

REGISTERED COMPANY NUMBER: 06955717 (England and Wales)
REGISTERED CHARITY NUMBER: 1139442

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31st July 2021
for
Thomas Boughy Kindergarten and Child Care Ltd
(A Company Limited by Guarantee)

Hardings
Chartered Accountants
6 Marsh Parade
Newcastle-under-Lyme
Staffordshire
ST5 1DU

Thomas Boughey Kindergarten and Child Care Ltd

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for the Year Ended 31st July 2021**

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**Report of the Trustees
for the Year Ended 31st July 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st July 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Objectives and activities

Charitable Objects

The aim of the company is

To enhance the education of children below statutory school age in and around Stoke on Trent by the provision of a kindergarten.

In setting our objectives and planning our activities the trustees have given careful consideration to the Charity Commission's guidance on public benefit. As a charity, the parents of our children have the assurance that all our income must be applied for the benefit of the children attending our settings.

Aims and intended impact

Within our objects we offer flexible childcare arrangements for the community around the setting but also affordable day care for families who work or study. As part of the charitable aspects of our work, and on the basis of applied criteria, we support wherever possible, requests from health professionals for respite care, and also 2-year funded places to help families in need.

We want to ensure that children have a safe place to spend their early years to ensure that we provide them with enhanced opportunities to access the Early Years Foundation Stage curriculum and other age-related activities.

Activities are differentiated to support the interests and development of children's skills and knowledge through a variety of resources and opportunities for example visits into the wider Stoke-on-Trent area as well as local community.

We also offer free school meals for families in need, and in extreme poverty i.e families unable to claim monies due to their alien status.

This year we have supported a family of a child who required additional days of childcare at the setting whilst a younger sibling was unwell and was hospitalised. This supported mum to be at the hospital for the maximum period she could and for dad to support with childcare of the other siblings.

We have also supported a parent who wanted their child to join in with the extra physical sports activity but were struggling financially to fund the sessions for their child. The child was benefitting from the sessions which supported with individual development.

All families were in receipt of Home Learning packs which were sent out to parents during the initial re-opening of the children's centre to support and encourage families to begin accessing provisions as the lockdowns began to ease.

We work closely with Stoke-On-Trent Children and Young Peoples team, health professionals, educational professionals and the Local Authority, to ensure maximum public benefit from our charity.

During this year we have offered before and after school care provision with St Mark's CE (A) Primary School, which continues to be provided from the Kindergarten.

We are an equal opportunity organisation and are committed to a working environment that is free from any form of discrimination, on the grounds of colour, race, ethnicity, religion, sex, sexual orientation or disability. We will make reasonable adjustments to meet the needs of staff or children in our care who are or become disabled.

Thomas Boughey Kindergarten and Child Care Ltd

Report of the Trustees for the Year Ended 31st July 2021

Objectives and activities

Standards

Thomas Boughey Kindergarten and Child Care Ltd actively supports the attainment of the highest standards through its links with other partner organisations linked to childcare. The nursery continues to enjoy every success which includes an excellent reputation with the community and also partner professionals and excellent occupancy rates. In December 15 the setting achieved in all aspects of communication in respect of children and families. The setting was awarded a good Ofsted grade at the last inspection in October 2021.

Staff have worked extremely hard to achieve these standards.

Principal activities of the year

Our principal activity is childcare, benefiting the public by ensuring that we provide excellent, affordable full day care for children under statutory school age. We operate on one site within the Thomas Boughey Children's Centre offering full day care for children 0-5 years. All children, irrespective of where they live, individual circumstances, or abilities, within requisite age ranges are able to attend the setting.

Achievement and performance

Charitable activities

The awards against which we have been accredited i.e Investors in People, Stoke Speaks Out level 4 Communication Friendly setting, Millies Mark, which demonstrates excellence in Paediatric First Aid, and Makaton Friendly status, alongside our Outstanding Ofsted grade clearly demonstrate what our company is about, both excellence for our clients but also we respect and value our staff and ensure employment in a company of quality. We also have one member of senior staff who achieved Stoke Speaks Out level 5 qualification.

The setting has a committed Childcare Manager who has a wealth of knowledge and understanding of working within the Early Years sector who has a clear passion and dedication for the work we do. She is vigilant, enthusiastic and intent on achieving excellent practice in both quality and business growth to improve outcomes for children's learning and development whilst bringing environments to life using the communication friendly spaces perspective alongside a natural approach.

We continue to aspire to achieve the highest possible standards and the maximum benefit to the public who use our services.

We currently have 17 staff who give high levels of commitment to the company and excellent care to our children. They all acknowledge and support the ethos and pedagogy of the kindergarten through excellent team work. The business continues to meet the challenges of the climate in our locality. It has been difficult to maintain the number of babies in our baby room due to the stance of the local college in placing children outside of their provision. The prohibitive attitude has now changed ensuring a growth in numbers and the business has also seen a rise in the number of paid children, thereby suggesting that future take up of these places will improve. The situation has, however, had some impact on the business. The company now offers staff a pension scheme and staff take up has been excellent. Fees are payable in accordance with the standard hiring agreement and scale of charges adopted for the year. It is intended that the scale of charges are sufficient to generate enough income to meet all expenditure incurred in providing the facilities of the nurseries but at the same time being affordable to our parents.

Our curriculum is extensive and includes trips into the local environment and also Forest School activities on and off site at a local beauty spot lead by our Qualified School Leader. These opportunities are offered to children, dependent on age and stage of the child. The company has access to a minibus which is made available on request from the local primary school which ensures that these activities can be assessed as planned. This is an extremely valuable resource and is enabling access to a much more exciting range of activities for all our children.

The setting is part of the National Day Nurseries Association (NDNA) which enables relevant and professional partnership between legislation and practice.

The manager will complete an Early Years Professional Development Programme with the Department for Education and Elklan Training to highlight the importance of communication friendly settings and effective learning environments.

The setting has re-established a good relationship with the local college where children now attend regularly whilst parents access adult learning courses such as ESOL, Mathematics and Sewing.

Thomas Boughey Kindergarten and Child Care Ltd

Report of the Trustees for the Year Ended 31st July 2021

Financial review

Incoming resources

During the year the kindergarten received funding of £164,794 (2020: £191,583) from Stoke City Council which helps to fund the nursery and allow it to provide affordable childcare. We also furloughed some staff whilst we were unable to operate.

The other source of income in the year was childcare income paid by parents, was down on last year at £65,536 (2020: £82,791) owing to Covid 19. Again, a significant amount was received in childcare vouchers.

Resources expended

The major expenditure for the kindergarten during the year was staff wages due to the regulations of Ofsted regarding child to staff numbers. Due to Covid Pandemic we have found it necessary to furlough staff between September 2020 and March 2021. We are now fully open to children of all ages.

Our staff costs have increased in the year as more staff have been required. Other major expenses in the year were purchases which included food and play materials and the rent, which saw an increase.

Reserves policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets, which are the free reserves of the charity, should be between three and six months of general (unrestricted) operating costs and the trustees consider that this policy provides sufficient funds to cover management, support and administration costs to be able to continue the activities of the charity in event of a significant drop in funding, or business interruption. The free reserves as at 31st July 2021 of £23,262 (2020: £68,527) are not within the above policy. The trustees are constantly reviewing these reserves to try and increase them.

Investment Policy

The investment policy adopted by the trustees is to maintain a high standard of the assets of the company and implement a programme of continual development to optimise their use in line with the charity's objectives.

Future plans

Activity Provision

Maintaining the delivery of high-quality childcare is a key objective and maintaining provision for children which is outstanding is a priority. The 2020/2021 business plan recognises the importance of maintaining our provision at the highest level practicable.

Provision of before and after school care for children at St Mark's CE (A) Primary school now includes ages 6-11 years, this is growing slowly and remains on the Thomas Boughey Kindergarten site.

The kindergarten management board in cooperation with staff would like, over the coming year to achieve Time to Talk training so that all staff can support children's language development at all levels.

To continue working together with the local schools and to help children to be school ready we would like to achieve a seamless approach in securing children and practitioner's knowledge in phonics.

The kindergarten have a focus on the community and outdoors, to provide, to strengthen links with other settings and to provide opportunities for the practitioners to see new ways of thinking.

Management will further develop overall practice using a variety of monitoring systems including peer observations. This will ensure that the setting and the practitioners are continually challenging each other to ensure consistently high standards. Management will use the NDNA membership to source appropriate training for staff to further develop their knowledge and understanding of effective learning environments.

To source outside agencies to carry out a quality inspection visit ahead of Ofsted inspection to secure knowledge and understanding of the current expectations outlined by Ofsted.

Significant events since the year end

Other than the effects of the pandemic, which have by necessity shaped the way we can conduct the business, there have not been any significant events since the year end. The trustees are always striving to ensure that the kindergarten enhances the education of children below statutory school age in and around the Stoke On Trent area.

Thomas Boughey Kindergarten and Child Care Ltd

Report of the Trustees for the Year Ended 31st July 2021

Structure, governance and management

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and training of trustees.

The company's elected trustees are appointed at the Annual Meeting of the Trust on the basis of nominations received. These nominations are based on the Company's specification concerning eligibility, personal competence, specialist skills and local availability. Any newly elected trustees will be inducted into the workings of the company including policy and operational procedures.

Any training identified for trustees will be provided as and when funding available.

Organisational management

The directors and appointed/elected trustees of the company are legally responsible for the overall management and control of the company. The members of the board meet on a minimum of four occasions per year to carry out the management of the company including the implementation of most of the policies. One additional meeting is held specifically to approve the budgets and finalise the financial accounts and trustees report for approval by the annual meeting of the board of trustees. The board works under the chairmanship of the chair of the company. The board has adopted the code of governance published by the National Governance Hub as a means of building governance capacity and skills.

The day to day running of the company is delegated to the nursery manager. The directors along with the nursery manager report to the board at their quarterly meetings.

Reference and administrative details

Company Registration Number	06955717
Registered Charity Number	1139442
Registered Office	College Road Stoke on Trent Staffordshire ST4 2DQ
Trustees (also Directors)	L.Jones J.Thompson E.Massey M.Johnstone
Company Secretary	L.Jones
Accountants	Hardings Chartered Accountants 6 Marsh Parade Newcastle under Lyme Staffordshire ST5 1DU
Bankers	Natwest Bank PLC Hanley Branch 1 Upper Market Street Stoke on Trent ST1 1QA

Thomas Boughey Kindergarten and Child Care Ltd

Report of the Trustees for the Year Ended 31st July 2021

Statement of trustees' responsibilities

The trustees (who are also directors of Thomas Boughey Kindergarten and Child Care Ltd for the purposes of company law) are responsible for preparing the Trustees' Annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far the trustees are aware;

- there is no relevant audit information of which the charitable company's auditor is unaware;
and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Approved by order of the board of trustees on 11th April 2022 and signed on its behalf by:



Mrs L Jones - Trustee

**Independent Examiner's Report to the Trustees of
Thomas Boughey Kindergarten and Child Care Ltd**

Independent examiner's report to the trustees of Thomas Boughey Kindergarten and Child Care Ltd ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st July 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



T R McNeal
Institute of Chartered Accountants in England and Wales
Hardings
Chartered Accountants
6 Marsh Parade
Newcastle-under-Lyme
Staffordshire
ST5 1DU

11th April 2022

Thomas Boughy Kindergarten and Child Care Ltd

**Statement of Financial Activities
for the Year Ended 31st July 2021**

		31/7/21 Total funds £	31/7/20 Total funds £
	Notes		
Income and endowments from			
Charitable activities			
Nursery		230,330	274,374
Other income		<u>4,405</u>	<u>52,984</u>
Total		234,735	327,358
 Expenditure on			
Charitable activities			
Nursery		280,000	290,457
 NET INCOME/(EXPENDITURE)		(45,265)	36,901
 Reconciliation of funds			
Total funds brought forward		<u>68,527</u>	<u>31,626</u>
 Total funds carried forward		<u><u>23,262</u></u>	<u><u>68,527</u></u>

The notes form part of these financial statements

Thomas Boughey Kindergarten and Child Care Ltd

Balance Sheet
31st July 2021

	Notes	31/7/21 Total funds £	31/7/20 Total funds £
Fixed assets			
Tangible assets	6	1,858	2,841
Current assets			
Prepayments and accrued income		936	936
Cash at bank and in hand		<u>22,986</u>	<u>72,662</u>
		23,922	73,598
Creditors			
Amounts falling due within one year	7	(2,518)	(7,912)
Net current assets		<u>21,404</u>	<u>65,686</u>
Total assets less current liabilities		<u>23,262</u>	<u>68,527</u>
NET ASSETS		<u>23,262</u>	<u>68,527</u>
Funds	8		
General fund		<u>23,262</u>	<u>68,527</u>
Total funds		<u>23,262</u>	<u>68,527</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st July 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st July 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 11th April 2022 and were signed on its behalf by:



L Jones - Trustee

The notes form part of these financial statements

Notes to the Financial Statements
for the Year Ended 31st July 2021

1. Accounting policies

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. Net income/(expenditure)

Net income/(expenditure) is stated after charging/(crediting):

	31/7/21	31/7/20
	£	£
Depreciation - owned assets	<u>2,751</u>	<u>4,743</u>

Notes to the Financial Statements - continued
for the Year Ended 31st July 2021

3. Trustees' remuneration and benefits

There were no trustees' remuneration or other benefits for the year ended 31st July 2021 nor for the year ended 31st July 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st July 2021 nor for the year ended 31st July 2020.

4. Staff costs

The average monthly number of employees during the year was as follows:

31/7/21 31/7/20

No employees received emoluments in excess of £60,000.

5. Comparatives for the statement of financial activities

	Total funds £
Income and endowments from Charitable activities	
Nursery	274,374
Other income	<u>52,984</u>
Total	327,358
 Expenditure on Charitable activities	
Nursery	290,457
 NET INCOME	 <u>36,901</u>
 Reconciliation of funds	
Total funds brought forward	 31,626
 Total funds carried forward	 <u><u>68,527</u></u>

Notes to the Financial Statements - continued
for the Year Ended 31st July 2021

6. Tangible fixed assets

	Fixtures and fittings £	Motor vehicles £	Totals £
Cost			
At 1st August 2020	22,421	13,665	36,086
Additions	<u>1,768</u>	<u>-</u>	<u>1,768</u>
At 31st July 2021	<u>24,189</u>	<u>13,665</u>	<u>37,854</u>
Depreciation			
At 1st August 2020	19,580	13,665	33,245
Charge for year	<u>2,751</u>	<u>-</u>	<u>2,751</u>
At 31st July 2021	<u>22,331</u>	<u>13,665</u>	<u>35,996</u>
Net book value			
At 31st July 2021	<u>1,858</u>	<u>-</u>	<u>1,858</u>
At 31st July 2020	<u>2,841</u>	<u>-</u>	<u>2,841</u>

7. Creditors: amounts falling due within one year

	31/7/21 £	31/7/20 £
Social security and other taxes	1,518	6,912
Accruals and deferred income	<u>1,000</u>	<u>1,000</u>
	<u>2,518</u>	<u>7,912</u>

8. Movement in funds

	At 1.8.20 £	Net movement in funds £	At 31.7.21 £
Total funds			
General fund	68,527	(45,265)	23,262
TOTAL FUNDS	<u>68,527</u>	<u>(45,265)</u>	<u>23,262</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Total funds			
General fund	234,735	(280,000)	(45,265)
TOTAL FUNDS	<u>234,735</u>	<u>(280,000)</u>	<u>(45,265)</u>

Notes to the Financial Statements - continued
for the Year Ended 31st July 2021

8. Movement in funds - continued

Comparatives for movement in funds

	At 1.8.19 £	Net movement in funds £	At 31.7.20 £
Total funds			
General fund	31,626	36,901	68,527
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>31,626</u>	<u>36,901</u>	<u>68,527</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Total funds			
General fund	327,358	(290,457)	36,901
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>327,358</u>	<u>(290,457)</u>	<u>36,901</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.8.19 £	Net movement in funds £	At 31.7.21 £
Total funds			
General fund	31,626	(8,364)	23,262
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>31,626</u>	<u>(8,364)</u>	<u>23,262</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Total funds			
General fund	562,093	(570,457)	(8,364)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>562,093</u>	<u>(570,457)</u>	<u>(8,364)</u>

**Notes to the Financial Statements - continued
for the Year Ended 31st July 2021**

9. Related party disclosures

There were no related party transactions for the year ended 31st July 2021.

Thomas Boughey Kindergarten and Child Care Ltd

**Detailed Statement of Financial Activities
for the Year Ended 31st July 2021**

	31/7/21 £	31/7/20 £
Income and endowments		
Charitable activities		
Nursery Fees	65,536	82,791
Grants	<u>164,794</u>	<u>191,583</u>
	230,330	274,374
Other income		
HMRC JRS	4,403	52,984
Interest Received	<u>2</u>	<u>-</u>
	<u>4,405</u>	<u>52,984</u>
Total incoming resources	234,735	327,358
Expenditure		
Charitable activities		
Wages	194,524	222,281
Social security	6,948	5,698
Pensions	3,029	3,086
Insurance	1,195	1,616
Telephone	1,246	1,017
Postage and stationery	1,780	1,911
Advertising	-	414
Sundries	513	872
Agency Costs	541	796
Purchases	22,630	18,791
Cleaning	951	1,577
Staff Training	2,472	1,247
Travel	-	131
Ofsted Report	220	265
Bank Charges	324	597
Motor Vehicle Expenses	47	110
Rent	24,570	13,400
Repairs & Renewals	<u>5,141</u>	<u>1,841</u>
	266,131	275,650
Support costs		
Governance costs		
Accountancy and legal fees	2,602	2,331
Legal fees	8,516	7,733
Fixtures and fittings	<u>2,751</u>	<u>4,743</u>
	<u>13,869</u>	<u>14,807</u>
Total resources expended	<u>280,000</u>	<u>290,457</u>
Net (expenditure)/income	<u>(45,265)</u>	<u>36,901</u>

This page does not form part of the statutory financial statements