

Company Registration Number: 07366779
Charity Registration Number: 1139462



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COVENTRY UNIVERSITY STUDENTS' UNION LIMITED

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 JULY 2022

The trustees, who are also directors of the charity for the purpose of the Companies Act 2006, present their annual report with the audited consolidated financial statements of the charity for the year ended 31 July 2022. The trustees confirm that the annual report and financial statements of the Company comply with current statutory requirements, the requirements of the Company's governing document and the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2019).

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company Number

07366779 (England and Wales)

Registered Charity Number

1139462

Registered Office

CUSU
1st Floor
4 Jordan Well
Coventry
West Midlands
CV1 5QT

Tel: 02477 655200

Fax: 02477 655239

www.cusu.org

External Trustees

The following trustees are also directors of the company:

Name	Position	Appointed	Resigned
Mrs Jacqui Clements	Chair	30 September 2019	
Mr Tim Holmes		1 July 2018	30 June 2021
Dr Baljit Dhadha		30 November 2017	17 February 2021
Dr Fumkh Aslam		22 February 2019	
Mr James Hunt		1 September 2020	
Mr Jeremy Robinson		29 April 2021	
Mr Larry Coltman		29 April 2021	

Full time (Sabbatical) Officers

The Sabbatical Officers are elected in to office by the student population and to form the Executive Committee. The Sabbatical Officers that held office during the year are:

Name	Position	Appointed	Term Expired
Augustine Nwosu	Deputy Chair	6 January 2020	30 June 2021
Obinna Okereke		1 July 2020	30 June 2022
Abimbola Ojo		1 July 2019	30 June 2021
Favour Sanusi		1 July 2019	30 June 2021
Indica Norcup		1 July 2021	30 June 2022
Catarina Fernandes Cardoso	Deputy Chair	1 July 2021	30 June 2022
Gabriela Sulikowska		1 July 2021	30 June 2022
Bianca Andrei		1 July 2022	
Chisom Ezeanochie		1 July 2022	
Ikponmwosa Omokaro	Deputy Chair	1 July 2022	
Catherine Simpson		1 July 2022	

Student Trustees

The Student Trustees that held office during the year were:

Name	Position	Appointed	Term Expired
Adam Khan		1 September 2020	1 July 2021
Oluwafunmini Aluko		1 September 2020	1 July 2021

COVENTRY UNIVERSITY STUDENTS' UNION LIMITED

**TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 JULY 2022**

Management

*Mr John Abell
Mr Paul Burt
Mr Daniel Connolly
Mr Michael Lappin
Mrs Rebecca Smith
Miss Elizabeth Collins
Mrs Devina Whitwell*

*Chief Executive Officer
Chief Operating Officer
Director of Communications
Director of Enterprise
Director of Union Development
Director of Finance and Risk
Director of Employability*

Senior Statutory Auditor

Stephen Anderson FCCA (Senior Statutory Auditor)

Auditors

Knox Cropper LLP
153-155 London Road
Hemel Hempstead
Hertfordshire HP3 9SQ

Solicitors

Anthony Collins Solicitors LLP
134 Edmund Street
Birmingham
B3 2ES

Bankers

The Co-Operative Bank plc
PO Box 101
1 Balloon Street
Manchester
M60 4EP

COVENTRY UNIVERSITY STUDENTS' UNION LIMITED

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 JULY 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

CUSU's charitable purpose is for the advancement of education of the students at Coventry University Group. It represents, promotes and advances the educational, welfare, sporting, social and cultural interests of all students enrolled across Coventry University and the Coventry University Group (CUG) and be directed by those students.

CUSU represents the interests of Coventry and CUG students both locally and nationally and exists to encourage and enable the wide participation of all students in that representation.

Governing document

The charity is a company limited by guarantee as defined by the Companies Act 2006 and does not have any share capital. The charity is governed by the Memorandum and Articles of Association. The guarantors are the members of CUSU, being registered students at Coventry University as defined by the Articles of Association.

During 2019-20 work began on revisions to our Articles of Association. The pandemic however has caused a delay in the process however the new Articles should take effect in Q2 2022/23.

Board of Trustees

CUSU is overseen by its Board of Trustees which is ultimately responsible for the governance of the charity and ensures that the Students' Union: complies with relevant legal frameworks, makes sound financial decisions, has a strategy that meets its charitable objectives.

The Board is responsible for the management, administration, governance, and strategy for CUSU. The Board operates on democratic principles, working for and with our members who are the students of Coventry University and the CU Group. The Board is legally responsible for CUSU and ensuring CUSU complies with relevant laws and legal frameworks.

The Board's power is subject to the decisions or policy made by the members via CUSU's democratic structures. The trustees may override the decisions or policy only on the grounds of financial considerations, charity or education law or other legal requirements or the reputation or best interests of CUSU.

The Board, assisted by sub-committees, has delegated the day to day operations of CUSU to the Chief Executive who is accountable to the Board and sub-committees. The Chief Executive is further assisted by a management team.

In 2021-2022

The Board of Trustees had members comprising:

- Full-time executive officers
- Members appointed by Coventry University Board of Governors
- External trustees

At 31 July 2022 there were 9 members in post. The new articles of association allow up to 18 members of Board so recruitment for new members will begin in Q1 2022/23.

The Board met six times during the year to receive reports from sub-committees, officers and management to review CUSU's performance and administration. The Board also met for a strategy day.

Sub-committees of Board of Trustees

The following sub-committees report to Board of Trustees:

- Commercial Services Board
- Finance and Audit Committee
- Human Resources Committee
- Governance and Appointments Committee

These committees each met a minimum of twice this year except for the Appointments Committee which only meets when recruitment to fill an external trustee or sub-committee position is required. The People and Culture was renamed from the Human Resources Committee to better reflect its purpose.

COVENTRY UNIVERSITY STUDENTS' UNION LIMITED

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 JULY 2022

Recruitment, appointment and training of new trustees

The Students' Union Articles of Association governs the terms of office, appointment process and responsibilities of the trustees. The trustees are provided with comprehensive training and briefings on their roles. No trustee positions were recruited during this course of this year.

During the year the trustees and management undertook a Board Effectiveness Review to look at the relationship between committees to ensure an appropriate scheme of delegation. This work led to several other improvements including developing cycles of business and ensuring better links between corporate and student governance. The Review will continue to ensure a three year plan of improvements to structures, processes and training.

Members of the Union

Ordinary Members

Ordinary membership is open to all students who do not opt out of membership of CUSU under clause 22 (c) of the Education Act 1994 and are enrolled on any course at Coventry University or the CU Group, to Sabbatical Officers of CUSU, and where appropriate to students on Coventry University courses at other organisations.

Ordinary Members are entitled to propose, stand and vote in CUSU elections, and propose and vote on motions in referenda.

Associate Members

Associate Membership is open to all members of Coventry University, the CUG, CUSU staff, past students of the University and to other persons agreed to by the Executive Committee who shall determine the membership fee.

Associate Members may use most of the services of CUSU but shall not:

- Vote or stand in CUSU elections or meetings
- Hold officer or committee positions
- Represent CUSU in competitive sport
- Access the Advice Centre

Associate membership may be revoked by Executive Committee in accordance with CUSU disciplinary procedures.

Honorary Members

Honorary Membership is awarded to any persons considered appropriate by Executive Committee, and to members of Executive Committee on their last day of office unless considered otherwise by Executive Committee.

Honorary Members enjoy the rights of Associate Members without fee or charge. Honorary membership may be revoked by Executive Committee.

Executive Committees, Student Councils, All Student Meetings

CUSU operates on democratic principles, the voice of students is represented through a series of bodies. In 2021-22 those bodies were:

- Executive Committee Coventry
- Executive Committee CU Scarborough
- Executive Committee CU London
- Executive Committee London
- Student Council (known as Union Affairs Committee)
- Referenda

Union Affairs Committee

Union Affairs Committee comprises four of elected Sabbatical Officers, a Postgraduate Research rep, and an Executive Committee Officer for each Faculty of the University and Location in the CU Group.

This committee represent the interests of all members and CUSU to the University and other external bodies and directs the everyday affairs of CUSU in accordance with CUSU policy.

Sabbatical Officers

There are seven elected Sabbatical Officers. Four of these (sabbatical trustees) act as trustees of CUSU and directors of any company established by CUSU, they are responsible for setting the strategic direction of CUSU and any company established by CUSU, as required by the Board of Trustees. The three other Sabbatical Officers (Coventry Sabbaticals) sit on the Executive Committee.

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Executive Committee

The Executive Committees in each CUSU campus represent the interests and direct the activities for students who study on those campuses and can propose policy and campaigns to Union Affairs Committee as required.

Democracy Review

During the year a review was undertaken to look at the remit and number of full and part-time officers and several changes were recommended and approved by Board of Trustees and Union Affairs Committee.

The biggest change was with a reduction of full-time officers from 7 to 4 and a refining of job roles. The new officers are:

- President
- Education Officer
- Activities Officer
- Communities Officer

These roles were elected in the Spring 2022 elections with the new officers taking up their positions on 1st July 2022. These changes ensure the roles are more relevant to all UK based students studying at Coventry University Group and means less cross-over between the roles.

Other notable changes from the democracy review include a commitment to pay part-time officers at an hourly rate and to combine the Scarborough and London Executive committees into a new body entitled Cross Campus Executive.

Election

The Union Affairs and Executive committees are elected by the ordinary members of CUSU by secret ballot. Due to the pandemic this year elections were held online only and over a 48-hour period. In total, the union received nominations from 157 individuals with 63 remaining at the point of voting. Nominations were received for 13 of the 13 positions available.

Over the voting period 2,585 individuals casted a total of 8,985 votes.

Turnout at 7.5% was lower than previous years so Union Affairs Committee will be considering methods to increase turnout in 2022/23.

Policy

Union policies lapse after three years unless renewed by Union Affairs Committee. Members are notified of policies due to lapse and may speak in favour of renewing the motion. A simple majority vote is needed to renew it.

Referenda

Referenda are the highest decision-making body within CUSU. Voting is open to all ordinary members and if a referendum receives a total turnout of 5% of the membership, or a turnout of more than 2.5% in support, then the result is binding and overrules any previous decisions by the Union Affairs Committee, Local Executive Committees or Forum. If a lower level of turnout is achieved the result is not binding but is an indicative vote for Union Affairs Committee and Local Executive Committees.

A referendum was held in May 2022 on membership of the National Union of Students (NUS). The referenda did not reach quoracy as 127 people voted with 74% in favour of CUSU remaining a member of NUS.

Relationship with Coventry University and other related parties

Coventry University Group

Coventry University is the owner of the premises called "The Hub" which it lets to CUSU under a licence agreement. Under the licence agreement the University provides services such as power, cleaning, custodial services and landlord's repairs. The provision of this licence has been valued as a Service in Kind.

CUSU also receives a Block Grant from the University as the Education Act 1994 imposes a duty on the University to ensure financial viability of its student representative body. There is no reason to believe that this or equivalent support from the University will not continue for the foreseeable future. This year our block grant remained the same at £1,583,000.

Growth in recent years meant The Hub was no longer able to accommodate CUSU staff and no other University premises had capacity to house them. To solve this a five-year lease was secured on private premises in Coventry at Park House in 2019. The University granted additional funding to support this expansion of £100,000 per year over five years.

We at CUSU are thankful for the University's continuing support. Importantly, we continue to benefit from positive relationships with University staff at all levels and locations. We aspire to make a continued positive contribution to the lives of our members and the campus community.

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The University plays an important role within CUSU, having representatives on the Board of Trustees, Management, CUSU Services and Finance sub-committees.

CUSU Services Limited

CUSU is the beneficial owner of CUSU Services Limited, a Company limited by shares incorporated on 11 July 2011. CUSU Services Limited manages the commercial aspects of CUSU including the lease of any commercial property. As the parent company CUSU prepared these consolidated financial statements incorporating CUSU Services Limited. CUSU provides management services to CUSU Services Limited for which a charge is made. The taxable profits of CUSU Services Limited are donated to CUSU under Gift Aid. CUSU Services has a historic debt from nightclub trading and there is an agreed repayment plan between CUSU and CUSU Services to generate surplus to repay this by August 2026.

CUSU Services works to diversify income to CUSU (charity) through the following business units:

- **Phoenix Events** - An events agency powered by students to deliver a range of events for the city of Coventry and our students. Delivering nightclub events and normal SU activities as well as community events such as Coventry Festival of Running and partnership delivery with UK City of Culture. The 2020 Coventry Festival of Running which was postponed due to the pandemic, was held on the 31st October 2021 with 2500 runners raising over £100,000 for charities.
- **Phoenix Creative** - Our creative agency with an expertise in youth culture and engagement. Delivering graphic design, web design, illustration, print, digital, video and animation. Phoenix Creative has secured significant contracts this year with West Midlands Combined Authority, Coventry City of Culture and several other Students' Unions.
- **Phoenix Employability and Training** - This department has delivered University accredited modules for over 10 years through the University Add+Vantage scheme. We are unique in being the only SU in the country that employs lecturing staff. Any surplus generated from the Add+Vantage scheme is reinvested into educational purposes within the charity. Phoenix Training secured a major contract with Coventry City of Culture to provide marketing, recruitment and training for the City Host volunteering scheme. This was a significant achievement which led to 900 hours of training being delivered to 1500 volunteers who completed 36,000 hours of volunteering.
- **Phoenix Partnerships** - This media sales and advertising arm of our business-to-business sales. We traditionally sell media and exhibition space to access our market of 35,000 students. This is through a range of traditional media sales and fair sales including Freshers' Fair. This unit was very successful raising over £150,000 in 2021/22.

CUSU Services was budgeted to break even as building back after the pandemic would be difficult. The business units also provide other benefits for CUSU as they improve the reputation of the Students' Union with the civic events they organise as well as providing employment and skills development for students.

Commercial Services Governance

It is acknowledged that the development of these services brings more risks to the organisation and these risks are considered and overseen by CUSU Services board and the Board of Trustees. To reduce these risks the structure of CUSU Services Board has been reviewed and we have increased the number of external directors from two to six to provide extra expertise and oversight in the new business ideas that Commercial Services Board is exploring. The Commercial Services Board have developed the following strategy with the aim of providing £400,000 in income to the Charity over the course of the strategy (2022 to 2026):

Vision: 'By 2026, CUSU Services will be regarded as one of the most innovative charity trading subsidiaries in the UK. CUSU Services will provide a portfolio that give CUSU a strong surplus, efficiencies and civic capital across the city and within our wider community.'

Values: Quality, Bravery, Innovation, Collaboration, Community Focus.

Strategic Priorities:

Strategic Priority	Measure of Success
Generate significant surplus and to diversify income to support the charity	Financial performance agreed annually through the budget operational planning cycle
Reduce CUSU expenditure and make savings for the charity	Financial performance and resource allocation – demonstrating this clearly through annual report
To promote the charitable aims of CUSU and improve its reputation	Perception of CUSU from stakeholders
Development of additional student opportunities through the commercial portfolio	Number of students we upskill and employ through operations

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The commercial strategy will be reviewed in 2022/23 to better reflect the new CUSU 2022 – 2026 strategic plan 'Supporting Student Success'.

National Union of Students (NUS)

CUSU has been engaged in the training and support provided by NUS in the last year through summer convention for elected officers, attendance at the national and other relevant conferences. This year all events have been held online. CUSU continues to engage with NUS with various items of policy being submitted to National and Liberation Conferences over the last year.

OBJECTIVES AND CHARITABLE ACTIVITIES

Our Purpose

The purpose of CUSU shall be to represent, promote and advance the educational, welfare, sporting, social and cultural interests of all students enrolled at Coventry University Group and be directed by the students of Coventry University Group.

Strategic plan

The trustees instruct the senior management team, as well as all established and casual staff, to achieve the aims and objectives of the charity. Recovering from the pandemic and the uncertain Higher Education financial landscape has meant that the SU has operated on an interim Strategic Plan which finished in December 2021. This plan had 25 objectives based across 4 themes:

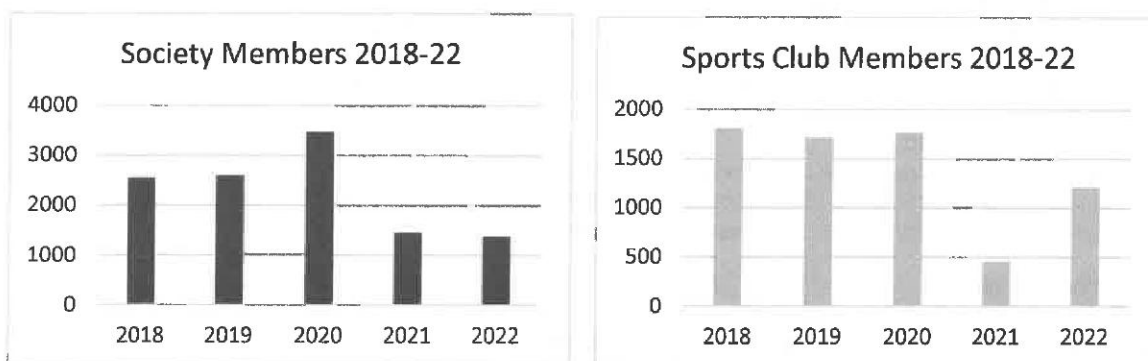
Theme

- Improving the academic experience
- Support when you need it
- Developing skills
- Creating communities

In Q3 and Q4 of 2021/22 these themes were refined into a 4 year strategic plan which is detailed below and will be launched in Q1 2022/23.

Membership Services and Engagement

Recovery from the pandemic has been difficult. We have had our lowest election turnout figures (7.5%) and sports and society membership numbers are still well below pre-pandemic levels:



In particular we have seen a decline in cultural societies (40 pre-pandemic now 10) and engagement from Faculty of Business and Law students. We have also seen our biggest decline in UK undergraduate involvement (though international postgraduate continues to be strong).

There have been many student engagement successes:

Improving the academic experience

- We have recruited 792 Student Representatives at Coventry and over 100 more at our Campuses across the country.
- Completed our research into the BAME Awarding Gap which highlighted how our Equity, Diversity and Inclusion work helps improve students' sense of belonging.
- Increased the SU score rank in the NSS from 31st to 15th in the country.

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Support when it's needed

- Our Wellbeing and Inclusion events have been attended by more than 1000 people, including support groups, free meals, crafts, and puppy yoga.

Developing skills

- Our volunteering offer is growing with over 560 opportunities taken up by many thousands of students.
- We trained over 2500 students in a range of skills including British Sign Language, problem solving, time management, teamwork, communication and leadership.
- This year saw the launch of the Digital Badge program with 2030 badges rewarded
- Given the challenges with physical activity Leadership Award 154 Leadership Award certificates awarded to students engaged in internal and external activities.
- The Add+ Vantage team saw a consistent uptake with 1453 students engaging in SU modules over the 3 semesters.

Creating communities

- We have had over 121 speakers deliver talks to 19 of our societies.
- League wins for Men's Volleyball and Women's Basketball, Cup Champions in Basketball, 30 national competition medals including Karate, Taekwondo, and Archery.
- Biggest ever turnout for our sporting Varsity with Warwick SU with engagement from more than 1000 students.

The new SU strategic plan gives us a pathway to improve student engagement over the next 4 years.

New Strategic Plan

The new strategic plan '*Your SU - Supporting Student Success 2022-26*' groups the work of the SU into the following areas:

Vision - All students at Coventry University Group will fulfil their potential

Values - We will be helpful - We will be inclusive - We will be ethical

Enablers

- Governance and Relationships
- Finance and Resources
- Communication and Insight
- People and Culture

Theme 1, Improving the academic experience

- We will ensure all students have a voice in improving every aspect of their academic experience.
- We identify and remove barriers to students succeeding in their course
- We will be experts in the student experience across all modes of delivery at Coventry University Group

Theme 2, Support when it's needed

- We will help students to navigate the complexity of university life
- We will help students overcome the challenges they face in their non-academic lives that impact their studies
- We will advocate for value-for-money in all aspects of student life

Theme 3, Creating communities

- We will help students to find and create their communities
- We will celebrate our increasingly globalised learning community
- We will help students develop as active citizens who create positive social, civic and community impact

Theme 4, Developing skills

- We will help students recognise the experience, resilience and confidence they gain whilst at University
- We will provide opportunities for students to develop social capital through training, volunteering and work experience
- We will partner with Coventry University Group to help students transition into the employment, further study or career progression they deserve

Headline Goals

- Support Coventry University Group to be in the top quartile of the NSS for overall satisfaction
- Have over 70% of students who are satisfied with the SU as measured by the NSS

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- Reduce in year drop-outs from 4% to 2%
- Have over 50% of students as a member of an SU facilitated community
- Have a turnover of over £5M and spend over £0.5M on student staff

As well as the goals, 40 KPIs have been developed across the themes and enablers to give the Students Union a blueprint for planned growth over the next 4 years.

Statement of Public Benefit

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing CUSU's aims and objectives and in planning future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

In pursuit of its aims for the public benefit, CUSU will ensure the diversity of its membership is recognised, valued and supported. CUSU has established departments and services for the use of its members to support its work with the University and other organisations on behalf of students.

FINANCIAL REVIEW

Reserves policy

The Charity Commission defines reserves as "that part of a charity's income funds which can be made available to spend for any or all of the charity's purposes once it has met its commitments and covered other planned expenditure". The Trustees are aware of the general duty to apply charitable funds within a reasonable time receiving them. Therefore to justify the holding of reserves the charity needs a reserves policy which is based on realistic assessment of the required reserves.

The board of trustees has identified that a minimum level of unrestricted funds should be set to counter balance trading uncertainty and provide a base level for stability. A target level of unrestricted funds has been set to allow for growth and for CUSU to take advantage of strategic opportunities for future growth. The current level of unrestricted funds should be set as follows:

Minimum level - 20% of Charity expenditure

Target level - 30% of Charity expenditure.

If our reserves exceed 40% of Charity Expenditure we budget to bring those reserves lower the following year unless the board of trustees have agreed a specific project we are saving for.

The board of trustees has approved CUSU's reserves policy and identified the following reasons to hold reserves:

- To provide financial stability to enable CUSU to continue to achieve its objective during challenging trading periods.
- To allow CUSU to take advantage of strategic development opportunities and plan for future growth.
- To enable CUSU to make investment decisions in accordance with the investment policy and enable CUSU to consider opportunistic investments which may not be within the strategic plan.

The Trustees also feel that additional funds should be set aside to meet longer term commitments such as leases and redundancy payments. With the current level of unrestricted reserves £774,276, the Trustees believe sufficient funds exist to allow the continued operation of the company in the event of a significant drop in funding. Funds not required on an immediate basis will be invested in line with the investment policy. Trustees review this policy formally on an annual basis.

Review of the current year financial activities

CUSU's unrestricted gross income from all sources for this period totalled £3,776,195 and total expenditure of £3,733,684 including trading income and expenses from CUSU Services Limited. Total expenditure was incurred on wide ranging student benefits that we have provided during the year leaving a surplus of £42,511.

Risk management

The major strategic, business and operational risks, to which the charity is exposed, as identified by the trustees are regularly reviewed and systems or procedures put in place to mitigate those risks.

Full risk reviews are regularly undertaken on a detailed risk register. A Risk Management Framework providing the mechanisms and systems to develop an overall approach to manage risks along with a risk appetite statement which are approved by the Board of Trustees and the Finance and Audit Committee annually.

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 JULY 2022

The trustees have identified the reliance upon the Coventry University as the principal source of funding as a potential risk. CUSU would be in significant financial difficulty if this funding were to be reduced or withdrawn. To address this risk the trustees have established a Reserves Policy to ensure that funds are available for an orderly restricting to the new funding levels, the trustees are developing and implementing plans to generate new sources of income to lessen the reliance upon the University funding.

Going Concern

The trustees have considered the reserves policy above and the working capital requirements for a period of 12 month from the date of this report and have reasonable expectation that CUSU has adequate resources to continue its operation for the foreseeable future. Accordingly the trustees continue to adopt the going concern basis for the preparation of the annual report and accounts.

PLANS FOR FUTURE GROWTH

The future and Strategic Planning

The new strategic plan shows a series of objectives and KPIs to take the organisation through until 2026. The strategy will be monitored at regular intervals by the trustee board to ensure its relevance and it will be adapted if the needs of our membership change.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Coventry University Students' Union Limited for the purpose of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

TRUSTEES' STATEMENTS OF INFORMATION PROVIDED

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This confirmation is given and should be interpreted in accordance with the provisions of section 418 of the Companies Act 2006.

The trustees' are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from the legislation in other jurisdictions.

ON BEHALF OF THE TRUSTEES


.....
Jacqui Clements

2nd December 2022

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS AND TRUSTEES OF COVENTRY UNIVERSITY STUDENTS' UNION LIMITED

Opinion

We have audited the financial statements of the Coventry University Students Union Limited (the "Charitable Company") and its subsidiaries ("the Group") for the year ended 31 July 2022 which comprise the Consolidated Statement of Financial Activities, the Consolidated and Parent Charity Balance Sheets, Consolidated Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Group's and the Charitable Company's affairs as at 31 July 2022 and of the Group's income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis of opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charitable Company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report, which includes the directors' report and the strategic report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS AND TRUSTEES OF COVENTRY UNIVERSITY STUDENTS' UNION LIMITED

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Group and the Charitable Company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report or the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- the Charitable Company has not kept adequate and sufficient accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- the Charitable Company's financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the Trustees' Responsibilities Statement set out on page 27, the trustees (who are also the directors of the Charitable Company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Group's and Charitable Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or parent charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- The Group is required to comply with both company law and charity law and, based on our knowledge of its activities, we identified that the legal requirement to correctly account for restricted funds is of key significance.
- We gained an understanding of how the Group complied with its legal and regulatory framework, including the requirement to properly account for restricted funds through discussions with management and a review of the documented policies, procedures and controls.
- The audit team, which is experienced in the audit of charities, considered the Group's susceptibility to material misstatement and how fraud may occur. Our considerations included the risk of management override.
- Our approach was to check that all restricted income was properly identified and separately accounted for and to ensure that only valid and appropriate expenditure was charged to restricted funds. This included reviewing journal adjustments and unusual transactions.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS AND TRUSTEES OF
COVENTRY UNIVERSITY STUDENTS' UNION LIMITED**

Use of the audit report

This report is made solely to the Charitable Company's members in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken, so that we might state to the charitable company's member those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charitable Company and the Charitable Company's members for our audit work, for this report or for the opinions we have formed.



Stephen Anderson FCCA (Senior Statutory Auditor)
for and on behalf of Knox Copper LLP
Chartered Accountants and Statutory Auditor
153-155 London Road
Hemel Hempstead
Hertfordshire HP3 9SQ

2nd December 2022

COVENTRY UNIVERSITY STUDENTS' UNION LIMITED

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 JULY 2022

	Note	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021 (as restated)
		£	£	£	£
INCOMING AND ENDOWMENTS FROM					
Charitable activities	5				
Sports clubs & societies		12,940	243,384	256,324	143,891
Democracy & representation		2,341,962	-	2,341,962	1,849,779
Volunteering & social work		710,192	-	710,192	601,337
Satellite Campus		-	-	-	322,797
Trading income	3	710,754	-	710,754	660,749
Investment income	4	347	-	347	5
Total		<u>3,776,195</u>	<u>243,384</u>	<u>4,019,579</u>	<u>3,578,558</u>
EXPENDITURE ON					
Fundraising trading costs	6	708,223		708,223	571,737
Charitable activities					
Sports clubs & societies	7	431,479	212,553	644,032	294,784
Democracy & representation	7	1,118,364	-	1,118,364	639,779
Volunteering & social work	7	718,977	-	718,977	410,892
Students' union advice centre	7	296,276	-	296,276	185,835
Other central services	7	288,240	-	288,240	856,135
Satellite Campus	7	-	-	-	223,232
Community & inclusion	7	172,125	-	172,125	-
Total		<u>3,733,684</u>	<u>212,553</u>	<u>3,946,237</u>	<u>3,182,394</u>
Net income/(expenditure)		42,511	30,831	73,342	396,164
Reconciliation of funds					
As previously reported		1,112,231	-	1,112,231	-
Prior year adjustment	25	<u>(380,466)</u>	<u>192,565</u>	<u>(187,901)</u>	-
As restated	21	731,765	192,565	924,330	528,166
Total funds carried forward		<u>774,276</u>	<u>223,396</u>	<u>997,672</u>	<u>924,330</u>

All incoming resources and resources expended derived from continuing activities.

All gains and losses recognised in the year are included in the Statement of Financial Activities.

COVENTRY UNIVERSITY STUDENTS' UNION LIMITED

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 JULY 2021 (AS RESTATED)

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £
INCOMING AND ENDOWMENTS FROM				
Charitable activities	5			
Sports clubs & societies		82,563	61,328	143,891
Democracy & representation		1,849,779	-	1,849,779
Volunteering & social work		601,337	-	601,337
Satellite Campus		322,797	-	322,797
Trading income	3	660,749	-	660,749
Investment income	4	5	-	5
Total		3,517,230	61,328	3,578,558
EXPENDITURE ON				
Fundraising trading costs	6	571,737	-	571,737
Charitable activities				
Sports clubs & societies	7	229,629	65,155	294,784
Democracy & representation	7	410,892	-	410,892
Volunteering & social work	7	185,835	-	185,835
Students' union advice centre	7	639,779	-	639,779
Other central services	7	856,135	-	856,135
Satellite Campus	7	223,232	-	223,232
Total		3,117,239	65,155	3,182,394
Net income/(expenditure)		399,991	(3,827)	396,164
Reconciliation of funds				
Total funds brought forward	21	331,774	196,392	528,166
Total funds carried forward		<u>731,765</u>	<u>192,565</u>	<u>924,330</u>

All incoming resources and resources expended derived from continuing activities.

All gains and losses recognised in the year are included in the Statement of Financial Activities.

COVENTRY UNIVERSITY STUDENTS' UNION LIMITED


**BALANCE SHEET
AT 31 JULY 2022**

	Note	2022 Group £	2022 Charity £	2021 Group £	2021 Charity £
FIXED ASSETS					
Tangible assets	13	226,967	226,001	62,087	60,064
Investments	14	-	1	-	1
		<u>226,967</u>	<u>226,002</u>	<u>62,087</u>	<u>60,065</u>
CURRENT ASSETS					
Stocks	15	3,472	-	5,661	-
Debtors	16	341,017	628,247	403,905	660,664
Cash at bank and in hand		890,202	858,499	1,295,045	1,055,415
		<u>1,234,691</u>	<u>1,486,746</u>	<u>1,704,611</u>	<u>1,716,079</u>
CREDITORS					
Amounts falling due within one year	17	(96,671)	(67,353)	(461,902)	(188,408)
NET CURRENT ASSETS		<u>1,138,020</u>	<u>1,419,393</u>	<u>1,242,709</u>	<u>1,527,671</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,364,987</u>	<u>1,645,395</u>	<u>1,304,796</u>	<u>1,587,736</u>
PROVISIONS FOR LIABILITIES	18	(367,315)	(367,315)	(380,466)	(380,466)
NET ASSETS		<u>997,672</u>	<u>1,278,080</u>	<u>924,330</u>	<u>1,207,270</u>
FUNDS					
Unrestricted funds	21	774,276	1,054,684	731,765	1,014,705
Restricted funds	21	223,396	223,396	192,565	192,565
TOTAL FUNDS		<u>997,672</u>	<u>1,278,080</u>	<u>924,330</u>	<u>1,207,270</u>

The Trustees have prepared group accounts in accordance with section 398 of the Companies Act 2006 and section 138 of the Charities Act 2011.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 2nd December 2022 and were signed on its behalf by:


Jacqui Clements
Trustee

COVENTRY UNIVERSITY STUDENTS' UNION LIMITED

**CONSOLIDATED CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 JULY 2022**

	Notes	2022 £	2021 £
Cash flows from operating activities:			
Net cash provided by / (used in) operating activities	1	(152,435)	355,096
Cash flows from investing activities:			
Purchase of tangible fixed assets		(252,755)	(43,796)
Interest receivable		347	5
Net cash provided by / (used in) investing activities		(252,408)	(43,791)
Change in cash and cash equivalents in the reporting period		(404,843)	311,305
Cash and cash equivalents at the beginning of the reporting period		1,295,045	983,740
Cash and cash equivalents at the end of the reporting period		890,202	1,295,045

1. Reconciliation of net income/(expenditure) to net cash flow from operating activities

	2022 £	2021 £
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	73,342	396,164
Adjustments for:		
Depreciation charges	87,875	56,294
Interest receivable	(347)	(5)
Pension deficit movement	(13,151)	-
(Increase)/decrease in stocks	2,189	628
(Increase)/decrease in debtors	62,888	(232,894)
Increase/(decrease) in creditors	(365,231)	134,909
Net cash provided by (used in) operating activities	(152,435)	355,096

2. Analysis of changes in net funds

	As at 1 August 2021	Cash flow	As at 31 July 2022
	£	£	£
Net cash			
Cash at bank and in hand	1,295,045	(404,843)	890,202
Total	1,295,045	(404,843)	890,202

COVENTRY UNIVERSITY STUDENTS' UNION LIMITED

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022

1. GENERAL INFORMATION

Coventry University Students' Union Limited is a company limited by guarantee and is incorporated in England and Wales. It is also a registered charity as regulated by the Charity Commission for England and Wales. The address of the registered office is given in the company information on page 1 of these financial statements.

2. ACCOUNTING POLICIES

Accounting convention

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The principal accounting policies of the Charity are set out below and have remained unchanged from the previous period.

Basis of consolidation

These financial statements consolidate the results, assets and liabilities of Coventry University Students' Union Limited and its wholly owned trading subsidiary CUSU Services Limited on a line by line basis. No separate Statement of Financial Activities or Income & Expenditure Account is presented for the Charity because it has taken advantage of the exemptions afforded by section 408 of the Companies Act 2006.

Incoming resources

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Fund accounting

Unrestricted funds consist of funds which the charity may use for general purposes at the Trustees' discretion; this includes designated funds which are designated for specific purposes.

Restricted funds represent income contributions which are allocated to a particular purpose in accordance with the donor's wishes.

All investment income, gains and losses are allocated to appropriate funds.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Group to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Overheads and other costs not directly attributable to particular functional activity categories are apportioned over the relevant categories on the basis of management estimates of the amount attributable to that activity in the year either by reference to staff time or space occupied, as appropriate. The irrecoverable element of VAT is included with the items of expense to which it relates.

Governance costs are those incurred in connection with administration, strategic planning for the future, external audit, all the costs of complying with constitutional and statutory requirements, such as the costs of Board and Committee meetings and of preparing statutory accounts and satisfying public accountability.

Tangible fixed assets

Fixed assets are stated at cost less accumulated depreciation and any provision for impairment. Assets are not capitalised below £750 cost per item/set. Depreciation is provided at the following annual rates in order to write off the cost over the estimated useful life of the asset.

Motor vehicles excluding coaches and minibuses	- Straight-line over 3 years
Motor coaches and minibuses	- Straight-line over 5 years
Short leasehold	- Straight-line over 5 years
Improvements to property	- Straight-line over 5 years
Plant & machinery	- Straight-line over 5 years
Fixtures & Fittings	- Straight-line over 3/5 years

COVENTRY UNIVERSITY STUDENTS' UNION LIMITED

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2022**

2. ACCOUNTING POLICIES cont.....

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Investments

Fixed asset investments are valued at cost less provision for impairment, as these assets are not readily saleable and reliable market value is not readily ascertainable.

Financial instruments

Loans and borrowings are initially recognised at the transaction price including transaction costs. Subsequently, they are measured at amortised cost using the effective interest rate method, less impairment. Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in the income statement.

Provisions

Provisions are recognised when Coventry University Students' Union Limited has a present and legal or constructive obligation as a result of a past event, it is probable that a transfer of economic benefit will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

Leasing commitments

Rentals paid under operating leases are charged to the statement of financial activities on a straight line basis over the period of the lease.

Taxation

Coventry University Students' Union Limited is a body of persons established for charitable purposes only and as such is a charitable company within the meaning of Section 467 of the Corporation Tax Act 2010. Accordingly, Coventry University Students' Union Limited is potentially exempt from corporation tax on income and chargeable gains within categories covered by Part 11, Chapter 3 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that such income or gains are applied to exclusively charitable purposes. Coventry University Students' Union Limited receives no similar exemption in respect of Value Added Tax.

Pension costs and other post-retirement benefits

The Union participates in the Students' Union Superannuation Scheme (SUSS), a defined benefit scheme which is externally funded and contracted out of the State Second Pension. The fund is valued at least every three years by a professionally qualified independent actuary with the rates of contribution payable being determined by the trustees on the advice of the actuary.

The most recent valuation of the Scheme was carried out as at 30 June 2019 and showed that the market value of the Scheme's assets was £119,100,000 with these assets representing 46% of the value of benefits that had accrued to members after allowing for expected future increases in earnings. The deficit on an ongoing funding basis amounted to £140,900,000.

The 2019 valuation recommended a monthly contribution requirement by each participating Union intended to clear the ongoing funding deficit ending in 2035, increasing by 5% each year.

The scheme operates as a pooled arrangement, with contributions paid at a centrally agreed rate. As a consequence, no share of the underlying assets and liabilities can be directly attributed to the Union.

Under FRS 102, where a scheme participates in a multi-employer defined benefit pension scheme that is in deficit and the employer has entered into an agreement to fund the deficit the entity shall recognise a liability for the contributions payable that arise from the agreement. As the agreement runs until 2035, a discount rate of 2.8% has been applied in determining the net present value of the contributions made in the period.

Coventry University Students' Union Limited also offers stakeholder pension schemes to student employees and the contributions are included as expenditure in the period.

COVENTRY UNIVERSITY STUDENTS' UNION LIMITED

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2022**

2. ACCOUNTING POLICIES cont.....

Going concern

The trustees have considered the reserves policy mentioned in trustees report and the working capital requirements for the period of 12 months from the date of this report and have reasonable expectation that Coventry University Students' Union Limited as a group has adequate resources to continue its operations for the foreseeable future. Accordingly the trustees continue to adopt the going concern basis for the preparation of the annual report and accounts.

Critical accounting judgements and key sources of estimation uncertainty

Accounting judgements and estimates relate primarily to depreciation and asset valuations. The directors do not believe that any accounting judgements or estimates are significant to the reported results of the entity.

Government grants

Government grants in the form of the Coronavirus Job Retention Scheme have been recognised in incoming resources over the same period as the staff costs for which it compensates.

3. ACTIVITIES FOR GENERATING FUNDS: TRADING INCOME

	2022	2021
	£	£
Bar & shop sales	37,029	11,702
Advertising & room hire	218,203	178,988
Ticket sales	-	3,125
Events & other income	448,998	219,493
Grants	6,524	-
COVID-19 Furlough	-	28,113
COVID-19 Testing centre	-	219,328
	<u>710,754</u>	<u>660,749</u>

4. INVESTMENT INCOME

	2022	2021
	£	£
Bank interest	347	5
	<u>347</u>	<u>5</u>

5. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

		2022	2021
		£	£
Ticket sales & membership fees	Sports clubs & societies	256,324	61,198
Other income	Sports clubs & societies	-	64,474
Grant	Sports clubs & societies	-	18,219
Other income	Democracy & representation	88,817	91,951
COVID-19 support	Democracy & representation	-	174,828
Grants	Democracy & representation	2,145,878	1,583,000
Grants	Democracy & representation	107,267	
Grants	Volunteering & Social work	664,931	601,337
Grants	Volunteering & Social work	45,261	-
Grants	Satellite Campus	-	308,500
Other income	Satellite Campus	-	14,297
		<u>3,308,478</u>	<u>2,917,804</u>

COVENTRY UNIVERSITY STUDENTS' UNION LIMITED

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2022**

5. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES cont.....

Grants received, included in the above, are as follows

	£	£
Democracy & representation	2,253,145	1,583,000
Sports clubs & societies	-	18,219
Volunteering & social work	710,192	601,337
Satellite Campus	-	308,500
	<u>2,963,337</u>	<u>2,511,056</u>

Included within the COVID-19 support are receipts totalling £nil (2021 - £91,106) relating to the Coronavirus Job Retention Scheme.

6. COST OF GENERATING FUNDS

	2022 £	2021 £
Purchases	13,228	2,834
Direct wages & salaries	284,443	351,037
Other costs of sales	388,239	182,468
Administrative costs	19,806	33,374
Depreciation	2,507	2,024
	<u>708,223</u>	<u>571,737</u>

These are relating to CUSU Services Limited for the year ended 31 July.

7. CHARITABLE ACTIVITIES COSTS

	Direct costs £ (See note 8)	Support costs £ (See note 9)	2022 £ Total	2021 £ Total
Sports clubs & societies	471,907	172,125	644,032	294,784
Volunteering & social work	489,477	229,500	718,977	410,892
Students' union advice centre	181,526	114,750	296,276	185,835
Democracy & representation	888,864	229,500	1,118,364	639,779
Other central services	58,740	229,500	288,240	856,135
Satellite Campus	-	-	-	223,232
Community & inclusion	-	172,125	172,125	-
	<u>2,090,514</u>	<u>1,147,500</u>	<u>3,238,014</u>	<u>2,610,657</u>

COVENTRY UNIVERSITY STUDENTS' UNION LIMITED

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2022**

8. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2022	2021
	£	£
Staff costs	1,449,847	1,979,554
Hire of equipment & facilities	3,224	157
Insurance	1,009	32,750
Travelling & subsistence	11,801	190
Telephone	1,160	7,403
Printing, postage & stationery	-	8,520
Other expenses	10,985	15,946
Agency costs	4,218	-
Subscriptions	59,066	63,342
Special projects & campaigns	-	51,620
Training & development	-	1,250
Bank charges	-	4,452
Sports clubs and societies costs	212,553	65,155
COVID-19 related costs	-	94,761
University charges	57,605	53,997
Consultancy	21,080	8,250
Computers & Software	23,048	37,729
Coventry Sport	22,912	-
Special Projects	212,006	-
	<u>2,090,514</u>	<u>2,425,076</u>

9. SUPPORT COSTS

	Management	Governance	2022	2021
	£	£	£	£
			Total	Total
Sports clubs & societies	166,602	5,523	172,125	53,818
Democracy & representation	222,136	7,364	229,500	25,981
Volunteering & social work	222,136	7,364	229,500	35,261
Students' union advice centre	111,068	3,682	114,750	35,261
Other central services	222,136	7,364	229,500	25,981
Satellite Campus	-	-	-	9,279
Community & inclusion	166,602	5,523	172,125	-
	<u>1,110,680</u>	<u>36,820</u>	<u>1,147,500</u>	<u>185,581</u>

COVENTRY UNIVERSITY STUDENTS' UNION LIMITED

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2022**

9. SUPPORT COSTS cont.....

Management support costs, included in the above, are as follows:

	Sports, clubs & societies £	Democracy & representation £	Volunteering & social work £	SU advice centre £	Other Central Services £	Community & inclusion £	2022 £ Total	2021 £ Total
Sundries	22,325	29,765	29,765	14,882	29,765	22,325	148,827	24,387
Repairs and renewals	1,192	1,590	1,590	795	1,590	1,192	7,949	12,912
Travelling	1,464	1,952	1,952	976	1,952	1,464	9,760	221
Training	5,399	7,199	7,199	3,600	7,199	5,399	35,995	19,686
Staff costs	114,029	152,038	152,038	76,019	152,038	114,029	760,191	5,708
Office costs	9,388	12,518	12,518	6,259	12,518	9,388	62,589	58,052
Depreciation	12,805	17,074	17,074	8,537	17,074	12,805	85,369	54,270
	<u>166,602</u>	<u>222,136</u>	<u>222,136</u>	<u>111,068</u>	<u>222,136</u>	<u>166,602</u>	<u>1,110,680</u>	<u>175,236</u>

Governance support costs, included in the above, are as follows:

	Sports, clubs & societies £	Democracy & representation £	Volunteering & social work £	SU advice centre £	Other Central Services £	Community & inclusion £	2022 £ Total	2021 £ Total
Auditor's remuneration	3,350	4,467	4,467	2,233	4,467	3,350	22,334	9,092
AGM & other costs	2,173	2,897	2,897	1,449	2,897	2,173	14,486	1,253
	<u>5,523</u>	<u>7,364</u>	<u>7,364</u>	<u>3,682</u>	<u>7,364</u>	<u>5,523</u>	<u>36,820</u>	<u>10,345</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

Sabbatical Officers perform full time roles within CUSU; they represent the students to Coventry University, external organisations and wider community. They work as co-ordinators between the students of Coventry University and Board of Trustees.

Each Sabbatical Officer is paid an annual salary and the total salaries paid to Sabbatical Officers during the year end 31 July 2022 were £153,362 (2021: £147,135).

Trustees' expenses

Officer trustees expenses paid during the year were £nil (2021: £nil) and these are accounted for under resources expended.

COVENTRY UNIVERSITY STUDENTS' UNION LIMITED

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2022**

11. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging:

	2022	2021
	£	£
Auditor's remuneration	10,300	9,092
Depreciation – owned assets	87,875	54,270
Hire of plant and machinery & equipment	-	157
Operating leases relating to property	24,681	-
Rental income receivable	-	-
	<u> </u>	<u> </u>

12. STAFF COSTS

Total staff costs for the year for Coventry University Students' Union Limited and CUSU Services Limited were as follows:
GROUP

	2022	2021
	£	£
Wages and salaries	2,204,177	2,070,237
Social security costs	203,357	173,166
Other pension costs	85,689	81,935
	<u>2,493,223</u>	<u>2,325,338</u>

The average monthly number of employees during the year was 116 (2021: 140) and there was one employee with emoluments between £70,000 and £79,999 during the period.

13. TANGIBLE FIXED ASSETS

CHARITY

	Improvements to property £	Fixtures and fittings £	Motor vehicles £	Office equipment £	Total £
COST					
At 1 August 2021	-	7,729	32,341	181,625	221,695
Additions	224,497	-	-	26,808	251,305
At 31 July 2022	<u>224,497</u>	<u>7,729</u>	<u>32,341</u>	<u>208,433</u>	<u>473,000</u>
DEPRECIATION					
At 1 August 2021	-	6,901	32,341	122,389	161,631
Charge for the year	44,899	415	-	40,054	85,368
At 31 July 2022	<u>44,899</u>	<u>7,316</u>	<u>32,341</u>	<u>162,443</u>	<u>246,999</u>
NET BOOK VALUE					
At 31 July 2021	<u>179,598</u>	<u>413</u>	<u>-</u>	<u>45,990</u>	<u>226,001</u>
At 31 July 2021	<u>-</u>	<u>828</u>	<u>-</u>	<u>59,236</u>	<u>60,064</u>

COVENTRY UNIVERSITY STUDENTS' UNION LIMITED

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2022**

13. TANGIBLE FIXED ASSETS cont.....

GROUP

	Improvements to property £	Office equipment £	Fixtures and fittings £	Motor vehicles £	Short leasehold £	Total £
COST						
At 1 August 2021	33,895	181,625	66,963	32,341	60,000	374,824
Additions	224,497	26,808	1,450	-	-	252,755
At 31 July 2022	<u>258,392</u>	<u>208,433</u>	<u>68,413</u>	<u>32,341</u>	<u>60,000</u>	<u>627,579</u>
DEPRECIATION						
At 1 August 2021	33,895	122,389	64,112	32,341	60,000	312,737
Charge for year	44,899	40,054	2,922	-	-	87,875
At 31 July 2022	<u>78,794</u>	<u>162,443</u>	<u>67,034</u>	<u>32,341</u>	<u>60,000</u>	<u>400,612</u>
NET BOOK VALUE						
At 31 July 2022	<u>179,598</u>	<u>45,990</u>	<u>1,379</u>	<u>-</u>	<u>-</u>	<u>226,967</u>
At 31 July 2021	<u>-</u>	<u>59,236</u>	<u>2,851</u>	<u>-</u>	<u>-</u>	<u>62,087</u>

14. INVESTMENTS

	GROUP		CHARITY	
	2022	2021	2022	2021
	£	£	£	£
CUSU Services Limited	<u>-</u>	<u>-</u>	<u>1</u>	<u>1</u>

The audited financial statements of CUSU Services Limited for the year ended 31 July 2022 show following results:

	2022	2021
	£	£
Turnover	710,754	632,636
Cost of sales	<u>(638,316)</u>	<u>(547,296)</u>
Gross profit	72,438	85,340
Other income	-	28,113
Administrative expenses	<u>(69,906)</u>	<u>(35,399)</u>
Retained profit/(loss)	<u>2,532</u>	<u>(78,054)</u>
Cumulative retained profits/(losses)	<u>(280,407)</u>	<u>(282,939)</u>

COVENTRY UNIVERSITY STUDENTS' UNION LIMITED

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2022**

15. STOCKS

	GROUP		CHARITY	
	2022	2021	2022	2021
	£	£	£	£
Shop stock	3,472	5,661	-	-

16. DEBTORS

	GROUP		CHARITY	
	2022	2021	2022	2021
	£	£	£	£
Trade debtors	279,581	105,995	246,979	1,600
Other debtors	61,436	297,910	381,268	659,064
	<u>341,017</u>	<u>403,905</u>	<u>628,247</u>	<u>660,664</u>

Amounts falling due after more than one year:

Amounts owed by group undertakings	334,923	427,439
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17. CREDITORS: AMOUNTS FALLING DUE WITHING ONE YEAR

	GROUP		CHARITY	
	2022	2021	2022	2021
	£	£	£	£
Trade creditors	25,540	2,573	17,692	704
VAT	120	38,726	-	-
Other creditors	24,528	2,248	18,963	1,345
Accruals and deferred income	46,483	418,355	30,698	186,359
	<u>96,671</u>	<u>461,902</u>	<u>67,353</u>	<u>188,408</u>

18. PROVISIONS FOR LIABILITIES

	2022	2021
	£	£
Provisions	<u>367,315</u>	<u>380,466</u>

The above provision relates to the deficit funding contributions the Union is required to make to SUSS (see notes 2 and 23).

COVENTRY UNIVERSITY STUDENTS' UNION LIMITED

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2022**

19. DEFERRED INCOME

Charity and group deferred income comprises grant funding for which entitlement to the income does not exist at the balance sheet date. Group deferred income also includes advance receipts for Coventry Half Marathon event held in November.

	£
Balance as at 1 August 2021	384,282
Amount released to income earned from charitable activities	(159,763)
Amount released to income earned from trading activities	(224,519)
Amount deferred in the year	10,031
	<hr/>
Balance as at 31 July 2022	10,031
	<hr/>

20. OPERATING LEASE COMMITMENTS

The following operating lease payments are committed to be paid:

	2022 £	2021 £
Expiring:		
Within one year	25,980	25,980
Between one and five years	23,969	49,949
In more than five years	-	-
	<hr/>	<hr/>
	49,949	75,929
	<hr/>	<hr/>

Operating lease commitments are relating to both to Coventry University Students' Union Limited & CUSU Services Limited

21. MOVEMENT IN FUNDS

GROUP – Current Year

	At 1.8.21 £	Net movement in funds £	At 31.7.22 £
Unrestricted funds			
General fund	1,112,231	29,360	1,141,591
Pension deficit liability	(380,466)	13,151	(367,315)
	<hr/> 731,765	<hr/> 42,511	<hr/> 774,276
Restricted Funds			
Clubs and Societies	192,565	30,831	223,396
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<hr/> 924,330	<hr/> 73,342	<hr/> 997,672
	<hr/>	<hr/>	<hr/>

Total funds as at 31 July 2022 includes total funds of Coventry University Students' Union Limited £1,278,080 and net retained losses of CUSU Services Limited amounting (£280,408). The parent's company surplus for the financial year was £70,810 (2021 - £307,152)

COVENTRY UNIVERSITY STUDENTS' UNION LIMITED

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2022**

21. MOVEMENT IN FUNDS (continued)

Net movements in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Transfers £	Movement in funds £
Unrestricted funds				
General funds	3,776,195	(3,723,033)	(23,802)	29,360
Pension deficit liability	-	(10,651)	23,802	13,151
	<u>3,776,195</u>	<u>(3,733,684)</u>	<u>-</u>	<u>42,511</u>
Restricted Funds				
Clubs and Societies	243,384	(212,553)	-	30,831
	<u>243,384</u>	<u>(212,553)</u>	<u>-</u>	<u>30,831</u>
TOTAL FUNDS	<u>4,019,579</u>	<u>(3,946,237)</u>	<u>-</u>	<u>73,342</u>

The general fund represents all free reserves and comprises cumulative retained surpluses.

GROUP - Prior Year (as restated)

	At 1.8.20 £	Net movement in funds £	At 31.7.21 £
Unrestricted funds			
General fund	723,198	389,033	1,112,231
Pension deficit liability	(391,424)	10,958	(380,466)
	<u>331,774</u>	<u>399,991</u>	<u>731,765</u>
Restricted Funds			
Clubs and Societies	196,392	(3,827)	192,565
	<u>196,392</u>	<u>(3,827)</u>	<u>192,565</u>
TOTAL FUNDS	<u>528,166</u>	<u>396,164</u>	<u>924,330</u>

Total funds as at 31 July 2021 includes total funds of Coventry University Students' Union Limited £1,207,270 and net retained losses of CUSU Services Limited amounting (£282,939).

Net movements in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General funds	3,506,272	(3,117,239)	389,033
Pension deficit liability	10,958	-	10,958
	<u>3,517,230</u>	<u>(3,117,239)</u>	<u>399,991</u>
Restricted Funds			
Clubs and Societies	61,328	(65,155)	(3,827)
	<u>61,328</u>	<u>(65,155)</u>	<u>(3,827)</u>
TOTAL FUNDS	<u>3,578,558</u>	<u>(3,182,394)</u>	<u>396,164</u>

The general fund represents all free reserves and comprises cumulative retained surpluses.

COVENTRY UNIVERSITY STUDENTS' UNION LIMITED
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
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22. RELATED PARTY TRANSACTIONS

During the year Coventry University Students' Union Limited received a block grant of £1,583,000 (2021: £1,583,000) and other grants totalling £1,227,809 (2021: £928,056) from Coventry University.

In addition to Sabbatical Officers, the board of trustees considers the Chief Executive Officer, Chief Operating Officer, Director of Communications, Director of Union Development, Director of Enterprise, Director of Employability and Director of Finance and Risk to constitute key management. Their total remuneration recognised in these financial statements was £308,298 (2021: £282,528).

Please note that the Chief Executive Officer's salary is paid via the Coventry University.

23. PENSION COMMITMENTS

The Union participates in the Students' Union Superannuation Scheme, which is a defined benefit scheme whose membership consists of employees of students' unions and related bodies throughout the country. Benefits in respect of service up to 30 September 2003 are accrued on a "final salary" basis, with benefits in respect of service from 1 October 2003 accruing on a Career Average Revalued Earnings (CARE) basis. With effect from 30 September 2011 the Scheme closed to future accrual.

The most recent valuation of the Scheme was carried out as at 30 June 2019 and showed that the market value of the Scheme's assets was £119,100,000 with these assets representing 46% of the value of benefits that had accrued to members after allowing for expected future increases in earnings. The deficit on an ongoing funding basis amounted to £140,900,000.

The assumptions which have the most significant effect upon the results of the valuation are those relating to the rate of return on investments and the rates of increase in salaries and pensions.

The following assumptions applied at 30 June 2019:-

- The investment return would be 4.3% per annum before retirement and 2.3% per annum after retirement.
- Pensions accruing on the CARE basis would revalue at 3.2% per annum.
- Present and future pensions would increase at rates specified by scheme rules with appropriate assumptions where these are dependent on inflation.

The 2019 Valuation recommended a monthly contribution requirement by each Participating Employer expressed in monetary terms intended to clear the ongoing funding deficit over a period of 15 years from 2019/20 and will increase by at least 5% each year. The deficit funding period was also increased by nearly two years.

These contributions also include an allowance for cost of the ongoing administrative and operational expenses of running the Scheme. These rates will be formally reviewed following completion of the next valuation due with an effective date of 30 June 2022. Surpluses or deficits which arise at future valuations will also impact on the Union's future contribution commitment. In addition to the above contributions, the Union also pays its share of the Scheme's levy to the Pension Protection Fund.

The liability provided for in respect of the SUSS pension deficit amounted decreased to £367,315 (2021: £380,466) at 31 July 2022 (see note 18).

The Union also has members in a defined contribution scheme.

The total contributions paid into all Schemes by Coventry University Students' Union Limited in respect of eligible employees for the year ended 31 July 2022 amounted to £85,689 (2021: £81,935).

24. CONTROLLING PARTY AND MEMBERS LIABILITY

Coventry University Students' Union Limited is a charitable company limited by guarantee. The members of the company have agreed to contribute £1 each to the assets of the company in the event of it being wound up.

Ultimate control of the company rests with its members.

COVENTRY UNIVERSITY STUDENTS' UNION LIMITED

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2022**

25. PRIOR YEAR ADJUSTMENT

- (a) In previous years the Union has not been complying with the requirements of Charities SORP 2019 (FRS 102) in respect of the treatment of multi-employer defined benefit pension schemes that have a deficit funding agreement in place. As a result the Union's accounting policy on the recognition multi-employer defined benefit pension schemes that are in deficit has been changed. The comparative figures for the year ended 31 July 2021 have been restated in line with the new policy. The changes made have been set out below.
- (b) The Union has a number of Clubs and Societies which raise money, from its' members to undertake their activities. The money raised is banked in the Union's bank accounts along with other monies it receives. Historically, any unspent money raised by the Clubs and Societies, at the year end were treated as a creditor in the Union's accounts. However, after undertaking a review this year it has been determined that these balances should be treated as part of the Unions funds and not as a creditor. Consequently, the prior years numbers have been restated to show the income and expenditure incurred on the Clubs and Societies as part of the Statement of Financial Activities. Additionally, the Clubs and Societies balances are now being disclosed as part of the restricted funds of the Union.

	SOFA	Balance Sheet	Total
	£	£	£
Restatement of opening reserves at 1 August 2020 for SUSS pension liability (a above)		391,424	391,424
Restatement of opening reserves at 1 August 2020 for Clubs and Societies restricted fund balances (b above)		(196,392)	(196,392)
Adjustments for the year ended 31 July 2021			
Deficit funding contributions made to SUSS (a above)	21,918	(21,918)	-
Finance cost (a above)	(10,961)	10,961	-
Clubs and Societies restricted income (b above)	61,328	(61,328)	-
Clubs and Societies restricted expenditure (b above)	(65,155)	65,155	-
Effect on prior years results	<u>7,130</u>	<u>187,902</u>	<u>195,032</u>