



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2021

To 31st March 2022

Charity name: Knutsford and District University of the Third Age

Charity registration number: 1139427

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of Knutsford U3A is the advancement of education, and in particular the education of older people and those who are retired from full time work, by all means, including associated activities conducive to learning and personal development.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>We are a self-help learning organisation for all local retired people who wish to join activities that will develop learning, skills, personal development, enjoyment and friendship. We have three main kinds of activities.</p> <p>We normally hold monthly meetings, with speakers on a wide range of topics, followed by refreshments and social interaction.</p> <p>We currently have 52 Activity Groups, offering a wide range of learning experiences to suit different interests. They are led by Group leaders, giving their time, often supported by a planning group. They are supported by the Committee through networking and training sessions.</p> <p>We have subcommittees which organise our speakers and outings, including trips to places of interest, and to concerts and theatres. We produce regular newsletters to keep our members informed of our activities, and those of our wider u3a network (such as Summer Schools).</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees have regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
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Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Our membership at the end of March 2022 was 692, with an additional 41 Associate Members (those who are also members of other u3as).</p> <p>At the beginning of this period our activities were constrained due to the impact of Coronavirus with no indoor meetings. Committee meetings (meetings of the trustees) and Membership meetings were successfully conducted online using Zoom. Many outdoor groups were meeting as normal while following the appropriate government advice. We had a stand outside the Knutsford Methodist Church for u3a publicity day (2nd June). Our first organised outing was to the new RHS Bridgewater in early July, which was so popular that it was followed by two further visits to the same location. Highly successful outings also were made to Adlington Hall and Chatsworth House. There were also several trips to cultural events including to see an Alan Ayckbourn play in September, and in December, the Nutcracker and Handel's Messiah.</p> <p>The Committee agreed guidance for the restarting of indoor groups on 27th July. In September our activities moved decisively towards normality with the restarting of indoor activities including our first face-to-face members' meeting and a group leaders' coffee morning. We also held a</p>

		<p>group “showcase” event in early September which provided group leaders with an opportunity to advertise their activities to a wider audience to attract new members. Our October committee meeting was the first to be held face-to-face. This sense of getting back to normality continued until January when rising rates of the new Omicron variant caused indoor groups to suspend their activities and the January members’ meeting and Committee meeting to return to Zoom. Fortunately, this interruption was brief and by the end of this period our u3a was fully open, albeit with a lot of testing and some disruption as members had to self-isolate at short notice if they had a positive Covid test result.</p> <p>Unlike the previous year we were able to hold a face-to-face AGM this year in December. During this time period we recruited four new members to the Committee who were duly elected at the AGM. We now have a Committee of 11, with one vacancy.</p> <p>A significant achievement was our first membership renewal drive (in April 2021) using the software system Beacon which is designed to streamline the administration of our u3a and reduce the workload on Committee members.</p> <p>By the end of the period, we had 52 active groups including some new additions such as a Singing group and a Railways Interest Group</p> <p>.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our 'core' income and expenditure relates to the income (principally from membership subscriptions), and the running costs of the charity. This is 'unrestricted funds' in the accounts. At the end of the financial year, our income was £6,964, and our expenditure was £9,020. Our other funds are 'restricted funds', and they relate to the Activity Groups and the outings, each of which are self-funded. This income was £26,499, and the expenditure was £26,355. Our financial situation is healthy, and at the end of March 2022, we held £9,418 in unrestricted funds, and £9,005 in the restricted funds.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our reserves policy is to maintain a level of reserves at a figure of 6 months running costs for our 'core' organisation. This is to allow for contingencies, such as the need to replace or acquire necessary equipment, and unexpected expenses. For future years we will adapt the membership fee with a view to reducing the excess reserves gradually.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	We are governed by our Constitution, first adopted in 2010, and changed to a modified version of the u3a model constitution approved at our AGM of November 2020.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	We are an independent charity, which is a member of the Third Age Trust, as an unincorporated association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	We carry out induction for new trustees, using written information, discussion, and observation at Committee meetings etc.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	We are an independent charity, and are members of the national body, the Third Age Trust. We maintain relationships with other local U3As, through the South and Mid Cheshire Cluster Group, and the North West Network.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Knutsford and District U3A
Other name the charity uses	Knutsford U3A
Registered charity number	1139427
Charity's principal address	10 Beechwood, Bowdon, Altrincham, Cheshire WA14 3DW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Barley	Chair		
2	Adrian Long	Treasurer		
3	Susan Allan	Secretary		
4	Roger Brown			
5	Veronica Gordon		01.04.2021-22.04.2021	
6	Barbara Arnell		01.04.2021-25.11.2021	
7	Wendy Brooks			
8	Stuart Allan			
9	Irene Hardy			
10	Helen Smith			
11	Robert Watson			
12	Tony Axon		25.11.2021-31.03.2022	
13	Georgina Blackburn		25.11.2021-31.03.2022	
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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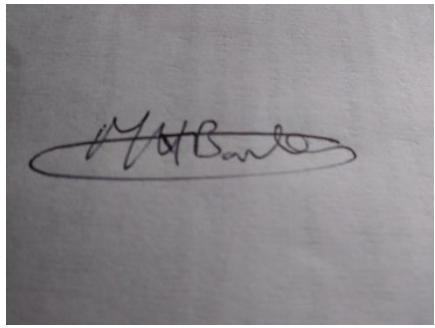
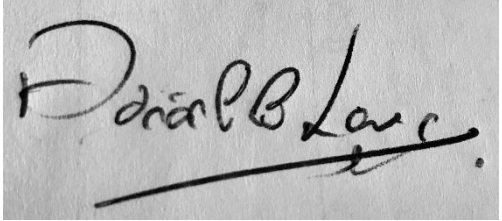
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mark Howard Barley	Adrian Long
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	28/09/2022	

Knutsford & District University of the Third Age

Income and Expenditure Account for Financial Year 2021/22					
	2021/22 Unrestricted Funds	2021/22. Restricted Funds		2021/22 TOTAL	2020/21. TOTAL
Income					
Subscriptions	3,282.00			3,282.00	143.00
PayPal & Go Cardless	3,655.73			3,655.73	
Activity receipts		22,721.82		22,721.82	10,143.58
Sundry Cash Income	25.81	3,777.57		3,803.38	1,709.65
Total Income	6,963.54	26,499.39		33,462.93	11,996.23
Expenditure					
Activity Payments	0.00	22,458.06		22,458.06	9,754.67
Room Hire / Rent	676.50	0.00		676.50	190.39
U3A Subscriptions	2,611.50	0.00		2,611.50	2,559.00
U3A Beacon	725.00	0.00		725.00	121.33
U3A Publications	1,687.02	0.00		1,687.02	1,685.74
Speakers Fees	1,348.00	0.00		1,348.00	370.00
Postage and stationery	519.64	0.00		519.64	572.30
Equipment	301.37	0.00		301.37	0.00
IT & Web	180.00	0.00		180.00	334.97
Training & Networking	259.20	0.00		259.20	0.00
Travel	0.00	0.00		0.00	0.00
Promotional Cost	508.81	0.00		508.81	0.00
Accountancy	0.00	0.00		0.00	0.00
Misc inc Gifts	97.00	0.00		97.00	69.08
Sundry	106.07	3,897.24		4,003.31	1,984.60
Total Expenditure	9,020.11	26,355.30		35,375.41	17,642.08
Surplus / Deficit	(2,056.57)	144.09		(1,912.48)	(5,645.85)
Statement of Assets and Liabilities at 31st March 2022					
	2021/22 Unrestricted Funds	2021/22. Restricted Funds		2021/22 TOTAL	2020/21. TOTAL
Monetary Assets					
Bank Current	£ 9,418.25	£ 8,217.49		£ 17,635.74	£ 14,837.81
Cash in Hand		£ 787.62		£ 787.62	£ 907.34
	£ 9,418.25	£ 9,005.11		£ 18,423.36	£ 15,745.15
Accumulated Funds					
Balance at 01/04/21	£ 10,223.58	£ 5,521.52		£ 15,745.10	£ 21,391.00
Surplus / Deficit	(2,056.57)	144.09		(1,912.48)	(5,645.85)
Year End accruals & PP	1,251.24	3,339.50		4,590.74	
Balance at 31/03/22	£ 9,418.25	£ 9,005.11		£ 18,423.36	£ 15,745.15
Balance Error	0.00	0.00		0.00	0.00



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
KNUTSFORD u3a

On accounts for the year
ended

31 MARCH 2022

Charity no
(if any) 1139427

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 14 JULY 2022

Name:

Robert Beale

Relevant professional
qualification(s) or body

(if any):

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Address:

1 Styal Close

Northwich

CW9 8FG

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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