	249,305	D Trust
	CBF Deposit Account Barnetts Lane	1791P	86,122	86,122	D Trust
	CBF Deposit Account Barnetts Lane	1791L	79,419	79,419	D Trust
	CBF Deposit Account Barnetts Lane	1791CAP	27,066	27,066	D Trust
	49,897 CBF Shares Brownhills Lote funds	1958	140,882	140,882	Lote Fund
	CBF Deposit Account Ogley Hay	1411 INC	5	5	N/A
			<u>689,189</u>	<u>689,189</u>	



## PAROCHIAL CHURCH COUNCIL OF ST JAMES BROWNHILLS

NOTES TO THE FINANCIAL STATEMENTS (continued)  
For the year ended 31 December 2021

	31/12/2021	31/12/2020	Held by:
6 <b>SHORT TERM DEPOSITS – CCLA (restricted)</b>	£	£	
Original CCLA Investment	47,044	47,023	Lote Fund
7 <b>BANK ACCOUNTS</b>			
<b>UNRESTRICTED</b>			
HSBC – No 1 Account	30,934	21,578	
HSBC Lichfield Rd No 3 Account	9,725	4,664	
	40,659	26,242	
<b>RESTRICTED</b>			
HSBC Current No 2 Account	9,277	10,873	
HSBC Barnetts Lane No 1	20,712	14,617	
HSBC Barnetts Lane No 2	20,300	20,299	
	50,289	45,789	
<b>TOTAL BANK</b>	90,948	72,031	