

CHURCH OF ST. PAUL, MILL HILL

**Meeting of the Parishioners for the
purpose of electing Churchwardens**

and

Annual Parochial Church Meeting

Sunday 14th May 2023



CHURCH OF ST. PAUL, MILL HILL

Meeting of the Parishioners for the purpose of electing Churchwardens, 14th May 2023

Agenda

1. Appointment of Clerk
2. Minutes: To approve the Minutes of the Meeting of 8th May 2022
3. Churchwardens 2022 – 2023
4. Churchwardens 2023 – 2024

Annual Parochial Church Meeting 14th May 2023

Agenda

1. Appointment of Clerk
2. To give notice of Any Other Business of parochial or general church interest
3. Minutes: To approve the Minutes of the Meeting of 8th May 2022
4. Reports
 - 4.1. Electoral Roll Report (page 29)
 - 4.2 Annual Report and Financial Statements (starting at page 6)
 - 4.3 Fabric, Goods and Ornaments (page 30)
 - 4.4 West Barnet Deanery Synod (page 31)
 - 4.5 Churches Together in Mill Hill (page 31)
 - 4.6 Men's Breakfast (page 32)
 - 4.7 Ladies' Tuesday Group (page 32)
5. Budget for 2024 - presentation and discussion (page 28)
6. Appointment of Independent Examiner for the ensuing year
7. Election of Lay Representatives to serve on the Parochial Church Council
8. Election of Lay Representatives to serve on the Barnet Deanery Synod
9. Election of Sidesmen
10. Date of first meeting of the new Parochial Church Council
11. Vicar's Report
12. Any Other Business of Parochial or General Church Interest
13. Prayers

MEETING OF THE PARISHIONERS FOR THE PURPOSE OF ELECTING CHURCHWARDENS

Minutes of the Meeting of the Parishioners for the purpose of electing Churchwardens held in The Wilberforce Centre, St. Paul's Church, The Ridgeway, Mill Hill NW7 on 8th May 2022

Present: The Revd J. James, Revd J. Lowe, Revd R. Venn-Dunn and 28 members of the laity.

The Vicar welcomed everyone and opened the meeting with prayers.

Apologies were received from Mr Alan Roberts, Mr Peter Neal, Mrs Jane Ferguson, Mrs Julia Haynes & Mr John Haynes, Mrs Ide Adelaja, Mrs Jenny Crane & Mr Martin Crane, Mrs Lee Downes, Mrs Jill Clarke, Mrs Sue Evans & Mr Jim McGeever.

1. Appointment of Clerk

Proposed by The Vicar and seconded by Mrs F. Reynoldson, by a show of hands Mrs K. Thompson was appointed to act as Clerk of the meeting.

2. Minutes

The minutes of the meeting held on 16th May 2021 had been circulated in advance of the meeting. Proposed by Mr D. Edgerton and seconded by Mrs P. Dean, by a show of hands the minutes were approved.

3. Churchwardens 2021/2022

Churchwardens for the previous year had been Ms Jane Shelbourn and Mr John Lee. Revd J. James thanked them for their support and hard work during the year.

4. Churchwardens 2022/2023

Nominations had been received for Ms Jane Shelbourn (proposed by Mrs B. Bailey, seconded by Mrs P. Pescod) and Mr John Lee (proposed by Mr R. Kitauchi, seconded by Ms J. Shelbourn). By a show of hands Ms Shelbourn and Mr Lee were duly elected by the parishioners.

The meeting closed.

ANNUAL PAROCHIAL CHURCH MEETING

Minutes of the Annual Parochial Church Council Meeting held in The Wilberforce Centre, St. Paul's Church, The Ridgeway, Mill Hill NW7 on 29th April 2018.

Present: The Revd J. James, Revd J. Lowe, Revd R. Venn-Dunn and 28 members of the laity.

Apologies were received from Mr Alan Roberts, Mr Peter Neal, Mrs Jane Ferguson, Mrs Julia Haynes & Mr John Haynes, Mrs Ide Adelaja, Mrs Jenny Crane & Mr Martin Crane, Mrs Lee Downes, Mrs Jill Clarke, Mrs Sue Evans & Mr Jim McGeever.

1. Appointment of Clerk

Proposed by Ms J. Shelbourn and seconded by Mrs C. Reid, by a show of hands Mrs K. Thompson was appointed to act as Clerk of the meeting.

2. Minutes of the Meeting of 16th May 2021

These minutes had been circulated in advance of the meeting. Approval of the minutes was proposed by Revd R. Venn-Dunn, seconded by Mrs F. Reynoldson and, by a show of hands, carried.

3. Reports

3.1 Electoral Roll

Mrs K. Thompson reported on the Electoral Roll. The revised roll had been prepared and completed in April 2022. Ten names had been removed and none added, giving a net decrease of ten names and an overall total of 153. The roll was available for inspection in the parish office. There were no questions. The report had been signed by Mrs Lisa Padaruth, Electoral Roll Officer.

The Vicar noted that most of the names lost were church members who had sadly died in the last year. More people had joined the church, but many had not yet joined the Electoral Roll, either because they were not baptised or had not been attending long enough to join.

3.2 Annual Report and Financial Statements

These, comprising The Independent Examiner's Report, The Annual Report of the PCC and Review of the Year, The Financial Review, and Accounts and Statements of Funds and Property for year ending 31st December 2021 had been distributed prior to the meeting.

Mrs Carol Reid presented the Annual Accounts. She went through the figures and noted that income was down by £5,356, Gift Aid down by £2,200, Stewardship down by £7,000 and the open collection was down by £1,400. Hall income had increased by around £4,000, mainly due to the use by Mill Hill School for their examinations. All rates would be increased in the coming year. The Common Fund contribution for the year was £75,000, increasing to £80,000 in 2022.

Overall, there was a deficit for the year of £11,078 – the monies would come from the reserve fund, which stood at £64,700. The budget for the coming year showed a deficit £24,000. The Mission Fund had £8,000 to distribute, and other monies had been raised for Tear Fund, Homeless Action in Barnet and St. Paul's Food Bank.

Mr G. Poulton asked about the large capital expenditure of £90,000 – Mrs Reid reported that this had been for the repair of the pinnacles. Mr D. Edgerton asked about the statement on pension scheme liability – Mrs Reid would find out and let him know.

Adoption of the Annual Report and Accounts was proposed by Mrs N. Layman, seconded by Ms J. Shelbourn, and by a show of hands, carried.

3.3 Fabric, Goods & Ornaments

The Vicar invited questions on this report – there were none. The Vicar thanked the wardens for their work on this and particularly for Mr J. Lee's many hours of work on the pinnacles, which turned out to be more expensive and more complicated than anticipated. There was applause for Mr Lee. Mr Edgerton asked about maintenance of the organ – The Vicar reported that Sixsmiths had made regular visits.

Adoption of the Fabric, Goods and Ornaments Report was proposed by Miss G. Tompsett, seconded by Mr. R. Kitauchi, and by a show of hands, carried.

4. Budget for 2023 – Presentation and Discussion

Mrs Reid presented the budget. The coming year was going to be difficult with energy price rises on the horizon; Mr Lee was currently arranging the contracts for the next period. Mr Poulton noted that the allowance for the parish administrator role had increased. Mrs Reid explained that this was because Mrs Taylor had done more work than she claimed for, so hours for the new administrator had been increased by 6 to 20.

Adoption of the Budget was proposed by Mrs P. Pescod, seconded by Mr D. Edgerton and, by a show of hands, carried.

5. Appointment of the Independent Examiner for the Ensuing Year

Martyn Atkinson at Ivan Sopher had agreed to continue as examiner. Mrs Reid expressed her thanks to Mr Atkinson for his help and for his work on the accounts . Appointment of this was proposed by Mrs Reid, seconded by Revd J. Lowe and, by a show of hands, carried.
The Vicar thanked Mrs Reid for her hard work and reliability as Treasurer.

6. Safeguarding at St. Paul's

Revd J. Lowe, Safeguarding Officer, reported that the London Diocese was developing its safeguarding and there were some basic courses that could be done online – she recommended them to all at the meeting. There were no safeguarding issues to report.

7. Election of Lay Representatives to serve on the Parochial Church Council

The Vicar thanked those coming to the end of their term on the PCC for their service: Mr Simon Brown and Mr Martin Atkinson.

There being no other nominations and after being proposed *en bloc* by Mr S. Brown and seconded by Mrs C. Reid, the following were, by a show of hands, elected:

Mrs Kim Thompson, Mr Derrick Edgerton, Mrs Sue Evans and Mr Rafael Kitauchi.

8. Election of Sidesmen

It was noted that many people had stepped down as sidesman during and since the pandemic, and there was a small group currently acting in this role. Ms Shelbourn explained the role and said that there were some vacancies to fill. The Vicar thanked those on the list:

Elaine Brown	Jim McGeever
Simon Brown	Bill Taylor
Jill Clarke	Kim Thompson
Derrick Edgerton	Nadia Williams
Sue Evans	

9. Date of the First Meeting of the New PCC

This was to be held immediately following the APCM, in church.

10. Vicar's Report

The first item was the announcement by Revd Jan Lowe of her retirement. After 21 years she would be stepping back to spend more time with her family and her new grandchildren. She would still be around to help out and would still see everyone at St. Paul's regularly.

The Vicar thanked Revd Lowe for her long service and said that there would be an opportunity to thank her properly in the autumn at an official celebration. It was a blessing that she would still be involved with St. Paul's church family.

The Vicar recalled that the previous two Annual Meetings had been via Zoom, and 'change' had been the theme of those meetings. Although restrictions had been lifted, there had been many members of the church family who had been unwell with COVID. The church was still emerging from the pandemic and working out how to navigate changing times. The Vicar thanked everyone for their encouragement and acceptance of the changes that had to be made. Despite the church having been closed for several months, 116 services had been streamed on the YouTube channel since the very first one on 21st March 2020, and the Family Update was first emailed on 19th March 2020. Hard work had gone on behind the scenes to ensure that worship and communication was as accessible as possible. The service time had moved around, settling at 10.00am in March 2022. These changes enabled the development of children's work in the Church hall and then in the Wilberforce Centre. As a result, there was a good and growing number of families attending every week. It was lovely to see the children so enthusiastic.

The 8.00am Book of Common Prayer service was still offered, and the liturgy in the main service was still being adjusted, which meant more changes, but this made the language more accessible. Changes, even when necessary for the long-term good, can make some feel uncomfortable, but the Vicar thanked everyone for their forbearance and continued commitment to the growth of the church family at St. Paul's.

Schools were also closed for a while during the pandemic, but it was possible to keep connection with both church schools by recording video assemblies. Children from St. Paul's School had joined in with the choir for the Christmas and Easter services.

The Vicar thanked those who had continued to take part in services, fulfilling many roles from sidespeople, readers, intercessors, AV operators and flower arrangers to linen washers, singers and musicians. St. Paul described the church as one body made up of many parts – it was impossible to function without the input of everyone who took part at weekends and during the week. Everyone had a role to play – it was important to God that we use our gifts.

The food bags that had been provided to families, especially during the holidays, were important. Lent groups had taken place and the Alpha course had been a success, starting with masks and no food, and ending with sharing meals together. Thanks to Mrs Louise Grainger for providing many of those meals. A parenting course was planned for those with primary age children to be run over Zoom and Revd Venn-Dunn had begun a Messy Church session in Frith Manor School.

The Core Values and Mission Action Plan had been agreed by the PCC. These would form the basis of focus going forward - they would be available to everyone and needed prayer to help development. The overriding aim was to continue to grow as faithful followers and worshippers of Jesus while doing all we can to share the good news of Jesus with our neighbours. We have the enormous comfort of knowing that no matter how challenging the changes are that we must face, we have a loving God who promises time and again that he will never leave us no matter how difficult things get. With the war in Ukraine and the cost-of-living crisis, uncertainties continue, but the sharing of God's word with those who are struggling will help us all through.

The Vicar thanked the PCC members for their prayerful consideration and wisdom, the PCC Secretary for her commitment to St. Paul's, and the Treasurer, Mrs Carol Reid, for her time each week and for keeping the accounts in good order. She thanked her family for their unending support and encouragement and thanks were also extended to Mrs Gillian Taylor for her key role in the life of St. Paul's - she continues to be a part of the church family. Thanks also went to Revd Jan Lowe and Revd Ryan Venn-Dunn, Ms Jane Shelboun and Mr John Lee for their time, energy, care and skill in so many ways.

The Vicar closed her report with prayers and this passage from Isaiah 26:

You will keep in perfect peace all who trust in you, all whose thoughts are fixed on you! Trust in the Lord always, for the Lord God is the eternal Rock.

11. Any Other Business of Parochial or General Church Interest

Mr Derrick Edgerton highlighted an upcoming event on June 5th – Churches Together in Mill Hill, NW7Hub and Mill Hill Residents' Association were holding a picnic in the park from 12.00pm – 4.00pm with stalls promoting local activities and performances from music groups.

Mrs Jeanette Poulton asked if there were any plans in place to develop the Wilberforce Centre as a community asset. Past fundraising was conditional on this happening. The Vicar invited Mrs Poulton to be involved in how to do this. Re-starting Coffee Pot was one idea, and the Food Co-operative could be a possibility. The church hall was receiving some serious consideration for future community use. Keep Fit Group and Youth Group was currently using the Wilberforce Centre, and the Mill Hill Preservation Society had been using it for meetings. A shortage of keyholders was an issue.

Ms Andrina Barnden noted that parking was becoming very difficult outside church cottages and near the church. The Vicar noted that this needed to be considered during any plans for development of the hall.

11. The meeting closed with prayers and the Grace

PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

CONTENTS

	Page
Reference and Administrative Details of the Charity, its Trustees and Advisers	7
Members' Report	8-12
Independent Examiner's Report	13
Statement of Financial Activities	14
Balance Sheet	15
Notes to the Financial Statements	16-27

PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31st DECEMBER 2022

<u>St. Paul's Church</u>	The Ridgeway, Mill Hill NW7 1QU
<u>Incumbent</u>	Reverend Joanna James
<u>Bank</u>	HSBC, 103 Station Road Edgware, HA8 7JJ
<u>Independent Examiner</u>	Martyn Atkinson, 51 Lawrence Gardens, Mill Hill, London NW7 4JU

Administrative Information

St. Paul's Church is situated on The Ridgeway, Mill Hill, north west London. It is part of the West Barnet Deanery within the Diocese of London. The correspondence address is St. Paul's Church Parish Office, The Ridgeway, Mill Hill, London NW7 1QU.

The following have served on the PCC during 2022

Clergy	Reverend J. James Reverend J. Lowe Reverend R. Venn-Dunn
Churchwardens	Mr John Lee Ms Jane Shelbourn
Deanery Synod	Ms J. Shelbourn Mrs F. Reynoldson
Elected members	Mrs Ide Adelaja Mr S. Brown (until APCM 2022) Mrs A. Cheasty Mr M. Crane (until APCM 2022) Mrs P. Dean Mr D. Edgerton (from APCM 2022) Mrs S. Evans (from APCM 2022) Mrs L. Grainger Mr R. Kitauchi (from APCM 2022) Mrs L. Padaruth (until June 2022) Mr A. Roberts Mrs C. Reid Treasurer Mrs K. Thompson Secretary (from APCM 2022)

Structure, Governance and Management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The method of appointment of PCC members is set out in Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The PCC has ultimate responsibility for a wide range of matters affecting the parish, including compliance with health & safety, disability discrimination legislation, data protection, safeguarding and child protection, and to this end participates in appropriate training procedures including Deanery Training Days attended by a PCC representative who reports back to the PCC. There is a stated policy of preferring not to have more than one member of the same family serving on the Council concurrently.

Objectives and Activities

St. Paul's PCC is responsible, in co-operation with the clergy and Churchwardens, for promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical, both within the parish and further afield. The Pandemic has meant that this mission has continued to be somewhat curtailed, but the situation has been immeasurably better than the previous year and church worship and meetings has increased where regulations have allowed. Consideration has been given to the Commission's guidance on public benefit, particularly the advancement of religion. This includes:

PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

MEMBERS' REPORT FOR THE YEAR ENDED 31st DECEMBER 2022

- Prayer meetings four mornings a week in church and one evening via Zoom
- Several school worship services in church per term
- Weekly collective worship at Millbrook Park Primary School and St. Paul's Church School
- Membership of Governing Bodies of St. Paul's School and Millbrook Park School

There is also the opportunity for all to participate in:

- Regular worship and prayer through daily morning prayer emails, zoom, pre-recorded and live-streamed services
- Bible study groups and Lent courses
- Pastoral care from designated church members and the clergy for all those living in the parish, particularly an increase in phone calls and emails
- Community support to Night Shelter Hotel
- Families work in the church

The full PCC met 6 times during the year, with an average attendance of 87%. The Management Committee met between PCC meetings and minutes of their deliberations were received by the full PCC and discussed where necessary.

The PCC operates through two committees and various working groups. The Standing Committee, the only committee required by law, has the authority to transact the business of the PCC, subject to any directions from the Council. It meets only when required. The Management Committee is a small committee that meets between the full meetings of the PCC, to which it submits a written report. It is responsible for the finances of the church and church hall buildings, the churchyard and the house at 46 Shakespeare Road. The Stewardship Committee comes under the aegis of the Management Committee.

Working Groups operate as and when required, reporting directly to the PCC. The current working groups are Family Worship and Mission.

Achievements and Performance

Worship and Prayer

In normal circumstances, St. Paul's seeks to offer a variety of services throughout the year, catering for quiet contemplation, family worship and more formal worship. When possible this year, families attended special services set up in the church hall to enable meeting in family groups with social distancing – music and craft activities were enjoyed by parents, carers and children alike.

Church Attendance

All are welcome to attend our regular services. There were 153 parishioners on the Church Electoral Roll. The average attendance during 2022 was 60 adults and 10 children.

The Church Buildings

St. Paul's buildings provide a source of interest and delight to visitors. Ordinarily, the buildings would be open as much as possible, providing visitors with a tour given by informed parishioners.

Deanery Synod

Currently there are three members of the PCC who sit on the deanery synod. This provides the PCC with a valuable link between the parish and its neighbours in the deanery, helping to give reference points and a broader overview of common issues. The deanery synod members report to the PCC on speakers and discussions, enabling St. Paul's to gain insight and share the thoughts of other parishes.

Mission

St. Paul's has been faithful in its commitment to help those in need as a tangible demonstration of our Christian faith. The Mission Committee advises the PCC in its giving and ensures that funds are purposefully targeted both home and overseas where it was felt they would be put to good use.

PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

MEMBERS' REPORT FOR THE YEAR ENDED 31st DECEMBER 2022

Our weekly Church Family Update, emailed and posted to those not on email, has kept people up to date with general notices, planned worship events and any other important news items, to enable all members to remain in touch with church life as much as possible.

Review of the Year

In a way, 2022 was a year of goodbyes. First, we said goodbye to Mrs Gill Taylor after 13 years as our Parish Administrator. She was so thorough in her work, conscientious and she cared about St. Paul's and its members; we miss her insight and efficiency. We celebrated her retirement with an afternoon tea.

Then we said thank you to Revd Jan Lowe as she stepped back from regular duties and semi-retired as our Assistant Minister. A lunch was held, and a happy occasion was enjoyed by all who attended. She and her husband also celebrated the birth of another grandchild, so she will have more time to spend with her family. We are thankful that she will still be helping out and we will still benefit from her ministry.

In July we said goodbye to Mrs Nicola Dudley as headteacher of Millbrook Park School. She had established Millbrook Park from the beginning, build it up and left it in a strong and stable position for the new head to take it forward into its next stage.

In August we said goodbye to Mrs Pat Wildman, who flew away to pastures new in Australia to be with her family. She supervised the church flower teams and taught many of us how to arrange flowers. We are grateful for the dedication she showed over many years and wish her well in her new life.

Turning to hellos, we welcomed a new Parish Administrator in Mrs Tanuja Nicholls. Tanuja joined at a chaotic time when the hall was out of action and the parish office was being relocated to the former choir vestry in church. She started her new job with the church in a state of disarray, so the fact that she stayed with us is a relief and we are grateful for her forbearance.

The reason for the relocation was the unfortunate event in September when the water tank in the loft of the church hall failed and sent a torrent of water down into the hall below. This caused damage to the floor and the ceiling and took weeks to dry out, leaving lots of repairs to be done, the cost of which would be covered by insurance.

We also said hello to some new families, whose children are enjoying activities in the Wilberforce Centre on Sunday mornings. Good relationships continued with the two church schools in the parish and clergy continued their visits to give assemblies and grow the children's spiritual lives. The Christmas Carol service saw a good contingent from the school choir contributing to the singing and there were school services for Y6 Leaver Service (40 adults, 195 children) the Harvest Service (90 adults and 190 children) and the School Carol Service (80 adults and 180 children). We continue to be grateful to Mr Peter James for his regular musical input and good humour.

Night Shelter continued to be supported by members of St. Paul's, both in the hotel setting and then returning to hosting in local venues. The Men's Breakfast group met under new management and the ladies' Tuesday Group continued a full programme of events. The Churchyard Working Party looked after maintenance of the churchyard and the Churchwardens worked as tirelessly as ever, alongside Revd Ryan Venn-Dunn, whose curacy training entered its final year.

2022 saw the sad losses of Mrs Laura Cloughton, Mrs Margaret Harrex & Mr Richard Harrex and Miss Marion Dewing. St. Paul's officiated at 7 funerals at church, 2 at the crematorium, and 2 interments of ashes. Following the discovery of the unscattered ashes of Lt General Sir Brian Gwynne Horrocks KCB, KBE, DSO, MC, who died in 1985, they were laid to rest in the churchyard among members of his former unit, The Middlesex Regiment. The military service was attended by his family, our clergy, the current Black Rod (a position he held from 1949-1963) and representatives of the armed forces, including Colour Sergeant Johnson Beharry, holder of the Victoria Cross. The Last Post and Reveille were sounded by a bugler and a gun salute was fired.

Two services of thanksgiving were held, there were no baptisms or confirmations. There were 3 marriages, including that of Peter Grant and Alice Esuola, and of Peter Ellis and Sarah Moffatt.

Financial Review of the year ended 31 December 2022

General Funds

Income was £13,400.00 above budget, and £5,000.00 up on the previous year. Gift Aid was up by £3,000.00 on 2021. Stewardship was up by £4,000.00 and the open collection was up by £150.00. Hall income was down by £3,200.00 on the previous year.

The Shakespeare Road income for the year was £19,000.00. The rent would be increasing rent again next year.

Expenditure was below budget at £171,155, £4,900 down on last year.

The Common Fund contribution (used to pay clergy stipends/pensions) was £80,000.00. This would be increased in 2023 to £81,000.00

Overall, there was a deficit of £744.00. This was lower than budgeted because administrator costs were down by £7,280.00 and hall costs down by £6,240.00.

The amount in the reserve fund was £76,480.00. The 2023 Budget was predicted to show a deficit of £29,650.00.

Designated Funds

This money is designated for the particular projects for administration purpose only. These funds are unrestricted and can be moved to other general funds if the PCC so decides.

Restricted Funds

These represent monies received for a specific purpose and which cannot be spent on anything other than the purpose for which they were provided.

Wilberforce Centre

Income for the Wilberforce Centre was £555.00.

Church Hall

Income from hall rents was £15,090.00, hall expenditure was £8,760.00.

Cost of Curates Housing

This came to a total of £22,800.00.

Mission Giving

Church Mission Giving - £5,000.00 was split between the following charities:

Open Door, GNS, A Rocha UK, Christian Aid, Scutts, , Scripture Union, Bible Society, and Homeless Action in Barnet.

2023 mission giving £5,000.00; £10,000.00 could also be used that was allocated to the Mission Fund.

In addition, £1,310.00 was collected from Christmas and Harvest for charities
During the year the PCC employed a Parish Administrator with costs £9,720.00 including holiday pay and pension.

Transactions with members of the PCC

There were no transactions with members of the PCC in 2022.

Principal Risks and Uncertainties

The Parochial Church Council has examined the major financial and operational risks that face St. Paul's Church and confirms that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen the risks.

Reserves Policy

It is the policy of the Parochial Church Council to maintain unrestricted reserves at a level that equates to approximately twelve months' unrestricted expenditure. At this level the PCC feels that it would be able to continue the current activities of St. Paul's in the event of a significant drop in funding. It would obviously be necessary to consider how the funding would be replaced or activities changed. This year the unrestricted reserves, excluding property, are above the twelve-month expenditure figure.

PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

MEMBERS' REPORT (continued) FOR THE YEAR ENDED 31 DECEMBER 2022

MEMBERS' RESPONSIBILITIES STATEMENT

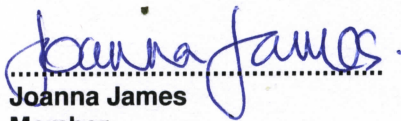
The Members are responsible for preparing the Members' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Members are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Members are responsible for keeping proper accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Members, on 16 March 2023 and signed on their behalf by:


.....
Joanna James
Member

PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 DECEMBER 2022

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL (the 'charity')

I report to the charity Members on my examination of the accounts of the charity for the year ended 31 December 2022.

This report is made solely to the charity's Members, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Members those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Members as a body, for my work or for this report.

RESPONSIBILITIES AND BASIS OF REPORT

As the Members of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

Your attention is drawn to the fact that the charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Dated: 27 April 2023

M S Atkinson FCA

PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022**

	Note	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
INCOME FROM:					
Planned giving	2	124,846	-	124,846	120,588
Collections	2	306	-	306	149
Gift days	2	-	-	-	2,600
Donations and appeals	2	35,717	84	35,801	14,085
Church activities	3	18,634	-	18,634	21,145
Other trading activities	4	-	-	-	152
Investments	5	23,318	-	23,318	20,794
Other income		246	-	246	135
TOTAL INCOME		203,067	84	203,151	179,648
EXPENDITURE ON:					
Church activities		178,462	19	178,481	266,273
TOTAL EXPENDITURE		178,462	19	178,481	266,273
NET INCOME / (EXPENDITURE) BEFORE INVESTMENT GAINS/(LOSSES)					
Net gains/(losses) on investments	10	24,605 (9,039)	65 -	24,670 (9,039)	(86,625) 11,044
NET INCOME / (EXPENDITURE) BEFORE TRANSFERS		15,566	65	15,631	(75,581)
Transfers between Funds	13	(109)	109	-	-
NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES		15,457	174	15,631	(75,581)
NET MOVEMENT IN FUNDS		15,457	174	15,631	(75,581)
RECONCILIATION OF FUNDS:					
Total funds brought forward		1,036,949	81,887	1,118,836	1,194,417
TOTAL FUNDS CARRIED FORWARD		1,052,406	82,061	1,134,467	1,118,836

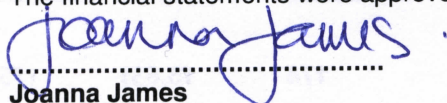
The notes on pages 16 to 27 form part of these financial statements.

PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

**BALANCE SHEET
AS AT 31 DECEMBER 2022**

	Note	£	2022 £	2021 £
FIXED ASSETS				
Tangible assets	9		635,897	642,813
Investments	10		67,408	76,447
			<u>703,305</u>	<u>719,260</u>
CURRENT ASSETS				
Debtors	11	5,184	5,578	
Cash at bank and in hand		450,753	450,548	
		<u>455,937</u>	<u>456,126</u>	
CREDITORS: amounts falling due within one year	12	(24,775)	(56,550)	
NET CURRENT ASSETS			<u>431,162</u>	<u>399,576</u>
NET ASSETS			<u>1,134,467</u>	<u>1,118,836</u>
CHARITY FUNDS				
Restricted funds	13		82,061	81,887
Unrestricted funds	13		1,052,406	1,036,949
TOTAL FUNDS			<u>1,134,467</u>	<u>1,118,836</u>

The financial statements were approved by the Members on 16 March 2023 and signed on their behalf, by:



Joanna James

The notes on pages 16 to 27 form part of these financial statements.

PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and Charities Act 2011.

Parochial Church Council of St Paul's Mill Hill constitutes a public benefit entity as defined by FRS 102.

The financial statements include transactions, assets and liabilities for which the PCC is responsible in law. They do not include the financial statements of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1. ACCOUNTING POLICIES (CONTINUED)

1.2 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Members' Report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

Charitable activities and Governance costs are costs incurred on the charity's operations, including support costs and costs relating to the governance of the charity apportioned to charitable activities.

PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1. ACCOUNTING POLICIES (CONTINUED)

1.4 Tangible fixed assets and depreciation

All assets costing more than £1,000 are capitalised.

Consecrated and beneficed property is excluded from the financial statements by virtue of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the Church's inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Church equipment	- 25% straight line
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The freehold property relates to the Church Hall and Curate's House, which are held on behalf of the PCC for its own purposes, although at present the Curate's House is rented on a temporary basis, and are valued as at 31 December 2000. No depreciation is charged against such properties because the PCC has reviewed the current value of these properties and concluded that their residual value is not materially different from the carrying amount of the asset. However, any expenditure on maintenance is written off as incurred.

1.5 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance Sheet date, unless fair value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading 'Gains/(losses) on investments' in the Statement of Financial Activities.

1.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

1.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

1. ACCOUNTING POLICIES (CONTINUED)

1.8 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.10 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.11 Pensions

The charity operates a defined benefits pension scheme and the pension charge is based on a full actuarial valuation dated 31 December 2013.

The charity operates a defined benefits pension scheme. The scheme is a multi-employer scheme where it is not possible, in the normal course of events, to identify on a consistent and reasonable basis, the share of underlying assets and liabilities belonging to individual participating employers. Therefore, as required by FRS17 'Retirement benefits', the charity accounts for this scheme as if it was a defined contribution scheme. The amount charged to the Statement of Financial Activities represents contributions payable to the scheme in respect of the accounting period.

1.12 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Members in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

2. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Planned giving	124,846	-	124,846	120,588
Collections	306	-	306	149
Gift days	-	-	-	2,600
Donations and appeals	35,717	84	35,801	14,085
	<hr/>	<hr/>	<hr/>	<hr/>
Total donations and legacies	160,869	84	160,953	137,422
	<hr/>	<hr/>	<hr/>	<hr/>
Total 2021	127,338	10,084	137,422	
	<hr/>	<hr/>	<hr/>	

3. INCOME FROM CHURCH ACTIVITIES

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Fees for weddings and funerals	2,994	-	2,994	1,643
Church hall lettings	15,087	-	15,087	18,352
Wilberforce centre income	553	-	553	1,150
	<hr/>	<hr/>	<hr/>	<hr/>
	18,634	-	18,634	21,145
	<hr/>	<hr/>	<hr/>	<hr/>
Total 2021	21,145	-	21,145	
	<hr/>	<hr/>	<hr/>	

4. FUNDRAISING INCOME

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Fundraising	-	-	-	152
	<hr/>	<hr/>	<hr/>	<hr/>
Total 2021	152	-	152	
	<hr/>	<hr/>	<hr/>	

PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

5. INVESTMENT INCOME

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Rent - temporary let on curates house	19,066	-	19,066	18,688
Bank and CBF deposit fund interest	4,252	-	4,252	2,106
	<u>23,318</u>	<u>-</u>	<u>23,318</u>	<u>20,794</u>
Total 2021	<u>20,794</u>	<u>-</u>	<u>20,794</u>	

6. DIRECT COSTS

	Church activities £	Total 2022 £	Total 2021 £
Missionary and charitable giving	5,800	5,800	9,351
Youth fund	494	494	78
Church running and maintenance	33,369	33,369	110,325
Diocesan parish share	80,000	80,000	75,000
Other ministry costs	28,134	28,134	33,061
Church hall running costs	8,753	8,753	13,885
Church hall repairs and maintenance	5,301	5,301	5,171
Wages and salaries	9,055	9,055	11,953
Pension cost	659	659	533
Depreciation	6,916	6,916	6,916
	<u>178,481</u>	<u>178,481</u>	<u>266,273</u>
Total 2021	<u>266,273</u>	<u>266,273</u>	

7. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2022 £	2021 £
Depreciation of tangible fixed assets: - owned by the charity	<u>6,916</u>	<u>6,916</u>

During the year, no Members received any remuneration (2021 - £NIL).

During the year, no Members received any benefits in kind (2021 - £NIL).

During the year, no Members received any reimbursement of expenses (2021 - £NIL).

PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

8. STAFF COSTS

Staff costs were as follows:

	2022 £	2021 £
Wages and salaries	9,055	11,953
Other pension costs	659	533
	<u>9,714</u>	<u>12,486</u>

The average number of persons employed by the charity during the year was as follows:

	2022 No.	2021 No.
Administration	1	1

No employee received remuneration amounting to more than £60,000 in either year.

9. TANGIBLE FIXED ASSETS

	Freehold property £	Church equipment £	Total £
Cost			
At 1 January 2022 and 31 December 2022	624,500	27,665	652,165
Depreciation			
At 1 January 2022	-	9,352	9,352
Charge for the year	-	6,916	6,916
At 31 December 2022	-	16,268	16,268
Net book value			
At 31 December 2022	624,500	11,397	635,897
At 31 December 2021	624,500	18,313	642,813

The gross book values of the freehold land and buildings are based on the deemed cost under FRS15 transitional provisions, under which the properties valuation as at 31 December 2000 has not been updated.

PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

10. FIXED ASSET INVESTMENTS

	Listed securities £	
Market value		
At 1 January 2022		76,447
Revaluations		(9,039)
		<hr/>
At 31 December 2022		67,408
		<hr/>
Investments at market value comprise:		
	2022 £	2021 £
CBF and Coif investments	67,408	76,447
	<hr/>	<hr/>

The holdings of investments at the year end were as follows:

Central Board of Finance of the Church of England Investment and Fixed Interest Units had a market value of £67,408 (2021 - £76,447).

11. DEBTORS

	2022 £	2021 £
Trade debtors	5,184	5,578
	<hr/>	<hr/>

12. CREDITORS: Amounts falling due within one year

	2022 £	2021 £
Other creditors	24,775	56,550
	<hr/>	<hr/>

PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

13. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 January 2022 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2022 £
Unrestricted funds						
General Funds	1,036,949	-	-	(109)	(9,039)	1,027,801
Other General funds	-	203,067	(178,462)	-	-	24,605
	<u>1,036,949</u>	<u>203,067</u>	<u>(178,462)</u>	<u>(109)</u>	<u>(9,039)</u>	<u>1,052,406</u>
Restricted funds						
Churchyard	63,653	84	-	3,366	-	67,103
Youth	131	-	(131)	-	-	-
Middlesex Regiment	14,958	-	-	-	-	14,958
Other restricted funds	3,145	-	112	(3,257)	-	-
	<u>81,887</u>	<u>84</u>	<u>(19)</u>	<u>109</u>	<u>-</u>	<u>82,061</u>
Total of funds	<u>1,118,836</u>	<u>203,151</u>	<u>(178,481)</u>	<u>-</u>	<u>(9,039)</u>	<u>1,134,467</u>

STATEMENT OF FUNDS - PRIOR YEAR

	Balance at 1 January 2021 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2021 £
General Funds	1,088,572	169,564	(231,593)	(638)	11,044	1,036,949
Restricted funds						
Churchyard	63,015	-	-	638	-	63,653
Youth	131	-	-	-	-	131
Middlesex Regiment	14,958	-	-	-	-	14,958
Other restricted funds	27,741	10,084	(34,680)	-	-	3,145
	<u>105,845</u>	<u>10,084</u>	<u>(34,680)</u>	<u>638</u>	<u>-</u>	<u>81,887</u>

In addition to the general fund, there are designated funds for church/hall repairs and staffing purposes. Smaller designated funds exist for churchyard maintenance, the upkeep of our curate's house in Shakespeare Road, fundraising and the choir.

The restricted funds relate to donations and legacies received, and funds raised, for specific purposes including maintaining and improving the Churchyard, Youth activities and the upkeep of the Middlesex Regiment war memorial and memorabilia.

PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

SUMMARY OF FUNDS - CURRENT YEAR

	Balance at 1 January 2022 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2022 £
General funds	1,036,949	203,067	(178,462)	(109)	(9,039)	1,052,406
Restricted funds	81,887	84	(19)	109	-	82,061
	<u>1,118,836</u>	<u>203,151</u>	<u>(178,481)</u>	<u>-</u>	<u>(9,039)</u>	<u>1,134,467</u>

SUMMARY OF FUNDS - PRIOR YEAR

	Balance at 1 January 2021 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2021 £
General funds	1,088,572	169,564	(231,593)	(638)	11,044	1,036,949
Restricted funds	105,845	10,084	(34,680)	638	-	81,887
	<u>1,194,417</u>	<u>179,648</u>	<u>(266,273)</u>	<u>-</u>	<u>11,044</u>	<u>1,118,836</u>

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	635,897	-	635,897
Fixed asset investments	67,408	-	67,408
Current assets	373,876	82,061	455,937
Creditors due within one year	(24,771)	-	(24,771)
Difference	(4)	-	(4)
	<u>1,052,406</u>	<u>82,061</u>	<u>1,134,467</u>

PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS (continued)

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	642,813	-	642,813
Fixed asset investments	76,447	-	76,447
Current assets	374,239	81,887	456,126
Creditors due within one year	(56,550)	-	(56,550)
	<u>1,036,949</u>	<u>81,887</u>	<u>1,118,836</u>

15. PENSION COMMITMENTS

St Paul's Church PCC (Mill Hill) participates in the Pension Builder Scheme section of CWPF for lay staff. CWPF is administered by the Church of England Pensions Board, which holds the CWPF assets separately from those of the Employer and other participating employers.

CWPF has two sections:

1. the Defined Benefits Scheme
2. the Pension Builder Scheme, which has two subsections;
 - a. a deferred annuity section known as Pension Builder Classic, and,
 - b. a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

Both sections of the Pension Builder Scheme are classed as defined benefit schemes.

Pension Builder Classic provides a pension, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are the contributions payable (2022: £659, 2021: £533).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent valuation was carried out as at 31 December 2019. The next valuation is due as at 31 December 2022.

PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

15. PENSION COMMITMENTS (continued)

For the Pension Builder Classic section, the valuation revealed a deficit of £4.8m on the ongoing assumptions used. At the most recent annual review, the Board chose to grant a discretionary bonus of 3% following improvements in the funding position over 2021. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, St Paul's Church PCC (Mill Hill) could become responsible for paying a share of the failed employer's pension liabilities.

Budget 2023

	Actual 2022	Actual 2021	Budget 2022	Budget 2023
Income				
Stewardship (inc Tax Recoverable)	124846	120588	115000	121000
Open Collection	300	149	150	300
Gift Sunday/Donations	7570	4493	5500	6000
Church Hall Rents	15090	18352	15000	9000
Shakespeare Road - Rent	19060	18688	18850	19000
PCC Fees	2990	1645	1500	2000
Wilberforce Centre	555	1150	1000	550
TOTAL INCOME	170411	165065	157000	157850
Expenditure				
Mission and Outreach	5000	8000	5000	5000
Ministry Expenses	4775	7280	7500	5500
Church Hall Operating Cost	8760	13885	15000	12000
Church Operating Cost	30450	24786	25500	32000
Cost of Administrator	9720	12486	17500	17000
Administration	4350	5430	5500	5500
Shakespeare Road	5300	3586	1000	2000
Common Fund	80000	75000	80000	81000
Children & Families Pastor				14000
Curate Housing	22800	25690	24000	13500
TOTAL EXPENDITURE	171155	176143	181000	187500

Notes: Defecit 2022 £744.00 (lower because cost of Administator down by £7,280.00, hall costs down by £6,240.00) Defecit on budget for 2023 £29,650.

PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL
ELECTORAL ROLL REPORT

Electoral Roll Report

The number of persons on the Roll presented to the 2022 Annual Parochial Church Meeting was 153.

A revised Roll has been prepared in accordance with the Church Representation Rules and was completed on 23rd April 2023. This revision resulted in the loss of 2 names that were on the 2022 Roll and a gain of 0 names. This is a net loss of 2 names as compared with the 2022 Roll.

The revised Roll, containing 151 names, is currently available for inspection by prior request in the Parish Office, where it will remain.

REPORT ON FABRICS, GOODS AND ORNAMENTS OF ST PAUL'S CHURCH, CHURCHYARD AND CHURCH HALL

JANUARY to DECEMBER 2022

FABRIC

- Archdeacon's triennial visitation and inspection completed
- Lobby improved with new seating area
- Church lightning conductor repaired and tested
- Piano tuned with humidity and temperature regulator installed
- Gas, electricity, phone contracts renewed
- Gutters and downpipes cleared
- Annual PAT testing completed
- Regular servicing of fire alarm, fire equipment, lift, emergency lighting, pumps, boiler
- Ongoing maintenance and repairs

GOODS AND ORNAMENTS

- All the linen is in good order
- Communion sets are in good condition
- Plates are in good condition

WILBERFORCE CENTRE

- Fridge replaced
- Floors regularly cleaned
- Ongoing maintenance and repairs

CHURCHYARD

- Churchyard has been well maintained
- Survey of gravestones conducted and identification of those needing repair

CHURCH HALL

- Major redecoration on parts of hall ceiling and floor polished covered by insurance
- Regular servicing of fire equipment, emergency lighting, boiler
- Kitchen tandem boilers serviced and certified
- Annual PAT testing completed
- Gutters and downpipes cleared
- Gas, electricity, phone contracts renewed
- Ongoing maintenance and repairs

PARISH OFFICE

- Office moved into church building
- Telephone and internet in good order

VICARAGE

- Fire-fighting equipment serviced
- Gutters and downpipes cleared

SHAKESPEARE ROAD

- Tenancy agreement renewed
- Chimney stack repaired and damaged roof tiles replaced
- Heating pump and boiler replaced
- Gas and electrical certifications completed
- Fire-fighting equipment serviced
- Ongoing maintenance undertaken in line with requirements of lease

MIDDLESEX REGIMENT WAR MEMORIAL

- No Maintenance necessary

John Lee and Jane Shelbourn, Church Wardens, March 2023

Good Neighbour Scheme for Mill Hill and Burnt Oak

2022 was a year when things started to return to normal after the COVID-19 pandemic. This had left some clients feeling unsafe and not confident to venture out, so a lot of effort was spent restoring their confidence and getting them out of their homes.

Lunch clubs started again, initially at the Three Hammers with small groups, and as regulations changed, groups became larger. New caterers were found, which meant that the Lunch Clubs were not restricted to term-time only, and the food was of a higher quality but at a higher cost. The Mill Hill lunch club moved from the Wilberforce Centre (becoming too small) to the hall at Sacred Heart Church. Several schools in the locality have cooperated with the GNS over the year.

The chiropody service was moved to Millway Surgery with a new chiropodist; client numbers for this service have increased. The Shopping Bus continues its Monday service.

At the end of 2021, the GNS acquired a minibus, with which there have been some niggling faults, but it has proven its worth and is cheaper than hiring.

Churches Together in Mill Hill

2022 saw the combined service for Christian Unity, the Walk of Witness on Good Friday and Carols on Advent Sunday. The planned event in Mill Hill park to celebrate the Platinum Jubilee was, at the last minute, held at Mill Hill East Church due to inclement weather.

The Christmas Day lunch was, after much discussion, based on a delivery of a cooked meal to the clients' homes using volunteer drivers. It was felt that this was easier to organise and needed less volunteer input. Consideration will be given to the lunch for 2023.

Barnet Deanery Synod Report 2022

In 2022 the meetings of Barnet Deanery Synod began returning to normal regularity following the disruption of the pandemic. Two meetings were held, which were attended by members either in person or via Zoom.

The first of these was held on 23rd March, hosted by St Barnabas Church, North Finchley. During the meeting deanery business was dealt with, followed by a discussion of churches' concerns surrounding the emerging situation with refugees from the war in Ukraine. A number of ways to provide support was discussed along with an agreement that the Deanery should explore how best to take these suggestions forward.

The keynote speaker at this Synod meeting was the Revd Prebendary Dr Amatu Christian-Igwuagwu, the Edmonton Area Director of Mission and Racial Justice. He spoke about unconscious bias, the impact of trauma caused by racism and the need for the provision of safe space for active

engagement to deal with such issues. Break-out groups then allowed the opportunity to discuss experiences of racism, and how dialogue and positive change might be achieved. The meeting closed with prayer.

The second meeting was held on 20th October 2022. The keynote speaker on this occasion was Councillor Sara Conway, who outlined some of the actions taken by the new administration at Barnet Council. There followed group discussions between churches sharing information about events and actions being taken to try to mitigate the effects of the cost-of-living crisis in their parishes.

The Synod then continued with an update on the Ukrainian refugee situation and consideration of various items of Synod business. The meeting concluded with prayer.

Men's Breakfast

The Men's Breakfast Group meets in the Wilberforce Centre on Saturday Mornings at 8.00am usually once a month. They enjoy a full English breakfast followed by croissants.

During the croissant stage there is an informal discussion on a topic introduced by a member of the group.

Average attendance is about 12 people.

Alan Roberts

Ladies Tuesday Group

The ladies of St. Paul's Tuesday Group meet monthly on the second Tuesday of the month, except during Lent/Easter. Around 16-20 ladies, although there has been up to 28 on occasion, gather to share a themed evening or just a social get-together to catch up, usually in the Wilberforce Centre. Evenings vary from book discussions, walks and bingo nights to games evenings and quizzes. There is an annual pancake evening in February and a Christmas social gathering.

It is always good to welcome new members of the group and anyone wishing to join should contact the parish office to be included in the notifications.

Kim Thompson

