



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	January	2024		31	December	2024

### Section A Reference and administration details

**Charity name** The Parochial Church Council of the Ecclesiastical Parish Church of St Paul Woking

**Other names charity is known by**

**Registered charity number (if any)** 1139487

**Charity's principal address** St Paul's Church

62 Oriental Road, Woking

Surrey

**Postcode**

**GU22 7BB**

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs A Nearcou	Churchwarden		Meeting of Parishioners
2	Mr P Williams	Churchwarden		Meeting of Parishioners
3	Mrs M Tobin	Deanery Synod Rep		Church APCM
4	Mrs C Young	Deanery Synod Rep		Church APCM
5	Mr M Archer	Treasurer		PCC
6	Mrs M Paton			Church APCM
7	Mr T Sorenson			Church APCM
8	Mr P Banks			Church APCM
9	Mr F Preedy			Church APCM
10	Mr R Dellner			Church APCM
11	Rev'd N Hutchinson		1 January – 10 November	
12	Rev'd S Watson		1 January – 21 July	
13	Mr D Rainford		1 January – 6 May	Church APCM
14	Mrs B Roberson		1 January – 6 August	Church APCM

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Parochial Church Council Powers Measure (1956) as amended and church representation rules

How the charity is constituted  
(eg. trust, association, company)

Religious Trust

Trustee selection methods  
(eg. appointed by, elected by)

Trustees are appointed at the Annual Meeting of Parishioners and at the Annual Parochial Church Meeting elected by members of the church electoral role.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

Promoting in the Ecclesiastical Parish the whole mission of the church.

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**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

St. Paul's PCC has the responsibility of co-operating with its Vicar, Rev Nick Hutchinson, the Curate Revd Susie Watson and Honorary Assistant Minister, Rev Richard Hay, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church, Community Hall and premises at St. Paul's, Oriental Road, Woking.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

**Church attendance in 2024**

The average weekly attendance for 2024 was 58 (2023:58) in person, of whom 9 (2023:10) were under 16 years old. These figures do not include special services such as Christmas, Easter, Baptisms etc. There were 65 (2023:68) Parishioners on the Electoral Roll in 2024, 42 of whom were resident in the Parish. Order Two Holy Communion service is at 9am on the 1st and 3<sup>rd</sup> Sundays of the month. The average attendance to this is 5.

**Review of the PCC Year**

During the year, the PCC met 6 times (2023:5), excluding the APCM. There was an average 79% (2023: 75%) attendance. A Standing Committee group met 3 times (2021:5) in the year between PCC meetings to discuss issues and prepare for the PCC. It is to be noted that in 2023 it was decided that Standing Committee would only meet if there was something substantive to discuss, so meetings may be required less frequently. During the vacancy Standing Committee meetings have not been scheduled due to time pressures and business has been conducted mostly online.

The PCC sadly lost two of its members during 2024, Barbara Robertson and David Rainford. Both of them made valuable contributions to the Council, to St. Paul's and to the wider community.

The Revd Susie Watson, the curate and Children and Families Minister, left St. Paul's on 21 July 2024 to take up a post as assistant to the Diocesan Director of Ordinands in the Diocese of Exeter. Susie had done tremendous work to grow the church's ministry to children and families and this was reflected in more families attending Blaze and all age services at St. Paul's.

In January 2025 St. Paul's was very blessed to be able to appoint Sue Waddington, a very experienced children and youth minister who recently worked at Trinity Methodist Church in Woking. The PCC had extended the age range of the job description (which had formerly only covered children) to cover youth as well. Sue started work in February 2025 and has already made a big impact on the church's ministry to children and youth people

**St Paul's Church, Woking**

In November the Revd. Nick Hutchinson took up appointment as Rector in the Parish of Wisley with Pyrford and St. Paul's has been in vacancy while a parish profile is developed in order to appoint a new vicar.

The Archdeacon, the Ven. Martin Breadmore and Jens Mankel, the Diocesan Mission Enabler for Revitalisation, requested a meeting with PCC in December 2024 to set out the choice that St. Paul's needed to make between an interim ministry and an incumbency when appointing a new vicar. A vital consideration in making this decision was the pressing need to grow the church to meet the challenge of declining attendance, overstretched finances and a shortage of staff and volunteers. An interim minister, as explained by Martin Breadmore, is a full-time 'priest-in-charge' who is appointed for a fixed term of 3 years (with the possibility of renewal for a further 3 years). An incumbent is the type of vicar that St. Paul's has had previously where the term of appointment is open-ended. One of the objectives of appointing an interim minister would be to explore a more formal partnership with Christchurch, Woking. This meeting was attended by two members of St. Paul's not on PCC to allow for wider representation in this discussion.

**Recent Developments**

In February 2025 the PCC met to take a decision on the type of appointment that St. Paul's wished to make. There was generally no strong preference for either an interim minister or an incumbent. There were, however, concerns that a three-year initial appointment was too short a time to grow the church.

It was felt that a longer- term appointment was needed for a new vicar to get to know people and to build relationships, in particular with the Muslim community. There was an urgent need to turn things around but that urgency should not drive the decision whether to appoint an interim minister or an incumbent. St. Paul's had to develop a growth plan now rather than waiting until a new vicar arrives. If an incumbent were to be appointed we could still expect to draw on support from the Diocese in revitalising the church.

It was agreed that there was no appetite in either St. Paul's or in Christchurch to explore partnership so that should be dropped at present. With these factors in mind the PCC voted by a majority in favour of continuing with an incumbency. Two sub-groups in PCC were set up: one to take forward the growth plan and the other the parish profile.

In March 2025 Martin Breadmore and Jens Mankel met with the congregation to explain the process of appointing a vicar and this was followed up by meetings of members of the congregation to develop ideas for growing the church with these ideas being then put to a meeting of members of the congregation with Jens Mankel to identify the best ideas for growth to be taken further. These ideas will form the growth plan which will be part of parish profile.

The section 11 meeting to finalise the Parish Profile will be held on the 1st May 2025, and the post will then be advertised.

## Section E Financial review

### Brief statement of the charity's policy on reserves

The PCC has a policy of reserves to the value of three months running costs of the church.

### Details of any funds materially in deficit

There are no funds in deficit.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mr P Williams	Mrs A Nearcou
Position (eg Secretary, Chair, etc)	Churchwarden	Churchwarden

Date 11 May 2025



CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Parochial Church Council of the Ecclesiastical  
Parish Church of St Paul Woking

1139487

CC16a

## Receipts and payments accounts

For the period from	01 January 2024	To	31 December 2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Regular giving from the congregation	57,587		-	57,587	73,908
Gift Aid	3,846		-	3,846	5,014
Flat rental	11,550		-	11,550	9,059
Hall hire	17,990		-	17,990	16,144
Other donations	-	395	-	395	5,904
Other income	11,426		-	11,426	12,528
<b>Sub total (Gross income for AR)</b>	<b>102,399</b>	<b>395</b>	<b>-</b>	<b>102,794</b>	<b>122,557</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>102,399</b>	<b>395</b>	<b>-</b>	<b>102,794</b>	<b>122,557</b>
<b>A3 Payments</b>					
Parish share	66,920			66,920	67,022
Staff costs	11,973			11,973	19,181
Mission donations	11,983			11,983	7,094
Building costs	9,183			9,183	11,238
Utility and insurance costs	15,972			15,972	19,503
Office and other costs	6,644	245		6,889	11,207
<b>Sub total</b>	<b>122,675</b>	<b>245</b>	<b>-</b>	<b>122,920</b>	<b>135,245</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>122,675</b>	<b>245</b>	<b>-</b>	<b>122,920</b>	<b>135,245</b>
<b>Net of receipts/(payments)</b>	<b>- 20,277</b>	<b>150</b>	<b>-</b>	<b>- 20,127</b>	<b>- 12,688</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>45,867</b>	<b>7,794</b>	<b>-</b>	<b>53,661</b>	<b>66,349</b>
<b>Cash funds this year end</b>	<b>25,590</b>	<b>7,944</b>	<b>-</b>	<b>33,534</b>	<b>53,661</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at bank and in hand	25,590	7,944	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>25,590</b>	<b>7,944</b>	<b>-</b>

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Paul Williams	11-May-25
	Annabelle Nearcou	





**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name

The Parochial Church Council of the Ecclesiastical Parish Church of St Paul  
Woking

**On accounts for the year  
ended**

31 December 2024

**Charity no  
(if any)**

1139487

**Set out on pages**

3-4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended **31/12/2024**

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation  
of the accounts in accordance with the requirements of the Charities Act  
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have  
come to my attention (other than that disclosed below \*) in connection with  
the examination which gives me cause to believe that in, any material  
respect:

- accounting records were not kept in accordance with section 130 of  
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in order to enable a  
proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

31/10/2025

**Name:**

Philip Courtney

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

30 Latchmere Road

Kingston-upon-Thames

Surrey KT2 5TW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**