

Support After Rape and Sexual Violence Leeds (SARSVL)

Charity number 1139555

A company limited by guarantee number 07202588

Annual Report and Financial Statements

for the year ended 31 March 2022



West Yorkshire Community Accounting Service

Support After Rape and Sexual Violence Leeds (SARSVL)

Annual Report and Financial Statements for the year ended 31 March 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

Support After Rape and Sexual Violence Leeds (SARSVL)

Trustees' report for the year ended 31 March 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Eleanor Broadbent		
Miriam Moss		
Sarah Howells	Treasurer	
Lindsay Britton-Robertson		
Laura Brown		
Rosemary Carr		
Grace Sumner		
Rosalind Weaver		
Alina Wahab		Resigned September 2021
Charity number	1139555	Registered in England and Wales
Company number	07202588	Registered in England and Wales
Registered and principal address Bankers		
7 Eastgate	CAF Bank	Shawbrook Bank Limited
Leeds	25 Kings Hill Avenue	Lutea House
LS2 7LY	Kings Hill, West Malling	Warley Hill Business Park, The Drive
	Kent. ME19 4TA	Great Warley, Brentwood
		Essex. CM13 3BE

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

SARSVL registered with Companies House as a Company Limited by Guarantee (Company Number: 7202588) on 25th March 2010 and with the Charity Commission (Registered Charity Number: 1139555) on 29th December 2010. SARSVL's governing document is a Memorandum & Articles of Association.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Volunteers

Volunteers have been central to SARSVL's history and development and are still involved in many aspects of the organisation, from membership of the Board of Trustees, to offering direct services to women and girls, to fundraising. We had six volunteer counsellors and 23 helpline volunteers during this period.

Support After Rape and Sexual Violence Leeds (SARSVL)

Trustees' report (continued) for the year ended 31 March 2022

Paid Staff

The staffing structure at 31 March 2022 consisted of:

- Chief Executive Officer (CEO) – 35 hours per week (full-time)
- ISVA (Independent Sexual Violence Advocacy) Service Manager – 35 hours per week
- Counselling Service Manager – 35 hours per week
- Senior Helpline Co-ordinator – 35 hours per week
- Office Co-ordinator – 35 hours per week
- Independent Sexual Violence Advocate (ISVA) – 35 hours per week
- Young Person's ISVA – 35 hours per week
- ISVA – 28 hours per week
- Counsellor – 35 hours per week
- Counsellor – 10 hours per week
- 2x Counsellors – 8 hours per week

Objectives and activities

The charity's objects

SARSVL's objects as set out in the Company's Memorandum and Articles of Association are:

- 1) To relieve the mental and physical distress of women and girls affected, or at risk of being affected, by rape and sexual violence, recognising their diverse needs;
- 2) To promote the education of the public and to raise awareness of rape and sexual violence and its effects;
- 3) To promote research into rape and sexual violence and its effects and to disseminate or publish the useful results of such research.

Aims

- * To provide free, confidential, specialist support to women and girls whose lives have been affected by sexual violence, of any type at any time;
- * To reflect the diverse community we serve, working actively to encompass the range of needs amongst women and girls who may wish to access our services;
- * To work in meaningful and productive partnerships with other organisations and services towards comprehensive support for women and girls in Leeds;
- * To raise awareness and understanding of sexual violence;
- * To challenge and change public attitudes about sexual violence against women and girls.

Objectives

SARSVL has the following objectives to achieve these aims by:

- * providing a specialist confidential helpline support service via telephone, text and e-mail, which offers non-directive listening, support, information and signposting;
- * providing specialist, free and confidential face-to-face emotional support, which can include counselling, within a women-only safe-space;
- * providing specialist advocacy services to adult women in Leeds;
- * developing and maintaining an informative and accessible website, and social media presence;
- * recruiting, training and supporting women to volunteer with and work for SARSVL;
- * delivering specialist sexual violence talks, workshops and training to other organisations and groups;
- * ensuring all our specialist training packages cover diversity, anti-oppression and women-centred, feminist practice;
- * through our policies, practices, procedures and publicity, actively targeting and encouraging the meaningful participation of a full range of Leeds women, particularly addressing marginalisation and under-representation;
- * building and maintaining strong relationships and partnerships with other relevant organisations, with local decision-makers and with the media;
- * lobbying and campaigning on a local, regional and, where appropriate, national level;
- * participating in, instigating and organising research, consultation and events.
- * as appropriate and feasible, developing and delivering a range of other specialist services e.g. outreach, group work, drop-in

Support After Rape and Sexual Violence Leeds (SARSVL)

Trustees' report (continued) for the year ended 31 March 2022

Trustees' Statement

This year has seen SARSVL expand our current services alongside developing ideas and projects for new ones, to better meet the needs of all women and girls in Leeds who have experienced sexual violence or abuse of any kind at any time in their lives. We are excited to see these developments, and are keen to ensure that progress is reflective, steady and sustainable, so that service users from all backgrounds and experiences can see themselves represented and welcomed at SARSVL.

As we have completed the first year of our new 2021-26 Business Plan, we have implemented the staffing restructure, including the introduction of a Senior Team covering each key area of service delivery. Alongside this, we have appointed SARSVL's first CEO, who has settled really well into the role and into representing the organisation at a strategic level. Her oversight has also enabled the Board to take more of a step back from some of the operational running of SARSVL, and has allowed us to streamline Board meetings and reports to enable a focus on strategic and core developments at SARSVL. Our CEO has also led in much successful income generation and sourcing of new income streams, including the fantastic work of the whole staff and volunteer team on our very successful Big Give campaign for International Women's Week.

The growing team of staff in the counselling and ISVA services has enabled us to support more service users through increased capacity, although as the counselling and ISVA service section of this report demonstrate, demand for SARSVL continues to be much higher than our resourcing to deliver. As Trustees, we wish to develop SARSVL's capacity in partnership with the full staff and volunteer team, ensuring sustainability of our services and a focus on staff and volunteer wellbeing. The commitment, innovation and enthusiasm of our staff and volunteers are greatly appreciated by the Board, and it is a privilege to work amongst such kind-hearted, dedicated, and highly skilled women.

Part of SARSVL's growth this year has been in extending the age range of our ISVA service to young girls from age 13+, including appointing our first Young Person's ISVA. This has been an exciting development not least because in Leeds there is little other specialist support available for children and young people who have experienced sexual violence, and demand is high. We are also in the process of researching and developing a piece of outreach work, to better understand the barriers to all women, particularly those who are street homeless or sex workers, from accessing our services, and what we can do to become more accessible and remove structural and individual barriers.

We have been delighted to join the Women's Lives Leeds alliance this year, and to continue to work in close partnership with the other specialist organisations who are members, and with our sister Rape Crisis centres across West Yorkshire. Since appointment of our new CEO, we've increased our presence across the sector and across the public sphere, through media appearances, social media activity (including our TikTok debut!) and participation in campaigns, as well lots of joint working.

We look forward to the opportunities the next year will bring, and to continuing to honour the survival, strength and courage of SARSVL's service users as we hold them and their rights at the heart of all we do.

Public benefit

How our activities deliver public benefit:

All our charitable activities focus on supporting and helping women and girls who have been affected by rape and/or other forms of sexual violence or abuse at any time in their lives, and are undertaken to further our charitable purposes for the public benefit.

Who used and benefited from our service:

In 2007, the Equality & Human Rights Commission (EHRC) and End Violence Against Women Coalition (EVAW) published the first Map of Gaps report. This study identified Leeds, the second largest district in England with a population of nearly 800,000, as one of the many areas with no specialist sexual violence provision for women and girls. SARSVL was originally set up to fill this gap.

Support After Rape and Sexual Violence Leeds (SARSVL)

Trustees' report (continued) for the year ended 31 March 2022

Public benefit (continued)

Who used and benefited from our service (continued):

This year our main charitable activities have been providing: independent specialist advocacy to women and girls aged 13+, including support through the criminal justice process; specialist counselling and therapeutic support to women aged 18+; specialist emotional support over the Freephone telephone, e-mail and text helpline for women and girls aged 13+. We continued to deliver all our main services throughout the COVID-19 pandemic, remotely via video call or telephone where necessary and appropriate, then increasingly on an in-person basis, in keeping with Government guidance on infection control. We provided direct, specialist services to 817 individual women during the year.

Specialist Independent Sexual Violence Advocacy (ISVA) Service

The ISVA Service offers emotional and practical support to women and girls aged 13+ who are considering reporting, or who have reported sexual violence to the police. The support is in place for as long as the case remains in the criminal justice system, and this can mean that a client will remain within the Service for years, particularly where a case proceeds to a trial. The ISVA Service offers face-to-face and online meetings, and email and text support, with the ISVAs tailoring the support they offer to best meet clients' needs.

The key developments for the ISVA Service this year were:

- * The growth of the team through the recruitment of two new full-time ISVAs, one of whom is a specialist Young Person's ISVA
- * The development of the Service to extend the offer of support to younger girls aged 13 and over.

There was a high demand for the ISVA Service over the reporting period with 205 new referrals, of which 17 were under the age of 18. 256 women were supported over the year.

The ISVA Service has remained open throughout the year, but a waiting list was introduced in May 2021 to manage increased demand. All new referrals are triaged so that those women and girls in most need of ISVA support are prioritised. The ISVA Service Manager monitors the waiting list on a regular basis using the weekly team meetings to ascertain capacity – as one client is closed to the Service, another is brought in from the waiting list.

The ISVAs have worked exceptionally hard over the year, often supporting clients at high risk, or with complex needs.

Feedback from clients has been very positive:

"Other Services I accessed in the past didn't understand and I felt judged. I appreciate SARSVL's specialism in sexual violence. I really valued learning about the impacts of trauma. I don't think I could have got through everything without you."

Specialist Counselling Service

During the course of the year, the Counselling Service has significantly increased its capacity from 37 client sessions to 55 client sessions per month. This has been achieved through the recruitment of a new full-time member of the paid staff team and four new volunteers (bring the total number of volunteers involved in delivery of the Service over the year to six). One of the part-time Counsellors, supporting the Counselling Service Manager, continues to facilitate the growth of the volunteer team and their clinical support and supervision.

Support After Rape and Sexual Violence Leeds (SARSVL)

Trustees' report (continued) for the year ended 31 March 2022

Specialist Counselling Service (continued)

Over the year, the Counselling Service has delivered 1,650 counselling sessions to 151 women. Demand for the service continues to be very high, and the length of the waiting list requires careful management. The number of women on the waiting list has averaged at 114 over the year, with an average wait of 102 days for assessment.

In May 2021, the team gradually moved back to a mixed delivery of in-person sessions and remote working. There continues to be clear benefits to clients of offering such flexibility.

A new system of managing the waiting list, by capping the number of external referrals taken per month, is enabling the waiting list to be open more and has also been welcomed by referrers.

A new counselling referral form, which captures significant detail around risk and complexity with which clients present at referral, has also been introduced. Data continues to illustrate the high levels of risk and complexity that the service is increasingly working with.

The Helpline and the Counselling Service have piloted a new initiative, whereby support calls provided by the Helpline have been offered to women who have referred themselves since January. The Counselling Service Manager and Senior Helpline Co-ordinator have worked together to plan and evaluate this new initiative.

Specialist Helpline Service (emotional support by Freephone telephone, text (SMS) and email)

The SARSVL Helpline this year has had 23 volunteers contributing to its operation over the financial year, with 15 active volunteers as of 31 March 2022. This year we have been able to support 410 individuals through 1,440 overall contacts by text, email and telephone.

In addition, this year the SARSVL Helpline has staffed three shifts per week on the national Rape Crisis England & Wales (RCEW) Live Chat emotional support service, receiving continually good feedback from RCEW and survivors.

The Helpline has seen some significant and exciting changes over this year. This includes changing our helpline age limit to 13+ and revamping our working with children guidelines, adding professional group external clinical supervision for helpline volunteers as part of our well-being offer to our wonderful volunteers, and a successful pilot of a waiting list call-back service to support the Counselling Service. These key changes have been made possible only by the efforts of all women involved in the helpline and their continuing commitment to SARSVL and their own reflective practice.

Plans for Future Activities

SARSVL's future plans include:

- * Continuing to implement its new Business Plan for 2021-26
- * Maintaining, continuing to develop, and sustainably growing its three core specialist services for women and girl survivors (ISVA, Counselling and Helpline)
- * Beginning to implement the findings of its Outreach Development research and report
- * Maintaining and increasing its partnership work for the benefit of women and girls in Leeds, including with the Women's Lives Leeds Alliance, West Yorkshire Rape Crisis Centres and other agencies and professionals
- * Developing peer support and creative groups for women who have finished receiving one-to-one support through SARSVL's Counselling and ISVA services
- * Developing and beginning to implement a survivor involvement and leadership action plan
- * Developing and beginning to implement an anti-racism, equity and inclusion action plan

Support After Rape and Sexual Violence Leeds (SARSVL)

Trustees' report (continued) for the year ended 31 March 2022

Plans for Future Activities (continued)

- * Further developing and increasing its website, social media presence and external communications and training activity, to raise awareness of sexual violence and abuse and its specialist services for women and girls
- * Increasing the income and longer-term sustainability of SARSVL and all its services and activities for the public benefit

Financial review

SARSVL made a surplus of £52,736 in 2021-2022 (2021: a surplus of £129,989). Total income is comparable with 2020-21 and expenditure increased in line with plans to use the additional funding received from the West Yorkshire Combined Authority and continued added support from the Ministry of Justice to expand our key services in the year. Two new funding streams (one restricted and one unrestricted) came on line in March 2022.

In 2021-22 SARSVL's unrestricted reserves increased by £17,329. During the year £25,000 was received from the People's Postcode Lottery in March 2022 and will be used in 2022/23 to fund ongoing services. The rest of the surplus for the year relates to restricted funds and will be spent on our services in 2022-23.

Funding Sources

In 2021-22 SARSVL's main sources of funding were:

- * Rape Support Fund, Ministry of Justice (MoJ) contributing to staffing and running costs plus additional COVID funding to cover additional costs
- * West Yorkshire Combined Authority contributing to staff and running costs of the organisation plus additional funding to support the ISVA service
- * The Henry Smith Charity contributing to the funding of our counselling service
- * MIND brought forward funds contributing towards additional ISVA service costs
- * The Brook and Pilgrim Trusts contributing to our counselling service
- * The People's Postcode Lottery that will support wellbeing services
- * The Big Give Women and Girls Campaign that will support outreach and delivery of SARSVL services to underserved women.

Future plans

2021-22 is the first year of SARSVL's new five-year business plan.

We continue to operate in a difficult and challenging environment, especially in terms of funding, along with other voluntary, community and social enterprise (VCSE) organisations. We have noticed an ongoing increase in competition for funding, which could have an impact on our future sustainability. The need for SARSVL's specialist services continues to be reflected in the very high demand we experience from women and girls wanting to access them.

Notwithstanding the above SARSVL has been successful in early 2022-23 in applying for additional funding to sustain and expand our services, donations remain strong and our short/medium term financial position is robust. At the time of signing these accounts the charity has been impacted by the global COVID-19 virus. The trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to continue as a going concern.

Support After Rape and Sexual Violence Leeds (SARSVL)

Trustees' report (continued) for the year ended 31 March 2022

Reserves policy

In considering the reserve requirements for SARSVL the Trustees have considered the needs of the women we work with, our legal obligations and identified risk to our income and expenditure.

As an organisation that provides services to vulnerable women and girls the trustees believe that a level of reserves should be maintained to ensure a stability and continuity of service provision and if required, a managed service closure, with time to enable alternative support provision to be arranged and all legal obligations covered. Trustees have reviewed the required level of reserves and in early 2022-23 updated their reserves policy as a result, taking account of recent financial history, the current financial situation of the charity and the broader current financial climate.

The charity's free reserves, excluding fixed assets, at the year end were £222,951.

Mindful of the challenging environment in which charities operate, and that monthly cash requirements are approximately £42,000, trustees feel that the right level of unrestricted reserves is between £150,000 and £200,000. Whilst free reserves were above this at 31 March 2022, the £25,000 received in March 2022 and the balance of funds from the Lloyds Foundation are designated to day to day operations in 2022/23. Excluding these funds, free reserves stand at £177,519 at 31 March 2022.

Support After Rape and Sexual Violence Leeds (SARSVL)

Trustees' report (continued) for the year ended 31 March 2022

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- * select suitable accounting policies and apply them consistently;
- * observe the methods and principles in the Charities SORP;
- * make judgements and estimates that are reasonable and prudent;
- * state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees on 23/08/2022

Sarah Howells (Trustee)

Support After Rape and Sexual Violence Leeds (SARSVL)

Independent examiner's report to the trustees of Support After Rape and Sexual Violence Leeds (SARSVL)

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2022, which are set out on pages 11 to 17.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ACIE which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

31/08/2022

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Support After Rape and Sexual Violence Leeds (SARSVL)
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Income from:					
Grants and donations	(2)	70,125	371,959	442,084	471,098
Sales and fees		15,008	-	15,008	9,301
Other income		5	-	5	373
Total income		85,138	371,959	457,097	480,772
Expenditure on:					
Staffing costs	(3)	43,830	258,310	302,140	225,192
Payroll and recruitment		-	2,018	2,018	3,759
Staff travel and training		216	3,452	3,668	3,232
Volunteers expenses		212	415	627	566
Rent, rates and utilities		16,079	29,571	45,650	45,410
Repairs, renewals and cleaning		220	1,483	1,703	3,281
Depreciation		-	-	-	746
Telephones, mobiles and internet		1,141	10,975	12,116	11,954
Website and IT		173	5,323	5,496	5,785
Equipment		257	2,336	2,593	12,449
Printing and publicity		100	3,474	3,574	4,342
Stationery, postage and books		27	881	908	688
Insurance		1,784	180	1,964	2,199
Freelance support		2,550	10,890	13,440	15,831
Professional fees, memberships and donations		375	1,103	1,478	1,920
Interpretation services		117	419	536	1,230
Refreshments		63	7	70	126
Cost of generating funds		324	562	886	418
Miscellaneous expenses		-	96	96	249
Trustee and governance costs		171	13	184	15
Independent examination		-	1,440	1,440	1,440
Monitoring and evaluation		(61)	3,081	3,020	990
Service user direct costs		27	727	754	7,887
HR support		-	-	-	1,074
Total expenditure		67,605	336,756	404,361	350,783
Net income / (expenditure)		17,533	35,203	52,736	129,989
Fund balances brought forward		205,418	40,848	246,266	116,277
Fund balances carried forward	(4)	222,951	76,051	299,002	246,266

All incoming resources and resources expended derive from continuing activities.

Support After Rape and Sexual Violence Leeds (SARSVL)

Balance sheet

as at 31 March 2022

		2022	2022	2022	2021
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Current assets					
Debtors and prepayments	(5)	5,875	42,988	48,863	46,182
Cash at bank and in hand	(6)	227,955	32,964	260,919	202,492
Total current assets		<u>233,830</u>	<u>75,952</u>	<u>309,782</u>	<u>248,674</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(7)	10,879	(99)	10,780	2,408
Total current liabilities		<u>10,879</u>	<u>(99)</u>	<u>10,780</u>	<u>2,408</u>
Net current assets / (liabilities)		<u>222,951</u>	<u>76,051</u>	<u>299,002</u>	<u>246,266</u>
Net assets		<u>222,951</u>	<u>76,051</u>	<u>299,002</u>	<u>246,266</u>
Funds					
Unrestricted funds		222,951	-	222,951	205,418
Restricted funds		-	76,051	76,051	40,848
Total funds		<u>222,951</u>	<u>76,051</u>	<u>299,002</u>	<u>246,266</u>

For the year ending 31 March 2022 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 23/08/2022

Sarah Howells (Trustee)

Support After Rape and Sexual Violence Leeds (SARSVL)

Notes to the accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Fixtures and Fittings: over 5 years

IT equipment: over 3 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Support After Rape and Sexual Violence Leeds (SARSVL)

Notes to the accounts continued

for the year ended 31 March 2022

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

2 Grants and donations

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Ministry of Justice	-	131,610	131,610	163,981
Peoples Postcode Lottery	25,000	-	25,000	-
The Big Give Trust	-	700	700	-
The Brook Trust	-	15,000	15,000	15,000
The Henry Smith Charity	-	40,000	40,000	40,000
The Pilgrim Trust	-	15,000	15,000	15,000
West Yorkshire Combined Authority (WYCA)	-	111,798	111,798	73,169
Brelms Trust	-	-	-	4,680
Charities Aid Foundation (CAF)	-	-	-	8,755
Leeds City Council (LCC) Digital Inclusion	-	-	-	1,000
Lloyds Bank Foundation	-	-	-	58,892
MIND	-	-	-	40,847
NHS England	-	-	-	4,000
Donations	45,125	57,851	102,976	45,774
	<u>70,125</u>	<u>371,959</u>	<u>442,084</u>	<u>471,098</u>

3 Staff costs and numbers

	2022	2021
	£	£
Gross salaries	266,491	207,353
Social security costs	19,160	10,142
Pensions	9,961	7,697
Redundancies	6,528	-
	<u>302,140</u>	<u>225,192</u>

The average number of employees during the year was 11.9, being an average of 8.2 full time equivalent (2021: 10.5, 6.4 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2022	2021
	£	£
Costs of the scheme to the charity for the year	9,961	7,697
Amount of any contributions outstanding at the year end	44	-

Support After Rape and Sexual Violence Leeds (SARSVL)

Notes to the accounts continued

for the year ended 31 March 2022

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
The Brook Trust	2,725	15,000	10,225	-	7,500
MIND	10,123	-	10,123	-	-
The Henry Smith Charity	28,000	40,000	58,000	-	10,000
Ministry of Justice	-	131,610	131,610	-	-
The Pilgrim Trust	-	15,000	15,000	-	-
WYCA	-	111,798	111,798	-	-
The Big Give	-	58,551	-	-	58,551
	<u>40,848</u>	<u>371,959</u>	<u>336,756</u>	<u>-</u>	<u>76,051</u>

Fund name	Purpose of restriction
The Brook Trust	To support the counselling service.
MIND	To fund a Coronavirus mental health response.
The Henry Smith Charity	For provision of a specialist counselling service.
Ministry of Justice	Towards the provision of specialist support services for adult female victims of rape and sexual abuse.
The Pilgrim Trust	For provision of a specialist counselling service.
WYCA	To provide emotional and practical support to victims of sexual violence. To provide additional support to SARSVL's ISVA service.
The Big Give	Outreach and support work to extend delivery to women underserved by SARSVL services, specifically street homeless women and sex workers.

5 Debtors and prepayments	2022	2021
	£	£
Debtors	4,509	31,422
Prepayments	4,886	14,760
Accrued income	39,468	-
	<u>48,863</u>	<u>46,182</u>

6 Cash at bank and in hand	2022	2021
	£	£
Cash at bank	260,785	202,295
Cash in hand	134	197
	<u>260,919</u>	<u>202,492</u>

7 Creditors and accruals	2022	2021
	£	£
Creditors	2,241	80
Accruals	8,539	2,328
	<u>10,780</u>	<u>2,408</u>

Support After Rape and Sexual Violence Leeds (SARSVL)

Notes to the accounts continued

for the year ended 31 March 2022

8 Related party transactions

Trustee expenses

During the year 1 trustee was paid a total of £3 in respect of travel (previous year: 2 trustees and £10).

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

All the Trustees/Directors of the governing body are key personnel for the charity although they are unpaid. During 2021/22 the Charity completed a staffing restructure and recruited a CEO for the first time. The Charity classes all of its staff team as key personnel but for the purpose of this disclosure the charity has a small senior staff team comprising of a full time Senior Counsellor, full time Senior ISVA, full time Senior Helpline Co-Ordinator and a new full-time CEO.

The total employee benefits received were £167,875 (previous year: £151,637).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

Other related party transactions

Other transactions with trustees or related parties

			2022 £	2021 £
Name of trustee or related party	Relationship to charity	Description of transaction		
Grace Sumner	Trustee	Contract for outreach project work	1,250	-
			<u>1,250</u>	<u>-</u>

9 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:

	2022 £	2021 £
Within one year	24,110	25,942
In the second to fifth years inclusive	5,700	31,743
Over five years from the balance sheet date	-	-
	<u>29,810</u>	<u>57,685</u>

10 Tangible assets

	IT equipment £	Fixtures & Fittings £	Total £
Cost			
At 1 April 2021	7,083	8,234	15,317
Additions / disposals	-	-	-
At 31 March 2022	<u>7,083</u>	<u>8,234</u>	<u>15,317</u>
Depreciation			
At 1 April 2021	7,083	8,234	15,317
Charge for year	-	-	-
At 31 March 2022	<u>7,083</u>	<u>8,234</u>	<u>15,317</u>
Net book value			
At 31 March 2022	<u>-</u>	<u>-</u>	<u>-</u>
At 31 March 2021	<u>-</u>	<u>-</u>	<u>-</u>

Support After Rape and Sexual Violence Leeds (SARSVL)
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 March 2022

	2022 Unrestricted funds £	2021 Unrestricted funds £	2022 Restricted funds £	2021 Restricted funds £	2022 Total funds £	2021 Total funds £
Income						
Grants and donations	70,125	95,774	371,959	375,324	442,084	471,098
Sales and fees	15,008	9,301	-	-	15,008	9,301
Other income	5	373	-	-	5	373
Total income	85,138	105,448	371,959	375,324	457,097	480,772
Expenditure						
Staffing costs	43,830	3,822	258,310	221,370	302,140	225,192
Payroll and recruitment	-	-	2,018	3,759	2,018	3,759
Staff travel and training	216	630	3,452	2,602	3,668	3,232
Volunteers expenses	212	-	415	566	627	566
Rent, rates and utilities	16,079	-	29,571	45,410	45,650	45,410
Repairs, renewals and cleaning	220	-	1,483	3,281	1,703	3,281
Depreciation	-	746	-	-	-	746
Telephones, mobiles and internet	1,141	375	10,975	11,579	12,116	11,954
Website and IT	173	-	5,323	5,785	5,496	5,785
Equipment	257	-	2,336	12,449	2,593	12,449
Printing and publicity	100	-	3,474	4,342	3,574	4,342
Stationery, postage and books	27	285	881	403	908	688
Insurance	1,784	-	180	2,199	1,964	2,199
Freelance support	2,550	795	10,890	15,036	13,440	15,831
Prof. fees, m.ships and donations	375	803	1,103	1,117	1,478	1,920
Interpretation services	117	-	419	1,230	536	1,230
Refreshments	63	-	7	126	70	126
Cost of generating funds	324	47	562	371	886	418
Miscellaneous expenses	-	180	96	69	96	249
Trustee and governance costs	171	-	13	15	184	15
Independent examination	-	360	1,440	1,080	1,440	1,440
Monitoring and evaluation	(61)	-	3,081	990	3,020	990
Service user direct costs	27	-	727	7,887	754	7,887
HR support	-	-	-	1,074	-	1,074
Total expenditure	67,605	8,043	336,756	342,740	404,361	350,783
Net income / (expenditure)	17,533	97,405	35,203	32,584	52,736	129,989
Fund balances brought forward	205,418	108,013	40,848	8,264	246,266	116,277
Fund balances carried forward	222,951	205,418	76,051	40,848	299,002	246,266