

The **Methodist** Church



The  
**United  
Reformed  
Church**

**Christ Church Chichester**

Methodist and United Reformed Church

Old Market Avenue, Chichester

West Sussex, PO19 1SW

01243 531594

Registered Charity No. 1139545

[www.christchurchchichester.com](http://www.christchurchchichester.com)

[christchurchchi@btconnect.com](mailto:christchurchchi@btconnect.com)

## **TRUSTEES ANNUAL REPORT**

## **AND ACCOUNTS**

**YEAR ENDING 31 AUGUST 2021**

**Trustees Report for the year ending 31<sup>st</sup> August 2021**

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for the Year ending 31 August 2021.**

## **Trustees Report for the year ending 31<sup>st</sup> August 2021**

### **1. Objectives and activities.**

The Church is led by the Minister, Officers and Elders, together with the Trustees.  
The Trustees meet four times a year. The minister, Revd Helen Higgin- Botham, is the Chair.

The Trustees are charged by the Church's constitution with taking decisions that affect the life of the Church, but in so doing they have regard to the wisdom and wishes of all members of the Church community, taken from feedback from Elders' Meetings, through formal reports from Working Groups and from discussions and decisions at the quarterly Church Meeting.

Our mission is to be a powerful spiritual influence in the community and a visible expression of God's inclusive love. We aim to achieve this by developing the worship, social and outreach activities that currently exist, and by seeking new ways to extend to others the fellowship of the Church family.

### **2. Aims.**

To worship God as revealed in Jesus Christ through the power of the Holy Spirit.  
To build the unity of our fellowship.  
To seek to grow spiritually and numerically.  
To serve the needs of the local community.  
To work for justice and reconciliation in the world.

### **3. Achievements and performance.**

The Church seeks to achieve its aims through initiatives including

- The weekly offering of Sunday worship at various times and formats, with the celebration of the sacrament of Holy Communion.

In the course of the year although severely challenged by the implications of the Covid Pandemic, the Church has continued to provide regular acts of public worship on Sundays and other significant days of the Christian year. These have been led by our Minister Revd Helen Higgin-Botham, and we are grateful to her for her spiritual leadership, teaching and encouragement. Worship has been enhanced by our excellent musicians and choir. A service of Holy Communion is celebrated on two Sundays each month. When Church premises were closed due to the introduction of Government Restrictions in the light of the Covid pandemic, Church services were recorded adhering to guidelines and made available online and on the Church website. We have extended and made full use of our new audio visual equipment with Sunday services and other meetings made available via recordings and Zoom. In the height of lockdown, a weekly News Sheet was introduced and circulated on line to help keep the Church family stay connected. Christ Church Chichester has joined with the members of other churches in South West Sussex (Coast and Downs) Circuit to welcome visiting ministers, and to celebrate other Christian festivals. The Christ Church Singers make regular musical contributions to worship.

### 3. Achievements and performance. Cont.

- Reaching out to children, firstly by the provision of groups for learning and participation in worship, and secondly through activities organised by our Youth Worker with a view to expanding the use of drama and the performance arts to broaden Church outreach. This position is financed by the South West Sussex (Coast and Downs) Circuit.
- A prayer ministry, comprising a prayer network for pastoral needs, and invitations to prayer, both in the Church Newsletter and through a 'Prayer Tree' located in the Church lounge. In lockdown weekly prayer meetings on Zoom have been introduced by the Minister.
- An effective network of pastoral care consisting of many pastoral visitors grouped under the leadership of individual Church Elders and a Pastoral Co-Ordinator.
- During the pandemic, when Church opening restrictions allow, weekday opening to the public of the Church lounge for two hours every morning. Surplus income from the sale of refreshments is given to Church funds.
- The support of local, national and international charities by regular collections, including participation in the United Reformed Church's 'Commitment for Life' programme, the Leprosy Mission, Stonepillow and HEART (two local charities providing shelter, food and aid-to-recovery for homeless and vulnerable people), Home start and the Portsmouth Family Centre. Additionally, during the year, Christ Church provided financial support totalling £6,000 split between nine external charities and worthwhile causes. Full details of these are shown in the attached Accounts and Notes to the Accounts. The policy of the Trustees on donations is to ensure that all recipients can demonstrate public benefit and show imagination and creativity as well as a perceived need for that donation.
- The Church provides opportunities for Christian fellowship, prayer, Bible study and education through several House Groups which meet regularly, when restrictions allow.
- Participation in ecumenical meetings in the city
- The Church makes its premises available to the wider community, and community groups meet on the premises on a frequent basis.

During the last five years, the Church has been engaged in an extensive refurbishment project which is now substantially complete. Most recently there has been an update to electrical circuitry and additional audio-visual facilities. The result is that the premises are now more attractive as a Church and community resource in Chichester.

### 4. Plans for future years

To continue to enhance and develop the spiritual life of the Church.

To take forward and develop the ideas and proposals gathered from Church members during lockdown, and to implement new forms, types and methods of worship and Church life as the "New Normal".

To encourage initiatives for mission in the community.

To continue to support local charities

To employ a replacement Youth worker.

To ensure that all those required to do so have attended and will continue to attend appropriate safeguarding training.



## 5. Financial Review

During the year ending 31 August 2021, Income received totalled £93,227 (2020: £95,540) and Expenditure totalled £84,563 (2020: £102,923)) As a result the cash held by the Charity at the end of the period increased by £8,664 to £157,833.

Please see the accompanying Accounts for details.

The Trustees have every reason to believe that the Church is a going concern.

Trustees do not foresee any factors that will significantly affect the financial performance or position in the next year or two.

The church holds no freehold property.

The church's principal sources of funds are from the free-will gifts of the members of the congregation and from fund-raising events.

### 5.1 Investment policy and performance

To comply with Methodist Standing Orders, monies for long-term investment will be lodged with the Trustees for Methodist Church Purposes (TMCP). These sums will be invested in unitised investments or held on deposit. The deposit mirrors the deposit rates available elsewhere. The Trustees' investment policy is aligned with that of the Methodist Central Finance Board (CFB) and TMCP because these organisations take into consideration the social, environmental and ethical considerations, both negatively and positively, that make investments suitable for the Methodist Church.

Short term deposits are lodged directly with the Central Finance Board (CFB).

### 5.2 Reserves level and policy

Please see the accompanying Balance Sheet and Reserves levels.

Reserves level and policy are agreed by the Trustees.

## 6. Trustees' responsibilities

For each financial year ending on 31<sup>st</sup> August the Trustees are required to prepare financial statements that give a true and fair view of the Church's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements the Trustees must:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Follow applicable accounting standards
- Prepare accounts using The Methodist Church Standard Form of Accounts

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and enables them to ensure that financial statements comply with the law. They are also responsible for safeguarding the assets of the Church and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The responsibilities of the Trustees and other committees are set out in Standing Orders 603 – 604 of the Constitutional Practice and Discipline of the Methodist Church.

### 6.1 Risk

The Church is largely risk averse.

## **7. Structure, governance and management**

### **7.1 Structure**

Christ Church, Chichester is a Local Ecumenical Partnership between the Methodist Church and the United Reformed Church. As such it forms part of the West Sussex (Coast and Downs) Circuit and the URC Southern Synod. It is represented at all appropriate Circuit and Synod Meetings. For most administrative, financial, legal and property purposes, Christ Church, Chichester is subject to the control, regulation and supervision of the Methodist Church. The Methodist Conference meets once each year as the supreme denominational body for all Methodist Churches.

1. Overall regulatory authority rests with the Methodist Conference.
2. The Methodist Connexional Office implements decisions made by the Conference.
3. Connexional decisions are passed to the Chair of the District and the appropriate officers of the District for implementation.
4. The District passes down to Circuit level for implementation by the Superintendent Minister, ministerial staff and Circuit Stewards, and authority is delegated to the Circuit Meeting for certain matters.
5. The Circuit Meeting passes regulatory control down to Church Councils / Trustees for local regulatory control is then exercised by the Church Councils / Trustees as Managing Trustees of their charity.

### **7.2 Purpose of the Church**

The purposes of the Methodist Church and United Reformed Church (the Churches) are, and shall be deemed to have been the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and the discipline of the Churches, and
- b) Any charitable purposes for the time being of any Connexional, Synod, District, Circuit, local or other organisation of the Churches, and
- c) Any charitable purpose for the time being of any society, or institution subsidiary or ancillary to the Churches, and
- d) Any purpose for the time being of any charity being a subsidiary or ancillary of the Churches.

The primary purpose of Christ Church, Chichester is to advance the Christian faith by providing opportunities for worship, Christian nurture and fellowship within the wider Chichester Community.

### **7.3 Governance**

The Church operates within a statutory framework of regulation and seeks to ensure that it follows Methodist Standing Orders. It relies on the Connexional Office at 25 Marylebone Road, London, NW1 5JR to provide guidance on changes that could affect the Church. Trustees are appointed under the terms of clauses 22 to 27 of the Constitution of Christ Church (Methodist and United Reformed) Chichester. Trustees meets four times per year and deal with routine and exceptional matters. Trustees oversee the work of other groups within the life of the Church.

## **8. Reference and administrative details**

### **8.1 Name of the Church**

Christ Church (Methodist and United Reformed) Chichester

### **8.2 Governing Document**

Christ Church (Methodist and United Reformed) Chichester CONSTITUTION  
Adopted on 25 November 2010

### **8.3 Charity Registration number**

1139545

### **8.4 Address**

Old Market Avenue  
CHICHESTER  
West Sussex  
PO19 1SW

### **8.5 Number of Members**

123 as at 31 August 2021 (133 at 31 August 2020)

### **8.6 Minister**

The Revd Helen Higgin-Botham

### **8.7 Names of Trustees**

Chair: Helen Higgin-Botham  
Secretary: Wendy Corney  
Treasurer: Graham Manson

Bruce Denton  
Margaret Martin  
Richard Spong

Gilly Hansford  
David Morrow  
Julia Sutton

Deborah Mabbitt  
Mary Quiney  
Tina Twaites

### **8.8 Bankers**

CAF Bank Ltd.  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent  
ME19 4QJ

### **8.9 Independent Examiner**

Paul Robinson MAAT FCIE  
Independent examiners Ltd.  
2 Broadbridge Business Centre  
Delling Lane  
BOSHAM  
West Sussex  
PO18 8NF

## 9. Trustees Responsibilities, Approval and Signatory

The Charities Act 2011 require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Approved by the Trustees at the Trustee Meeting on 11 January 2022 (on Zoom)**

Signed on behalf of the Trustees ..... H. M. Higgin-Botham  
Revd. Helen M. Higgin-Botham

Date: ..... 17/01/2022 .....



# Christ Church Chichester

## Income & Expenditure

For the year ended 31 August - Cash basis

## Current Year Earnings

	2021	2020
Total Investment income	4,922	3,882
Total Offerings and Donations	65,398	67,716
Total Other Income	12,908	15,862
<b>TOTAL INCOME</b>	<b>83,228</b>	<b>87,460</b>
<b>EXPENDITURE</b>		
Total Administration costs	8,118	4,818
Total Church Running costs	10,947	11,712
Total Ministry and Mission costs	60,115	70,132
Total Worship Study and Pastoral	1,332	895
<b>TOTAL EXPENDITURE</b>	<b>80,513</b>	<b>87,557</b>
<b>NET INCOME / (EXPENDITURE)</b>	<b>2,715</b>	<b>(97)</b>

# Christ Church Chichester

## Receipts & Payments

For the year ended 31 August - Cash basis

	2021	2021	2021	2021	2021	2021	2021	2021	2020
	General Fund	Building Reserve	Look & See Fund	Instrument Fund	Other Designated Funds	Reserved Funds	TOTAL	TOTAL	
<b>OPENING BALANCE</b>	<b>55,675</b>	<b>79,922</b>	<b>3,144</b>	<b>3,200</b>	<b>7,228</b>	<b>0</b>	<b>149,169</b>	<b>156,551</b>	
<b>RECEIPTS</b>									
Total Investment income	4,922						4,922	3,882	
Total Offerings and Donations	65,398						65,398	67,781	
Total Other Receipts	12,908				10,000		22,908	23,878	
<b>TOTAL RECEIPTS</b>	<b>83,227</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>93,227</b>	<b>95,540</b>	
<b>PAYMENTS</b>									
Total Administration costs	8,118						8,118	4,818	
Total Church Running costs	10,947		690	600	2,760		14,997	27,079	
Total Ministry and Mission costs	60,115						60,115	70,132	
Total Worship Study and Pastoral	1,332						1,332	895	
<b>TOTAL PAYMENTS</b>	<b>80,513</b>	<b>0</b>	<b>690</b>	<b>600</b>	<b>2,760</b>	<b>0</b>	<b>84,563</b>	<b>102,923</b>	
<b>NET RECEIPTS / (PAYMENTS)</b>	<b>2,714</b>	<b>0</b>	<b>(690)</b>	<b>(600)</b>	<b>7,240</b>	<b>0</b>	<b>8,664</b>	<b>(7,382)</b>	
<b>MOVEMENTS IN RESERVES</b>	<b>150</b>	<b>4,146</b>			<b>(4,296)</b>		<b>0</b>		
<b>CLOSING BALANCE</b>	<b>58,540</b>	<b>84,067</b>	<b>2,454</b>	<b>2,600</b>	<b>10,173</b>	<b>0</b>	<b>157,833</b>	<b>149,169</b>	

# Christ Church Chichester

## Balance Sheet

31 Aug 2021

31 Aug 2020

### Current Assets

CAF Current Account	3,142.39	5,451.44
CFB Deposit	151,447.36	132,293.92
RBS Current	3,244.58	11,423.92
RBS Deposit	0.00	0.00
<b>Total Cash at bank and in hand</b>	<b>157,834.33</b>	<b>149,169.28</b>

### Capital and Reserves

Building Reserve	84,067.21	79,921.58
Current Year Earnings	2,715.03	(96.78)
Designated Short Term Gifts and Grants	10,172.74	2,932.72
General Fund	55,825.35	55,772.13
Look and See Fund	2,454.00	3,144.00
M & R Reserve Fund	0.00	4,145.63
Toddler Funds	0.00	150.00
Worship Area Instrument Fund	2,600.00	3,200.00
<b>Total Capital and Reserves</b>	<b>157,834.33</b>	<b>149,169.28</b>

# Christ Church Chichester

Charity Number 1139545

## Financial Reserves Policy 2021-22

This Reserves Policy deals with:

1. General Fund
2. "Look and See" Fund
3. Buildings Fund
4. Worship Area Musical Instruments Fund

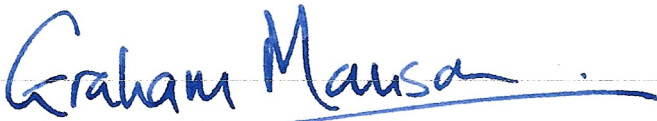
### Reserves Held for Unspecified Purposes in the General Fund.

1. The General Fund is an **Unrestricted Fund**. It consists of the fluctuating credit balances of all of the Church's accounts at the Royal Bank of Scotland, the Charities Aid Foundation Bank, and the Methodist Central Finance Board that are not categorized below as 'Funds Held for Specific Purposes'.
  - 1.1. The Fund fluctuates because it receives Church income and meets Church expenditure on a daily basis. It is also the container for our principal Reserve, represented by the minimum value that we aim to maintain in the Fund.
  - 1.2. We aim to hold in reserve sufficient money in our General Fund to cover six-month's necessary expenditure - currently approximately £50,000. There are four main reasons for this:-
    - 1.2.1. The Church needs six month's average expenditure in reserve as working capital to cover normal running costs, which are unevenly distributed through the financial year.
    - 1.2.2. As one of the larger Churches in the Methodist Church West Sussex (Coast and Downs) Circuit, Christ Church may be adversely impacted by changes in the Circuit budget to a greater extent than smaller Churches.
    - 1.2.3. In normal years, about 20% of the annual operating costs of the Church are funded by income from lettings / premises usage. As we have recently experienced, due to Covid-19 restrictions, this funding source is exposed to multiple risks that are outside the control of the Church, and therefore reasonable financial cover must be provided that allows time for the Church to recover from any interruption in lettings income.
    - 1.2.4. A six-month working capital reserve equates to current best accounting practice and Church-recommended reserve levels for an organization the size of Christ Church.
  - 1.3. The General Fund Reserve declared in the 2020-2021 accounts of Christ Church was £58,540 and indicates that the required reserve level value was met as at 31 August 2021.



## Funds Held for Specific Purposes

2. The Mission and Outreach Fund (also known as the Look and See Fund) is a **Designated Fund**. Christ Church is a very well-used city centre Church of 1980s construction that has been well maintained, but until five years ago, had very limited material upgrade for over thirty years. As such, many parts of the premises had become very 'tired' both in décor and furnishing. Other parts were not fully compliant with current regulations and expectations, for example in disabled access, health and safety and energy efficiency. The Look and See Reserve has supported and continues to support expenditure that has delivered very significant premises improvement that is essential to the mission objectives of the Church over the next twenty years. The refurbishment work is now substantially complete.
3. The Building Fund is a **Designated Fund** and is a reserve to provide future support for major premises repairs and refurbishment. Specifically the reserve is needed to fund or partially fund potential repairs that may be required to attend to the flat roof of the Church buildings. The reserve may also be called upon for major repairs and expenditure which exceeds £5,000, and cannot be met from current year working capital and/or Maintenance and Repairs resources.
4. The Worship Area Musical Instrument Fund is a **Designated Fund**. Christ Church is fortunate to possess both an Allen electronic organ and a Bechstein concert grand piano. Both of these instruments are 'mature' and valuable, and at some future date will require either extensive repair or replacement. Repairs to the loudspeakers of the Allen organ was carried out in 2021. During the course of 2021 the Church has also acquired a Bluthner grand piano.



Graham Manson  
Treasurer  
January 2022

(To be approved by the Trustee Meeting on 11 January 2022)

CHRIST CHURCH CHICHESTER  
RECEIPTS AND PAYMENTS  
ACCOUNTS

THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS

CHRIST CHURCH CHICHESTER

FOR THE YEAR ENDED

31 August 2021

West Sussex (Coast and Downs)	Circuit	Circuit no	3608
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Registered Charity - Charity Registration number

1139545

If not a registered charity Her Majesty's Revenue and  
Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Reverend Helen Higgin-Botham

Church Trustees:

Wendy Corney	David Morrow
Bruce Denton	Mary Quiney
Gilly Hansford	Richard Spong
Deborah Mabbitt	Julia Sutton
Margaret Martin	Tina Twaites

Treasurer:

Graham Manson

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>	Note			
a2	Offerings and Tax recovered	65,360		65,360	67,781
a3	Bank and CFB interest and Investment income	4,921		4,921	3,882
a4	Lettings	9,238		9,238	11,305
a5	Other receipts	13,708		13,708	12,573
a6	<b>TOTAL RECEIPTS</b>	<b>93,227</b>		<b>93,227 (a7)</b>	<b>95,540</b>

SECTION B					
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	54,049		54,049	63,887
b3	Donations	6,000		6,000	6,000
b4	Repairs and Maintenance	3,092		3,092	4,056
b5	Utilities (Insurances, water charges, heating & lighting)	3,287		3,287	3,235
b6					
b7	Other payments	17,444	690	18,134	25,744
b8	<b>TOTAL PAYMENTS</b>	<b>83,873</b>	<b>690</b>	<b>84,563 (b9)</b>	<b>102,923</b>

SECTION C						
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	9,354	(690)	8,664	(7,382)
c2	Total funds brought forward from last year		146,025	3,144	149,169 (c6)	156,551
c3	Sub total	(c1+c2)	155,379	2,454	157,833	149,169
c4	Transfers and adjustments				(c7)	
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	155,379	2,454	157,833 (c8)	149,169 (c6)

SECTION D					
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>					
d	(these amounts are not to be included in total receipts/payments figures above)		£		£
d1	Balance brought forward from last year				
d2	Offerings/Gifts - received for external organisations		2,748		4,356
d3	Offerings/Gifts - passed to external organisations		2,748		4,356
d4	<b>BALANCE STILL TO BE PAID</b>	<b>(d1+d2-d3)</b>			



# CHRIST CHURCH CHICHESTER

## SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

### SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8	Sub total of Internal Organisations funds				(e11)	(e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	93,227 (a7)	84,563 (b9)	8,664	(c7)	149,169 (c6)
e10	TOTAL CASH FUNDS HELD BY CHURCH	93,227	84,563	8,664	149,169 (x)	157,833 (y)
	Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS			

### SECTION F

#### STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2021	OPENING BALANCES	CLOSING BALANCES
f1	Cash in hand	
f2	Bank Current Account	16,875
f3	Bank Deposit Account	6,387
f4	Central Finance Board	132,294
f5	Trustees for Methodist Church Purposes	151,447
f6	Other funds	
f7	SUB TOTAL - Church accounts	149,169 (c6)
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)	(e11)
f9	TOTAL CASH FUNDS HELD BY CHURCH	149,169 (x)
		157,834 (y)

### SECTION G

#### OTHER ASSETS and LIABILITIES

	At 1 September 2020	At 31 August 2021
g1	Investments (include Endowments)	
g2	Land & Buildings (see notes re Insurance value)	2,717,456
g3	Other Assets	131,882
g4	Loan(s) - show amount outstanding at year end	127,021
g5	Other Liabilities	

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)



Name of Church - Christ Church Chichester

Charity No 1139545

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer ..... Graham Manson ..... Date 14 October 2021

Name and address of treasurer .....

Mr Graham Manson Butterfly Cottage, Salthill Road, Chichester PO19 3PY

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 were presented to the meeting of the Church trustees held on 14 October 2021

Signature of the Chair of the meeting ..... Deborah Mabbitt .....

Name of the Chair of the meeting ..... DEBORAH MABBITT ..... Date 14/10/21

Name of Church - Christ Church Chichester

Charity No 1139545


### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner .....  .....

Paul Bernard Robinson

Name of independent examiner .....

MAAT FCIE

Relevant professional qualification of independent examiner .....

Independent Examiners Ltd

Name of firm (where appropriate) .....

Address ..... 2 Broadbridge Business Centre, Delling Lane

Bosham, West Sussex

PO18 8NF

..... Post Code .....

Date ..... 4th November 2021

