

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. PAUL'S MILL HILL

England & Wales · Charity number 1139477

## Details

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|             |   |
|-------------|---|
| Other names | ST. PAUL'S PCC. MILL HILL                               |
| Status      | Registered  |
| Legal form  | Other   |
| Registered  | 2010-12-22  |
| Register    | <a href="#">View on the Charity Commission register</a> |

## Contact

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|         |  |
|---------|--|
| Address | St. Paul's Church Parish Office<br>The Ridgeway<br>London<br>NW7 1QU                 |
| Phone   | 02089063793  |
| Email   | <a href="mailto:parishoffice.stpauls@gmail.com">parishoffice.stpauls@gmail.com</a>   |
| Website | <a href="http://www.stpaulschurchmillhill.co.uk">www.stpaulschurchmillhill.co.uk</a> |

## Activities

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**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** St. Paul's PCC is responsible, in co-operation with the clergy and Churchwardens, for promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical, both within the parish of St. Paul, Mill Hill and further afield. The PCC looks at ways of including as many people as possible, giving opportunities for all to worship at St. Paul's.

## Classification

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- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Barnet

## Finances

| Period end | Income   | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2025-12-31 | £263,796 | £285,932    | -      | -         |
| 2024-12-31 | £217,262 | £219,895    | -      | -         |
| 2023-12-31 | £188,131 | £190,840    | -      | -         |
| 2022-12-31 | £203,067 | £178,462    | -      | -         |
| 2021-12-31 | £169,564 | £231,593    | -      | -         |
| 2020-12-31 | £185,797 | £153,052    | -      | -         |

## Trustees

| Name                    | Role | Appointed  |
|-------------------------|------|------------|
| Anne Margaret Common    |      | 2026-04-26 |
| Carol Reid              |      | 2025-04-26 |
| Christina Patricia Wong |      | 2026-04-26 |
| Derrick Edgerton        |      | 2024-04-26 |
| Idowu Adelaja           |      | 2020-10-25 |
| Jane Adeline Shelbourn  |      | 2020-10-25 |
| Jeanette Poulton        |      | 2025-04-26 |
| Joanna Elizabeth James  |      | 2018-07-16 |
| Koh Jun Ong             |      | 2026-04-26 |
| Mary Louise Grainger    |      | 2026-04-26 |
| Meredith Bennett Jones  |      | 2026-04-26 |
| Rev JANET ELEANOR LOWE  |      |            |

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# Accounts

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**CHURCH OF ST. PAUL, MILL HILL**

**Meeting of the Parishioners for the  
purpose of electing Churchwardens**

**and**

**Annual Parochial Church Meeting**

**Sunday 26<sup>th</sup> April 2026**



# **CHURCH OF ST PAUL, MILL HILL**

## **Meeting of the Parishioners for the purpose of electing Churchwardens, 26<sup>th</sup> April 2026**

### **Agenda**

1. Appointment of Clerk
2. Minutes: To approve the minutes of the Meeting of 25<sup>th</sup> May 2025
3. Churchwarden 2025 – 2026
4. Churchwardens 2026 – 2027

## **Annual Parochial Church Meeting 26<sup>th</sup> April 2026**

### **Agenda**

1. Appointment of Clerk
2. To give notice of Any Other Business of parochial or general church interest
3. Minutes: To approve the Minutes of the Meeting of 25<sup>th</sup> May 2025
4. Reports
  - 4.1 Annual Report and Financial Statements (starting at page 14)
  - 4.2 Electoral Roll Report (page 20)
  - 4.3 Fabric, Goods and Ornaments (page 20)
  - 4.4 Churches Together in Mill Hill (page 21)
  - 4.5 West Barnet Deanery Synod (page 21)
  - 4.6 Men's Breakfast (page 21)
  - 4.7 Ladies Tuesday Group (page 22)
  - 4.8 Gardening Group (page 22)
  - 4.9 Eco Church (page 22)
  - 4.10 Messy Church (page 23)
  - 4.11 Church Hall Development Group (page 23)
5. Appointment of Independent Examiner for the ensuing year
6. Election of Lay Representatives to serve on the Parochial Church Council
7. Election of Sides people
8. Safeguarding
9. Date of first meeting of the new Parochial Church Council
10. Any Other Business of Parochial or General Church Interest
11. Vicar's Report
12. Prayers

## MEETING OF THE PARISHIONERS FOR THE PURPOSE OF ELECTING CHURCHWARDENS

### Minutes of the meeting of the Parishioners for the purpose of electing Churchwardens held in the Church, St. Paul's Church, The Ridgeway, Mill Hill, NW7 on 25<sup>th</sup> May 2025

Present: The Revd J. James and 33 members of the laity.

The Vicar welcomed everyone and opened the meeting with prayers.

Apologies were received from Mr Edward Blacoe, Mrs Elaine and Mr Simon Brown, Mr Lee Downes, Ms Jane Ferguson, Mrs Marina Hobson, Mrs Natalie Layman, Mrs Lynda Mason, Mrs Jeanette and Mr Graham Poulton, Mrs Irene Shieh, Mrs Gill and Mr Tim Taylor, Mr Michael Worms.

#### 1. Appointment of Clerk

Proposed by Mrs K. Thompson, seconded by Ms J. Shelbourn, by a show of hands Miss N. Williams was appointed to act as Clerk of the meeting.

#### 2. Minutes

The minutes of the meeting held on Sunday 26<sup>th</sup> May 2024 had been circulated in advance of the meeting. Proposed by Mrs C. Reid and seconded by Mr D. Edgerton, by a show of hands the minutes were approved.

#### 3. Churchwardens 2024/2025

Ms J. Shelbourn continued church warden duties single-handedly whilst the position for a second remained vacant however decided to step down a few months early (March 2025) as the role was becoming a vast one to fulfil long term, giving the congregation earlier opportunity to show interest and enquire. Revd J. James continued to express her gratitude for the understated commitment from Ms Shelbourn, making the role a difficult one to fill. We discussed the need and possibility to divide the Warden and Assistant Warden roles with the prayerful hope that members of the congregation will be willing to volunteer with reduced responsibility assigned.

Nominations had been received for Mrs K. Jun Ong. Proposed by Ms Shelbourn and seconded by Mr B. Taylor, by a show of hands Mrs Ong was duly elected by the parishioners. The Vicar announced confirmation of our warden and the meeting applauded.

#### 4. Churchwardens 2025/2026

Church warden assignment continues with Mrs Ong with support from the PCC where required. The PCC stand by their intention of breaking down the roles into smaller ones to reduce the pressure.

The meeting closed.

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## ANNUAL PAROCHIAL CHURCH MEETING

### Minutes of the Annual Parochial Church Council Meeting held in the Church, St. Paul's Church, The Ridgeway, Mill Hill NW7 on 25<sup>th</sup> May 2025

Present: The Revd J. James and 33 members of the laity.

Apologies were received from Mr Edward Blacoe, Mrs Elaine and Mr Simon Brown, Mr Lee Downes, Ms Jane Ferguson, Mrs Marina Hobson, Mrs Natalie Layman, Mrs Lynda Mason, Mrs Jeanette and Mr Graham Poulton, Mrs Irene Shieh, Mrs Gill and Mr Tim Taylor, Mr Michael Worms.

#### 1. Appointment of Clerk

Proposed by Mrs K. Thompson, seconded by Mrs M. Jones, by a show of hands Miss N. Williams was appointed to act as Clerk of the meeting.

#### 2. To give notice of Any Other Business of parochial or general church interest

Church Hall consultation

Upcoming Priesthood for Rev'd B. Townley

Point of note: Safeguarding to be added to the agenda

#### 3. Minutes of the Meeting of 26<sup>th</sup> May 2024

These minutes had been circulated in advance of the meeting. Approval of the minutes was proposed by Mrs C. Reid, seconded by Mrs F. Reynoldson, by a show of hands, carried.

#### 4. Reports

##### 4.1 Electoral Roll

Mr T Gardiner read the electoral roll report.

The revised roll for 2025 stood at 110 names following the full revision of the roll.

##### 4.2 Annual Report and Financial Statements

These, comprising The Independent Examiner's Report, The Annual Report of the PCC and Review of the Year, The Financial Review, and Accounts and Statements of Funds and Property for year ending 31<sup>st</sup> December 2024 had been distributed prior to the meeting.

Mr P Ellis asked why so much was spent on buildings versus outreach, what was the rationale for the figure being kept aside. Reminded to remember our church vision so we aren't just pouring into building works. The PCC will take this into consideration.

Mrs Ong noted that we are underspending on Hardship, and we can do more for the community.

Revd. James confirmed that the offer has been extended to schools should they require support; including financial support for families to help with school trips, heating bills when required. Uptake is not coming through though we encourage more people to step forward.

There were no further questions.

Approval of all Financial Reports was proposed by Mrs P. Pescod, seconded by Mr D. Edgerton, by show of hands all in favour.

### 4.3 Fabric. Goods & Ornaments

The Vicar invited questions on this report and added that repair works to the stairs, seat and planters between the Wilberforce Centre and St. Pauls school was scheduled as currently cordoned off.

Other reports:

4.4 West Barnet Deanery Synod

4.5 Churches Together in Mill Hill

4.6 Men's Breakfast

4.7 Ladies' Tuesday Group

4.8 Churchyard Working Group

### 5. Budget for 2025 – Presentation and Discussion

Mrs C. Ip presented the budget for 2025.

Adoption of the 2025 Budget was proposed by Mrs C. Reid, seconded by Mr D. Edgerton and, by a show of hands, carried.

### 6. Appointment of the Independent Examiner for the Ensuing Year

Mr R. Seaton, on approval by the PCC, was appointed would support Mrs C. Ip in how we present our Church finances to ensure the detail is coherent for all; by a show of hands all in favour.

### 7. Election of Lay Representatives to serve on the Parochial Church Council

The Vicar thanked those coming to the end of their term on the PCC for their service, thanking Mr Kitauchi for serving his term on the PCC and his contributions children's Sunday school.

PCC Nominations from May 2025 as follows:

Mrs J. Poulton, proposed by Ms J. Shelbourn and seconded by Mr D. Edgerton, by a show of hands all in favour.

Mrs C. Wong, proposed by Mr B. Taylor and seconded by Mrs K. Thompson, by a show of hands all in favour.

Ms J. Shelbourn, proposed by Mrs I. Adelaja, seconded by Mrs F. Reynoldson, by a show of hands all in favour.

### 8. Election of Sidesmen

Miss N. Williams read out the list of those to be elected:

|                  |              |                |
|------------------|--------------|----------------|
| Elaine Brown     | Jim McGeever | Carol Reid     |
| Simon Brown      | Roger Seaton | Kim Thompson   |
| Jill Clarke      | Liz Sykes    | Nadia Williams |
| Derrick Edgerton | Bill Taylor  | Lynda Mason    |

Proposed *en bloc* by Mrs F. Reynoldson, seconded by Ms G. Collier, by a show of hands elected.

### 9. Date of the First Meeting of the New PCC

This was to be held immediately following the APCM, in church.

The next meeting would be on Thursday 3<sup>rd</sup> July – 7.45pm for an 8.00pm start – Communion would be shared.

## 10. Vicar's Report

The Vicar was thankful for the opportunity the APCM gave to reflect on St Paul's progress over the past 12 months and the collective efforts of the church family were celebrated.

In particular, Jane was commended for her extensive service beyond basic duties, including leadership in the gardening group and Bible study. Nadia was formally thanked for stepping into the role of PCC Secretary, Carmen was thanked for her work in managing the transition of church accounts to a new database; while balancing the role of Treasurer and Bill and Derrick were highlighted for their contributions, specifically regarding the church loft/pinnacle work and practical investigations.

The establishing of both monthly communion on the first Wednesday of the month, and Messy Church on Thursdays during term time, was a positive sign of church growth and particular thanks was given to Thomas and Becky for their work with the latter.

There were visible repairs being made to the church, including necessary maintenance/repair work on the loft and outdoor seating.

Alongside these missional and building developments, the church family was encouraged to focus on their personal spiritual growth over the next year.

The Vicar made mention of the required repairs to stairs, seats and planters between the Church and the School, cordoned off for scheduled repair works.

The congregation were asked to consider volunteering for the various roles within the Church which require filling, especially our Warden vacancies. It was stressed that one or two more volunteers for this role allows us to reduce the pressure and commitment on each person.

The Vicar concluded with thanks for the kindness and prayers of St Paul's church family, noting how gifts shared by every individual are essential to sustaining church life.

Thoughtful prayer was focussed on the changing times for everyone, families, schools, the Church and a reminder of remembrance for those in financial hardship including church funding and upcoming commitments.

The meeting closed with prayer.

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**PAROCHIAL COUNCIL OF ST PAUL'S MILL HILL**

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**ST. PAUL'S CHURCH, MILL HILL ANNUAL REPORT AND FINANCIAL STATEMENTS OF THE PAROCHIAL  
CHURCH COUNCIL FOR THE  
YEAR ENDED 31<sup>st</sup> DECEMBER 2025**

|                                    |   |
|------------------------------------|---|
| <b><u>St Paul's Church</u></b>     | <b>The Ridgeway, Mill Hill NW7 1QU</b>                        |
| <b><u>Incumbent</u></b>            | <b>Reverend Joanna James</b>                                  |
| <b><u>Bank</u></b>                 | <b>HSBC, 103 Station Road Edgware, HA8 7JJ</b>                |
| <b><u>Independent Examiner</u></b> | <b>Roger Seaton, 23 Greenhill Park, Barnet, Herts EN5 1HQ</b> |

### **Objectives and Activities**

St Paul's PCC is responsible, in co-operation with the clergy and Churchwardens, for promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical, both within the parish and further afield. The Church continues to flourish and is thankful for an increase in attendees over the year. Consideration has been given to the Commission's guidance on public benefit, particularly the advancement of religion. This includes:

- Morning Prayer meetings in Church
- Separate Year Group visits to the Church from St Paul's, Millbrook Park Primary and other local schools
- Weekly Collective Worship for St Paul's School
- Weekly Collective Worship for Millbrook Park Primary School
- Bi-weekly Messy Church sessions at both St Paul's and Millbrook Park Schools
- End of Year services for St Paul's, Millbrook Park Primary and other local schools

There is also the opportunity for all to participate in:

- Regular worship and prayer through weekly live-streamed services and prayer emails
- Bible study groups and Lent courses
- Pastoral care from designated church members and the clergy for all those living in the parish, including visits, emails and phone calls
- Community support to Night Shelter
- Families work in the church

The full PCC met five times during the year with an average attendance of 78%, the management Committee met between PCC meetings and minutes of their deliberations were received by the full PCC and discussed where necessary.

The PCC operates through two committees and various. The Standing Committee, the only committee required by law, has the authority to transact the business off the PCC, subject to any directions from the Council. It meets only when required.

Working Groups operate as and when required, reporting directly to the PCC. The current working groups are Hall Planning and Mission.

### **Achievements and Performance**

#### *Worship and prayer*

St Paul's seeks to offer a variety of services throughout the year, catering for quiet contemplation, family

worship and more formal worship. Bible study, prayer, music and craft activities were enjoyed by parents, carers and children alike each Sunday morning.

#### *Church Attendance*

All are welcome to attend our regular services. There were 110 parishioners on the Electoral roll.

#### *The Church Buildings*

St Paul's buildings provide a source of interest and delight to visitors. The buildings would be open as much as possible, providing visitors with a tour given by informed parishioners.

#### *Deanery Synod*

Currently there are two members of the PCC who sit on the deanery synod. This provides the PCC with a valuable link between the parish and its neighbours in the deanery, helping to give reference points and a broader overview of common issues. The deanery synod members report to the PCC on speakers and discussions, enabling St Paul's to gain insight and share the thoughts of other parishes.

#### *Mission*

St Paul's has been faithful in its commitment to help those in need as a tangible demonstration of our Christian faith. The Mission Committee advises the PCC in its giving and ensures that funds are purposefully targeted both home and overseas where it was felt they would be put to good use.

Our weekly Church Family update, emailed and posted to those not on email, has kept people up to date with general notices, planned worship events and any other important news items, to enable all members to remain in touch with church life as much as possible.

### **Financial review**

Total income amounted to £259,773 of which £173,270 was voluntary income, £40,337 was investment income and £46,166 came from church activities. Total expenditure amounted to £278,291, of which £42,637 was major church building works and £95,000 was our contribution to the diocesan parish share. The net result for the year was that expenditure exceeded income by £18,518. There are reserves at the end of the year on unrestricted funds of £1,048,289 of which £624,500 is represented by the value of a freehold property.

There are also restricted funds at the end of the year of £80,738, of which £58,197 represents an amount to spend on the churchyard.

### **Reserves policy**

In line with the Charity Commission guidance, it is the policy of the PCC to maintain a balance on its unrestricted funds which equates to at least three months unrestricted payments. Available reserves at 31 December 2025 are well in excess of this.

### **Structure, Governance and Management**

The Parochial Church Council (PCC) is a corporate body established by the Church of England. It operates under the Parochial Church Council Powers Measure. The method of appointment of PCC members is set out in Church Representation Rule. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC, which has ultimate responsibility for a wide range of matters affecting the parish, including compliance with health & safety, disability discrimination legislation, data protection, safeguarding and child protection, and to this end participates in appropriate training procedures including Deanery Training Days attended by a PCC representative who reports back to the PCC.

There is a stated policy of preferring not to have more than one member of the same family serving on the Council concurrently.

Charity registration number - The PCC is a charity registered with the Charity Commission under charity registration number 1139477.

### **Safeguarding**

The PCC has reviewed the major risks to which the PCC and the church are exposed, ensuring that systems are established to mitigate those risks. Insurance policies are in place to cover appropriate risks to church buildings, employment of staff and public liability and these have been reviewed. Health and safety issues have been discussed and updated during the year and monitored on a regular basis.

A safeguarding policy is in place and is reviewed annually and there are procedures laid down that must be followed to obtain the necessary disclosures for those people working with young children and vulnerable adults. Ms J. Shelbourn is the parish safeguarding officer and Mrs M. Jones is the children's champion.

The PCC confirms that it has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

### **Volunteers**

Volunteers play significant roles in all the varied activities in which we are involved, both on our premises and in the community, the financial value of which cannot be quantified.

### **Administrative Information**

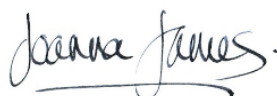
St. Paul's Church is situated on The Ridgeway, Mill Hill, north-west London. It is part of the West Barnet Deanery within the Diocese of London. The correspondence address is St. Paul's Church Parish Office, The Ridgeway, Mill Hill, London NW7 1QU.

The following have served on the PCC during 2025:

|                 |   |   |
|-----------------|---|---|
| Clergy          | Reverend J. James<br>Reverend B. Townley (from June 2024)   |   |
| Churchwardens   | Mrs K. Jun Ong (from May)   |   |
| Deanery Synod   | Mrs F. Reynoldson<br>Ms J. Shelbourne   |   |
| Elected Members | Mr D. Edgerton<br>Ms C. Ip (from September 2023)<br>Mrs I. Adelaja (from APCM 2024)<br>Mrs C. Reid<br>Mr B. Taylor (from APCM 2023)<br>Ms N. Williams (from APCM 2023)<br>Mrs J. Poulton (from APCM 2025)<br>Mrs C. Wong (from APCM 2025) | Treasurer - 2024<br>D. Treasurer – 2024<br><br>Secretary – 2024 |

Approved by the PCC on 14 April 2026 and signed on its behalf by:

Revd Joanna James (chair)



## Review of the Year - 2025

Our congregation continues to welcome new people and families from the Parish and wider area.

We are especially grateful for the many ways people serve, often behind the scenes. As some step down from long-held roles, we are looking to share responsibilities more widely, making it easier for more people to be involved in the life and leadership of the church. At our APCM, we confirmed that Jane stepped down as Church Warden and we are forever grateful for her time, energy and commitment. Mrs K. Jun Ong is our incoming Warden, the Children's Champion role is now filled by Mrs M. Jones and we thank them for their commitment and upcoming service. We also send a huge **congratulations to Mike Worms, who received his Barnet Civic Award for Outstanding service to the community.**

We opened our doors at the start of the year with colder weather setting in and were pleased to be able to offer the Wilberforce Centre as a warm and welcoming space for those who wanted to drop in, enjoy a hot drink, have a chat, or spend some quiet time working without the worry of heating costs. It is a simple but important way that we showed care for one another during the winter months.

Life at St Paul's continues to be full and varied, with many opportunities to gather in fellowship. From spontaneous social events to regular groups like the **Tuesday Group, Men's Breakfast and Gardening Team**, there were many ways to connect. These groups continue to deliver a variety of activities for members of the congregation as part of our Mission action plan and are seeing new members attend throughout the year. These moments together, whether in worship, conversation, or shared activity help strengthen our sense of belonging as a church family.

In addition to the above, the Church puts on a range of activities for our children and young people – **Sunday groups, weekly visits** by Revd Jo and Revd Becky to St Paul's School and Millbrook Park School as well as **school services during the year. Messy Church** which has been running for over a year run by Revd Becky and Mr Thomas Gardiner (our Children and Families worker) and takes place at both St. Paul's and Millbrook Park schools on Thursday's weekly.

Through joint events, shared services, and ongoing initiatives, we were able to express the **unity we have in Christ while serving our wider community** more effectively. The **Good Friday Walk of Witness** organised by **Churches Together** was another opportunity for Christians in Mill Hill to publicly worship and share faith together, to reflect, pray and set time aside to grow closer to Jesus. We set up the Wilberforce Centre as space for prayer stations, Rev Jo and Rev Becky helping all 210 children at St Paul's School to explore different ways of giving thanks to God, saying sorry, listening and praying for those in need.

Partnerships continue to bear fruit in practical ways, supporting those in need and strengthening connections across Mill Hill. Churches together in England's **Annual week of prayer for Christian Unity** continues to give Christians from other local churches the opportunity to meet together and is a powerful way of demonstrating the unity that comes from worshipping Jesus. Churches Together in Mill Hill, made up of members from John Keble, Sacred Heart and St. Mary Immaculate, St Michael's, Mill Hill East and Trinity Church, met for their Sunday service at Mill Hill School Chapel, hosted by Rev Ryan Venn Dunn.

We were pleased to be able to give many bags, full of groceries and toiletries to the **NW7 Hub Foodbank** thanks to the generosity of our local schools and church community for the **Harvest Festival**. Outreach into our local community remains a key focus including the support we give in hosting the **Night Shelter** welcoming guests via Homeless Action Barnet (HAB) to weekend stays in our hall over a seven week period, to offering transport for those unable to attend church. We seek to respond to practical needs with generosity and compassion. Additional activities included giving out **Chocolate Easter Eggs on the Broadway, June's Mill Hill Music Society's evening concert, a Church Summer Picnic, Children's Christmas Lunch and Chocolate Angels on the Broadway.**

We had our very own **Songs of Praise** - it was a very lovely time of fellowship and worship. Extended thanks to those who shared their favourite hymns, to Jane for organising it, Pete for playing and for the volunteers who helped to provide refreshments afterwards - we look forward to the next one!

In June, we had **two guest speakers come in to preach** from a Christian Mission organisation supported by St. Pauls – Bible Society, who translate and share the Bible in communities across the world and Open Doors, who support Christians in over 70 countries who risk their lives to follow Jesus.

We completed our planned '**Visitation**' from the **Archdeacon**, which takes place every three years requiring information about the church - anything from building and fabric maintenance, health and safety policies and services register, to our communion plate, all checked by the Archdeacon. We are happy to report all was in good order.

**Consultation for our church hall** commenced this year as we continued to plan for the future and explore ways to make our spaces more accessible and better suited to serve the community. This space has been an important part of our community and a blessing to so many over the decades. We pray that it will continue to bless and benefit in the years to come. In the meantime, we were delighted to confirm that the Church loft building works was successfully completed. Our huge thanks go to Bill Taylor who has been integral to the project.

We ramped up our **focus on our eco-friendly status** this year, working together with our Gardening group to ensure that our churchyard reflects this. The area is such a lovely space for finding peace and engaging in reflection. This year the snowdrops, primroses and bluebells had been especially beautiful.

As we brought the year to a close, we held our **Remembrance Sunday service** including the wider community with a service by the two war memorials on the Ridgeway, supported by the sea cadets & B Company, Fourth Battalion and The Princess of Wales's Royal Regiment, as wreaths were laid by people representing the Middlesex regiment, council & community groups; as well as our special annual **Memorial Service** to remember loved ones, give thanks for their lives and receive God's comfort in our grief. The invite was extended to friends and neighbours who would find the service helpful. We welcomed visits from Good Neighbours, Belmont Lower School, Millbrook Park School and St Paul's School as we held their **Carol services**. The Good Neighbour Scheme (GNS) is a charitable incorporated organisation (Registered CIO charity no 1192433) with members and one of those is St Paul's, who support GNS.

Finally, we give thanks for all that has been shared and achieved together from acts of service and generosity to times of worship and celebration. It is through the faithfulness and willingness of so many that makes St Paul's.

We saw three Baptisms, Teleola, Yenmife and Lauren. Within the electoral year May 2025 to April 2026, we saw the sad losses of Phyllis Parnell, Dorothy Hubbard, Norah Keeley, Ian Coombes and Marina Hobson.

**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2025**

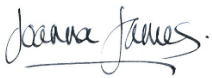
|  | Note | Unrestricted funds | Restricted funds | Total funds 2025 | Total funds 2024<br>(restated) |
|--|------|--------------------|------------------|------------------|--------------------------------|
| <b>Income</b>  |      |                    |                  |                  |                                |
| Voluntary income                                       | 1    | 173,270            | 4,023            | 177,293          | 159,530                        |
| Investment income                                      | 2    | 40,337             |                  | 40,337           | 36,206                         |
| Income from church activities                          | 3    | 46,166             |                  | 46,166           | 25,783                         |
| <b>Total income</b>                                    |      | <b>259,773</b>     | <b>4,023</b>     | <b>263,796</b>   | <b>221,519</b>                 |
| <b>Expenditure</b>                                     |      |                    |                  |                  |                                |
| Church activities                                      | 4    | 235,654            | 7,641            | 243,295          | 218,781                        |
| Major church building works                            |      | 42,637             |                  | 42,637           |                                |
| <b>Total expenditure</b>                               |      | <b>278,291</b>     | <b>7,641</b>     | <b>285,932</b>   | <b>218,781</b>                 |
| <b>Net expenditure before investment</b>               |      |                    |                  |                  |                                |
| <b>(loss) gain</b>                                     |      | (18,518)           | (3,618)          | (22,136)         | 2,738                          |
| Net (loss) gain on investments - unrealised            |      | (2,632)            |                  | (2,632)          | 1,725                          |
| <b>Net movement in funds</b>                           |      | <b>(21,150)</b>    | <b>(3,618)</b>   | <b>(24,768)</b>  | <b>4,463</b>                   |
| Total funds brought forward at 1 January 2025          |      | 1,069,439          | 84,356           | 1,153,795        | 1,149,332                      |
| <b>Total funds carried forward at 31 December 2025</b> |      | <b>1,048,289</b>   | <b>80,738</b>    | <b>1,129,027</b> | <b>1,153,795</b>               |

The attached notes form part of these accounts.

**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL  
BALANCE SHEET AS AT 31 DECEMBER 2025**

|   | Note | 2025           | 2025                    | 2024<br>(restated) | 2024<br>(restated)      |
|---|------|----------------|-------------------------|--------------------|-------------------------|
| <b>Fixed assets</b>   |      |                |                         |                    |                         |
| Tangible assets   | 6a   |                | 624,500                 |                    | 624,500                 |
| Investments   | 6b   |                | <u>72,673</u>           |                    | <u>75,305</u>           |
|   |      |                | 697,173                 |                    | 699,805                 |
| <b>Current assets</b>                                       |      |                |                         |                    |                         |
| Debtors   | 7    | 5,436          |                         | 9,188              |                         |
| Cash at bank  | 8    | <u>431,840</u> |                         | <u>446,011</u>     |                         |
|   |      | 437,276        |                         | 455,199            |                         |
| <b>Liabilities: amounts falling due<br/>within one year</b> |      |                |                         |                    |                         |
|   | 9    | <u>5,422</u>   |                         | <u>1,209</u>       |                         |
| <b>Net current assets</b>                                   |      |                | 431,854                 |                    | 453,990                 |
| <b>Net assets</b>   |      |                | <u><b>1,129,027</b></u> |                    | <u><b>1,153,795</b></u> |
| <b>Parish funds:</b>  |      |                |                         |                    |                         |
| Unrestricted  |      |                | 1,048,289               |                    | 1,069,439               |
| Restricted  | 10   |                | 80,738                  |                    | 84,356                  |
|   |      |                | <u><b>1,129,027</b></u> |                    | <u><b>1,153,795</b></u> |

Approved by the Parochial Church Council on 14 April 2026  
and signed on its behalf by:



Revd Joanna James (chair)

The attached notes form part of these accounts.

## **PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

### **ACCOUNTING POLICIES**

#### **Basis of preparation**

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCC's and with the Regulations 'true and fair view' provisions, together with FRS102 (2016) as the applicable standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities SORP (FRS102).

The accounts have been prepared under the historical cost convention except for the fixed assets which are shown at valuation. The accounts are also prepared on the accruals basis as the income for the year is over £250,000. As a result, the comparative figures for 2024 have been restated as those accounts were prepared on a receipts and payments basis.

The PCC is a public benefit entity within the meaning of FRS 102.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

#### **Fund accounting**

The unrestricted fund represents a fund which is available for use at the discretion of the PCC members in furtherance of the general objectives of the church.

Restricted funds represent funds which are to be used in accordance with specific instructions imposed by the donors, or which have been raised by the church for particular purposes.

#### **Income**

All income is recognised once the PCC has entitlement to the income, it is probable the income will be received and the amount of income receivable can be measured reliably.

Planned giving, collections and donations are recognised when received. Tax recoverable on gift aid donations is recognised when the income to which they relate is received. Legacies are accounted when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts are readily quantifiable. Dividends and interest are accounted for when received.

In accordance with the Charities SORP (FRS 102) donated services and the time spent by volunteers, of which the church is heavily dependent in order to achieve its aims, are not included in income as the economic benefit cannot be measured reliably.

#### **Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to make payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accrual's basis. All expenses including support costs are allocated to the applicable expenditure headings. Support costs are those costs incurred directly in support of expenditure on the objects of the church. However, the support costs are considered negligible and difficult to determine and therefore are not shown separately.

**Fixed assets**

Consecrated and beneficed property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC, and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. All expenditure incurred during the year to renew, improve or add to them is written off as an expense.

Investments are valued at market value at 31 December.

**Debtors**

Other debtors and prepayments are included in the accounts at the amount owing to the PCC at the balance sheet or expenditure that has been prepaid as at that date.

**Cash at bank**

Cash at bank includes cash held on short term deposit.

**Creditors and provisions**

Creditors and provisions are recognised at their settlement amount where the church has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

**Financial instruments**

The church only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2025**

|   | Unrestricted<br>funds | Restricted<br>funds | Total<br>funds<br>2025 | Total<br>funds<br>2024<br>(restated) |
|---|-----------------------|---------------------|------------------------|--------------------------------------|
| <b>Income</b>                                 |                       |                     |                        |                                      |
| <b>1. Voluntary income</b>                    |                       |                     |                        |                                      |
| Planned giving                                | 126,656               |                     | 126,656                | 111,324                              |
| Collections at all services                   | 5,845                 |                     | 5,845                  | 13,743                               |
| Donations and appeals                         |                       | 4,023               | 4,023                  | 4,034                                |
| Legacy  | 15,146                |                     | 15,146                 |                                      |
| Gift aid recovered                            | 25,623                |                     | 25,623                 | 30,429                               |
|   | <b>173,270</b>        | <b>4,023</b>        | <b>177,293</b>         | <b>159,530</b>                       |
| <b>2. Investment income</b>                   |                       |                     |                        |                                      |
| Rent - temporary let on<br>curate's house     | 26,765                |                     | 26,765                 | 20,699                               |
| Interest on deposit accounts<br>and dividends | 13,572                |                     | 13,572                 | 15,507                               |
|   | <b>40,337</b>         |                     | <b>40,337</b>          | <b>36,206</b>                        |
| <b>3. Income from church activities</b>       |                       |                     |                        |                                      |
| Church hall lettings                          | 40,173                |                     | 40,173                 | 21,383                               |
| Wilberforce centre income                     | 840                   |                     | 840                    | 907                                  |
| Fees from weddings and<br>funerals            | 5,153                 |                     | 5,153                  | 3,493                                |
|   | <b>46,166</b>         |                     | <b>46,166</b>          | <b>25,783</b>                        |
| <b>Expenditure</b>                            |                       |                     |                        |                                      |
| <b>4. Church activities</b>                   |                       |                     |                        |                                      |
| Mission and outreach                          | 2,257                 |                     | 2,257                  | 4,633                                |
| Diocesan parish share                         | 95,000                |                     | 95,000                 | 91,300                               |
| Vicarage and clergy expenses                  | 2,118                 |                     | 2,118                  | 1,978                                |
| Curate's house rent                           | 33,000                |                     | 33,000                 | 22,507                               |
| Children and family pastor costs              | 8,544                 |                     | 8,544                  | 5,960                                |
| Church utilities                              | 13,203                |                     | 13,203                 | 18,752                               |
| Church running and<br>maintenance             | 26,620                |                     | 26,620                 | 24,084                               |
| Cleaning                                      | 7,102                 |                     | 7,102                  | 6,197                                |
| Church hall utilities                         | 5,610                 |                     | 5,610                  | 4,027                                |
| Church hall repairs and<br>maintenance        | 424                   |                     | 424                    | 339                                  |
| Administrator salary and pension              | 18,042                |                     | 18,042                 | 17,631                               |
| Administration costs                          | 13,315                |                     | 13,315                 | 10,175                               |
| Organist fees                                 | 9,063                 |                     | 9,063                  | 7,945                                |
| Fees paid to LDF                              | 1,356                 |                     | 1,356                  | 964                                  |
| Eco church                                    |                       |                     |                        | 250                                  |
| Hardship fund payment                         |                       |                     |                        | 690                                  |
| Churchyard expenses                           |                       | 7,641               | 7,641                  | 1,349                                |
|   | <b>235,654</b>        | <b>7,641</b>        | <b>243,295</b>         | <b>218,781</b>                       |

**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**  
**NOTES TO THE ACCOUNS (continued)**  
**FOR THE YEAR ENDED 31 DECEMBER 2025**

|                       | 2025          | 2024          |
|-----------------------|---------------|---------------|
| <b>5. Staff costs</b> |               |               |
| Salary                | 16,620        | 16,275        |
| Pension cost          | 1,422         | 1,356         |
|                       | <u>18,042</u> | <u>17,631</u> |

One member of staff was employed on a part-time basis throughout the year.  
(2024: same)

**Fixed assets**  
**6a. Tangible assets**

Freehold property at valuation of £624,500 as at 31 December 2000.

|  | 2025          | 2024          |
|--|---------------|---------------|
| <b>6b. Investments</b>   |               |               |
| CBF Church of England investment fund<br>3,003 units valued<br>at          | 66,661        | 69,437        |
| CBF Church of England short duration bond fund<br>3,935 units valued<br>at | 6,012         | 5,868         |
|  | <u>72,673</u> | <u>75,305</u> |

**7. Debtors**

|                      |              |              |
|----------------------|--------------|--------------|
| Gift aid recoverable | <u>5,436</u> | <u>9,188</u> |
|----------------------|--------------|--------------|

**8. Cash at bank**

|                                    |                |                |
|------------------------------------|----------------|----------------|
| Current accounts - HSBC            | 10,552         | 14,486         |
| Deposit accounts:                  |                |                |
| HSBC savings account               | 265,840        | 284,867        |
| CBF Church of England deposit fund | 155,448        | 146,658        |
|                                    | <u>431,840</u> | <u>446,011</u> |

**9. Liabilities: amounts falling due within one year**

|                  |              |              |
|------------------|--------------|--------------|
| Accounts payable | 5,422        | 1,209        |
|                  | <u>5,422</u> | <u>1,209</u> |

**10. Restricted funds**

The funds of the PCC include restricted funds comprising the following balances to be applied for specific purposes:

|  | At<br>01/01/25 | Incoming<br>resources | Resources<br>expended | At<br>31/12/25 |
|--|----------------|-----------------------|-----------------------|----------------|
| Hardship fund  | 3,560          | 4,023                 |                       | 7,583          |
| Churchyard   | 65,838         |                       | 7,641                 | 58,197         |
| Middlesex Regiment - upkeep of war<br>memorial and memorabilia | 14,958         |                       |                       | 14,958         |
|  | <u>84,356</u>  | <u>4,023</u>          | <u>7,641</u>          | <u>80,738</u>  |

**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL  
NOTES TO THE ACCOUNTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2025**

**11. Analysis of net assets by fund**

|                     | <b>Unrestricted<br/>funds</b> | <b>Restricted<br/>funds</b> | <b>Total</b>     |
|---------------------|-------------------------------|-----------------------------|------------------|
| Fixed assets        | 697,173                       |                             | 697,173          |
| Current assets      | 356,538                       | 80,738                      | 437,276          |
| Current liabilities | (5,422)                       |                             | (5,422)          |
|                     | <b>1,048,289</b>              | <b>80,738</b>               | <b>1,129,027</b> |

**12. Related party transactions**

The PCC members are considered the key management personnel of the church. No remuneration is paid directly to key management personnel, although the church contributes to the diocesan fund and the incumbent, who has overall responsibility for promoting the whole mission of the church, is remunerated directly by the diocese.

Organist fees of £8,287 were paid to Mr Peter James, the husband of the vicar.

Income from planned giving includes £31,288 received from PCC members.

## **4.2 Electoral Roll Report**

From 9<sup>th</sup> April 2026, the new electoral number stands at 110 and welcomes 4 new members

## **4.3 REPORT ON FABRIC, GOODS AND ORNAMENTS OF ST PAUL'S CHURCH AND CHURCHYARD MAY 2025 – APRIL 2026**

The church has been regularly monitored to ensure it is maintained to the best possible standards. Annual maintenance checks are scheduled for all major equipment e.g. lift, boilers, fire testing etc and any defects or minor repairs required are brought to the attention of the administrator/ churchwardens. These are dealt with as soon as possible using reputable contractors.

### **Issues arising**

#### **Heating and Hot Water**

There were some issues with the boiler in The Wilberforce Centre which was not heating water for the taps in the kitchen and toilets. A new hot water system was installed which provides the requisite hot water to both areas.

Heating in the Church Hall was reported as faulty with some radiators not functioning properly. However, with the aid of one of the HAB visitors from the Night Shelter, this was solved and all radiators appears to be working correctly allowing hall lettings to continue.

#### **Lighting/ Solar Energy**

Research to replace lighting within all areas of the church to upgrade standards and to conform with Eco Church efficiency, is presently taking place. There are also some on-going discussions about solar panels to assist with energy costs.

#### **Nave Ceiling Cracking**

The nave ceiling cracking has been remedied by work to solve the problem by repairing the structure to ensure that the roof remains stable, preventing further movement. There are still a few more aspects of this work outstanding but the major structural work to the roof is now complete. Thank you Bill for all your expertise!

#### **Pinnacles**

Finding a solution to remedying the substandard work on repairing the pinnacles remains on-going. Discussion is still taking place with both the architect and contractors.

#### **Alarm System**

The alarm system for the church has been started but we await completion in the near future.

#### **Additions in 2025**

A new dishwasher was purchased for the Wilberforce Centre to assist with groups such as Men's Breakfast and Church lettings.

## **Reports from Church Groups**

### **4.4 Report on Churches Together in Mill Hill Activities in 2025**

The Good Friday Walk of Witness was shorter this year and provoked many comments. These have been listened to, and the Walk of Witness 2026 will, again, start at The Eversfield Centre and end at Sacred Heart.

The “Holiday at Home” week hosted and organised by Trinity but supported by many, was successfully held in the latter part of August.

The CTMH Annual Retreat held as usual at Pleshey Retreat House was attended by 17 people.

The major change this year was the Christmas Day lunch. This was organised by a completely new team and was prepared at Mill Hill East Church. 54 meals were delivered using 18 volunteer drivers. Costs went up from £515 in 2024 to £578 in 2025, but donations went down from approximately £700 to £20. Many lessons were learnt and will be mulled over at the CTMH Executive Committee.

Derrick Edgerton  
(CTMH Treasurer)

### **4.5 Barnet Deanery Synod Report**

Deanery Synod meetings provide an opportunity for representatives from every church in the deanery to meet and share the experiences and outcomes of the various activities and outreach projects taking place in their local churches. This enables parishes to learn from and to support one another.

The meetings begin with a period of worship, with time given to receiving reports on aspects of deanery business that arise and, where necessary, discussing and deciding the way forward, there is also a keynote speaker or a particular topic for discussion which generally leads into a period of prayer for the work undertaken within the deanery and its parishes.

Barnet Deanery Synod met in March and June during 2025. Topics included an Eco Church focus, with a London Diocese speaker explaining why and how the Diocese supports and gives support to churches involved in Eco church. Our very own Simon Brown also spoke on A Rocha, giving some examples of the churches who have worked from bronze up to gold.

Fiona Reynoldson

### **4.6 Men’s Breakfast**

Bright or Dim - the weather, of course! - a dozen or so diverse chaps gather in the Wilberforce Centre on the first Saturday in the month to consider and gently discuss topics of interest, after eating porridge and bacon sandwiches.

And once the dishwasher is loaded, we’re back home to start those weekend chores by 9.30am. Open to all men, new members of the St Paul’s congregation are especially invited to attend, just let Tim know you’d like to attend and bring a fiver – we give any profit to charity.

We will be delighted to introduce ourselves to you and you to others.

Bill Taylor / Tim Taylor’s contact details: E: [tim@taylor.org.uk](mailto:tim@taylor.org.uk) / M: 07411 209707

#### **4.7 Tuesday Group**

We have had another successful year, with average attendance of around 16. Our popular Bingo Night kicked off 2025 and we enjoyed our regular events including the quiz, walk, book evening and pancakes. We spent a fascinating evening looking at international dress and some of our group displayed clothing from their homelands. We had the opportunity to try on a sari, and Olive demonstrated her amazing skill at creating all styles of headdress in seconds! Our Christmas meal out was a lovely evening, rounding off our year splendidly.

We have such a lovely group and really enjoy our evenings – it would be great if more ladies would join us to experience this. Please consider coming along – we meet on the second Tuesday of the month, mainly in the Wilberforce Centre. You will be welcome.

Kim Thompson

#### **4.8 Gardening Group**

The Gardening Group meets every Thursday morning from around 8.45am in the Churchyard to take care of the environment and ensure that those visiting the graves of loved ones are able to find a quiet, reflective space. It is a space which really reflects the beauty of God's creation and encourages us in our stewardship of it. The churchyard has been particularly beautiful this spring with an abundance of snowdrops, crocuses, daffodils, violets and primroses and each season bring its own pleasures.

There are many jobs to be done, and we have recently had all the hedges cut to ensure that these can be more easily maintained. This was a large undertaking, but we were anxious to get it done in the Winter months to ensure it did not interfere with the time that birds were nesting. We now plan to fill any gaps with some new hedging plants where necessary.

At present we are working closely with Carol (our Eco-Church representative) to ensure that we encourage environmentally initiatives such as no mow May in some areas. We aim to encourage wildlife through increasing the amount of bat and bird boxes available, creating wood piles for minibeasts and building an insect hotel. We have also added a water butt to increase water sustainability.

In thinking about how we can become more sustainable in the equipment used, we have now purchased some new battery-operated tools. These have reduced our dependence on using petrol and are also lighter and easier to manipulate.

We could always use more help in this endeavour, so we would welcome new volunteers to come along and join us. A friendly chat, tea/coffee and cake are provided!

Jane Shelbourn

#### **4.9 Eco Church**

Eco church is a project of A Rocha UK; a charity committed to mobilising Christians to care for nature and God's Earth. There are 3 awards bronze silver and gold. St Paul's has received the bronze award and is working towards silver.

We have been looking at ways to make churchyard more nature friendly and over the next few years, will work to reduce our carbon footprint, replacing lights with LED, also possible pump heating and solar panels

Genesis 2.15 *The Lord God took man and put him in the Garden of Eden to cultivate and take care of it.*

Carol Reid

#### **4.10 Messy Church**

*'Be kind and compassionate to one another' Ephesians 4v32*

**What is Messy Church?!** On Thursday afternoons, we run an informal and fun church session for parents and primary aged children, known as Messy Church. The main focus of each session is the opportunity parents and children have to spend a mealtime and craft time together, with a Bible story, and a time of worship and prayer. It gives the leaders and volunteers the opportunity to build valuable relationships with the families who attend.

**This is a key area of outreach for St Paul's into our wider community;** we have been successful in welcoming in families who would not otherwise be coming to church and it gives us an opportunity to share God's love with them.

**The sessions have been doing well and are growing in number.** We often have between 10-20 children attend each session, along with their parents or carers and the children enjoy making theme related craft each week, including Mother's Day cards and decorating biscuits to represent the empty tomb (it really can be done!) and creating Noah's ark using paper plates - come and get involved and share your creative ideas!

We love gathering around to enjoy food and fellowship - the children and parents enjoy making their own sandwiches, eating pizza and on special occasions, burgers! The weekly cost for food and craft resources averages around £20.

With more volunteers, we can continue to sustain this ministry, which is beginning to flourish and is a clear highlight of the week, for all the children! *'We love because He first loved us' 1 John 4v19*

Rev. Becky Townley (Curate) and Thomas Gardiner, (Children and Families Pastor)

#### **4.11 Church Hall Development Group**

A Church Hall Development group has been formed to look at how we can make the most of our facility for the church and community. The hall shows its age and will need considerable work to bring it up to the standard our users deserve.

Various options for its future use have been explored, with a public consultation exercise which took place in May & June 2025. In April 2026, the group will be working with a local architect to develop a building feasibility study, looking at options for refurbishment or redevelopment.

Chris Wong

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# Accounts

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**CHURCH OF ST. PAUL, MILL HILL**

**Meeting of the Parishioners for the  
purpose of electing Churchwardens**

**and**

**Annual Parochial Church Meeting**

**Sunday 25<sup>th</sup> May 2025**



## **CHURCH OF ST PAUL, MILL HILL**

### **Meeting of the Parishioners for the purpose of electing Churchwardens, 25<sup>th</sup> May 2025**

#### **Agenda**

1. Appointment of Clerk
2. Minutes: To approve the minutes of the Meeting of 26<sup>th</sup> May 2024 (page 3)
3. Churchwardens 2024 – 2025
4. Churchwardens 2025 – 2026

### **Annual Parochial Church Meeting 25<sup>th</sup> May 2025**

#### **Agenda**

1. Appointment of Clerk
2. To give notice of Any Other Business of parochial or general church interest
3. Minutes: To approve the Minutes of the Meeting of 26<sup>th</sup> May 2024 (pages 4-6)
4. Reports
  - 4.1 Electoral Roll Report (page 19)
  - 4.2 Annual Report and Financial Statements (starting at page 13)
  - 4.3 Fabric, Goods and Ornaments (page 20)
  - 4.4 West Barnet Deanery Synod (page 22)
  - 4.5 Churches Together in Mill Hill (page 22)
  - 4.6 Men's Breakfast (page 22)
  - 4.7 Ladies Tuesday Group (page 23)
5. Budget for 2025 – presentation and discussion (page 18)
6. Appointment of Independent Examiner for the ensuing year
7. Election of Lay Representatives to serve on the Parochial Church Council
8. Election of Sides people
9. Date of first meeting of the new Parochial Church Council
10. Vicar's Report
11. Any Other Business of Parochial or General Church Interest
12. Prayers

## MEETING OF THE PARISHIONERS FOR THE PURPOSE OF ELECTING CHURCHWARDENS

### Minutes of the meeting of the Parishioners for the purpose of electing Churchwardens held in the Church, St. Paul's Church, The Ridgeway, Mill Hill, NW7 on 26<sup>th</sup> May 2024

Present: The Revd J. James and 32 members of the laity.

The Vicar welcomed everyone and opened the meeting with prayers.

Apologies were received from Mrs Elaine and Mr Simon Brown, Mr Ian Coombs, Mrs Anne and Mr Martin Bourn, Mrs Jenny and Mr Martin Crane, Mrs Julia and Mr John Haynes, Mr Alan Roberts, Mrs Carol Reid.

#### 1. Appointment of Clerk

Proposed by Mrs N. Layman, seconded by Ms W. Williams, by a show of hands Mrs K. Thompson was appointed to act as Clerk of the meeting.

#### 2. Minutes

The minutes of the meeting held on 14<sup>th</sup> May 2023 had been circulated in advance of the meeting. Proposed by Ms J. Shelbourn and seconded by Mr D. Edgerton, by a show of hands the minutes were approved.

#### 3. Churchwardens 2023/2024

Churchwardens for the previous year had been Ms Jane Shelbourn and Mr John Lee. Revd J. James stated that there were no words to fully express their awesomeness. There had been extra tasks for the wardens to do over the last couple of years, and they had stepped in and carried a lot more than the warden role usually required. Mr Lee had overseen the pinnacle work, and it had been good to have his steadying hand.

#### 4. Churchwardens 2024/2025

Mr Lee had intended to step down from this overly large role, but sadly nobody had come forward to take on the role, so Mr Lee had agreed to stay on, just for a few months. The intention was to break the roles down into smaller pieces so that a larger number of people could take on less and there would be less pressure.

Nominations had been received for Ms Jane Shelbourn and Mr John Lee. Proposed by Ms Anne Common and seconded by Mrs Pauline Pescod, by a show of hands Ms Shelbourn and Mr Lee were duly elected by the parishioners. The Vicar made presentations to the wardens and the meeting applauded.

The meeting closed.

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## ANNUAL PAROCHIAL CHURCH MEETING

### Minutes of the Annual Parochial Church Council Meeting held in the Church, St. Paul's Church, The Ridgeway, Mill Hill NW7 on 26<sup>th</sup> May 2024

Present: The Revd J. James and 32 members of the laity.

Apologies were received from Mrs Elaine and Mr Simon Brown, Mr Ian Coombs, Mrs Anne and Mr Martin Bourn, Mrs Jenny and Mr Martin Crane, Mrs Julia and Mr John Haynes, Mr Alan Roberts, Mrs Carol Reid.

#### 1. Appointment of Clerk

Proposed by Miss G. Tompsett and seconded by Mrs F. Reynoldson, by a show of hands Mrs K. Thompson was appointed to act as Clerk of the meeting. Mrs Thompson was stepping down as PCC Secretary after 19 years and this would be her last meeting. A presentation was made by the Vicar.

#### 2. To give notice of Any Other Business of parochial or general church interest

No items of other business had been received.

#### 3. Minutes of the Meeting of 14<sup>th</sup> May 2023

These minutes had been circulated in advance of the meeting. Approval of the minutes was proposed by Mrs P. Dean, seconded by Ms J. Shelbourn and, by a show of hands, carried.

#### 4. Reports

##### 4.1 Electoral Roll

Mr Thomas Grainger read the electoral roll report.

The revised roll stood at 179 names, which was an increase of 31 names on the previous year and a loss of 3 names. This represented a net gain of 28 names. This increase was due to some updating work, following a period with no one in the position of Electoral Roll Officer. Next year would see a full revision of the roll, which would probably see a reduction in numbers.

##### 4.2 Annual Report and Financial Statements

These, comprising The Independent Examiner's Report, The Annual Report of the PCC and Review of the Year, The Financial Review, and Accounts and Statements of Funds and Property for year ending 31<sup>st</sup> December 2023 had been distributed prior to the meeting.

Mrs Lee Downes asked about the insurance claim – this was for the hall flooding. There were no further questions.

##### 4.3 Fabric, Goods & Ornaments

The Vicar invited questions on this report – there were none.

Adoption of the Annual Report and Accounts, and the Fabric, Goods and Ornaments Report, was proposed by Mr D. Edgerton, seconded by Ms A. Barnden, and by a show of hands, carried.

Other reports purely for information:

- 4.4 West Barnet Deanery Synod
- 4.5 Churches Together in Mill Hill
- 4.6 Men's Breakfast
- 4.7 Ladies' Tuesday Group
- 4.8 Churchyard Working Group

## 5. Budget for 2024 – Presentation and Discussion

Mrs Carmen Ip presented the budget for 2024.

The headings had been clarified, and the budget was based on the previous year's income and expenses, the forecast was based on the latest income and payments. This year the PCC had agreed to ringfence some funds: £70,000 for buildings, £15,000 for Mission and £15,000 for hardship. The Common Fund payment had been increased to £91,000 (up from £81,000 last year). The budget showed a planned net deficit of £51,000. The new curate's rent would need to be paid, following her starting in mid-June.

The PCC had agreed the increase in expenditure was a better utilisation of large sum that was in the current account. The Vicar asked for questions and comments.

The point was clarified that the church was budgeting to run at a loss – people should be aware of this and look at their giving as to be sustainable. The deficit figure highlighted the church's true financial position. It was a responsibility that everyone must carry.

A parishioner commented that receipts over three years had been on a downward trajectory, so to budget to lose over £50,000 was quite ambitious.

It was suggested that this situation should be communicated to the congregation more fully, so more people were aware.

There was a question about the covering of the curate's rent with the income from Shakespeare Road property. The Vicar confirmed that this would indeed be happening, although there would be a shortfall of around £6,000 per annum.

The current account currently had around £10,000; in the deposit account there was £295,000. There was a question about the Mission amount – in previous years the Mission funds had not been fully spent, and as a result the increase had been written in to ensure more money was used for this purpose. It was noted that staff costs had almost doubled, with an increase in the Administrator's hours and the addition of the Children and Families worker.

There was a question about Gift Aid – was everyone paying? Gift Aid was claimed for everyone who had completed a form.

There was a question about the difference between the rents of the two properties – this was because the tenants in Shakespeare Road had been paying under market rate - this had been increasing over the last few years, but it was difficult to increase it by a large amount in one go.

There was a question about rates for the income for letting the hall and the Wilberforce Centre. The Vicar explained that the bulk of the income of the hall was received from Mill Hill School use for exams and as a polling station – the one-off lets were harder to manage because they required keyholders to open and lock up and the cleaner to be available at the right time.

Adoption of the Budget was proposed by Mr D. Edgerton, seconded by Mr J. Lee and, by a show of hands (with one abstention), carried.

#### 6. Appointment of the Independent Examiner for the Ensuing Year

Mr Martyn Atkinson of Ivan Sopher had agreed to continue as examiner but had subsequently decided to step down. Mr Roger Seaton had stepped in, on approval by the PCC, and had done an excellent job picking up the pieces and collating a coherent report.

Appointment of Roger Seaton as examiner was proposed by Mr P. James, seconded by Mrs P. Pescod and, by a show of hands, carried.

#### 7. Election of Lay Representatives to serve on the Parochial Church Council

The Vicar thanked those coming to the end of their term on the PCC for their service: Mrs Louise Grainger, Mrs Carol Reid, Mr Alan Roberts and Mrs Kim Thompson. Mrs Pat Dean had stood down at the end of last year and Ms Sue Evans had left St. Paul's. The Vicar wished to thank Mrs Dean for her many years of service on the PCC and the Deanery Synod.

There being no other nominations and after being proposed *en bloc* by Ms N. Williams and seconded by Mrs F. Reynoldson, the following were, by a show of hands, elected:

Mrs Ide Adelaja, Ms Linda Beaumont and Mrs Carmen Ip.

#### 8. Election of Sidesmen

Miss J. Shelbourn read out the list of those to be elected:

|                  |                |
|------------------|----------------|
| Elaine Brown     | Carol Reid     |
| Simon Brown      | Roger Seaton   |
| Jill Clarke      | Liz Sykes      |
| Derrick Edgerton | Bill Taylor    |
| Lynda Mason      | Kim Thompson   |
| Jim McGeever     | Nadia Williams |

Proposed *en bloc* by Mr J. Lee, seconded by Miss J. Shelbourn, by a show of hands elected.

#### 9. Date of the First Meeting of the New PCC

This was to be held immediately following the APCM, in church.

The next meeting would be on Thursday 20<sup>th</sup> June – 7.45 for an 8.00pm start – Communion would be shared.

#### 10. Vicar's Report

The Vicar wished to thank everyone for being part of St. Paul's, and particularly her husband Peter for his strong support. Reflecting on the next few months, Becky, the new curate would be starting in June, and the Vicar explained that she had limited sight as a result of macular degeneration and used a stick. Consideration was being given to how to welcome her, and she would be ordained at 3pm on Saturday 29<sup>th</sup> June and her first service would be on Sunday 30<sup>th</sup> June.

After a long time trying to gain access to the building, the second Messy Church session was taking place that afternoon at Millbrook Park School. There had been around 40 people at the first session, which was encouraging.

The Vicar asked for prayers for the church hall, which was quite dilapidated. A group was meeting quite regularly and working on a presentation to show the church family and the local community what could be in that space. Feedback was essential before any decisions were made. It was important that anything done in the hall was underpinned with prayer. It could be used in wonderful ways to bless the local community.

The meeting closed with prayers.



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**PAROCHIAL COUNCIL OF ST PAUL'S MILL HILL**

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**ST. PAUL'S CHURCH, MILL HILL ANNUAL REPORT AND FINANCIAL STATEMENTS OF THE  
PAROCHIAL CHURCH COUNCIL FOR THE  
YEAR ENDED 31<sup>ST</sup> DECEMBER 2024**

|                                    |   |
|------------------------------------|---|
| <b><u>St Paul's Church</u></b>     | <b>The Ridgeway, Mill Hill NW7 1QU</b>                        |
| <b><u>Incumbent</u></b>            | <b>Reverend Joanna James</b>                                  |
| <b><u>Bank</u></b>                 | <b>HSBC, 103 Station Road Edgware, HA8 7JJ</b>                |
| <b><u>Independent Examiner</u></b> | <b>Roger Seaton, 23 Greenhill Park, Barnet, Herts EN5 1HQ</b> |

**Administrative Information**

St. Paul's Church is situated on The Ridgeway, Mill Hill, north west London. It is part of the West Barnet Deanery within the Diocese of London. The correspondence address is St. Paul's Church Parish Office, The Ridgeway, Mill Hill, London NW7 1QU.

The following have served on the PCC during 2024:

|                 |  |   |
|-----------------|--|---|
| Clergy          | Reverend J. James<br>Reverend B. Townley (from June 2024)  |   |
| Churchwardens   | Ms Jane Shelbourne (until March 2025)  |   |
| Deanery Synod   | Mrs F. Reynoldson<br>Ms J. Shelbourne  |   |
| Elected Members | Mr D. Edgerton<br>Ms C. Ip (from September 2023)<br>Mrs I. Adelaja (from APCM 2024)<br>Mr R. Kitauchi<br>Mrs C. Reid<br>Mr W. Taylor (from APCM 2023)<br>Ms N. Williams (from APCM 2023)<br>Ms L. Beaumont (from 2024) | Treasurer - 2024<br>D. Treasurer – 2024<br><br><br><br><br>Secretary – 2024 |

**Structure, Governance and Management**

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The method of appointment of PCC members is set out in Church Representation Rule. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The PCC has ultimate responsibility for a wide range of matters affecting the parish, including compliance with health & safety, disability discrimination legislation, data protection, safeguarding and child protection, and to this end participates in appropriate training procedures including Deanery Training Days attended by a PCC representative who reports back to the PCC. There is a stated policy of preferring not to have more than one member of the same family serving on the Council concurrently.

**Objectives and Activities**

St Paul's PCC is responsible, in co-operation with the clergy and Churchwardens, for promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical, both within the parish and further afield. The Church continues to flourish and is thankful for an increase in

attendees over the year. Consideration has been given to the Commission's guidance on public benefit, particularly the advancement of religion. This includes:

- Morning Prayer meetings in Church
- Separate Year Group visits to the Church from St Paul's, Millbrook Park Primary and other local schools
- Weekly Collective Worship for St Paul's School
- Weekly Collective Worship for Millbrook Park Primary School
- Bi-weekly Messy Church sessions at both St Paul's and Millbrook Park Schools
- End of Year services for St Paul's, Millbrook Park Primary and other local schools

There is also the opportunity for all to participate in:

- Regular worship and prayer through weekly prayer emails and live-streamed services
- Bible study groups and Lent courses
- Pastoral care from designated church members and the clergy for all those living in the parish, including visits, emails and phone calls
- Community support to Night Shelter
- Families work in the church

The full PCC met five times during the year with an average attendance of \*78%, the management Committee met between PCC meetings and minutes of their deliberations were received by the full PCC and discussed where necessary.

The PCC operates through two committees and various. The Standing Committee, the only committee required by law, has the authority to transact the business off the PCC, subject to any directions from the Council. It meets only when required.

Working Groups operate as and when required, reporting directly to the PCC. The current working groups are Hall Planning and Mission.

## **Achievements and Performance**

### Worship and prayer

St Paul's seeks to offer a variety of services throughout the year, catering for quiet contemplation, family worship and more formal worship. Bible study, prayer, music and craft activities were enjoyed by parents, carers and children alike each Sunday morning.

### Church Attendance

All are welcome to attend our regular services. There were 179 parishioners on the roll.

### The Church Buildings

St Paul's buildings provide a source of interest and delight to visitors. The buildings would be open as much as possible, providing visitors with a tour given by informed parishioners.

### Deanery Synod

Currently there are two members off the PCC who sit on the deanery synod. This provides the PCC with a valuable link between the parish and its neighbours in the deanery, helping to give

reference points and a broader overview of common issues. The deanery synod members report to the PCC on speakers and discussions, enabling St Paul's to gain insight and share the thoughts of other parishes.

### Mission

St Paul's has been faithful in its commitment to help those in need as a tangible demonstration of our Christian faith. The Mission Committee advises the PCC in its giving and ensures that funds are purposefully targeted both home and overseas where it was felt they would be put to good use.

Our weekly Church Family update, emailed and posted to those not on email, has kept people up to date with general notices, planned worship events and any other important news items, to enable all members to remain in touch with church life as much as possible.

### **Review of the Year – 2024**

Our Congregation continues to grow, in particular our families and young people

At our APCM, Mrs Kim Thompson stood down as PCC Secretary after many years of service. The Church thank her for all that she has done and continues to do. After some challenge in filling the Safeguarding Officer and Children's Champion roles, these positions will now be filled by Ms J. Shelbourn, who we are continually thankful for.

The year opened with local church congregations of Mill Hill worshipping together at John Keble. Fulfilment of our Mission action plan involving our church members and Parish schools continued with many events scheduled. Our **annual pancake evening** was hit with Messy Church attendees living up to its name. **Tuesday Ladies group** and **Men's breakfast** saw new members joining and activities becoming more explorative. **Lent Bible Course** and communion on Wednesday mornings was followed with a lunch for the period of reflection. A quiz night was hosted for church members and parents from St Paul's school; proceeds went to the purchasing of new furniture – bookshelves and soft seating at St. Paul's school library and was gratefully received. The church social events continued with a **special evening concert of Jazz** performed by Kairos Ensemble accompanied by our own all age choir + instrumentalists. **Messy church has extended its reach**, now taking place at Millbrook Park school as well as St. Paul's taking place monthly. The **Good Neighbour's celebration** took place in April on a beautiful sunny afternoon at Belmont School.

**Congratulations to Mike Worms** on being awarded the British Empire Medal (BEM) in the 2024 New Years Honours - well deserved for services to our local community in Mill Hill.

In partnership with Homeless Action Barnet, we hosted Saturday's **Night Shelter** in our Church Hall in April. During their stay, the guests blessed us by clearing the patio and assisted with repairs and painting of some of the hall doors, too. We thank them and continue to pray for the work that they do, the work that they look for and the hope that they be housed soon.

We welcomed **Bill Taylor as Assistant Warden for Buildings**, who has taken on oversight of the pinnacles repairs as well as the repair to the crack in the nave ceiling. Bill will be supported by the PCC and other Church members as required. **Ide Adelaja joined Carmen, our Treasurer, as Assistant Treasurer. Derrick Edgerton continues as our Mill Hill Churches Together Representative on the Executive Committee. Carol Reid was co-opted as our Eco-Church Representative** who supports the Church in surpassing our bronze award status.

**Our new Curate, Becky Townley**, began her training post with us following her ordination which took place on Saturday 29th June at St Paul's Cathedral. Becky and her family were welcomed into our Church family with a bring and share meal the following month.

Reverend Jo was thankful **for the reduction in our budget deficit for 2024**. Although not 'out of the woods', we appreciate the generosity of our church family.

October saw the Church beautifully decorated with floristry and Harvest gifts. Thank you to everyone who decorated and brought harvest to share. The buildings and the decorations were appreciated by both Millbrook Park and St Paul's school who enjoyed their Harvest services here during the month. Donations of **food were packed into over 50 boxes** and bags and taken to the NW7 Hub's Foodbank.

After months of planning, we can say that the **St. Paul's Fun Day was a huge success!** Hundreds of visitors poured into our buildings in November - enjoying the uplifting sounds of the **N12 Community Choir** in the Church, the stalls and information tables in The Wilberforce Centre, the bouncy castle, face painting, craft tables, hot dogs and pop-up cafe in the Church Hall. None of it would have been possible without our wonderful helpers, from the praying, planning, shopping, setting up, cooking, baking and serving, welcoming and directing, clearing, cleaning and tidying up. The Clergy were hugely grateful to all who helped in every way.

**The year was brought to a close with the period of Advent** – Churches Together joined in Mill Hill and hosted a Pop-up Carols and Lighting the Tree evening in The Square - Mill Hill Broadway, School Carol services, Christmas chocolate Angel giveaways, Christingle Service, Carols around the Crib and Carols by Candlelight.

We sadly lost George Jones, Barbara Nott- Macaire and David Roberts in 2024. We welcomed the birth of Grace Cheasty. Athena who was baptised by her grandmother, Jan. Services included the marriage of Hannah and Sam and Baptisms of Irene, Elizabeth & Joshua.

## **INDEPENDENT EXAMINERS REPORT TO THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

I report on the financial statements of the church for the year ended 31 December 2024.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

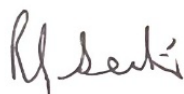
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Roger J Seaton FCA  
23 Greenhill Park, Barnet, Herts EN5 1HQ

11 April 2025

**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024**

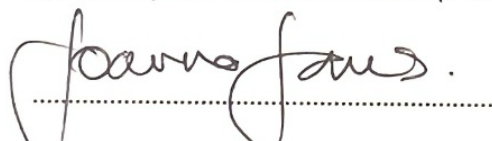
**RECEIPTS AND PAYMENTS ACCOUNTS**

|                                  | Unrestricted<br>funds | Restricted<br>funds | Total funds<br>2024 | Total funds<br>2023 |
|----------------------------------|-----------------------|---------------------|---------------------|---------------------|
|                                  | £                     | £                   | £                   | £                   |
| <b>Receipts</b>                  |                       |                     |                     |                     |
| Voluntary receipts               | 151,539               | 3,734               | 155,273             | 133,793             |
| Investment income                | 36,206                |                     | 36,206              | 30,237              |
| Income from church activities    | 25,783                |                     | 25,783              | 24,701              |
| <b>Total receipts</b>            | 213,528               | 3,734               | 217,262             | 188,731             |
| <b>Payments</b>                  |                       |                     |                     |                     |
| Church activities                | 217,856               | 2,039               | 219,895             | 190,840             |
| <b>Total payments</b>            | 217,856               | 2,039               | 219,895             | 190,840             |
| Excess of payments over receipts | (4,328)               | 1,695               | (2,633)             | (2,109)             |
| Cash at bank, 1 January 2024     | 365,983               | 82,661              | 448,644             | 450,753             |
| Cash at bank, 31 December 2024   | 361,655               | 84,356              | 446,011             | 448,644             |

**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL  
STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2024**

|                                       | Unrestricted<br>funds | Restricted<br>funds | Total funds<br>2024 | Total funds<br>2023 |
|---------------------------------------|-----------------------|---------------------|---------------------|---------------------|
| <b>Cash funds</b>                     | <b>£</b>              | <b>£</b>            | <b>£</b>            | <b>£</b>            |
| Bank current account                  | 214,997               | 84,356              | 299,353             | 311,828             |
| Bank deposit account                  | 146,658               |                     | 146,658             | 136,816             |
|                                       | 361,655               | 84,356              | 446,011             | 448,644             |
| <b>Other monetary assets</b>          |                       |                     |                     |                     |
| Gift aid recoverable                  | 9,188                 |                     | 9,188               | 4,931               |
| <b>Investment assets</b>              | 75,305                |                     | 75,305              | 73,580              |
| <b>Assets retained for church use</b> | 624,500               |                     | 624,500             | 628,981             |
| <b>Liabilities</b>                    | (1,209)               |                     | (1,209)             | (2,323)             |
| <b>Net assets</b>                     | <u>1,069,439</u>      | <u>84,356</u>       | <u>1,153,795</u>    | <u>1,153,813</u>    |

Approved by the PCC on 10th & 22nd April 2025 and signed on its behalf by:

  
.....  
Rev Joanna James

**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024**

**1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.**

**2. Investment assets**

These are holdings of Central Board of Finance of the Church of England Investment fund and the Short Duration Bond Fund at their market value.

**3. Assets retained for church use**

These are the freehold property of £624,500 based on a valuation as at 31 December 2000 and the written down value of church equipment, £nil (2023 : £4,481)

**4. Restricted funds**

Restricted funds are funds that must be applied for specific purposes and are as follows:

|   | <b>At 1 Jan 2024</b> | <b>Receipts</b> | <b>Payments</b> |
|---|----------------------|-----------------|-----------------|
| Hardship fund   | 600                  | 3,650           | 690             |
| Churchyard  | 67,103               | 84              | 1,349           |
| Middlesex Regiment - upkeep of war memorial and memorabilia | 14,958               |                 |                 |
|   | <u>82,661</u>        | <u>3,734</u>    | <u>2,039</u>    |

**5. Designated funds**

In the 2023 accounts £100,000 was set aside as designated funds. These have not been used in 2024 and is not being carried forward as at 31 December 2024.

**6. Related party transactions**

- a) Organist fees of £7,753 were paid to Mr Peter James, husband of the vicar.
- b) Income through planned giving includes £27,383 received from PCC members.

**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024**

|  | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | Total<br>funds<br>2024<br>£ | Total<br>funds<br>2023<br>£ |
|--|----------------------------|--------------------------|-----------------------------|-----------------------------|
| <b>Receipts</b>                        |                            |                          |                             |                             |
| Voluntary income                       |                            |                          |                             |                             |
| Planned giving                         | 111,324                    |                          | 111,324                     | 108,104                     |
| Collections at all services            | 13,743                     |                          | 13,743                      | 80                          |
| Donations and appeals                  | 300                        | 3,734                    | 4,034                       | 1,750                       |
| Gift aid recovered                     | 26,172                     |                          | 26,172                      | 23,859                      |
|  | <u>151,539</u>             | <u>3,734</u>             | <u>155,273</u>              | <u>133,793</u>              |
| Investment income                      |                            |                          |                             |                             |
| Rent - temporary let on curate's house | 20,699                     |                          | 20,699                      | 20,196                      |
| Deposit fund interest                  | 15,507                     |                          | 15,507                      | 10,041                      |
|  | <u>36,206</u>              |                          | <u>36,206</u>               | <u>30,237</u>               |
| Income from church activities          |                            |                          |                             |                             |
| Church hall lettings                   | 21,383                     |                          | 21,383                      | 5,550                       |
| Wilberforce centre income              | 907                        |                          | 907                         | 183                         |
| Fees from weddings and funerals        | 3,493                      |                          | 3,493                       | 4,878                       |
| Insurance claim                        | 0                          |                          | 0                           | 14,006                      |
|  | <u>25,783</u>              |                          | <u>25,783</u>               | <u>24,701</u>               |
| <b>Payments</b>                        |                            |                          |                             |                             |
| Church activities                      |                            |                          |                             |                             |
| Mission and outreach                   | 4,633                      |                          | 4,633                       | 2,907                       |
| Diocesan parish share                  | 91,300                     |                          | 91,300                      | 81,000                      |
| Vicarage costs and vicar's expenses    | 1,978                      |                          | 1,978                       | 2,128                       |
| Curate's house                         | 22,507                     |                          | 22,507                      | -                           |
| Assistant staff costs                  |                            |                          |                             | 16,623                      |
| Children and family pastor costs       | 5,960                      |                          | 5,960                       | -                           |
| Church utilities                       | 18,169                     |                          | 18,169                      | 20,490                      |
| Church running and maintenance         | 24,084                     |                          | 24,084                      | 20,121                      |
| Cleaning                               | 6,197                      |                          | 6,197                       | 6,577                       |
| Church hall utilities                  | 4,027                      |                          | 4,027                       | 3,246                       |
| Church hall repairs and maintenance    | 339                        |                          | 339                         | 4,068                       |
| Administrator salary and pension       | 17,631                     |                          | 17,631                      | 16,638                      |
| Administration costs                   | 11,214                     |                          | 11,214                      | 7,612                       |
| Organist's fees                        | 8,603                      |                          | 8,603                       | 5,535                       |
| Fees paid to LDF                       | 964                        |                          | 964                         | 3,895                       |
| Eco Church                             | 250                        |                          | 250                         | -                           |
| Hardship fund payout                   |                            | 690                      | 690                         | -                           |
| Churchyard expenses                    |                            | 1,349                    | 1,349                       | -                           |
|  | <u>217,856</u>             | <u>2,039</u>             | <u>219,895</u>              | <u>190,840</u>              |

| Budget Headings                      | Actual as of Dec | Budget          |
|--------------------------------------|------------------|-----------------|
|                                      | 2024             | 2025            |
|                                      | £                | £               |
| <b>RECEIPTS</b>                      |                  |                 |
| Voluntary income                     |                  |                 |
| Planned giving                       | 111,324          | 109,000         |
| Donations and appeals                | 4,034            | 2,300           |
| Collections at all services          | 13,743           | 10,000          |
| Gift aid recovered                   | 26,172           | 24,000          |
|                                      | <b>155,273</b>   | <b>145,300</b>  |
| <b>INVESTMENT INCOME</b>             |                  |                 |
| Rent Shakespeare Road                | 20,699           | 26,400          |
| Deposit Fund Interest                | 15,507           | 14,500          |
|                                      | <b>36,206</b>    | <b>40,900</b>   |
| <b>INCOME FROM CHURCH ACTIVITIES</b> |                  |                 |
| Hall Lettings                        | 21,383           | 21,000          |
| Wilberforce Lettings                 | 907              | 1,000           |
| Occasional Services                  | 3,493            | 3,500           |
| Insurance claim                      | 0                | 0               |
|                                      | <b>25,783</b>    | <b>25,500</b>   |
|                                      | <b>217,262</b>   | <b>211,700</b>  |
| <b>PAYMENTS</b>                      |                  |                 |
| Church activities                    |                  |                 |
| Common Fund                          | 91,300           | 95,000          |
| Payment to Diocese                   | 964              | 1,200           |
| Curate's House                       | 22,507           | 33,500          |
| Salary/Staff Cost                    | 38,391           | 38,950          |
| Clergy Expenses                      | 911              | 1,100           |
| Vicarage                             | 1,067            | 1,100           |
| Children and Families                | 77               | 100             |
| Church Utilities                     | 18,169           | 21,000          |
| Church and Hall Insurance            | 6,681            | 6,681           |
| Church Building Maintenance          | 17,403           | 17,000          |
| Major Church Building Works*         | 0                | 90,000          |
| Hall Utilities                       | 4,027            | 4,500           |
| Hall Building Maintenance            | 339              | 640             |
| General Supplies                     | 9,233            | 9,500           |
| Subscription and Charges             | 1,484            | 1,484           |
| Worship Supplies                     | 420              | 500             |
| Mission/Local outreach               | 4,633            | 5,500           |
| Hardship Fund Payout                 | 690              | 1,000           |
| Churchyard Expenses                  | 1,349            | 1,500           |
| Eco Church                           | 250              | 250             |
|                                      | <b>219,895</b>   | <b>330,505</b>  |
| <b>BALANCE</b>                       | <b>-2,633</b>    | <b>-118,805</b> |

**\*Note:** Deficit projected for 2025 excluding major church building works is £28,805.

## ELECTORAL ROLL REPORT

The number of people on the church electoral roll now stands at 110. We were required to create a new electoral roll in 2025, in line with the usual 6 yearly cycle. This has led to a drop in the total number on the roll, but the number is likely to rise again as more people apply. We have already received a handful of electoral roll applications after the deadline for participation in the APCM.

## **REPORT ON FABRIC, GOODS AND ORNAMENTS OF ST PAUL'S CHURCH AND CHURCHYARD MAY 2024 – MAY 2025**

The church has been regularly monitored to ensure it is maintained to the best possible standards. Annual maintenance checks are scheduled for all major equipment e.g. lift, boilers, fire testing etc and any defects or minor repairs required are brought to the attention of the administrator/churchwardens. These are dealt with as soon as possible using reputable contractors.

Following the Quinquennial Report in early 2024, a schedule of works/maintenance was agreed by Jo and Jane to ensure that those major priorities identified were dealt with promptly and minor repairs or suggestions (eg. decoration, monitoring minor defects) were added to a rolling programme.

### **Issues arising**

#### **Boilers**

There have been some issues with the boilers in the Church Hall that supplies the heating for the committee room and the hot water for the church hall kitchen and toilets and also the boiler in The Wilberforce Centre.

Considering the plans for re-developing the hall, the installation of a new boiler for the hall was put on hold. We have managed to ensure that the boiler in the hall kitchen is able to provide hot water. Temporary small heaters were purchased to ensure the Committee Room has sufficient heating if required for use during lettings.

To solve the problem in the Wilberforce Centre kitchen, investigations into a heat source pump are being made, in the meantime, it is planned to install zip taps in the kitchen and toilets.

#### **Lighting**

The lighting system installed with the refurbishment of the Church is no longer functioning. This is a computerised system and for the interim period an electrician has managed to override this. We can now operate both the overhead lights and the spotlights from a variety of switches situated in the flower cupboard. These are simple on/off switches. There is a longer-term plan to investigate replacing current lighting with LED lights.

#### **Nave Ceiling Cracking**

One of the main issues which has arisen with the structure of the church is cracking to the nave ceiling which is getting wider. An inspection was carried out by a specialist company who identified the problem as arising from the weight of the structure on the timbers which have moved apart. Another specialist company has been instructed to complete remedial work to prevent this problem getting worse and we are awaiting a faculty to allow them to proceed. Once this is received, work will be able to start.

Our roof space is problematic to access and due to Health and Safety restrictions which are applicable in this situation, it has been agreed that from now on only those holding requisite certification and training for accessing such areas will be allowed to enter the roof space.

### **Pinnacles**

Having agreed that the material on the pinnacles has failed and receiving very little satisfaction from either architect or contractors when attempting to rectify this, an inspection on the lime mortar used was carried out by an expert. We are at present in the process of taking further advice to consider how this issue can be resolved to ensure that the pinnacles are restored without further cost to the church.

### **Alarm System**

Recognising that the church needs to be as safe and secure as possible for both property and people, we are intending to install an alarm system so that access areas are covered. A system has been agreed, and we are currently awaiting a start date for the installation of this.

### **Churchyard**

The churchyard continues to be maintained on a weekly basis by the Thursday morning gardening group.

### **Additions in 2024**

- Additional AV screen to assist clergy

Special thanks go to:

Derrick Edgerton

Bill Taylor

Jane Shelbourn, Churchwarden

## **REPORTS FROM CHURCH GROUPS**

### **Report on Churches Together in Mill Hill Activities in 2024**

The Walk of Witness held on Good Friday was well supported. Following discussions the committee decided to change the format in 2025 and are continuing to discuss changes to the format, in light of previous experience.

There was a training course run in Harrow for Bereavement Listeners and as a result two more volunteers came forward. There are three drop-in sessions a month, one exclusively for men.

In August the Annual Retreat was held at Pleshey and was well attended. Also in August, "Holiday at Home" was held at the Eversfield Centre but was supported by CTMH members.

2024 saw the last Christmas Day Lunch to be organised by Maggi Lamb. It was a delivery service only and 67 meals were sent out. It cost approximately £500 but we received donations of around £700. A small group will continue to provide the lunch and recently discussions have been taking place to enhance what is available on Christmas Day.

The Night Shelter ran over the period late 2023 to early 2024 and late 2024 to early 2025 involving St Paul's, John Keble and Mill Hill East, but with collective support from all churches. It was a success and appreciated by the clients.

Derrick Edgerton

### **Barnet Deanery Synod Report**

Barnet Deanery Synod meetings provide an opportunity for representatives from every church in the deanery to gather to share experiences and outcomes of the various activities and outreach taking place in their local churches. This enables parishes to learn from and support one another.

Part of the meeting is given to receiving reports on aspects of deanery business that arise and, where necessary, discussing and deciding the way forward. There is also a keynote speaker or a particular topic for discussion which generally leads into a period of prayer for the work undertaken within deanery and its parishes. The meetings also begin with a period of worship.

Barnet Deanery met on three occasions during 2024, February, June and October.

Fiona Reynoldson

### **Men's Breakfast**

Men's breakfast continues on the first Saturday of the Month at 8am in the Wilberforce Centre, with an attendance of between 6 and 15 for fellowship and a chat, a cooked breakfast and discussion on a topic of general interest chosen by one of the attendees.

During the year Robin Vicary stepped down as organizer and Graham Searle has stepped aside as chief chef - we thank them both for their support over the years.

All men are welcome to come along. Please contact Tim Taylor or Bill Taylor for more information and watch out for notices in the weekly St Paul's Family update email.

We are in the process of producing a flyer to bring awareness to newer and younger members of the church inviting them to Men's breakfast and all that it offers.

Tim & Bill

### **Tuesday Group**

St. Paul's Ladies' Tuesday Group continued to thrive in 2024, with an average attendance of sixteen. The evenings that include food are especially popular, but even if there is no planned meal, the ladies bring a small snack or drink to share, so there are always plenty of goodies to accompany our fellowship.

Our meetings have included a craft evening, a beetle drive and a book review evening, along with our now regular fixtures of the quiz, bingo, walk, pancakes and a couple of meals out. If any ladies would like to join us on the second Tuesday of each month, they would be very welcome. It is a great way to get to know more about each other in a safe space - and there are many very interesting ladies! Our planning session is in September, where we decide on the programme up to the following July.

It is especially good to see people who do not regularly attend the 10am Family Services on Sundays. We have at least 6 or 7 such ladies who often join the Tuesday group, and it is wonderful to keep them within our church family in this way.

Kim Thompson

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# Accounts

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# **CHURCH OF ST. PAUL, MILL HILL**

**Meeting of the Parishioners for the  
purpose of electing Churchwardens**

**and**

**Annual Parochial Church Meeting**

**Sunday 26<sup>th</sup> May 2024**



## CHURCH OF ST. PAUL, MILL HILL

### Meeting of the Parishioners for the purpose of electing Churchwardens, 26<sup>th</sup> May 2024

#### Agenda

1. Appointment of Clerk
2. Minutes: To approve the Minutes of the Meeting of 14th May 2023
3. Churchwardens 2023 – 2024
4. Churchwardens 2024 – 2025

### Annual Parochial Church Meeting 26<sup>th</sup> May 2024

#### Agenda

1. Appointment of Clerk
2. To give notice of Any Other Business of parochial or general church interest
3. Minutes: To approve the Minutes of the Meeting of 14th May 2023
4. Reports
  - 4.1. Electoral Roll Report (page 17)
  - 4.2 Annual Report and Financial Statements (starting at page 7)
  - 4.3 Fabric, Goods and Ornaments (page 18)
  - 4.4 West Barnet Deanery Synod (page 19)
  - 4.5 Churches Together in Mill Hill (page 19)
  - 4.6 Men's Breakfast (page 20)
  - 4.7 Ladies Tuesday Group (page 20)
  - 4.8 Churchyard Working Group (page 20)
5. Budget for 2024 - presentation and discussion (page 16)
6. Appointment of Independent Examiner for the ensuing year
7. Election of Lay Representatives to serve on the Parochial Church Council
8. Election of Sidesmen
9. Date of first meeting of the new Parochial Church Council
10. Vicar's Report
11. Any Other Business of Parochial or General Church Interest
12. Prayers

## MEETING OF THE PARISHIONERS FOR THE PURPOSE OF ELECTING CHURCHWARDENS

### Minutes of the Meeting of the Parishioners for the purpose of electing Churchwardens held in The Wilberforce Centre, St. Paul's Church, The Ridgeway, Mill Hill NW7 on 14<sup>th</sup> May 2023

Present: The Revd J. James, Revd R. Venn-Dunn and 25 members of the laity.

The Vicar welcomed everyone and opened the meeting with prayers.

Apologies were received from Mrs Lee Downes, Mrs Elaine Brown and Mr Simone Brown, Mrs Barbara Bailey, Ms Sue Evans, Mr Bill Taylor.

#### 1. Appointment of Clerk

Proposed by The Vicar and seconded by Miss J. Shelbourn, by a show of hands Mrs K. Thompson was appointed to act as Clerk of the meeting.

#### 2. Minutes

The minutes of the meeting held on 8<sup>th</sup> May 2022 had been circulated in advance of the meeting. Proposed by Mrs P Pescod and seconded by Miss J. Shelbourn, by a show of hands the minutes were approved.

#### 3. Churchwardens 2022/2023

Churchwardens for the previous year had been Ms Jane Shelbourn and Mr John Lee. Revd J. James expressed her grateful thanks for all the hard work done by the wardens and for their support and wisdom during the year.

#### 4. Churchwardens 2023/2024

Nominations had been received for Ms Jane Shelbourn (Mrs B. Bailey and seconded by Mrs Jill Clarke) and Mr John Lee (proposed by Mr D. Edgerton, seconded by Mr R. Pace). By a show of hands Ms Shelbourn and Mr Lee were duly elected by the parishioners. The Vicar noted that it was Mr Lee's last year of tenure, and it would be a good idea to appoint a deputy to support and shadow him with a view to taking on the role.

The meeting closed.

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## ANNUAL PAROCHIAL CHURCH MEETING

### Minutes of the Annual Parochial Church Council Meeting held in The Wilberforce Centre, St. Paul's Church, The Ridgeway, Mill Hill NW7 on 14<sup>th</sup> May 2023

Present: The Revd J. James, Revd R. Venn-Dunn and 25 members of the laity.

Apologies were received from Mr Alan Roberts, Mr Peter Neal, Mrs Jane Ferguson, Mrs Julia Haynes & Mr John Haynes, Mrs Ide Adelaja, Mrs Jenny Crane & Mr Martin Crane, Mrs Lee Downes, Mrs Jill Clarke, Mrs Sue Evans & Mr Jim McGeever.

#### 1. Appointment of Clerk

Proposed by The Vicar and seconded by Mrs A. Cheasty, by a show of hands Mrs K. Thompson was appointed to act as Clerk of the meeting.

#### 2. To give notice of Any Other Business of parochial or general church interest

The Vicar announced that the Bishop of Edmonton, Rob Wickham, was stepping down in the next couple of months and would be moving to work as the director of the Church Urban Fund. In the interim, the Bishop of Fulham would have oversight of the Edmonton area. This had been met with some consternation by some of the female clergy, as all the churches not in favour of women priests came under his authority. He had, however, released a statement saying that he would be licensing any women who would be priested or made incumbents in the Edmonton area during this time, so a lot of fears had been allayed. Also, an ordained woman on the Edmonton Area Leadership Team had said she had found that he was very respectful of her role. There was no other notice of Any Other Business.

### 3. Minutes of the Meeting of 8<sup>th</sup> May 2022

These minutes had been circulated in advance of the meeting. Approval of the minutes was proposed by Mrs F. Reynoldson, seconded by Mr D. Edgerton and, by a show of hands, carried.

### 4. Reports

#### 4.1 Electoral Roll

The Vicar spoke to this, as the Electoral Roll office's position was vacant.

The revised roll stood at 151 names, which was a reduction of 2 names on the previous year. There were currently at least 20 people who should be on the roll. The Vicar asked that members of the congregation consider becoming Electoral Roll Officer.

#### 4.2 Annual Report and Financial Statements

These, comprising The Independent Examiner's Report, The Annual Report of the PCC and Review of the Year, The Financial Review, and Accounts and Statements of Funds and Property for year ending 31<sup>st</sup> December 2022 had been distributed prior to the meeting.

Mr Martin Crane queried the Common Fund amount. Mrs Carol Reid explained the process of deciding this amount and that the Diocese would inform the PCC how much the amount should be. It was noted that the coming year's amount would probably drop, since the retirement of Rev Jan Lowe. The make-up of the reserve funds was also outlined by Mrs Reid.

Adoption of the Annual Report and Accounts was proposed by Mrs P. Pescod, seconded by Mrs A. Cheasty, and by a show of hands, carried.

#### 4.3 Fabric, Goods & Ornaments

The Vicar invited questions on this report – there were none.

Adoption of the Fabric, Goods and Ornaments Report was proposed by Rev R. Venn-Dunn, seconded by Mr. D. Edgerton, and by a show of hands, carried.

Other reports purely for information:

4.4 West Barnet Deanery Synod

4.5 Churches Together in Mill Hill

4.6 Men's Breakfast

4.7 Ladies' Tuesday Group

### 5. Budget for 2023 – Presentation and Discussion

The Vicar asked if there were any questions on the budget - there were no questions.

Adoption of the Budget was proposed by Mr J. Lee, seconded by Rev R. Venn-Dunn and, by a show of hands, carried.

### 6. Appointment of the Independent Examiner for the Ensuing Year

Martyn Atkinson at Ivan Sopher had agreed to continue as examiner. Appointment of this was proposed by Mrs Reid, seconded by Mr A. Roberts and, by a show of hands, carried.

This meeting marked the end of Mrs Reid's tenure as Treasurer of St. Paul's Church. The Vicar expressed her thanks for all the years of hard work put in by Mrs Reid and went through the attributes required to be a treasurer. Mrs Reid was presented with gifts, and prayers were said for her. Mrs Reid noted that she would be continuing on the PCC in the role of Eco Church representative.

The Vicar asked the congregation to consider if they were prepared to take on the role of Treasurer.

### 7. Election of Lay Representatives to serve on the Parochial Church Council

The Vicar thanked those coming to the end of their term on the PCC for their service: Mrs Ide Adelaja, Mrs Anita Cheasty and Mrs Lisa Padaruth.

There being no other nominations and after being proposed *en bloc* by Miss J. Shelbourn and seconded by Mrs C. Reid, the following were, by a show of hands, elected:

Mr Bill Taylor and Ms Nadia Williams.

#### 8. Election of Lay Representatives to serve on the Deanery Synod

Nominations were Mrs Fiona Reynoldson and Miss Jane Shelbourn.

There being no other nominations and after being proposed *en bloc* by Mr D. Edgerton and seconded by Mrs C. Reid, the following were, by a show of hands, elected

#### 9. Election of Sidesmen

Miss J. Shelbourn read out the list of those to be elected:

|                  |                  |
|------------------|------------------|
| Elaine Brown     | Carol Reid       |
| Simon Brown      | Liz Sykes        |
| Jill Clarke      | Bill Taylor      |
| Derrick Edgerton | Kim Thompson     |
| Sue Evans        | Gillian Tompsett |
| Jim McGeever     | Nadia Williams   |
| Pauline Pescod   |                  |

Proposed *en bloc* by Mr J. Lee, seconded by Miss J. Shelbourn, by a show of hands elected.

#### 10. Date of the First Meeting of the New PCC

This was to be held immediately following the APCM, in church.

The next meeting would be on Thursday 25<sup>th</sup> May – 7.45 for an 8.00pm start – Communion would be shared.

#### 11. Vicar's Report

Looking back, the Vicar was hugely thankful for the way that God had walked with and guided the church over the past year. There was a consensus among clergy colleagues that COVID was still negatively affecting church attendance, and so a highlight had been a good number of new people who joined the congregation during and after the pandemic. Some of the new members were new to faith and were seeking and enquiring, and some were mature in faith, but all were keen to join in and feel part of the church family. It was not always easy to welcome new people into a family, but there had been some meals shared and this had helped to open the way for communication. New friendships were growing, and this was lovely to see.

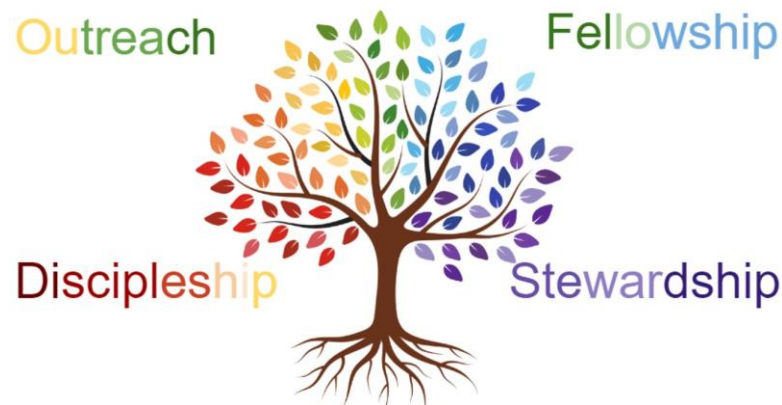
It was not often that testimonies were heard in church, but the Vicar was privileged to share in how God was working in our lives in her work - baptism and wedding planning, funeral preparations, or chatting over coffee, she was frequently encouraged and often amazed to hear how faithfully God is at work in our lives.

Many new members were with their children downstairs, and the Vicar was particularly grateful to June, Ide, Meredith, Louise, Raf, Pete and Ryan – they were the reason that we have children and family sessions at St. Paul's. Together with Ryan and Pete, these parents had taken on a great deal of responsibility for leading our children's work. There was currently an advertisement out for a children and families pastor to grow this work that is being rooted in.

In different ways there is a growing and deepening faith and fellowship at St. Paul's, and the Vicar wanted to thank everyone for being part of the congregation and bringing their worship, prayers, time and energy helping in different roles on Sundays and during the week. It was a reminder that the church was one body made up of many and different parts, each precious to God.

The Vicar thanked the PCC Secretary for the time spent on church activities and also the wardens for all that they did. Rev Jan Lowe was still around despite her retirement, and it was good to have had Ryan Venn-Dunn on side over nearly three years – he was leaving to start a new post as chaplain at Mill Hill School. St. Paul's was growing, and growth could mean adapting and change, give and take. This can sometimes mean looking back, but uncomfortable as change might be, the opposite of growth was decay and wilting. Growth gives the opportunity to deepen faith as we trust in Jesus – God was unfailing and unchanging in an unpredictable world.

The Mission Action Plan (MAP) had been produced by the PCC and the Vicar hoped to move forward with its contents. Represented by the picture of a tree, it was a good way of helping to see what was being done at St. Paul's.



In order to grow and flourish, our roots need to be deep in nourishing soil, which for Christians meant discipleship and spending time with Jesus as we read and the Bible.

There would be a prayer room in the church hall in June with prayer stations and activities – local schools would be invited to participate as well as the congregation and the local community.

Bible Study Groups – it would be good to start a new group, so if anyone was interested in joining or leading a new group, please could they let her know.

The Vicar was currently meeting with adults and parents to talk about baptism. Some children were receiving Communion before Confirmation, as they had experienced this at a previous church. This had been discussed with the PCC and would be discussed more widely in the coming months, so everyone fully understood the process, and had opportunities to question and discuss children at Communion.

Caring for our trees meant feeding and watering and given enough sunlight – for St. Paul's it was important to be environmentally healthy, caring for land and building inside and out. It was important to fill the currently vacant roles – Electoral Roll Officer, Safeguarding Officer and Treasurer. Part of the responsibility in stewardship of what God has given us was to step in and keep the life going. Giving generously of our time always reaps blessings in our own lives.

Church families should be a place of support and friendship – as Christians we have fellowship, which is richer. Fellowship was shown in the Lent groups, where coffee and lunch were shared, as well as Communion and Bible study.

It is difficult not to notice a huge tree that we walk past, and a large healthy tree that bears fruit is appealing to everyone. Jesus asks us to reach out, to be fruit in our local communities, to share his love in a number of different ways. Outreach is the last strand on the MAP and we are thankful for the way we can access local schools and the role of children and families pastor will be key for the ongoing growth of family work. The church hall could be a space that could really bless our local community – as soon as there is more to say on this, it will be made known.

#### 12. Any Other Business of Parochial or General Church Interest

Peter James wished to thank the Vicar who works tirelessly and stewarding the church through some quite challenging times. There was warm applause.

Mrs Pauline Pescod wished to thank Mr Peter James for his musical contributions to our church.

#### 13. The meeting closed with prayers and the Grace

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**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

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**ST. PAUL'S CHURCH, MILL HILL ANNUAL REPORT AND FINANCIAL STATEMENTS OF THE  
PAROCHIAL CHURCH COUNCIL FOR THE  
YEAR ENDED 31<sup>st</sup> DECEMBER 2023**

**St. Paul's Church**

**The Ridgeway, Mill Hill NW7 1QU**

**Incumbent**

**Reverend Joanna James**

**Bank**

**HSBC, 103 Station Road Edgware, HA8 7JJ**

**Independent Examiner**

**Roger Seaton, 23 Greenhill Park, Barnet, Herts EN5 1HQ**

**Administrative Information**

St. Paul's Church is situated on The Ridgeway, Mill Hill, north west London. It is part of the West Barnet Deanery within the Diocese of London. The correspondence address is St. Paul's Church Parish Office, The Ridgeway, Mill Hill, London NW7 1QU.

The following have served on the PCC during 2023

|                 |  |   |
|-----------------|--|---|
| Clergy          | Reverend J. James<br>Reverend R. Venn-Dunn   | (until August 2023)   |
| Churchwardens   | Mr John Lee<br>Ms Jane Shelbourn   |   |
| Deanery Synod   | Mrs F. Reynoldson<br>Ms J. Shelbourn   |   |
| Elected members | Mrs I. Adelaja<br>Mrs A. Cheasty<br>Mrs P. Dean<br>Mr D. Edgerton<br>Ms S. Evans<br>Mrs L. Grainger<br>Ms C. Ip<br>Mr R. Kitauchi<br>Mr A. Roberts<br>Mrs C. Reid<br>Mr W. Taylor<br>Mrs K. Thompson<br>Ms N. Williams | (until APCM 2023)<br>(until APCM 2023)<br>(until December 2023)<br><br><br><br>(from September 2023)<br><br><br>Treasurer (until APCM 2023)<br>(from APCM 2023)<br>Secretary (from APCM 2023) |

**Structure, Governance and Management**

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The method of appointment of PCC members is set out in Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The PCC has ultimate responsibility for a wide range of matters affecting the parish, including compliance with health & safety, disability discrimination legislation, data protection, safeguarding and child protection, and to this end participates in appropriate training procedures including Deanery Training Days attended by a PCC representative who reports back to the PCC. There is a stated policy of preferring not to have more than one member of the same family serving on the Council concurrently.

**Objectives and Activities**

St. Paul's PCC is responsible, in co-operation with the clergy and Churchwardens, for promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical, both within the parish and further afield.

The church continues to flourish and is thankful for an increase in attendees over the year. Consideration has been given to the Commission's guidance on public benefit, particularly the advancement of religion. This includes:

- Morning prayer meetings in church
- Separate Year Group visits to the church from St. Paul's and Millbrook Park Schools
- Weekly Collective Worship for St Paul's School
- Weekly Collective worship at Millbrook Park Primary School
- Membership of Governing Bodies of St. Paul's School and Millbrook Park Schools

There is also the opportunity for all to participate in:

- Regular worship and prayer through daily morning prayer emails, zoom and live-streamed services
- Bible study groups and Lent courses
- Pastoral care from designated church members and the clergy for all those living in the parish, including visits, emails and phone calls
- Community support to Night Shelter
- Families work in the church

The full PCC met 6 times during the year, with an average attendance of 72%. The management Committee met between PCC meetings and minutes of their deliberations were received by the full PCC and discussed where necessary.

The PCC operates through two committees and various working groups. The Standing Committee, the only committee required by law, has the authority to transact the business of the PCC, subject to any directions from the Council. It meets only when required. The Management Committee is a small committee that meets between the full meetings of the PCC, to which it submits a written report. It is responsible for the finances of the church and church hall buildings, the churchyard and the house at 46 Shakespeare Road. The Stewardship Committee comes under the aegis of the Management Committee.

Working Groups operate as and when required, reporting directly to the PCC. The current working groups are Family Worship and Mission.

## **Achievements and Performance**

### Worship and Prayer

St. Paul's seeks to offer a variety of services throughout the year, catering for quiet contemplation, family worship and more formal worship. Bible study, prayer, music and craft activities were enjoyed by parents, carers and children alike each Sunday morning.

### Church Attendance

All are welcome to attend our regular services. There were 179 parishioners on the Church Electoral Roll.

### The Church Buildings

St. Paul's buildings provide a source of interest and delight to visitors. The buildings would be open as much as possible, providing visitors with a tour given by informed parishioners.

### Deanery Synod

Currently there are two members of the PCC who sit on the deanery synod. This provides the PCC with a valuable link between the parish and its neighbours in the deanery, helping to give reference points and a broader overview of common issues. The deanery synod members report to the PCC on speakers and discussions, enabling St. Paul's to gain insight and share the thoughts of other parishes.

### Mission

St. Paul's has been faithful in its commitment to help those in need as a tangible demonstration of our Christian faith. The Mission Committee advises the PCC in its giving and ensures that funds are purposefully targeted both home and overseas where it was felt they would be put to good use.

## Mission

St. Paul's has been faithful in its commitment to help those in need as a tangible demonstration of our Christian faith. The Mission Committee advises the PCC in its giving and ensures that funds are purposefully targeted both home and overseas where it was felt they would be put to good use.

Our weekly Church Family Update, emailed and posted to those not on email, has kept people up to date with general notices, planned worship events and any other important news items, to enable all members to remain in touch with church life as much as possible.

## **Review of the Year**

2023 was a year of increase. There was an increase in the number of new young families joining the congregation, an increase in the number of people retuning to the congregation and an increase in the number of adults and children being baptised.

A new Alpha course began in January and in March a welcome lunch was held for new church members who had joined over the past five years. Lent groups met and lunched together, and at Easter, chocolate eggs and leaflets were given out on The Broadway. The Men's Breakfast has gone from strength to strength, and Tuesday Group continued to gather for fellowship, adding more members and enjoying a variety of activities. At the APCM, Mrs Carol Reid stood down as Treasurer after many years of service and we are grateful to her for all her work. After much searching and prayer, Carmen Ip came forward to take on the role, much to the relief of the management team. Mr Thomas Gardner stepped up to be Electoral Roll Officer, Ms Nadia Williams took over as Safeguarding Officer and Mrs Louise Grainger became Children's Champion. There was also the happy announcement at the end of the year that a new curate and her family would be joining St. Paul's in summer 2024.

Services during the year spent time looking more deeply at the words of the Creeds, statements of faith we say together and why baptism and communion are essential parts of our faith. The PCC had been working on a Mission Action Plan for some time, since it was finalised, it has been informing the Council's thinking. Plans for the church hall's future were considered, a Church Hall Development Committee was formed and began formal meetings to formulate a way forward. A new payment machine was installed for members of the congregation and visitors to make donations by card. A new website was created by Mr Raf Kitauchi and, while it is still being developed, it is a great improvement, for which we are grateful.

In May, the Coronation of King Charles III was celebrated at St. Paul's and members of the congregation joined a community picnic held in Mill Hill Park.

On 9<sup>th</sup> June, Rev Ryan Venn-Dunn was licensed by the Bishop as Chaplain to the Mill Hill School Foundation and his last service at St. Paul's was on 6<sup>th</sup> August. We said goodbye to Ryan at a farewell lunch in July, and we wish him the very best in his new role.

St. Paul's hosted various visiting speakers including Ron Cross from Open Doors, Chris and Hannah Scutt from Malawi and Mel Hamilton from the Bible Society.

November saw the Annual Memorial Service and the appointment of Mr Thomas Gardner as our new Children and Families Pastor. We had been praying all year for this role to be filled, and we were delighted that this work could move forward.

Christmas at St. Paul's is always a joy, and the church was filled with the various church and school services. The all-age choir led the singing at the Carol Service as they had at the Easter Sunday Service. Chocolate angels and leaflets were distributed in The Broadway and Christmas Cheer gave out coffee, mince pies and other goodies at Mill Hill East Station.

2023 saw the sad passing of Mr Malcolm Fleming, Mrs Elizabeth Graves and Mr John Quigley. There were no weddings or confirmations; four adults and five children were baptised. Clergy officiated at seven funerals, (one burial) and there were six interments of ashes.

# INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

I report on the financial statements of the church for the year ended 31 December 2023.

## Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

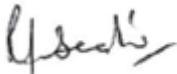
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Roger J Seaton FCA  
23 Greenhill Park, Barnet, Herts EN5 1HQ

8 May 2024

**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023**

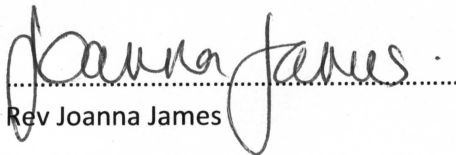
**RECEIPTS AND PAYMENTS ACCOUNTS**

|                                  | Unrestricted<br>funds | Restricted<br>funds | Total funds<br>2023 | Total funds<br>2022<br>(restated) |
|----------------------------------|-----------------------|---------------------|---------------------|-----------------------------------|
|                                  | £                     | £                   | £                   | £                                 |
| <b>Receipts</b>                  |                       |                     |                     |                                   |
| Voluntary receipts               | 133,193               | 600                 | 133,793             | 160,953                           |
| Investment income                | 30,237                |                     | 30,237              | 23,318                            |
| Income from church activities    | 24,701                |                     | 24,701              | 18,896                            |
| <b>Total receipts</b>            | <u>188,131</u>        | <u>600</u>          | <u>188,731</u>      | <u>203,167</u>                    |
| <b>Payments</b>                  |                       |                     |                     |                                   |
| Church activities                | 190,840               |                     | 190,840             | 202,962                           |
| <b>Total payments</b>            | <u>190,840</u>        |                     | <u>190,840</u>      | <u>202,962</u>                    |
| Excess of receipts over payments | (2,709)               | 600                 | (2,109)             | 205                               |
| Cash at bank, 1 January 2023     | <u>368,692</u>        | <u>82,061</u>       | <u>450,753</u>      | <u>450,548</u>                    |
| Cash at bank, 31 December 2023   | <u>365,983</u>        | <u>82,661</u>       | <u>448,644</u>      | <u>450,753</u>                    |

**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL  
STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2023**

|                                       | Unrestricted<br>funds | Restricted<br>funds | Total funds<br>2023 | Total funds<br>2022<br>(restated) |
|---------------------------------------|-----------------------|---------------------|---------------------|-----------------------------------|
|                                       | £                     | £                   | £                   | £                                 |
| <b>Cash funds</b>                     |                       |                     |                     |                                   |
| Bank current account                  | 365,983               | 82,661              | 448,644             | 450,753                           |
| <b>Other monetary assets</b>          |                       |                     |                     |                                   |
| Gift aid recoverable                  | 4,931                 |                     | 4,931               | 5,184                             |
| <b>Investment assets</b>              | 73,580                |                     | 73,580              | 67,408                            |
| <b>Assets retained for church use</b> | 628,981               |                     | 628,981             | 635,897                           |
| <b>Liabilities</b>                    | (2,323)               |                     | (2,323)             | (24,775)                          |
| <b>Net assets</b>                     | 1,071,152             | 82,661              | 1,153,813           | 1,134,467                         |

Approved by the PCC on 18 April 2024 and signed on its behalf by :

  
.....  
Rev Joanna James

**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023**

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis. The comparative figures for 2022 have been restated on that basis.

2. Investment assets

These are holdings of Central Board of Finance of the Church of England Investment and Fixed Interest Units at their market value.

3. Assets retained for church use

These are the freehold property of £624,500 based on a valuation as at 31 December 2000 and the written down value of church equipment of £4,481 (2022 : £11,397)

4. Designated funds

Within the unrestricted funds are designated funds which have been set aside by the PCC as at 31 December 2023 as follows:

|                  |                |
|------------------|----------------|
| Building repairs | 70,000         |
| Mission          | 15,000         |
| Hardship         | <u>15,000</u>  |
|                  | <u>100,000</u> |

5. Restricted funds

Restricted funds are funds that have to be applied for specific purposes as follows:

|  |               |
|--|---------------|
|  | £             |
| Hardship fund  | 600           |
| Churchyard   | 67,103        |
| Middlesex Regiment - upkeep of war memorial<br>and memorabilia | <u>14,958</u> |
|  | <u>82,661</u> |

6. Related party transactions

a) Organist fees of £4,745 were paid to Mr Peter James, husband of the vicar.

b) Income through planned giving includes £17,405 received from PCC members.

**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023**

|  | Unrestricted<br>funds | Restricted<br>funds | Total funds<br>2023 | Total funds<br>2022<br>(restated) |
|--|-----------------------|---------------------|---------------------|-----------------------------------|
|  | £                     | £                   | £                   | £                                 |
| <b>Receipts</b>                        |                       |                     |                     |                                   |
| Voluntary income                       |                       |                     |                     |                                   |
| Planned giving                         | 108,104               |                     | 108,104             | 99,540                            |
| Collections at all services            | 80                    |                     | 80                  | 306                               |
| Donations and appeals                  | 1,150                 | 600                 | 1,750               | 35,801                            |
| Gift aid recovered                     | 23,859                |                     | 23,859              | 25,306                            |
|  | <u>133,193</u>        | <u>600</u>          | <u>133,793</u>      | <u>160,953</u>                    |
| Investment income                      |                       |                     |                     |                                   |
| Rent - temporary let on Shakespeare Rd | 20,196                |                     | 20,196              | 19,066                            |
| Deposit fund interest                  | 10,041                |                     | 10,041              | 4,252                             |
|  | <u>30,237</u>         |                     | <u>30,237</u>       | <u>23,318</u>                     |
| Income from church activities          |                       |                     |                     |                                   |
| Church hall lettings                   | 5,550                 |                     | 5,550               | 15,087                            |
| Wilberforce centre income              | 183                   |                     | 183                 | 553                               |
| Fees from weddings and funerals        | 4,878                 |                     | 4,878               | 2,994                             |
| Insurance claim                        | 14,006                |                     | 14,006              |                                   |
| Sundry income                          | 84                    |                     | 84                  | 262                               |
|  | <u>24,701</u>         |                     | <u>24,701</u>       | <u>18,896</u>                     |
| <b>Payments</b>                        |                       |                     |                     |                                   |
| Church activities                      |                       |                     |                     |                                   |
| Mission and charitable                 | 2,907                 |                     | 2,907               | 11,250                            |
| Diocesan parish share                  | 81,000                |                     | 81,000              | 80,000                            |
| Vicarage costs and vicars expenses     | 2,128                 |                     | 2,128               | 4,874                             |
| Assistant staff costs                  | 16,623                |                     | 16,623              | 30,001                            |
| Church utilities                       | 20,490                |                     | 20,490              | 10,533                            |
| Church running and maintenance         | 20,121                |                     | 20,121              | 32,642                            |
| Cleaning                               | 6,577                 |                     | 6,577               | 4,463                             |
| Church hall utilities                  | 3,246                 |                     | 3,246               | 3,383                             |
| Church hall repairs and maintenance    | 4,068                 |                     | 4,068               | 5,367                             |
| Administrator salary and pension       | 16,638                |                     | 16,638              | 9,798                             |
| Administration costs                   | 7,612                 |                     | 7,612               | 4,343                             |
| Organist's fees                        | 5,535                 |                     | 5,535               | 5,792                             |
| Fees paid to LDF                       | 3,895                 |                     | 3,895               | 516                               |
|  | <u>190,840</u>        |                     | <u>190,840</u>      | <u>202,962</u>                    |

**Note: The figures above for 2023 may not be comparable with the restated figures showing for 2022.**

| 2024 Budget Headings          | Budget<br>2024  | 2023 Budget Headings                  | Total funds<br>2023 | Total funds<br>2022<br>(restated) |
|-------------------------------|-----------------|---------------------------------------|---------------------|-----------------------------------|
|                               | £               |                                       | £                   | £                                 |
| <b>Receipts</b>               |                 |                                       |                     |                                   |
| Voluntary income              |                 |                                       |                     |                                   |
| Church Planned Giving         | 102,000         | Planned giving                        | 108,104             | 99,540                            |
| Church Open Collection        | 80              | Collections at all services           | 80                  | 306                               |
| Church Donations              | 1,500           | Donations and appeals                 | 1,750               | 35,801                            |
| Church Gift Aid               | 22,000          | Gift aid recovered                    | 23,859              | 25,306                            |
|                               | <u>125,580</u>  |                                       | <u>133,793</u>      | <u>160,953</u>                    |
| Investment income             |                 |                                       |                     |                                   |
| Rent Shakespeare Road         | 19,000          | Rent - temporary let on curates house | 20,196              | 19,066                            |
| Deposit Fund Interest         | 8,000           | Deposit fund interest                 | 10,041              | 4,252                             |
|                               | <u>27,000</u>   |                                       | <u>30,237</u>       | <u>23,318</u>                     |
| Income from church activities |                 |                                       |                     |                                   |
| Hall Lettings                 | 17,000          | Church hall lettings                  | 5,550               | 15,087                            |
| Wilberforce Lettings          | 180             | Wilberforce centre income             | 183                 | 553                               |
| Occasional Services           | 4,000           | Fees from weddings and funerals       | 4,878               | 2,994                             |
| Insurance claim               | -               | Insurance claim                       | 14,006              |                                   |
| Sundry income                 | 80              | Sundry income                         | 84                  | 262                               |
|                               | <u>21,260</u>   |                                       | <u>24,701</u>       | <u>18,896</u>                     |
|                               | <u>173,840</u>  |                                       | <u>188,731</u>      | <u>203,167</u>                    |
| <b>Payments</b>               |                 |                                       |                     |                                   |
| Church activities             |                 |                                       |                     |                                   |
| Common Fund                   | 91,300          | Diocesan parish share                 | 81,000              | 80,000                            |
| Curate's House                | 17,500          | Assistant staff costs                 | 16,623              | 30,001                            |
| Salary/Staff Cost             |                 | Cleaning                              | 6,577               | 4,463                             |
| Salary/Staff Cost             | 38,000          | Administrator salary and pension      | 16,638              | 9,798                             |
| Salary/Staff Cost             |                 | Organist's fees                       | 5,535               | 5,792                             |
| Clergy Expenses               | 1,000           | Vicarage costs and vicars expenses    | 2,128               | 4,874                             |
| Vicarage                      | 1,500           |                                       |                     |                                   |
| Children and Families         | 500             |                                       |                     |                                   |
| Church Utilities              | 20,500          | Church utilities                      | 20,490              | 10,533                            |
| Church and Hall Insurance     | 7,000           | Church running and maintenance        | 20,121              | 32,642                            |
| Church Building Maintenance   | 13,200          |                                       |                     |                                   |
| Hall Utilities                | 4,500           | Church hall utilities                 | 3,246               | 3,383                             |
| Hall Building Maintenance     | 4,500           | Church hall repairs and maintenance   | 4,068               | 5,367                             |
| General Supplies              | 5,000           | Administration costs                  | 7,612               | 4,343                             |
| Worship Supplies              | 3,000           |                                       |                     |                                   |
| Payment to Diocese            | 3,120           | Fees paid to LDF                      | 3,895               | 516                               |
| Mission                       | 15,000          | Mission and charitable                | 675                 | 11,250                            |
| Church Local Outreach         |                 |                                       |                     |                                   |
| Hardship Fund                 |                 | Support of school                     | 2,232               |                                   |
|                               | <u>225,620</u>  |                                       | <u>190,840</u>      | <u>202,962</u>                    |
| <b>Balance</b>                | <b>- 51,780</b> |                                       | <b>- 2,109</b>      | <b>205</b>                        |

### Designated Funds

|                        |         |
|------------------------|---------|
| Buildings              | £70,000 |
| Mission/Local outreach | £15,000 |
| Hardship               | £15,000 |

### Restricted

|            |         |
|------------|---------|
| Hardship   | £600    |
| Middlesex  | £14,958 |
| Churchyard | £67,103 |

## Electoral Roll Report

The number of persons on the Roll presented to the 2023 Annual Parochial Church Meeting was 151.

A revised Roll has been prepared in accordance with the Church Representation Rules and was completed on 11<sup>th</sup> April 2024. This revision resulted in the loss of 3 names that were on the 2023 Roll and the gain of 31 names. This is a net gain of 28 names as compared with the 2023 Roll.

The revised Roll, containing 179 names, is currently available for inspection by prior request in the Parish Office, where it will remain.

Thomas Gardiner

A handwritten signature in blue ink that reads "Thomas Gardiner". The signature is written in a cursive style and is placed on a light blue rectangular background.

Electoral Roll Officer

**REPORT ON FABRICS, GOODS AND ORNAMENTS OF ST PAUL'S CHURCH, CHURCHYARD AND CHURCH HALL  
JANUARY to DECEMBER 2023**

**FABRIC**

- Lobby improved with new welcome desk
- Gutters and downpipes cleared
- Sewage drain cleared
- Annual PAT testing completed
- Regular servicing of fire alarm, fire equipment, lift, emergency lighting, pumps, boiler
- Ongoing maintenance and repairs

**GOODS AND ORNAMENTS**

- All the linen is in good order
- Communion sets are in good condition
- Plates are in good condition
- Provision of card payment facility for donation and gift aid

**WILBERFORCE CENTRE**

- Projector replaced
- Freezer replaced
- Floors regularly cleaned
- Ongoing maintenance and repairs

**CHURCHYARD**

- Churchyard has been well maintained

**CHURCH HALL**

- Regular servicing of fire equipment, emergency lighting, boiler
- Kitchen tandem boilers serviced and certified
- Annual PAT testing completed
- Gutters and downpipes cleared
- Gas, electricity, phone contracts renewed
- Ongoing maintenance and repairs

**PARISH OFFICE**

- Telephone and internet in good order
- Radiator leakage in radiator fixed
- Doorbell installed at church lobby

**VICARAGE**

- Fire-fighting equipment serviced
- Gutters and downpipes cleared

**SHAKESPEARE ROAD**

- Tenancy agreement renewed
- Kitchen leakage fixed
- Loft burst pipe fixed
- New shower pump fitted
- Gas and electrical certifications completed
- Fire-fighting equipment serviced
- Ongoing maintenance undertaken in line with requirements of lease

**MIDDLESEX REGIMENT WAR MEMORIAL**

- No Maintenance necessary

**John Lee and Jane Shelbourn, Church Wardens, January 2024**

## Reports from Church Groups

### Report on the Churches Together in Mill Hill Activities in 2023

The year commenced with the United Service held at Trinity Church.

Two churches hosted the Night Shelter run in conjunction with Homeless Action in Barnet and Together in Barnet with volunteers from all the churches assisting.

Unfortunately, the person who used to coordinate the events in Christian Aid week has stopped doing so, but all churches held events to raise funds during this time. At Easter, chocolate eggs were distributed on the Broadway with an explanatory leaflet about Easter. On Good Friday was the Walk of Witness.

In August the Retreat occurred and was well supported. Toward the end of this month Holiday at Home was held at The Eversfield Centre with support from members of all churches.

At Christmas, chocolate angels were handed out on the Broadway together with a leaflet explaining the meaning of Christmas. The Christmas Day lunch was delivered to 83 individuals by 43 drivers and was well received.

Throughout the year the Bereavement Listening meetings have been held and more volunteers have been trained. This essential service needs to be publicised more.

The above events are mainly organised by volunteers from the local churches, and more are needed.

Derrick Edgerton

### Barnet Deanery Synod Report

The Barnet Deanery Synod consists of representatives, both clergy and laity, from every church in the deanery. It meets to share and discuss issues of concern to our parishes, to receive deanery news and deal with deanery business as it arises. At most meetings there is also a guest speaker or a presentation on a particular issue. There is normally a short act of worship as well. Synod met three times in 2023.

The first meeting was held here at St Paul's in February. After worshipping together and dealing with Synod business, there was a presentation by the Borough of Barnet Fostering Team raising awareness of the need for more foster carers to meet escalating needs in the area. Team members presented a clear picture of the needs and of the support available to those who foster children in need of a family environment; and some foster carers also spoke of their experiences and the rewards of such work. This generated considerable interest and discussion of the needs and the training available and how churches might assist with recruitment. This was followed by breakout groups sharing what was newly happening in Churches and praying together.

The second meeting of the year was hosted by All Saints Church, Childs Hill in July. Deanery business was dealt with, and news of vacancies and new appointments shared. This was followed by a presentation introducing "Love Matters", a report from the Archbishops Families and Households Commission. This is a substantial document looking into the experiences and condition of families, households and communities and the needs and relationships that exist both in and between them. It is hoped that "Love Matters" will be a springboard for many discussions concerning the needs of society and plans for Churches to offer help and support. This was an introduction to the report, and it is likely to feature in several future Deanery Synod Meetings.

The third meeting was held in November at St John's Church, Friern Barnet. After a period of worship, Deanery business was dealt with and was followed by a further presentation of "Love Matters" and discussion and prayer in breakout groups.

Fiona Reynoldson

### Men's Breakfast

The Men's Breakfast group meets in the Wilberforce Centre on Saturday mornings at 8.00am, usually once a month. A full English Breakfast is enjoyed, followed by croissants.

During the croissant stage there is an informal discussion on a topic introduced by a member of the group, and various wide-ranging subjects are covered. Average attendance is up to around 15 people.

Alan Roberts

### Ladies' Tuesday Group

On the second Tuesday of the month, except during Lent/Easter and August, the ladies of the Tuesday Group meet, usually in The Wilberforce Centre. Evenings are generally on a theme – quiz, social, games, book reviews – and there is also a walk and a couple of events away from church. At the end of 2023 there was a craft evening, which raised funds for a hospice, and the group arranged a Christmas food collection that was donated to the NW7Hub and gratefully received. Money was also raised from the Christmas social, which went to Crisis.

As a member of the group noted, it is good to know that some good can be done while enjoying each other's company. We would love to welcome new members, and anyone wishing to know more should contact the parish office to be included in notifications.

Kim Thompson

### Churchyard Working Group

The group of volunteers meets every Thursday morning to mow, strim and tidy the Churchyard. Our aims are to:

- Ensure access for all visitors to every Grave
- Ensure preservation of the wildflowers of the area
- Maintain the overall beauty of the site

We are a group, mixed in demographics and ethnicity, who enjoy the physicality of the challenge of the aims. Most importantly we have a hot drinks and cake rota where our members strive to out-do each other in the provision of often home-made nutrition. As we have progressed over the years since our start-up in 2008, we have watched with delight the emergence of common and rare flowers originally buried under brambles (see photo)



Our challenge for the future is to recruit more members and to ensure the work continues and that the area does not revert to the state at the start of the century when most of the graves were invisible, covered as they were with foliage.

Robin Vicary

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# Accounts

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# **CHURCH OF ST. PAUL, MILL HILL**

**Meeting of the Parishioners for the  
purpose of electing Churchwardens**

**and**

**Annual Parochial Church Meeting**

**Sunday 14<sup>th</sup> May 2023**





## CHURCH OF ST. PAUL, MILL HILL

### Meeting of the Parishioners for the purpose of electing Churchwardens, 14<sup>th</sup> May 2023

#### Agenda

1. Appointment of Clerk
2. Minutes: To approve the Minutes of the Meeting of 8th May 2022
3. Churchwardens 2022 – 2023
4. Churchwardens 2023 – 2024

### Annual Parochial Church Meeting 14<sup>th</sup> May 2023

#### Agenda

1. Appointment of Clerk
2. To give notice of Any Other Business of parochial or general church interest
3. Minutes: To approve the Minutes of the Meeting of 8th May 2022
4. Reports
  - 4.1. Electoral Roll Report (page 29)
  - 4.2 Annual Report and Financial Statements (starting at page 6)
  - 4.3 Fabric, Goods and Ornaments (page 30)
  - 4.4 West Barnet Deanery Synod (page 31)
  - 4.5 Churches Together in Mill Hill (page 31)
  - 4.6 Men's Breakfast (page 32)
  - 4.7 Ladies' Tuesday Group (page 32)
5. Budget for 2024 - presentation and discussion (page 28)
6. Appointment of Independent Examiner for the ensuing year
7. Election of Lay Representatives to serve on the Parochial Church Council
8. Election of Lay Representatives to serve on the Barnet Deanery Synod
9. Election of Sidesmen
10. Date of first meeting of the new Parochial Church Council
11. Vicar's Report
12. Any Other Business of Parochial or General Church Interest
13. Prayers

## MEETING OF THE PARISHIONERS FOR THE PURPOSE OF ELECTING CHURCHWARDENS

### Minutes of the Meeting of the Parishioners for the purpose of electing Churchwardens held in The Wilberforce Centre, St. Paul's Church, The Ridgeway, Mill Hill NW7 on 8<sup>th</sup> May 2022

Present: The Revd J. James, Revd J. Lowe, Revd R. Venn-Dunn and 28 members of the laity.

The Vicar welcomed everyone and opened the meeting with prayers.

Apologies were received from Mr Alan Roberts, Mr Peter Neal, Mrs Jane Ferguson, Mrs Julia Haynes & Mr John Haynes, Mrs Ide Adelaja, Mrs Jenny Crane & Mr Martin Crane, Mrs Lee Downes, Mrs Jill Clarke, Mrs Sue Evans & Mr Jim McGeever.

#### 1. Appointment of Clerk

Proposed by The Vicar and seconded by Mrs F. Reynoldson, by a show of hands Mrs K. Thompson was appointed to act as Clerk of the meeting.

#### 2. Minutes

The minutes of the meeting held on 16<sup>th</sup> May 2021 had been circulated in advance of the meeting. Proposed by Mr D. Edgerton and seconded by Mrs P. Dean, by a show of hands the minutes were approved.

#### 3. Churchwardens 2021/2022

Churchwardens for the previous year had been Ms Jane Shelbourn and Mr John Lee. Revd J. James thanked them for their support and hard work during the year.

#### 4. Churchwardens 2022/2023

Nominations had been received for Ms Jane Shelbourn (proposed by Mrs B. Bailey, seconded by Mrs P. Pescod) and Mr John Lee (proposed by Mr R. Kitauchi, seconded by Ms J. Shelbourn). By a show of hands Ms Shelbourn and Mr Lee were duly elected by the parishioners.

The meeting closed.

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## ANNUAL PAROCHIAL CHURCH MEETING

### Minutes of the Annual Parochial Church Council Meeting held in The Wilberforce Centre, St. Paul's Church, The Ridgeway, Mill Hill NW7 on 29<sup>th</sup> April 2018.

Present: The Revd J. James, Revd J. Lowe, Revd R. Venn-Dunn and 28 members of the laity.

Apologies were received from Mr Alan Roberts, Mr Peter Neal, Mrs Jane Ferguson, Mrs Julia Haynes & Mr John Haynes, Mrs Ide Adelaja, Mrs Jenny Crane & Mr Martin Crane, Mrs Lee Downes, Mrs Jill Clarke, Mrs Sue Evans & Mr Jim McGeever.

#### 1. Appointment of Clerk

Proposed by Ms J. Shelbourn and seconded by Mrs C. Reid, by a show of hands Mrs K. Thompson was appointed to act as Clerk of the meeting.

#### 2. Minutes of the Meeting of 16<sup>th</sup> May 2021

These minutes had been circulated in advance of the meeting. Approval of the minutes was proposed by Revd R. Venn-Dunn, seconded by Mrs F. Reynoldson and, by a show of hands, carried.

### 3. Reports

#### 3.1 Electoral Roll

Mrs K. Thompson reported on the Electoral Roll. The revised roll had been prepared and completed in April 2022. Ten names had been removed and none added, giving a net decrease of ten names and an overall total of 153. The roll was available for inspection in the parish office. There were no questions. The report had been signed by Mrs Lisa Padaruth, Electoral Roll Officer.

The Vicar noted that most of the names lost were church members who had sadly died in the last year. More people had joined the church, but many had not yet joined the Electoral Roll, either because they were not baptised or had not been attending long enough to join.

#### 3.2 Annual Report and Financial Statements

These, comprising The Independent Examiner's Report, The Annual Report of the PCC and Review of the Year, The Financial Review, and Accounts and Statements of Funds and Property for year ending 31<sup>st</sup> December 2021 had been distributed prior to the meeting.

Mrs Carol Reid presented the Annual Accounts. She went through the figures and noted that income was down by £5,356, Gift Aid down by £2,200, Stewardship down by £7,000 and the open collection was down by £1,400. Hall income had increased by around £4,000, mainly due to the use by Mill Hill School for their examinations. All rates would be increased in the coming year. The Common Fund contribution for the year was £75,000, increasing to £80,000 in 2022.

Overall, there was a deficit for the year of £11,078 – the monies would come from the reserve fund, which stood at £64,700. The budget for the coming year showed a deficit £24,000. The Mission Fund had £8,000 to distribute, and other monies had been raised for Tear Fund, Homeless Action in Barnet and St. Paul's Food Bank.

Mr G. Poulton asked about the large capital expenditure of £90,000 – Mrs Reid reported that this had been for the repair of the pinnacles. Mr D. Edgerton asked about the statement on pension scheme liability – Mrs Reid would find out and let him know.

Adoption of the Annual Report and Accounts was proposed by Mrs N. Layman, seconded by Ms J. Shelbourn, and by a show of hands, carried.

#### 3.3 Fabric, Goods & Ornaments

The Vicar invited questions on this report – there were none. The Vicar thanked the wardens for their work on this and particularly for Mr J. Lee's many hours of work on the pinnacles, which turned out to be more expensive and more complicated than anticipated. There was applause for Mr Lee. Mr Edgerton asked about maintenance of the organ – The Vicar reported that Sixsmiths had made regular visits.

Adoption of the Fabric, Goods and Ornaments Report was proposed by Miss G. Tompsett, seconded by Mr. R. Kitauchi, and by a show of hands, carried.

### 4. Budget for 2023 – Presentation and Discussion

Mrs Reid presented the budget. The coming year was going to be difficult with energy price rises on the horizon; Mr Lee was currently arranging the contracts for the next period. Mr Poulton noted that the allowance for the parish administrator role had increased. Mrs Reid explained that this was because Mrs Taylor had done more work than she claimed for, so hours for the new administrator had been increased by 6 to 20.

Adoption of the Budget was proposed by Mrs P. Pescod, seconded by Mr D. Edgerton and, by a show of hands, carried.

#### 5. Appointment of the Independent Examiner for the Ensuing Year

Martyn Atkinson at Ivan Sopher had agreed to continue as examiner. Mrs Reid expressed her thanks to Mr Atkinson for his help and for his work on the accounts . Appointment of this was proposed by Mrs Reid, seconded by Revd J. Lowe and, by a show of hands, carried.

The Vicar thanked Mrs Reid for her hard work and reliability as Treasurer.

#### 6. Safeguarding at St. Paul's

Revd J. Lowe, Safeguarding Officer, reported that the London Diocese was developing its safeguarding and there were some basic courses that could be done online – she recommended them to all at the meeting. There were no safeguarding issues to report.

#### 7. Election of Lay Representatives to serve on the Parochial Church Council

The Vicar thanked those coming to the end of their term on the PCC for their service: Mr Simon Brown and Mr Martin Atkinson.

There being no other nominations and after being proposed *en bloc* by Mr S. Brown and seconded by Mrs C. Reid, the following were, by a show of hands, elected:

Mrs Kim Thompson, Mr Derrick Edgerton, Mrs Sue Evans and Mr Rafael Kitauchi.

#### 8. Election of Sidesmen

It was noted that many people had stepped down as sidesman during and since the pandemic, and there was a small group currently acting in this role. Ms Shelbourn explained the role and said that there were some vacancies to fill. The Vicar thanked those on the list:

|                  |                |
|------------------|----------------|
| Elaine Brown     | Jim McGeever   |
| Simon Brown      | Bill Taylor    |
| Jill Clarke      | Kim Thompson   |
| Derrick Edgerton | Nadia Williams |
| Sue Evans        |                |

#### 9. Date of the First Meeting of the New PCC

This was to be held immediately following the APCM, in church.

#### 10. Vicar's Report

The first item was the announcement by Revd Jan Lowe of her retirement. After 21 years she would be stepping back to spend more time with her family and her new grandchildren. She would still be around to help out and would still see everyone at St. Paul's regularly.

The Vicar thanked Revd Lowe for her long service and said that there would be an opportunity to thank her properly in the autumn at an official celebration. It was a blessing that she would still be involved with St. Paul's church family.

The Vicar recalled that the previous two Annual Meetings had been via Zoom, and 'change' had been the theme of those meetings. Although restrictions had been lifted, there had been many members of the church family who had been unwell with COVID. The church was still emerging from the pandemic and working out how to navigate changing times. The Vicar thanked everyone for their encouragement and acceptance of the changes that had to be made. Despite the church having been closed for several months, 116 services had been streamed on the YouTube channel since the very first one on 21<sup>st</sup> March 2020, and the Family Update was first emailed on 19<sup>th</sup> March 2020. Hard work had gone on behind the scenes to ensure that worship and communication was as accessible as possible. The service time had moved around, settling at 10.00am in March 2022. These changes enabled the development of children's work in the Church hall and then in the Wilberforce Centre. As a result, there was a good and growing number of families attending every week. It was lovely to see the children so enthusiastic.

The 8.00am Book of Common Prayer service was still offered, and the liturgy in the main service was still being adjusted, which meant more changes, but this made the language more accessible. Changes, even when necessary for the long-term good, can make some feel uncomfortable, but the Vicar thanked everyone for their forbearance and continued commitment to the growth of the church family at St. Paul's.

Schools were also closed for a while during the pandemic, but it was possible to keep connection with both church schools by recording video assemblies. Children from St. Paul's School had joined in with the choir for the Christmas and Easter services.

The Vicar thanked those who had continued to take part in services, fulfilling many roles from sidespeople, readers, intercessors, AV operators and flower arrangers to linen washers, singers and musicians. St. Paul described the church as one body made up of many parts – it was impossible to function without the input of everyone who took part at weekends and during the week. Everyone had a role to play – it was important to God that we use our gifts.

The food bags that had been provided to families, especially during the holidays, were important. Lent groups had taken place and the Alpha course had been a success, starting with masks and no food, and ending with sharing meals together. Thanks to Mrs Louise Grainger for providing many of those meals. A parenting course was planned for those with primary age children to be run over Zoom and Revd Venn-Dunn had begun a Messy Church session in Frith Manor School.

The Core Values and Mission Action Plan had been agreed by the PCC. These would form the basis of focus going forward - they would be available to everyone and needed prayer to help development. The overriding aim was to continue to grow as faithful followers and worshippers of Jesus while doing all we can to share the good news of Jesus with our neighbours. We have the enormous comfort of knowing that no matter how challenging the changes are that we must face, we have a loving God who promises time and again that he will never leave us no matter how difficult things get. With the war in Ukraine and the cost-of-living crisis, uncertainties continue, but the sharing of God's word with those who are struggling will help us all through.

The Vicar thanked the PCC members for their prayerful consideration and wisdom, the PCC Secretary for her commitment to St. Paul's, and the Treasurer, Mrs Carol Reid, for her time each week and for keeping the accounts in good order. She thanked her family for their unending support and encouragement and thanks were also extended to Mrs Gillian Taylor for her key role in the life of St. Paul's - she continues to be a part of the church family. Thanks also went to Revd Jan Lowe and Revd Ryan Venn-Dunn, Ms Jane Shelboun and Mr John Lee for their time, energy, care and skill in so many ways.

The Vicar closed her report with prayers and this passage from Isaiah 26:

*You will keep in perfect peace all who trust in you, all whose thoughts are fixed on you! Trust in the Lord always, for the Lord God is the eternal Rock.*

#### 11. Any Other Business of Parochial or General Church Interest

Mr Derrick Edgerton highlighted an upcoming event on June 5<sup>th</sup> – Churches Together in Mill Hill, NW7Hub and Mill Hill Residents' Association were holding a picnic in the park from 12.00pm – 4.00pm with stalls promoting local activities and performances from music groups.

Mrs Jeanette Poulton asked if there were any plans in place to develop the Wilberforce Centre as a community asset. Past fundraising was conditional on this happening. The Vicar invited Mrs Poulton to be involved in how to do this. Re-starting Coffee Pot was one idea, and the Food Co-operative could be a possibility. The church hall was receiving some serious consideration for future community use. Keep Fit Group and Youth Group was currently using the Wilberforce Centre, and the Mill Hill Preservation Society had been using it for meetings. A shortage of keyholders was an issue.

Ms Andrina Barnden noted that parking was becoming very difficult outside church cottages and near the church. The Vicar noted that this needed to be considered during any plans for development of the hall.

#### 11. The meeting closed with prayers and the Grace

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**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

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**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2022**

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|                                    |  |
|------------------------------------|--|
| <b><u>St. Paul's Church</u></b>    | <b>The Ridgeway, Mill Hill NW7 1QU</b>                                 |
| <b><u>Incumbent</u></b>            | <b>Reverend Joanna James</b>   |
| <b><u>Bank</u></b>                 | <b>HSBC, 103 Station Road Edgware, HA8 7JJ</b>                         |
| <b><u>Independent Examiner</u></b> | <b>Martyn Atkinson, 51 Lawrence Gardens, Mill Hill, London NW7 4JU</b> |

**Administrative Information**

St. Paul's Church is situated on The Ridgeway, Mill Hill, north west London. It is part of the West Barnet Deanery within the Diocese of London. The correspondence address is St. Paul's Church Parish Office, The Ridgeway, Mill Hill, London NW7 1QU.

The following have served on the PCC during 2022

|                 |   |
|-----------------|---|
| Clergy          | Reverend J. James<br>Reverend J. Lowe<br>Reverend R. Venn-Dunn  |
| Churchwardens   | Mr John Lee<br>Ms Jane Shelbourn  |
| Deanery Synod   | Ms J. Shelbourn<br>Mrs F. Reynoldson  |
| Elected members | Mrs Ide Adelaja<br>Mr S. Brown (until APCM 2022)<br>Mrs A. Cheasty<br>Mr M. Crane (until APCM 2022)<br>Mrs P. Dean<br>Mr D. Edgerton (from APCM 2022)<br>Mrs S. Evans (from APCM 2022)<br>Mrs L. Grainger<br>Mr R. Kitauchi (from APCM 2022)<br>Mrs L. Padaruth (until June 2022)<br>Mr A. Roberts<br>Mrs C. Reid Treasurer<br>Mrs K. Thompson Secretary (from APCM 2022) |

**Structure, Governance and Management**

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The method of appointment of PCC members is set out in Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The PCC has ultimate responsibility for a wide range of matters affecting the parish, including compliance with health & safety, disability discrimination legislation, data protection, safeguarding and child protection, and to this end participates in appropriate training procedures including Deanery Training Days attended by a PCC representative who reports back to the PCC. There is a stated policy of preferring not to have more than one member of the same family serving on the Council concurrently.

**Objectives and Activities**

St. Paul's PCC is responsible, in co-operation with the clergy and Churchwardens, for promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical, both within the parish and further afield. The Pandemic has meant that this mission has continued to be somewhat curtailed, but the situation has been immeasurably better than the previous year and church worship and meetings has increased where regulations have allowed. Consideration has been given to the Commission's guidance on public benefit, particularly the advancement of religion. This includes:

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## PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

### MEMBERS' REPORT FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2022

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- Prayer meetings four mornings a week in church and one evening via Zoom
- Several school worship services in church per term
- Weekly collective worship at Millbrook Park Primary School and St. Paul's Church School
- Membership of Governing Bodies of St. Paul's School and Millbrook Park School

There is also the opportunity for all to participate in:

- Regular worship and prayer through daily morning prayer emails, zoom, pre-recorded and live-streamed services
- Bible study groups and Lent courses
- Pastoral care from designated church members and the clergy for all those living in the parish, particularly an increase in phone calls and emails
- Community support to Night Shelter Hotel
- Families work in the church

The full PCC met 6 times during the year, with an average attendance of 87%. The Management Committee met between PCC meetings and minutes of their deliberations were received by the full PCC and discussed where necessary.

The PCC operates through two committees and various working groups. The Standing Committee, the only committee required by law, has the authority to transact the business of the PCC, subject to any directions from the Council. It meets only when required. The Management Committee is a small committee that meets between the full meetings of the PCC, to which it submits a written report. It is responsible for the finances of the church and church hall buildings, the churchyard and the house at 46 Shakespeare Road. The Stewardship Committee comes under the aegis of the Management Committee.

Working Groups operate as and when required, reporting directly to the PCC. The current working groups are Family Worship and Mission.

#### **Achievements and Performance**

##### Worship and Prayer

In normal circumstances, St. Paul's seeks to offer a variety of services throughout the year, catering for quiet contemplation, family worship and more formal worship. When possible this year, families attended special services set up in the church hall to enable meeting in family groups with social distancing – music and craft activities were enjoyed by parents, carers and children alike.

##### Church Attendance

All are welcome to attend our regular services. There were 153 parishioners on the Church Electoral Roll. The average attendance during 2022 was 60 adults and 10 children.

##### The Church Buildings

St. Paul's buildings provide a source of interest and delight to visitors. Ordinarily, the buildings would be open as much as possible, providing visitors with a tour given by informed parishioners.

##### Deanery Synod

Currently there are three members of the PCC who sit on the deanery synod. This provides the PCC with a valuable link between the parish and its neighbours in the deanery, helping to give reference points and a broader overview of common issues. The deanery synod members report to the PCC on speakers and discussions, enabling St. Paul's to gain insight and share the thoughts of other parishes.

##### Mission

St. Paul's has been faithful in its commitment to help those in need as a tangible demonstration of our Christian faith. The Mission Committee advises the PCC in its giving and ensures that funds are purposefully targeted both home and overseas where it was felt they would be put to good use.

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PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

MEMBERS' REPORT FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2022

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Our weekly Church Family Update, emailed and posted to those not on email, has kept people up to date with general notices, planned worship events and any other important news items, to enable all members to remain in touch with church life as much as possible.

**Review of the Year**

In a way, 2022 was a year of goodbyes. First, we said goodbye to Mrs Gill Taylor after 13 years as our Parish Administrator. She was so thorough in her work, conscientious and she cared about St. Paul's and its members; we miss her insight and efficiency. We celebrated her retirement with an afternoon tea.

Then we said thank you to Revd Jan Lowe as she stepped back from regular duties and semi-retired as our Assistant Minister. A lunch was held, and a happy occasion was enjoyed by all who attended. She and her husband also celebrated the birth of another grandchild, so she will have more time to spend with her family. We are thankful that she will still be helping out and we will still benefit from her ministry.

In July we said goodbye to Mrs Nicola Dudley as headteacher of Millbrook Park School. She had established Millbrook Park from the beginning, build it up and left it in a strong and stable position for the new head to take it forward into its next stage.

In August we said goodbye to Mrs Pat Wildman, who flew away to pastures new in Australia to be with her family. She supervised the church flower teams and taught many of us how to arrange flowers. We are grateful for the dedication she showed over many years and wish her well in her new life.

Turning to hellos, we welcomed a new Parish Administrator in Mrs Tanuja Nicholls. Tanuja joined at a chaotic time when the hall was out of action and the parish office was being relocated to the former choir vestry in church. She started her new job with the church in a state of disarray, so the fact that she stayed with us is a relief and we are grateful for her forbearance.

The reason for the relocation was the unfortunate event in September when the water tank in the loft of the church hall failed and sent a torrent of water down into the hall below. This caused damage to the floor and the ceiling and took weeks to dry out, leaving lots of repairs to be done, the cost of which would be covered by insurance.

We also said hello to some new families, whose children are enjoying activities in the Wilberforce Centre on Sunday mornings. Good relationships continued with the two church schools in the parish and clergy continued their visits to give assemblies and grow the children's spiritual lives. The Christmas Carol service saw a good contingent from the school choir contributing to the singing and there were school services for Y6 Leaver Service (40 adults, 195 children) the Harvest Service (90 adults and 190 children) and the School Carol Service (80 adults and 180 children). We continue to be grateful to Mr Peter James for his regular musical input and good humour.

Night Shelter continued to be supported by members of St. Paul's, both in the hotel setting and then returning to hosting in local venues. The Men's Breakfast group met under new management and the ladies' Tuesday Group continued a full programme of events. The Churchyard Working Party looked after maintenance of the churchyard and the Churchwardens worked as tirelessly as ever, alongside Revd Ryan Venn-Dunn, whose curacy training entered its final year.

2022 saw the sad losses of Mrs Laura Cloughton, Mrs Margaret Harrex & Mr Richard Harrex and Miss Marion Dewing. St. Paul's officiated at 7 funerals at church, 2 at the crematorium, and 2 interments of ashes. Following the discovery of the unscattered ashes of Lt General Sir Brian Gwynne Horrocks KCB, KBE, DSO, MC, who died in 1985, they were laid to rest in the churchyard among members of his former unit, The Middlesex Regiment. The military service was attended by his family, our clergy, the current Black Rod (a position he held from 1949-1963) and representatives of the armed forces, including Colour Sergeant Johnson Beharry, holder of the Victoria Cross. The Last Post and Reveille were sounded by a bugler and a gun salute was fired.

Two services of thanksgiving were held, there were no baptisms or confirmations. There were 3 marriages, including that of Peter Grant and Alice Esuola, and of Peter Ellis and Sarah Moffatt.

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**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**  
**MEMBERS' REPORT FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2022**

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**Financial Review of the year ended 31 December 2022**

**General Funds**

Income was £13,400.00 above budget, and £5,000.00 up on the previous year. Gift Aid was up by £3,000.00 on 2021. Stewardship was up by £4,000.00 and the open collection was up by £150.00. Hall income was down by £3,200.00 on the previous year.

The Shakespeare Road income for the year was £19,000.00. The rent would be increasing rent again next year.

Expenditure was below budget at £171,155, £4,900 down on last year.

The Common Fund contribution (used to pay clergy stipends/pensions) was £80,000.00. This would be increased in 2023 to £81,000.00

Overall, there was a deficit of £744.00. This was lower than budgeted because administrator costs were down by £7,280.00 and hall costs down by £6,240.00. The amount in the reserve fund was £76,480.00. The 2023 Budget was predicted to show a deficit of £29,650.00.

**Designated Funds**

This money is designated for the particular projects for administration purpose only. These funds are unrestricted and can be moved to other general funds if the PCC so decides.

**Restricted Funds**

These represent monies received for a specific purpose and which cannot be spent on anything other than the purpose for which they were provided.

**Wilberforce Centre**

Income for the Wilberforce Centre was £555.00.

**Church Hall**

Income from hall rents was £15,090.00, hall expenditure was £8,760.00.

**Cost of Curates Housing**

This came to a total of £22,800.00.

**Mission Giving**

Church Mission Giving - £5,000.00 was split between the following charities:

Open Door, GNS, A Rocha UK, Christian Aid, Scutts, , Scripture Union, Bible Society, and Homeless Action in Barnet.

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**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

**MEMBERS' REPORT FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2022**

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2023 mission giving £5,000.00; £10,000.00 could also be used that was allocated to the Mission Fund.

In addition, £1,310.00 was collected from Christmas and Harvest for charities  
During the year the PCC employed a Parish Administrator with costs £9,720.00 including holiday pay and pension.

**Transactions with members of the PCC**

There were no transactions with members of the PCC in 2022.

**Principal Risks and Uncertainties**

The Parochial Church Council has examined the major financial and operational risks that face St. Paul's Church and confirms that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen the risks.

**Reserves Policy**

It is the policy of the Parochial Church Council to maintain unrestricted reserves at a level that equates to approximately twelve months' unrestricted expenditure. At this level the PCC feels that it would be able to continue the current activities of St. Paul's in the event of a significant drop in funding. It would obviously be necessary to consider how the funding would be replaced or activities changed. This year the unrestricted reserves, excluding property, are above the twelve-month expenditure figure.

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PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

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MEMBERS' REPORT (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2022

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**MEMBERS' RESPONSIBILITIES STATEMENT**

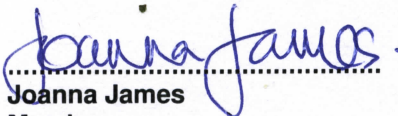
The Members are responsible for preparing the Members' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Members are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Members are responsible for keeping proper accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Members, on 16 March 2023 and signed on their behalf by:

  
.....  
Joanna James  
Member

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**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

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**INDEPENDENT EXAMINER'S REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2022**

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**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL (the 'charity')**

I report to the charity Members on my examination of the accounts of the charity for the year ended 31 December 2022.

This report is made solely to the charity's Members, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Members those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Members as a body, for my work or for this report.

**RESPONSIBILITIES AND BASIS OF REPORT**

As the Members of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**INDEPENDENT EXAMINER'S STATEMENT**

Your attention is drawn to the fact that the charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Dated: 27 April 2023

M S Atkinson FCA

**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2022**

|  | Note | Unrestricted<br>funds<br>2022<br>£ | Restricted<br>funds<br>2022<br>£ | Total<br>funds<br>2022<br>£ | Total<br>funds<br>2021<br>£ |
|--|------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| <b>INCOME FROM:</b>  |      |                                    |                                  |                             |                             |
| Planned giving   | 2    | 124,846                            | -                                | 124,846                     | 120,588                     |
| Collections  | 2    | 306                                | -                                | 306                         | 149                         |
| Gift days  | 2    | -                                  | -                                | -                           | 2,600                       |
| Donations and appeals  | 2    | 35,717                             | 84                               | 35,801                      | 14,085                      |
| Church activities  | 3    | 18,634                             | -                                | 18,634                      | 21,145                      |
| Other trading activities   | 4    | -                                  | -                                | -                           | 152                         |
| Investments  | 5    | 23,318                             | -                                | 23,318                      | 20,794                      |
| Other income   |      | 246                                | -                                | 246                         | 135                         |
| <b>TOTAL INCOME</b>  |      | <b>203,067</b>                     | <b>84</b>                        | <b>203,151</b>              | <b>179,648</b>              |
| <b>EXPENDITURE ON:</b>   |      |                                    |                                  |                             |                             |
| Church activities  |      | 178,462                            | 19                               | 178,481                     | 266,273                     |
| <b>TOTAL EXPENDITURE</b>   |      | <b>178,462</b>                     | <b>19</b>                        | <b>178,481</b>              | <b>266,273</b>              |
| <b>NET INCOME / (EXPENDITURE) BEFORE INVESTMENT GAINS/(LOSSES)</b>         |      |                                    |                                  |                             |                             |
| Net gains/(losses) on investments  | 10   | 24,605<br>(9,039)                  | 65<br>-                          | 24,670<br>(9,039)           | (86,625)<br>11,044          |
| <b>NET INCOME / (EXPENDITURE) BEFORE TRANSFERS</b>                         |      |                                    |                                  |                             |                             |
| Transfers between Funds  | 13   | 15,566<br>(109)                    | 65<br>109                        | 15,631<br>-                 | (75,581)<br>-               |
| <b>NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES</b> |      |                                    |                                  |                             |                             |
|  |      | 15,457                             | 174                              | 15,631                      | (75,581)                    |
| <b>NET MOVEMENT IN FUNDS</b>   |      |                                    |                                  |                             |                             |
|  |      | 15,457                             | 174                              | 15,631                      | (75,581)                    |
| <b>RECONCILIATION OF FUNDS:</b>  |      |                                    |                                  |                             |                             |
| Total funds brought forward  |      | 1,036,949                          | 81,887                           | 1,118,836                   | 1,194,417                   |
| <b>TOTAL FUNDS CARRIED FORWARD</b>   |      | <b>1,052,406</b>                   | <b>82,061</b>                    | <b>1,134,467</b>            | <b>1,118,836</b>            |

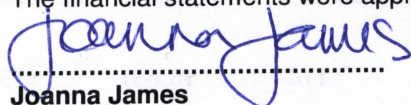
The notes on pages 16 to 27 form part of these financial statements.

**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

**BALANCE SHEET  
AS AT 31 DECEMBER 2022**

|   | Note | £              | 2022<br>£        | £               | 2021<br>£        |
|---|------|----------------|------------------|-----------------|------------------|
| <b>FIXED ASSETS</b>                                   |      |                |                  |                 |                  |
| Tangible assets                                       | 9    |                | 635,897          |                 | 642,813          |
| Investments   | 10   |                | 67,408           |                 | 76,447           |
|   |      |                | <u>703,305</u>   |                 | <u>719,260</u>   |
| <b>CURRENT ASSETS</b>                                 |      |                |                  |                 |                  |
| Debtors   | 11   | 5,184          |                  | 5,578           |                  |
| Cash at bank and in hand                              |      | 450,753        |                  | 450,548         |                  |
|   |      | <u>455,937</u> |                  | <u>456,126</u>  |                  |
| <b>CREDITORS:</b> amounts falling due within one year | 12   |                | <u>(24,775)</u>  | <u>(56,550)</u> |                  |
| <b>NET CURRENT ASSETS</b>                             |      |                | <u>431,162</u>   |                 | <u>399,576</u>   |
| <b>NET ASSETS</b>                                     |      |                | <u>1,134,467</u> |                 | <u>1,118,836</u> |
| <b>CHARITY FUNDS</b>                                  |      |                |                  |                 |                  |
| Restricted funds                                      | 13   |                | 82,061           |                 | 81,887           |
| Unrestricted funds                                    | 13   |                | 1,052,406        |                 | 1,036,949        |
| <b>TOTAL FUNDS</b>                                    |      |                | <u>1,134,467</u> |                 | <u>1,118,836</u> |

The financial statements were approved by the Members on 16 March 2023 and signed on their behalf, by:



Joanna James

The notes on pages 16 to 27 form part of these financial statements.

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**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022**

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**1. ACCOUNTING POLICIES**

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and Charities Act 2011.

Parochial Church Council of St Paul's Mill Hill constitutes a public benefit entity as defined by FRS 102.

The financial statements include transactions, assets and liabilities for which the PCC is responsible in law. They do not include the financial statements of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

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## PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

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#### 1. ACCOUNTING POLICIES (CONTINUED)

##### 1.2 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Members' Report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

##### 1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

Charitable activities and Governance costs are costs incurred on the charity's operations, including support costs and costs relating to the governance of the charity apportioned to charitable activities.

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## PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

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#### 1. ACCOUNTING POLICIES (CONTINUED)

##### 1.4 Tangible fixed assets and depreciation

All assets costing more than £1,000 are capitalised.

Consecrated and beneficed property is excluded from the financial statements by virtue of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the Church's inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

|                  |   |                   |
|------------------|---|-------------------|
| Church equipment | - | 25% straight line |
|------------------|---|-------------------|

The freehold property relates to the Church Hall and Curate's House, which are held on behalf of the PCC for its own purposes, although at present the Curate's House is rented on a temporary basis, and are valued as at 31 December 2000. No depreciation is charged against such properties because the PCC has reviewed the current value of these properties and concluded that their residual value is not materially different from the carrying amount of the asset. However, any expenditure on maintenance is written off as incurred.

##### 1.5 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance Sheet date, unless fair value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading 'Gains/(losses) on investments' in the Statement of Financial Activities.

##### 1.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

##### 1.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

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## PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

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#### 1. ACCOUNTING POLICIES (CONTINUED)

##### 1.8 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

##### 1.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

##### 1.10 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

##### 1.11 Pensions

The charity operates a defined benefits pension scheme and the pension charge is based on a full actuarial valuation dated 31 December 2013.

The charity operates a defined benefits pension scheme. The scheme is a multi-employer scheme where it is not possible, in the normal course of events, to identify on a consistent and reasonable basis, the share of underlying assets and liabilities belonging to individual participating employers. Therefore, as required by FRS17 'Retirement benefits', the charity accounts for this scheme as if it was a defined contribution scheme. The amount charged to the Statement of Financial Activities represents contributions payable to the scheme in respect of the accounting period.

##### 1.12 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Members in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022**

**2. INCOME FROM DONATIONS AND LEGACIES**

|                       | <b>Unrestricted<br/>funds<br/>2022<br/>£</b> | <b>Restricted<br/>funds<br/>2022<br/>£</b> | <b>Total<br/>funds<br/>2022<br/>£</b> | <b>Total<br/>funds<br/>2021<br/>£</b> |
|-----------------------|--|--|---------------------------------------|---------------------------------------|
| Planned giving        | 124,846                                      | -  | 124,846                               | 120,588                               |
| Collections           | 306  | -  | 306                                   | 149                                   |
| Gift days             | -  | -  | -                                     | 2,600                                 |
| Donations and appeals | 35,717                                       | 84   | 35,801                                | 14,085                                |
|                       | <u>160,869</u>                               | <u>84</u>                                  | <u>160,953</u>                        | <u>137,422</u>                        |
| Total 2021            | <u>127,338</u>                               | <u>10,084</u>                              | <u>137,422</u>                        |                                       |

**3. INCOME FROM CHURCH ACTIVITIES**

|                                | <b>Unrestricted<br/>funds<br/>2022<br/>£</b> | <b>Restricted<br/>funds<br/>2022<br/>£</b> | <b>Total<br/>funds<br/>2022<br/>£</b> | <b>Total<br/>funds<br/>2021<br/>£</b> |
|--------------------------------|--|--|---------------------------------------|---------------------------------------|
| Fees for weddings and funerals | 2,994  | -  | 2,994                                 | 1,643                                 |
| Church hall lettings           | 15,087                                       | -  | 15,087                                | 18,352                                |
| Wilberforce centre income      | 553  | -  | 553                                   | 1,150                                 |
|                                | <u>18,634</u>                                | <u>-</u>                                   | <u>18,634</u>                         | <u>21,145</u>                         |
| Total 2021                     | <u>21,145</u>                                | <u>-</u>                                   | <u>21,145</u>                         |                                       |

**4. FUNDRAISING INCOME**

|             | <b>Unrestricted<br/>funds<br/>2022<br/>£</b> | <b>Restricted<br/>funds<br/>2022<br/>£</b> | <b>Total<br/>funds<br/>2022<br/>£</b> | <b>Total<br/>funds<br/>2021<br/>£</b> |
|-------------|--|--|---------------------------------------|---------------------------------------|
| Fundraising | -  | -  | -                                     | 152                                   |
|             | <u>-</u>                                     | <u>-</u>                                   | <u>-</u>                              | <u>152</u>                            |
| Total 2021  | <u>152</u>                                   | <u>-</u>                                   | <u>152</u>                            |                                       |

**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022**

**5. INVESTMENT INCOME**

|                                       | Unrestricted<br>funds<br>2022<br>£ | Restricted<br>funds<br>2022<br>£ | Total<br>funds<br>2022<br>£ | Total<br>funds<br>2021<br>£ |
|---------------------------------------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Rent - temporary let on curates house | 19,066                             | -                                | 19,066                      | 18,688                      |
| Bank and CBF deposit fund interest    | 4,252                              | -                                | 4,252                       | 2,106                       |
|                                       | <u>23,318</u>                      | <u>-</u>                         | <u>23,318</u>               | <u>20,794</u>               |
| Total 2021                            | <u>20,794</u>                      | <u>-</u>                         | <u>20,794</u>               |                             |

**6. DIRECT COSTS**

|                                     | Church<br>activities<br>£ | Total<br>2022<br>£ | Total<br>2021<br>£ |
|-------------------------------------|---------------------------|--------------------|--------------------|
| Missionary and charitable giving    | 5,800                     | 5,800              | 9,351              |
| Youth fund                          | 494                       | 494                | 78                 |
| Church running and maintenance      | 33,369                    | 33,369             | 110,325            |
| Diocesan parish share               | 80,000                    | 80,000             | 75,000             |
| Other ministry costs                | 28,134                    | 28,134             | 33,061             |
| Church hall running costs           | 8,753                     | 8,753              | 13,885             |
| Church hall repairs and maintenance | 5,301                     | 5,301              | 5,171              |
| Wages and salaries                  | 9,055                     | 9,055              | 11,953             |
| Pension cost                        | 659                       | 659                | 533                |
| Depreciation                        | 6,916                     | 6,916              | 6,916              |
|                                     | <u>178,481</u>            | <u>178,481</u>     | <u>266,273</u>     |
| Total 2021                          | <u>266,273</u>            | <u>266,273</u>     |                    |

**7. NET INCOME/(EXPENDITURE)**

This is stated after charging:

|  | 2022<br>£    | 2021<br>£    |
|--|--------------|--------------|
| Depreciation of tangible fixed assets:<br>- owned by the charity | <u>6,916</u> | <u>6,916</u> |

During the year, no Members received any remuneration (2021 - £NIL).

During the year, no Members received any benefits in kind (2021 - £NIL).

During the year, no Members received any reimbursement of expenses (2021 - £NIL).

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**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022**

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**8. STAFF COSTS**

Staff costs were as follows:

|                     | <b>2022</b>  | 2021   |
|---------------------|--------------|--------|
|                     | £            | £      |
| Wages and salaries  | <b>9,055</b> | 11,953 |
| Other pension costs | <b>659</b>   | 533    |
|                     | <b>9,714</b> | 12,486 |
|                     | <b>9,714</b> | 12,486 |

The average number of persons employed by the charity during the year was as follows:

|                | <b>2022</b> | 2021 |
|----------------|-------------|------|
|                | No.         | No.  |
| Administration | <b>1</b>    | 1    |

No employee received remuneration amounting to more than £60,000 in either year.

**9. TANGIBLE FIXED ASSETS**

|  | Freehold<br>property<br>£ | Church<br>equipment<br>£ | Total<br>£     |
|--|---------------------------|--------------------------|----------------|
| <b>Cost</b>                            |                           |                          |                |
| At 1 January 2022 and 31 December 2022 | <b>624,500</b>            | <b>27,665</b>            | <b>652,165</b> |
| <b>Depreciation</b>                    |                           |                          |                |
| At 1 January 2022                      | -                         | <b>9,352</b>             | <b>9,352</b>   |
| Charge for the year                    | -                         | <b>6,916</b>             | <b>6,916</b>   |
| At 31 December 2022                    | -                         | <b>16,268</b>            | <b>16,268</b>  |
| <b>Net book value</b>                  |                           |                          |                |
| At 31 December 2022                    | <b>624,500</b>            | <b>11,397</b>            | <b>635,897</b> |
| At 31 December 2021                    | 624,500                   | 18,313                   | 642,813        |

The gross book values of the freehold land and buildings are based on the deemed cost under FRS15 transitional provisions, under which the properties valuation as at 31 December 2000 has not been updated.

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PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022

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10. FIXED ASSET INVESTMENTS

|                     | Listed<br>securities<br>£ |
|---------------------|---------------------------|
| <b>Market value</b> |                           |
| At 1 January 2022   | 76,447                    |
| Revaluations        | (9,039)                   |
|                     | <hr/>                     |
| At 31 December 2022 | <b>67,408</b>             |
|                     | <hr/> <hr/>               |

**Investments at market value comprise:**

|                          | 2022<br>£     | 2021<br>£   |
|--------------------------|---------------|-------------|
| CBF and Coif investments | <b>67,408</b> | 76,447      |
|                          | <hr/> <hr/>   | <hr/> <hr/> |

The holdings of investments at the year end were as follows:

Central Board of Finance of the Church of England Investment and Fixed Interest Units had a market value of £67,408 (2021 - £76,447).

11. DEBTORS

|               | 2022<br>£    | 2021<br>£   |
|---------------|--------------|-------------|
| Trade debtors | <b>5,184</b> | 5,578       |
|               | <hr/> <hr/>  | <hr/> <hr/> |

12. CREDITORS: Amounts falling due within one year

|                 | 2022<br>£     | 2021<br>£   |
|-----------------|---------------|-------------|
| Other creditors | <b>24,775</b> | 56,550      |
|                 | <hr/> <hr/>   | <hr/> <hr/> |

PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022

13. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

|                           | Balance at<br>1 January<br>2022<br>£ | Income<br>£           | Expenditure<br>£        | Transfers<br>in/out<br>£ | Gains/<br>(Losses)<br>£ | Balance at<br>31<br>December<br>2022<br>£ |
|---------------------------|--------------------------------------|-----------------------|-------------------------|--------------------------|-------------------------|---|
| <b>Unrestricted funds</b> |                                      |                       |                         |                          |                         |   |
| General Funds             | 1,036,949                            | -                     | -                       | (109)                    | (9,039)                 | 1,027,801                                 |
| Other General funds       | -                                    | 203,067               | (178,462)               | -                        | -                       | 24,605                                    |
|                           | <u>1,036,949</u>                     | <u>203,067</u>        | <u>(178,462)</u>        | <u>(109)</u>             | <u>(9,039)</u>          | <u>1,052,406</u>                          |
| <b>Restricted funds</b>   |                                      |                       |                         |                          |                         |   |
| Churchyard                | 63,653                               | 84                    | -                       | 3,366                    | -                       | 67,103                                    |
| Youth                     | 131                                  | -                     | (131)                   | -                        | -                       | -   |
| Middlesex Regiment        | 14,958                               | -                     | -                       | -                        | -                       | 14,958                                    |
| Other restricted funds    | 3,145                                | -                     | 112                     | (3,257)                  | -                       | -   |
|                           | <u>81,887</u>                        | <u>84</u>             | <u>(19)</u>             | <u>109</u>               | <u>-</u>                | <u>82,061</u>                             |
| Total of funds            | <u><u>1,118,836</u></u>              | <u><u>203,151</u></u> | <u><u>(178,481)</u></u> | <u><u>-</u></u>          | <u><u>(9,039)</u></u>   | <u><u>1,134,467</u></u>                   |

STATEMENT OF FUNDS - PRIOR YEAR

|                         | Balance at<br>1 January<br>2021<br>£ | Income<br>£   | Expenditure<br>£ | Transfers<br>in/out<br>£ | Gains/<br>(Losses)<br>£ | Balance at<br>31<br>December<br>2021<br>£ |
|-------------------------|--------------------------------------|---------------|------------------|--------------------------|-------------------------|---|
| General Funds           | 1,088,572                            | 169,564       | (231,593)        | (638)                    | 11,044                  | 1,036,949                                 |
| <b>Restricted funds</b> |                                      |               |                  |                          |                         |   |
| Churchyard              | 63,015                               | -             | -                | 638                      | -                       | 63,653                                    |
| Youth                   | 131                                  | -             | -                | -                        | -                       | 131                                       |
| Middlesex Regiment      | 14,958                               | -             | -                | -                        | -                       | 14,958                                    |
| Other restricted funds  | 27,741                               | 10,084        | (34,680)         | -                        | -                       | 3,145                                     |
|                         | <u>105,845</u>                       | <u>10,084</u> | <u>(34,680)</u>  | <u>638</u>               | <u>-</u>                | <u>81,887</u>                             |

In addition to the general fund, there are designated funds for church/hall repairs and staffing purposes. Smaller designated funds exist for churchyard maintenance, the upkeep of our curate's house in Shakespeare Road, fundraising and the choir.

The restricted funds relate to donations and legacies received, and funds raised, for specific purposes including maintaining and improving the Churchyard, Youth activities and the upkeep of the Middlesex Regiment war memorial and memorabilia.

**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022**

**SUMMARY OF FUNDS - CURRENT YEAR**

|                  | Balance at<br>1 January<br>2022<br>£ | Income<br>£    | Expenditure<br>£ | Transfers<br>in/out<br>£ | Gains/<br>(Losses)<br>£ | Balance at<br>31<br>December<br>2022<br>£ |
|------------------|--------------------------------------|----------------|------------------|--------------------------|-------------------------|---|
| General funds    | 1,036,949                            | 203,067        | (178,462)        | (109)                    | (9,039)                 | 1,052,406                                 |
| Restricted funds | 81,887                               | 84             | (19)             | 109                      | -                       | 82,061                                    |
|                  | <u>1,118,836</u>                     | <u>203,151</u> | <u>(178,481)</u> | <u>-</u>                 | <u>(9,039)</u>          | <u>1,134,467</u>                          |

**SUMMARY OF FUNDS - PRIOR YEAR**

|                  | Balance at<br>1 January<br>2021<br>£ | Income<br>£    | Expenditure<br>£ | Transfers<br>in/out<br>£ | Gains/<br>(Losses)<br>£ | Balance at<br>31<br>December<br>2021<br>£ |
|------------------|--------------------------------------|----------------|------------------|--------------------------|-------------------------|---|
| General funds    | 1,088,572                            | 169,564        | (231,593)        | (638)                    | 11,044                  | 1,036,949                                 |
| Restricted funds | 105,845                              | 10,084         | (34,680)         | 638                      | -                       | 81,887                                    |
|                  | <u>1,194,417</u>                     | <u>179,648</u> | <u>(266,273)</u> | <u>-</u>                 | <u>11,044</u>           | <u>1,118,836</u>                          |

**14. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR**

|                               | Unrestricted<br>funds<br>2022<br>£ | Restricted<br>funds<br>2022<br>£ | Total<br>funds<br>2022<br>£ |
|-------------------------------|------------------------------------|----------------------------------|-----------------------------|
| Tangible fixed assets         | 635,897                            | -                                | 635,897                     |
| Fixed asset investments       | 67,408                             | -                                | 67,408                      |
| Current assets                | 373,876                            | 82,061                           | 455,937                     |
| Creditors due within one year | (24,771)                           | -                                | (24,771)                    |
| Difference                    | (4)                                | -                                | (4)                         |
|                               | <u>1,052,406</u>                   | <u>82,061</u>                    | <u>1,134,467</u>            |

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**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022**

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**14. ANALYSIS OF NET ASSETS BETWEEN FUNDS (continued)**

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR**

|                               | Unrestricted<br>funds<br>2021<br>£ | Restricted<br>funds<br>2021<br>£ | Total<br>funds<br>2021<br>£ |
|-------------------------------|------------------------------------|----------------------------------|-----------------------------|
| Tangible fixed assets         | 642,813                            | -                                | 642,813                     |
| Fixed asset investments       | 76,447                             | -                                | 76,447                      |
| Current assets                | 374,239                            | 81,887                           | 456,126                     |
| Creditors due within one year | (56,550)                           | -                                | (56,550)                    |
|                               | <u>1,036,949</u>                   | <u>81,887</u>                    | <u>1,118,836</u>            |

**15. PENSION COMMITMENTS**

St Paul's Church PCC (Mill Hill) participates in the Pension Builder Scheme section of CWPF for lay staff. CWPF is administered by the Church of England Pensions Board, which holds the CWPF assets separately from those of the Employer and other participating employers.

CWPF has two sections:

1. the Defined Benefits Scheme
2. the Pension Builder Scheme, which has two subsections;
  - a. a deferred annuity section known as Pension Builder Classic, and,
  - b. a cash balance section known as Pension Builder 2014.

**Pension Builder Scheme**

Both sections of the Pension Builder Scheme are classed as defined benefit schemes.

**Pension Builder Classic** provides a pension, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

**Pension Builder 2014** is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are the contributions payable (2022: £659, 2021: £533).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent valuation was carried out as at 31 December 2019. The next valuation is due as at 31 December 2022.

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**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022**

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**15. PENSION COMMITMENTS (continued)**

For the Pension Builder Classic section, the valuation revealed a deficit of £4.8m on the ongoing assumptions used. At the most recent annual review, the Board chose to grant a discretionary bonus of 3% following improvements in the funding position over 2021. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, St Paul's Church PCC (Mill Hill) could become responsible for paying a share of the failed employer's pension liabilities.

**Budget 2023**

|                                   | <b>Actual 2022</b> | <b>Actual 2021</b> | <b>Budget 2022</b> | <b>Budget 2023</b> |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Income</b>                     |                    |                    |                    |                    |
| Stewardship (inc Tax Recoverable) | 124846             | 120588             | 115000             | 121000             |
| Open Collection                   | 300                | 149                | 150                | 300                |
| Gift Sunday/Donations             | 7570               | 4493               | 5500               | 6000               |
| Church Hall Rents                 | 15090              | 18352              | 15000              | 9000               |
| Shakespeare Road - Rent           | 19060              | 18688              | 18850              | 19000              |
| PCC Fees                          | 2990               | 1645               | 1500               | 2000               |
| Wilberforce Centre                | 555                | 1150               | 1000               | 550                |
| <b>TOTAL INCOME</b>               | <b>170411</b>      | <b>165065</b>      | <b>157000</b>      | <b>157850</b>      |
| <b>Expenditure</b>                |                    |                    |                    |                    |
| Mission and Outreach              | 5000               | 8000               | 5000               | 5000               |
| Ministry Expenses                 | 4775               | 7280               | 7500               | 5500               |
| Church Hall Operating Cost        | 8760               | 13885              | 15000              | 12000              |
| Church Operating Cost             | 30450              | 24786              | 25500              | 32000              |
| Cost of Administrator             | 9720               | 12486              | 17500              | 17000              |
| Administration                    | 4350               | 5430               | 5500               | 5500               |
| Shakespeare Road                  | 5300               | 3586               | 1000               | 2000               |
| Common Fund                       | 80000              | 75000              | 80000              | 81000              |
| Children & Families Pastor        |                    |                    |                    | 14000              |
| Curate Housing                    | 22800              | 25690              | 24000              | 13500              |
| <b>TOTAL EXPENDITURE</b>          | <b>171155</b>      | <b>176143</b>      | <b>181000</b>      | <b>187500</b>      |

Notes: Defecit 2022 £744.00 (lower because cost of Administator down by £7,280.00, hall costs down by £6,240.00) Defecit on budget for 2023 £29,650.

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**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

**ELECTORAL ROLL REPORT**

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**Electoral Roll Report**

The number of persons on the Roll presented to the 2022 Annual Parochial Church Meeting was 153.

A revised Roll has been prepared in accordance with the Church Representation Rules and was completed on 23<sup>rd</sup> April 2023. This revision resulted in the loss of 2 names that were on the 2022 Roll and a gain of 0 names. This is a net loss of 2 names as compared with the 2022 Roll.

The revised Roll, containing 151 names, is currently available for inspection by prior request in the Parish Office, where it will remain.

## REPORT ON FABRICS, GOODS AND ORNAMENTS OF ST PAUL'S CHURCH, CHURCHYARD AND CHURCH HALL

### JANUARY to DECEMBER 2022

#### FABRIC

- Archdeacon's triennial visitation and inspection completed
- Lobby improved with new seating area
- Church lightning conductor repaired and tested
- Piano tuned with humidity and temperature regulator installed
- Gas, electricity, phone contracts renewed
- Gutters and downpipes cleared
- Annual PAT testing completed
- Regular servicing of fire alarm, fire equipment, lift, emergency lighting, pumps, boiler
- Ongoing maintenance and repairs

#### GOODS AND ORNAMENTS

- All the linen is in good order
- Communion sets are in good condition
- Plates are in good condition

#### WILBERFORCE CENTRE

- Fridge replaced
- Floors regularly cleaned
- Ongoing maintenance and repairs

#### CHURCHYARD

- Churchyard has been well maintained
- Survey of gravestones conducted and identification of those needing repair

#### CHURCH HALL

- Major redecoration on parts of hall ceiling and floor polished covered by insurance
- Regular servicing of fire equipment, emergency lighting, boiler
- Kitchen tandem boilers serviced and certified
- Annual PAT testing completed
- Gutters and downpipes cleared
- Gas, electricity, phone contracts renewed
- Ongoing maintenance and repairs

#### PARISH OFFICE

- Office moved into church building
- Telephone and internet in good order

#### VICARAGE

- Fire-fighting equipment serviced
- Gutters and downpipes cleared

#### SHAKESPEARE ROAD

- Tenancy agreement renewed
- Chimney stack repaired and damaged roof tiles replaced
- Heating pump and boiler replaced
- Gas and electrical certifications completed
- Fire-fighting equipment serviced
- Ongoing maintenance undertaken in line with requirements of lease

#### MIDDLESEX REGIMENT WAR MEMORIAL

- No Maintenance necessary

### John Lee and Jane Shelbourn, Church Wardens, March 2023

### **Good Neighbour Scheme for Mill Hill and Burnt Oak**

2022 was a year when things started to return to normal after the COVID-19 pandemic. This had left some clients feeling unsafe and not confident to venture out, so a lot of effort was spent restoring their confidence and getting them out of their homes.

Lunch clubs started again, initially at the Three Hammers with small groups, and as regulations changed, groups became larger. New caterers were found, which meant that the Lunch Clubs were not restricted to term-time only, and the food was of a higher quality but at a higher cost. The Mill Hill lunch club moved from the Wilberforce Centre (becoming too small) to the hall at Sacred Heart Church. Several schools in the locality have cooperated with the GNS over the year.

The chiropody service was moved to Millway Surgery with a new chiropodist; client numbers for this service have increased. The Shopping Bus continues its Monday service.

At the end of 2021, the GNS acquired a minibus, with which there have been some niggling faults, but it has proven its worth and is cheaper than hiring.

### **Churches Together in Mill Hill**

2022 saw the combined service for Christian Unity, the Walk of Witness on Good Friday and Carols on Advent Sunday. The planned event in Mill Hill park to celebrate the Platinum Jubilee was, at the last minute, held at Mill Hill East Church due to inclement weather.

The Christmas Day lunch was, after much discussion, based on a delivery of a cooked meal to the clients' homes using volunteer drivers. It was felt that this was easier to organise and needed less volunteer input. Consideration will be given to the lunch for 2023.

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### **Barnet Deanery Synod Report 2022**

In 2022 the meetings of Barnet Deanery Synod began returning to normal regularity following the disruption of the pandemic. Two meetings were held, which were attended by members either in person or via Zoom.

The first of these was held on 23<sup>rd</sup> March, hosted by St Barnabas Church, North Finchley. During the meeting deanery business was dealt with, followed by a discussion of churches' concerns surrounding the emerging situation with refugees from the war in Ukraine. A number of ways to provide support was discussed along with an agreement that the Deanery should explore how best to take these suggestions forward.

The keynote speaker at this Synod meeting was the Revd Prebendary Dr Amatu Christian-Igwuagwu, the Edmonton Area Director of Mission and Racial Justice. He spoke about unconscious bias, the impact of trauma caused by racism and the need for the provision of safe space for active

engagement to deal with such issues. Break-out groups then allowed the opportunity to discuss experiences of racism, and how dialogue and positive change might be achieved. The meeting closed with prayer.

REPORTS FROM CHURCH GROUPS

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The second meeting was held on 20<sup>th</sup> October 2022. The keynote speaker on this occasion was Councillor Sara Conway, who outlined some of the actions taken by the new administration at Barnet Council. There followed group discussions between churches sharing information about events and actions being taken to try to mitigate the effects of the cost-of-living crisis in their parishes.

The Synod then continued with an update on the Ukrainian refugee situation and consideration of various items of Synod business. The meeting concluded with prayer.

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**Men's Breakfast**

The Men's Breakfast Group meets in the Wilberforce Centre on Saturday Mornings at 8.00am usually once a month. They enjoy a full English breakfast followed by croissants.

During the croissant stage there is an informal discussion on a topic introduced by a member of the group.

Average attendance is about 12 people.

**Alan Roberts**

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**Ladies Tuesday Group**

The ladies of St. Paul's Tuesday Group meet monthly on the second Tuesday of the month, except during Lent/Easter. Around 16-20 ladies, although there has been up to 28 on occasion, gather to share a themed evening or just a social get-together to catch up, usually in the Wilberforce Centre. Evenings vary from book discussions, walks and bingo nights to games evenings and quizzes. There is an annual pancake evening in February and a Christmas social gathering.

It is always good to welcome new members of the group and anyone wishing to join should contact the parish office to be included in the notifications.

**Kim Thompson**





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# Accounts

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# **CHURCH OF ST. PAUL, MILL HILL**

**Meeting of the Parishioners for the  
purpose of electing Churchwardens**

**and**

**Annual Parochial Church Meeting**

**Sunday 8<sup>th</sup> May 2022**



## **CHURCH OF ST. PAUL, MILL HILL**

### **Meeting of the Parishioners for the purpose of electing Churchwardens, 8<sup>th</sup> May 2022**

#### **Agenda**

1. Appointment of Clerk
2. Minutes: To approve the Minutes of the Meeting of 16<sup>th</sup> May 2021
3. Churchwardens 2021 – 2022
4. Churchwardens 2022 – 2023

### **Annual Parochial Church Meeting 8<sup>th</sup> May 2022**

#### **Agenda**

1. Appointment of Clerk
2. Minutes: To approve the Minutes of the Meeting of 16<sup>th</sup> May 2021
3. Reports
  - 3.1. Electoral Roll Report (page 31)
  - 3.2 Annual Report and Financial Statements (starting at page 8)
  - 3.3 Fabric, Goods and Ornaments (page 30)
4. Budget for 2021 - presentation and discussion (page 29)
5. Appointment of Independent Examiner for the ensuing year
6. Safeguarding at St. Paul's
7. Election of Lay Representatives to serve on Parochial Church Council
8. Election of Sidesmen
9. Date of first meeting of the new Parochial Church Council
10. Vicar's Report
11. Any Other Business of parochial or general church interest
12. Prayers

**MEETING OF THE PARISHIONERS FOR THE PURPOSE OF ELECTING CHURCHWARDENS**  
**Minutes of the Meeting of the Parishioners for the purpose of electing Churchwardens**  
**held Via Zoom on 16<sup>th</sup> May 2021**

Present: The Revd J. James, The Revd Jan Lowe and 36 members of the laity.  
Apologies: Jeanette & Grahame Poulton

The Vicar welcomed everyone and opened the meeting with prayers.

1. Appointment of Clerk

Proposed by Mr S. Brown and seconded by Mrs L. Downes, by a show of hands Mrs K. Thompson was appointed to act as Clerk of the meeting.

2. Minutes

The minutes of the meeting held on 25<sup>th</sup> October 2020 had been circulated in advance of the meeting. Proposed by Mr D. Edgerton and seconded by Mrs J. Ferguson, by a show of hands the minutes were approved.

3. Churchwardens 2020/2021

The Vicar thanked Mr John Lee and Mr Bob Pace for the work they had done as churchwardens. Mr Pace had stepped down at the end of 2020.

4. Churchwardens 2021/2022

Nominations had been received for Ms Jane Shelbourn and for Mr John Lee.

The Vicar expressed thanks to them for their fulfilment of this role.

They were elected together - proposed by Mrs Gillian Taylor, seconded by Ms Andrina Barnden, by a show of hands were duly elected by the parishioners.

The Vicar noted the hard work, wisdom and energy of Mr Lee and Ms Shelbourn and said that St. Paul's were blessed to have such dedicated wardens.

The meeting closed.

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**ANNUAL PAROCHIAL CHURCH MEETING**

**Minutes of the Annual Parochial Church Council Meeting held Via Zoom on 16<sup>th</sup> May 2021**

Present: The Revd J. James, The Revd J. Lowe and 36 members of the laity.  
Apologies: Jeanette & Grahame Poulton.

1. Appointment of Clerk

Proposed by Ms J. Shelbourn and seconded by Mr W. Taylor, by a show of hands K. Thompson was appointed Clerk for the meeting.

2. Minutes of the Meeting of 25<sup>th</sup> October 2020

These minutes had been circulated in advance of the meeting. Approval of the minutes was proposed by Mrs P. Dean, seconded by Mr A. Dean and, by a show of hands, the minutes were approved.

### 3. Reports

#### 3.1 Electoral Roll

Mrs K. Thompson read out the electoral roll report.

With a loss of 0 names and a gain of 2 names the roll now stood at 163, representing a net gain of 2 names. The roll would be available for inspection in the parish office. There were no questions.

#### 3.2 Annual Report and Financial Statements

These, comprising The Independent Examiner's Report, The Annual Report of the PCC and Review of the Year 2020, The Financial Review and Accounts for year ending 31<sup>st</sup> December 2020 and Statements of Funds and Property had been distributed prior to the meeting.

Mrs Carol Reid was not present at the meeting, but the Vicar asked if there any questions. There were none and thanks were expressed to Mrs Reid for all the work she did as Treasurer.

Adoption of the Annual Report and Accounts was proposed by Mr S. Brown, seconded by Mr D. Edgerton and, by a show of hands, was carried.

#### 3.3 Fabric. Goods & Ornaments

Mr Lee reported on a few items of routine maintenance and minor repairs. He noted that 2020 had been very different for everyone with lockdowns and restrictions, and challenges continued. There had been a lot of focus on health and safety, and he thanked Mrs Gillian Taylor for her help coordinating the maintenance items and the extra work brought about during the pandemic.

The audio-visual systems had been upgraded so the services could be enjoyed by everyone. The coming year would see more maintenance work, particularly on the pinnacles, which should start in the summer of 2021. The Vicar noted that the work on the pinnacles would involve a considerable amount of scaffolding. There were no questions.

Adoption of the Fabric Goods and Ornaments report was proposed by Miss G. Tompsett, seconded by Mrs G. Collier and, by a show of hands, was carried.

### 4. Budget for 2021 – Presentation and Discussion

The Vicar asked for questions on the budget – Mr Crane asked about the deficit of £22,000 being budgeted for and what the plans were to correct this position to prevent the church running out of funds. In Mrs Reid's absence, Mr Lee noted that in 2020 there was a surplus of £20,000, which would be added to reserves and this would be used to help balance the books. The Vicar noted that St. Paul's was following God's lead and being realistic. Mrs L. Downes noted that it was very impressive that there was a surplus last year so that could be carried over. Mr A. Roberts said that he thought the money sitting in the reserves was very high and these resources should be being used for the work of the church. He was concerned that the budget showed a reduction of £2,000 in mission where it should arguably have doubled. The Vicar noted that she looked forward to him joining the PCC shortly to discuss this further.

Acceptance of the Budget for 2022 was proposed by Mrs J. Ferguson, seconded by Mr D. Edgerton, and by a show of hands this was carried, with one against.

### 5. Appointment of the Independent Examiner for the Ensuing Year

Martyn Atkinson at Sopher & Co had agreed to continue as examiner. Approval of this was proposed by Mrs K. Thompson, seconded by Mr A. Roberts and, by a show of hands, carried. Thanks were expressed to Mr Atkinson for all his work on the accounts.

## 6. Safeguarding at St. Paul's

Mr Simon Brown, Safeguarding Officer for St. Paul's, stated that there was nothing to report.

## 7. Election of Lay Representatives to serve on the Parochial Church Council

The Chair thanked those coming to the end of their term on the PCC for their service: Mrs Jane Ferguson, Mrs Lee Downes and Mr Bernard Mayengehama.

Mrs K. Thompson, Mr S. Brown and Mr D. Edgerton had also come to the end of their terms, but as they held particular positions, they would be co-opted for a year.

Nominations for 2021/2022 were:

Mr Alan Roberts, Mrs Pat Dean and Mrs Louise Grainger.

En bloc their nominations were proposed by Miss G. Tompsett, seconded by Mrs F. Reynoldson, and by a show of hands, they were elected.

The Vicar welcomed the new members to the PCC.

## 8. Barnet Deanery Synod

The Vicar reminded the meeting that the West Barnet Deanery Synod had merged and become one Deanery Synod for Barnet. Because of the COVID situation and the appointment of a new Area Dean things had been difficult and there had only been one meeting.

The Vicar noted that the General Synod would be discussing same-sex marriage and LGBTQ issues and reiterated that St. Paul's had never agreed with the blessing of same-sex marriage and had followed the Church of England policy. A resource had been put together to help parishes discuss these issues together and this would be done towards the end of the year.

## 9. Lay Representative to Serve on the Barnet Deanery Synod

Nominations for 2021/2022 were:

Mrs Ide Adelaja, Ms Jane Shelbourn and Mrs Fiona Reynoldson.

Proposed by Mr M. Fleming, seconded by Mr J. Lee, by a show of hands they were elected.

## 10. Election of Sidespeople

The sidesman list was unchanged since the last APCM.

## 11. Date of the First Meeting of the New PCC

This would be held via Zoom at 8.00pm on Thursday 20<sup>th</sup> May 2021.

## 12. Vicar's Report

Revd Jo James reflected that the first report that she shared in April 2019 had talked about uncertain times. This paled into insignificance given the events of the last two years and the fact that this was the second APCM held via Zoom, and was an indication of some of the upheaval endured in the last year, both as a church and individually.

Some of the good things to be celebrated since last October included Christmas going ahead and the church being beautifully decorated by Anne and Peter Coles, Pauline Pescod, Pat Wildman and Jan Lowe. St. Paul's School made some of the decorations and there was a large tree and lights. Most of the services were streamed and St. Paul's School were able to have their Christmas services

in three 'bubbles' in the church. The ability to livestream services, including funeral services, had been a huge blessing, as it has prevented people from feeling isolated from church. Thanks were expressed to John Lee for setting up and monitoring the Internet connection each week and operating the camera during the services, and also to her husband Peter, not just for playing the organ, but for setting up the hymns and songs, and monitoring the sound balance.

Andrina Barnden, Liz Kettle and Jane Shelbourn had also mastered the CD and volume control for services, and it was hoped that more people could be trained to spread the load.

Night Shelter had continued to receive support from St. Paul's in the hotel in Golders Green. The Vicar requested meal cover for some slots in the coming weeks. Some food had also been provided to local families who were struggling to give their children enough to eat and financial support had been given to various mission organisations.

Two sad occasions took place at the beginning of the year: the funerals, firstly of Valerie Ross, a choir member and longstanding, dear friend of many, who was greatly missed, and also Spencer Layman, who had recently become a member of the churchyard team and who is also greatly missed. We grieve their loss and hold in prayer families and friends of all those who had lost loved one over the past months.

The start of the year saw the beginning of the pre-recorded services, streamed when the church was closed during lockdown, and then during Lent the live-streaming started when everyone was allowed back into church. There had been a fantastic celebration on Easter Sunday, where there were 67 people sitting socially-distanced in church; it was also wonderful to see Aryan baptised that day.

A priority for St. Paul's was nurturing the younger members of the church, and the 9.30am family worship had started up again, allowing families to meet in the hall to get involved with craft, Bible story and worship. The Vicar thanked June Lee and Ide Adelaja for their help and support in talking and sharing with the families. The main service was still being held at 10.30am, originally done to accommodate a coffee Zoom at 11.00am, and it would continue at this time while things were still uncertain. The focus over the coming months would be to remain 'rooted in prayer', growing the church family and reaching out to the local community in God's love.

There would be an event in June as part of Churches Count on Nature Week – Simon Brown had more details. When singing together was allowed again in church it would be good to get together to enjoy singing favourite hymns. Some teaching was also planned to look at what it meant to live as a Christian in today's world, encouraging everyone to dig deeper and to grow in faith. Being 'rooted in prayer' meant being committed to seeking God's direction for our future and asking how St. Paul's can better serve the local community. This included supporting Revd Ryan Venn-Dunn's work as a pioneer pastor in Millbrook Park and building on links with local schools.

After a tough year, the Vicar thanked everyone for being here and continuing to show care and commitment to one another at St. Paul's. She thanked her family for their encouragement and support. She was grateful for the support of the St. Paul's staff team, clergy and wardens, who were focused on seeking God's guidance going forward.

Romans 12:12 Rejoice in hope, be patient in suffering and persevere in prayer.

There was a lot to be thankful and hopeful for.

13. Any Other Business – none.

14. The meeting closed with prayers.

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**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

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## PAROCHIAL CHURCH COUNCIL OF ST PAUL'S, MILL HILL

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### REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, IT'S TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2021

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#### ST. PAUL'S CHURCH, MILL HILL ANNUAL REPORT AND FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2021

**St. Paul's Church**

The Ridgeway, Mill Hill NW7 1QU

**Incumbent**

Reverend Joanna James

**Bank**

HSBC, 103 Station Road Edgware, HA8 7JJ

**Independent Examiner**

Martyn Atkinson, 51 Lawrence Gardens, Mill Hill, London NW7 4JU

**Administrative Information**

St. Paul's Church is situated on The Ridgeway, Mill Hill, north west London. It is part of the West Barnet Deanery within the Diocese of London. The correspondence address is St. Paul's Church Parish Office, The Ridgeway, Mill Hill, London NW7 1QU.

The following have served on the PCC during 2021

|                 |   |  |
|-----------------|---|--|
| Clergy          | Reverend J. James<br>Reverend J. Lowe<br>Reverend R. Venn-Dunn  |  |
| Churchwardens   | Mr John Lee<br>Ms Jane Shelbourn  |  |
| Deanery Synod   | Mr I. Coombes<br>Ms J. Shelbourn<br>Mrs F. Reynoldson<br>Mrs P. Dean  | (until APCM 2021)<br>(from APCM 2021)<br><br>(until APCM 2021)                         |
| Elected members | Mrs Ide Adelaja<br>Mr S. Brown<br>Mrs A. Cheasty<br>Mr M. Crane<br>Mrs P. Dean<br>Mrs L. Downes<br>Mr D. Edgerton<br>Mrs J. Ferguson<br>Mrs L. Grainger<br>Mrs L. Padaruth<br>Mr A. Roberts<br>Mrs C. Reid<br>Mrs K. Thompson | (until APCM 2021)<br><br>(until APCM 2021)<br>(from APCM 2021)<br><br>(from APCM 2021) |
|                 |   | Treasurer<br>Secretary   |

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## PAROCHIAL CHURCH COUNCIL OF ST PAUL'S, MILL HILL

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### REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, IT'S TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2021

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#### **Structure, Governance and Management**

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The method of appointment of PCC members is set out in Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The PCC has ultimate responsibility for a wide range of matters affecting the parish, including compliance with health & safety, disability discrimination legislation, data protection, safeguarding and child protection, and to this end participates in appropriate training procedures including Deanery Training Days attended by a PCC representative who reports back to the PCC. There is a stated policy of preferring not to have more than one member of the same family serving on the Council concurrently.

#### **Objectives and Activities**

St. Paul's PCC is responsible, in co-operation with the clergy and Churchwardens, for promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical, both within the parish and further afield. The Pandemic has meant that this mission has continued to be somewhat curtailed, but the situation has been immeasurably better than the previous year and church worship and meetings has increased where regulations have allowed. Consideration has been given to the Commission's guidance on public benefit, particularly the advancement of religion. This includes:

- Prayer meetings four mornings and one evening a week in church or via zoom when church closed
- Termly worship of St. Paul's School meeting in church in socially distanced class bubbles
- Weekly Collective Worship for St Paul's School via video recordings
- Occasional Collective worship at Millbrook Park Primary School
- Membership of Governing Bodies of St. Paul's School and Millbrook Park School

There is also the opportunity for all to participate in:

- Regular worship and prayer through daily morning prayer emails, zoom, pre-recorded and live-streamed services
- Bible study groups and Lent courses
- Pastoral care from designated church members and the clergy for all those living in the parish, particularly an increase in phone calls and emails
- Community support to Night Shelter Hotel
- Families work in the church

The full PCC met 6 times during the year via Zoom, with an average attendance of 83%. the management Committee met between PCC meetings and minutes of their deliberations were received by the full PCC and discussed where necessary.

The PCC operates through two committees and various working groups. The Standing Committee, the only committee required by law, has the authority to transact the business of the PCC, subject to any directions from the Council. It meets only when required. The Management Committee is a small committee that meets between the full meetings of the PCC, to which it submits a written report. It is responsible for the finances of the church and church hall buildings, the churchyard and the house at 46 Shakespeare Road. The Stewardship Committee comes under the aegis of the Management Committee.

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## PAROCHIAL CHURCH COUNCIL OF ST PAUL'S, MILL HILL

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### REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, IT'S TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2021

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Working Groups operate as and when required, reporting directly to the PCC. The current working groups are Family Worship and Mission.

#### **Achievements and Performance**

##### Worship and Prayer

In normal circumstances, St. Paul's seeks to offer a variety of services throughout the year, catering for quiet contemplation, family worship and more formal worship. When possible this year, families attended special services set up in the church hall to enable meeting in family groups with social distancing – music and craft activities were enjoyed by parents, carers and children alike.

##### Church Attendance

All are welcome to attend our regular services. There were 163 parishioners on the Church Electoral Roll.

##### The Church Buildings

St. Paul's buildings provide a source of interest and delight to visitors. Ordinarily, the buildings would be open as much as possible, providing visitors with a tour given by informed parishioners.

##### Deanery Synod

Currently there are three members of the PCC who sit on the deanery synod. This provides the PCC with a valuable link between the parish and its neighbours in the deanery, helping to give reference points and a broader overview of common issues. The deanery synod members report to the PCC on speakers and discussions, enabling St. Paul's to gain insight and share the thoughts of other parishes.

##### Mission

St. Paul's has been faithful in its commitment to help those in need as a tangible demonstration of our Christian faith. The Mission Committee advises the PCC in its giving and ensures that funds are purposefully targeted both home and overseas where it was felt they would be put to good use.

Our weekly Church Family Update, emailed and posted to those not on email, has kept people up to date with general notices, planned worship events and any other important news items, to enable all members to remain in touch with church life as much as possible.

#### **Review of the Year**

The COVID-19 pandemic, which began in 2020, continued to cause disruption in 2021, and the beginning of the year saw heavier restrictions again. However, this did not stop St. Paul's keeping its congregation in touch, as online services ensured regular worship when members were unable to attend in person. Revd Ryan Venn-Dunn continued to be in contact with families throughout this period and the Tuesday evening prayer group kept going throughout. The church was open for an hour to remember Prince Philip, Duke of Edinburgh, following his death on 9<sup>th</sup> April. Easter saw the church re-open weekly for main services and the 8am services restarted at the end of June; numbers gradually recovered a little, with new families slowly increasing. Groups started to meet again, Tuesday Group and Men's Breakfast, and there were Lent courses online.

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## PAROCHIAL CHURCH COUNCIL OF ST PAUL'S, MILL HILL

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### REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, IT'S TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2021

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June saw St. Paul's host a churchyard event, Churches Count on Nature, the aim of which was to discover the variety of flora and fauna found in churchyards across England and Wales and was jointly run by the conservation charities Caring for God's Acre, A Rocha UK, the Church of England and the Church of Wales. It was a lovely day and well attended – thanks go to Michael Worms and Simon Brown for their work on this.

Revd James, Lowe and Revd Venn-Dunn regularly went into St. Paul's School doing assemblies. Revd Venn-Dunn took a group of youngsters to the Isle of Wight during the school holidays and The Urban Saints began holding social meetings at St. Paul's to encourage fellowship and giving the opportunity to grow their relationship with Jesus. At Christmas, the carol service saw some children from St. Paul's School join with the adults to sing; thanks go to Mr Peter James for teaching the children and for his help with the music every week during services.

The Night Shelter could not operate in the church hall as previously, but the hotel in Golders Green continued to host the homeless guests and local churches, including St. Paul's, provided meals for them. In the autumn, the Harvest service was followed by a successful family lunch in the church hall and the annual Memorial Service took place in October.

The biggest event in terms of the church buildings was the refurbishment of the pinnacles. Their condition had deteriorated over the past few years, and they had to be stripped back and re-rendered by DBR Ltd. The process was managed for St. Paul's by Mr John Lee, involving liaising with the contractor and keeping the PCC up to date with developments, for which grateful thanks are given. The scaffolding was erected in August and was taken down when the work was completed in December, just in time for Christmas services. The church was open throughout the process and there was no obstruction to general church business.

The Churchyard Working Party kept the flora and fauna under control and Mr Mike Toon saw to general maintenance items, for which we thank him. The cleaner deserves recognition for helping to keep the church open during throughout COVID restrictions and the extra cleaning this involved. The churchwardens have

worked very hard this year and have had a lot to cope with. Our Parish Administrator, Mrs Gillian Taylor, gave notice that she intended to retire in 2022 and the search to fill such big shoes will be a difficult one.

2021 saw the sad loss of Mrs Jean Clarke, Mrs Peggy Williams, Miss Pamela Coote, Miss Wendy Davis and Mr Spencer Layman. There was 1 baptism, 1 confirmation and the happy occasion of the wedding of Miss Emma Reid and Mr Andrew Cheasty.

#### **Financial Review of the year ended 31 December 2021**

##### **General Funds**

Income was £10,500.00 above budget, but £5,356.00 down on the previous year. Gift Aid was down by £2,244.00 and Stewardship by £7,000.00. The Open Collection was down by £1,400. Hall income was up by £4,000.00; the hall lets would be increasing again in 2022.

The curate's house income for the year was £18,688.00. Rent would be increasing again next year. Expenditure was on budget at £176,143.00, but this was an increase of £26,110.00 on last year.

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## PAROCHIAL CHURCH COUNCIL OF ST PAUL'S, MILL HILL

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### REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, IT'S TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2021

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The Common Fund contribution (used to pay clergy stipends/pensions) was £75,000.00. This would be increased in 2022 to £80,000.00

Overall, there was a deficit of £11,078.00. This would be taken out of the Reserves fund. The amount in the Reserve fund was £64,700.00. The Budget for 2022 showed a deficit of £24,000.00.

#### **Designated Funds**

This money is designated for particular projects for administration purpose only. These funds are unrestricted and can be moved to other general funds if the PCC so decides.

#### **Restricted Funds**

These represent monies received for a specific purpose and which cannot be spent on anything other than the purpose for which they were provided.

#### **Wilberforce Centre**

Income for the Wilberforce Centre was £1,500.00.

#### **Church Hall**

Income from hall rents was £18,352.00, hall expenditure was £13,885.00.

#### **Cost of Curate's Housing**

£25,690.00

#### **Mission Giving**

Church Mission Giving was £8,000.00, divided between the following charities: Open Door, GNS, A Rocha UK, Christian Aid, Scutts, Vulindlela Guardians, Scripture Union, Bible Society, and Homeless Action in Barnet.

2022 mission giving would be £5,000.00; the £6,000.00 which was allocated to the mission fund, could also be used.

In addition, the following donations were made:

|                           |  |
|---------------------------|--|
| Tear Fund                 | £1,520.00 – Christmas and Harvest collection |
| Homeless Barnet           | £250.00 – Christmas collection               |
| St Pauls School Food Bank | £430.00                                      |

During the year the PCC employed a Parish Administrator with costs of £12,486.00 including holiday pay and pension.

#### **Transactions with members of the PCC**

There were no transactions with members of the PCC in 2021

#### **Transfer from Designated funds to General**

|                    |              |
|--------------------|--------------|
| From Reserves fund | £11,078.0010 |
|--------------------|--------------|

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**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

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**MEMBERS' REPORT (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2021**

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**MEMBERS' RESPONSIBILITIES STATEMENT**

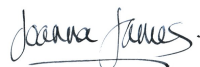
The Members are responsible for preparing the Members' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Members are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Members are responsible for keeping proper accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Members, on 31 March 2022 and signed on their behalf by:



.....  
**Joanna James**  
**Member**

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**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

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**INDEPENDENT EXAMINER'S REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2021**

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**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL (the 'charity')**

I report to the charity Members on my examination of the accounts of the charity for the year ended 31 December 2021.

This report is made solely to the charity's Members, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Members those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Members as a body, for my work or for this report.

**RESPONSIBILITIES AND BASIS OF REPORT**

As the Members of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**INDEPENDENT EXAMINER'S STATEMENT**

Your attention is drawn to the fact that the charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Dated: 26 April 2022

M S Atkinson FCA

PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2021**

|  | Note | Unrestricted<br>funds<br>2021<br>£ | Restricted<br>funds<br>2021<br>£ | Total<br>funds<br>2021<br>£ | Total<br>funds<br>2020<br>£ |
|--|------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| <b>INCOME FROM:</b>  |      |                                    |                                  |                             |                             |
| Planned giving   | 2    | 120,588                            | -                                | 120,588                     | 129,856                     |
| Collections  | 2    | 149                                | -                                | 149                         | 1,544                       |
| Gift days  | 2    | 2,600                              | -                                | 2,600                       | 400                         |
| Donations and appeals  | 2    | 4,001                              | 10,084                           | 14,085                      | 14,198                      |
| Church activities  | 3    | 21,145                             | -                                | 21,145                      | 16,298                      |
| Other trading activities   | 4    | 152                                | -                                | 152                         | 1,014                       |
| Investments  | 5    | 20,794                             | -                                | 20,794                      | 21,194                      |
| Other income   |      | 135                                | -                                | 135                         | 1,293                       |
| <b>TOTAL INCOME</b>  |      | <b>169,564</b>                     | <b>10,084</b>                    | <b>179,648</b>              | <b>185,797</b>              |
| <b>EXPENDITURE ON:</b>   |      |                                    |                                  |                             |                             |
| Church activities  |      | 231,593                            | 34,680                           | 266,273                     | 153,052                     |
| <b>TOTAL EXPENDITURE</b>   |      | <b>231,593</b>                     | <b>34,680</b>                    | <b>266,273</b>              | <b>153,052</b>              |
| <b>NET INCOME / (EXPENDITURE) BEFORE INVESTMENT GAINS</b>                  |      |                                    |                                  |                             |                             |
| Net gains on investments   | 10   | (62,029)<br>11,044                 | (24,596)<br>-                    | (86,625)<br>11,044          | 32,745<br>6,419             |
| <b>NET INCOME / (EXPENDITURE) BEFORE TRANSFERS</b>                         |      |                                    |                                  |                             |                             |
| Transfers between Funds  | 13   | (50,985)<br>(638)                  | (24,596)<br>638                  | (75,581)<br>-               | 39,164<br>-                 |
| <b>NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES</b> |      |                                    |                                  |                             |                             |
|  |      | (51,623)                           | (23,958)                         | (75,581)                    | 39,164                      |
| <b>NET MOVEMENT IN FUNDS</b>   |      |                                    |                                  |                             |                             |
|  |      | (51,623)                           | (23,958)                         | (75,581)                    | 39,164                      |
| <b>RECONCILIATION OF FUNDS:</b>  |      |                                    |                                  |                             |                             |
| Total funds brought forward  |      | 1,088,572                          | 105,845                          | 1,194,417                   | 1,155,253                   |
| <b>TOTAL FUNDS CARRIED FORWARD</b>   |      | <b>1,036,949</b>                   | <b>81,887</b>                    | <b>1,118,836</b>            | <b>1,194,417</b>            |

The notes on pages 16 to 27 form part of these financial statements.

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PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

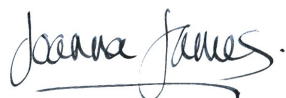
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BALANCE SHEET  
AS AT 31 DECEMBER 2021

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|   | Note | £               | 2021<br>£                      | £              | 2020<br>£               |
|---|------|-----------------|--------------------------------|----------------|-------------------------|
| <b>FIXED ASSETS</b>                                   |      |                 |                                |                |                         |
| Tangible assets                                       | 9    |                 | <b>642,813</b>                 |                | 649,729                 |
| Investments   | 10   |                 | <b>76,447</b>                  |                | 93,007                  |
|   |      |                 | <u>719,260</u>                 |                | <u>742,736</u>          |
| <b>CURRENT ASSETS</b>                                 |      |                 |                                |                |                         |
| Debtors   | 11   | <b>5,578</b>    |                                | 5,053          |                         |
| Cash at bank and in hand                              |      | <b>450,548</b>  |                                | 476,188        |                         |
|   |      | <u>456,126</u>  |                                | <u>481,241</u> |                         |
| <b>CREDITORS:</b> amounts falling due within one year | 12   | <b>(56,550)</b> |                                | (29,560)       |                         |
| <b>NET CURRENT ASSETS</b>                             |      |                 | <u><b>399,576</b></u>          |                | <u>451,681</u>          |
| <b>NET ASSETS</b>                                     |      |                 | <u><u><b>1,118,836</b></u></u> |                | <u><u>1,194,417</u></u> |
| <b>CHARITY FUNDS</b>                                  |      |                 |                                |                |                         |
| Restricted funds                                      | 13   |                 | <b>81,887</b>                  |                | 105,845                 |
| Unrestricted funds                                    | 13   |                 | <b>1,036,949</b>               |                | 1,088,572               |
| <b>TOTAL FUNDS</b>                                    |      |                 | <u><u><b>1,118,836</b></u></u> |                | <u><u>1,194,417</u></u> |

The financial statements were approved by the Members on 31 March 2022 and signed on their behalf, by:



.....  
**Joanna James**

The notes on pages 16 to 27 form part of these financial statements.

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**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

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**1. ACCOUNTING POLICIES**

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and Charities Act 2011.

Parochial Church Council of St Paul's Mill Hill constitutes a public benefit entity as defined by FRS 102.

The financial statements include transactions, assets and liabilities for which the PCC is responsible in law. They do not include the financial statements of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

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## PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

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#### 1. ACCOUNTING POLICIES (CONTINUED)

##### 1.2 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Members' Report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

##### 1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

Charitable activities and Governance costs are costs incurred on the charity's operations, including support costs and costs relating to the governance of the charity apportioned to charitable activities.

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## PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

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#### 1. ACCOUNTING POLICIES (CONTINUED)

##### 1.4 Tangible fixed assets and depreciation

All assets costing more than £1,000 are capitalised.

Consecrated and beneficed property is excluded from the financial statements by virtue of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the Church's inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

|                  |   |                   |
|------------------|---|-------------------|
| Church equipment | - | 25% straight line |
|------------------|---|-------------------|

The freehold property relates to the Church Hall and Curate's House, which are held on behalf of the PCC for its own purposes, although at present the Curate's House is rented on a temporary basis, and are valued as at 31 December 2000. No depreciation is charged against such properties because the PCC has reviewed the current value of these properties and concluded that their residual value is not materially different from the carrying amount of the asset. However, any expenditure on maintenance is written off as incurred.

##### 1.5 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance Sheet date, unless fair value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading 'Gains/(losses) on investments' in the Statement of Financial Activities.

##### 1.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

##### 1.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

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## PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

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#### 1. ACCOUNTING POLICIES (CONTINUED)

##### 1.8 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

##### 1.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

##### 1.10 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

##### 1.11 Pensions

The charity operates a defined benefits pension scheme and the pension charge is based on a full actuarial valuation dated 31 December 2013.

The charity operates a defined benefits pension scheme. The scheme is a multi-employer scheme where it is not possible, in the normal course of events, to identify on a consistent and reasonable basis, the share of underlying assets and liabilities belonging to individual participating employers. Therefore, as required by FRS17 'Retirement benefits', the charity accounts for this scheme as if it was a defined contribution scheme. The amount charged to the Statement of Financial Activities represents contributions payable to the scheme in respect of the accounting period.

##### 1.12 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Members in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**2. INCOME FROM DONATIONS AND LEGACIES**

|                       | <b>Unrestricted<br/>funds<br/>2021<br/>£</b> | <b>Restricted<br/>funds<br/>2021<br/>£</b> | <b>Total<br/>funds<br/>2021<br/>£</b> | <b>Total<br/>funds<br/>2020<br/>£</b> |
|-----------------------|--|--|---------------------------------------|---------------------------------------|
| Planned giving        | 120,588                                      | -  | 120,588                               | 129,856                               |
| Collections           | 149  | -  | 149                                   | 1,544                                 |
| Gift days             | 2,600  | -  | 2,600                                 | 400                                   |
| Donations and appeals | 4,001  | 10,084                                     | 14,085                                | 14,198                                |
|                       | <u>127,338</u>                               | <u>10,084</u>                              | <u>137,422</u>                        | <u>145,998</u>                        |
| Total 2020            | <u>135,998</u>                               | <u>10,000</u>                              | <u>145,998</u>                        |                                       |

**3. INCOME FROM CHURCH ACTIVITIES**

|                                | <b>Unrestricted<br/>funds<br/>2021<br/>£</b> | <b>Restricted<br/>funds<br/>2021<br/>£</b> | <b>Total<br/>funds<br/>2021<br/>£</b> | <b>Total<br/>funds<br/>2020<br/>£</b> |
|--------------------------------|--|--|---------------------------------------|---------------------------------------|
| Fees for weddings and funerals | 1,643  | -  | 1,643                                 | 1,633                                 |
| Church hall lettings           | 18,352                                       | -  | 18,352                                | 14,069                                |
| Magazine income                | -  | -  | -                                     | 185                                   |
| Wilberforce centre income      | 1,150  | -  | 1,150                                 | 411                                   |
|                                | <u>21,145</u>                                | <u>-</u>                                   | <u>21,145</u>                         | <u>16,298</u>                         |
| Total 2020                     | <u>16,298</u>                                | <u>-</u>                                   | <u>16,298</u>                         |                                       |

**4. FUNDRAISING INCOME**

|             | <b>Unrestricted<br/>funds<br/>2021<br/>£</b> | <b>Restricted<br/>funds<br/>2021<br/>£</b> | <b>Total<br/>funds<br/>2021<br/>£</b> | <b>Total<br/>funds<br/>2020<br/>£</b> |
|-------------|--|--|---------------------------------------|---------------------------------------|
| Fundraising | 152  | -  | 152                                   | 1,014                                 |
| Total 2020  | <u>1,014</u>                                 | <u>-</u>                                   | <u>1,014</u>                          |                                       |

**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**5. INVESTMENT INCOME**

|                                       | Unrestricted<br>funds<br>2021<br>£ | Restricted<br>funds<br>2021<br>£ | Total<br>funds<br>2021<br>£ | Total<br>funds<br>2020<br>£ |
|---------------------------------------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Rent - temporary let on curates house | 18,688                             | -                                | 18,688                      | 18,546                      |
| Bank and CBF deposit fund interest    | 2,106                              | -                                | 2,106                       | 2,648                       |
|                                       | <u>20,794</u>                      | <u>-</u>                         | <u>20,794</u>               | <u>21,194</u>               |
| Total 2020                            | <u>21,194</u>                      | <u>-</u>                         | <u>21,194</u>               |                             |

**6. DIRECT COSTS**

|                                     | Church<br>activities<br>£ | Total<br>2021<br>£ | Total<br>2020<br>£ |
|-------------------------------------|---------------------------|--------------------|--------------------|
| Missionary and charitable giving    | 9,351                     | 9,351              | 10,000             |
| Youth fund                          | 78                        | 78                 | 240                |
| Church running and maintenance      | 110,325                   | 110,325            | 24,672             |
| Diocesan parish share               | 75,000                    | 75,000             | 72,500             |
| Other ministry costs                | 33,061                    | 33,061             | 18,107             |
| Church hall running costs           | 13,885                    | 13,885             | 11,612             |
| Church hall repairs and maintenance | 5,171                     | 5,171              | 2,562              |
| Wages and salaries                  | 11,953                    | 11,953             | 11,674             |
| Pension cost                        | 533                       | 533                | 467                |
| Depreciation                        | 6,916                     | 6,916              | 1,218              |
|                                     | <u>266,273</u>            | <u>266,273</u>     | <u>153,052</u>     |
| Total 2020                          | <u>153,052</u>            | <u>153,052</u>     |                    |

**7. NET INCOME/(EXPENDITURE)**

This is stated after charging:

|  | 2021<br>£    | 2020<br>£    |
|--|--------------|--------------|
| Depreciation of tangible fixed assets:<br>- owned by the charity | <u>6,916</u> | <u>1,218</u> |

During the year, no Members received any remuneration (2020 - £NIL).  
During the year, no Members received any benefits in kind (2020 - £NIL).  
During the year, no Members received any reimbursement of expenses (2020 - £NIL).

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PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

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8. STAFF COSTS

Staff costs were as follows:

|                     | 2021<br>£     | 2020<br>£     |
|---------------------|---------------|---------------|
| Wages and salaries  | 11,953        | 11,674        |
| Other pension costs | 533           | 467           |
|                     | <u>12,486</u> | <u>12,141</u> |

The average number of persons employed by the charity during the year was as follows:

|                | 2021<br>No. | 2020<br>No. |
|----------------|-------------|-------------|
| Administration | 1           | 1           |

No employee received remuneration amounting to more than £60,000 in either year.

9. TANGIBLE FIXED ASSETS

|  | Freehold<br>property<br>£ | Church<br>equipment<br>£ | Total<br>£     |
|--|---------------------------|--------------------------|----------------|
| <b>Cost</b>                            |                           |                          |                |
| At 1 January 2021 and 31 December 2021 | 624,500                   | 27,665                   | 652,165        |
| <b>Depreciation</b>                    |                           |                          |                |
| At 1 January 2021                      | -                         | 2,436                    | 2,436          |
| Charge for the year                    | -                         | 6,916                    | 6,916          |
| At 31 December 2021                    | -                         | 9,352                    | 9,352          |
| <b>Net book value</b>                  |                           |                          |                |
| At 31 December 2021                    | <u>624,500</u>            | <u>18,313</u>            | <u>642,813</u> |
| At 31 December 2020                    | <u>624,500</u>            | <u>25,229</u>            | <u>649,729</u> |

The gross book values of the freehold land and buildings are based on the deemed cost under FRS15 transitional provisions, under which the properties valuation as at 31 December 2000 has not been updated.

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PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL

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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

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10. FIXED ASSET INVESTMENTS

|                     | Listed<br>securities<br>£ |
|---------------------|---------------------------|
| <b>Market value</b> |                           |
| At 1 January 2021   | 93,007                    |
| Disposals           | (24,950)                  |
| Revaluations        | 8,390                     |
|                     | <hr/>                     |
| At 31 December 2021 | <u>76,447</u>             |

**Investments at market value comprise:**

|                          | 2021<br>£     | 2020<br>£     |
|--------------------------|---------------|---------------|
| CBF and Coif investments | <u>76,447</u> | <u>93,007</u> |

The holdings of investments at the year end were as follows:

Central Board of Finance of the Church of England Investment and Fixed Interest Units had a market value of £76,447 (2020 - £68,058).

Coif Charities Investment Fund accumulation shares had a market value of £nil (2020 - £24,949).

11. DEBTORS

|               | 2021<br>£    | 2020<br>£    |
|---------------|--------------|--------------|
| Trade debtors | <u>5,578</u> | <u>5,053</u> |

12. CREDITORS: Amounts falling due within one year

|                 | 2021<br>£     | 2020<br>£     |
|-----------------|---------------|---------------|
| Other creditors | <u>56,550</u> | <u>29,560</u> |

**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**13. STATEMENT OF FUNDS**

**STATEMENT OF FUNDS - CURRENT YEAR**

|                           | Balance at<br>1 January<br>2021<br>£ | Income<br>£           | Expenditure<br>£        | Transfers<br>in/out<br>£ | Gains/<br>(Losses)<br>£ | Balance at<br>31<br>December<br>2021<br>£ |
|---------------------------|--------------------------------------|-----------------------|-------------------------|--------------------------|-------------------------|---|
| <b>Unrestricted funds</b> |                                      |                       |                         |                          |                         |   |
| General Funds             | 1,088,572                            | 169,564               | (231,593)               | (638)                    | 11,044                  | 1,036,949                                 |
| <b>Restricted funds</b>   |                                      |                       |                         |                          |                         |   |
| Churchyard                | 63,015                               | -                     | -                       | 638                      | -                       | 63,653                                    |
| Youth                     | 131                                  | -                     | -                       | -                        | -                       | 131                                       |
| Middlesex Regiment        | 14,958                               | -                     | -                       | -                        | -                       | 14,958                                    |
| Other restricted funds    | 27,741                               | 10,084                | (34,680)                | -                        | -                       | 3,145                                     |
|                           | <u>105,845</u>                       | <u>10,084</u>         | <u>(34,680)</u>         | <u>638</u>               | <u>-</u>                | <u>81,887</u>                             |
| Total of funds            | <u><u>1,194,417</u></u>              | <u><u>179,648</u></u> | <u><u>(266,273)</u></u> | <u><u>-</u></u>          | <u><u>11,044</u></u>    | <u><u>1,118,836</u></u>                   |

**STATEMENT OF FUNDS - PRIOR YEAR**

|                         | Balance at<br>1 January<br>2020<br>£ | Income<br>£   | Expenditure<br>£ | Transfers<br>in/out<br>£ | Gains/<br>(Losses)<br>£ | Balance at<br>31<br>December<br>2020<br>£ |
|-------------------------|--------------------------------------|---------------|------------------|--------------------------|-------------------------|---|
| General Funds           | 1,058,850                            | 175,797       | (152,294)        | (200)                    | 6,419                   | 1,088,572                                 |
| <b>Restricted funds</b> |                                      |               |                  |                          |                         |   |
| Churchyard              | 56,833                               | 5,982         | -                | 200                      | -                       | 63,015                                    |
| Youth                   | 10,555                               | -             | (10,424)         | -                        | -                       | 131                                       |
| Middlesex Regiment      | 15,000                               | -             | (42)             | -                        | -                       | 14,958                                    |
| Other restricted funds  | 14,015                               | 4,018         | 9,708            | -                        | -                       | 27,741                                    |
|                         | <u>96,403</u>                        | <u>10,000</u> | <u>(758)</u>     | <u>200</u>               | <u>-</u>                | <u>105,845</u>                            |

In addition to the general fund, there are designated funds for church/hall repairs and staffing purposes. Smaller designated funds exist for churchyard maintenance, the upkeep of our curate's house in Shakespeare Road, fundraising and the choir.

The restricted funds relate to donations and legacies received, and funds raised, for specific purposes including maintaining and improving the Churchyard, Youth activities and the upkeep of the Middlesex Regiment war memorial and memorabilia.

**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**SUMMARY OF FUNDS - CURRENT YEAR**

|                  | Balance at<br>1 January<br>2021<br>£ | Income<br>£    | Expenditure<br>£ | Transfers<br>in/out<br>£ | Gains/<br>(Losses)<br>£ | Balance at<br>31<br>December<br>2021<br>£ |
|------------------|--------------------------------------|----------------|------------------|--------------------------|-------------------------|---|
| General funds    | 1,088,572                            | 169,564        | (231,593)        | (638)                    | 11,044                  | 1,036,949                                 |
| Restricted funds | 105,845                              | 10,084         | (34,680)         | 638                      | -                       | 81,887                                    |
|                  | <u>1,194,417</u>                     | <u>179,648</u> | <u>(266,273)</u> | <u>-</u>                 | <u>11,044</u>           | <u>1,118,836</u>                          |

**SUMMARY OF FUNDS - PRIOR YEAR**

|                  | Balance at<br>1 January<br>2020<br>£ | Income<br>£    | Expenditure<br>£ | Transfers<br>in/out<br>£ | Gains/<br>(Losses)<br>£ | Balance at<br>31<br>December<br>2020<br>£ |
|------------------|--------------------------------------|----------------|------------------|--------------------------|-------------------------|---|
| General funds    | 1,058,850                            | 175,797        | (152,294)        | (200)                    | 6,419                   | 1,088,572                                 |
| Restricted funds | 96,403                               | 10,000         | (758)            | 200                      | -                       | 105,845                                   |
|                  | <u>1,155,253</u>                     | <u>185,797</u> | <u>(153,052)</u> | <u>-</u>                 | <u>6,419</u>            | <u>1,194,417</u>                          |

**14. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR**

|                               | Unrestricted<br>funds<br>2021<br>£ | Restricted<br>funds<br>2021<br>£ | Total<br>funds<br>2021<br>£ |
|-------------------------------|------------------------------------|----------------------------------|-----------------------------|
| Tangible fixed assets         | 642,813                            | -                                | 642,813                     |
| Fixed asset investments       | 76,447                             | -                                | 76,447                      |
| Current assets                | 374,239                            | 81,887                           | 456,126                     |
| Creditors due within one year | (56,550)                           | -                                | (56,550)                    |
|                               | <u>1,036,949</u>                   | <u>81,887</u>                    | <u>1,118,836</u>            |

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**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

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**14. ANALYSIS OF NET ASSETS BETWEEN FUNDS (continued)**

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR**

|                               | Unrestricted<br>funds<br>2020<br>£ | Restricted<br>funds<br>2020<br>£ | Total<br>funds<br>2020<br>£ |
|-------------------------------|------------------------------------|----------------------------------|-----------------------------|
| Tangible fixed assets         | 649,729                            | -                                | 649,729                     |
| Fixed asset investments       | 93,007                             | -                                | 93,007                      |
| Current assets                | 375,396                            | 105,845                          | 481,241                     |
| Creditors due within one year | (29,560)                           | -                                | (29,560)                    |
|                               | <u>1,088,572</u>                   | <u>105,845</u>                   | <u>1,194,420</u>            |

**15. PENSION COMMITMENTS**

St Paul's Church PCC (Mill Hill) participates in the Pension Builder Scheme section of CWPF for lay staff. CWPF is administered by the Church of England Pensions Board, which holds the CWPF assets separately from those of the Employer and other participating employers.

CWPF has two sections:

1. the Defined Benefits Scheme
2. the Pension Builder Scheme, which has two subsections;
  - a. a deferred annuity section known as Pension Builder Classic, and,
  - b. a cash balance section known as Pension Builder 2014.

**Pension Builder Scheme**

Both sections of the Pension Builder Scheme are classed as defined benefit schemes.

**Pension Builder Classic** provides a pension, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

**Pension Builder 2014** is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are the contributions payable (2021: £533, 2020: £467).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent valuation was carried out as at 31 December 2019. The next valuation is due as at 31 December 2022.

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**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S MILL HILL**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

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**15. PENSION COMMITMENTS (continued)**

For the Pension Builder Classic section, the valuation revealed a deficit of £4.8m on the ongoing assumptions used. At the most recent annual review, the Board chose to grant a discretionary bonus of 3% following improvements in the funding position over 2021. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, St Paul's Church PCC (Mill Hill) could become responsible for paying a share of the failed employer's pension liabilities.

## BUDGET 2022

### Budget 2022

|                                   | Actual 2021  | Actual 2020  | Budget 2022  |
|-----------------------------------|--------------|--------------|--------------|
| <b>Income</b>                     |              |              |              |
| Stewardship (inc Tax recoverable) | £ 129,855.00 | £ 120,588.00 | £ 115,000.00 |
| Open Collection                   | £ 1,544.00   | £ 149.00     | £ 150.00     |
| Gift Sunday/Donations             | £ 4,363.00   | £ 4,493.00   | £ 5,500.00   |
| Church Hall Rents                 | £ 14,069.00  | £ 18,352.00  | £ 15,000.00  |
| Shakespeare Road- Rent            | £ 18,546.00  | £ 18,688.00  | £ 18,850.00  |
| PCC Fees                          | £ 1,633.00   | £ 1,645.00   | £ 1,500.00   |
| Wilberforce Centre                | £ 411.00     | £ 1,150.00   | £ 1,000.00   |
| TOTAL INCOME                      | £ 170,421.00 | £ 165,065.00 | £ 157,000.00 |
| <b>Expenditure</b>                |              |              |              |
| Mission and Outreach              | £ 10,000.00  | £ 8,000.00   | £ 5,000.00   |
| Clergy Expenses                   | £ 6,707.00   | £ 7,280.00   | £ 7,500.00   |
| Church Hall Operating Cost        | £ 11,612.00  | £ 13,885.00  | £ 15,000.00  |
| Church Operating Cost             | £ 19,962.00  | £ 24,786.00  | £ 25,500.00  |
| Cost of Administrator             | £ 12,141.00  | £ 12,486.00  | £ 17,500.00  |
| Administration                    | £ 5,369.00   | £ 5,430.00   | £ 5,500.00   |
| Shakespeare Road                  | £ 542.00     | £ 3,586.00   | £ 1,000.00   |
| Common Fund                       | £ 72,500.00  | £ 75,000.00  | £ 80,000.00  |
| Curate Housing                    | £ 11,200.00  | £ 25,690.00  | £ 24,000.00  |
| TOTAL EXPENDITURE                 | £ 150,033.00 | £ 176,143.00 | £ 181,000.00 |

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## PAROCHIAL CHURCH COUNCIL OF ST PAUL'S, MILL HILL

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### REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, IT'S TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2021

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#### REPORT ON FABRICS, GOODS AND ORNAMENTS OF ST PAUL'S CHURCH, CHURCHYARD AND CHURCH HALL

##### JANUARY to DECEMBER 2021

##### FABRIC

- Regular servicing of fire alarm, fire equipment, emergency lighting, pumps, boiler
- Church pinnacles repaired
- Gutters and downpipes cleared
- Annual PAT testing completed
- Electricity meter changed
- Church carpet tiles deep cleaned
- Piano tuned
- Repair works conducted on underfloor heating, sump pumps, toilet, lobby roof and ceiling
- Ongoing maintenance and repairs, following up on lift and lightning conductor servicing

##### GOODS AND ORNAMENTS

- All the linen is in good order
- Communion sets are in good condition
- Plates are in good condition

##### WILBERFORCE CENTRE

- Floors regularly cleaned
- Side door lock cylinder replaced
- Ongoing maintenance and repairs

##### CHURCHYARD

- Churchyard has been well maintained
- Uploaded churchyard records

##### CHURCH HALL

- Regular servicing of fire equipment, emergency lighting, boiler
- New gas safety interlock installed for gas cooker
- Kitchen tandem boilers serviced and certified
- Annual PAT testing completed
- Gutters and downpipes cleared
- Trade bin downsized to 360 litres
- Ongoing maintenance and repairs

##### PARISH OFFICE

- Telephone and internet in good order
- Following up on Photocopier servicing

##### VICARAGE

- Fire-fighting equipment serviced
- Gutters and downpipes cleared

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**PAROCHIAL CHURCH COUNCIL OF ST PAUL'S, MILL HILL**

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, IT'S TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2021**

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**SHAKESPEARE ROAD**

- Tenants have a new agreement
- Major redecoration work completed
- Gas and electrical certifications completed
- Fire-fighting equipment serviced
- Ongoing maintenance undertaken in line with requirements of lease

**MIDDLESEX REGIMENT WAR MEMORIAL**

- No Maintenance necessary

**John Lee and Jane Shelbourn, Church Wardens, February 2022**

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St Paul's Church APCM 2022

Electoral Roll Report

With a loss of 10 names, the roll now stands at 153. On request, the roll will be available for inspection in the parish office.

Lisa Padaruth, Electoral Roll Officer

