

# Newcastle Women 's Aid

England & Wales · Charity number 1139393

## Details

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**Other names** NEWCASTLE WOMEN'S AID+, NWA

**Status** Registered

**Legal form** CIO

**Registered** 2010-12-21

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** second floor  
Northumberland House  
Princess Square  
Newcastle upon Tyne  
NE1 8ER

**Phone** 01912610504

**Email** [office@newcastlewomensaid.org.uk](mailto:office@newcastlewomensaid.org.uk)

**Website** [www.newcastlewomensaid.org.uk](http://www.newcastlewomensaid.org.uk)

## Activities

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**Objects:** THE RELIEF AND PROTECTION OF WOMEN AND CHILDREN OF SUCH WOMEN WHO HAVE EXPERIENCED OR ARE EXPERIENCING DOMESTIC ABUSE FROM A PARTNER OR EX PARTNER, PARTICULARLY BUT NOT EXCLUSIVELY THROUGH THE PROVISION OF SAFE TEMPORARY EMERGENCY ACCOMMODATION, ADVICE, SUPPORT AND OTHER SERVICES

**Activities:** Newcastle Women's Aid provides advice, information & support services to those who are or have been victims of domestic violence & abuse. Our services include: Advice & Information service Helpline Domestic Abuse flexible Support service (DAFS) Group Programme work (Freedom Programme & Recovery programmes) Training, awareness-raising, multi-agency work and education

## Classification

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- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Other Charitable Purposes
- **Who:** Other Defined Groups, The General Public/mankind

## Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Newcastle Upon Tyne City

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£162,569	£156,950	-	-
2024-03-31	£160,129	£137,057	-	-
2023-03-31	£137,232	£137,057	-	-
2022-03-31	£97,384	£137,832	-	-
2021-03-31	£167,346	£134,436	-	-

## Trustees

Name	Role	Appointed
<b>CINDY BARROW</b>	Chair	2013-01-09
Dr Stephanie Manson Brown		2022-02-01
JUDITH FARQUHARSON		2006-01-09
JUSTINE MASSINGHAM		2011-10-26

**Newcastle Women 's Aid**

England & Wales - Charity number 1139393

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# Accounts

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## ANNUAL REPORT & FINANCIAL STATEMENTS

For the year ended

31 March 2025

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Call: **0191 261 0504** | Freephone: **0800 923 2622**  
**[newcastlewomensaid.org.uk](http://newcastlewomensaid.org.uk)**

Newcastle Women's Aid, Second Floor, Hadrian House,  
Higham Place, Newcastle upon Tyne, NE1 8AF



Registered Charity 1139393  
Registered Company 01413723

## **CONTENTS**

	PAGES
Directors/Trustees Annual Report	3 - 7
Statement of Financial Activities	8
Balance Sheet	9
Notes to Financial Statements	10-11
Independent Examiners Report	12





Newcastle Women's Aid

## **Trustee/Directors Annual Report**

The Trustees/Directors are pleased to present their report together with the financial statements of the charity for the year ended 31 March 2025.

### **Reference and Administrative Details**

<b>Charity Name:</b>	<b>Newcastle Women's Aid</b>
<b>Registered Charity:</b>	1139393
<b>Registered Company:</b>	07413723
<b>Registered &amp; Operational Address:</b>	2 <sup>nd</sup> Floor, Hadrian House, Higham Place, Newcastle upon Tyne NE1 7AF
<b>Bankers:</b>	Unity Trust Bank Plc, 9 Brindley Place, Birmingham B1 2HB  Barclays Bank Plc, 49/51 Northumberland Street, Newcastle upon Tyne NE1 7AF
<b>Directors/Trustees:</b>	Justine Massingham (Chair)  Judith Farquharson BEM (Treasurer)  Cyndi Barrow  Dr Stephanie Manson-Brown
<b>CEO and Company Secretary:</b>	Elaine Langshaw
<b>Auditor:</b>	Ruth Tomlinson ACMA CGMA

### **Structure, Governance and Management**

#### **Governing Document**

Newcastle Women's Aid was established and registered as a charity on 24 June 1976. The organisation is now a charitable company limited by guarantee, incorporated on 20 October

2010 and registered as an incorporated charity on 21 December 2010. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

### **Appointment of Trustees/Directors**

The Directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as Trustees. The Board of Trustees consists of not less than 3 and not more than 9 members who will be elected at the Annual General Meeting. In addition, they may appoint not more than 3 co-opted members. All members of the Board retire from office at the Annual General Meeting following when they came into office but may be re-elected or re-appointed.

[Newcastle Women's Aid](#)

### **Recruitment, Induction and Training**

Directors of the Company are also known as trustees for the purposes of charity law. New trustees meet with the Manager, staff and the Board of Trustees. All new trustees receive copies of all relevant documentation including Memorandum and Articles of Association, organisation management chart, financial data and information relating to their role, the scope and responsibility of the role and the system of delegated authority together with information about the cycle of meetings and training opportunities.

### **Organisation**

The Board administers and provides strategic direction for the charity. The Board meets bi-monthly either in-person or virtually and, if necessary, will meet more often. The Manager is appointed by the Board to manage the day-to-day operation of the charity. There is a system of delegated authorities in place to determine which decisions can be undertaken by the manager.

### **Risk Management**

The Charity created a risk register in 2003 and a full review was undertaken during 2024. Risk assessment is an important and critical step in protecting the organisation, staff, trustees, visitors and service users as well as complying with the law. The process used by Newcastle Women's Aid clearly identifies risks, evaluates the likelihood and impact of any risk, uses procedures to mitigate the risk, ensures adequate resources are available to deal with any identified risks and regularly monitors and reviews risks.

### **Objectives and Activities**

The Objects of the charity are the relief, protection and support of persons, including children, who have suffered or are in danger of suffering domestic abuse through the provision of advice, support, representation and other services and to create awareness together with advance education in all aspects of domestic abuse including its causes, prevention and the relief of its consequences.

The central aim of the charity is to provide independent, specialist support to women and girls who are affected by domestic violence and abuse.

The main objectives of the organisation are:

- To provide advice, information, practical support, representation and mediation to women and girls affected by domestic abuse
- To provide flexible support to women in the community affected by domestic abuse by offering intensive support to minimise the risk of repeat victimisation and assisting women to remain in their own homes.
- To liaise with other agencies and participate in forums to raise awareness of domestic violence and to influence police /practice and service provision across Newcastle upon Tyne
- To offer preventative group work programmes

Newcastle Women's Aid

## **How our Activities deliver Public Benefit**

NWA provides:

***Help, Options, Protection and Empowerment (HOPE)*** project which offers a sequence of specialist support interventions including:

- Telephone advice and support
- Domestic Abuse Flexible Support (DAFS) a programme of individual personal support, needs and risk assessment, safety and support planning
- Domestic Abuse Group Programme
- Recovery Group Programme
- Women's Peer Support Group
- Holistic Therapies
- Information, advice and support including free telephone helpline
- Education and public awareness within schools, colleges and other services
- Indirect support for children through empowering Mum to safeguard herself and her children together with a creche facility to aid uninterrupted support for women
- Website offering an excellent reference resource alongside advice and information.

***The Domestic Abuse Flexible Support Service (DAFs)*** is a community-based outreach service where women are offered appointments at our safe, accessible and centrally located offices. This service supports women in the community who may not want or need to access refuge accommodation. DAFs provides practical help on safety, legal issues, benefits, re-housing and other issues as identified by the client. The programme also provides emotional support around domestic abuse the client may have sustained.

***NWA Group programmes include Freedom to Make Changes.*** This programme explores in detail the ranges of tactics perpetrators of abuse may use to gain control over a victim.

The programme equips victims with knowledge, and understanding about how to keep themselves and their children safe from abuse in the future. Much positive feedback has been received from clients and the programme remains popular and successful. NWA has also developed the Free to Be Me Recovery programme in consultation with clients which is also proving to be successful

## **Achievements and Performance**

- 575** Referrals were received by NWA for a wide range of complex advice and support
- 275** Referrals were given telephone advice on safety, housing, legal and safeguarding
- 132** Referrals were provided with comprehensive telephone advice and support
- 83** Referrals received 1:1 specialist support from our DAFs project
- 60** Women received maintenance support following completion of their support package
- 25** Women and girls referred into group programmes
- 31%** **of all referrals received multiple and complex support interventions**

## **Demographics**

- 42% of all referrals identified as homeless
- 47% of all referrals identified as having mental health concerns
- 18% of all referrals identified as repeat victims of domestic abuse
- 13% of all referrals described experiencing stalking or harassment behaviours

**NWA are National Quality Standard Accredited by Women's Aid Federation of England.**

[Newcastle Women's Aid](#)

## **Financial Review**

Against a difficult financial backdrop and with the aid of sound financial management the organisation has developed services to generate a positive financial outcome and has achieved prudent expenditure through fundraising and cost efficiencies.

Newcastle Women's Aid has continued to receive funding from a range of large and small charitable sources including Gift Aid, voluntary and statutory agencies as well as donations from individuals and businesses.

In 2017 NWA restructured its services following a decision by Newcastle City Council to build a new refuge. Trustees found new premises a new flexible service was established without the facility of a refuge. Initially the organisations reserves were used to fund two full-time staff but since that time funding has been secured which has enabled the organisation to expand the service and employ an additional two staff. In 2024 NWA will again be moving premises and reserves will be used to support the move to bigger premises located in the City Centre.

## **Investment Powers and Policy**

Under the Memorandum and Articles of Association the charity has the power to invest in any way the Trustees wish. Trustees have operated a policy of investing some of the funds in an interest-bearing deposit account.

## **Reserves Policy**

Newcastle Women's Aid has examined the charity's requirements for reserves and believes it is prudent to have a policy on the holding, accumulation and management of its reserves.

Trustees/Directors, when taking account of the relevant risks to income streams and the planned activities over the next year, feel the most appropriate level of reserves for the organisation to hold would be twelve months of running costs which are currently circa £150,000. This figure will be reviewed annually in line with increased activity and the demand placed upon the organisation.

This level of reserves will allow for staff salaries, rent, utilities and other general running costs to be paid until such time as an alternative income stream is secured, or, in the worst-case scenario, for the organisation to be wound up. It would also allow for redundancy notices to be issued to staff and for staff to find alternative and appropriate support for clients. This policy is considered to be in the best interests of the service users, staff and trustees/directors of the charity.

## **Plans for the Future**

The charity plans to seek and secure new offices so that they can continue to maintain their presence in centrally located offices. Newcastle Women's Aid will deliver, develop and expand services to meet the needs of victims of domestic abuse as outlined within the Aims and Objectives.

[Newcastle Women's Aid](#)

## **Statement of Trustees/Directors Responsibilities:**

The trustees/directors are responsible for preparing the Annual Report and the Financial Statements in accordance with the Charities Act 2011, applicable to charities in England and Wales, the Companies Act 2006 and the United Kingdom Generally Accepted Accounting Practice. Charity Law requires trustees, at the end of each financial year, to prepare financial statements that give a true and fair view of the incomings and outgoings of the charity.

In preparing those financial statements the trustees are required to select suitable accounting policies and apply them consistently, making judgements and estimates that are reasonable and prudent. The trustees must also prepare the financial statements on a

going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The trustees/directors are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any given time, the financial position of the charity and to enable them to ensure that financial statements comply with the Charities Act 2011. The trustees/directors are also responsible for safeguarding the assets of the charity and taking steps for the prevention and detection of fraud or any other irregularities.

Signed on behalf of Trustees/Directors

**Justine Massingham**

**Chair, Trustee and Director**

**Newcastle Women's Aid**

**Dated:** 29 July 2025

Newcastle Women's Aid

**Income Statement**  
**12 Months ended March 31**

	Notes	2025 £	2024 £
<b>Income</b>			
Interest Receivable	1	2,715	2,176
Grants Restricted	2	118,096	124,337
Grants Unrestricted	3	41,758	33,616
<b>Total Income</b>		<b>162,569</b>	<b>160,129</b>
<b>Expenses</b>			
Charity Management & Administration	4	32,700	64,140
Charity Running Costs	5	7,347	8,431
Employee Costs	6	116,903	112,668
<b>Total Expenses</b>		<b>156,950</b>	<b>185,239</b>
Excess Income/(Expense) for year		<b>5,619</b>	<b>(25,110)</b>

**Balance Sheet  
as at March 31**

	Notes	2025 £	2024 £
<b><u>Current Assets</u></b>			
Cash at Bank	7	394,616	389,532
Debtors		-	-
<b>Total Current Assets</b>		<b>394,616</b>	<b>389,532</b>
<b><u>Current Liabilities</u></b>			
Creditors and Accruals	8	( 2,266 )	( 2,801 )
<b>Total Current Liabilities</b>		<b>( 2,266 )</b>	<b>( 2,801 )</b>
<b>Net Assets</b>		<b>392,350</b>	<b>386,731</b>
<b><u>Funds</u></b>	9		
Reserves restricted		268,832	297,264
Reserves - Unrestricted		123,518	89,467
<b>Total Funds</b>		<b>392,350</b>	<b>386,731</b>

**Supplementary Information**  
**April 1, 2024 to March 31, 2025**

	2025	2024
	£	£
<b>1 INCOME</b>		
Barclays Business Premium 10 Day	1,393	1,116
Barclays Business Premium 60 Day	1,322	1,060
<b>Total Bank Interest 10 &amp; 60 Day Accounts</b>	<b>2,715</b>	<b>2,176</b>
<b>2</b>		
The National Lottery Community Fund	79,583	75,416
PCC (Northumbria Police)	34,000	48,921
Newcastle City Council	3,063	-
EVA Reckitt Trust	700	-
Womens Aid Federation	750	-
<b>Total Grants Restricted</b>	<b>118,096</b>	<b>124,337</b>
<b>3</b>		
Advocacy Fund	300	-
Charities Trust	438	377
Charity Aid Foundation	1,800	785
Gateshead College	75	100
LMIH	11,071	-
Local Giving	24,640	18,405
Newcastle City Guides	200	-
Newcastle University	304	-
Northumbria Leisure	2,000	2,500
Northumbria University	200	-
Paypal Giving Fund	45	-
St Gabriels Mission A/c	185	185
The Canny Crafters	500	-
Jesmond Reform Church	-	140
NAWIC	-	3,000
TT2	-	1,000
Voicentric	-	2,619
Eileen Pennington	-	2,000
Gosforth Park Ladies	-	2,395
Other	-	110
<b>Total Unrestricted Donations</b>	<b>41,758</b>	<b>33,616</b>
<b>TOTAL INCOME</b>	<b>162,569</b>	<b>160,129</b>

**Supplementary Information**  
**April 1, 2024 to March 31, 2025**

<b>EXPENSE</b>	<b>2024-25</b>	<b>2023-24</b>
	<b>£</b>	<b>£</b>
<b>4 Charity Management &amp; Administration</b>		
Accommodation	1,750	-
Bank Charges	559	476
Educational Assistance	58	-
Governance Costs	1,694	1,762
Professional Fees	7,891	31,097
Rent Non-Variable	19,800	30,616
Travel	948	189
<b>5 Charity Running Costs</b>		
Cleaning Materials	167	1,122
Electricity	705	867
Insurance	2,136	2,123
Other Running Costs	333	647
Printing & Stationery	571	888
Telephone & e-mail	3,435	2,784
<b>6 Employee Costs</b>		
<b>Payroll Costs</b>	108,354	106,787
<b>Womens Training Activities</b>	922	2,066
<b>Computer Costs</b>	7,627	3,815
	<b>156,950</b>	<b>185,239</b>
Excess Income / (Expense) for year	<b>5,619</b>	<b>( 25,110 )</b>
<b>BALANCE SHEET</b>		
<b>7 Bank</b>	208,914	206,513
Petty Cash	30	60
Deposit Acct 10 Day	95,217	93,827
Deposit Acct 60 Day	90,455	89,132
	394,616	389,532
Debtors	-	-
	394,616	389,532
<b>8 Creditors</b>	( 2,000 )	( 1,500 )
Accruals	( 266 )	( 1,301 )
	( 2,266 )	( 2,801 )
	<b>392,350</b>	<b>386,731</b>
<b>9 Funds</b>		
Reserves restricted	268,832	297,264
Reserves - Unrestricted	123,518	89,467
	<b>392,350</b>	<b>386,731</b>

**INDEPENDENT EXAMINERS REPORT**  
**For the 12 months ended 31 March 2025**

Report to the Trustees of Newcastle Women's Aid, Charity Number 1139393, on the accounts for the 12 months ended 31 March 2025

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 act) and that an independent examination is needed.

It is my responsibility to examine the accounts under section 43 of the 1993 act and to follow the procedures laid down in the general directions given by the Charity commission (under section 43(7(b) of the 1993 Act) and to state whether particular matters have come to my attention.

Basis of independent examiners report

My examination was carried out in accordance with the general directions given by the Charity commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts give a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner' statements

In connection with my examination, no matter has come to my attention:

- (1) Which will give me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the 1993 Act, and to prepare accounts which accord with the accounting records and to comply with the requirements of the 1993 Act have not been met; or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**R Tomlinson      1 July 2025**

Ms. R Tomlinson ACMA CGMA  
20 The High Gate  
Kenton  
Newcastle upon Tyne  
NE3 4LS

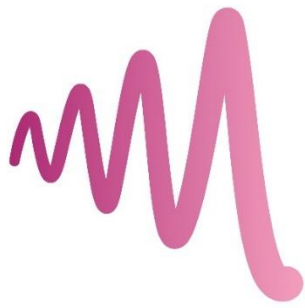
**Newcastle Women 's Aid**

England & Wales - Charity number 1139393

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# Accounts

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# Newcastle Women's Aid

Domestic Abuse Services

## ANNUAL REPORT & FINANCIAL STATEMENTS

For the year ended

31 March 2024

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Call: **0191 261 0504** | Freephone: **0800 923 2622**  
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Newcastle Women's Aid, Second Floor, Hadrian House,  
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Registered Charity 1139393  
Registered Company 01413723

**CONTENTS**

	PAGES
Directors/Trustees Annual Report	3 - 7
Statement of Financial Activities	8
Balance Sheet	9
Notes to Financial Statements	10-15
Independent Examiners Report	16



## **Trustee/Directors Annual Report**

The Trustees/Directors are pleased to present their report together with the financial statements of the charity for the year ended 31 March 2024

### **Reference and Administrative Details**

<b>Charity Name:</b>	<b>Newcastle Women's Aid</b>
<b>Registered Charity:</b>	1139393
<b>Registered Company:</b>	07413723
<b>Registered &amp; Operational Address:</b>	2 <sup>nd</sup> Floor, Hadrian House, Higham Place, Newcastle upon Tyne NE1 7AF
<b>Bankers:</b>	Unity Trust Bank Plc, 9 Brindley Place, Birmingham B1 2HB  Barclays Bank Plc, 49/51 Northumberland Street, Newcastle upon Tyne NE1 7AF
<b>Directors/Trustees:</b>	Cara Smith (Chairperson)  Judith Farquharson BEM (Treasurer)  Cyndi Barrow  Justine Massingham (Vice Chair)  Dr Stephanie Manson-Brown
<b>CEO and Company Secretary:</b>	Elaine Langshaw
<b>Auditor:</b>	Ruth Tomlinson ACMA CGMA

### **Structure, Governance and Management**

#### **Governing Document**

Newcastle Women's Aid was established and registered as a charity on 24 June 1976. The organisation is now a charitable company limited by guarantee, incorporated on 20 October 2010 and registered as an incorporated charity on 21 December 2010. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

#### **Appointment of Trustees/Directors**

The Directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as Trustees. The Board of Trustees consists of not less than 3 and not more than 9 members who will be elected at the Annual General Meeting. In addition, they may appoint not more than 3 co-opted members. All members of the Board retire from office at the Annual General Meeting after they came into office but may be re-elected or re-appointed.

### **Trustee Induction and Training**

New trustees meet with the Manager and the Board of Trustees. All new trustees receive copies of all relevant documentation including Memorandum and Articles of Association, organisation management chart, financial data and information relating to their role, the scope and responsibility of the Board and the system of delegated authority together with information about the cycle of meetings and the opportunities for meeting staff.

### **Organisation**

The Board administers the charity. The Board meets bi-monthly and, if necessary, more regularly. A Manager is appointed by the Board to manage the day-to-day operation of the charity. There is a system of delegated authorities in place to determine which decisions can be undertaken by the manager.

### **Risk Management**

The Charity created a risk register in 2003 and a full review was undertaken during 2018. Risk assessment is an important and critical step in protecting the organisation, staff, trustees, visitors and service users as well as complying with the law. The process used by Newcastle Women's Aid clearly identifies risks, evaluates the likelihood and impact of any risk, ensures adequate resources are available to deal with the risks and regularly monitors and reviews risks.

### **Objectives and Activities**

The Objects of the charity are the relief, protection and support of persons, including children, who have suffered or are in danger of suffering domestic abuse through the provision of advice, support, representation and other services and to create awareness together with advance education in all aspects of domestic abuse including its causes, prevention and the relief of its consequences.

The central aim of the charity is to provide independent, specialist support to women and girls who are affected by domestic violence and abuse.

The main objectives of the organisation are:

- To provide advice, information, practical support, representation and mediation to women and girls affected by domestic abuse
- To provide flexible support to women in the community affected by domestic abuse by offering intensive support to minimise the risk of repeat victimisation and assisting women to remain in their own homes.
- To liaise with other agencies and participate in forums to raise awareness of domestic violence and to influence police /practice and service provision across Newcastle upon Tyne
- To offer preventative group work programmes to women

## Newcastle Women's Aid

NWA provide the Help, Options, Protection and Empowerment (HOPE) project which offers a sequence of specialist support interventions including:

- Telephone advice and support
- Domestic Abuse Flexible Support (DAFS) a programme of individual personal support, needs and risk assessment, safety and support planning
- Domestic Abuse Group Programme
- Recovery Group Programme
- Women's Peer Support Group
- Holistic Therapies
- Information, advice and support including free telephone helpline
- Education and public awareness within schools, colleges and other services
- Indirect support for children through empowering Mum to safeguard herself and her children together with a creche facility to aid uninterrupted support for women
- Website offering an excellent reference resource alongside advice and information.

The Domestic Abuse Flexible Support Service (DAFs) is a community-based outreach service where women are offered appointments at our safe, accessible and centrally located offices. This service supports women in the community who may not want or need to access refuge accommodation. DAFs provides practical help on safety, legal issues, benefits, re-housing and other issues as identified by the client. The programme also provides emotional support around domestic abuse the client may have sustained.

NWA Group programmes include Freedom to Make Changes. This programme explores in detail the ranges of tactics perpetrators of abuse may use to gain control over a victim. The programme equips victims with knowledge, and understanding about how to keep themselves and their children safe from abuse in the future. Much positive feedback has been received from clients and the programme remains popular and successful. NWA has also developed the Free to Be Me Recovery programme in consultation with clients which is also proving to be successful

NWA regularly review our Aims and Objectives to ensure we remain focused on our stated purposes and operate within Charity Law.

### **Achievements and Performance**

- 640** Referrals were received by NWA for a wide range of complex advice and support
- 358** Referrals were given telephone advice on safety, housing, legal and safeguarding
- 117** Referrals were provided with comprehensive telephone advice and support
- 103** Referrals received 1:1 specialist support from our DAFs project
- 27** Women received maintenance support following completion of their support package
- 35** Women and girls referred into group programmes
- 81%** of all referrals received multiple support interventions within HOPE project

### **Demographics**

Newcastle 407 Gateshead 42 Northumberland 28 North Tyneside 39

South Tyneside 11 Rest of UK 113

**NWA are National Quality Standard Accredited by Women's Aid Federation of England.**

## Newcastle Women's Aid

### **Financial Review**

With a difficult economic climate and a global pandemic, the organisation has developed services to generate a positive financial outcome and has achieved prudent expenditure through cost efficiencies.

Newcastle Women's Aid has continued to receive funding from a range of large and small charitable sources voluntary and statutory agencies as well as donations from individuals and businesses.

In 2017 NWA restructured its services following a decision by Newcastle City Council to build a new refuge. Trustees found new premises a new service was established without the facility of a refuge. Initially the organisations reserves were used to fund two full-time staff but since that time funding has been achieved to expand the service and employ an additional two staff.

### **Investment Powers and Policy**

Under the Memorandum and Articles of Association the charity has the power to invest in any way the Trustees wish. Trustees have operated a policy of investing some of the funds in an interest-bearing deposit account.

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Newcastle Women's Aid believes it is prudent to have a policy on the holding, accumulation and management of its reserves.

Trustees/Directors, when taking account of the relevant risks to income streams and the planned activities over the next year, feel the most appropriate level of reserves for the organisation to hold would be twelve months of running costs which are £150,000. This figure will need to be reviewed in line with increased activity and the demand placed upon the organisation.

This level of funds would also allow for staff salaries, rent, utilities and other general running costs to be paid until such time as an alternative income is secured, or, in the worst-case scenario, for the organisation to be wound up. It would also allow for redundancy notices to be issued to staff and for staff to find alternative and appropriate support for clients. This policy is considered to be in the best interests of the service users, staff and trustees/directors of the charity.

### **Plans for the Future**

The charity plans to continue to maintain its presence in their centrally located offices and will deliver and develop services to victims of domestic abuse as outlined within the Aims and Objectives.

**Statement of Trustees/Directors Responsibilities:**

The trustees/directors are responsible for preparing the Annual Report and the Financial Statements in accordance with the Charities Act 2011, applicable to charities in England and Wales, the Companies Act 2006 and the United Kingdom Generally Accepted Accounting Practice. Charity Law requires trustees, at the end of each financial year, to prepare financial statements that give a true and fair view of the incomings and outgoings of the charity.

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Signed on behalf of Trustees/Directors

*Justine Massingham*

**Justine Massingham**

**Acting Chair, Trustee and Director**

**Newcastle Women's Aid**

**Dated:** 26 June 2024

**Statement of Financial Activities**

**12 months period ended 31 March 2024**

		<b>Year Ended 31/3/24 Unrestricted Funds £</b>	<b>Year Ended 31/3/24 Restricted Funds £</b>	<b>Year Ended 31/3/24 Total Funds £</b>	<b>Year Ended 31/3/23 Total Funds £</b>
<b><u>INCOMING RESOURCES</u></b>					
	<i>Note</i>				
Donations, grants & other income	2	33,616	124,337	157,953	31,395
Interest receivable	3	2,176	-	2,176	394
Incoming funds from Charitable Activities:					
Grants and Contracts	4	-	-	-	105,443
<b>Total Incoming Funds</b>		<b>35,792</b>	<b>124,337</b>	<b>160,129</b>	<b>137,232</b>
<b><u>Resources Expended</u></b>					
<b>Charitable Activities</b>					
DAFs Domestic Abuse Support	5	-	79,851	79,851	77,961
Domestic Abuse Support/Training	5		51,430	51,430	38,154
Governance Costs	6	53,958	-	53,958	20,942
<b>Total Resources Expended</b>		<b>53,958</b>	<b>131,281</b>	<b>185,239</b>	<b>137,057</b>
<b>Net Income/(outgoing) Resources for the year Before transfers</b>					
Transfer between funds		(18,166)	(6,944)	(25,110)	175
		-	-	-	-
<b>Net Income/(outgoing) Resources for the Year</b>		<b>(18,166)</b>	<b>(6,944)</b>	<b>(25,110)</b>	<b>175</b>
<b>Reconciliation of Funds</b>					
Balance Brought Forward		107,633	304,280	411,841	411,666
Balance Carried Forward		<b>89,467</b>	<b>297,264</b>	<b>386,731</b>	<b>411,841</b>

## Newcastle Women's Aid

### **Balance Sheet**

As at date shown

		<b>As at 31 March 2024</b>	<b>As at 31 March 2023</b>
	<i>Note</i>		
<b>CURRENT ASSETS</b>			
Debtors	7	-	-
Cash at bank and in hand		399,532	413,403
		<hr/>	<hr/>
		399,532	413,403
<b>CREDITORS</b>			
Amounts falling due Within one year	8	(2,801)	(1,562)
<b>NET CURRENT ASSETS</b>			
		386,731	411,841
		<hr/>	<hr/>
<b>NET ASSETS</b>		<b>386,731</b>	411,841
<b>FUNDS</b>			
Restricted Income Funds	9	297,264	304,208
Unrestricted Income Funds	10	89,467	107,633
		<hr/>	<hr/>
<b>TOTAL FUNDS</b>		<b>386,731</b>	411,841
		<hr/>	<hr/>

**NOTES TO THE FINANCIAL STATEMENTS**

**For the 12 months ended 31 March 2024**

**1. ACCOUNTING POLICIES**

**BASIS OF ACCOUNTING**

The financial statements have been prepared under the historical cost convention and in accordance with:

- The requirements of the Companies Act 2006
- Accounting and Reporting by Charities SORP (FRS102)
- The Charities Act 2011 following directions given by the Charities Commission (under section 145(5)(b) of the 2011 Act)

**INCOMING RESOURCES**

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be qualified with reasonable accuracy.

The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants and donations and is included in full in the Statement of Financial Activities when receivable.

Grants where entitlement is not conditional on delivery of a specific performance by the charity becomes unconditionally entitled to the grant.

Investment income is included when it is receivable.

Rent income is recorded when it is receivable.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

Income received by way of donation or grant for the purchase of a fixed asset is credited to the restricted funds in the Statement of Financial Activities when receivable.

Depreciation on the fixed assets purchased with these funds is charged against the restricted fund.

**FUNDS ACCOUNTING**

Funds held by the charity are either:

Unrestricted general funds. These are funds which can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds. These are funds set aside by the trustees out of unrestricted funds for specific future purposes or projects.

Restricted funds. These are funds that can only be used for particular restricted purposes within the objectives of the charity.

Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

## Newcastle Women's Aid

### **RESOURCES EXPENDED**

Expenditure is recognised on an accruals basis as a liability is incurred.

Expenditure includes VAT and is reported as part of the expenditure to which it relates.

Costs of generating voluntary income funds comprise the costs associated with attracting voluntary income.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature to support them.

Governance costs include those costs associated with the compliance to the constitutional and statutory requirements of the charity and include all costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of resource. Costs relating to a particular activity are allocated directly, others are apportioned on staff time across project work, generating funds and governance.

### **FIXED ASSETS AND DEPRECIATION**

Tangible fixed assets costing £100 or more were capitalised and included at cost including any incidental expense of acquisition.

The Trustees have agreed to write off the balance of fixed asset cost as a result of recognising the condition of the existing premises together with the equipment and their net realisable value and expected life.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Equipment 25% reducing balance  
Fixtures & Fittings 5 and 7 years straight line  
Leasehold improvements 7 years straight line.

### **OPERATING LEASE AGREEMENTS**

Rentals applicable to operating leases, where substantially all of the benefits and risks of ownership remain with the lessor, are charged against income on a straight-line basis over the period of the lease.

### **PENSION COSTS**

The charity operates a defined contribution pension scheme for employees.

The assets of the scheme are held separately from those of the charity.

The annual contributions are charged to the Statement of Financial Activities.

## Newcastle Women's Aid

### NOTES TO FINANCIAL STATEMENTS

12 months ended 31 March 2024

#### 2 INCOMING FUNDS FROM GENERATED FUNDS

##### Donations, Grants & Contract

	Unrestricted Funds	Restricted Funds	Total Funds to Mar 2024	Total Funds to Mar 2023
<b>Donations</b>	£	£	£	£
CAF	765	-	765	430
Charitable Giving	-	-	-	1,000
Charities Trust	377	-	377	402
D Hutchinson	-	-	-	500
Ellen Pennington	2,000	-	2,000	2,000
Gateshead College	100	-	100	100
Greggs	-	-	-	1,613
Inspia	-	-	-	164
Jesmond United Ref Church	140	-	140	411
Lanchester Wives/Friends	-	-	-	100
Local Giving	18,405	-	18,405	11,795
Margaret Morton	-	-	-	200
NAWIC	3,000	-	3,000	-
Northumbrian Leisure Ltd	2,500	-	2,500	3,000
Other	110	-	110	-
PayPal Giving Fund	-	-	-	220
PCC of Allendale	-	-	-	150
Places for People	-	-	-	1,000
Reckitt Trust	-	-	-	8,000
St Gabriel's Church Mission	165	-	165	185
TT2	1,000	-	1,000	-
Unison Newcastle	-	-	-	125
Voicentric	2,619	-	2,619	-
	<b>31,395</b>	<b>-</b>	<b>31,395</b>	<b>28,828</b>
<b>3 Interest Receivable</b>				
Bank Interest Received	2,176	-	2,176	394
	<b>2,176</b>	<b>-</b>	<b>2,176</b>	<b>394</b>

## Newcastle Women's Aid

### NOTES TO FINANCIAL STATEMENTS

12 months ended 31 March 2024

	Unrestricted Funds	Restricted Funds	Total Funds to Mar 2024	Total Funds to Mar 2023
	£	£	£	£
<b>4 INCOME FROM CHARITABLE ACTIVITIES</b>				
<b>Grants and Contracts</b>				
The National Lotteries Community Fund Grant RC North East and Cumbria Region	-	75,416	75,416	71,443
Northumbria PCC Supporting Victims WAF	-	48,921	48,921	34,000
	-	-	-	-
	-	124,337	124,337	105,443
<b>Total Income</b>	<b>35,792</b>	<b>124,337</b>	<b>160,129</b>	<b>137,232</b>

	Domestic Abuse Flexible Support (DAFS)	Total Funds for year to Mar 2024	Total Funds for year to Mar 2023
	£	£	£
<b>5 CHARITABLE ACTIVITIES</b>			
Staff costs	78,932	78,932	77,394
Professional Fees	825	825	334
Travel costs	94	94	233
Other cost	-	-	-
	<b>79,851</b>	<b>79,851</b>	<b>77,961</b>
<u>Support costs</u>			
Staff costs	12,469	12,469	12,226
Premises and office costs	38,736	38,736	25,026
Professional Fees	130	130	334
Travel costs	95	95	-
Other costs	-	-	568
	51,430	51,430	38,154
	<b>131,281</b>	<b>131,281</b>	<b>116,115</b>

## Newcastle Women's Aid

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds for year to Mar 2024</b>	<b>Total Funds for year to Mar 2023</b>
	£	£	£	£
<b>6 GOVERNANCE COSTS</b>				
Staff costs	15,385	-	15,385	15,085
Trustee expenses	1,762	-	1,762	918
Audit fees	1,755	-	1,755	1,734
Professional Fees	28,693	-	28,693	564
Premises and office costs	5,887	-	5,887	2,206
Other costs	476	-	476	436
	<b>53,958</b>	<b>-</b>	<b>53,958</b>	<b>20,943</b>

	As at 31st March 2023	As at 31st March 2022
	£	£
<b>7 DEBTORS</b>		
Amounts receivable within one year	-	-
	<u>-</u>	<u>-</u>

	£	£
<b>8 CREDITORS</b>		
Amounts falling due within one year:		
Consumables/Lloyds Card	1,301	52
Professional Fees & Audit/Accountancy	1,500	1,500
	<u>2,801</u>	<u>1,562</u>

### 9 RESTRICTED INCOME FUNDS

	<b>As at 1st April 2023</b>	<b>Incoming Resources</b>	<b>Outgoing Resources</b>	<b>Transfers</b>	<b>As at 31st March 2024</b>
	£	£	£	£	£
DAFS	252,385	124,337	(79,851)	(55,000)	241,871
Domestic Abuse Support	-	-	-	-	-
Domestic Abuse Support, Training & Education	1,823	-	(51,430)	55,000	5,393
Future projects	50,000	-	-	-	50,000
Total	<b>304,208</b>	<b>124,337</b>	<b>(116,115)</b>	<b>-</b>	<b>297,264</b>

### 10 UNRESTRICTED INCOME FUNDS

	<b>107,633</b>	<b>35,792</b>	<b>(53,958)</b>	<b>-</b>	<b>89,467</b>
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## Newcastle Women's Aid

### **ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Tangible Fixed Assets	Other Net Assets	Total
	£	£	£
Restricted income funds	-	297,264	297,264
Unrestricted income funds	-	89,467	89,467
Total	-	<b>386,731</b>	<b>386,731</b>

**INDEPENDENT EXAMINERS REPORT**

**For the 12 months ended 31 March 2024**

Report to the Trustees of Newcastle Women's Aid, Charity Number 1139393,  
Company No. 07413723 on the accounts for the 12 months ended 31 March 2022  
set out on pages 3 to 15.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 145 of the Charities Act 2011 (the 2011 act) and that an independent examination is needed.

It is my responsibility to examine the accounts under section 145 of the 2011 act and to follow the procedures laid down in the general directions given by the Charity commission (under section 43(7)(b) of the 1993 Act) and to state whether particular matters have come to my attention.

**Basis of independent examiners report**

My examination was carried out in accordance with the general directions given by the Charity Commission under sections 145(5)(b) of the 2011 Charities Act. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. I am satisfied that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination.

**Independent examiner' statements**

In connection with my examination, no matter has come to my attention:

(1) Which would give me reasonable cause to believe that accounting records were not kept in accordance with section 386 of the Companies Act or do not comply with the relevant accounting requirements under section 396 of the Companies Act 2006 or have not been prepared in accordance with the Charities SORP (FRS102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*R. Tomlinson*

Ms. R Tomlinson ACMA CGMA  
20 The High Gate  
Kenton  
Newcastle upon Tyne  
NE3 4LS  
26th July, 2023

**Newcastle Women 's Aid**

England & Wales - Charity number 1139393

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# Accounts

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**Newcastle  
Women's Aid**  
Domestic Abuse Services

# Newcastle Women's Aid

Registered Charity 1139393

Registered Company 07413723

## Annual Report and Financial Statements

For the year ended 31 March 2023

Newcastle Women's Aid

3<sup>rd</sup> Floor, Mea House, Ellison Place, Newcastle upon Tyne NE1 8XS  
☎ 0191 261 0504 ✉ [office@newcastlewomensaid.org.uk](mailto:office@newcastlewomensaid.org.uk) 🌐 [www.newcastlewomensaid.org.uk](http://www.newcastlewomensaid.org.uk)

## **CONTENTS**

	PAGES
Directors/Trustees Annual Report	3 - 7
Statement of Financial Activities	8
Balance Sheet	9
Notes to Financial Statements	10-15
Independent Examiners Report	16

## Newcastle Women's Aid

### **Trustee/Directors Annual Report**

The Trustees/Directors are pleased to present their report together with the financial statements of the charity for the year ended 31 March 2023

#### **Reference and Administrative Details**

**Charity Name:** Newcastle Women's Aid

**Registered Charity:** 1139393

**Registered Company:** 07413723

**Registered & Operational Address:** 3<sup>rd</sup> Floor, Mea House, Ellison Place,  
Newcastle upon Tyne NE1 8XS

**Bankers:** Unity Trust Bank Plc, 9 Brindley Place, Birmingham B1 2HB  
Barclays Bank Plc, 141 Northumberland Street, Newcastle upon Tyne  
NE1 7BH

**Directors/Trustees:** Cara Smith (Chairperson)  
Judith Farquharson BEM (Treasurer)  
Cyndi Barrpw  
Justine Massingham  
Dr. Stephanie Manson-Brown

**CEO and Company Secretary:** Elaine Langshaw

**Auditor:** Ruth Tomlinson ACMA CGMA

#### **Structure, Governance and Management**

##### **Governing Document**

Newcastle Women's Aid was established and registered as a charity on 24 June 1976. The organisation is now a charitable company limited by guarantee, incorporated on 20 October 2010 and registered as an incorporated charity on 21 December 2010. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

## **Appointment of Trustees/Directors**

The Directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as Trustees. The Board of Trustees consists of not less than 3 and not more than 9 members who will be elected at the Annual General Meeting. In addition, they may appoint not more than 3 co-opted members. All members of the Board retire from office at the Annual General Meeting after they came into office but may be re-elected or re-appointed.

## **Newcastle Women's Aid**

### **Trustee Induction and Training**

New trustees meet with the Manager and the Board of Trustees. All new trustees receive copies of all relevant documentation including Memorandum and Articles of Association, organisation management chart, financial data and information relating to their role, the scope and responsibility of the Board and the system of delegated authority together with information about the cycle of meetings and the opportunities for meeting staff.

### **Organisation**

The Board administers the charity. The Board meets bi-monthly and when necessary more regularly. A Manager is appointed by the Board to manage the day-to-day operation of the charity. There is a system of delegated authorities in place to determine which decisions can be undertaken by the manager.

### **Risk Management**

The Charity created a risk register in 2003 and a full review was undertaken during 2018. Risk assessment is an important and critical step in protecting the organisation, staff, trustees, visitors and service users as well as complying with the law. The process used by Newcastle Women's Aid clearly identifies risks, evaluates the likelihood and impact of any risk, ensures adequate resources are available to deal with the risks and regularly monitors and reviews risks.

### **Objectives and Activities**

The Objects of the charity are the relief, protection and support of persons, including children, who have suffered or are in danger of suffering domestic abuse through the provision of advice, support, representation and other services and to create awareness together with advance education in all aspects of domestic abuse including its causes, prevention and the relief of its consequences.

The central aim of the charity is to provide independent, specialist support to women and girls who are affected by domestic violence and abuse.

The main objectives of the organisation are:

- To provide advice, information, practical support, representation and mediation to women and girls affected by domestic abuse

- To provide flexible support to women in the community affected by domestic abuse by offering intensive support to minimise the risk of repeat victimisation and assisting women to remain in their own homes.
- To liaise with other agencies and participate in forums to raise awareness of domestic violence and to influence police /practice and service provision across Newcastle upon Tyne
- To offer preventative group work programmes to women

## Newcastle Women's Aid

NWA provide the Help, Options, Protection and Empowerment (HOPE) project which offers a sequence of specialist support interventions including:

- Telephone advice and support
- Domestic Abuse Flexible Support (DAFS) a programme of individual personal support, needs and risk assessment, safety and support planning
- Domestic Abuse Group Programme
- Recovery Group Programme
- Women's Peer Support Group
- Holistic Therapies
- Information, advice and support including free telephone helpline
- Education and public awareness within schools, colleges and other services
- Indirect support for children through empowering Mum to safeguard herself and her children together with a creche facility to aid uninterrupted support for women
- Website offering an excellent reference resource alongside advice and information.

The Domestic Abuse Flexible Support Service (DAFs) is a community-based outreach service where women are offered appointments at our safe, accessible and centrally located offices. This service supports women in the community who may not want or need to access refuge accommodation. DAFs provides practical help on safety, legal issues, benefits, re-housing and other issues as identified by the client. The programme also provides emotional support around domestic abuse the client may have sustained.

NWA Group programmes include Freedom to Make Changes. This programme explores in detail the ranges of tactics perpetrators of abuse may use to gain control over a victim. The programme equips victims with knowledge, and understanding about how to keep themselves and their children safe from abuse in the future. Much positive feedback has been received from clients and the programme remains popular and successful. NWA has also developed the Free to Be Me Recovery programme in consultation with clients which is also proving to be successful

NWA regularly review our Aims and Objectives to ensure we remain focused on our stated purposes and operate within Charity Law.

## **Achievements and Performance**

- 565** Referrals were received by NWA for advice and support
- 453** Referrals received by telephone for advice, support or both
- 341** Self referrals were received from victims of domestic abuse/violence
- 224** Referrals were received from a range of statutory and voluntary organisation
- 81** Women and girls referred into DAFs to receive individual support
- 31** Women and girls referred into group programmes
- 80% of referrals accessed more than one support intervention in HOPE project**

**Demographics**

Newcastle - 407    Gateshead - 42    Northumberland - 28    North Tyneside - 39  
 South Tyneside - 11    Rest of UK - 38

**NWA are National Quality Standard Accredited by Women’s Aid Federation of England.**

**Newcastle Women’s Aid**

**Financial Review**

With a difficult economic climate and a global pandemic, the organisation has developed services to generate a positive financial outcome and has achieved prudent expenditure through cost efficiencies.

Newcastle Women’s Aid has continued to receive funding from a range of large and small charitable sources voluntary and statutory agencies as well as donations from individuals and businesses.

In 2017 NWA restructured its services following a decision by Newcastle City Council to build a new refuge. Trustees found new premises a new service was established without the facility of a refuge. Initially the organisations reserves were used to fund two full-time staff but since that time funding has been achieved to expand the service and employ an additional two staff.

**Investment Powers and Policy**

Under the Memorandum and Articles of Association the charity has the power to invest in any way the Trustees wish. Trustees have operated a policy of investing some of the funds in an interest-bearing deposit account.

**Reserves Policy**

Newcastle Women's Aid believes it is prudent to have a policy on the holding, accumulation and management of its reserves.

Trustees/Directors, when taking account of the relevant risks to income streams and the planned activities over the next year, feel the most appropriate level of reserves for the organisation to hold would be twelve months of running costs which are £150,000. This figure will need to be reviewed in line with increased activity and the demand placed upon the organisation.

This level of funds would also allow for staff salaries, rent, utilities and other general running costs to be paid until such time as an alternative income is secured, or, in the worst-case scenario, for the organisation to be wound up. It would also allow for redundancy notices to be issued to staff and for staff to find alternative and appropriate support for clients. This policy is considered to be in the best interests of the service users, staff and trustees/directors of the charity.

## Newcastle Women's Aid

### **Plans for the Future**

The charity plans to continue to maintain its presence in their centrally located offices and will deliver and develop services to victims of domestic abuse as outlined within the Aims and Objectives.

### **Statement of Trustees/Directors Responsibilities:**

The trustees/directors are responsible for preparing the Annual Report and the Financial Statements in accordance with the Charities Act 2011, applicable to charities in England and Wales, the Companies Act 2006 and the United Kingdom Generally Accepted Accounting Practice. Charity Law requires trustees, at the end of each financial year, to prepare financial statements that give a true and fair view of the incomings and outgoings of the charity.

In preparing those financial statements the trustees are required to select suitable accounting policies and apply them consistently, making judgements and estimates that

are reasonable and prudent. The trustees must also prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The trustees/directors are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any given time, the financial position of the charity and to enable them to ensure that financial statements comply with the Charities Act 2011. The trustees/directors are also responsible for safeguarding the assets of the charity and taking steps for the prevention and detection of fraud or any other irregularities.

Signed on behalf of Trustees/Directors

**Cara Smith**

**Cara Smith**

**Chair, Trustee and Director**

**Newcastle Women's Aid**

**Dated:** 21 June 2023

Newcastle Women's Aid

## **Statement of Financial Activities**

**12 months period ended 31 March 2023**

<b>Year Ended 31/3/23</b>	<b>Year Ended 31/3/23</b>	<b>Year Ended 31/3/23</b>	<b>Year Ended 31/3/22</b>
<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds</b>	<b>Total Funds</b>
<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>

**INCOMING RESOURCES***Note*

Donations, grants & other income	2	31,395	-	31,395	28,828
Interest receivable	3	394		394	18
Incoming funds from Charitable Activities:					
Grants and Contracts	4	-	105,443	105,443	68,538
<b>Total Incoming Funds</b>		<b>31,789</b>	<b>105,433</b>	<b>137,232</b>	<b>97,384</b>

**Resources Expended****Charitable Activities**

DAFs Domestic Abuse Support	5	-	77,961	77,961	79,773
Domestic Abuse Support/Training	5		38,154	38,154	38,332
Governance Costs	6	20,942		20,942	19,277
<b>Total Resources Expended</b>		<b>20,942</b>	<b>116,115</b>	<b>137,057</b>	<b>137,382</b>

**Net Income/(outgoing)****Resources for the year**

<b>Before transfers</b>	10,847	(10,672)	175	(39,998)
Transfer between funds	-	-	-	-

**Net Income/(outgoing)**

<b>Resources for the Year</b>	<b>10,847</b>	<b>(10,672)</b>	<b>175</b>	<b>(39,998)</b>
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**Reconciliation of Funds**

Balance Brought Forward	96,786	314,880	411,666	451,664
Balance Carried Forward	<b>107,633</b>	<b>304,208</b>	<b>411,841</b>	<b>411,666</b>

Newcastle Women's Aid

**Balance Sheet**



**NOTES TO THE FINANCIAL STATEMENTS**

**For the 12 months ended 31 March 2023**

**1. ACCOUNTING POLICIES**

**BASIS OF ACCOUNTING**

The financial statements have been prepared under the historical cost convention and in accordance with:

- o The requirements of the Companies Act 2006
- o Accounting and Reporting by Charities SORP (FRS102)
- o The Charities Act 2011 following directions given by the Charities Commission (under section 145(5)(b) of the 2011 Act

**INCOMING RESOURCES**

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be qualified with reasonable accuracy.

The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants and donations and is included in full in the Statement of Financial Activities when receivable.

Grants where entitlement is not conditional on delivery of a specific performance by the charity becomes unconditionally entitled to the grant.

Investment income is included when it is receivable.

Rent income is recorded when it is receivable.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

Income received by way of donation or grant for the purchase of a fixed asset is credited to the restricted funds in the Statement of Financial Activities when receivable.

Depreciation on the fixed assets purchased with these funds is charged against the restricted fund.

**FUNDS ACCOUNTING**

Funds held by the charity are either:

Unrestricted general funds. These are funds which can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds. These are funds set aside by the trustees out of unrestricted funds for specific future purposes or projects.

Restricted funds. These are funds that can only be used for particular restricted purposes within the objectives of the charity.

Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

## Newcastle Women's Aid

### **RESOURCES EXPENDED**

Expenditure is recognised on an accruals basis as a liability is incurred.

Expenditure includes VAT and is reported as part of the expenditure to which it relates.

Costs of generating voluntary income funds comprise the costs associated with attracting voluntary income.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature to support them.

Governance costs include those costs associated with the compliance to the constitutional and statutory requirements of the charity and include all costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of resource. Costs relating to a particular activity are allocated directly, others are apportioned on staff time across project work, generating funds and governance.

### **FIXED ASSETS AND DEPRECIATION**

Tangible fixed assets costing £100 or more were capitalised and included at cost including any incidental expense of acquisition.

The Trustees have agreed to write off the balance of fixed asset cost as a result of recognising the condition of the existing premises together with the equipment and their net realisable value and expected life.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Equipment 25% reducing balance  
Fixtures & Fittings 5 and 7 years straight line  
Leasehold improvements 7 years straight line.

### **OPERATING LEASE AGREEMENTS**

Rentals applicable to operating leases, where substantially all of the benefits and risks of ownership remain with the lessor, are charged against income on a straight-line basis over the period of the lease.

## PENSION COSTS

The charity operates a defined contribution pension scheme for employees.

The assets of the scheme are held separately from those of the charity.

The annual contributions are charged to the Statement of Financial Activities.

## Newcastle Women's Aid

### NOTES TO FINANCIAL STATEMENTS

12 months ended 31 March 2023

### 2 INCOMING FUNDS FROM GENERATED FUNDS

#### Donations, Grants & Contract

	Unrestricted Funds	Restricted Funds	Total Funds to Mar 2023	Total Funds to Mar 2022
	£	£	£	£
<b>Donations</b>				
D Hutchinson	500	-	500	-
Charities Trust	402	-	402	-
CAF	430	-	430	1,362
Charitable Giving	1,000	-	1,000	300
Derwentside Funeral Home	-	-	-	132
DJ Patrick Topping (Tokyo Ind 2 C/A)	-	-	-	7,915
Gateshead College	100	-	100	105
Healthwatch	-	-	-	500
Ellen Pennington	2,000	-	2,000	-
Local Giving	11,795	-	11,795	13,395
Greggs	1,613	-	1,613	-
Much Loved	-	-	-	273
Inspia	164	-	164	-
Lanchester Methodist Wives & Friends	100	-	100	-
Margaret Morton	200	-	200	-
Northumbrian Leisure Ltd	3,000	-	3,000	-
Other	-	-	-	465

PayPal Giving Fund	220	-	220	3,306
PCC of Allendale	150	-	150	-
Pearson's Engineering	-	-	-	500
Places for People	1,000	-	1,000	-
Reckitt Trust	8,000	-	8,000	-
St Gabriel's Church	185	-	185	185
Unison Newcastle	125	-	125	-
Jesmond United Reform Church	411	-	411	-
WAF	-	-	-	390
	<b>31,395</b>	<b>-</b>	<b>31,395</b>	<b>28,828</b>
<b>3 Interest Receivable</b>				
Bank Interest Received	394	-	394	18
	<b>394</b>	<b>-</b>	<b>394</b>	<b>18</b>

## Newcastle Women's Aid

### NOTES TO FINANCIAL STATEMENTS

12 months ended 31 March 2023

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds to Mar 2023</b>	<b>Total Funds to Mar 2022</b>
	£	£	£	£
<b>4 INCOME FROM CHARITABLE ACTIVITIES</b>				
<b>Grants and Contracts</b>				
National Lotteries Community Fund Grant	-	71,443	71,443	22,893
Newcastle City Council-Safe Accommodation	-	-	-	13,000
Northumbria PCC Supporting Victims	-	34,000	34,000	32,645
WAF	-	-	-	-
		105,44	105,44	
		3	3	68,538
		<b>105,44</b>	<b>137,23</b>	
<b>Total Income</b>	<b>31,789</b>	<b>3</b>	<b>2</b>	<b>97,384</b>

	<b>Domestic Abuse Flexible</b>	<b>Total Funds for year</b>	<b>Total Funds for year</b>
<b>5 CHARITABLE ACTIVITIES</b>			

	<b>Support (DAFS)</b>	<b>to Mar 2023</b>	<b>to Mar 2022</b>
	£	£	£
Staff costs	77,394	77,394	67,592
Professional Fees	334	334	-
Travel costs	233	233	253
Other cost	-	-	-
	<b>77,961</b>	<b>77,961</b>	<b>67,845</b>
<b><u>Support costs</u></b>			
Staff costs	12,226	12,226	11,928
Premises and office costs	25,026	25,026	35,180
Professional Fees	334	334	2,850
Travel costs	-	-	-
Other costs	568	568	302
	<b>38,154</b>	<b>38,154</b>	<b>50,260</b>
	<b>116,115</b>	<b>116,111</b>	<b>118,105</b>

## Newcastle Women's Aid

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds for year to Mar 2023</b>	<b>Total Funds for year to Mar 2022</b>
	£	£	£	£
<b>6 GOVERNANCE COSTS</b>				
Staff costs	15,085	-	15,085	14,033
Trustee expenses	918	-	918	946
Audit fees	1,734	-	1,734	1,500
Professional Fees	564	-	564	729
Premises and office costs	2,206	-	2,206	1,628
Other costs	435	-	435	441
	<b>20,942</b>	<b>-</b>	<b>20,942</b>	<b>19,277</b>

	<b>As at 31st March 2023</b>	<b>As at 31st March 2022</b>
	£	£
<b>7 DEBTORS</b>		
Amounts receivable within one year	-	-
	<b>-</b>	<b>-</b>

	<b>As at 31st March 2023</b>	<b>As at 31st March 2022</b>
	£	£
<b>8 CREDITORS</b>		
Amounts falling due within one year:		
Consumables/Lloyds Card	62	43
Professional Fees & Audit/Accountancy	1,500	1,500

**1,562**

**1,543**

**9 RESTRICTED INCOME FUNDS**

	<b>As at 1st April 2022</b>	<b>Incoming Resources</b>	<b>Outgoing Resources</b>	<b>Transfer s</b>	<b>As at 31st March 2023</b>
	£	£	£	£	£
DAFS	224,903	105,443	(77,961)	-	252,385
Domestic Abuse Support	-	-	-	-	-
Domestic Abuse Support, Training & Education	39,977	-	(38,154)	-	1,823
Future projects	50,000	-	-	-	50,000
			<b>(116,115</b>		<b>304,20</b>
Total	<b>314,880</b>	<b>105,443</b>	<b>)</b>	<b>-</b>	<b>8</b>

**10 UNRESTRICTED INCOME  
FUNDS**

**96,786**      **31,789**      **(20,942)**      **-**      **107,633**

Newcastle Women's Aid

**ANALYSIS OF NET ASSETS BETWEEN  
FUNDS**

	Tangible Fixed Assets	Other Net Assets	Total
	£	£	£
Restricted income funds	-	304,208	304,208
Unrestricted income funds	-	107,633	107,633
		<b>411,841</b>	<b>411,841</b>
Total	-	<b>1</b>	<b>1</b>

## Newcastle Women's Aid

### **INDEPENDENT EXAMINERS REPORT**

#### **For the 12 months ended 31 March 2023**

Report to the Trustees of Newcastle Women's Aid, Charity Number 1139393,  
Company No. 07413723 on the accounts for the 12 months ended 31 March 2022  
set out on pages 3 to 15.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 145 of the Charities Act 2011 (the 2011 act) and that an independent examination is needed.

It is my responsibility to examine the accounts under section 145 of the 2011 act and to follow the procedures laid down in the general directions given by the Charity commission (under section 43(7)(b) of the 1993 Act) and to state whether particular matters have come to my attention.

#### **Basis of independent examiners report**

My examination was carried out in accordance with the general directions given by the Charity Commission under sections 145(5)(b) of the 2011 Charities Act. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any

such matters. I am satisfied that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination.

### **Independent examiner' statements**

In connection with my examination, no matter has come to my attention:

(1) Which would give me reasonable cause to believe that accounting records were not kept in accordance with section 386 of the Companies Act or do not comply with the relevant accounting requirements under section 396 of the Companies Act 2006 or have not been prepared in accordance with the Charities SORP (FRS102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

## R. Tomlinson

Ms. R Tomlinson ACMA CGMA

20 The High Gate

Kenton

Newcastle upon Tyne

NE3 4LS

26th July, 2023

**Newcastle Women 's Aid**

England & Wales - Charity number 1139393

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# Accounts

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Newcastle  
**Women's Aid**  
Domestic Abuse Services

# Newcastle Women's Aid

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Registered Charity Number 1139393  
Company Registered Number 07413723

## **ANNUAL REPORT & FINANCIAL STATEMENTS**

For the year ended

31 March 2022

3<sup>rd</sup> Floor, Mea House, Ellison Place, Newcastle upon Tyne NE1 8XS

☎ 0191 261 0504 ✉ [office@newcastlewomensaid.org.uk](mailto:office@newcastlewomensaid.org.uk) 🌐 [www.newcastlewomensaid.org.uk](http://www.newcastlewomensaid.org.uk)

## Newcastle Women's Aid

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### CONTENTS

#### PAGES

Trustees/Directors Annual Report	2 - 6
Statement of financial activities	7
Balance Sheet	8
Notes to financial statements	9 -13
Independent examiners report	14

# Newcastle Women's Aid

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## TRUSTEE/DIRECTOR'S ANNUAL REPORT

The Trustees are pleased to present their report together with the financial statements of the charity for the year ending 31 March 2022

### Reference and Administrative Details

**Charity Name:** Newcastle Women's Aid  
**Registered Charity:** 1139393  
**Registered Company:** 07413723

**Registered and Operational Address:** 3<sup>rd</sup> Floor, Mea House, Ellison Place, Newcastle upon Tyne NE1 8XS

**Bankers:** Unity Trust Bank Plc  
Nine Brindley Place,  
Birmingham B1 2HB

Barclays Bank Plc  
141 Northumberland Street  
Newcastle upon Tyne NE1 7BH

**Trustees/Directors:** Cara Smith - Chair  
Judith Farquharson BEM - Treasurer  
Justine Massingham  
Cindy Barrow  
DR. Stephanie Manson Brown - Elected February 2022

**CEO and Company Secretary:** Elaine Langshaw

**Auditor:** Ruth Tomlinson ACMA CGMA

### Structure, Governance and Management

#### Governing Document

Newcastle Women's Aid was established and registered as a charity on 24 June 1976. The organisation is now a charitable company limited by guarantee, incorporated on 20<sup>th</sup> October 2010 registered as an incorporated charity on 21<sup>st</sup> December 2010. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

#### Appointment of Trustees/Directors

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as trustees.

The Board of Trustees consists of not less than 3 and not more than 9 members who will be elected at the Annual General Meeting. In addition they may appoint not more than 3 co-opted members. All the members of the Board retire from office at the Annual General Meeting after they came into office but they may be re-elected or re-appointed.

# Newcastle Women's Aid

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## Trustee Induction and Training

New trustees are invited to meet the Manager and the Board of Trustees. All new trustees receive copies of all relevant documentation including the Memorandum & Articles of Association, organisational management chart, financial data, information relating to their role, the scope and responsibility of the Board and the system of delegated authority together with information about the cycle of meetings and the opportunities for meeting staff.

## Organisation

The Board administers the charity. The Board meets bi-monthly and when necessary more regularly. A Manager is appointed by the Board to manage the day-to-day operation of the charity. There is a system of delegated authorities in place to determine which decisions can be undertaken by the manager.

## Risk Management

The Charity created a risk register in October 2003. A full review of the risk register was undertaken during 2018.

Risk assessment is an important and critical step in protecting staff, trustees, residents, visitors', service users and the organisation as well as complying with the law. The process used by Newcastle women's Aid is straightforward in that it clearly identifies risks, evaluates the likelihood and impact of any risk, ensures adequate resources are available to deal with the risks and regularly monitors and reviews risks.

## Objectives and Activities

The objects of the charity are the relief, protection and support of persons, including children, who have suffered or are in danger of suffering domestic abuse through the provision of, advice, support, representation and other services, and to create awareness together with advance education in all aspects of domestic abuse including its causes, prevention and the relief of its consequences.

The central aim of the charity is to provide independent, specialist support to women and girls who are affected by domestic violence and abuse.

The main objectives of the organisation are:

- To provide advice, information, practical support, representation and mediation to women and girls affected by domestic abuse
- To provide flexible support to women in the community affected by domestic abuse. Offering intensive support to minimise the risk of repeat victimisation, and assisting women to remain in their own homes.
- To liaise with other agencies and participate in forums to raise awareness of domestic violence and to influence policy/practice and service provision across Newcastle upon Tyne.
- To offer preventative group work programmes for women.

## Newcastle Women's Aid

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In April 2021, NWA launched our new service HOPE (Help, Options, Protection and Empowerment).

HOPE offers a sequence of specialist support interventions including:

- Telephone advice and support service
- Domestic Abuse Flexible Support (DAFS) individual personal support, needs and risk assessment, safety and support planning
- Domestic Abuse Group Programme
- Recovery Group Programme
- Women's Peer Support Group
- Holistic Therapies
- Information, advice and support service including a free telephone helpline
- Education and Public Awareness within schools, colleges and other service
- Indirect support for children through supporting and empowering Mum to safeguard herself and children. We have a small creche facility within our office to assist staff to provide uninterrupted support to women
- Website - offering an excellent reference resource alongside advice & information

Our Domestic Abuse Flexible Support service (DAF's) is a community-based outreach service; women are offered appointments in our centrally located, fully accessible offices or in safe, convenient venues across the city. This service supports women in the community who do not want, or need, to access refuge accommodation. DAFS provides practical help regarding safety, legal issues, benefits, re-housing and other issues identified by the client herself and also provide emotional support around the domestic abuse the client has suffered.

NWA Group programmes include the Freedom Programme. This is a programme that explores in detail the different tactics perpetrators use to abuse victims and attempts to equip victims with the knowledge to keep themselves and their children safe in the future. This programme has received positive feedback from clients and remains popular and successful. We have also developed a bespoke Recovery Programme in consultation with clients called, Free to be Me.

We regularly review our aims and objectives to ensure we remain focused on our stated purposes. We have referred to the guidance contained in the Charity Commissions guidance on public benefit when reviewing our aims and objectives and when planning our future activities.

### Achievements and Performance

#### Service Provision

In the financial year, 2021-2022 Newcastle Women's Aid provided advice, information, advocacy and support directly or indirectly as follows;

#### Statistics:

- **528 referrals were made to Newcastle Women's Aid for advice and support during the year.**
- **448 referrals received, telephone advice/support or both.**
- **317 self-referrals were made directly from victims of domestic violence/abuse.**
- **380 women who contacted us had children**
- **55 women and girls referred into DAFS and received individual support.**
- **34 women and girls referred into group programmes.**

- **85% of all referrals this year accessed more than one support intervention in the HOPE project.**

#### **Demographics**

- Newcastle (365), Gateshead (34), Northumberland (15), North Tyneside (27), South Tyneside (18) and Rest of UK (69).
- 

#### **Accreditations**

- NWA are WAFE (Women's Aid Federation of England) National Quality Standard accredited.

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## **Newcastle Women's Aid**

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### **Financial Review:**

Against a backdrop of a difficult economic climate and global pandemic the organisation has developed services to generate a positive financial outcome and to achieve prudent expenditure through cost efficiencies.

Newcastle Women's Aid has continued to receive funding from a range of charitable sources and from individual donations. Donations have also been received from individuals and businesses who have chosen to support the work of NWA.

At the end of November 2016 funding from Newcastle Council for Newcastle Women's Aid ceased as a result of the Council awarding a contract to operate a new refuge to a Housing Provider.

The Trustees therefore agreed that Newcastle Women's Aid would continue its services from more accessible premises in Newcastle City centre, with no refuge accommodation.

Initially the restructured service has used its reserves to establish the service in new premises and to fund two full time members of staff. Since that time funding has been secured and additional staff have been employed.

### **Investment Powers and Policy:**

Under the Memorandum and Articles of Association the charity has the power to invest in any way the trustees wish.

The trustees/directors have operated a policy of investing some of the funds in an interest bearing deposit account.

### **Reserves Policy:**

Newcastle Women's Aid believes it is prudent to have a policy on the holding, management and accumulation of its reserves.

Reserves may be accumulated over the organisation's life from donations and bequests from supporters, and modest surpluses on the income and expenditure balance of some years.

After taking into account the relevant risks to income streams and the planned activities over the next year the trustees feel the most appropriate level of reserves for the organisation to hold would be nine month's running costs, which are approximately £200,000. This figure would need to be reviewed in line with increased activity and demand placed upon Newcastle Women's Aid. However, now the level of reserves would allow for staff salaries and other general running costs to be paid until such time alternative income is secured or, in the worst-case scenario, for the organisation to be wound up. The three months period would allow for redundancy notices to be issued to staff and for staff to find alternative, appropriate support service for clients. This policy is considered to be in the best interests of the service users, staff and trustees of the charity.

The Trustees have allocated reserves to the value of £50,000 to assist in funding future NWA developments or projects.

5

## **Newcastle Women's Aid**

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### **Plans for Future Periods:**

The charity plans to continue and develop its activities as outlined in the Aims and Objectives and to maintain its presence in our current offices in the City of Newcastle.

### **Statement of Trustee's/Directors Responsibilities:**

The trustees/directors are responsible for preparing the Annual Report and the financial statements in accordance with law applicable to charities in England and Wales together with United Kingdom Generally Accepted Accounting Practice. Charity law requires the trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of a financial year and of its incomings and outgoings for that year.

In preparing those financial statements, the trustees are required to select suitable accounting policies and then apply them consistently, making judgements and estimates that are reasonable and prudent. The trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The trustees/directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that financial statements comply with the charities Act 1993. The trustees are also responsible for safeguarding the assets of the charity and hence for taking steps for the prevention and detection of fraud and other irregularities.

On behalf of trustees/directors

**C. Smith**

Cara Smith  
Chair/Director

Approved by Trustees/Directors on 18 October 2022

## Newcastle Women's Aid

### STATEMENT OF FINANCIAL ACTIVITIES for the 12 Months period ended 31st March, 2022

		Year ended 31-Mar- 2022	Year ended 31-Mar- 2022	Year ended 31-Mar- 2022	Year ended 31- Mar-2021
	Not e	Unrestric ted Funds £	Restrict ed Funds £	Total Funds £	Total Funds £
<b>INCOMING RESOURCES</b>					
<b>INCOMING FUNDS FROM GENERATED FUNDS</b>					
Donations and Grants Other Income	2	28,828	-	28,828	33,488
Interest Receivable.	3	18	-	18	82
<b>INCOMING FUNDS FROM CHARITABLE ACTIVITIES</b>					
Grants and Contracts	4	-	68,538	68,538	133,376
<b>TOTAL NCOMING RESOURCES</b>		<b>28,846</b>	<b>68,538</b>	<b>97,384</b>	<b>167,346</b>
<b>RESOURCES EXPENDED</b>					
<b>COST OF GENERATING FUNDS</b>					
Cost of generating voluntary income		-	-	-	-
<b>CHARITABLE ACTIVITIES</b>					
Domestic Abuse Support	5	-	67,645	67,645	113,376
Domestic Abuse Training & Support	5	-	50,260	50,260	
		-	118,105	118,105	113,376
Governance Costs	6	19,277	-	19,277	21,060
<b>TOTAL RESOURCES EXPENDED</b>		<b>19,277</b>	<b>118,105</b>	<b>137,832</b>	<b>134,436</b>
<b>NET INCOME / (OUTGOING) RESOURCES FOR THE YEAR BEFORE TRANSFERS</b>					
		9,569	(49,567)	(39,998)	32,910
transfers between funds		-	-	-	-
<b>NET INCOME / (OUTGOING) RESOURCES FOR THE YEAR</b>		<b>9,569</b>	<b>(49,567)</b>	<b>(39,998)</b>	<b>32,910</b>
<b>RECONCILIATION OF FUNDS</b>					
Balance brought forward		87,217	364,447	418,754	418,754
Balance carried forward		96,786	314,880	411,666	451,664

## Newcastle Women's Aid

### BALANCE SHEET As at date shown

		<b>As at 31st March 2022 £</b>	As at 31st March 2021 £
	<b>Not e</b>		
<b>CURRENT ASSETS</b>			
Debtors	7	-	-
Cash at bank and in hand		413,209	473,238
		<hr/> 413,209	<hr/> 473,328
<b>CREDITORS</b>			
Amounts falling due within one year	8	( 1,543 )	(21,574)
<b>NET CURRENT ASSETS</b>		411,666	451,664
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<hr/> 411,666	<hr/> 451,664
<b>NET ASSETS FUNDS</b>		<hr/> <b>411,666</b>	<hr/> 451,664
Restricted income funds	9	314,880	364,447
Unrestricted income funds	10	96,786	87,217
<b>TOTAL FUNDS</b>		<hr/> <b>411,666</b>	<hr/> 451,664
		<hr/> <b>6</b>	<hr/> <b>6</b>

## **Newcastle Women's Aid**

### **NOTES TO THE FINANCIAL STATEMENTS for the 12 months ended 31 March 2022**

#### **1 ACCOUNTING POLICIES**

##### **BASIS OF ACCOUNTING**

The financial statements have been prepared under the historical cost convention and in accordance with:

- Accounting and Reporting by Charities (SORP 2005);
- Financial Reporting Standards for Smaller Enterprises;
- and with the Charities Act 1993.

##### **INCOMING RESOURCES**

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be qualified with reasonable accuracy. The following specific policies are applied

to particular categories of income:

Voluntary income is received by way of grants and donations and is included in full in the Statement of Financial Activities.

Grants where entitlement is not conditional on delivery of a specific performance by the charity becomes unconditionally entitled to the grant.

Investment income is included when it is receivable.

Income received by way of donation or grant for the purchase of a fixed asset is credited to the restricted funds

in the Statement of Financial Activities when receivable. Depreciation on the fixed assets purchased with these

funds are charged against the restricted fund.

##### **FUNDS ACCOUNTING**

Funds held by the charity are either:

##### **Unrestricted general funds**

These are funds which can be used in accordance with the charitable objectives at the discretion of the trustees.

##### **Designated funds**

- These are funds set aside by the trustees out of unrestricted funds for specific future purposes or projects.
- Restricted funds
- These are funds that can only be used for particular restricted purposes within the objectives of the charity.
- Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

##### **RESOURCES EXPENDED**

Expenditure is recognised on an accruals basis as a liability is incurred.

Expenditure includes any VAT and is reported as part of the expenditure to which it relates.

- Costs of generating voluntary income funds comprise the costs associated with attracting voluntary income.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature to support them.



## **Newcastle Women's Aid**

### **NOTES TO THE FINANCIAL STATEMENTS for the 12 months ended 31 March 2022**

Governance costs include those costs associated with the compliance to the constitutional and statutory requirements of the charity and include all costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of resource. Costs relating to a particular activity are allocated directly, others are apportioned on staff time across project work, generating funds and governance.

#### **FIXED ASSETS AND DEPRECIATION**

Tangible fixed assets costing £100 or more were capitalised and included at cost including any incidental expense of acquisition. The Trustees have agreed to write off the balance of fixed asset cost as a result of recognising the condition of the existing premises together with the equipment and their net realisable value and expected life.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Equipment .....	25% reducing
balance	
Fixtures and Fittings .....	5 & 7 years straight
line	
Leasehold improvements.....	7 years straight
line	

#### **OPERATING LEASE AGREEMENTS**

Rentals applicable to operating leases, where substantially all of the benefits and risks of ownership remain with the lessor, are charged against income on a straight-line basis over the period of the lease.

#### **PENSION COSTS**

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. The annual contributions payable is charged to the Statement of Financial Activities.



## **NEWCASTLE WOMEN'S AID**

### **NOTES TO THE FINANCIAL STATEMENTS**

**For the 12 months ended 31 March 2022**

#### **2 INCOMING FUNDS FROM GENERATED FUNDS**

##### **Donations, Grants & Contracts**

	Unrestrict ed Funds	Restricted Funds	Total Funds to Mar 2022	Total Funds to Mar 2021
<b>Donations</b>	£	£	£	£
A & AE Buchan	-	-	-	1,000
C Smith	-	-	-	100
CAF	1,362	-	1,362	478
Charitable Giving	300	-	300	-
Dewentside Funeral Home	132	-	132	-
DJ Patrick Topping (Tokyo Ind 2 C/A)	7,915	-	7,915	-
Gateshead College	105	-	105	-
Healthwatch	500	-	500	-
John Lewis Community Matters	-	-	-	930
Local Giving	13,395	-	13,395	21,960
Mary Jackson will Trust	-	-	-	1,500
Much Loved	273	-	273	-
Northumbrian Leisure	-	-	-	1,500
Other	465	-	465	500
PayPal Giving Fund	3,306	-	3,306	934
Pearson's Engineering	500	-	500	-
St Gabriel's Church	185	-	185	185
Unison Newcastle	-	-	-	2,000
Virgin Money Giving	-	-	-	901
WAF	390	-	390	-
	<hr/>		<hr/>	
	28,828	-	28,828	31,988
<b>3 Interest Receivable</b>				
Bank Interest Received	18	-	18	82
	<hr/>		<hr/>	
	18	-	18	82
	<hr/>		<hr/>	

**4 INCOME FROM CHARITABLE ACTIVITIES**

**Grants and Contracts**

LGA Foundation

- - - 10,000

National Lotteries Community Fund Grant

- 22,893 22,893 55,811

Newcastle City Council (Covid 19)

- - - 10,000

Newcastle City Council-Safe Accommodation

- 13,000 13,000 -

Northumbria PCC Ministry of Justice Covid

- - - 13,620

Northumbria PCC Supporting Victims

- 32,645 32,645 32,645

Victim Support.

- - - 1,500

WAF

- - - 11,700

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- 68,538 68,538 135,276

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2

-

**4 Total Income**

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28,846 68,538 97,384 167,346

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11

**NEWCASTLE WOMEN'S AID**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the 12 months ended 31 March 2022**

**5 CHARITABLE ACTIVITIES**

Domestic Abuse Flexible Support (DAFS)

Total Funds for year to Mar 2022

Total Funds for year to Mar 2021

£

£

£

Staff costs

67,592

67,592

66,885

Professional Fees

-

-

770

Travel costs	253	253	235
Other cost	-	-	-
	67,845	67,845	67,890
<u>Support costs</u>			
Staff costs	11,928	11,928	9,555
Premises and office costs	35,180	35,180	30,952
Professional Fees	2,850	2,850	4,363
Travel costs	-	-	-
Other costs	302	302	616
	50,260	50,260	45,486
	118,105	118,105	113,376

<b>6 GOVERNANCE COSTS</b>	Unrestrict ed Funds	Restricted Funds	Total Funds for year to Mar 2022	Total Funds for year to Mar 2021
	£	£	£	£
Staff costs	14,033	-	14,033	13,490
Trustee expenses	946	-	946	43
Audit fees	1,500	-	1,500	1,500
Professional Fees	729	-	729	1,502
Premises and office costs	1,628	-	1,628	4,156
Other costs	441	-	441	369
	19,277	-	19,277	21,060

<b>7 DEBTORS</b>	As at 31st March 2022	As at 31st March 2021
	£	£
Amounts receivable within one year	-	-
	-	-
<b>8 CREDITORS</b>		
Amounts falling due within one year:-	£	£
Rent	-	20,020
Consumables/Lloyds Card	43	54

Professional Fees & Audit/Accountancy	1,500	1,500
	<u>1,543</u>	<u>21,574</u>

12

## **NEWCASTLE WOMEN'S AID**

### **NOTES TO THE FINANCIAL STATEMENTS**

**For the 12 months ended 31 March 2022**

#### **9 RESTRICTED INCOME FUNDS**

	As at 1st April 2021	Incoming Resources	Outgoing Resources	Transfers	As at 31st March 2022
	£	£	£	£	£
DAFS	224,210	68,538	( 67,845 )	-	224,903
Domestic Abuse Support	80,940		-	( 80,940 )	-
Domestic Abuse Support, Training & Education	9,297	-	( 50,260 )	80,940	39,977
Future projects	50,000	-	-	-	50,000
Total	<u>364,447</u>	<u>68,538</u>	<u>( 118,105 )</u>	<u>-</u>	<u>314,880</u>

#### **10 UNRESTRICTED INCOME FUNDS**

87,217	28,846	( 19,277 )	-	96,786
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#### **ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Tangible Fixed Assets	Other Net Assets	Total
	£	£	£
Restricted income funds	-	314,880	314,880

Unrestricted income funds	-	96,786	96,786
Total	-	411,666	411,666

**NEWCASTLE WOMEN'S AID**

**INDEPENDENT EXAMINERS REPORT**

**For the 12 months ended 31 March 2022**

Report to the Trustees of Newcastle Women's Aid, Charity Number 1139393, on the accounts for the 12 months ended 31 March 2022 set out on pages 2 to 14.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 act) and that an independent examination is needed.

It is my responsibility to examine the accounts under section 43 of the 1993 act and to follow the procedures laid down in the general directions given by the Charity commission (under section 43(7)(b) of the 1993 Act) and to state whether particular matters have come to my attention.

### **Basis of independent examiners report**

My examination was carried out in accordance with the general directions given by the Charity commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts give a "true and fair" view and the report is limited to those matters set out in the statement below.

### **Independent examiner' statements**

In connection with my examination, no matter has come to my attention:

(1) Which will give me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the 1993 Act, and to prepare accounts which accord with the accounting records and to comply with the requirements of the 1993 Act have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**R E Tomlinson**

30<sup>th</sup> June 2022

Ms. R Tomlinson ACMA CGMA

20 The High Gate

Kenton

Newcastle upon Tyne

NE3 4LS

**Newcastle Women 's Aid**

England & Wales - Charity number 1139393

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# Accounts

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Newcastle  
**Women's Aid**  
Domestic Abuse Services

# Newcastle Women's Aid

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Registered Charity Number 1139393  
Company Registered Number 07413723

## **ANNUAL REPORT & FINANCIAL STATEMENTS**

For the year ended

31 March 2021

3<sup>rd</sup> Floor, Mea House, Ellison Place, Newcastle upon Tyne NE1 8XS

☎ 0191 261 0504 ✉ [office@newcastlewomensaid.org.uk](mailto:office@newcastlewomensaid.org.uk) 🌐 [www.newcastlewomensaid.org.uk](http://www.newcastlewomensaid.org.uk)

## Newcastle Women's Aid

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### CONTENTS

#### PAGES

Trustees/Directors Annual Report	2 - 6
Statement of financial activities	7
Balance Sheet	8
Notes to financial statements	9 -13
Independent examiners report	14

## TRUSTEE/DIRECTOR'S ANNUAL REPORT

The Trustees are pleased to present their report together with the financial statements of the charity for the year ending 31 March 2021

### Reference and Administrative Details

**Charity Name:** Newcastle Women's Aid  
**Registered Charity:** 1139393  
**Registered Company:** 07413723

### Registered and

**Operational Address:** 3<sup>rd</sup> Floor, Mea House, Ellison Place, Newcastle upon Tyne NE1 8XS

**Bankers:** Unity Trust Bank Plc  
Nine Brindley Place,  
Birmingham B1 2HB

Barclays Bank Plc  
141 Northumberland Street  
Newcastle upon Tyne NE1 7BH

**Trustees/Directors:** Justine Massingham (Chair)  
Sandra Carlisle (resigned 2020)  
Cara Smith  
Cindy Barrow  
Judith Farquharson (Treasurer)

### Manager and

**Company Secretary:** Elaine Langshaw

**Auditor:** Ruth Tomlinson ACMA CGMA

## Structure, Governance and Management

### Governing Document

Newcastle Women's Aid was established and registered as a charity on 24 June 1976. The organisation is now a charitable company limited by guarantee, incorporated on 20<sup>th</sup> October 2010 registered as an incorporated charity on 21<sup>st</sup> December 2010. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

### Appointment of Trustees/Directors

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as trustees.

The Board of Trustees consists of not less than 3 and not more than 9 members who will be elected at the Annual General Meeting. In addition they may appoint not more than 3 co-opted members. All the members of the Board retire from office at the Annual General Meeting after they came into office but they may be re-elected or re-appointed.

# Newcastle Women's Aid

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## Trustee Induction and Training

New trustees are invited to meet the Manager and the Board of Trustees. All new trustees receive copies of all relevant documentation including the Memorandum & Articles of Association, organisational management chart, financial data, information relating to their role, the scope and responsibility of the Board and the system of delegated authority together with information about the cycle of meetings and the opportunities for meeting staff.

## Organisation

The Board administers the charity. The Board meets bi-monthly and when necessary more regularly. A Manager is appointed by the Board to manage the day-to-day operation of the charity. There is a system of delegated authorities in place to determine which decisions can be undertaken by the manager.

## Risk Management

The Charity created a risk register in October 2003. A full review of the risk register was undertaken during 2018.

Risk assessment is an important and critical step in protecting staff, trustees, residents, visitors', service users and the organisation as well as complying with the law. The process used by Newcastle women's Aid is straightforward in that it clearly identifies risks, evaluates the likelihood and impact of any risk, ensures adequate resources are available to deal with the risks and regularly monitors and reviews risks.

## Objectives and Activities

The objects of the charity are the relief, protection and support of persons, including children, who have suffered or are in danger of suffering domestic abuse through the provision of, advice, support, representation and other services, and to create awareness together with advance education in all aspects of domestic abuse including its causes, prevention and the relief of its consequences.

The central aim of the charity is to provide a holistic support service to women and their children who are experiencing domestic violence and abuse.

The main objectives of the organisation are:

- To provide advice, information, practical support, representation and mediation to women and children affected by domestic abuse
- To provide floating support to women in the community affected by domestic abuse. Offering intensive support to minimise the risk of repeat victimisation, and assisting women to remain in their own homes.
- To offer services to children affected by homelessness and domestic violence.
- To liaise with other agencies and participate in forums to raise awareness of domestic violence and to influence policy/practice and service provision across Newcastle upon Tyne.
- To offer preventative group work programmes for women.

The organisation continues to provide support to women and children and the office is staffed between 9-5, Monday to Friday. Following Newcastle City Council's decision to award a contract for the operation of a new refuge in the west end of Newcastle NWA restructured its services during 2016/17. Whilst refuge accommodation is no longer provided by NWA women receive advice, emotional and practical support around the domestic violence they have experienced together with practical help and advice upon issues such as re-housing, health care, legal issues, benefits and any other issue or problem they have identified.

## Newcastle Women's Aid

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NWA provides specialist support services to women and girls affected by domestic violence and abuse. Support includes;

- Domestic Abuse Flexible Support (DAFS) which provides one-to-one specialist support focussing on safety, coping and recovery.
- Group Programmes including The Freedom Programme and Recovery Group Programme
- Women's Peer Support group
- Information, advice and support service including a free telephone helpline
- Education and Public Awareness within schools, colleges and other services
- Indirect support for children through supporting and empowering Mum to safeguard herself and children. We have a small creche facility within our office to assist staff to provide uninterrupted support to women
- Website – offering an excellent reference resource alongside advice & information

Our Domestic Abuse Flexible Support service (DAF's) is a community-based outreach service; women are offered appointments in our centrally located, fully accessible offices or in safe, convenient venues across the city. This service supports women in the community who do not want, or need, to access refuge accommodation. DAFS provides practical help regarding safety, legal issues, benefits, re-housing and other issues identified by the client herself and also provide emotional support around the domestic abuse the client has suffered.

NWA Group programmes include the Freedom Programme. This is a programme that explores in detail the different tactics perpetrators use to abuse victims and attempts to equip victims with the knowledge to keep themselves and their children safe in the future. This programme has received positive feedback from clients & remains popular and successful. We have also introduced our bespoke Recovery Programme in consultation with our clients.

We regularly review our aims and objectives to ensure we remain focused on our stated purposes. We have referred to the guidance contained in the Charity Commissions guidance on public benefit when reviewing our aims and objectives and when planning our future activities.

### Achievements and Performance

#### Service Provision

In the financial year 2020-2021 Newcastle Women's Aid provided advice, information, advocacy and support directly or indirectly as follows;

#### Statistics:

- **435** referrals were made to Newcastle Women's Aid for advice and support during the year.
- **298** self-referrals were made directly from victims of domestic violence/abuse.
- **232** women who contacted us had children
- **431** women had suffered a range of domestic abuse including physical, sexual, coercive/emotional, financial, stalking and harassment at the point of referral.
- **52** referrals were homeless at the point of referral
- **60** women had mental health needs
- **22** women were repeat victims of domestic abuse
- **27** women and girls accessed Domestic Abuse Flexible Support service (DAF'S)
- **19** women and girls accessed Group Programmes.
- **51** women and girls were from Black, Asian Minority Ethnic & Refugee communities

#### Demographics

- Newcastle (307), Gateshead (32), Northumberland (24), North Tyneside (20), South Tyneside (4) and Rest of UK (48).

#### Accreditations

- NWA have been awarded the WAFE (Women's Aid Federation of England) National Quality Standard.

## Newcastle Women's Aid

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### **Financial Review:**

Against a backdrop of a difficult economic climate and global pandemic the organisation has developed services to generate a positive financial outcome and to achieve prudent expenditure through cost efficiencies.

Newcastle Women's Aid has continued to receive funding from a range of charitable sources and from individual donations. Donations have also been received from individuals and businesses who have chosen to support the work of NWA.

At the end of November 2016 funding from Newcastle Council for Newcastle Women's Aid ceased as a result of the Council awarding a contract to operate a new refuge to a Housing Provider.

The Trustees therefore agreed that Newcastle Women's Aid would continue its services from more accessible premises in Newcastle City centre, with no refuge accommodation.

Initially the restructured service has used its reserves to establish the service in new premises and to fund two full time members of staff. Since that time funding has been secured and additional staff have been employed.

### **Investment Powers and Policy:**

Under the Memorandum and Articles of Association the charity has the power to invest in any way the trustees wish.

The trustees/directors have operated a policy of investing some of the funds in an interest bearing deposit account.

### **Reserves Policy:**

Newcastle Women's Aid believes it is prudent to have a policy on the holding, management and accumulation of its reserves.

Reserves may be accumulated over the organisation's life from donations and bequests from supporters, and modest surpluses on the income and expenditure balance of some years.

Having taken into account the relevant risks to income streams and the planned activities over the next year the trustees feel the most appropriate level of reserves for the organisation to hold would be nine month's running costs, which are approximately £325,000. This figure would need to be reviewed in line with increased activity and demand placed upon Newcastle Women's Aid. However, now the level of reserves would allow for staff salaries and other general running costs to be paid until such time alternative income is secured or, in the worst-case scenario, for the organisation to be wound up. The three months period would allow for redundancy notices to be issued to staff and for staff to find alternative, appropriate support service for clients. This policy is considered to be in the best interests of the service users, staff and trustees of the charity.

The Trustees have allocated reserves to the value of £100,000 to assist in funding future NWA developments or projects.

## Newcastle Women's Aid

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### Plans for Future Periods:

The charity plans to continue and develop its activities as outlined in the Aims and Objectives and to maintain its presence in our current offices in the City of Newcastle.

### Statement of Trustee's/Directors Responsibilities:

The trustees/directors are responsible for preparing the Annual Report and the financial statements in accordance with law applicable to charities in England and Wales together with United Kingdom Generally Accepted Accounting Practice. Charity law requires the trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of a financial year and of its incomings and outgoings for that year.

In preparing those financial statements, the trustees are required to select suitable accounting policies and then apply them consistently, making judgements and estimates that are reasonable and prudent. The trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The trustees/directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that financial statements comply with the charities Act 1993. The trustees are also responsible for safeguarding the assets of the charity and hence for taking steps for the prevention and detection of fraud and other irregularities.

On behalf of trustees/directors

***J Massingham***

Justine Massingham  
Chair/Director

Approved by Trustees/Directors on 19 October 2021

## Newcastle Women's Aid

### STATEMENT OF FINANCIAL ACTIVITIES

for the 12 Months period ended 31st March, 2021

		Year ended 31-Mar-2021	Year ended 31- Mar-2021	Year ended 31- Mar-2021	Year ended 31-Mar-2020
	Note	Unrestricted Funds £	Restricted Funds £	Total Funds £	Total Funds £
<b>INCOMING RESOURCES</b>					
<b>INCOMING FUNDS FROM GENERATED FUNDS</b>					
Donations and Grants Other Income	2	31,988	1,500	33,488	14,528
Interest Receivable.	3	82		82	332
<b>INCOMING FUNDS FROM CHARITABLE ACTIVITIES</b>					
Grants and Contracts	4	10,000	123,776	133,776	91,050
<b>TOTAL NCOMING RESOURCES</b>		<b>42,070</b>	<b>125,276</b>	<b>167,346</b>	<b>105,910</b>
<b>RESOURCES EXPENDED</b>					
<b>COST OF GENERATING FUNDS</b>					
Cost of generating voluntary income		-	-	-	-
<b>CHARITABLE ACTIVITIES</b>					
DAFS	5			-	25,883
Domestic Abuse Support	5		113,376	113,376	25,709
Domestic Abuse Training & Support	5			-	47,908
		-	113,376	113,376	99,500
Governance Costs	6	21,060		21,060	22,588
<b>TOTAL RESOURCES EXPENDED</b>		<b>21,060</b>	<b>113,376</b>	<b>134,436</b>	<b>122,088</b>
<b>NET INCOME / (OUTGOING) RESOURCES FOR THE YEAR BEFORE TRANSFERS</b>					
		21,010	11,900	32,910	( 16,178 )
transfers between funds		-	-	-	-
<b>NET INCOME / (OUTGOING) RESOURCES FOR THE YEAR</b>					
		<b>21,010</b>	<b>11,900</b>	<b>32,910</b>	<b>( 16,178 )</b>
<b>RECONCILIATION OF FUNDS</b>					
Balance brought forward		66,207	352,547	418,754	434,932
Balance carried forward		87,217	364,447	451,664	418,754

## Newcastle Women's Aid

### BALANCE SHEET

As at date shown

		As at 31st March 2021 £	As at 31st March 2020 £
	<b>Note</b>		
<b>CURRENT ASSETS</b>			
Debtors	7	-	-
Cash at bank and in hand		473,238	419,760
		<u>473,238</u>	<u>419,760</u>
<b>CREDITORS</b>			
Amounts falling due within one year	8	( 21,574 )	( 1,006 )
<b>NET CURRENT ASSETS</b>		451,664	418,754
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>451,664</u>	<u>418,754</u>
<b>NET ASSETS</b>		<b>451,664</b>	418,754
<b>FUNDS</b>			
Restricted income funds	9	364,415	352,547
Unrestricted income funds	10	87,249	66,207
<b>TOTAL FUNDS</b>		<u>451,664</u>	<u>418,754</u>

## Newcastle Women's Aid

### NOTES TO THE FINANCIAL STATEMENTS

for the 12 months ended 31 March 2021

#### 1 ACCOUNTING POLICIES

##### BASIS OF ACCOUNTING

The financial statements have been prepared under the historical cost convention and in accordance with:

- Accounting and Reporting by Charities (SORP 2005);
- Financial Reporting Standards for Smaller

Enterprises;

- and with the Charities Act 1993.

##### INCOMING RESOURCES

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be qualified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants and donations and is included in full in the Statement of Financial Activities.

Grants where entitlement is not conditional on delivery of a specific performance by the charity becomes unconditionally entitled to the grant.

Investment income is included when it is receivable.

Income received by way of donation or grant for the purchase of a fixed asset is credited to the restricted funds in the Statement of Financial Activities when receivable. Depreciation on the fixed assets purchased with these funds are charged against the restricted fund.

##### FUNDS ACCOUNTING

Funds held by the charity are either:

##### Unrestricted general funds

These are funds which can be used in accordance with the charitable objectives at the discretion of the trustees.

##### Designated funds

- These are funds set aside by the trustees out of unrestricted funds for specific future purposes or projects.
- Restricted funds
- These are funds that can only be used for particular restricted purposes within the objectives of the charity.
- Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

##### RESOURCES EXPENDED

Expenditure is recognised on an accruals basis as a liability is incurred.

Expenditure includes any VAT and is reported as part of the expenditure to which it relates.

- Costs of generating voluntary income funds comprise the costs associated with attracting voluntary income.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature to support them.

## Newcastle Women's Aid

### NOTES TO THE FINANCIAL STATEMENTS

for the 12 months ended 31 March 2021

Governance costs include those costs associated with the compliance to the constitutional and statutory requirements of the charity and include all costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of resource. Costs relating to a particular activity are allocated directly, others are apportioned on staff time across project work, generating funds and governance.

#### FIXED ASSETS AND DEPRECIATION

Tangible fixed assets costing £100 or more were capitalised and included at cost including any incidental expense of acquisition. The Trustees have agreed to write off the balance of fixed asset cost as a result of recognising the condition of the existing premises together with the equipment and their net realisable value and expected life.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Equipment ..... 25% reducing balance  
Fixtures and Fittings ..... 5 & 7 years straight line  
Leasehold improvements..... 7 years straight line

#### OPERATING LEASE AGREEMENTS

Rentals applicable to operating leases, where substantially all of the benefits and risks of ownership remain with the lessor, are charged against income on a straight-line basis over the period of the lease.

#### PENSION COSTS

The charity operates a defined contribution pension scheme for employees.

The assets of the scheme are held separately from those of the charity.

The annual contributions payable is charged to the Statement of Financial Activities.

## INCOMING FUNDS FROM GENERATED FUNDS - Donations, Grants & Contracts

	Unrestricted Funds	Restricted Funds	Total Funds to Mar 2021	Total Funds to Mar 2020
	£	£	£	£
<b>Donations</b>				
A & AE Buchan	1,000	-	1,000	-
C Smith	100	-	100	-
CAF	478	-	478	25
Co Durham Community Foundation	-	-	-	5,000
DAC Beachcroft LLP	500	-	500	-
David Gray Solicitors	-	-	-	40
Jesmond Parish Church	-	-	-	1,130
John Lewis Community Matters	930	-	930	-
Lisa Elliot	-	-	-	400
Local Giving	21,960	-	21,960	4,296
Lowes Financial Management	-	-	-	3,000
Mary Jackson will Trust	1,500	-	1,500	-
Northumbrian Leisure	1,500	-	1,500	-
Other	-	-	-	165
PayPal Giving Fund	244	-	244	172
St Andrews Benton	-	-	-	100
St Gabriel's Church	185	-	185	185
Unison Newcastle	2,000	-	2,000	-
Via PayPal	690	-	690	-
Virgin Money Giving	901	-	901	15
	<b>31,988</b>	<b>-</b>	<b>31,988</b>	<b>14,528</b>
<b>Interest Receivable</b>				
Bank Interest Received	82	-	82	332
	<b>82</b>	<b>-</b>	<b>82</b>	<b>332</b>
<b>INCOME FROM CHARITABLE ACTIVITIES</b>				
<b>Grants and Contracts</b>				
Community Foundation - Lily Mathews Fund	-	-	-	3,193
LGA Foundation	-	10,000	10,000	-
National Lotteries Community Fund Grant	-	55,811	55,811	54,039
Newcastle City Council (Covid 19)	10,000	-	10,000	-
Northumbria PCC Supporting Victims	-	32,645	32,645	31,818
Northumbria PCC Ministry of Justice Covid	-	13,620	13,620	-
Victim Support	-	1,500	1,500	2,000
WAF	-	1,170	1,170	-
WAF Comic Relief	-	10,530	10,530	-
	<b>10,000</b>	<b>125,276</b>	<b>135,276</b>	<b>91,050</b>
<b>Total Income</b>	<b>42,070</b>	<b>125,276</b>	<b>167,346</b>	<b>105,910</b>

<b>CHARITABLE ACTIVITIES</b>	Domestic Abuse Flexible Support Services		Total Funds for year to Mar 2021	Total Funds for year to Mar 2020
	£		£	£
Staff costs	66,885		66,885	73,420
Professional Fees	770		770	825
Travel costs	235		235	117
Other cost	-		-	3,800
	67,890	-	67,890	78,162
<u>Support costs</u>				
Staff costs	9,555		9,555	7,250
Premises and office costs	30,952		30,952	12,966
Professional Fees	4,363		4,363	-
Travel costs	-		-	61
Other costs	616		616	1,061
	45,486	-	45,486	21,338
	113,376	-	113,376	99,500

<b>GOVERNANCE COSTS</b>	Unrestricted Funds	Restricted Funds	Total Funds for year to Mar 2021	Total Funds for year to Mar 2020
	£	£	£	£
Staff costs	13,490	-	13,490	13,281
Trustee expenses	43	-	43	1,230
Audit fees	1,500	-	1,500	1,234
Professional Fees	1,502	-	1,502	3,578
Premises and office costs	4,156	-	4,156	1,944
Other costs	369	-	369	1,321
	21,060	-	21,060	22,588

<b>DEBTORS</b>	As at 31st March, 2021	As at 31st March, 2020
	£	£
Amounts receivable within one year	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>
<b>CREDITORS</b>		
Amounts falling due within one year.	£	£
Rent	20,020	-
Consumables/Lloyds Card	54	6
Professional Fees & Audit/Accountancy	<u>1,500</u>	<u>1,000</u>
	<u>21,574</u>	<u>1,006</u>

**RESTRICTED INCOME FUNDS**

	As at 1st April 2020	Incoming Resources	Outgoing Resources	Transfers	As at 31st March 2021
	£	£	£	£	£
DAFS	166,824	125,276	( 67,890 )	-	224,210
Domestic Abuse Support	126,426		( 45,486 )	-	80,940
Domestic Abuse Training & Education	9,297		-	-	9,297
Future projects	<u>50,000</u>		-		<u>50,000</u>
Total	<u>352,547</u>	125,276	( 113,376 )	-	<u>364,447</u>

<b>UNRESTRICTED INCOME FUNDS</b>	66,207	42,070	( 21,060 )	-	87,217
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<b>ANALYSIS OF NET ASSETS BETWEEN FUNDS</b>	Tangible Fixed Assets	Other Net Assets	Total
	£	£	£
Restricted income funds	-	364,447	364,447
Unrestricted income funds	-	87,217	87,217
Total	-	451,664	451,664

13

## **Newcastle Women's Aid**

### **INDEPENDENT EXAMINERS REPORT**

**For the 12 Months ended 31st March 2021**

Report to the Trustees of Newcastle Women's Aid, Charity Number 1139393, on the accounts for the 12 months ended 31 March, 2021 set out on pages 2 to 14.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 act) and that an independent examination is needed.

It is my responsibility to: examine the accounts under section 43 of the 1993 act and to follow the procedures laid down in the general directions given by the Charity commission (under section 43(7)(b) of the 1993 Act) and to state whether particular matters have come to my attention.

#### **Basis of independent examiners report**

My examination was carried out in accordance with the general directions given by the Charity commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts give a "true and fair" view and the report is limited to those matters set out in the statement below.

### **Independent examiner' statements**

In connection with my examination, no matter has come to my attention:

(1) Which will give me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the 1993 Act, and to prepare accounts which accord with the accounting records and to comply with the requirements of the 1993 Act have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ms. R Tomlinson ACMA CGMA

20 The High Gate

Kenton

Newcastle upon Tyne

NE3 4LS

***R.E.Tomlinson***  
***1<sup>st</sup> September***  
***2021***