

Charity no. 1139456
Company no. 07107789



CARDIFF FOODBANK
(A company limited by guarantee)

FINANCIAL ACCOUNTS
FOR THE YEAR ENDED 31st MARCH 2021

YOUNG AND PHILLIPS
CHARTERED CERTIFIED ACCOUNTANTS
77 BUTE STREET
TREORCHY
RCT

CARDIFF FOODBANK

For the year ended 31st March 2021

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CARDIFF FOODBANK
LEGAL AND ADMINISTRATIVE DETAILS
AS AT THE 31st MARCH 2021

Charity Name	Cardiff Foodbank
Registered Charity Number	1139456
Company Registration Number	07107789
Registered Office	Unit N5 Cardiff Bay Business Centre Titan road Cardiff CF24 5EJ
Trustees	Julie Ashton-Davies Eleanor Sanders (resigned 27 September 2021) Bruce Hurrell
Independent Examiner	Young and Phillips Ltd 77 Bute Street Treorchy RCT CF42 6AH

CARDIFF FOODBANK
TRUSTEES REPORT
FOR THE YEAR ENDED 31st MARCH 2021

Cardiff Foodbank (CFB) along with the rest of the world has had a very different year due to the Covid-19 Pandemic.

This has been our eleventh year of operation

Cardiff Foodbank operates as a standalone charity (Charity registration number 1139456) and Company Limited by Guarantee (Company registration number 07107789). It pays an annual franchise fee to the Trussell Trust to belong to the network of independent foodbanks linked to the Trussell Trust which provides support and advice as needed. Cardiff Foodbank supplies high level, anonymised, statistical operating data to the Trussell Trust to assist them to form a national picture of the need providing a platform for lobbying for change of policy to government and support from other organisations.

Operating Review

Cardiff Foodbank continues to have good relationships with local organisations and businesses. Several new businesses have collected food and finance on behalf of Cardiff Foodbank– we say a very big thank you to them especially to Tesco and Morrisons who gave so much during the lockdown period.

In the period April 1st 2020 to March 31st 2021 Cardiff Foodbank received food donations of 157776.85kg via the general public and our regular food donation methods.

All the food that is donated comes to the main warehouse, where it is managed and processed by our Logistics Manager, staff team and teams of volunteers. Cardiff Foodbank has many dedicated regular volunteers who help run the warehouse and office each week. We also have ad hoc volunteers and twelve regular van drivers and helpers to collect donations and deliver food to the seven Distribution Centres across the city.

We feared at the start of the pandemic when everyone had to stay home and limit contact that we would be unable to continue our work although we knew that there would be more need due to the restrictions. Those on low incomes and those with suddenly no income would be hardest hit by the impact of the restrictions.

Many of our clients to our DCs also had underlying health conditions and so were extremely vulnerable.

In addition to the above we received food donations directly from Tesco and Morrisons as part of their national Covid-19 support. Tesco donated 30432.35kg and Morrisons 19355.7kg. This gave us an annual total of 207564.9kgs in food donations.

In the 12 months period April 2021 to March 2020 Cardiff Foodbank fulfilled 6477 vouchers, providing 14523* people with food sufficient for 3 meals a day, for 3 days. This number included 5464 children (37.6%).

CARDIFF FOODBANK
TRUSTEES REPORT CONTINUED
FOR THE YEAR ENDED 31st MARCH 2021

A breakdown of our distribution centres activity is as follows:

Centre / Venue	Number of Vouchers Presented	Providing for (individuals)
Cathays (Woodville Christian Centre)	1043	2016
Llanedeyrn (St Philip Evans Church)	985	2699
Ely (New Ely Church)	724	1794
Central (City Church)	535	1059
Grangetown (Grangetown Baptist Church)	496	1000
Sploitt (St Saviours Church)**	285	566
St Mellons (Church of the Resurrection)	271	677

*14523 figure includes 7 vouchers (11 people) fulfilled by Cardiff Foodbank directly.

**Due to the Coronavirus pandemic our Sploitt centre was closed from April 2020 to November 2020.

During the pandemic Cardiff Council Advice Hubs acted as a temporary distribution centre to help us with voucher fulfilment and food distributions. Specifically to people who were shielding or self-isolating.

Cardiff Council Advice Hub	2131	4701
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The highest number of vouchers presented were from people living in Adamsdown, Ely and Pentwyn wards.

The main reasons that clients had for accessing the Foodbank were Low Income, Benefit Changes and benefit details. 57% of presented vouchers identified low income as the primary reason.

The total amount of stock issued via our distribution centres was 99070.85kgs with a further 22226.19kgs issued through the Cardiff Council Advice Hub for those in need of emergency food. This is a total for the period of 121297.04kgs.

A further 16.172.3kg was distributed to support other organisations working to support those facing food crisis.

The Coronavirus pandemic meant we had to stop some of the services we would normally offer our clients. We were no longer able to include Cardiff Council Money Advice Team as part of foodbank sessions or offer refreshments and engage in conversation with our clients.

We had to firstly protect our DC teams many of whom are retirement age and needed to shield or look after family members who were vulnerable. So our volunteer teams at DCs shrunk in size with them stepping down. We had many offers of volunteers wanting to give something back to their community whilst they were on furlough. The reduction in volunteer numbers meant the DC teams were able to socially distance and new procedures were in place to meet the Welsh Government guidance whilst allowing us to continue distributing food to those who needed our help. Cardiff Council provided a telephone line to help those in need across the city. They supported our work to provide a delivery service for foodbank clients who were required to shield or self-isolate.

CARDIFF FOODBANK
TRUSTEES REPORT CONTINUED
FOR THE YEAR ENDED 31st MARCH 2021

Many of our referral agencies were closed, with staff teams working from home and not able to access the paper vouchers. For our key agencies we were able to offer e-referrals directed to the best DC for the client enabling them to collect their food. Many of the DCs with more space, as the buildings were not being used for the normal activities, were able to pre-prepare the food bags and have them ready for the our clients at the door minimising contact and waiting times.

Training our new volunteers and keeping everyone including those who were isolating or shielding, informed was an important task as the guidance and directions were constantly changing. Much of this communication with our volunteers was done online and zoom became a vital tool. Our new Volunteer Co-ordinator quickly established new ways of working and overhauled the recruitment process with the development of a new induction and training programme.

We had 179 volunteers with 146 active, the rest were on hold or shielding. We had 16 new volunteers who joined to help out during Covid.

Training for the Distribution centres, which includes Manual handling, Health and Safety and Dealing with Challenging Behaviour was attended by 39 people, 24 attended Taster sessions in the warehouse and 43 attended Warehouse based manual handling training.

The main challenge with volunteers had been getting them into the DCs to enable them to stay open whilst managing the numbers within the restrictions on space at the location.

New volunteer roles have been investigated and a number of volunteers are supporting voucher processing as well as appointing a volunteer signposting co-ordinator.

In Period Changes

Replacement vans

Our two delivery vans had been bought second hand in 2013 and we had begun to experience increased service costs and a drop in their reliability. These are vital to our service and we needed to consider purchasing or leasing new or newer replacements.

We explored the options and with the generous financial donations we had received we took the decision to purchase a new large van.

As we were unable to consider our normal activity at harvest of visiting churches and schools to raise awareness the decision was taken to launch a Harvest and Christmas appeal for funding to purchase a small van replacement. Much to our surprise and delight we raised just short of £40,000 which meant we could purchase a small electric van which would not only mean we were meeting environmental criteria but also be able to reduce the running costs.

Appointment of Volunteer Co-ordinator

For some time the role of Volunteer Co-ordinator had been shared across a number of job roles at Cardiff Foodbank. One person managing the application process, one managing the training and placement and another being responsible for on-going volunteer welfare. In September 2020 these responsibilities were brought together with the appointment of a Volunteer-Co-ordinator. The work to value and support our amazing volunteers became more organised, and due to her experience she quickly established new, more workable mechanisms to communicate and gather information from all our volunteers giving them the correct training and a view of their role within the bigger picture that is Foodbank. During this time she has worked to provide access for all volunteers to the Assemble system which aims to give any easy system to manage volunteer's availability, communication and access along with the TT Hub to important information for their roles.

CARDIFF FOODBANK
TRUSTEES REPORT CONTINUED
FOR THE YEAR ENDED 31st MARCH 2021

Appointment of Warehouse Supervisor

As the demand for food grew, plans were being developed to increase the hours of operation at the warehouse, partly due to the need for social distancing which was difficult in the current space. This needed additional help for the Logistics Manager so a part-time Warehouse Supervisor was appointed in November 2020 to be responsible for the stock control, collections and deliveries, and the warehouse volunteer teams.

As part of the changes to warehouse working was the implementation of Covid-19 measures, including marking out social distancing, PPE and redesigning the sorting area, as well as reorganising the schedules for the warehouse volunteer teams.

The Covid-19 risk assessments and changes were especially needed in our Distribution centres to protect both volunteers and guests, minimising contact and implementing Welsh Government guidance.

All our DCs remained open except Splott as the Church owners made the decision to close their premises. We are grateful for the volunteers and the churches who enabled us to continue to operate, meeting our guests and ensure that in these most difficult times we were able to continue to provide emergency supplies of food.

We developed short term partnerships with other organisations across the city to distribute food.

Departure of Development Manager

In September 2020 our Development Manager who had been with us for over 4 years made the decision to move to a challenging role at elsewhere in the charity sector.

The trustees started to look for new warehouse and offices premises in October 2020 as the stocks of food had grown and with more staff and volunteers needing to be able to work at our main offices. In addition, we were using an overflow Warehouse at Culverhouse Cross, about six miles from the main Warehouse in Splott, which added logistical complexity to our operations.

Fundraising review

The need and therefore the costs of running foodbank are increasing. We receive no statutory funding to cover running costs, although we have benefitted from a DCMS grant to cover the costs of the move to larger premises in 2021 – the majority of our support comes from individuals, businesses and grants. One very valuable stream of income is through Local Giving, providing unrestricted funding towards running costs and major purchases such as the electric Van. In this period LG has raised an extraordinary sum of £296,244.46p allowing us to cover our monthly running costs, increase our reserves and make plans for the future needs and expansion of our services.

Funding for the Volunteer Co-ordinator and Warehouse Supervisor.

In September 2020 we appointed a Volunteer Co-ordinator to act as the first point of contact for our volunteers. In November 2020 we also appointed a Warehouse supervisor to act as support for the expanding work in the warehouse and allow us to open the warehouse for longer hours. The funding for a portion of these two roles came from an ASDA/Trussell Trust grant.

Pandemic Costs

During this period we have received a good deal of support from organisations who have provided funding or equipment for the purchase of PPE, Hand sanitiser, gloves, screens. We have also had funding to cover a portion of our rent from CAF, warehouse equipment from Wates and small grants from ASDA/ TT under the banner of Covid Resilience to support the purchase of additional resources.

CARDIFF FOODBANK
TRUSTEES REPORT CONTINUED
FOR THE YEAR ENDED 31st MARCH 2021

Replacement Vehicles

As a result of the increased financial donations we were able to replace both of our tired and vans. In October we were able to purchase a brand new Fiat Luton van. We also ran a Harvest and Christmas fundraising campaign during 2020 which enabled us to purchase a Vauxhall Vivaro-e electric van. Both vans have enabled us to increase capacity to help us ensure deliveries and collections across the city. Clockwise, Welsh Water, Eversheds and Wales and West Housing Association provided donations in support of our van appeal and this has been recognised along with the contributions of the people of Cardiff in our electric van livery.

New Premises

Looking to move to new premises has been greatly assisted by the successful application for a £20,000 Respond and Recover (DCMS) grant via the Community Foundation in Wales. This has been used to secure the deposit and first quarter rent for the new premises.

We also have unrestricted funds we can call on to ensure we can fit out the new premises to meet our future needs. This support has come from grants and donations from a wide variety of supporters including Cardiff and Vale ULHB, KT Foundation, Rayne Foundation, Watches of Switzerland, Gilead Sciences and Rotary Clubs across Cardiff.

The Challenges in this reporting period.

Our biggest challenge was to keep the foodbank operating. Foodbanks across the country were considered to be vital and our staff and volunteers were given the status of key workers. They received priority vaccinations so that they could continue to meet the needs of our clients carefully following Welsh Government guidelines: HANDS, FACE, SPACE.

We needed many items of PPE to operate safely.

Added into this was the loss of some of our key volunteers as they needed to shield. British Gas heard of our issues with unreliable vans and our reduced number of drivers and came to help, using their drivers and vans to help collect food from the collection points in supermarkets and across the city.

As the Pandemic started to impact people's lives we feared that we would run short of food and finance as people were restricted from visiting supermarkets and people would look to their own needs first. In reality the reverse situation happened and we were overwhelmed by such generosity from the people and businesses of Cardiff, so much so we enter this new financial year in a healthy position to be able to progress many of our plans ahead of schedule.

Vaccination of our staff team and volunteers

As foodbanks across the UK were considered essential workers and needing to keep operating during the pandemic all our staff team and volunteers were offered a COVID-19 vaccination in January/February of 2021. We are pleased to say that the uptake of the vaccination was almost 100% and we have had very few cases amongst our staff and volunteers which has ensured that the warehouse and centres could remain open for the whole period.

Working from home

With a staff team of 4 people and an admin volunteer workforce of an additional 5 people across the week, it became necessary and was in line with WG guidelines to have members of our team work from home where possible.

This, as with many other organisations, created challenges on how to keep everyone in touch and make sure all aspects of our work were covered to maintain our service to the clients at our DCs.

CARDIFF FOODBANK
TRUSTEES REPORT CONTINUED
FOR THE YEAR ENDED 31st MARCH 2021

Future Plans

New premises

Looking forward - having signed a lease on new premises to move the offices and warehouse into a larger space enabling not only the storage of the greater volume of donated food but better working environment for our staff team and volunteers. This additional space will also enable the development of several 'More Than' projects to supplement the service offered to our clients. These More Than projects will be based around training to help our clients understand how to manage their money and avoid debt and also how to cook and eat on a budget making the most of fresh fruit and vegetables to improve diets and store cupboard ingredients to make money go further. All the above will need the development of a training suite and specialised storage as an extension to the offices already in the building. We will need to engage architects and builders to assist with this development after carrying out research to ensure we are meeting those needs in the best way possible.

Pathfinder Project

As part of Trussell Trust's Pathfinder Programme, which in essence, is working to remove the need for foodbanks, Cardiff Foodbank has started to engage with the streams of work aimed at changing our communities, providing Financial Inclusion/Money Advice services and working with our top voucher issuing agencies on the referral pathway with the aim of meeting the needs of people in crisis with more support than just the provision of a food parcel.

This will include the expansion of the current staff team to include a Pathfinder Development Manager whose role will be to develop, implement and monitor the programmes of work needed to meet our goals.

Development of the CRM

With the increase in donations we needed a system to record all our contacts. We feel it is important to thank all our supporters whether they give finance or food or volunteer time and expertise. We are looking at developing a CRM such as Donorfy to record and track this information.

The vision the trustees and staff team see as the future will require significant investment in people and capital expenditure. We have designated funds for development of the new premises and as a consequence of the move and planned additional resources to the staff team we need to make provision in our capital reserves to be able to maintain operation for a minimum of 6 months. Our running costs are currently £110,000 per annum. We expect to see this increase to approximately £180,000 p.a. with increased rent, utilities, project and staff costs.

Conclusion

It is fair to say that although this period has had a number of challenges, we didn't expect the outpouring of support we have received from individuals and businesses across the city and from across the UK. In this next financial year Cardiff Foodbank is in a position to move to new premises, take on additional staff to meet our Pathfinder project goals and develop our new facilities to be able to offer money management and food preparation training to better meet the needs of people who find themselves in a crisis situation in our city.

The unexpected significant increase in financial donations will help Cardiff Foodbank fit out the new premises to a good standard, increasing not only the space for food processing and storage but for our staff team and volunteers. It will also enable us to accelerate our plans for opening more DCs across the city when the restrictions are lifted and development of services in line with the Pathfinder project to better meet the needs of our clients.

CARDIFF FOODBANK
TRUSTEES REPORT CONTINUED
FOR THE YEAR ENDED 31st MARCH 2021

We would like to thank all our supporters, whether financial or food donations or the hours they give in volunteer time, we could not do any of the work without your amazing commitment to help us meet the needs of those in crisis.

Through exceptionally challenging times Cardiff Foodbank has maintained its ability to meet the demand of those in need of help and worked with partners across the city to ensure no family or individual was without access to emergency food. The trustees would like to say a special and heartfelt thank you to all our Distribution centre volunteers who have been on the front line in ensuring that our clients have continued to receive the food they need. These faithful teams of volunteers are truly amazing, and even more so during this past 12 months and we could not operate without their dedication each week.

Our staff team and teams of volunteers at the warehouse have ensured that the food has kept flowing out to where it is needed. We are extremely grateful for their flexibility as new ways of working have been needed during this year and for their continued focus and dedication to ensuring that operational process and the needs of our volunteers are supported.

With excellent operational procedures following Welsh Government guidance and risk assessments in place at our DCs and warehouse/office our teams have been kept safe and free from Covid-19.

This report has been prepared in accordance with the small company's regime under the Companies Act 2006.

Approved by the Board and signed on its behalf by:

Trustee:



Julie Ashton-Davies

Date:

17/12/2021

CARDIFF FOODBANK
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31st MARCH 2021

Independent Examiner's Report to the trustees of Cardiff Foodbank.

Report to the trustees Cardiff Foodbank of the accounts for the year ended 31st March 2021, which are set out on pages 10 to 18.

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2021.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ACCA.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



Young & Phillips Limited
Chartered Certified Accountants
77 Bute Street
Treorchy
RCT
CF42 6AH

Date 21/12/2021

CARDIFF FOODBANK
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 1ST MARCH 2021

		£	£	£	£
	<u>Notes</u>	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>Funds</u>	<u>Prior</u> <u>year</u> <u>funds</u>
<u>Incoming Resources</u>					
Incoming resources from generated funds					
Donations and grants	3	401,554	116,084	517,638	146,829
Bank interest		82	-	82	55
Total oncoming resources		<u>401,636</u>	<u>116,084</u>	<u>517,720</u>	<u>146,884</u>
<u>Resources expended</u>					
Charitable activities	4	106,108	68,096	174,204	113,625
Governance costs		<u>1,213</u>	<u>-</u>	<u>1,213</u>	<u>665</u>
Total Resources expended		<u>107,321</u>	<u>68,096</u>	<u>175,417</u>	<u>114,290</u>
Net movement in funds		294,315	47,988	342,303	32,594
<u>Reconciliation of funds</u>					
Total funds brought forward		<u>99,695</u>	<u>11,000</u>	<u>110,695</u>	<u>78,101</u>
Total funds carried forward		<u>394,010</u>	<u>58,988</u>	<u>452,998</u>	<u>110,695</u>

CARDIFF FOODBANK
STATEMENT OF ASSETS AND LIABILITIES
AT THE 31ST MARCH 2021

		2021		2020	
		£	£	£	£
	<u>Notes</u>				
<u>Fixed Assets</u>					
Tangible Assets	6		56,127		6,210
<u>Current Assets</u>					
Debtors	7	2,000		2,000	
Cash at bank and in hand	8	417,822		103,085	
Total current assets		419,822		105,085	
<u>Current Liabilities</u>					
Creditors due within one year		22,951		600	
			396,871		104,485
Net current Assets					
Total assets less current liabilities			452,998		110,695
<u>Income funds</u>					
Restricted funds		58,988		11,000	
Unrestricted funds		394,010		99,695	
		452,998		110,695	

For the financial year ending 31st March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the Trustees on 17th DECEMBER 2021

Signed on behalf of the Trustees



Trustee

CARDIFF FOODBANK
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2021

1 Basis of preparation

1.1 Basis of Accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with the Charities Act 2011.

1.2 Going concern

These accounts have been prepared on the basis that the charity is a going concern.

2 Accounting Policies

2.1 Income

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).

Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

CARDIFF FOODBANK
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2021

Volunteer help

The value of any voluntary help received is not included in the accounts.

Income from interest

This is included in the accounts when receipt is probable, and the amount receivable can be measured reliably.

2.2 Expenditure and liabilities

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and Support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts

2.3 Assets

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and equipment	25% reducing balance per annum
Motor vehicles	25% reducing balance per annum

Stock and work in progress

Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.

CARDIFF FOODBANK
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2021

3 Voluntary Income

	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total Funds</u>	<u>Prior year Funds</u>
Donations and legacies				
Donations	401,554	-	401,554	97,476
Deferred van donations	-	6,519	6,519	-
Rayne Foundation	-	2,000	2,000	-
Masonic Benevolent funds	-	1,500	1,500	-
SCS	-	1,000	1,000	-
Gilead sciences	-	5,000	5,000	-
Watches of Switzerland	-	10,000	10,000	-
Cardiff & vale	-	16,000	16,000	-
Grants				
Henry Smith charity	-	-	-	32,500
Trussell Trust	-	1,800	1,800	13,853
Cardiff local authority	-	-	-	3,000
Community Foundation in Wales	-	22,000	22,000	-
Wates Family Enterprise Trust	-	5,000	5,000	-
Asda	-	29,239	29,239	-
Money saving expert	-	5,100	5,100	-
KT Foundation	-	2,926	2,926	-
CAF	-	8,000	8,000	-
	<u>401,554</u>	<u>116,084</u>	<u>517,638</u>	<u>146,829</u>

All income in the prior year was unrestricted except for grant from The Henry Smith charity and Cardiff local council which were £32,500 and £3,000 respectively.

4 Expenditure on charitable activities

	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total</u>	<u>Prior year</u>
Employment costs	51,009	22,558	73,567	62,823
Costs of goods	-	1,362	1,362	5,478
Establishment costs	14,733	28,000	42,733	22,414
Repairs and maintenance	10,575	7,889	18,464	3,352
Office expenses	5,464	1,668	7,132	5,602
Printing, postage and stationery	2,172	-	2,172	3,179
Subscriptions and donations	131	-	131	521
Bank charges	25	-	25	3
Cleaning	2,735	-	2,735	2,777
Vehicle expenses	5,743	100	5,843	3,455
Advertising and promotion	109	-	109	2,009
Deprecation	12,191	6,519	18,710	2,012
Loss on disposal of vehicle	1,221	-	1,221	-
	<u>106,108</u>	<u>68,096</u>	<u>174,204</u>	<u>113,625</u>

CARDIFF FOODBANK
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2021

	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total</u>	<u>Prior year</u>
<u>Governance Costs</u>				
Independent examiner fees	1,020	-	1,020	630
Other governance costs	193	-	193	35
Accountancy fees	<u>1,213</u>	<u>-</u>	<u>1,213</u>	<u>665</u>

5 Employees' remuneration

No employee received more than £60,000 during the year (2020- nil)
The charity received a grant of £32,500 from the Henry Smith charity in 2020 of which £8,000 relates to towards wages costs in the current year. A further grant was received from Asda towards wages costs of which £14,558 has been used in 2021.(nil 2020)

6 Tangible fixed assets

	<u>Furniture and equipment</u>	<u>Motor vehicles</u>	<u>Total</u>
	£	£	£
Cost			
At 1 st April 2020	32,167	19,441	51,608
Additions	-	70,548	70,548
Disposals	-	(15,794)	(15,794)
At 31 st March 2021	<u>32,167</u>	<u>74,195</u>	<u>106,362</u>
Accumulated Deprecation			
At 1 April 2020	27,878	17,520	45,398
Charge for the year	1,073	17,637	18,710
Eliminated in respect of disposals	-	(13,873)	(13,873)
	<u>28,951</u>	<u>21,284</u>	<u>50,235</u>
Net book value			
At 31 March 2021	<u>3,216</u>	<u>52,911</u>	<u>56,127</u>
At 31 March 2020	<u>4,289</u>	<u>1,921</u>	<u>6,210</u>

During the year an appeal was made for donations for a new vehicle which amounted to 75% of its cost. The donations received have been deferred and included in the accounts in line with the depreciation of the asset. This amounted to £6,519 in 2021.

CARDIFF FOODBANK
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2021

7 Debtors

	2021	2020
Gift aid	2,000	2,000
	<u>2,000</u>	<u>2,000</u>

8 Cash and bank at hand

	2021	2020
Co-op Current Account	184,560	84,905
Scottish Widows	17,887	17,851
Triodos Bank	215,046	-
Cash in hand	329	329
	<u>417,822</u>	<u>103,085</u>

9 Creditors

9.1 Creditors: Amounts falling within one year

	2021	2020
Taxation and social security	2,381	-
Accruals	1,020	600
	<u>3,401</u>	<u>600</u>

9.2 Deferred Income

The charity received donations towards the purchase of the Vauxhall Vivaro which amount to 75% of its cost. (£15,069 from a donation appeal, £6,000 from Welsh Water and £5,000 from clockwise)

The donations are released to the income statement inline with 75% of its annual depreciation.

	2021
Balance at 1 st April 2020	-
Amounts received	26,069
Amount released to income	(6,519)
	<u>19,550</u>
Balance at 31 st March 2021	

CARDIFF FOODBANK
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10 Funds

10.1 Analysis of funds

	<u>At 1 April</u> <u>2020</u>	<u>Incoming</u> <u>resources</u>	<u>Resources</u> <u>expended</u>	<u>At 31 March</u> <u>2021</u>
General funds				
Unrestricted income fund	99,695	401,636	107,321	394,010
Restricted funds				
The Henry Smith charity	8,000	-	8,000	-
Cardiff local authority	3,000	-	1,981	1,019
Deferred income- van donations	-	6,519	6,519	-
Rayne Foundation	-	2,000	-	2,000
Masonic Benevolent funds	-	1,500	-	1,500
SCS	-	1,000	-	1,000
Gilead sciences	-	5,000	-	5,000
Watches of Switzerland	-	10,000	-	10,000
Cardiff & vale	-	16,000	-	16,000
Trussell Trust	-	1,800	1,800	-
Community Foundation in Wales	-	22,000	22,000	-
Wates Family Enterprise Trust	-	5,000	5,000	-
Asda	-	29,239	14,696	14,543
Money saving expert	-	5,100	100	5,000
KT Foundation	-	2,926	-	2,926
CAF	-	8,000	8,000	-
Total restricted funds	11,000	116,084	68,096	58,988
Total Funds	110,695	517,720	175,417	452,998

10.2 Designated Funds

Part of the unrestricted funds have been designated for the following expenditure

	2021	2020
Planned use	£	£
New Warehouse Rent (2years)	90,000	-
New Warehouse outfitting costs	45,000	-
Grocery Project outfitting	25,000	-
Debt Finance training	5,000	-
Strategic Reserve (6 months costs)	105,400	-
Total Designated funds	270,400	-

CARDIFF FOODBANK
NOTES TO THE ACCOUNTS
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11 Transactions with trustees and related parties

Trustees' expenses

None of the trustees have been paid any remuneration or received any other benefits from their employment with the charity during the year. (2020 nil).

Controlling entity

The charity is controlled by the trustees