COMMUNITY FOCUS INCLUSIVE ARTS

England & Wales · Charity number 1139259

Details

Other names	COMMUNITY FOCUS
Status	Registered
Legal form	Charitable company
Company number	07442636
Registered	2010-12-03
Register	View on the Charity Commission register

Contact

Address	Friary House Friary Park Friary Road Friern Barnet Lane London N20 0NR
Phone	02037432326
Email	admin@communityfocus.co.uk
Website	www.communityfocus.co.uk

Activities

Objects: THE OBJECTS OF THE CHARITY ARE TO ADVANCE THE EDUCATION AND AESTHETIC TASTE OF MEMBERSOF THE PUBLIC WITH A NON-EXCLUSIVE FOCUS ON THE INHABITANTS OF THE LONDON BOROUGH OFBARNET AND THE NEIGHBOURHOODS THEREOF IN THE ARTS AND CRAFTS AND TO PROVIDE FACILITIESIN THE INTEREST OF SOCIAL WELFARE FOR THE RECREATION AND OTHER LEISURE-TIME OCCUPATIONSOF SAID PEOPLE AND IN PARTICULAR THOSE WHO HAVE NEED OF SUCH FACILITIES BY REASON OFTHEIR AGE, YOUTH, OR DISABILITY WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE.

Activities: Community Focus was established in 1978.Our old unincorporated charity number was: 287222We became incorporated in 2010 and now appears as a newly registered charity as a result of this.CF delivers innovative creative workshops:photography, textiles,creative writing,art, watercolour, life drawing,ceramics, IT, dance,drama and many ground-breaking projects throughout the year.

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Classification

- **How:** Provides Other Finance, Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, Disability, Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** BARNET
- Barnet

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£308,820	£252,498	-	-
2024-03-31	£207,728	£322,176	-	-
2023-03-31	£317,830	£304,025	-	-
2022-03-31	£252,828	£238,731	-	-
2021-03-31	£260,597	£164,315	-	-

Trustees

Name	Role	Appointed
Ajaz Ahmed		2016-07-19
Dr Oge Ilozue		2022-02-28
Eleanor Stokes-Puzone		2019-07-01
Hannah Ufland		2022-02-28
Mark Claydon		2021-10-22
Philip Rackham		2021-10-22
Stephen Yeo		2022-02-28

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COMMUNITY FOCUS INCLUSIVE ARTS

England & Wales - Charity number 1139259

Accounts

Annual Report
2025

communityfocus
THE ALL INCLUSIVE ARTS CENTRE

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A Message from the CEO

This year has been one of resilience, creativity, and growth for our independent multidisciplinary arts charity. Despite the continuing challenges facing the third sector, we have stayed true to our mission: making the arts accessible to a wide range of vulnerable individuals limited by background or circumstance. We have not only held our ground but moved forward with renewed energy, delivering a diverse range of projects that have brought people together, sparked opportunities, and nurtured cohesion amongst varied client groups.

Our commitment to inclusivity has been reflected in every workshop, class, and performance we've delivered. From hands-on adaptive sessions for young people discovering their love of painting, to community theatre productions and exhibitions uniting artists of all ages, we've seen first-hand the transformative power arts can offer. This year, our ARTiculate programme has been a shining example encouraging talented individuals to be seen and collective stories to be shared culminating in the sales of their artwork and textiles through local high street outlet, Philanthropy. I am especially proud to share that we have secured multi-year funding from City Bridge Trust to support ARTiculate students, ensuring that this vital work will continue to inspire, support and engage vulnerable young people for years to come.

Our finances have taken a significant step forward through careful stewardship, strong partnerships, and the dedication of our supporters. We have increased revenue during the financial year. This growth has allowed us to invest in new initiatives, expand our reach, and provide more opportunities for people to access the arts with reduced barriers. None of this would have been possible

without the generosity of our funders, the commitment of our supporters, the strategic guidance of our Board of Trustees, and the hard work of our incredible staff and volunteers. To all of you, I extend my gratitude for helping make a difference on this journey.

While we celebrate these successes, there is more work to do. The arts remain a lifeline for many offering not only creative expression, but a community of like-minded peers, aiding confidence and opportunity. As we look ahead, we are committed to building on this year's momentum, finding new ways to innovate, and ensuring that our doors remain open to all who wish to participate. Our focus will always be on creating spaces where creativity can thrive and where individuals are welcome to engage collectively in a safe space.

On a personal note, I will be stepping down as CEO in October 2025. After an extraordinary journey with this wonderful organisation, I believe it is the right time to pass the baton to a new leader who can bring fresh perspectives and energy to the role. Until then, I will remain fully focused on delivering our plans for the year ahead and ensuring a smooth transition. It has been a real privilege in my career to have served this charity in varied roles, and I am excited to see where the next chapter takes us.

John McCafferty
Chief Executive

Chair's Report

This year has been one of energy and purpose for our charity. Together, we have brought the arts into the lives of people of all ages and backgrounds through classes, workshops, and projects that spark imagination and bring communities closer. These achievements are the result of a shared belief in our mission, and I am proud of what we have accomplished with the dedication of our staff, volunteers, supporters, and partners.

I want to take a moment to acknowledge our CEO, whose journey with the charity is truly inspiring. From first joining us as a student, to becoming a tutor, then a Board member, and ultimately serving as CEO for the past six years, he has given his heart and soul to this organisation. He has guided us with steady leadership through some of our most testing times, not least during the COVID-19 pandemic, when his determination ensured our work continued to reach those who needed it most. As a paraplegic, he has never allowed challenges to stand in the way of making a profound and positive difference and his example has inspired everyone around him.

On behalf of the Board, I extend our deepest thanks for his exceptional contribution, unwavering commitment, and belief in the power of the arts to transform lives. His leadership has strengthened the charity in countless ways; securing lasting partnerships, expanding our reach, and ensuring that inclusivity remains at the heart of all we do. While it is always hard to say goodbye to a leader of such calibre, we do so with admiration, gratitude, and excitement for what he will go on to achieve next.

As we look to the future, we do so with optimism. A new CEO will soon take the helm, supported by an outstanding team of staff, dedicated volunteers, and an engaged community of supporters and funders. I have every confidence that this charity will continue to flourish, building on the strong foundations we have today. Together, we will ensure that our mission, arts for all, remains a vibrant and unshakable reality.

Stephen Yeo
Chairperson

Strategic Report

Our Objectives

The charity aims to promote artistic education and appreciation of the arts among the general public, with a particular, though not exclusive, emphasis on residents of the London Borough of Barnet and neighbouring communities.

We seek to provide access to arts and crafts opportunities that support social welfare through recreational and leisure activities, particularly for individuals who may be disadvantaged due to age, youth, or disability, with the goal of enhancing their quality of life.

Our Purposes and Activities

Community Focus Inclusive Arts operates as an inclusive arts centre supporting both adults and children with disabilities. We continue to champion creative expression for everyone, fostering a safe, supportive, and welcoming environment. Our programme offers a diverse range of creative and wellbeing courses and workshops designed for individuals with disabilities, autistic participants, and those who feel they would benefit from additional support.

Our fully accessible studios, located within the scenic setting of Friary Park, host our three core programmes. These serve approximately 140 individuals with additional needs and disabilities, spanning a wide age range from young people aged ten to older and more vulnerable adults into their nineties.

Our three main programmes are as follows:

Short Breaks

Through our Short Breaks programme we offer weekend and holiday arts projects, social activities and day trips in the community to children from 10-18 years of age who have physical and sensory impairments.

Short Breaks aims to enrich the lives of these children and provide respite for the children's parents and/or guardians through daytrips and outings, projects and holiday workshops.

ARTiculate

ARTiculate provides workshops for 16-25 year olds with additional needs and associated mental health issues, including those with severe educational needs and who are not in education, employment or training.

As they move into and through early adulthood, ARTiculate helps them to develop their confidence within a friendly, safe and therapeutic environment.

In-house

Our main in-house programme delivers a varied range of creative classes on a termly basis. The programme helps students to learn a skill within a safe and inclusive environment.

Classes are predominantly, for adults with learning disabilities and/or additional needs as they also encompass older adults in local care and nursing homes, age no bar.

Impact Highlights

- The year was marked by a strong programme of in-house activity, celebrating and engaging diverse communities, including LGBTQ+ and South Asian Heritage groups.

- Significant progress was made in the development of our Skills Club, supporting NEET students to build confidence, communication, and employability skills. The programme was successfully established as a term-time class, initially

supported through a small participant contribution following the conclusion of City Bridge Foundation Year 2 funding.

- Funding secured from the North London Waste Authority enabled the purchase of specialist materials, allowing students to develop professional and artistic skills through sublimation printing and the production of high-quality, sellable products. Students created a range of Christmas items sold through our collaborator, CIC Philanthropy, with profits supporting the continuation of our online shop.

- The creation of the podcast club has allowed students to come together every week to talk about lots of different topics, to give advice and to share opinions about what's going on in the world. Successfully secured funding from The National Lottery has enabled the Podcast Club to develop into a sustainable standalone programme.
- Our Saturday Hub sessions were consistently well attended, providing valuable opportunities for beneficiaries to socialise, build connections, and engage meaningfully over weekends.

- The in-house summer workshops were highly successful, with participants producing a wide range of high-quality creative outcomes, including printed bags, jewellery, keyrings, and sun catchers.

philanthropy
LONDON COMMUNITY INTEREST COMPANY
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Future Plans

CF has developed a resilient and adaptable approach to operating in an uncertain environment, enabling the charity to respond swiftly and effectively to change as circumstances require. With the appointment of a new Chief Executive Officer, the organisation looks ahead to the next chapter in its development, building upon and consolidating the strong legacy established by the outgoing CEO. In doing so, Community Focus intends to broaden its range of services and offerings to better meet the evolving needs of the communities it serves.

Our future plans focus on strengthening financial sustainability and supporting strategic growth. Key priorities include:

- comprehensive review of existing costs to identify efficiencies and cost saving opportunities
- renewed emphasis on securing multi-year funding to support both core operations and project delivery
- undertaking a strategic review of our in-house programme to increase student participation and enhance engagement
- exploring the development of new programmes and building on proven models such as the Podcast Club which successfully secured funding and evolved into a standalone programme

Financial Review

Financial performance

The financial climate has been challenging which is reflected in our results for the year. We were extremely grateful to London Borough of Barnet with whom we reached agreement with regards to the legacy service charges which has permitted Community Focus to return to positive unrestricted reserves of £7,059.

The agreement of the arrears contributed to the surplus of £56,322 (2024: deficit of £114,448) for the year. We continue to be indebted to the support of all the donors and contributors who have helped sustain Community Focus.

We aim to build on the strength of current programmes and value generation for our stakeholders and continue to explore corporate sustainability to align with various CF activities going forward.

The balance sheet at the year-end shows net assets of £71,013 (2024: £14,691). The charity is working hard to secure multi-year funding to further the charitable activities whilst maintaining reserves in accordance with our constitution.

As part of self-sustainability initiatives, revenue streams transitioned, and costs efficiencies are being reviewed to build a platform for our long-term strategy to provide quality services to our students.

£71,013

Net Assets

Reserves policy

It is the policy of the charity to maintain total reserves equivalent to three months of working capital. Donor funds are always ringfenced by virtue of their covenants thus our reserves relate to unrestricted income and expenditure. It is considered that this is sufficient to provide a safety net in the event of unanticipated expenditure. The reserves policy was complied with during the year; trustees ensured compliance consistency and alignment with strategic plan for CF described in the future plans.

This was driven largely from the funding obtained during the year which not only sustained operations but allowed CF to maintain its reserves. The charity is continuing to work on number of initiatives including leveraging from current fund sources and expanding base with innovative programs along with building our network to grow the charity.

LBB are supportive of the Charity and will work with the Charity to ensure that this does not have an adverse effect on the Charity's ability to operate. The reduction of rent and our strategic initiatives will reduce our net liabilities post year-end and we are aiming to ensure a continued improvement in net current asset position in 2025/26. The Trustees, therefore, consider that the going concern assumption is an appropriate basis on which to prepare these financial statements.

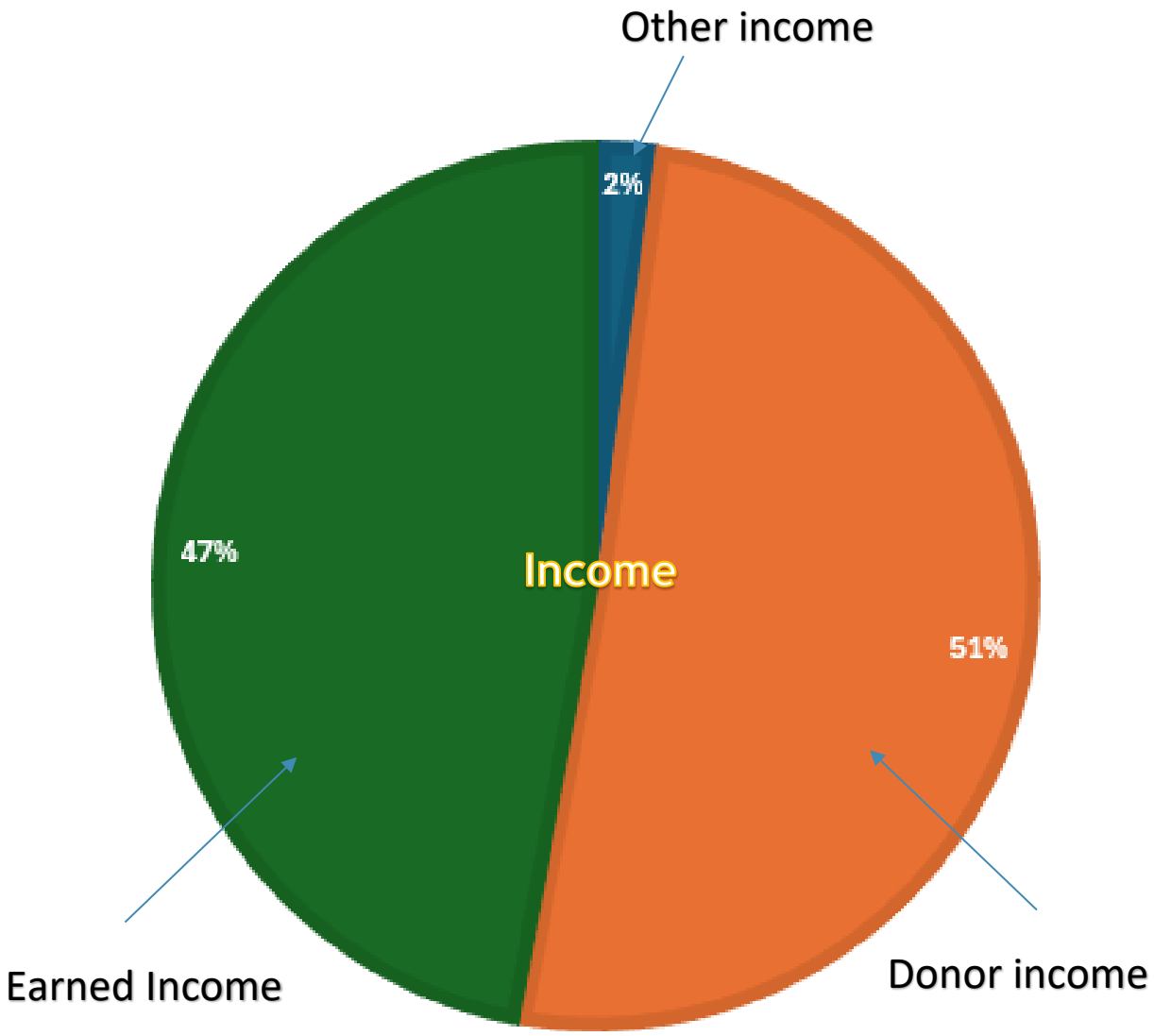
Future plans

Our future plans continue to be focussed on two key elements:

1. Increasing unrestricted income & reserves
2. Replicating successful programmes

Unrestricted income is critical to the future success and sustainability of Community Focus. Reliance on grant-based income is not compatible with the cuts that may lie ahead in the public sector and thus we are endevouring to focus more on our in-house activities to maximise returns from whilst.

We have become increasingly self-sustainable by proactively securing project-based funding which has helped ensure future delivery. We endeavour to keep our core (in house) costs as low as possible but plan to increase revenue in the near future to ensure they are still affordable and in line with our competitors' cost plans.



Friern Barnet Educational Trust

Thank you to all of our fantastic supporters!

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Statement of Trustees responsibilities

Independent examination of accounts

The Board decided to take exemption from the statutory audit as the finances of the charity are below required regulatory threshold. The charity obtained an independent examiner’s report pursuant to the statutory compliance for the annual report and the financial statements.

1.1 TRUSTEES’ RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The trustees (who are also directors of Community Focus Inclusive Arts for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's independent examiner is unaware; and

- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant examination of accounts information and to establish that the independent account is aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

By order of the Board of Trustees

Stephen Yeo

On Behalf of the Board of Trustees

19 December 2025

Independent examiner’s report to the Trustees of Community Focus Inclusive Arts for the year ended 31 March 2025

I report on the accounts of the CF for the year ended 31 March 2025, which are set out on pages 12 to 20.

Respective responsibilities of Trustees and examiner

The Trustees, who are also the directors of Community Focus Inclusive Arts for the purposes of company law, are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

(i) examine the accounts under section 145 of the 2011 Act;

(ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and

(iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a ‘true and fair view’ and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention:

(a) which gives me reasonable cause to believe that in any material respect the requirements:

  (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and

  (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;

  have not been met or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Anil Seechurn (FCCA, ACA, CTA)

Pitts and SeeUs
Chartered Certified Accountants and Registered Auditors
Studio 6, 6 Hornsey Street, London, N7 8GR
Dated: 19 December 2025

Statement of Financial Activities for the year ended 31 March 2025

	Note	Unrestricted funds £	Restricted funds £	Total Funds 2025	Total Funds 2024
Income					
Donations & other income	3	7,020	240	7,260	1,267
Generated funds	3	20,500	135,298	155,798	56,112
Charitable activities	4	145,762	-	145,762	150,349
Total income		173,282	135,538	308,820	207,728
Expenditure on charitable activities					
Expenditure on raising funds	5	19,687		19,687	30,216
Expenditure on charitable activities	5	109,514	123,297	232,811	219,960
Total expenditure		129,201	123,297	252,498	322,176
Net Income/(expediture) for the year		44,081	12,241	56,322	(114,448)
Reconciliation of funds					
Total funds brought forward	13,14 -	37,022	51,713	14,691	129,139
Net movement in funds for the year		44,081	12,241	56,322	(114,448)
Total funds carried forward		7,059	63,954	71,013	14,691

The statement of financial activities includes all gains and losses recognized in the year. All income and expenditure derive from continuing activities

Balance Sheet as at 31 March 2025

	Note	2025	2024
		£	£
Fixed Assets			
Tangible assets	8	16,625	16,498
Total Fixed Assets		16,625	16,498
Current Assets			
Debtors	9	59,051	39,943
Cash and cash equivalents		96,129	92,887
Total Current Assets		155,180	132,830
Current Liabilities			
Creditors	10	(92,200)	(121,217)
Total Current Liabilities		(92,200)	(121,217)
Non-Current Liabilities			
Loan	11	(8,592)	(13,420)
Total Non-Current Liabilities		(8,592)	(13,420)
Net Assets		71,013	14,691
Funds			
Unrestricted funds	12	7,059	(37,022)
Restricted funds	13	63,954	51,713
Net Surplus		71,013	14,691

For the financial year in question, the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No member has required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Ajaz Ahmed

Treasurer, 19 December 2025

Notes to the Financial Statements for the year ended 31 March 2025

1. Accounting policies

The principal accounting policies adopted, judgements and key sources or estimation uncertainty in the preparation of the financial statements are as follows:

a. Basis of preparation

The Financial Statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and Companies Act 2006. Community Focus meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s). The trustees have assessed whether the use of the going concern basis is appropriate in preparing these financial statements and have considered possible events or conditions that may cast doubt on the ability of the charity to continue as a going concern. The trustees have made the assessment for a period of at least one year from the date of approval of the financial statements. In particular, Trustees have considered the Charity's forecasts and projections and have taken account of the volatility of charitable income and activity in line of COVID-19 outbreak. After due consideration, the trustees have concluded that there is a reasonable expectation that the charity has adequate reserves to continue in operational existence for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

b. Income

Income from charitable activities represents the amounts (excluding value added tax) generated from courses and corporate events. Other income includes faculty events and grants. Income is recognised when the Charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received, and the amount can be measured reliably

c. Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

d. Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required, and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on raising funds includes the costs incurred in generating fundraising income; and
- Expenditure on charitable activities includes:
    - direct costs of delivering services associated with supply of our services to partners

- support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back-office costs, finance, personnel, payroll and governance costs which support the Trusts artistic programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities.
- cost of generating funds, is those incurred in securing new program funding
- governance costs incurred to cover all associated compliance

e. Fund accounting

The charity holds unrestricted and restricted funds. The unrestricted funds comprise accumulated surpluses and deficits on general funds. They are available for use at the discretion of the Trustees in furtherance of the general charitable objectives. The restricted funds are funds that are to be used in accordance with specific restrictions imposed by the donors or which have been raised by the charity for specific purpose. The cost of raising and administering such funds is charged against the specific fund.

f. Tangible fixed assets and depreciation

Tangible fixed assets are stated at historical cost, net of depreciation and any provision for impairment. Depreciation is provided at the annual rate to write off each asset over its expected useful life with straight-line method at 25%.

g. Cash

Cash at bank and cash in hand includes any short-term highly liquid investment with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

h. Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognized at transaction value and subsequently measured at their settlement value.

i. Leases

The charity classifies the lease of printing as operating leases; the title to the equipment remains with the lessor and the equipment is replaced every 3 years whilst the economic life of such equipment is normally 5 years. Rental charges are charged on a straight-line basis over the term of the lease.

j. Pension/Benefit to employees

The charity operates a defined contribution scheme, which deduct agreed deductions from monthly payroll.

k. Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

l. Creditors and provisions

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

m. Legal status of the charity

The charity is a company limited by guarantee and has no share capital. In the events of the charity being wound up, at any time before, and in expectation of, the winding up or dissolution of the Charity, the Trustees may resolve that any net assets of the Charity after all its debts and liabilities have been paid, or provision made for them, shall on the dissolution or winding up of the Charity be applied or transferred in (a) for purposes similar to the objects of the Charity; or (b) for use for particular purposes that fall within the objects of the Charity. In no circumstances shall the net assets of the Charity be paid to or distributed among the members of the Charity. If no resolution is passed in accordance with the above, the net assets of the Charity shall be applied for such purposes regarded as charitable under the law of every part of the UK as are directed by the Charity Commission.

2. Analysis of activities for generating funds

	Unrestricted	Restricted	2025	2024
	£	£	£	£
Donations and other income	7,020	240	7,260	1,267
Barchester Charitable Foundation	-	-	-	-
Anonymous Grant	-	4,000	4,000	
Bentley	-	500	500	
Citybridge Trust	-	61,390	61,390	-
Doreen Collins Trust	-	200	200	
Friern Barnet Educational Trust	-	1,860	1,860	2,855
Garfield Weston	20,000	-	20,000	
Ironmongers Trust	-	-	-	3,938
John Lyons Foundation	-	35,100	35,100	35,300
LB Barnet	-	-	-	1,000
Philanthropy CIC	-	4,000	4,000	-
Sasakawa Foundation	-	2,500	2,500	
Sir Jules Thorn Charitable Trust	-	-	-	2,000
Tesco	-	1,000	1,000	-
The National Lottery Community	-	18,216	18,216	9,988
Woodroffe Benton Trust	500	-	500	-
Young Barnet Foundsport	-	6,532	6,532	1,031
	20,500	135,298	155,798	56,112

3. Analysis of income from charitable activities

	Unrestricted	Restricted	2025	2024
	£	£	£	£
LB Barnet - Short Breaks	8,170	-	8,170	10,483
Fees and subscriptions	137,592	-	137,592	139,866
	145,762	-	145,762	150,349

4. Analysis of expenditure of management and administration

	£	£	£	£
Expenditure on raising funds				
Salaries and wages	6,314	-	6,314	9,637
Direct fundraising costs	9,725	-	9,725	13,169
Other support costs	2,117	-	2,117	7,411
Total	18,156	-	18,156	30,217
Expenditue on charitable activities				
Salaries and wages	14,732	16,639	31,371	27,122
Direct charitable costs	83,600	103,296	186,896	202,794
Other support costs	12,712	3,362	16,074	62,045
Total	111,044	123,297	234,341	291,961

5. Net expenditures for the year

Net expenditure is stated after charging:	£	£
Depreciation of owned assets	4,077	2,483
Fees payable for independent examination of annual report	1,500	1,500
	5,577	3,983

6. Analysis of staff costs, trustee remuneration and the cost of key management personnel

The average number of staff employed was 2 (2024: 2). The key management personnel consists of 1.

	2025	2024
	£	£
Salaries and wages (note 5)	37,638	36,758
Social security costs	-	-
	37,638	36,758

7. Tangible fixed assets

	Leasehold	IT equipment	Total
	£	£	£
Cost			
At 1 April 2024	10,000	15,308	25,308
Additions	-	-	-
At 31 March 2025	**10,000**	**15,308**	**25,308**
Depreciation			
At 1 April 2024	2,750	6,060	8,810
Charge for the year	250	3,827	4,077
At 31 March 2025	**3,000**	**9,887**	**12,887**
Net book value			
At 31 March 2025	**7,000**	**5,421**	**12,421**
At 31 March 2024	**7,250**	**9,248**	**16,498**

8. Debtors

	2025	2024
	£	£
Trade debtors	58,722	37,187
Prepayments	329	2,756
	59,051	39,943

9. Cash and cash equivalents

	2025	2024
	£	£
Current account	59,164	56,612
Reserve account	36,869	36,175
Cash	96	100
Total	96,129	92,887

10. Creditors

	2025	2024
	£	£
Trade creditors	12,880	5,806
Other creditors and accruals	79,320	115,411
Total	92,200	121,217

Other creditors and accruals include the provision for service charge and rent arrears on premises.

11. Loan

	2025	2024
	£	£
J McCafferty	8,592	10,000
P Soave	-	3,420
	8,592	13,420

A loan facility was provided on an interest-free basis repayable in full by December 2026.

12. Movement of unrestricted funds

		2025
		£
As at 1 April 2024	-	37,022
Income from donations and other income (note 3)		7,020
Income from generating funds (note 3)		20,500
Income from charitable activities (note 4)		145,762
		136,260
Expenditure on management and administration (note 5)		129,201
As at 31 March 2025		7,059

13. Movement of restricted funds

	Balance at 1 Apr 2024	Incoming resources (note 3)	Resources expended (note 5)	Balance at 31 Mar 2025
	£	£	£	£
Arts Council (a)	1,110	-	1,110	-
Bentley (b)	-	500	-	500
City Bridge Trust (c.)	24,800	61,390	37,790	48,400
Doreen Collins Trust (d)	-	200	200	-
Friern Barnet Educational Trust (e).	-	1,860	1,860	-
Ironmongers Trust (f)	3,938	-	3,938	-
John Lyons Foundation (g)	21,865	35,100	51,465	5,500
Philanthropy CIC (h)	-	4,000	1,500	2,500
Sasakawa Foundation (i)	-	2,500	-	2,500
Private grant (j)	-	4,000	4,000	-
Private donation (k)	-	240	240	-
Tesco (l)	-	1,000	1,000	-
The National Lottery Community Fund (m)	-	18,216	13,662	4,554
Young Barnet Foundsport (n)	-	6,532	6,532	-
				-
	51,713	135,538	123,297	63,954

a) Emergency funding made specifically to sustain the operations of CF during the COVID pandemic
b) Funding for a specific workshop in summer 2025
c) Funding specific for the ARTiculate programme to cover activities to Nov 2024
d) Funding received to be used for vulnerable persons
e) Funding specific towards the CF Winter Exhibition
f) Funding specific for the Short Breaks programme
g) Funding for specific ARTiculate schools programme.
h) Funding for specific ARTiculate led upcycling projects
i) Funding to be put towards specific Japanese themed workshops and projects
j) Funds specific for direct charitable costs for the Inhouse programme
k) Funding specific for the inhouse programme.
l) Funding specific for Podcat Club
m) Funding specific for workshops & activities for vulnerable persons

14. Analysis of net debt between funds

	Unrestricted	Restricted	Total
	£	£	£
Tangible assets (note 8)	16,625	-	16,625
Cash and cash equivalents	32,175	63,954	96,129
Other net current liabilities	(92,200)		(92,200)
Total	**- 43,400**	**63,954**	**20,554**

15. Financial commitment

The charity has no current borrowings or investments. Financial commitments of the Charity extend only to the operating lease of the building premises which will expire in 20 years. Total future minimum lease payments under non-cancellable operating leases:

	2025	2024
	£	£
Total lease commitment	99,210	99,210

With effect from January 2020, the charity was faced with an increased annual building lease commitment which is subject to 5 years break by either party. No payments were made during the current accounting period due to ongoing negotiations with LB Barnet.

16. Related party transactions

No trustee received payment for professional or other services supplied to the charity during the year (2024: £nil). The charity's finance manager is related to the treasurer and is a qualified Chartered Accountant who charges significantly less than the market rate to the charity for business support services. Total charges by the charity for the finance managerial services provided were £9,400 (2024: £7,953).

COMMUNITY FOCUS INCLUSIVE ARTS

England & Wales - Charity number 1139259

Accounts

Annual Report 2024

communityfocus
THE ALL INCLUSIVE ARTS CENTRE

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A Message from the CEO

I would firstly like to thank all of my colleagues and the supporters of CF who are central to everything we do, as I look back on our performance over the last year. Since it is through their dedication to help and serve our beneficiaries which is critical to the long-term success of our Charity. Despite the global trials brought on from the pandemic, CF continues to grow by adapting to the ever changing environment; we tried to maintain the momentum and successes of the recent few years but 2023/24 has proven to be one of our most challenging yet. Tough economic conditions combined with reduced availability of funds and increased response times by funders have intensified pressure on us to explore new streams of income and reduce reliance on grant funding. Now in my fifth year as CEO, this independent multi-disciplinary accessible arts centre continues to bring exciting opportunities and interesting challenges whilst providing support for over 200 individuals with additional needs. One of the many highlights of this year was enabled by John Lyon's Charity funding which allowed us to work with the Media Trust to create a short promotional video about our services and some students were filmed to communicate what we do and why. This was shown to an audience on a central London cinema screen and entered into the National Smiley Charity Awards and has been viewed widely through social media channels.

We hold regular month-long summer exhibitions at the neighbouring ArtsDepot gallery, which has a footfall of over a thousand people a week. This is a great platform for CF students to display their artwork outside of our building and speak publicly to audiences about the art they create helping improve their confidence and social skills. We also provide a weekend winter exhibition onsite, which allows students to volunteer and meet public figures like the mayor and local councillors. Silian Arts gallery purchased our student's paintings for their China office, monetizing their artwork helped bring in more income and in return reduced their future class fees. Working with other charitable organisations has provided grants, e.g. London Community Foundation funding allowed us to provide twelve evening cookery workshops working in partnership with Bread N Butter CIC to adults with learning disabilities. We also created ESOL, IT and advocacy support sessions for 70 Ukrainian refugees over a six-month period through Barnet Community Funding.

Our Short Breaks contract as a preferred provider was reviewed by LBB and extended for a further two years. In-House income rose due to a 10% increase in class fees, which hadn't changed since 2019. Staff organization improved, monthly online meetings changed to a fortnightly basis covering more people. Tutor and assistant fees significantly increased after a long overdue period, incorporating pay rate guidance from Artist' Union England and a-n Artists Information Company. Fundraising in the third sector became increasingly competitive and our success rate has declined, however monetary donations from individuals and local giving of arts materials increased, we aim to continue this income generation by reciprocating community activities and evidencing these through online social media posts.

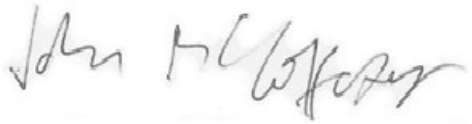
Associated provision from large funders was in high demand so we found alternative free support from local VCSE providers. Attending regular Arts & Culture Network meetings brought groups together to discuss ideas. I regularly met with the local authority's Arts & Culture Manager, this led to me participating in Barnet Council's London Borough of Culture bid, presenting to the Greater London Authority and attending an announcement at City Hall where Barnet won a £200k Mayor of London Cultural Impact Award. We continue to provide free weekly Zoom sessions offering Meditation, Arts social and Friday social. Over the past year CF has worked in partnership with a number of local schools, Bread N Butter CIC, and in particular

Silian Arts and Design gallery who purchased twenty paintings by our In-House students.

We said farewell to one of our ARTiculate project managers, whose position was funded by City Bridge Trust, and welcomed a new project manager into a shared fulltime position. The programme supports young people with additional needs in varied ways and is also funded John Lyon's Charity Cultural Capital funding for Arts Organisations, helping CF staff and groups of young autistic students at Oaklodge school interpret the novel 'Everything Starts with a DOT' into drama workshops. 'Making Stages' workshops helped students reflect and understand similar issues in their own lives.

We continue to work with the local authority in a positive manner with the aim to come to an agreement on our ongoing arrears, although this has been a relatively complex ongoing discussion.

I look forward to meeting the challenges of the year ahead and as ever, continue to be grateful to our Chair & Board of Trustees and all our supporters for their unwavering encouragement to assist us through trying times.



John McCafferty
Chief Executive

(L to R: CF Student, Mayor of Barnet, John McCafferty, and Mayor's consort at the ArtsDepot gallery 2023)

Chair's Report

I have now chaired the Trustees of Community Focus (CF) for over two years and learned much during this period through meeting many of the people we assist, their families and support staff. Living locally allows me access to regularly attend events where students artwork is created and showcased to see the benefit it brings not only those as individuals but as collective groups. It is important to hold and share common interests and themes so that we can relate to each other, regardless of background, race or ability. It helps identify us, particularly as we believe 'Everyone is an Artist.' It is both humbling and gratifying to see the work that goes on behind the scenes by all those connected with CF which gives our students the confidence to express themselves creatively in a safe space and enjoyable environment.

We welcome all those who enter our doors be it students, staff, families, volunteers, interested parties and thank those who have left, each leaving a lasting mark on CF. In particular, we remember Ramesh who sadly passed away this year after a short bout with illness; he had been coming to his weekly classes for over 19 years and despite losing his sight created moving art through his imagination.

Since starting with CF, I can see the unprecedented challenges that are facing the charitable sector namely through funding issues yet the resilience and empathy shown to beneficiaries by CF's staff and the Trustees is unwavering. It is with this knowledge, good governance plus guidance from experienced board members providing support that I believe CF will weather through the funding challenges, strengthen their finances and operations in the year ahead and beyond.

(L to R: CF Trustee, CF CEO, Film Director, Stephen Yeo at John Lyon's and Media Trust film screening 2023)

Stephen Yeo
Chair (On behalf of the Trustees)

Strategic Report

Our Objectives

The objectives of the charity are to advance the artistic education and aesthetic taste of members of the public with a non-exclusive focus on the inhabitants of the London Borough of Barnet and surrounding areas.

Providing arts and craft facilities in the interest of social welfare through recreation and leisure activities for individuals who have a need by reason of their age, youth or disability with the object of improving their conditions of life.

Our Purposes and Activities

Community Focus Inclusive Arts is an Arts Centre for adults and children with disabilities. We continue to promote the creative expression of all in a safe and welcoming environment. We run an exciting selection of creative and wellbeing courses and workshops for students with disabilities, autism and anyone who feels they may need extra support.

Our accessible studios are based in the beautiful Friary Park where we run our three main programmes. These are suited for a range of 140 individuals with additional needs and disabilities, ranging from children as young as ten years to vulnerable adults in their nineties.

“Thank you for all the Community Focus team have done for E. She has gained confidence and social skills because of Community Focus. For this, we will be forever grateful.”

Parents of 'E' a Short Breaks student.

Our three main programmes are as follows:

Short Breaks

We provide holiday arts projects, social activities and day trips in the community to children from 10-18 years of age who have physical and sensory impairments.

Short Breaks aims to enrich the lives of these children and provide respite for the children's parents and/or guardians through daytrips and outings, projects and holiday workshops.

ARTiculate

ARTiculate provides workshops for 16-25 year olds with additional needs and associated mental health issues, including those with severe educational needs and who are not in education, employment or training.

As they move into and through early adulthood, ARTiculate helps them to develop their confidence within a friendly, safe and therapeutic environment.

In-house

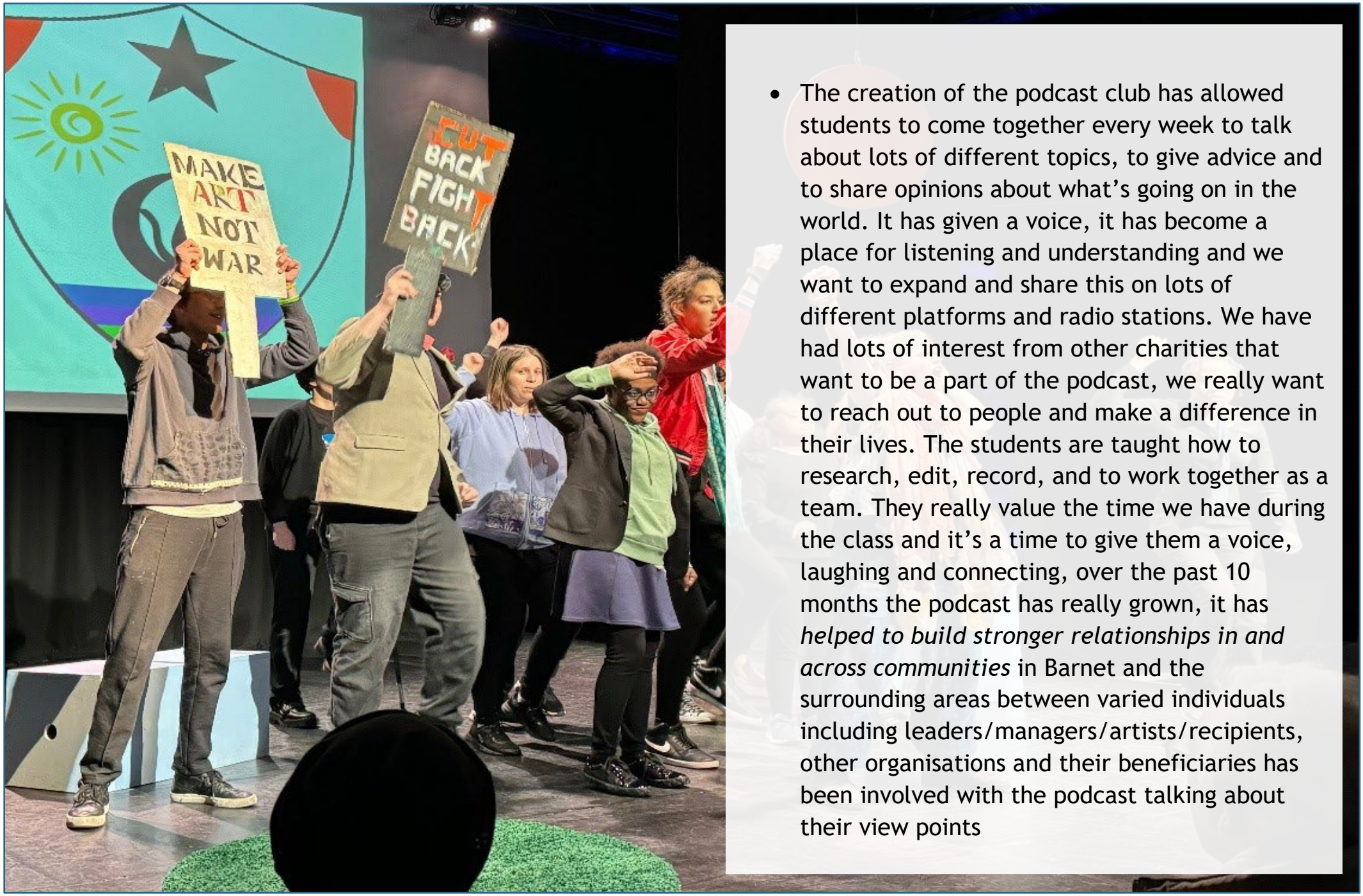
Our main in-house programme delivers a varied range of creative classes on a termly basis. The programme helps students to learn a skill within a safe and inclusive environment.

Classes are predominantly, for adults with learning disabilities and/or additional needs as they also encompass older adults in local care and nursing homes, age no bar

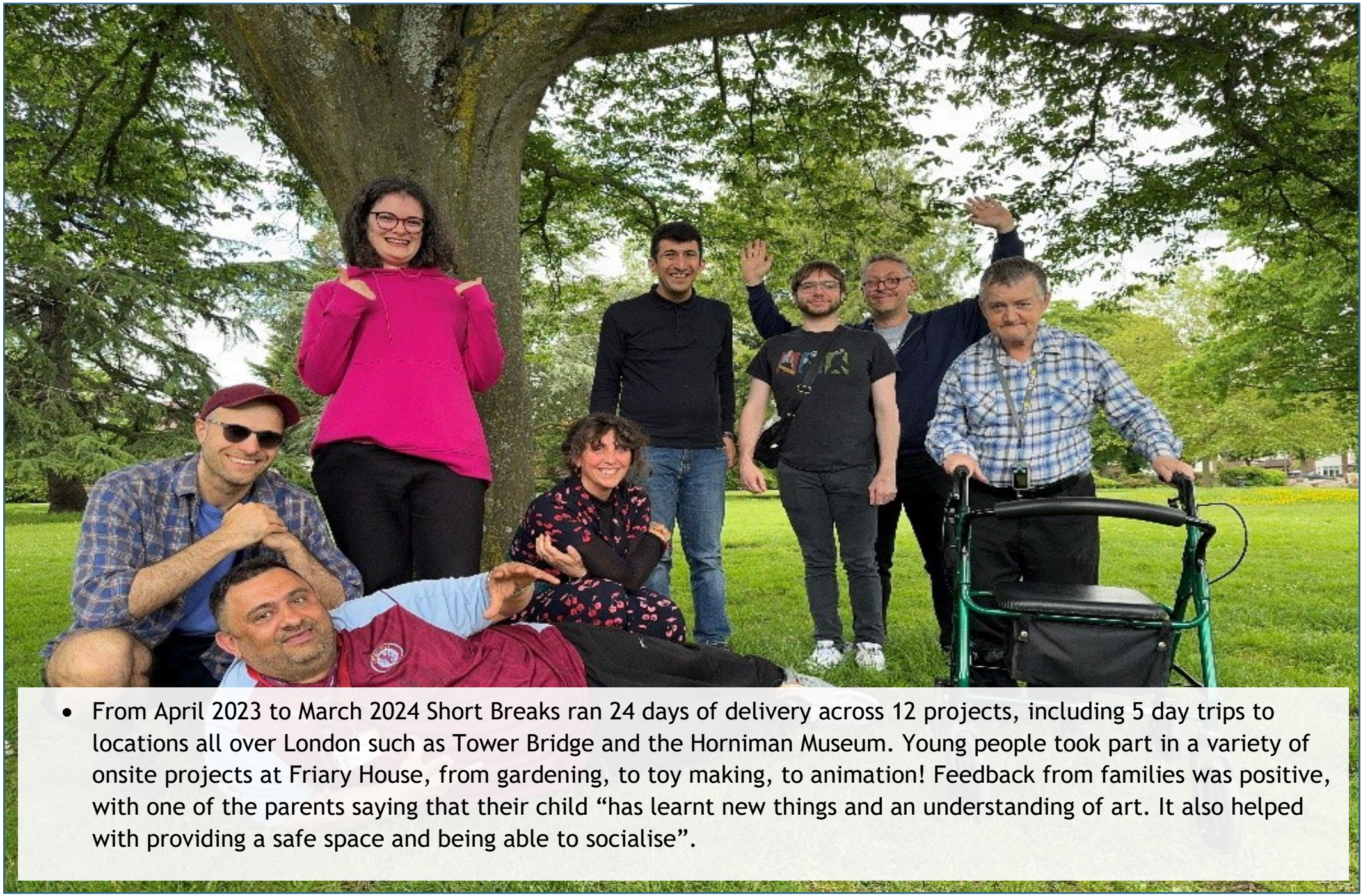
Impact Highlights

- 2 year funding from City Bridge Trust secured in November 2022 allowed CF to expand the ARTiculate programme and facilitated two workshops over 8 weeks which provided the biggest achievement at a SEN school, Oak Lodge, in East Finchley. The two workshops were a success as we as was challenged the students in a creative way by designing a new logo for the school which will be used for products to be sold on the high street. They explored branding concepts and applied them to logo's prints and patterns. The students demonstrated a unique approach and achieved some great results.

- During the year, ARTiculate delivered the Changing Pages Arts programme funded by John Lyons Charity. Community Focus delivered four 10-week projects, working in schools with up to 40 young people with additional needs. Oak Lodge, Northgate and Windmill School have been involved in this project. The ARTiculate programme also delivered a multi-disciplinary theatre project based on the story 'Everything Starts with a Dot'; a story previously created by Oak Lodge students and CF tutor Vicky Martin. The theatre project consisted of a range of stage production workshops delivered by theatre practitioners and students helped to create all aspects of the show from designing and constructing the set, costumes and props. They also co-produced, rehearsed and acted within the final performance. The show took place at the Arts Depot and was exceptionally well received by friends, family and staff alike.



- The creation of the podcast club has allowed students to come together every week to talk about lots of different topics, to give advice and to share opinions about what's going on in the world. It has given a voice, it has become a place for listening and understanding and we want to expand and share this on lots of different platforms and radio stations. We have had lots of interest from other charities that want to be a part of the podcast, we really want to reach out to people and make a difference in their lives. The students are taught how to research, edit, record, and to work together as a team. They really value the time we have during the class and it's a time to give them a voice, laughing and connecting, over the past 10 months the podcast has really grown, it has *helped to build stronger relationships in and across communities* in Barnet and the surrounding areas between varied individuals including leaders/managers/artists/recipients, other organisations and their beneficiaries has been involved with the podcast talking about their view points



- From April 2023 to March 2024 Short Breaks ran 24 days of delivery across 12 projects, including 5 day trips to locations all over London such as Tower Bridge and the Horniman Museum. Young people took part in a variety of onsite projects at Friary House, from gardening, to toy making, to animation! Feedback from families was positive, with one of the parents saying that their child “has learnt new things and an understanding of art. It also helped with providing a safe space and being able to socialise”.

Future Plans

CF has learned to maintain a flexible approach when dealing with uncertainty, so that the charity can quickly mobilise itself to change as and when required. Survival is still our key priority because the long lasting effects of COVID-19 that have stretched our resources and modified our ways of working. Response times on larger funding applications has increased whilst emergency funding has diminished so a varied mix of grant bids, donations and a modest increase in fees should assist in maintaining our financial balance and outputs.

We will also look towards progressive volunteering pathways through university students, artificial intelligence software to expedite administrative tasks, use of Salesforce and UpShot programmes to support with impact reporting through monitoring and expenditure of projects.

We are working with LBB with a view to mutually align our interests for Friary House which serves as a beacon for our beneficiaries and the local community of Barnet in conjunction with the many individuals that regularly use Friary Park. We continue to work with the other four charities within Friary House and those around the building for benefit of all to better understand each other and help strengthen community ties.

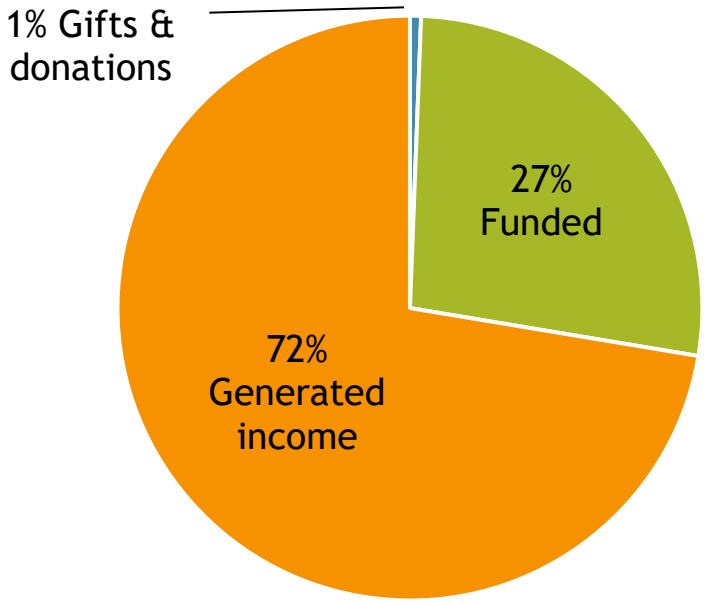
After the success of our online platform developed during the pandemic, our dynamic staff in 2023/24 developed and launched the ‘Podcast club’ as an In-house class serving as a voice for our beneficiaries. The weekly podcasts have been met with great appreciation and we look forward to increasing their reach from locally to nationally.

We greatly appreciate the varied forms of income our charity receives that helps continue our services and aid the many vulnerable beneficiaries that require our ongoing support. Grants received from Trusts and Foundations play a key role in this process to continue helping others through our varied activities and outcomes.

Financial Review

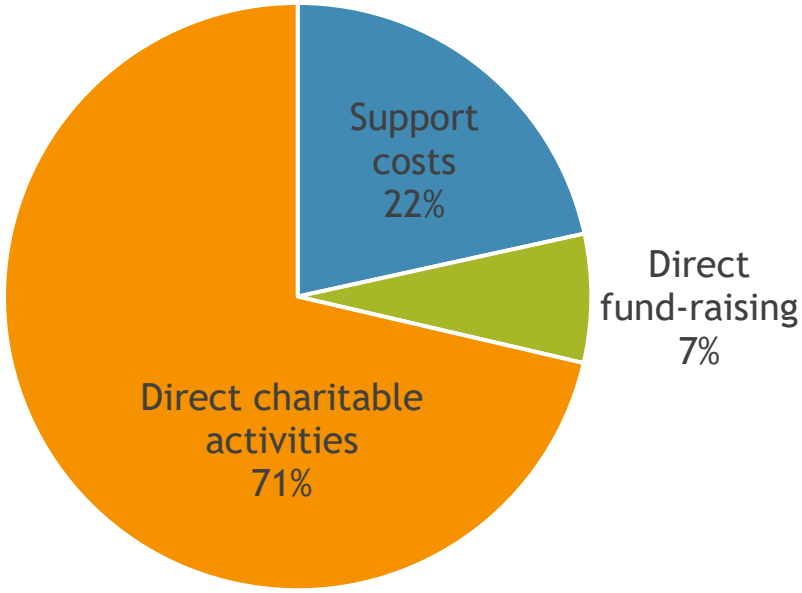
Income

Total £207,728



Expenses

Total £304,025



Financial performance

The financial climate has been challenging which is reflected in our results for the year. We were grateful to have received two year funding from City Bridge Trust in Nov 2022 which was accounted in full in the 2022/23 accounting period and will continue to be expended until October 2024. The financial circumstances during the current period were tough and the ever changing economic climate brought through with the change in government has led to continue to show improvement despite a series of challenges. Our financial performance indicates a net deficit of £114k (2023: £13,805 surplus). We continue to negotiate with LBB to mutually align our respective rights and liabilities towards the lease and service charges of Friary House. We envisage once agreement is reached, this will have a positive impact on our net asset position. We continue to be indebted to the support of all the donors and contributors who have helped sustain Community Focus.

We aim to build on the strength of current programmes and value generation for our stakeholders and continue to explore corporate sustainability to align with various CF activities going forward.

The balance sheet at the year-end shows net assets of £14,691 (2023: £129,140).

The charity is working hard to secure additional funding to further the charitable activities whilst maintaining reserves in accordance with our constitution.

As part of self-sustainability initiatives, revenue streams transitioned, and costs efficiencies were optimised to build a platform for our long-term strategy to provide quality services to our students. Our application to Arts Council Cultural Recovery Fund in 2020 proved to be a major turnaround for the charity, as this success allowed us to strengthen our finances whilst giving us the opportunity to leverage additional prospects for fund raising and scalability of operations.

Reserves policy

It is the policy of the charity to maintain total reserves equivalent to three months of working capital. Donor funds are always ringfenced by virtue of their covenants thus our reserves relate to unrestricted income

£14,691

Net Assets

and expenditure. It is considered that this is sufficient to provide a safety net in the event of unanticipated expenditure. The reserves policy was complied with during the year, trustees undertook several initiatives to ensure compliance consistency and alignment with strategic plan for CF described in the financial review section.

This was driven largely from the funding obtained during the year which not only sustained operations but allowed CF to maintain its reserves. The charity is continuing to work on number of initiatives including leveraging from current fund sources and expanding base with innovative programs along with building our network to explore growth options to assist corporate world in meeting their Corporate Sustainability ambitions. The charity is also working on cost efficiency initiatives and recently negotiated successfully with London Borough of Barnet (LBB) regarding reduction of rent charges for its premises with the Community Programme Manager. The Council's CBAT (Community Benefit

Assessment Tool) justified a 100% rent subsidy based on the CF's high-level impact within its local community, and legacy issues for payment for outstanding rent was agreed.

LBB are supportive of the Charity and will work with the Charity to ensure that this does not have an adverse effect on the Charity's ability to operate. The reduction of rent and our strategic initiatives will reduce our net liabilities post year-end and we are aiming to ensure a continued net current asset position in 2023/2024. The Trustees, therefore, consider that the going concern assumption is an appropriate basis on which to prepare these financial statements.

Future plans

Our future plans continue to be focussed on two key elements:

1. Increasing unrestricted income & reserves
2. Replicating successful programmes

Unrestricted income is critical to the future success and sustainability of Community Focus. Reliance on grant-based income is not compatible with the cuts that may lie ahead in the public sector.

We have become increasingly self-sustainable by proactively securing project-based funding which has helped ensure future delivery. We endeavour to keep our core (in house) costs as low as possible but plan to increase costs in the near future to ensure they are still affordable and in line with our competitors' cost plans.

With regards to replicating our service, we are also considering providing a full day offer of our services. This would help ensure that our clients can arrive at CF in the morning, safe in the knowledge that a creative and action-packed day will await them; capitalising on what we do best at CF – nurture and create.

The ARTiculate programme is well respected in other London Boroughs, and we are in discussion with community leaders regarding the viability of extending the model outside of Barnet. This would give CF a broader geographical footprint, opening new partnerships and horizons.

CITY BRIDGE TRUST

The London Community Foundation

THE IRONMONGERS' COMPANY

JOHN LYON'S CHARITY

The Sir Jules Thorn CHARITABLE TRUST

Thank you to all of our fantastic supporters!

ARTS COUNCIL ENGLAND

Awarding funds from THE NATIONAL LOTTERY®

BARNET LONDON BOROUGH

Friern Barnet Educational Trust

Statement of Trustees responsibilities

Independent examination of accounts

The Board decided to take exemption from the statutory audit as the finances of the charity are below required regulatory threshold. The charity obtained an independent examiner's report pursuant to the statutory compliance for the annual report and the financial statements.

1.1 TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The trustees (who are also directors of Community Focus Inclusive Arts for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's independent examiner is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant examination of accounts information and to establish that the independent account is aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

By order of the Board of Trustees

Stephen Yeo

On Behalf of the Board of Trustees

30 December 2024

Independent examiner’s report to the Trustees of Community Focus Inclusive Arts for the year ended 31 March 2024

I report on the accounts of the CF for the year ended 31 March 2024, which are set out on pages 12 to 20.

Respective responsibilities of Trustees and examiner

The Trustees, who are also the directors of Community Focus Inclusive Arts for the purposes of company law, are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

(i) examine the accounts under section 145 of the 2011 Act;

(ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and

(iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a ‘true and fair view’ and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention:

(a) which gives me reasonable cause to believe that in any material respect the requirements:

  (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and

  (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;

  have not been met or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Anil Seechurn (FCCA, ACA, CTA)

Pitts and SeeUs
Chartered Certified Accountants and Registered Auditors
Studio 6, 6 Hornsey Street, London, N7 8GR
Dated: 30 December 2024

Statement of Financial Activities for the year ended 31 March 2024

	Note	Unrestricted funds £	Restricted funds £	Total Funds 2024	Total Funds 2023
Income					
Donations & other income	3	969	298	1,267	6,857
Generated funds	3	2,000	54,112	56,112	179,991
Charitable activities	4	150,349	-	150,349	130,982
Total income		153,318	54,410	207,728	317,830
Expenditure on charitable activities					
Expenditure on raising funds	5	24,345	5,871	30,216	48,342
Expenditure on charitable activities	5	169,365	122,595	291,960	255,683
Total expenditure		193,710	128,466	322,176	304,025
Net Income/(expediture) for the year		(40,392)	- 74,056	- 114,448	13,805
Reconciliation of funds					
Total funds brought forward	13,14	3,370	125,769	129,139	115,335
Net movement in funds for the year		(40,392)	(74,056)	(114,448)	13,805
Total funds carried forward		(37,022)	51,713	14,691	129,140

The statement of financial activities includes all gains and losses recognized in the year. All income and expenditure derive from continuing activities

Balance Sheet as at 31 March 2024

	Note	2024	2023
		£	£
Fixed Assets			
Tangible assets	8	16,498	20,575
Total Fixed Assets		16,498	20,575
Current Assets			
Debtors	9	39,943	121,858
Cash and cash equivalents		92,887	117,360
Total Current Assets		132,830	239,218
Current Liabilities			
Creditors	10	(121,217)	(112,833)
Total Current Liabilities		(121,217)	(112,833)
Non-Current Liabilities			
Loan	11	(13,420)	(17,820)
Total Non-Current Liabilities		(13,420)	(17,820)
Net Assets		14,691	129,140
Funds			
Unrestricted funds	12	- 37,022	3,371
Restricted funds	13	51,713	125,769
Net Surplus		14,691	129,140

For the financial year in question, the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No member has required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Ajaz Ahmed

Treasurer, 30 December 2024

Notes to the Financial Statements for the year ended 31 March 2024

1. Accounting policies

The principal accounting policies adopted, judgements and key sources or estimation uncertainty in the preparation of the financial statements are as follows:

a. Basis of preparation

The Financial Statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and Companies Act 2006. Community Focus meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s). The trustees have assessed whether the use of the going concern basis is appropriate in preparing these financial statements and have considered possible events or conditions that may cast doubt on the ability of the charity to continue as a going concern. The trustees have made the assessment for a period of at least one year from the date of approval of the financial statements. In particular, Trustees have considered the Charity's forecasts and projections and have taken account of the volatility of charitable income and activity in line of COVID-19 outbreak. After due consideration, the trustees have concluded that there is a reasonable expectation that the charity has adequate reserves to continue in operational existence for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

b. Income

Income from charitable activities represents the amounts (excluding value added tax) generated from courses and corporate events. Other income includes faculty events and grants. Income is recognised when the Charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received, and the amount can be measured reliably

c. Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

d. Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required, and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on raising funds includes the costs incurred in generating fundraising income; and
- Expenditure on charitable activities includes:
    - direct costs of delivering services associated with supply of our services to partners
    - support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back-office costs, finance, personnel, payroll and governance costs which support the Trusts artistic programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities.

- cost of generating funds, is those incurred in securing new program funding
- governance costs incurred to cover all associated compliance

e. Fund accounting

The charity holds unrestricted and restricted funds. The unrestricted funds comprise accumulated surpluses and deficits on general funds. They are available for use at the discretion of the Trustees in furtherance of the general charitable objectives. The restricted funds are funds that are to be used in accordance with specific restrictions imposed by the donors or which have been raised by the charity for specific purpose. The cost of raising and administering such funds is charged against the specific fund.

f. Tangible fixed assets and depreciation

Tangible fixed assets are stated at historical cost, net of depreciation and any provision for impairment. Depreciation is provided at the annual rate to write off each asset over its expected useful life with straight-line method at 25%.

g. Cash

Cash at bank and cash in hand includes any short-term highly liquid investment with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

h. Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognized at transaction value and subsequently measured at their settlement value.

i. Leases

The charity classifies the lease of printing as operating leases; the title to the equipment remains with the lessor and the equipment is replaced every 3 years whilst the economic life of such equipment is normally 5 years. Rental charges are charged on a straight-line basis over the term of the lease.

j. Pension/Benefit to employees

The charity operates a defined contribution scheme, which deduct agreed deductions from monthly payroll.

k. Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

l. Creditors and provisions

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2. Legal status of the charity

The charity is a company limited by guarantee and has no share capital. In the events of the charity being wound up, at any time before, and in expectation of, the winding up or dissolution of the Charity, the Trustees may resolve that any net assets of the Charity after all its debts and liabilities have been paid, or provision made for them, shall on the dissolution or winding up of the Charity be applied or transferred in (a) for purposes similar to the objects of the Charity; or (b) for use for particular purposes that fall within the objects of the Charity. In no circumstances shall the net assets of the Charity be paid to or distributed among the members of the Charity. If no resolution is passed in accordance with the above, the net assets of the Charity shall be applied for such purposes regarded as charitable under the law of every part of the UK as are directed by the Charity Commission.

3. Analysis of activities for generating funds

	Unrestricted	Restricted	2024	2023
	£	£	£	£
Donations and other income	969	298	1,267	6,857
Barchester Charitable Foundation	-	-	-	365
Citybridge Trust	-	-	-	99,700
Friern Barnet Educational Trust	-	2,855	2,855	2,000
Ironmongers Trust	-	3,938	3,938	-
John Lyons Foundation	-	35,300	35,300	32,900
LB Barnet	-	1,000	1,000	20,246
London Community	-	-	-	9,999
Sir Jules Thorn Charitable Trust	2,000	-	2,000	-
Souter Charitable Trust	-	-	-	4,000
The National Lottery Community	-	9,988	9,988	-
Woodroffe Benton Trust	-	-	-	1,500
Young Barnet Foundsport	-	1,031	1,031	9,281
	2,000	54,112	56,112	179,991

4. Analysis of income from charitable activities

	Unrestricted	Restricted	2024	2023
	£	£	£	£
LB Barnet - Short Breaks	10,483	-	10,483	12,556
Fees and subscriptions	139,866	-	139,866	118,426
	150,349	-	150,349	130,982

5. Analysis of expenditure of management and administration

	Unrestricted	Restricted	2024	2023
	£	£	£	£
Expenditure on raising funds				
Salaries and wages	5,782	3,855	9,637	11,827
Direct fundraising costs	13,169	-	13,169	17,407
Other support costs	5,394	2,017	7,411	19,108
Total	24,345	5,872	30,217	48,342
Expenditue on charitable activities				
Salaries and wages	9,637	17,485	27,122	8,422
Direct charitable costs	111,184	91,610	202,794	170,829
Other support costs	48,545	13,500	62,045	76,432
Total	169,366	122,595	291,961	255,683

6. Net expenditures for the year

Net expenditure is stated after charging:	£	£
Depreciation of owned assets	4,077	2,483
Fees payable for independent examination of annual report	1,500	1,500
	5,577	3,983

7. Analysis of staff costs, trustee remuneration and the cost of key management personnel

The average number of staff employed was 2 (2023: 1). The key management personnel consist of 1.

	2024	2023
	£	£
Salaries and wages (note 5)	36,758	20,250
Social security costs	-	-
	36,758	20,250

8. Tangible fixed assets

	£	£	£
Cost			
At 1 April 2023	10,000	15,308	10,000
Additions	-	-	-
At 31 March 2024	**10,000**	**15,308**	**10,000**
Depreciation			
At 1 April 2023	2,500	2,233	4,733
Charge for the year	250	3,827	4,077
At 31 March 2024	**2,750**	**6,060**	**8,810**
Net book value			
At 31 March 2024	**7,250**	**9,248**	**16,498**
At 31 March 2023	**7,500**	**13,075**	**20,575**

9. Debtors

	2024	2023
	£	£
Trade debtors	37,187	119,431
Prepayments	2,756	2,427
	39,943	121,858

10. Cash and cash equivalents

	2024	2023
	£	£
Current account	56,612	81,172
Reserve account	36,175	35,549
Cash	100	639
Total	92,887	117,360

11. Creditors

	2024	2023
	£	£
Trade creditors	5,806	14,026
Other creditors and accruals	115,411	98,807
Total	121,217	112,833

Other creditors and accruals include the provision for service charge and rent arrears on premises.

12. Loan

	2024	2023
	£	£
J McCafferty	10,000	10,000
P Soave	3,420	7,820
	13,420	17,820

A loan facility was provided on an interest-free basis repayable in full by December 2026.

13. Movement of unrestricted funds

	2024
	£
As at 1 April 2023	3,371
Income from donations and other income (note 3)	969
Income from generating funds (note 3)	2,000
Income from charitable activities (note 4)	150,349
	156,689
Expenditure on management and administration (note 5)	193,711
As at 31 March 2024	- 37,022

14. Movement of restricted funds

	Balance at 1 Apr 2023 £	Incoming resources (note 3) £	Resources expended (note 5) £	Balance at 31 Mar 2024 £
Arts Council (a)	1,110	-	-	1,110
Barchester Charitable Foundation (b)	365	-	365	-
City Bridge Trust (c.)	74,776	-	49,976	24,800
D'Oryle Charitable Trust (d)	-	-	-	-
Friern Barnet Educational Trust (e).	-	2,855	2,855	-
Ironmongers Trust (f)		3,938	-	3,938
John Lyons Foundation (g)	22,500	35,300	35,935	21,865
LB Barnet (h)	13,019	1,000	14,019	-
London Community (i)	9,999	-	9,999	-
Private donation (j)	-	298	298	-
Souter Charitable Trust (k)	4,000	-	4,000	-
The National Lottery Community Fund (l)	-	9,988	9,988	-
Young Barnet Foundsport (m)	-	1,031	1,031	-
	125,769	54,410	128,466	51,713

a) Emergency funding made specifically to sustain the operations of CF during the COVID pandemic
b) Funding specific for Short-breaks projects and workshops
c) 2 year funding specific for the ARTiculate programme to cover activities Nov 2022 to Oct 2024
d) Funding received to be used for vulnerable persons
e) Funding specific towards the CF Winter Exhibition
f) Funding specific for the Short Breaks programme
g) Funding for specific ARTiculate programme.
h) Funding for specific in-house projects and workshops
i) Funding for specific Short-Breaks workshops and projects
j) Funds specific for direct charitable costs for the Inhouse programme
k) Funding specific for the Short Breaks programme.
l) Funding specific for workshops & activities for vulnerable persons
m) Funding specific for workshops & activities for vulnerable persons

15. Analysis of net debt between funds

	Unrestricted	Restricted	Total
	£	£	£
Tangible assets (note 8)	16,498	-	16,498
Cash and cash equivalents	41,174	51,713	92,887
Other net current liabilities	(121,217)		(121,217)
Total	**- 63,545**	**51,713**	**- 11,832**

16. Financial commitment

The charity has no current borrowings or investments. Financial commitments of the Charity extend only to the operating lease of the building premises which will expire in 20 years. Total future minimum lease payments under non-cancellable operating leases:

	2024	2023
	£	£
Total lease commitment	99,210	99,210

With effect from January 2020, the charity was faced with an increased annual building lease commitment which is subject to 5 years break by either party. No payments were made during the current accounting period due to ongoing negotiations with LB Barnet.

17. Related party transactions

No trustee received payment for professional or other services supplied to the charity during the year (2023: £nil). The charity's finance manager is related to the treasurer and is a qualified Chartered Accountant who charges significantly less than the market rate to the charity for business support services. Total charges by the charity for the finance managerial services provided were £7,953 (2023: £6003).

Reference and administrative information

Charity name:	Community Focus Inclusive Arts
Charity number:	1139259
Company number:	7442636
Registered office:	Friary House, Friary Park, Friary Road, London N20 0NR

Trustees

Stephen Yeo - Chair

Ajaz Ahmed - Treasurer

Mark Claydon

Dr. Oge Ilozue

Phillip Rackham

Eleanor Stokes-Puzone

Hannah Ufland

Christine Grant (resigned 30 June 2024)

Tom Hor (resigned 30 September 2024)

Key management personnel
John McCafferty (Chief Executive)

Independent Examiner
Pitts & SeeUs, Chartered Accountants and Registered Auditor, Studio 6, 6 Hornsey Street, London N7 8GR

Bankers
HSBC, 789 High Road, North Finchley, London N12 8JX

COMMUNITY FOCUS INCLUSIVE ARTS

England & Wales - Charity number 1139259

Accounts

communityfocus
THE ALL INCLUSIVE ARTS CENTRE

Community Focus Inclusive Arts
(A Company Limited by Guarantee)

Annual Report & Financial Statements
For The Year Ended 31 March 2023

Company Registration No. 7442636
Registered Charity No. 1139259

communityfocus
THE ALL INCLUSIVE ARTS CENTRE

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Reference and administrative information

Charity name:	Community Focus Inclusive Arts
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Registered office:	Friary House, Friary Park, Friary Road, London N20 0NR

Trustees

Stephen Yeo (Chair since 20 April 2022)
Ajaz Ahmed (Treasurer)
Mark Claydon
Christine Grant
Tom Hor
Dr. Oge Ilozue
Phillip Rackham
Eleanor Stokes-Puzone
Hannah Ufland

Key management personnel
John McCafferty (Chief Executive)

Independent Examiner
Pitts & SeeUs, Chartered Accountants and Registered Auditor, Studio 6, 6 Hornsey Street, London N7 8GR

Bankers
HSBC, 789 High Road, North Finchley, London N12 8JX

Solicitors
DLA Piper, 160 Aldersgate Street, Barbican, London EC1A 4HT

"Thank you for all the Community Focus team have done for E. She has gained confidence and social skills because of Community Focus. For this, we will be forever grateful." – Parents of 'E' a Short Breaks student.

(image - In-house student Nicola with her acrylic portrait painting of BLUR singer Damon Albarn, Dec 2022)

Chair's Report

I have chaired the Trustees of Community Focus (CF) since April 2022. During this year the charity has grown stronger: not only internally, as its management and Trustees have learned to work together more effectively; but also externally, as CF has reached out to develop exciting new partnerships with other organisations. We have created, and more importantly maintained, a diverse Board of Trustees who each bring their own unique skillsets, including: not only a student from one of our In-house classes, who represents and speaks for his peers; but also the parent of an In-house student who has previously attended our Short Breaks (10-18yrs) and ARTiculate (16-25yrs) programmes. Many of our Trustees live locally, and so we see ourselves as representatives of a community in Barnet and the surrounding boroughs. These local connections are particularly important: they allow us to maintain strong relationships with the stakeholders who benefit from our services.

Stability and sustainability are key indicators to good performance in the Third Sector and this continuity can only be achieved through regular communication. Our Board of Trustees meets at least four times a year, and individual Trustees support CF's students and staff by participating in events and exhibitions in and around the borough. As Chair, I meet with the Chief Executive on a fortnightly basis to provide advice on specific issues and mentorship more generally. The Board advise the Chief Executive, helping promote clear pathways and processes as CF continues to grow in a positive and progressive direction.

Attending the Winter and Summer exhibitions of our students' work, at Friary House and elsewhere, offers a very tangible and direct way of appreciating not only our beneficiaries' achievements as artists but also how their lives are enriched through their creation of art. They learn many soft skills by participating in our onsite and online arts activities, skills that can be used in daily life and in the workplace – time management, budgeting, communicating, sharing a safe space and socialising with multiple individuals in a series of group environments. CF has done well to secure annual as well as multi-year grants from two large funders that focus in particular on supporting young people with additional needs in education settings and those not in employment or training. Our work with these young people provides them with much needed and effective support as they make the transition to adult life.

Friary House, where CF is based, is a building with rich historical significance. It is also an ageing building, and with age comes uncertainty about the costs of its upkeep. Despite this uncertainty we remain optimistic about Friary House, and believe that it has the potential to serve many more people in the local community. We are conscious that the Borough owns the building and is responsible for structural repairs if and when needed. CF is hopeful that the social benefit we provide (including to many vulnerable children, young people and adults) will increase, together with continued communications with Barnet will help us move forward in developing Friary House as a community hub.

Finally we want to thank all our staff, students, stakeholders and volunteers for their continued support to be able to be creative.

Stephen Yeo,
Chair
On behalf of the Board of Trustees
13 December 2023

CF Students Artwork exhibited in Guangzhou China (Mar 2023)

Book launch at UCL Centre for Research in Autism & Education (Jan 2023)

by Oak Lodge Girls Group and Vicky Martin

Queens Jubilee Celebrations – CF student led Parachute activity with beneficiaries from Barnet Asian Womens Association (June 2022)

Chief Executive's Report

CF is an accessible independent multi-disciplinary arts centre providing arts activities within the London Borough of Barnet and surrounding areas. We continue to offer three main programmes for public benefit: In-house, ARTiculate and Short Breaks. These are suited for a range of 140 individuals with additional needs and disabilities, ranging from children as young as ten years to vulnerable adults in their nineties. I have served as Chief Executive for only four years. Reflecting on all the opportunities CF has provided to its beneficiaries over the past four years reveals more clearly what the charity stands for: creating proactive and productive platforms to help individuals develop positive skillsets, social networks and ambitions or simply attend a safe space to enjoy the company of others through the arts.

This year we were able to purchase ten new iMacs, replacing a mix of old computer equipment in our IT Suite, funding was sourced from Barnet Area Community Committee Infrastructure Levy Fund and the process helped us establish new relationships with ward councillors. So far we have helped over 50 individuals access the internet and create varied artwork through software such as Adobe Illustrator and Garage Band. These are often used by our Comms & Marketing staff to edit images and create leaflets that we print locally plus upload videos to our social media accounts. CF's social media accounts promote and evidence in a positive way the varied artwork our students create, and technology helps us reach many more isolated people in the borough through our weekly free Meditation, Arts social and Friday social Zoom sessions. Over the past year CF has worked in partnership with a number of local schools, Bread N Butter CIC, and in particular Silian Arts and Design gallery who helped us exhibit both in Guangzhou and Shanghai twenty paintings by our In-house students.

We said farewell to one of our ARTiculate project managers, whose position was funded in part by John Lyon's Charity, and we welcomed two new project managers in a shared fulltime position funded by City Bridge Trust. Both funds help to support young people in varied ways. John Lyon's Charity Cultural Capital funding for Arts Organisations helped CF staff and a group of young autistic female students at Oaklodge school to use their life experiences to create their own novel 'Everything Starts with a DOT'. A series of workshops provided tools to help them discuss and develop ideas into a fully-fledged book, which was launched at University College London and is available for purchase through the school and online. City Bridge Trust funding helps provide activities both in the community and schools to learn work skills and strengthen their employment opportunities. We continue to work with the local authority in a positive manner with the aim to come to an agreement on our ongoing arrears, although this has proved to be a protracted process.

John McCafferty
Chief Executive

Trustees' Annual Report for the year ended 31 March 2023

Structure, governance and management

Governing Document
Community Focus Inclusive Arts is a charitable company limited by guarantee, incorporated on 17 November 2010. It was registered as a charity in 1978. The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its Articles of Association.

Directors and trustees
The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year-end are described on page 3, Legal and Administrative Information section.

Appointment of trustees
Any changes to the Board of Directors or Trustees are made through majority voting in the Board meetings.

Trustee induction and training
The Board of Trustees receive a Trustee Induction Pack, along with an annual induction regarding the health and safety requirements of our arts centre and are invited to attend various relevant training courses.

Related parties and co-operation with other organisations
None of the trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee and senior management of the charity must be disclosed to the Chairman and Chief Executive.

Pay policy for senior staff
Senior staff (Chief Executive) members are paid in consultation with ACEVO pay policy guidelines.

Risk management
The trustees have examined the major strategic, business, and operational risks, which the charity faces. They confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks. The trustees have a risk management strategy, which comprises:

- an annual review of the principal risks and uncertainties that the charity face;
- the establishment of policies, systems, and procedures to mitigate those risks identified in the annual review; and

- the implantation of procedures designed to minimize or manage any potential impact on the charity should those risks materialise.

This work has identified that the financial sustainability is the major financial risk for charity. A key element in the management of financial risk is regular review of available liquid funding to carry our various arrangements, and active management of debtors and creditors balances to ensure sufficient working capital by the charity is maintained.

As part of the overall strategy, attention has been focused on non-financial risks arising from fire, health and safety of staff and associated partners. These risks are managed by ensuring accreditation is up to date, having robust policies and procedures in place and relatively regular awareness training for staff performed in our premises.

Governance and management

The Board of Trustees administers the charity. They usually meet on a quarterly basis unless otherwise requested further. The Chief Executive is appointed by the trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment, policies, and project related activities. Most staff are self-employed freelancers as many funders will not finance the long-term costs associated with employees. The Board agreed to share responsibility in an acting role fulfilling the position of Chair until a suitable and willing replacement was found with decisions taken at Board level to meet regulatory guidance. The current Chair was elected in April 2022 and as Chair is responsible for presiding over Board meetings and guiding the future direction of the charity. Trustees also review potential new trustees and vote on their suitability; elected trustees are then subject to a DBS and reference checks before being formally invited to join the Board. Our Articles of Association state that three trustees are required for a quorum, and we follow Charity Commission guidelines for advice.

Health and safety

CF managed to run multiple onsite, outreach and online classes for its students by lifting COVID19 restrictions at a pace they were comfortable with, following updated government and NHS guidelines and assigning changes to our project risk assessments. Relevant signage remained visible throughout the building displaying possible symptoms, with advisory best practice for students and staff to minimise risk. Infrared scanners were available for use to all individuals entering the building to check temperatures if needed. National Youth Agency protocol for projects involving our younger students had now turned to green, meaning all restrictions had been lifted.

Objectives and activities

Objectives

The objectives of the charity are to advance the education and aesthetic taste of members of the public with a non-exclusive focus on the inhabitants of the London borough of Barnet and surrounding areas. Providing arts and craft facilities in the interest of social welfare through recreation and leisure activities for individuals who have a need by reason of their age, youth or disability with the object of improving their conditions of life.

Major activities

Community Focus continues its operations as an all-inclusive arts centre and delivers its objectives via three main programmes: In-house, ARTiculate and Short Breaks.

Through the Short Breaks platform, Community Focus offers weekend and holiday arts projects, social activities and day trips in the community to children from 10-18 years of age who have physical and sensory impairments. Short Breaks aims to enrich the lives of these children and provide respite for the children's parents and/or guardians through daytrips and outings, projects and holiday workshops. Community Focus ensures that all essential processes are in place to safely deliver projects in line with the local authority's requirements. This year, 14 activities were provided funded by LBB, John Lyon's Charitable Trust, Souter Trust and Arts council. Helping an annual number of 19 individual students and provided 125 participant places.

ARTiculate provides workshops for 16-25 year olds with additional needs and associated mental health issues, including those with severe educational needs and who are not in education, employment or training (NEET). Many of our ARTiculate students have progressed from our Short Breaks programme and local educational providers. As they move into and through early adulthood ARTiculate helps them to develop their confidence within a friendly, safe and therapeutic environment. ARTiculate helped an annual number of 60 individual students and provided over 300 participant places develop work skills.

The In-house programme delivers to students a varied range of creative classes on a twelve week termly basis. The programme helps its students to learn or progress in a skill within a safe, happy and

inclusive environment. Students can choose either face to face or online classes. The classes are predominantly, although not exclusively, for adults with learning disabilities and/or additional needs as they also encompass older adults in local care and nursing homes. The online platform was developed as a direct response to the Covid-19 pandemic to keep isolated students and care home residents safely engaged. It has continued beyond the pandemic, offering these students a way of engaging with the CF community, which is especially important for those who experience anxiety in social settings or struggle travelling across the borough. In-house assisted an annual number of 90 individuals and 434 participant places, whilst Arts@Home supported 54 individuals and 232 participant places.

Public benefit and impact

We use therapeutic arts activities as a constant learning tool to help clients progressively achieve positive changes through regular feedback which further helps develop and guide our direction for future activities. Most of our beneficiaries have multiple impairments, including adults with learning disabilities, physical and sensory issues and mental health problems. Our projects take place both indoors and outdoors at Friary House and clients respond positively to the safe and comfortable atmosphere in the grounds of the picturesque Friary Park which greatly benefits their mental health, plus personal and collective wellbeing.

The way forward

CF has learned to maintain a flexible approach when dealing with uncertainty, so that the charity can quickly mobilise itself to change as and when required. Survival is still our key priority because the long lasting effects of COVID-19 that have stretched our resources and modified our ways of working. Response times on larger funding applications frequently take many months as emergency funding has diminished so a varied mix of grant bids, donations and a modest increase in fees should assist in maintaining our financial balance and outputs.

communityfocus
THE ALL INCLUSIVE ARTS CENTRE

We greatly appreciate the varied forms of income our charity receives that helps continue our services and aid the many vulnerable beneficiaries that require our ongoing support. Grants received from Trusts and Foundation play a key role in this process to continue helping others.

BARNET
LONDON BOROUGH

Souter
CHARITABLE TRUST

The London Community Foundation

BARCHESTER'S CHARITABLE FOUNDATION
Making a difference

Thank you to all of our fantastic supporters!

CITY BRIDGE TRUST

JOHN LYON'S CHARITY

Friern Barnet Educational Trust

ARTS COUNCIL ENGLAND
Awarding funds from THE NATIONAL LOTTERY®

Achievements and performance

Financial review

Financial performance

The financial circumstances during the current period continue to show improvement despite a series of challenges. Our financial performance indicates a net surplus of £13,805 (2022: £14,098), for the fourth consecutive year which has been exceptional considering the difficult trading conditions faced by all in recent times. We continue to be indebted to the support of all the donors and contributors who have helped sustain Community Focus.

We aim to build on the strength of current programmes and value generation for our stakeholders and continue to explore corporate sustainability to align with various CF activities going forward.

The balance sheet at the year-end shows net assets of £129,140 (2022: £115,336). The charity is working hard to secure additional funding to further the charitable activities whilst maintaining reserves in accordance with our constitution.

As part of self-sustainability initiatives, revenue streams transitioned, and costs efficiencies were optimised to build a platform for our long-term strategy to provide quality services to our students. Our application to Arts Council Cultural Recovery Fund in 2020 proved to be a major turnaround for the charity, as this success allowed us to strengthen our finances whilst giving us the opportunity to leverage additional prospects for fund raising and scalability of operations.

Reserves policy

It is the policy of the charity to maintain total reserves equivalent to three months of working capital. It is considered that this is sufficient to provide a safety net in the event of unanticipated expenditure. The reserves policy was not complied during the year, trustees undertook several initiatives to ensure compliance consistency and alignment with strategic plan for CF described in the financial review section.

The charity has net assets of £129,140 (2022: £115,336). This was driven largely from the funding obtained during the year which not only sustained operations but allowed CF to maintain its reserves. The charity is continuing to work on number of initiatives including leveraging from current fund sources and expanding base with innovative programs along with building our network to explore growth options to assist corporate world in meeting their Corporate Sustainability ambitions. The charity is also working on cost efficiency initiatives.

LBB are supportive of the Charity and will work with the Charity to ensure that this does not have an adverse effect on the Charity's ability to operate. The reduction of rent and our strategic initiatives will reduce our net liabilities post year-end and we are aiming to ensure a continued net current asset position in 2023/2024. The Trustees, therefore, consider that the going concern assumption is an appropriate basis on which to prepare these financial statements.

Future plans

Our future plans are focussed on two key elements:

1. Increasing unrestricted income
2. Replicating successful programmes

Unrestricted income is critical to the future success and sustainability of Community Focus. Reliance on grant-based income is not compatible with the cuts that may lie ahead in the public sector.

We have become increasingly self-sustainable by proactively securing project-based funding which has helped ensure future delivery. We endeavour to keep our core (in house) costs as low as possible but plan to increase costs in the near future to ensure they are still affordable and in line with our competitors' cost plans.

With regards to replicating our service, we are also considering providing a full day offer of our services. This would help ensure that our clients can arrive at CF in the morning, safe in the knowledge that a creative and action-packed day will await them; capitalising on what we do best at CF – *nurture and create*.

ARTiculate programme is well respected in other London Boroughs, and we are in discussion with community leaders regarding the viability of extending the model outside of Barnet. This would give CF a broader geographical footprint, opening new partnerships and horizons.

"Community Focus has helped me reengage in a creative outlet through acrylic and watercolour painting, this has aided my mental health with a more positive outlook." – Vahid, an In-house student.

Statement of Trustees responsibilities

Independent examination of accounts

The Board decided to take exemption from the statutory audit as the finances of the charity are below required regulatory threshold. The charity obtained an independent examiner's report pursuant to the statutory compliance for the annual report and the financial statements.

Trustees' responsibilities in relation to the financial statements

The trustees (who are also directors of Community Focus Inclusive Arts for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's independent examiner is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant examination of accounts information and to establish that the independent account is aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

By order of the Board of Trustees

Stephen Yeo
On Behalf of the Board of Trustees
13 December 2023

"To use your bear voice- strong voice allowing you to speak clearly through drama, new words, learnt and be more confident talking and doing drama, being those characters, learnt more about Kandinsky and his art." – An ARTiculate student in 'Everything Starts with a DOT' workshops at Oaklodge School.

Independent examiner's report to the Trustees of Community Focus Inclusive Arts for the year ended 31 March 2023

I report on the accounts of the CF for the year ended 31 March 2023, which are set out on pages 19 to 29.

Respective responsibilities of Trustees and examiner

The Trustees, who are also the directors of Community Focus Inclusive Arts for the purposes of company law, are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

(i) examine the accounts under section 145 of the 2011 Act;

(ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and

(iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention:

(a) which gives me reasonable cause to believe that in any material respect the requirements:

  (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and

  (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;

  have not been met or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Anil Seechurn (FCCA, ACA, CTA)
Pitts and SeeUs
Chartered Certified Accountants and Registered Auditors

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THE ALL INCLUSIVE ARTS CENTRE

Studio 6
6 Hornsey Street
London
N7 8GR

Dated:13 December 2023

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Statement of Financial Activities for the year ended 31 March 2023

	Note	Unrestricted funds £	Restricted funds £	Total Funds 2023	Total Funds 2022
Income					
Donations & other income	3	6,857	-	6,857	2,484
Generated funds	3	1,500	178,491	179,991	155,126
Charitable activities	4	130,982	-	130,982	95,218
Total income		139,339	178,491	317,830	252,828
Expenditure on charitable activities					
Expenditure on raising funds	5	34,517	13,825	48,342	37,697
Expenditure on charitable activities	5	154,711	100,972	255,683	201,034
Total expenditure		189,228	114,797	304,025	238,731
Net Income/(expediture) for the year		(49,889)	63,694	13,805	14,097
Reconciliation of funds					
Total funds brought forward	13,14	53,260	62,075	115,335	101,238
Net movement in funds for the year		(49,889)	63,694	13,805	14,097
Total funds carried forward		3,371	125,769	129,140	115,335

The statement of financial activities includes all gains and losses recognized in the year. All income and expenditure derive from continuing activities

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Balance Sheet as at 31 March 2023

	Note	2023	2022
		£	£
Fixed Assets			
Tangible assets	8	20,575	7,750
Total Fixed Assets		20,575	7,750
Current Assets			
Debtors	9	121,858	68,674
Cash and cash equivalents		117,360	107,780
Total Current Assets		239,218	176,454
Current Liabilities			
Creditors	10	(112,833)	(51,047)
Total Current Liabilities		(112,833)	(51,047)
Non-Current Liabilities			
Loan	11	(17,820)	(17,820)
Total Non-Current Liabilities		(17,820)	(17,820)
Net Assets		129,140	115,337
Funds			
Unrestricted funds	12	3,371	53,260
Restricted funds	13	125,769	62,075
Net Surplus		129,140	115,335

For the financial year in question, the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No member has required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Ajaz Ahmed
Treasurer, 13 December 2023

Notes to the Financial Statements for the year ended 31 March 2023

1. Accounting policies

The principal accounting policies adopted, judgements and key sources or estimation uncertainty in the preparation of the financial statements are as follows:

a. Basis of preparation

The Financial Statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and Companies Act 2006. Community Focus meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s). The trustees have assessed whether the use of the going concern basis is appropriate in preparing these financial statements and have considered possible events or conditions that may cast doubt on the ability of the charity to continue as a going concern. The trustees have made the assessment for a period of at least one year from the date of approval of the financial statements. In particular, Trustees have considered the Charity's forecasts and projections and have taken account of the volatility of charitable income and activity in line of COVID-19 outbreak. After due consideration, the trustees have concluded that there is a reasonable expectation that the charity has adequate reserves to continue in operational existence for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

b. Income

Income from charitable activities represents the amounts (excluding value added tax) generated from courses and corporate events. Other income includes faculty events and grants. Income is recognised when the Charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received, and the amount can be measured reliably

c. Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

d. Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required, and the amount of the

obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on raising funds includes the costs incurred in generating fundraising income; and
- Expenditure on charitable activities includes:
  - direct costs of delivering services associated with supply of our services to partners
  - support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back-office costs, finance, personnel, payroll and governance costs which support the Trusts artistic programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities.
  - cost of generating funds, is those incurred in securing new program funding
  - governance costs incurred to cover all associated compliance

e. Fund accounting

The charity holds unrestricted and restricted funds. The unrestricted funds comprise accumulated surpluses and deficits on general funds. They are available for use at the discretion of the Trustees in furtherance of the general charitable objectives. The restricted funds are funds that are to be used in accordance with specific restrictions imposed by the donors or which have been raised by the charity for specific purpose. The cost of raising and administering such funds is charged against the specific fund.

f. Tangible fixed assets and depreciation

Tangible fixed assets are stated at historical cost, net of depreciation and any provision for impairment. Depreciation is provided at the annual rate to write off each asset over its expected useful life with straight-line method at 25%.

g. Cash

Cash at bank and cash in hand includes any short-term highly liquid investment with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

h. Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognized at transaction value and subsequently measured at their settlement value.

i. Leases

The charity classifies the lease of printing as operating leases; the title to the equipment remains with the lessor and the equipment is replaced every 3 years whilst the economic life of such equipment is normally 5 years. Rental charges are charged on a straight-line basis over the term of the lease.

j. Pension/Benefit to employees

The charity operates a defined contribution scheme, which deduct agreed deductions from monthly payroll.

k. Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

l. Creditors and provisions

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2. Legal status of the charity

The charity is a company limited by guarantee and has no share capital. In the events of the charity being wound up, at any time before, and in expectation of, the winding up or dissolution of the Charity, the Trustees may resolve that any net assets of the Charity after all its debts and liabilities have been paid, or provision made for them, shall on the dissolution or winding up of the Charity be applied or transferred in (a) for purposes similar to the objects of the Charity; or (b) for use for particular purposes that fall within the objects of the Charity. In no circumstances shall the net assets of the Charity be paid to or distributed among the members of the Charity. If no resolution is passed in accordance with the above, the net assets of the Charity shall be applied for such purposes regarded as charitable under the law of every part of the UK as are directed by the Charity Commission.

3. Analysis of activities for generating funds

	Unrestricted	Restricted	2023	2022
	£	£	£	£
Donations and other income	6,857	-	6,857	2,484
Albert Hunt	-	-	-	1,000
Arts Council	-	-	-	61,750
Bailey Thomas	-	-	-	4,000
Barchester Charitable Foundation	-	365	365	-
Citybridge Trust	-	99,700	99,700	-
Clothworkers Foundation	-	-	-	3,500
Community Barnet	-	-	-	4,914
Friern Barnet Educational Trust	-	2,000	2,000	1,250
Garfield Western Trust	-	-	-	10,000
John Lyons Foundation	-	32,900	32,900	31,800
LB Barnet	-	20,246	20,246	17,898
London Community	-	9,999	9,999	9,999
National Foundation	-	-	-	480
Souter Charitable Trust	-	4,000	4,000	4,000
Thomas Wall Trust	-	-	-	3,535
Woodroffe Benton Trust	1,500	-	1,500	-
Young Barnet Foundsport	-	9,281	9,281	1,000
	1,500	178,491	179,991	155,126

4. Analysis of income from charitable activities

	Unrestricted	Restricted	2023	2022
	£	£	£	£
LB Barnet - Short Breaks	12,556	-	12,556	6,950
Fees and subscriptions	118,426	-	118,426	88,268
	130,982	-	130,982	95,218

5. Analysis of expenditure of management and administration

	Unrestricted	Restricted	2023	2022
	£	£	£	£
Expenditure on raising funds				
Salaries and wages	8,827	3,000	11,827	6,127
Direct fundraising costs	12,380	5,027	17,407	16,505
Other support costs	13,310	5,798	19,108	15,065
Total	34,517	13,825	48,342	37,697
Expenditue on charitable activities				
Salaries and wages	7,222	1,200	8,422	11,132
Direct fundraising costs	94,250	76,579	170,829	144,706
Other support costs	53,239	23,193	76,432	45,196
Total	154,711	100,972	255,683	201,034

6. Net expenditures for the year

Net expenditure is stated after charging:	£	£
Depreciation of owned assets	2,483	250
Fees payable for independent examination of annual report	1,500	2,000
	3,983	2,250

7. Analysis of staff costs, trustee remuneration and the cost of key management personnel

The average number of staff employed was 1 (2022: 1). The key management personnel consist of 1.

	2023	2022
	£	£
Salaries and wages (note 5)	20,250	17,259
Social security costs	-	-
	20,250	17,259

8. Tangible fixed assets

	Leasehold	IT equipment	Total
	£	£	£
Cost			
At 1 April 2023	10,000	-	10,000
Additions	-	15,308	15,308
At 31 March 2023	**10,000**	**15,308**	**25,308**
Depreciation			
At 1 April 2023	2,250	-	2,250
Charge for the year	250	2,233	2,483
At 31 March 2023	**2,500**	**2,233**	**4,733**
Net book value			
At 31 March 2023	**7,500**	**13,075**	**20,575**
At 31 March 2022	**7,750**	**-**	**7,750**

9. Debtors

	2023	2022
	£	£
Trade debtors	119,431	66,443
Prepayments	2,427	2,231
	121,858	68,674

10. Cash and cash equivalents

	2023	2022
	£	£
Current account	81,172	71,739
Reserve account	35,549	34,500
Cash	639	640
Total	117,360	106,879

11. Creditors

	£	£
Trade creditors	14,026	4,323
Other creditors and accruals	98,807	46,725
Total	112,833	51,048

Other creditors and accruals include the provision for service charge and rent arrears on premises.

12. Loan

	2023	2022
	£	£
J McCafferty	10,000	10,000
P Soave	7,820	7,820
	17,820	17,820

A loan facility was provided on an interest-free basis repayable in 36 months. Repayment is anticipated by September 2024.

13. Movement of unrestricted funds

	2023
	£
As at 1 April 2022	53,260
Income from donations and other income (note 3)	6,857
Income from generating funds (note 3)	1,500
Income from charitable activities (note 4)	130,982
	192,599
Expenditure on management and administration (note 5)	189,228
As at 31 March 2023	3,371

14. Movement of restricted funds

	Balance at 1 Apr 2022	Incoming resources (note 3)	Resources expended (note 5)	Balance at 31 Mar 2023
	£	£	£	£
Arts Council (a)	24,722	-	23,612	1,110
Barchester Charitable Foundation (b)	-	365	-	365
City Bridge Trust (c.)	-	99,700	24,924	74,776
D'Oryle Charitable Trust (d)	3,000	-	3,000	-
Friern Barnet Educational Trust (e).	-	2,000	2,000	-
John Lyons Foundation (f)	15,400	32,900	25,800	22,500
LB Barnet (g)	8,954	20,246	16,181	13,019
London Community (h)	9,999	9,999	9,999	9,999
Souter Charitable Trust (i)	-	4,000	-	4,000
Young Barnet Foundsport (j)	-	9,281	9,281	-
	62,075	178,491	114,797	125,769

a) Emergency funding made specifically to sustain the operations of CF during the COVID pandemic
b) Funding specific for Short-breaks projects and workshops
c) Funding specific for the ARTiculate programme
d) Funding specific for enabling vulnerable persons
e) Funding specific towards the CF Winter Exhibition
f) Funding specific for the ARTiculate programme
g) Funding for specific in-house and Short-Breaks projects and also for refurbishment of the In-house IT suite. This has been expended in full however in compliance with Charity SORP, the cost of the IT suite is being depreciated over 4 years.
h) Funding for specific in-house workshops
i) Funding for specific Short-Breaks workshops and projects
j) Funding specific for the ARTiculate programme.

15. Analysis of net debt between funds

	Unrestricted	Restricted	Total
	£	£	£
Tangible assets (note 8)	20,575	-	20,575
Cash and cash equivalents	4,610	112,750	117,360
Other net current liabilities	(9,025)		(9,025)
Total	**16,160**	**112,750**	**128,910**

16. Financial commitment

The charity has no current borrowings or investments. Financial commitments of the Charity extend only to the operating lease of the building premises which will expire in 20 years. Total future minimum lease payments under non-cancellable operating leases:

	2023	2022
	£	£
Total lease commitment	99,210	99,210

With effect from January 2020, the charity was faced with an increased annual building lease commitment which is subject to 5 years break by either party. No payments were made during the current accounting period due to ongoing negotiations with LB Barnet.

17. Related party transactions

No trustee received payment for professional or other services supplied to the charity during the year (2022: £nil). The charity's finance manager is related to the treasurer and is a qualified Chartered Accountant who charges significantly less than the market rate to the charity for business support services. Total charges by the charity for the finance managerial services provided were £6003 (2022: £6000).

COMMUNITY FOCUS INCLUSIVE ARTS

England & Wales - Charity number 1139259

Accounts

communityfocus
THE ALL INCLUSIVE ARTS CENTRE

Community Focus Inclusive Arts
(A Company Limited by Guarantee)

Annual Report & Financial Statements
For The Year Ended 31 March 2022

Company Registration No. 7442636
Registered Charity No. 1139259

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THE ALL INCLUSIVE ARTS CENTRE

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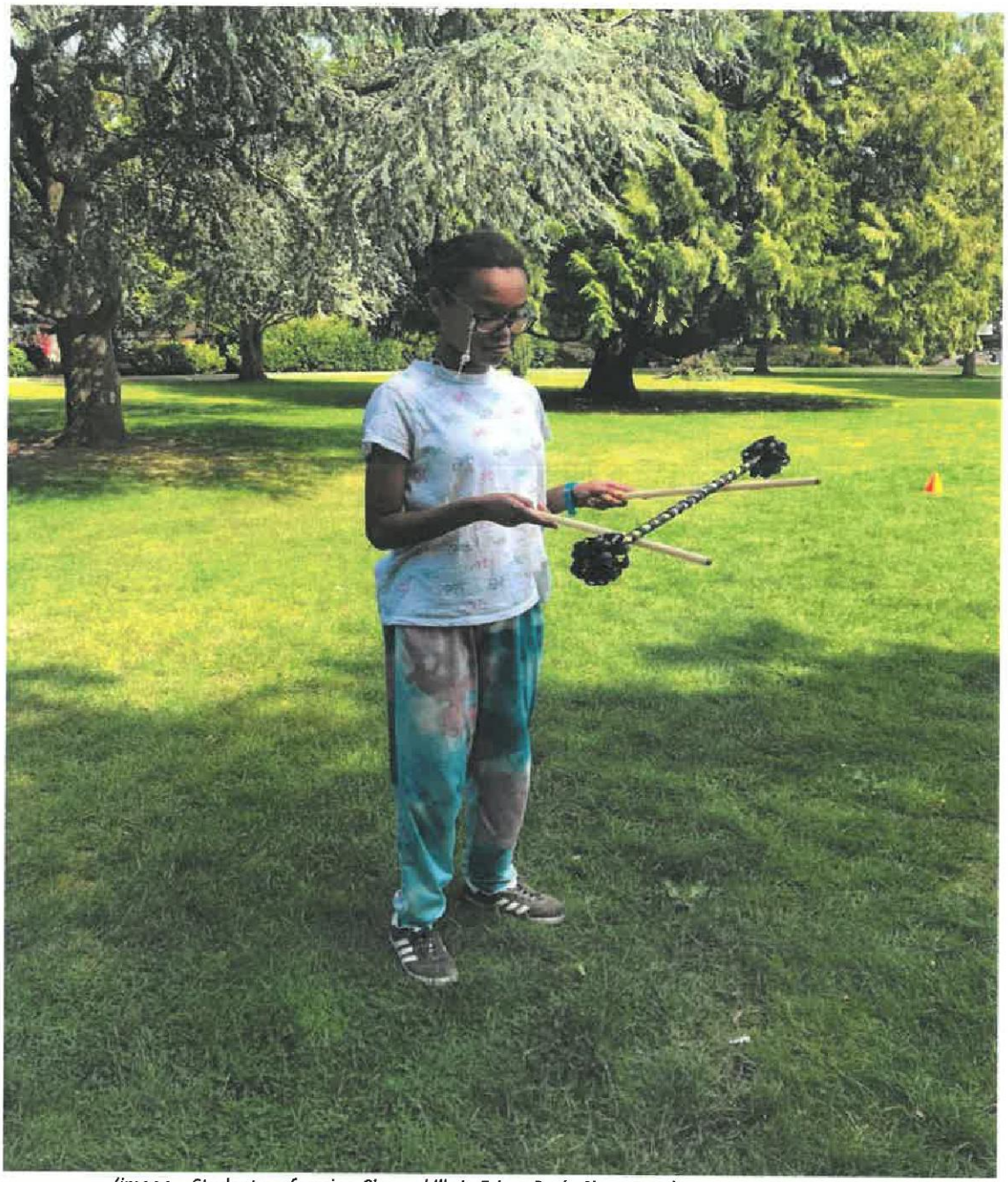


(image – Student performing Circus skills in Friary Park, Short Breaks programme, Aug.2021)

"Community Focus is such a good organisation – it has been such a constant for us through the pandemic. It has been so adaptive and responsive to students' needs by creating socials and courses that have actually upped students' creativity during an extremely difficult time for everyone.."

– R's Mum, an Arts@Home student

Legal and Administrative Information

Charity number:	1139259
Company number	7442636
Trustees	Ajaz Ahmed (Treasurer) Mark Claydon (appointed 22 October 2021) Christine Grant Tom Hor (appointed 22 October 2021) Dr. Oge Ilozue (appointed 28 February 2022) Phillip Rackham (appointed 22 October 2021) Eleanor Stokes-Puzone Peter Tarl (resigned 22 October 2021) Hannah Ufland (appointed 28 February 2022) Stephen Yeo (appointed 28 February 2022, as Chair 20 April 2022)
Chief Executive Officer	John McCafferty MA
Registered Office	Friary House, Friary Park, Friary Road, Friern Barnet Lane London N20 0NR
Media	www.communityfocus.co.uk www.facebook.com/commfocus www.twitter.com/ communityfocus www.instagram.com/ communityfocus
Independent examiner	Pitts & SeeUs, Chartered Accountants & Registered Auditor Studio 6, 6 Hornsey Street, Holloway, London N7 8GR
Bank	HSBC, 789 High Road, North Finchley London, N12 8JX
Solicitors	DLA Piper, 160 Aldersgate Street, Barbican, London, EC1A 4HT

The Trustees are pleased to present their annual trustees' report together with the financial statements of the charity for the year ended 31 March 2022, which are also prepared to meet the Companies Act requirements for a director's report and accounts. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practices applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Chair's Report

During 2021 and 2022 Community Focus (CF) continued to successfully adapt to a rapidly changing environment. Many of our students were keen to attend onsite activities again, and with the impact of the COVID-19 virus weakening throughout the year we safely transitioned through periods of uncertainty, returning to a situation in which the majority of our classes were held face to face and onsite. Helping our students meet face to face and connect with their peers is a key benefit, and demonstrates how community activities matter for those who need them the most. Throughout the year we were careful to ensure that PPE equipment such as transparent dividers, face masks and hand sanitizer were in constant use, in order to minimise the risk of spreading disease and to improve collective wellbeing. We also continued to provide online activities for individuals who were at greater risk. This combination of onsite and online classes helped CF reach far more beneficiaries, drawn from a much wider group in the community.

As in the previous year the Department of Culture, Media and Sport, working through Arts Council England, played a large part in sustaining our activities, initially via the Culture Recovery Fund and subsequently via Continuity Support Funding. This enabled us to maintain our vital work, of supporting disabled students to become artists. Student numbers per class were still lower than before the pandemic so financial support helped extend our activities, cover costs and help CF remain 'Here for Culture'. Part of the Continuity Support Funding, combined with other grants, allowed the charity to update office IT equipment which was over a decade old, including laptops, screens and docking stations for the office. This not only benefited our students, but enabled us to make better use of our staff, via homeworking.

Attracting onsite students, in particular through our In-House activities, also played an important role in our financial recovery over the year, since the fees from these classes strengthened our income stream. Grants from trusts and foundations play an important role in CF's financial sustainability but it is difficult to predict whether a particular grant proposal will be successful, and this makes it difficult to plan beyond the very short term. Fortunately demand for our onsite classes steadily increased over the year, and so by the year end we had over 80 students attending these classes.

While our onsite classes have resumed, our online presence has continued to play a key role in achieving our mission. Connectivity seems to be growing steadily, as the digital world becomes increasingly networked, which has had a great impact on the accessibility of our services. CF staff have become more closely involved in online learning through the Digital Culture Network, whose digital marketing specialists helped to develop CF's digital skills. We have used a stronger social media presence to generate a regular stream of output that provides evidence of our impact, via Instagram, Twitter and Facebook. In addition, a number of funders have also commented on improvements to our website. Digital connections and

greater use of technology also help us to strengthen our student engagement. CF held its first Virtual Exhibition through an app within our onsite Winter exhibition using a QR Code that can be scanned using a visitor's mobile phone, this in turn opens a digital space to view our artwork. CF's iPads were regularly used by students at home, onsite and outdoors [weather permitting] in a variety of classes, some photographs were added to CF's social media. Our weekly online Monday morning meditation, online afternoon arts class and Friday social – all delivered via Zoom – have remained free and open to all users throughout the year.

Sustained effort and effective teamwork from all our staff, who worked above and beyond the call of duty, are reflected in the quality and range of artwork produced in all our projects. One of our project managers became seriously ill this year, but fortunately has improved with time, treatment and kindness and has been able to return to work one day a week. This small success story shows the importance of supporting staff when the need arises. It is not only the right thing to do, but retaining staff and their knowledge and skills helps make CF a more sustainable organization over the longer term.

Our longest serving Trustee Peter Tarl resigned this year after an accumulated service of over 35 years in post as a Trustee and as Treasurer. We wish him well in his retirement, thank him for his support. His contributions over the years are proof that age is but a number. Peter's departure prompted a renewed search for new trustees, and three new trustees have joined the over the year, augmenting the number of Trustees and increasing the range and depth of skills available to the charity. This will serve us well in the years to come.

During the year we also hired four talented tutors, who have brought fresh energy and ideas to the classroom, helping motivate our students to identify new artists for inspiration and to learn different techniques. In order to provide more focus for our activities, CF decided to implement a collective theme every other term, with all classes creating similar linked content. Alice In Wonderland was exhibited at the Victoria & Albert Museum and so our students decided to adopt this theme in our Autumn term and exhibited onsite in January receiving over 200 visitors. Student and staff murals that were on display to the public for eighteen months at the Food Court in Brent Cross Shopping Centre. Brent Cross staff estimated that 1.5 million people would have seen the artwork on display. This is a massive achievement for CF and its beneficiaries, which we seek to replicate elsewhere through community opportunities and continued engagement in the borough.

We seek to provide value for our students and stakeholders, by continuing to offer a high-quality service through both face to face and digital means, within an increasingly interconnected and competitive market. Sustainability remains a major priority and we continue to engage in partnerships more often with other likeminded providers within the local community, particularly on large funding bids. CF remains committed to adopting a more business-like approach to its activities, building our unrestricted income, and strengthening maintaining our reserves. The quality of the programmes CF delivers continues to shine through as examples of social benefit assisting a wide array of students, much of which is recorded through our social media channels.

Ensuring the safety of all our staff and beneficiaries has been a paramount concern. We have followed government guidelines and NHS procedures, continually reassessing how to improve the

delivery of our services online. In addition, our Trustees met remotely via Zoom throughout the pandemic, as allowed by our Articles of Association. Although the Trustees intend to meet onsite for at least some of their meetings in the future, Zoom has proven to be a useful platform for receiving updates from the CEO and discussing the business of the charity. It allows the Trustees to meet more frequently, eliminates travel, and reduces the risks of infection.

CF continues to progress and promote the creative skills of vulnerable individuals who have an interest in art, by providing a supportive, safe, and positive environment. We are confident that our arts programmes deliver significant benefits to our students, and reflect our ethos – that everyone is an artist. The Trustees would like to thank our staff, freelance tutors, assistants, volunteers, and other stakeholders for their dedicated and gallant efforts in maintaining the energy and dynamism lifeforce of our charity during a very difficult and challenging year. We look forward to the year to come, in the hope and expectation that we will be able to introduce new activities, and strengthen and develop CF as an organisation.

Stephen Yeo, Chairman
On Behalf of the Board of Trustees
1 December 2022

Our purpose and activities

CF is an independent accessible multi-disciplinary arts centre, offering a variety of arts and crafts activities to a diverse audience within the London Borough of Barnet and surrounding areas. We offer both stimulating and educational services to our beneficiaries who participate collectively within a safe, happy and inclusive environment. As a charity we aim to enhance the conditions and purposes of all individuals involved, many of whom have issues formed from age, background and/or disability. Our service was primarily created to benefit their social welfare through recreation.

This is evident through the targets we set ourselves surrounding inclusive arts and the feedback we regularly receive either directly from the people we help and their wider network. We recognise that change is often inevitable and unfortunate circumstances can occur to anyone at any time, so we aim to provide beneficial services to a variety of vulnerable individuals, where they can benefit from being valued and can comfortably engage in a larger group setting. Therefore allowing our students to learn about themselves and others in a supportive environment to safely collaborate. We conduct our objectives through planned activities using termly student feedback throughout the year. The trustees have considered the Charity Commission's guidance on public benefit and fee charging. The charity relies on grants from trusts and foundations, plus income generated from fees and charges to cover its operating costs. CF understands that in completing our objectives throughout the year we have exhibited a clear public benefit to the people who have used our services and to the general local community. We have

scope for funding opportunities from a variety of historical sources we have interacted with previously and look to local providers within the borough for additional funding opportunities ensuring affordable access to clients and maintaining value for money.

Governance and Management

The board of trustees administers the charity. They usually meet on a quarterly basis unless otherwise requested further. A Chief Executive is appointed by the trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment, policies, and project related activities. Most staff are self-employed freelancers as many funders will not finance the long-term costs associated with employees. The board agreed to share responsibility in an acting role fulfilling the position of Chair until a suitable and willing replacement was found with decisions taken at board level to meet regulatory guidance. The position of Chair has since been taken up and trustees authority has now been reallocated to the Chair who manages board meetings and regularly assists in the future direction of the charity.
Trustees also review applicant trustees and vote on their suitability, elected trustees are then subject to a DBS and reference checks before being formally invited to join the board. Our Articles of Association states that three trustees are required for a quorum, and we follow Charity Commission guidelines for advice. The trustees aim was to increase the number of our current board members to nine individuals further broadening the skillsets required in complementing our charity's needs. Our longest serving trustee has stepped down as suitable replacements have been elected.

Operations and staffing

CF requires voluntary assistance to support our beneficiaries attending some of our classes, projects, end of term events and fairs to help minimise expenditure. COVD-19 significantly diminished our need for volunteers in their usual form, as face-to-face activities were now extremely limited. However, we were able to source a volunteer fundraiser in July 2020 through a national organisation called Furlonteer and after multiple successful bids they relocated and joined our team as a freelance fundraiser.

One of our long-term students volunteered to create images in our IT classes and was helped to upload these onto our Instagram page. We aim to create more online projects particularly where students can learn transferable digital skills, leading to job programs through local Disability Employment Advisor support and placement schemes. Minimal staff were allowed onsite at any point so our part-time office volunteers were placed on hold for their own safety. The charity will rehire once restrictions have significantly relaxed. We thank all volunteers for their continued support and service. CF continue to seek suitable applicants from groups such as local residents, Volunteering Barnet, and Middlesex University's MDX Works.

Health and Safety

COVID-19

CF managed to run multiple onsite, outreach and online classes for its students by regularly following updated government and NHS guidelines and assigning changes to our Coronavirus policy and project risk assessments. Relevant signage is visible throughout the building displaying possible symptoms, best practice for students and staff to minimise risk. PPE and infrared scanners were used or offered on all parties entering the building to check temperatures and we followed National Youth Agency protocol for projects involving our younger students.

Our Programmes and their Impact

CF continues to operate through three main programmes: In House with Arts@Home (which is due to expire under current Arts Council England funds ending, ARTiculate Futures and Short Breaks. Arts@Home are online classes predominately although not exclusively for adults with learning disabilities, as they also encompass older adults in local care and nursing homes. ARTiculate Futures provides workshops for 16–30-year-olds with additional needs and associated mental health issues. Short Breaks offers activities for children 10-18 years with physical and sensory impairments. Most activities throughout each programme were moved from online back to face to face onsite activities although online arts packs continued to be regularly delivered by staff or volunteers.

In House (including Arts@Home)

CF developed links with care and nursing homes as well as with families to support vulnerable students accessing our service, we continued to adapt a varied range of creative onsite and online twelve week termly classes offering new opportunities for students to progress. Our timetables were published both online and in print form as leaflets to be posted out and promoted in our public display unit. Weekly reminders were emailed out directly to students or their support staff to maintain engagement.

We use therapeutic arts activities as a constant learning tool to help clients progressively form positive changes through regular feedback which helps guide our direction for future activities. Most of our beneficiaries have multiple impairments, including adults with learning disabilities, physical & sensory issues, and mental health problems. Our projects take place outdoors and onsite where clients respond positively attending in a safe comfortable atmosphere where they are encouraged to learn in the grounds of a picturesque park which adds to their mental health and wellbeing.

Supporting students in making the transition from online Arts@Home courses back to onsite classes at Friary House. Student H, for example, had been a regular Creative Writing student at Community Focus before the pandemic, but during lockdown discovered a talent and passion for art. H had some anxiety about returning to Friary House but wanted to sign up to classes and socialise again. Through a process of attending the exhibitions and free "taster" sessions, H now has the confidence to return to the Friary

House and has enrolled in the Advanced Fine Art course in September. H is one of many students who staff have supported in returning to face to face sessions.

A summary of In House and Arts@Home projects throughout this year:

Classes during lockdown periods: January and February 2022 - Some classes were temporarily transferred to Zoom due to lockdowns. CF adapted by having some students at Friary House supported by staff, while other tutors taught at home. Staff worked hard to keep everyone connected.

In-House timetable: CF's previous annual report stated that "We use therapeutic arts activities as a progressive learning tool helping clients form positive changes" CF continues to develop this approach by adapting its courses and adding new ones.

New classes: CF is keeping the timetable varied and challenging for students by introducing innovative and exciting classes e.g. Dance and Draw which uses therapeutic skills (the tutor is a psychotherapist) and the developing the link between arts and therapy. Other new classes include 3D Art.

Evolving classes: Drumming has now become The Funky Music Club. It now includes a weekly spot called 'Cover to Cover' in which students listen to one piece of music by two artists and discuss the differences and vote for their favourite piece of music. Students develop analytical skills, engage in discussion and have their opinions valued and their voices heard. This class now involves more singing and dancing and is now sold out.

Opportunities for progression: Fine Art is another new course, which offers the opportunity to progress on to Fine Art – Advanced class. This distinguishes students skillsets to produce work at their own pace and ability creating a more comfortable environment.

New staff: Three new tutors were employed for the 2021/2022 academic year. Two are qualified art teachers and have brought new skills and enthusiasm to CF. The third new tutor is an actor and film maker and continues to devise and develop innovative and exciting new courses. One student with few literacy skills joined his creative writing class, has built confidence and motivation and now wants to take a course to learn new literacy skills.

Staff retention: With only one tutor leaving this year who have moved away from the area. CF plans to run one-off workshops and Zoom classes with this tutor showing that technology can help sustain talent.

Holiday Timetables - Summer Poster Workshop June 2021 This four-day arts workshop in June 2021 evolved into a project working on two levels. Some students came back to Friary House to create two banners and a large flag welcoming students back to CF, which encouraged and welcomed the other students returning to Friary House. The project also created a legacy: these banners are still in use and not only create a sense of CF's "presence" in Friary Park but also reflects and advertise the creative services that CF provides.

Summer 2021 Summer Arts in the Park This involved two weeks of Arts activities including textiles, mindfulness activities and photography. CF also offered free online classes during the summer.

Christmas Holidays 2021-22 CF provided online Winter workshops and socials throughout the Christmas holiday. This also included a New Year's Eve social – specifically for isolated students who weren't able to socialise.

Easter Holidays 2022 CF also organized online mediations and socials, as well as two inhouse Arts days "Fashion with Flo" and "Art with Xanthe". Keeping students engaged and connected with their friends throughout the holidays with in-house arts activities.

Exhibitions The Winter 2022 Exhibition took place over two weekends in January, and included two workshops. The Summer 2022 Exhibition took place over one weekend in June and included two workshops.

A new collaboration with Barnet Bereavement Service In Autumn 2022 CF run an Expressive Arts course with Barnet Bereavement Services (BBS). BBS received funding to support people bereaved by Covid-19. Meeting once a week for 8 weeks, CF and BBS drew on their skills to provide participants with an opportunity to express their emotions and share their experiences through creative writing and art, and work towards some healing after a time of great trauma.

ARTiculate Futures

CF assists young people from 16-30 years of age with additional needs and associated mental health issues, including those with severe educational needs some of whom are not in education, employment or training (NEET). We support many of these individuals who organically progress from Short Breaks programme into and throughout early adulthood to develop their confidence within a friendly, safe and therapeutic arts environment. The local need for effective Child and Adolescent Mental Health Services (CAMHS) remains underlined by the percentage of school age pupils with social, emotional, and mental health needs in Barnet. For 2018, this percentage is 2.61% for Barnet, which is significantly higher than both London (2.41%) and England (2.39%). The percentage of primary school and secondary school pupils in the borough with social, emotional, and mental health needs are also significantly higher than the national average, in each case. Holiday provision continues to be a popular choice in improving individual and collective confidence through social engagement amongst peers during both weekends and the holiday periods.

We were able to run a mixture of five onsite projects plus four outreach projects in education settings. Between April2021 - March 2022 the programme engaged 88 young people including 40 unique individuals taking part.

Summary of Online and Outreach projects throughout this year:

- **Meaningful Spaces** Photography and modelling project Summer 2021
  The first onsite activity since lockdown ended provided students with a gentle reintroduction to the building, as most students had been isolated at home throughout so were asked to think about and reflect on 'Meaningful Spaces'. Aiding their wellbeing by focusing on positive emotions and sentimental value of places that made them feel safe during lockdown. They learnt modelling techniques plus photography skills using iPads.
- **Freedom** Creative Arts and Drama project Summer 2021
  Exploring the idea of freedom, focusing on future plans and goals enabled students to look at the positive aspects of their lives as the moved forward. Drama improvisation allowed expression of thoughts helping make sense of the pandemic.
- **NHS Young Londoners Pandemic Fund** – Poetry and spoken word project August 2021.
  Students created their own poems based on the impact of COVID-19 on their life and the challenges they faced in returning to normal life. The students worked with professional writer/actor to produce their own poem and created art work to reflect their words. Their work was included in the ARTS FOR YOU exhibition. The project included a guest visit from a local GP. Funded by NHS.
- **Arts For You** Mixed media project Oak Lodge SEN Summer 2021
  Students created their own personalised wall hangings using textiles, printing and photography in response to the pandemic. The school identified a need that support was needed for Year 9 girls group and sixth formers to discuss feelings and what made them feel better. Each week they were asked to talk about their artwork and comment on others increasing communication and confidence.
- **'Back in Action'** Drama, Creative Writing and Illustration projects – September 2021- March 2022.
  The Girls Group at Oak Lodge started a creative writing project with writer/tutor Vicky Martin to create their own fictional book about teenage girls with autism. The project took place over the 2021-2 academic year. In the first term (September to December 2021) Vicky worked to cultivate ideas through drama and art, drawing inspiration from Kandinsky's work to create themes and a storyline for their book. In the second term (January to March 2022) the girls worked with Vicky and a drama assistant to draw out the words and story from these ideas. In the final term the group will work to finalise the story and will take part in Illustration workshops to create illustrations to support their story. The book will be published in the autumn of 2022. Funded by John Lyon's Charity – Cultural Capital Fund

- **Processing the Pandemic** Barnet & Southgate College LLDD centre

Following the academic pathway where the curriculum does not include art. During eight sessions over seven weeks students worked both together and independently to process the pandemic using different art forms including clay modelling 2D and 3D modelling and painting. using different materials students created their own boxes that convey the emotions and feelings about the pandemic.

- **Arts For You Exhibition October** – November 2021

Student artwork was exhibited at the ArtsDepot on display to the general public for a month, with a private view for students, their family, friends, tutors and supporters. The private view empowered students to feel proud and accomplished seeing their achievements showcased professionally.

- **'Back In Action' Social Enterprise Arts project** – January-March 2022. A twelve-week mixed arts and product design project delivered by art and design tutor and teacher to the social enterprise group at Barnet and Southgate College LLDD (Learners with learning difficulties or disabilities). Students hadn't previously experienced arts-based lessons as part of their educational pathway. Throughout the project they learnt what was appropriate in a professional design studio and how to work positively within a team. Students designed and produced tote bags and pencil cases that could be sold at the centre's social enterprise shop. They learned about two modern Artists and their use of pattern, colour and line to inspire and influence their print designs. The students learnt about the design process, colour transfers, branding, selling a product, copyright and how to develop and adapt their ideas to produce unique product designs. Funded by John Lyon's Charity Cultural Capital Fund.
- **Healthy Relationships** – February 2022. Tender, a charity working with young people to prevent domestic abuse and sexual violence through creative arts projects. ARTiculate hosted Tender, who offered a four-day Healthy Relationships workshop at Friary House during the Half Term. Tender facilitators created a safe and fun environment for students to discuss and discover – through drama and art activities – what healthy relationships meant to them.
- **Coming Together Therapeutic Arts** – October 2021, funded by Community Barnet Giving Fund Articulate students took part in a four-day project at Friary House during the Half Term holiday. The workshop provided a shared safe space in which the students could to discuss and explore their feelings and thoughts on what 'community' meant to them as individuals. Then the students grouped together collecting nature objects and created a shared Mandala and produced a final shared piece using a variety of painting techniques.
- **Youth Forum** – October 2021. Over four Saturdays students met at Friary House to develop employability skills, including marketing and publicity. The students designed posters and badges for the 'Arts for You' final exhibition, using the online design tool Canva (https://www.canva.com). This helped build confidence in their abilities to use design software to produce marketing materials. They also learned about branding and how to promote an event. The group worked together to design an interactive sculpture for feedback at the 'Arts for You' exhibition.

(image – Student at 'Arts For You' exhibition at the ArtsDepot, Articulate Futures programme, Nov.2021)

Quotes from Articulate Futures beneficiaries:

From participants –

"'X' enjoyed learning about poetry and different words in poetry. I found it hard to talk about the pandemic. The doctor really helped me feel better because she listened to me. I worked with new people – tutors I hadn't worked with before and I liked printing. I didn't like focusing on the pandemic too much." The project gave me confidence to try new things, new techniques."

"Last year was horrible. I had school problems too. I am at college now and get more support. I had homework to do online. It was difficult. I used to play football when I was sixteen, I miss it a bit. Now I want to do my work and get a job. My box represents my emotions."

"What I got out of it is how to speak from the heart, how to say my true feelings. I get to see my mum and grandparents faces light up as they get to see my amazing artwork."

From a parent –

"I think that people with learning disabilities are given access to vocational courses and not just practical/life skills."

We would especially like to thank Arts Council England's Continuity Support Fund for their financial assistance throughout this year of funding, helping to sustain the positions of project managers that in turn allowed us to assist a large variety of vulnerable individuals. These online opportunities have helped many individuals maintain a sense of themselves in continuing to learn new skills, improving transferable communication techniques to use beyond the classroom environment and in some cases provide the confidence to create public artwork, further their education and employment opportunities. CF intend to reapply to large multi-year funders to maintain our Articulate Futures programme, such lengthy multiyear applications have a long response time of 3-5 months, so we hope to know in the following financial year.

Short Breaks

9 activities were provided including 5 projects and 2 day trips funded by LBB plus 2 projects funded by John Lyon's Charity.
CF offers arts projects, social activities and day trips in the community to children from 10-18 years of age who have physical and sensory impairments. Short Breaks aim to enrich the lives of the children and provide respite for the children's parents and/or guardians. During this year CF provided five projects and two trips for the London Borough of Barnet (LBB): these took place both on weekends and during holiday periods and involved between 7 to 10 participants. In addition, two activities were organized with the support of the John Lyons Charity School Holiday Activity Fund. For all these activities CF made sure that all essential processes were in place to safely deliver these Breaks in line with the local authority's requirements. The Short Breaks project managers frequently communicated with students, parents and senior LBB staff to organise enjoyable, safe and suitable projects during a year that presented many challenges.

Together project - May 2021, funded by London borough of Barnet (LBB).
This two-day project in May 2021 reintroduced students to working together after COVID-19 restrictions were relaxed. The eight participants painted onto small wooden plaques that were displayed on a trellis in CF's community garden area. The layout of the tables supported social distancing and other measures such as hand sanitizers were in place.
Sensory Arts project - August 2021, funded by John Lyon's Charity School Holiday Activity Fund
This project involved mixing colours, tie dying fabrics and creating group soundscapes – live sculptures which were hung onto trees at the end of the project to blow in the wind. Group games were organized outdoors to increase participants' engagement 8 participants.
Circus Skills project– August 2021, funded by John Lyon's Charity School Holiday Activity Fund
This project involved using a range of props to join in circus activities such as juggling, hula hooping, tight rope walking and stilt walking. Eight students engaged.
Photography Arts project– October 2021, funded by LBB
This was a popular and well received activity, and all the students interacted productively. The use of warm up games gave all participants the opportunity to get to know one another better. Eight students engaged.
Ever After, Chicken Shed Theatre trip – January 2022, funded by LBB
A minibus transported participants to a neighbouring borough to watch a mixed up fairytale show inspired by the story of Hansel and Gretel. Eight students engaged.
Draw Your Dreams – February 2022, funded by LBB

A range of drawing techniques were provided, with a particular focus on step-by-step guidance on drawing self portraits. A very popular activity as many parents stated their children had a keen interest in drawing. Ten students engaged.

London Transport Museum trip – February 2022, funded by LBB

A one-day outing looking at historical vehicles such as train carriages and buses, which many participants loved. Seven students engaged.

Quotes from Short Breaks beneficiaries:

From participants:

"Managing to throw a diablo 5ft or so into the air and then catching it made 'Z' proud during circus skills!"

"'M' liked learning new activities and playing games "

"'J' enjoyed making new friends and meeting people, especially hearing 'F's voice."

From parents:

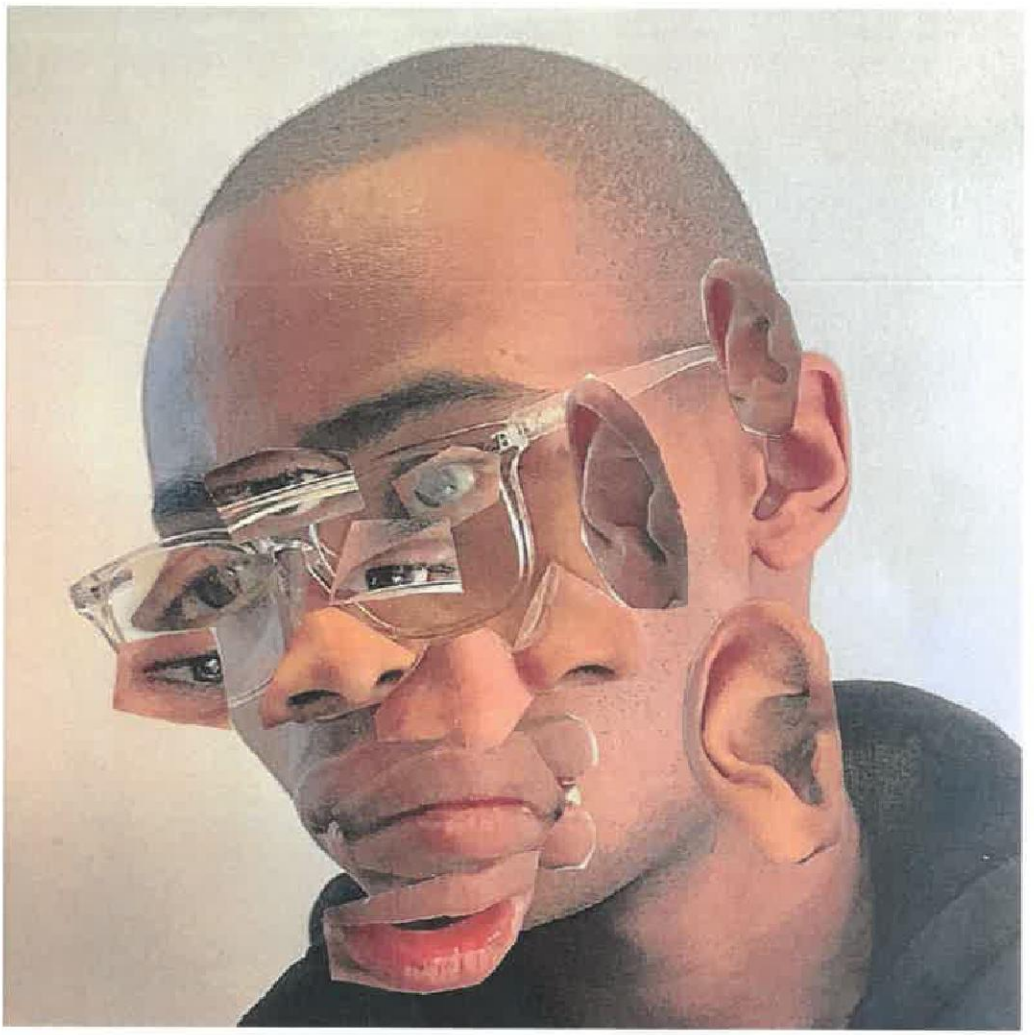
"All of the projects and events are great"

"We are grateful with your creation, different ideas, different projects for children"

"Thank you for all you and the Community Focus team have done for 'E'. She has gained confidence and social skills because of Community Focus. For this , we will be forever grateful."

Partnerships and Key Funders

Our strategy to sustain the charity's activities continues to involve creating and developing key partnerships. CF is able to reach out to other organisations as our income and resources start to strengthen as positive partnerships is key to our growth and survival, we are seen as a charity that other organisations can work with because of our 'open culture'.



(image – Student in Photography Arts class, In House programme, Feb.2021)

New and existing partners through the year include:

Hft London, ArtsDepot, Brent Cross Shopping Centre, Oak Lodge SEN School, Barnet & Southgate College, Barnet Carer's Centre, LBB Commissioners, LBB Short Breaks, Barnet Together Network and various Care Homes around the borough.

We would like to thank the generous support received throughout this year from the funders below which allowed CF to sustain roles for tutors and key staff, including CEO and project managers. This provided stability, varied opportunities and allowed us to promote a clear pathway in assisting students to be creative in a period of transition and uncertain times ahead:

Arts Council England Cultural Recovery Fund, Community Barnet Giving Fund, Arts Council England Continuity Support Fund, Albert Hunt Trust, Baily Thomas Charitable Fund, Barnet Community Innovation Fund, Friern Banet Educational Trust, Garfield Weston Foundation, John Lyon's Charity Cultural Capital Fund and School Holiday Activity Fund, Thomas Wall Trust amongst others.

The Way Forward

CF has learned to maintain a flexible approach when dealing with uncertainty, so that the charity can quickly mobilise itself to change as and when required. Survival is still our key priority because the effects of COVID-19 have stretched our resources and modified our ways of working. Response times on larger funding applications frequently take months as Emergency funds diminish so a varied mix of grant bids should assist in maintaining our financial balance and output. We are keen to work collectively with likeminded organisations to create new partnerships both locally and beyond our current parameters.

Our CEO wants to support CF's students in producing high quality artwork that is saleable and has the capacity to be monetised bringing in some income for student's efforts and strengthening their skillsets that can be used in and outside of the artworld. We intend to make more effective use of Voluntary Community Sector support services within the borough to develop our own processes, strengthen our visibility and offer to more people who can benefit from our involvement. We're suitably positioned to offer a wider range of services in the style of our Short Breaks and Articulate Futures programmes to local education settings and other providers as potential delivery partners. CF intends to look into funding opportunities involving research and build new partnerships that helps strengthen our impact, allowing for greater successes in the future.

CF is into the fourth year of a four-year contract with the London borough of Barnet as a Short Breaks preferred provider, which allows us to offer our service to 10–18-year olds with physical and sensory impairments, this also includes a possible two-year extension. CF often presents the outstanding work we offer evidenced online and by the continued demand for our service. We remain ambitious and intend to strengthen student numbers, through providing a wider range of activities and varied trips but also repeat popular sessions. Parent and student feedback helps assess any new areas of interest, increasing our long-term plans of broadening both our beneficiaries. We continue to employ an experienced freelance graphic designer who regularly updates our website, creates project flyers, posts our upcoming classes, and uploads student's artwork onto our social media channels to publicly evidence artwork and beneficiaries that we help. CF believe this approach helps build our online profile attracting new clients, referrers and funders in an increasingly interconnected digital age.

Strategy

CF aims to maintain its independent status by regularly reviewing and discussing our strategies as well as any upcoming plans that offer definitive channels towards sustainability that help the charity adapt and futureproof itself. We continue to effectively reclaim working capital at a faster rate by communicating with debtors earlier over owed payments, particularly with the local authorities we work with by establishing positive relationships with their key finance staff. CF regularly publicises grant funds we've received on our social media channels and upload their logos onto our website, which we believe can improve our chances of receiving future funds. We assess In House students on an individual basis for fee charges per term and continue to offer our more vulnerable clients flexible termly payments options when required to sustain their interest. Management systems, roles and responsibilities, financial management, raising finance and a cost-plus model are issues that we will look to regularly discuss and update on an annual basis. Our team members efficiently utilise available resources in an environmentally friendly manner to limit material waste and reduce class costs by sourcing local materials in the community and by recycling arts materials.

Rent and Community Benefit Assessment Tool (CBAT)

The ongoing rent and service charge issue remains under discussion with ourselves and the local authority with the intention to have this agreed at their earliest convenience The CEO worked with LBB's Community Liaison Officer to communicate current and ongoing circumstances and CF intend to

meet with senior local authority staff when they are available to discuss a variety of our concerns and agree on proposals. Due to the continued uncertainty of COVID finalising the CBAT process with the local authority throughout this period has been an ongoing process.

Before the existing lease can be surrendered, under section 119(1) of the Charities Act 2011, charity trustees must obtain and consider a written report on the proposed disposition from a qualified surveyor. CF's independent surveyor's report noted as a charity we could be exempt from business rates of a minimum of 80% mandatory relief and 20% voluntary relief so we have communicated with a business rates specialist with local authority experience. We hope to have this matter completed soon so that we can concentrate on charitable activities that serve our beneficiaries.

Financial review

The financial circumstances during the current period have significantly improved despite series of challenges. Our financial performance indicates a net surplus of £14,097 (2021: £96,282), which has been exceptional considering the extremely difficult operational conditions suffered by all with the Covid pandemic. We are indebted to the support of all the donors and contributors who helped sustain Community Focus through potentially the worse trading period in recent times.

The momentum from the prior year came to an abrupt holt in March 2020 as the first of the series of national lockdowns were introduced and classes were suspended as a result. During this time Community Focus directed their attention in applying for funds to sustain operations via the development of the online Arts@Home platform which drew favourable support from donors and funders. This allowed Community Focus to build a new route for growth for the Charity and we hope this will continue in future periods. We aim to build on the strength of current programmes and value generation for our stakeholders and continue to explore corporate sustainability to align with various CF activities going forward.

The balance sheet at the year-end shows net assets of £115,335 (2021: £101,238). The charity is working hard to secure additional funding to further the charitable activities whilst maintaining reserves in accordance with our constitution.

As part of self-sustainability initiatives, revenue streams transitioned, and costs efficiencies optimised to build a platform for our long-term strategy to provide quality services to our students. Our application to Arts Council Cultural Recovery Fund was successful in the year which proved to be a major turnaround for the charity, as this success allowed us to strengthen our finances whilst giving us the opportunity to leverage additional prospects for fund raising and scalability of operations.

Reserves Policy & Going Concern

It is the policy of the charity to maintain total reserves equivalent to three months of expenditure. It is considered that this is sufficient to provide a safety net in the event of unanticipated expenditure. The reserves policy was not complied during the year, trustees undertook several initiatives to ensure compliance consistency and alignment with strategic plan for CF described in the financial review section.

The charity has net assets of £115,335 (2021: £101,238). This was driven largely from the funding obtained in the year which not only sustained operations but allowed CF to replenish its reserves. The charity is continuing to work on number of initiatives including leveraging from current fund sources and expanding base with innovative programs along with building our network to explore growth options to assist corporate world in meeting their Corporate Sustainability ambitions. The charity is also working on cost efficiency initiatives and recently negotiated successfully with London Borough of Barnet (LBB) regarding reduction of rent charges for the business premises with Community Programme Manager in conjunction with the Council's CBAT (Community Benefit Assessment Tool), a 100% rent subsidy based on the charity's high-level impact within its local community has been confirmed, legacy issues for payment for outstanding rent was agreed.

LBB are supportive of the Charity and will work with the Charity to ensure that this does not have an adverse effect on the Charities ability to operate. The reduction of rent and our strategic initiatives will reduce its net liabilities post year-end and we are aiming to ensure a continued net current asset position in 2022/2023. The Trustees, therefore, consider that the going concern assumption is an appropriate basis on which to prepare these financial statements.

Plans for future periods

Our future plans are focussed on two key elements:

1. Increasing unrestricted income
2. Replicating successful programmes

Unrestricted income is critical to Community Focus's future success and sustainability. Reliance on grant-based income is not compatible with the cuts, which potentially lie ahead in the public health sector.

We have become increasingly self-sustainable by proactively securing project-based funding which has helped ensure future delivery. We endeavour to keep our core (in house) costs as low as possible but plan to increase costs in the near future to ensure they are still affordable and in line with our competitors' cost plans. We will seek new funding programmes arisen in line with COVID-19 restrictions.

With regards to replicating our service, we are also considering providing a full day offer of our services. This would help ensure that our clients can arrive at CF in the morning, safe in the knowledge that a creative and action-packed day will be lined up; capitalising on what we do best at CF – *nurture and create*.

ARTiculate programme is well respected in other London Borough's, and we are in discussion with community leaders regarding the viability of extending the model outside of Barnet. This would give CF a broader geographical footprint, opening new partnerships and horizons.

Directors and trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year-end are described on page 3, Legal and Administrative Information section.

Key management personnel: Director
John McCafferty – Chief Executive Officer

Structure, Governance and Management
Charity is a company limited by guarantee governed by its Memorandum and Articles of Association. It is registered as a charity with the Charity Commission.

Appointment of trustees
Any changes to the board of directors or trustees are made through majority voting in the board meetings.

Trustee induction and training
The Board of Trustees receive a Trustee Induction Pack, along with an annual induction regarding the health and safety requirements of our art centre and are invited to attend various relevant training courses.

Related parties and co-operation with other organisations
None of the trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee and senior management of charity with its activities must be disclosed to the Chairman and Director.

Pay policy for senior staff
Senior staff (Chief Executive Officer) members are paid in consultation with ACEVO pay policy guidelines.

Risk management
The trustees have examined the major strategic, business, and operational risks, which the charity faces. They confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks. The trustees have a risk management strategy, which comprises:

- an annual review of the principal risks and uncertainties that the charity face;
- the establishment of policies, systems, and procedures to mitigate those risks identified in the annual review; and
- the implantation of procedures designed to minimize or manage any potential impact on the charity should those risks materialise.

This work has identified that the financial sustainability is the major financial risk for charity. A key element in the management of financial risk is regular review of available liquid funding to carry our various arrangements, and active management of debtors and creditors balances to ensure sufficient working capital by the charity is maintained.

As part of the overall strategy, attention has been focused on non-financial risks arising from fire, health and safety of staff and associated partners. These risks are managed by ensuring accreditation is up to

date, having robust policies and procedures in place and relatively regular awareness training for staff performed in our premises.

Independent examination of accounts

The board decided to take exemption from the statutory audit as the finances of the charity are below required regulatory threshold. The charity obtained an independent examiner's report pursuant to the statutory compliance for the annual report and the financial statements.

Trustees' responsibilities in relation to the financial statements

The trustees (who are also directors of Community Focus Inclusive Arts for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's independent examiner is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant examination of accounts information and to establish that the independent account is aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

By order of the board of trustees

Stephen Yeo
On Behalf of the Board of Trustees
1 December 2022

COMMUNITY FOCUS INCLUSIVE ARTS

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF COMMUNITY FOCUS INCLUSIVE ARTS

I report on the accounts of the CF for the year ended 31 March 2022, which are set out on pages 26 to 35.

Respective responsibilities of Trustees and examiner

The Trustees, who are also the directors of Community Focus Inclusive Arts for the purposes of company law, are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

(i) examine the accounts under section 145 of the 2011 Act;

(ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and

(iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention:

(a) which gives me reasonable cause to believe that in any material respect the requirements:

  (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and

  (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;

  have not been met or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Anil Seechurn (FCCA, ACA, CTA)

Pitts and SeeUs
Chartered Certified Accountants and Registered Auditors
Studio 6
6 Hornsey Street
London
N7 8GR

Dated: 2nd December 2022

Statement of financial activities for the year ended 31 March 2022

	Note	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Total funds 2021 £
INCOME FROM:					
Donations & other income	3	2,484	-	2,484	5,848
Generated funds	3	14,000	141,126	155,126	230,961
Charitable activities	4	95,218	-	95,218	23,788
TOTAL INCOME		**111,702**	**141,126**	**252,828**	**260,597**
EXPENDITURE ON CHARITABLE ACTIVITIES:					
Expenditure on raising funds	5	25,556	12,142	37,698	39,993
Expenditure on charitable activities	5	66,686	134,347	201,033	124,322
TOTAL EXPENDITURE		**92,242**	**146,489**	**238,731**	**164,315**
NET INCOME FOR THE YEAR		**19,460**	**(5,363)**	**14,097**	**96,282**
RECONCILIATION OF FUNDS:					
Total funds brought forward	13,14	33,800	67,438	101,238	4,956
Net movement in funds for the year		19,460	(5,363)	14,097	96,282
TOTAL FUNDS CARRIED FORWARD		**53,260**	**62,075**	**115,335**	**101,238**

The statement of financial activities includes all gains and losses recognized in the year. All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

communityfocus
THE ALL INCLUSIVE ARTS CENTRE

Balance Sheet as at 31 March 2022

	Note	2022	2021
		£	£
FIXED ASSETS			
Tangible assets	8	7,750	8,000
TOTAL FIXED ASSETS		**7,750**	**8,000**
CURRENT ASSETS			
Debtors	9	68,674	39,435
Cash and cash equivalents	10	107,779	109,475
TOTAL CURRENT ASSETS		**176,745**	**148,910**
CURRENT LIABILITIES			
Creditors	11	(51,048)	(37,672)
TOTAL CURRENT LIABILITIES		**(51,048)**	**(37,672)**
NON-CURRENT LIABILITIES			
Loan	12	(17,820)	(18,000)
TOTAL NON-CURRENT LIABILITIES		**(17,820)**	**(18,000)**
NET ASSETS		**115,335**	**101,238**
FUNDS			
Unrestricted funds	13	53,260	33,800
Restricted funds	14	62,075	67,438
NET SURPLUS		**115,335**	**101,238**

For the financial year in question, the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No member have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Ajaz Ahmed
On Behalf of the Board of Trustees, 1 December 2022
Company Registration No: 7442636 & Registered Charity No. 1139259

Notes to the financial statements for the year ended 31 March 2022

1. Accounting policies

The principal accounting policies adopted, judgements and key sources or estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of accounting

The financial statements are prepared under the historical cost convention, in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities (FRS 102)" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective 1 January 2015; and the Companies Act 2006. The Company meets the definition of a qualifying entity under FRS 102 and has therefore taken advantage of the disclosure exemption available to it in respect of its separate financial statements in relation to presentation of a cash flow statement.

b) Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and Charities SORP FRS 102 the restatement of comparatives items were required. No restatements were required, as none of the items required any changes.

c) Preparation of the accounts on a going concern basis

The charity reported net surplus of £115,335 (2021: £101,238) as at 31 March 2022, mainly attributed from the emergency funding received during the Covid pandemic. The surplus was attributable to reduced cost and increased funding, which although largely restricted, was exclusively used on charitable activities that extended into the 2022-23 financial period. The trustees are of the view that the measures taken after the year-end to generate increased funding and effective management of operating costs are expected to secure balancing position across segments and develop a sustainable future especially for the next 12 to 18 months and that on this basis, the charity is a going concern. The uncertain economic outlook is a significant area of financial uncertainty, which the trustees have mitigated by reviewing the programmes and driving explicit focus on the success of the core inhouse activities. A course pricing review is performed at the end of each term to ensure sustainability of services. The trustees remain in regular contact with sponsoring local authorities to secure their on-going financial support and London Borough of Barnet is key in this area, which has widely recognised work performed by the charity.

d) Income

Income is recognised when the Charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received, and the amount can be measured reliably.

e) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required, and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Expenditure on raising funds includes the costs incurred in generating fundraising income and Expenditure on charitable activities includes:

- direct costs of delivering services associated with supply of our services to partners
- support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back-office costs, finance, personnel, payroll and governance costs which support the Trusts artistic programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities.
- cost of generating funds, is those incurred in securing new program funding
- governance costs incurred to cover all associated compliance

f) Fund accounting

The charity holds unrestricted and restricted funds. The unrestricted funds comprise accumulated surpluses and deficits on general funds. They are available for use at the discretion of the Trustees in furtherance of the general charitable objectives. The restricted funds are funds that are to be used in accordance with specific restrictions imposed by the donors or which have been raised by the charity for specific purpose. The cost of raising and administering such funds is charged against the specific fund.

g) Tangible fixed assets and depreciation

Tangible fixed assets are stated at historical cost, net of depreciation and any provision for impairment. Depreciation is provided at the annual rate to write off each asset over its expected useful life with straight-line method at 25%.

h) Cash

Cash at bank and cash in hand includes any short-term highly liquid investment with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

i) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognized at transaction value and subsequently measured at their settlement value.

j) Leases

The charity classifies the lease of printing as operating leases; the title to the equipment remains with the lessor and the equipment is replaced every 3 years whilst the economic life of such equipment is normally 5 years. Rental charges are charged on a straight-line basis over the term of the lease.

k) Pension/Benefit to employees

The charity operates a defined contribution scheme, which deduct agreed deductions from monthly payroll.

2. Legal status of the charity

The charity is a company limited by guarantee and has no share capital. In the events of the charity being wound up, at any time before, and in expectation of, the winding up or dissolution of the Charity, the

Trustees may resolve that any net assets of the Charity after all its debts and liabilities have been paid, or provision made for them, shall on the dissolution or winding up of the Charity be applied or transferred in (a) for purposes similar to the objects of the Charity; or (b) for use for particular purposes that fall within the objects of the Charity. In no circumstances shall the net assets of the Charity be paid to or distributed among the members of the Charity. If no resolution is passed in accordance with the above, the net assets of the Charity shall be applied for such purposes regarded as charitable under the law of every part of the UK as are directed by the Charity Commission.

3. Analysis of activities for generating funds

	Unrestricted	Restricted	2022	2021
	£	£	£	£
Donations and other income	2,484	-	2,484	5,848

	Unrestricted	Restricted	2022	2021
	£	£	£	£
Albert Hunt	-	1,000	1,000	-
Arts Council	-	61,750	61,750	159,903
Bailey Thomas	4,000	-	4,000	-
City of London	-	-	-	47,592
Clothworkers Foundation	-	3,500	3,500	-
Community Barnet	-	4,914	4,914	-
D'Oyle Charitable Trust	-	-	-	3,000
Friern Barnet Educational Trust	-	1,250	1,250	-
Garfield Western Trust	10,000	-	10,000	-
Groundwork UK	-	-	-	500
John Lyons	-	31,800	31,800	4,300
LB Barnet	-	17,898	17,898	-
London Community	-	9,999	9,999	-
National Foundation	-	480	480	-
Postcode Lottery	-	-	-	1,400
Souter Charitable Trust	-	4,000	4,000	3,000
Tesco	-	-	-	500
Thomas Wall Trust	-	3,535	3,535	-
Young Barnet Foundsport	-	1,000	1,000	10,766
	-	-	-	-
	14,000	141,126	155,126	230,961

4. Analysis of income from charitable activities

	Unrestricted £	Restricted £	2022 £	2021 £
Outreach projects	-	-	-	1,152
LBB Short Breaks	6,950	-	6,950	1,679
Fees and subscriptions	88,268	-	88,268	20,957
	95,218	**-**	**95,218**	**23,788**

5. Analysis of expenditure on management and administration

	Unrestricted £	Restricted £	2022 £	2021 £
Expenditure on raising funds				
Salaries and wages	3,107	3,020	6,127	17,329
Direct fundraising costs	9,635	6,870	16,505	10,890
Other support costs	12,814	2,252	15,066	11,774
Total	**25,556**	**12,142**	**37,698**	**39,993**
Expenditure on charitable activities				
Salaries and wages	2,071	9,061	11,132	15,529
Direct charitable costs	26,174	118,532	144,706	73,470
Other support costs	38,441	6,754	45,195	35,323
Total	**66,686**	**134,347**	**201,033**	**124,322**
Total management and administration	**92,242**	**146,489**	**238,731**	**164,315**

6. Net expenditures for the year

	2022 £	2021 £
Net expenditure is stated after charging:		
Depreciation of owned assets	250	250
Fees payable to the accountant for review of the annual report	2,000	2,000

7. Analysis of staff costs, trustee remuneration and the cost of key management personnel

The average number of staff employed was 1 (2021: 1). The key management personnel consist of 1.

	2022	2021
	£	£
Salaries and wages (note 5)	17,259	23,105
Social security costs	-	-
Total staff costs	**17,259**	**23,105**

No trustees received any remuneration during current and prior period.

8. Tangible fixed assets

	Leasehold	Restricted equipment	Other equipment	Total
	£	£	£	£
Cost				
At 1 April 2022	10,000	36,073	18,658	64,731
At 31 March 2022	**10,000**	**36,073**	**18,658**	**64,731**
Depreciation				
At 1 April 2021	2,000	36,073	18,658	56,731
Charge for the year	250	-	-	250
At 31 March 2022	**2,000**	**36,073**	**18,658**	**56,981**
Net book value				
At 31 March 2022	**7,750**	**-**	**-**	**7,750**
At 31 March 2021	**8,000**	**-**	**-**	**8,000**

9. Debtors

	2022	2021
	£	£
Trade debtors	66,443	39,435
Prepayments	2,231	-
	68,674	**39,435**

10. Cash and cash equivalents

	2022	2021
	£	£
Current accounts	71,739	73,538
Reserve accounts	35,400	35,396
Cash	640	541
	107,779	**109,475**

11. Creditors

	2022	2021
	£	£
Trade creditors	4,323	15,317
Other creditors and accruals	46,725	22,355
	51,048	**37,672**

12. Loan

	2022	2021
	£	£
J McCafferty	10,000	10,000
P Soave	7,820	8,000
	17,820	**18,000**

A loan facility was provided on interest free basis repayable in 36 months.

13. Movement of unrestricted funds

	£
As at 1 April 2021	**33,800**
Income from donations and other income (note 3)	2,484
Income from generating funds (note 3)	14,000
Income from charitable activities (note 4)	95,218
Sub-total	**145,502**
Expenditure on management and administration (note 5)	(92,242)
As at 31 March 2022	**53,260**

14. Movement of restricted funds

	Balance at 1 April 2021	Incoming Resources (note 3,4)	Resources Expended (note 5)	Balance at 31 March 2022
	£	£	£	£
Albert Hunt (a)	-	1,000	(1,000)	-
Arts Council (b)	64,438	61,750	(101,466)	24,722
Clothworkers Foundation (c)	-	3,500	(3,500)	-
Community Barnet (d)	-	4,914	(4,914)	-
D'Oyle Charitable Trust (e)	3,000	-	-	3,000
Friern Barnet Educational (f)	-	1,250	(1,250)	-
John Lyons (g)	-	31,800	(16,400)	15,400
LB Barnet (h)	-	17,898	(8,944)	8,954
London Community (i)	-	9,999	-	9,999
National Foundation (j)	-	480	(480)	-
Souter Charitable Trust (k)	-	4,000	(4,000)	-
Thomas Wall Trust (l)	-	3,535	(3,535)	-
Young Barnet Foundsport (m)	-	1,000	(1,000)	-
	67,438	**141,126**	**(146,489)**	**62,075**

a) A grant for specific arts project costs.
b) A grant made specifically for sustaining operations of Community Focus during the Covid Pandemic
c) Specific grant to purchase IT equipment for the Charity.
d) Specific grant for arts activities for vulnerable persons
e) A grant for running various courses and projects for vulnerable young students
f) A grant made specifically for sustaining operations of Community Focus during the Covid Pandemic
g) A grant for running specific arts projects for young persons
h) Specific grant for assisting on project costs
i) Specific grant for assisting on project costs
j) Specific grant for project for arts activities for young persons
k) Specific grant for arts activities for vulnerable persons
l) Specific grant for arts activities for vulnerable persons.
m) Specific grant to purchase IT equipment for the Charity.

15. Analysis of net debt between funds

	General	Restricted	Total
	£	£	£
Tangible assets (note 8)	7,750	-	7,750
Cash and cash equivalents	107,779	-	107,779
Other net current liabilities		(14,291)	(14,291)
Total	**115,529**	**(14,291)**	**101,238**

Financial commitments

The charity has no current borrowings or investments. Only relevance of the financial commitments includes operating lease commitments, which relate to building premises with expiry in 21 years. Total future minimum lease payments under non-cancellable operating leases:

	2022	2021
	£	£
Total lease commitment	**99,210**	**99,210**

With effect from January 2020, the charity will be facing an increased annual building lease commitment which is subject to 5 years break by either party. No payments were made during the current accounting period due to the business disruptions.

16. Related party transactions

No trustee received payment for professional or other services supplied to the charity during the year (2021: £nil). Charity's finance manager is related to the treasurer and is a qualified Chartered Accountant, who charges significantly less than the market rate to the charity for her business support services. Total charges paid by the charity for the Finance Manager services provided were £6,000 for the full accounting period.

COMMUNITY FOCUS INCLUSIVE ARTS

England & Wales - Charity number 1139259

Accounts

Community Focus Inclusive Arts
(A Company Limited by Guarantee)

Annual Report & Financial Statements
For The Year Ended 31 March 2021

Company Registration No. 7442636
Registered Charity No. 1139259

communityfocus
THE ALL INCLUSIVE ARTS CENTRE

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"I wanted to tell you how much C has been enjoying the Zoom sessions that Community Focus has been running during lockdown. She has been in Dorset with me since March, and it has been a lovely way for her to keep in touch with London friends and activities."
– Mum of 'C', an Arts@Home student

Legal and Administrative Information

Trustees	Ajaz Ahmed Christine Grant Eleanor Stokes-Puzone Peter Tarl Mark Claydon (appointed on 22 October 2021) Tom Hor (appointed on 22 October 2021) Phillip Rackham (appointed on 22 October 2021)
Chief Executive Officer	John McCafferty MA
Registered Office	Friary House, Friary Park, Friary Road, Friern Barnet Lane, London N20 0NR
Comms	www.communityfocus.co.uk www.facebook.com/commfocus www.twitter.com/_communityfocus www.instagram.com/_communityfocus
Independent examiner	Pitts & SeeUs, Chartered Accountants & Registered Auditor, Studio 6, 6 Hornsey Street, Holloway, London N7 8GR
Bank	HSBC, 789 High Road, North Finchley London, N12 8JX
Solicitors	DLA Piper, 160 Aldersgate Street, Barbican, London, EC1A 4HT

(image - In-House student on our Arts@Home programme logging onto an online class)

Community Focus Inclusive Arts
Report of the trustees for the year ended 31 March 2021

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ended 31 March 2021, which are also prepared to meet the requirements for a director's report and accounts for Companies Act purposes. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practices applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Trustees Report
Community Focus (CF) has gained great strength through perseverance on multiple occasions over its long history, this year our resilience was stretched to new levels. We had to quickly transform our services as an independent charity during a critical period of survival, through what became an unprecedented year of continued uncertainty with the enforcement of multiple COVID-19 government lockdowns. The first of which came at a time when we were completing the spring term of our In-House programme and preparing for the summer term, this resulted in a significant loss of expected income from upcoming student fees and placed an immediate stop to any future proposed projects or classes. The charity was forced to pay out of our reserves and contact current funders for authorisation to effectively be able to continue basic operations, we were supported to survive from various sources both large and small throughout the year.

Most staff started working from home using their own laptops as our portable resources are limited and relied on internet communication tools such as Zoom. The office had recently switched to using an online Shared Drive system making homeworking an easier transition. CF were fortunate to receive small pots of funds in the early stages, as this helped us sustain our short-term future and plan effectively, during which we made a strategic decision to focus our efforts on online only activities. Many students had already started self-isolating before lockdown was enforced because the building. We rent has limited space and is occupied between multiple charities so the risk of spreading COVID-19 was relatively high. We estimated that because most of our students are physically vulnerable a government lockdown would likely affect the charity (and its beneficiaries) in its current form for a long period of time.

Our two Articulate Futures project managers were employed at the time through PAYE so CF decided to place both on furlough to reduce outgoings, which we reviewed monthly. A small core team of dedicated existing freelancers within CF were pulled together by the CEO to help create an online activities programme. Freelance staff started creating tutor demonstration videos published on our YouTube channel as well as posting out arts packs to students' homes if they did not have required basic materials available. We were fortunate to apply for and receive Arts Council England Emergency Response Funding within a couple of months as we were very near to closing. This funding allowed us to continue contracting regular freelancers and purchase iPads for student home use, solidifying our online activities for six months helping confirm our new direction and short-term vision. We later received London Community Response Funding as well as Arts Council England

Culture Recovery Funding later this year to aid the charity in sustaining staff and activities. This helped carry our vison as an inclusive, independent, and accessible arts centre in assisting disabled individuals with a combined interest in creating art throughout COVID-19.

Many of the online classes offered started as free services but we were aware this was not a realistic long-term solution for the charity; however, we couldn't justify charging the same fee as onsite classes as this could significantly reduce student uptake. We were able to support nearly half our In-House students, 45 individuals of these were regularly involved in online activities throughout the year, a consistent cohort of 19 Articulate Futures students and 14 Short Breaks students participated in online projects and socials. CF would like to thank all the individuals and organisations we received funds from throughout this year to help sustain and maintain our progressive transformation helping vulnerable individuals connect and focus.

We seek to maintain value for our students and stakeholders, whilst continuing to offer a high-quality service through digital means, within an increasingly interconnected and competitive market. Sustainability remains a major priority and we intend to engage in partnerships more often with other likeminded providers, particularly on large funding bids but due to COVID-19 restrictions this wasn't always easy to achieve. CF remains set on holding a business-like approach, building upon unrestricted income, and maintaining our reserves. The quality of the programmes we deliver continue to shine through as examples of social benefit assisting a wide array of students, much of which is recorded through our social media channels.

The trustees met more frequently throughout this financial year using Zoom as a useful platform to easily discuss charitable matters and receive updates from the CEO saving time spent on travel. ensuring the safety of all our staff and beneficiaries was paramount by following government guidelines and NHS procedures. We continually assessed how to effectively transform the delivery of our services online and prioritised multiple emergency funding bids.

CF intends to sustain the creative skills of vulnerable individuals who hold an interest in art by providing a supportive, safe, and optimistic environment. We fully consider the benefits that our arts programmes offer and uphold our ethos that everyone is an artist. The trustees would like to thank our staff, freelance tutors, assistants, volunteers, and stakeholders for their gallant efforts in maintaining the lifeforce of our charity. We look forward to the upcoming year in the hope of more worthwhile activities that can help our CF strengthen and develop as an organisation.

Ajaz Ahmed
On Behalf of the Board of Trustees
27 October 2021

Our purpose and activities

CF is an accessible multi-disciplinary arts centre, offering a variety of arts and crafts activities to a diverse audience within the London Borough of Barnet and surrounding areas. We continue to offer both stimulating and educational services to our beneficiaries who participate collectively within a safe, happy and inclusive environment. As a charity we aim to enhance the conditions and purposes of all individuals involved, many of whom have issues formed from age, background and/or disability. Our service was primarily created to benefit their social welfare through recreation.

This is visible through the targets we set encompassing inclusive arts and the feedback we regularly receive either directly from the people we help or from their wider network. We recognise that change is inevitable and unfortunate circumstances can occur to anyone, so we aim to provide beneficial services to a variety of vulnerable individuals, where they can benefit from being valued and can comfortably engage in a larger group setting. This allows our students to learn about themselves and others in a supportive environment where they can safely collaborate. We conduct our objectives through planned activities using termly student feedback throughout the year. The trustees have considered the Charity Commission's guidance on public benefit and fee charging. The charity relies on grants from trusts and foundations, plus income generated from fees and charges to cover its operating costs. CF understands that in completing our objectives throughout the year we have exhibited a clear public benefit to the people who have used our services and to the general local community. We have scope for funding opportunities from a variety of historical sources we have interacted with previously and look to local providers within the borough for additional funding opportunities ensuring affordable access to clients and maintaining value for money.

Volunteers

CF requires voluntary assistance to support our beneficiaries attending some of our classes, projects, end of term events and fairs to help minimise expenditure. COVD-19 significantly diminished our need for volunteers in their usual form, as face-to-face activities were now extremely limited. However, we were able to source a volunteer fundraiser in July 2020 through a national organisation called Furlonteer and after multiple successful bids they relocated and joined our team as a freelance fundraiser.

One of our long-term students volunteered to create images in our IT classes and was helped to upload these onto our Instagram page. We aim to create more online projects particularly where students can learn transferable digital skills, leading to job programs through local Disability Employment Advisor support and placement schemes. Minimal staff were allowed onsite at any point so our part time office volunteers were placed on hold for their own safety. The charity will rehire once restrictions have significantly relaxed. We thank all volunteers for their continued support and service. CF continue to seek suitable applicants through the likes of residents, Volunteering Barnet, and Middlesex University's MDX Works.

Appointment of Trustees

CF has not found a suitable and willing individual to replace our former Chair, so the trustees nominate a chairperson taking it in turns upon each meeting. They also review applicant trustees and vote on their suitability, elected trustees are then subject to a DBS and reference checks before being formally invited to join the board. Our Articles of Association states that three trustees are required for quorum, and we follow Charity Commission guidelines for advice. The trustees aim to double the number of our current board members to further broaden the skillsets required in complementing our charity's needs. Our longest serving trustee has requested to step down once a suitable replacement is elected.

(image - In-House students beside their artwork, in our Arts Council funded Display Unit, situated in Friary Park as a public gallery)

Organisation

The board of trustees administers the charity. The board usually meets quarterly unless otherwise requested. A Chief Executive is appointed by the trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment, policies, and project related activities. Most staff are self-employed freelancers as many funders will not finance the long-term costs associated with employees.
We have not yet found a suitable replacement for the previous Chairperson and the board have agreed to share responsibility in an acting role fulfilling this position with decisions taken at board level to meet regulatory guidance.

Programme overview, achievements, and performance from April 2020 to March 2021

CF continues to operate through three main programmes: In House (known as Arts@Home due to COVID-19 lockdown restrictions), ARTiculate Futures and Short Breaks. Arts@Home are online classes predominately although not exclusively for adults with learning disabilities, as they also encompass older adults in local care and nursing homes. ARTiculate Futures provides workshops for 16–25-year-olds with mental health problems and additional needs. Short Breaks offers activities for children 10-18 years with physical and sensory impairments. Most activities throughout each programme were moved online and arts packs regularly delivered by staff or volunteers.

Main delivery programmes include:

Arts@Home, In House programme

CF offered a select range of creative classes online targeting some of the local community's most isolated and vulnerable individuals. Our timetables were published on our website, social media channels, in our public display unit and weekly reminders were emailed out directly to students or their support staff to maintain engagement. We delivered termly projects via Zoom reaching through to people in and around the borough in care and nursing homes, plus individuals in their own houses ensuring our support makes a difference to those most in need. Our In-House coordinator contacted our students who could not or wouldn't access online activities with regular phone calls. We also provided worksheets with step-by-step instructions to some students who couldn't access online, every lesson involved a tutor phone call to these students for a 1-1 chat and some individuals actively engaged in their own time using the art packs delivered to them.

We use therapeutic arts activities as a progressive learning tool helping clients form positive changes, who regularly feedback on why they enjoy CF so much praising our staff as creative, fun, and friendly. Most of our beneficiaries have multiple impairments, including adults with learning disabilities, physical & sensory issues, and mental health problems. Our projects take place outdoors and onsite where clients respond positively that they enjoy attending in a safe comfortable atmosphere where they are encouraged to learn in the grounds of a picturesque park which adds to their mental health and wellbeing. This year our services were mainly online to due recurring COVID-19 lockdowns.

Our bi-weekly online socials were very popular benefitting everyone's wellbeing, as students could directly engage with new and old friends, staff, tutors, and volunteers from varied locations. Some students had to stay with family many miles away and this was their only social lifeline raising collective spirit and visually improving student communication. Some freelancers who moved out of London were able to continue working online maintaining long term connections built over previous years with students.

The charity offers a regular twelve-week programme of Arts@Home courses, which are run termly, creative outreach courses and tailor-made arts projects involving a variety of organisations that we work in partnership with. We value the expertise external organisations can bring in as partners and are receptive to the benefits this brings to the programmes we deliver. Our professional artists facilitate high quality artwork across a wide area of activities, aiding to establish and evolve participant's social skills. We have received positive feedback from care and nursing homes whom we provided online activities and arts packs to that other organisation had simply stopped their service. CF believes that prioritising fundraising early on researching and applying for more grants has helped to spread our costs. We intend to offer more support for older adults and applying for funds remains one of our objectives going forward.

A summary of Arts@Home projects throughout this year:

Summer Term Weekly Classes, June - September 2020 – Seven online classes per week were offered including Meditation, Wellbeing through Movement & Music, two Social groups, Walking Art group and two tutor Art classes.

Summer CF Choir July 2020 – Students shielding at home were involved in recording their version of 'Lean On Me' which was uploaded to our YouTube channel. Staff used PPE to safely visit students at their homes or garden spaces. 15 students and five staff took part.

Autumn Term Timetable, September - December 2020 – Twelve online classes per week were offered including Meditation, Wellbeing through Movement & Music, Drama, Walking & Art, five tutor Art classes, Textiles & Jewellery, and two socials per week.

Christmas CF Choir December 2020 – Students travelled onsite to individually record their version of 'Let It Snow' which was uploaded to our YouTube channel. Recordings were socially distanced. 16 students and 6 staff took part.

Christmas Holiday Timetable, December 2020 – offered six free online workshops to maintain contact with students over the quieter moments of this festive period involving Meditation, Movement & Wellbeing, Arts Workshop and Holiday Socials.

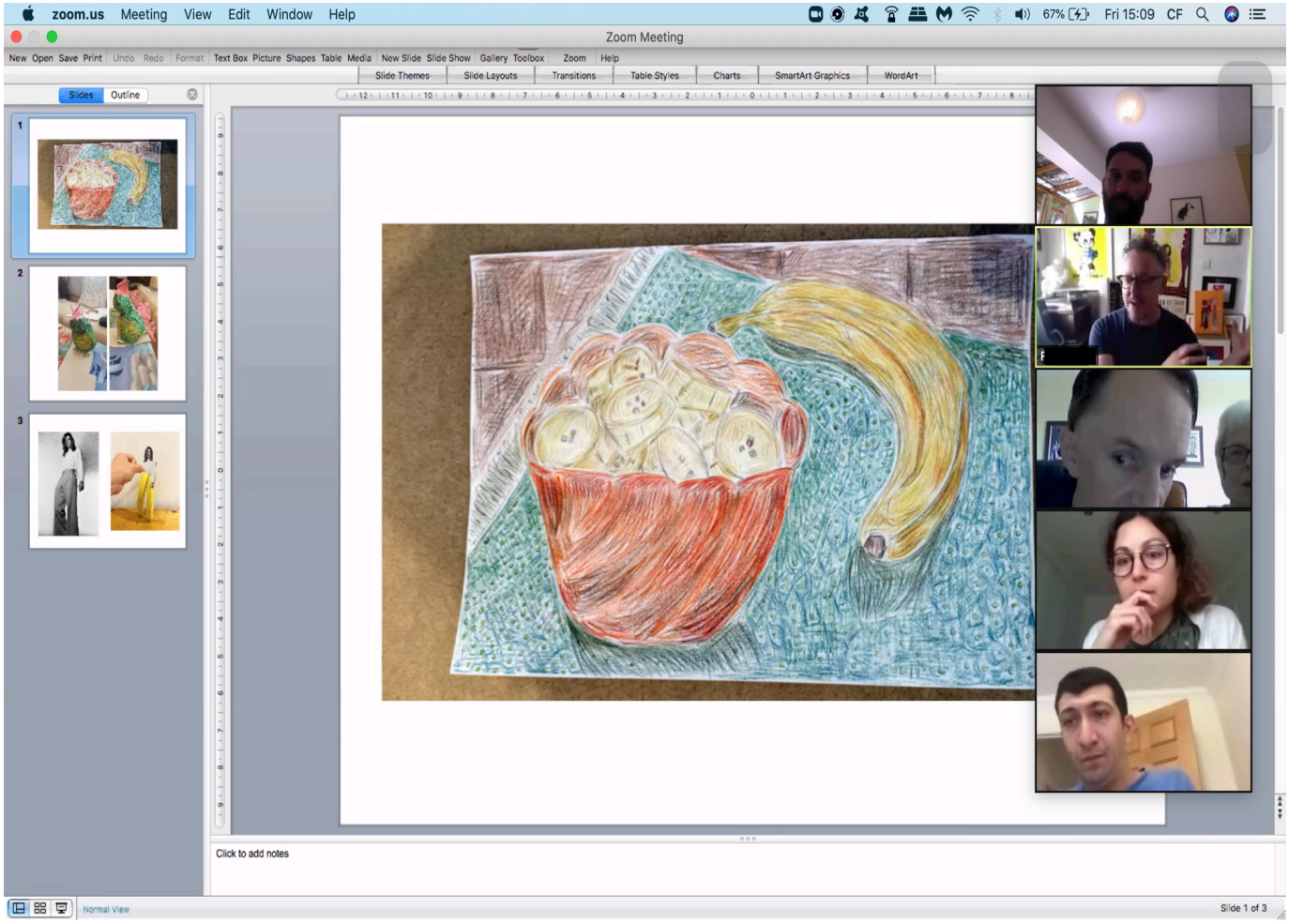
Community Focus Inclusive Arts
Report of the trustees for the year ended 31 March 2021 (continued)

Barnet Carers Workshops December 2020 – An online Creative Writing session and Art session workshop were offered to groups of carers.

Spring Term Timetable, January-April 2021 – Thirteen online classes per week were offered including Meditation, Wellbeing through Movement & Music, Drama, Walking & Art, five tutor Art classes, Textiles & Jewellery, and two socials per week.

CF Wellbeing Festival February 2021 – A two day project offering six activities each day including both tutor and student led workshops and a talk with the CEO. Over 80 individuals attended in total.

Meridian Wellbeing Workshops February-March 2021 – Eight online sessions involving various art styles such as Pop Art, Collage, Sketching, Text Art encouraging experimentation to aid wellbeing.



(image - Arts@Home students discussing weekly artwork they produced on a Friday Online Social meeting)

ARTiculate Futures

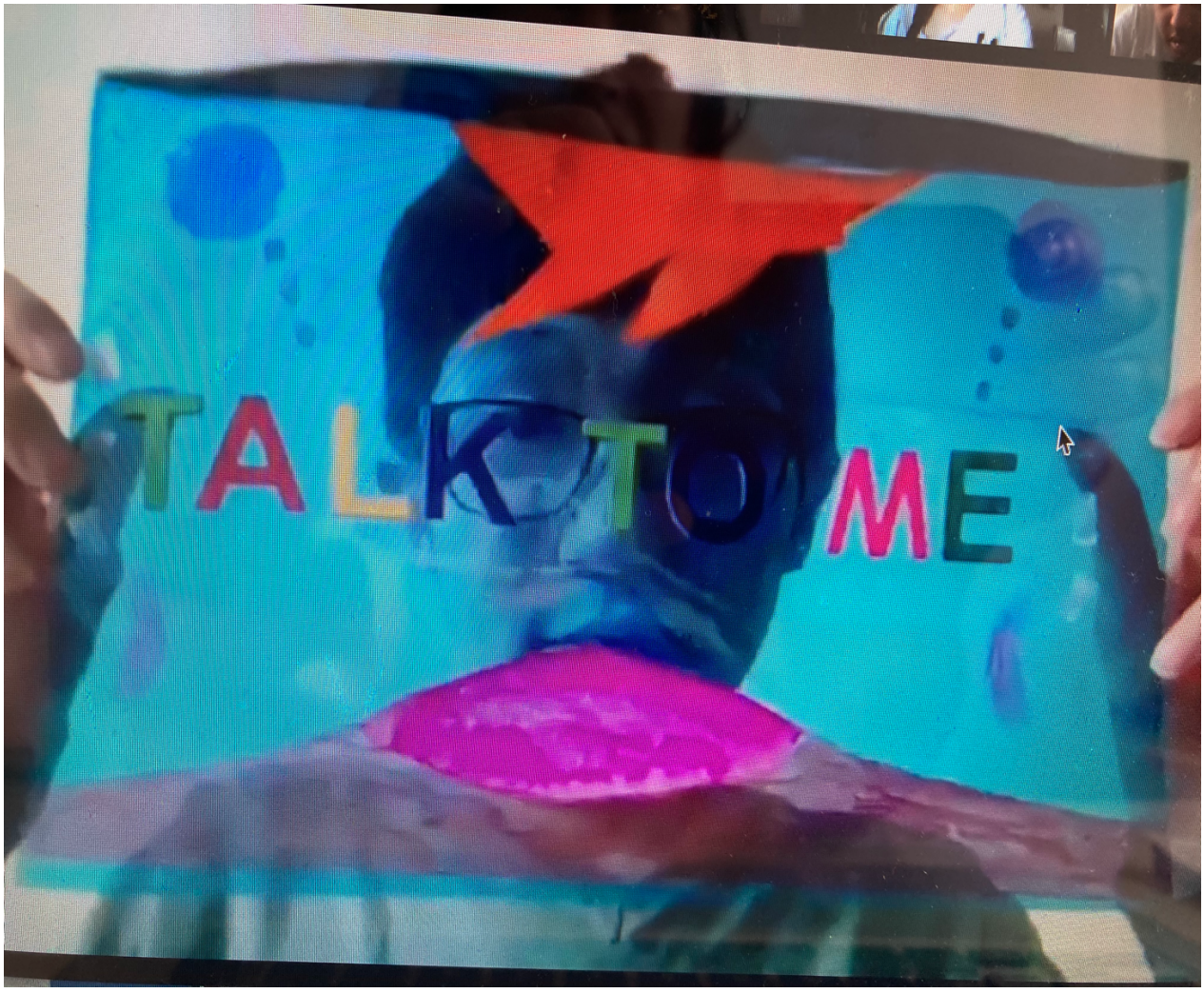
CF assists young people from 16-25 years of age with mental health issues and additional needs, as well as those with severe educational needs to tackle the growing issues they face in preparing for adulthood within a supportive and therapeutic arts environment. The local need for effective Child and Adolescent Mental Health Services (CAMHS) remains underlined by the percentage of school age pupils with social, emotional, and mental health needs in Barnet. For 2018, this percentage is 2.61% for Barnet, which is significantly higher than both London (2.41%) and England (2.39%). The percentage of primary school and secondary school pupils in the borough with social, emotional, and mental health needs are also significantly higher than the national average, in each case. Holiday provision has been very popular improving social engagement amongst peers during weekends and the holiday periods.

To ensure the charity's survival the ARTiculate Futures programme was placed on hold from April - August 2020 as the projects managers were furloughed and their positions reviewed monthly. John Lyon's Charity Funding Due to COVID-19, our long-term funding to City Bridge Trust to sustain these positions became increasingly unlikely as funders focused on Emergency assistance. A new project manager started in November. CF were funded for various projects by, Arts Council England's Emergency Response Fund & Cultural Recovery Fund, London Community Response Fund, Young Barnet Foundation Space2Grow and private donors to continue the service. We were able to run a mixture of five online projects plus one outreach project in a large shopping centre. Between August 2020 - March 2021 the programme engaged 76 young people including 19 unique individuals taking part.

Summary of Online and Outreach projects throughout this year:

- **Zoom Socials (online)** – August 2020-January 2021. Articulate students started to reconnect as a collective with their friends and peers through online Zoom meetings with project managers. This was followed by two more termly online socials in the Autumn/Winter term, all were well attended with 10-12 Articulate students in each of the sessions. Two more online socials were held in 2021, staff used this time with the young people to consult on what they wanted to do in future projects.
- **Hope project (online)** – October-December 2020. Students worked with a visual artist to design their own pictures of positivity and hope, developing ideas for symbols and words which described what kept them strong through the pandemic. They used acetate and other transparent materials and created mood cards with quotes to keep them feeling good throughout the pandemic.
- **Purple Tuesday Mural (outreach)** – November 2020. Three artists were selected to design their own artwork and paint a mural at Brent Cross Shopping centre used to raise awareness and demonstrate what shopping with a disability means to them. One represents making the shopping experience easier, everyone deserves a fair experience. Another depicts a student shopping independently illustrating how daunting it can be with so many products. The last saw shopping as a reflection on our culture and choices as people, giving to take as a method of exchange. The project received a footfall of over 400,000 people in a six-month period during COVID-19.

- **Processing the Pandemic (online x2)** – January-April 2021. An Art Therapy project where students worked together with an arts therapist to talk through their thoughts and feelings in relation to the pandemic. Each were sent arts packs with various materials to create artwork which expressed their feelings. This project continued for another five weeks due to the need for emotional support.
- **Puppetry project (online)** – January-March 2021. Young people were sent puppet making kits and worked online with creative writing /drama tutor to create their fantasy characters and with a professional puppeteer to help make their characters come to life by designing and making 3D puppets.
- **Youth Forum (online)** – March-May 2021. Articulate students worked with an arts specialist over five weeks to create their own online arts event. They designed the poster and produced the event. They devised their own art workshops and presented their work to friends, family, and CF staff.



(image -Online student work discussed in Hope workshop, ARTiculate Futures programme)

Quotes from Articulate Futures beneficiaries:

From participants –

"This project taught me to take photos on my iPad, I learned how to take great close ups, photos of food I help to cook and photos when I go on trips, I am non-verbal and these photos help me to share my experiences with others."

“I have been going to Community Focus for many years and it is so great that Community Focus is putting on such wonderful activities for all differently-abled people. When I do the Community Focus activities I can get out of this mad world and just focus on what I am doing the different activities. Also, I can meet friends that I haven't seen for a while or meet new friends and that is just so amazing.”

From a parent –

“My son has attended art classes with Articulate. The courses have helped R get creative with full support from professional teachers, to get out of the house and access projects he would not otherwise be able to do. The support and understanding by staff is amazing, they take time to find out about each participant and their needs. Articulate is very important to keep up the community spirit, our young people with disabilities need to keep in touch with other young people with similar needs. There is no other projects that R and I have found that are as efficient, friendly, caring and have such a professional outlook. Articulate has helped my son to get creative and try art, printing on t-shirts, painting and now making puppets. Thank you to all the staff involved for supporting R try something new.”

We would particularly like to thank Arts Council England’s Culture Recovery Fund for their support throughout this year of funding, providing for the role of a four day a week project manager which allowed us to assist a cohort of vulnerable individuals. These online opportunities have helped many individuals maintain a sense of themselves in continuing to learn new skills, improving transferable communication techniques to use beyond the classroom environment and in some cases provide the confidence to create public artwork, further their education and employment opportunities. CF intend to reapply to large multi-year funders to maintain our Articulate Futures programme, such lengthy multiyear applications have a long response time of 3-5 months, so we hope to know in the following financial year.

Short Breaks

We offer arts projects, social activities, and days trips to children from 10-18 years of age who have physical and sensory impairments in the form of respite for their parents. Throughout this year CF created an array of projects for the London Borough of Barnet (LBB) involving both holiday and weekend provision. CF's ensured that necessary processes were in place to safely deliver our model in line with the local authority's requirements. Our project manager regularly communicated with students, parents and senior LBB staff arranging suitable, fun, and safe projects within a difficult period for all involved.

(image -Onsite student drumming in October Activities, Short Breaks programme, Oct 2020)

Short Breaks Social (online) *funded by LBB - May 2020*

Students were supported by parents to attend their first online social on how to create artwork online. It allowed students to see their friends via a Zoom meeting and for parents to have an informal chat in a relaxed environment. 1-1 tutor support was given to students after the session to help improve the work.

Online Paper Animation project (online) *funded by John Lyon's Charity School Holiday Activity Fund - July 2020*

Students were sent art pack of various paper and resources so they could create their own paper collages inspired by the life cycle of a plant. We hired a visual artist, who demonstrated to the student's paper collages techniques and instructions for taking photos to be later used to create their artwork into a simple stop frame animation. Seven students engaged.

Drama & Superheroes project (online) *funded by John Lyon's Charity School Holiday Activity Fund – August 2020*
Students were sent art packs and explored drama and movement using the theme of superhero's. The project was held online using the platform of zoom. During the week the students were shown how to develop character and movement with the help of a drama facilitator as well as creating decorating simple costume by decorating T-shirts and masks. Seven students engaged.

October '20 Activities (onsite) *funded by LBB – October 2020*
This was the first in person project Short Breaks had run since lockdown, as restrictions had relaxed. The project was limited for six young people for social distancing, spilt into two separate groups of three young people in each group and was half of our normal capacity. It ran for two days enabling participants to explore their feelings and creativity in response to the pandemic through drawing, music, and drumming.

Christmas Pantomime (online) *funded by Souter Charitable Trust – December 2020*
A 4-week Saturday morning project run by a drama facilitator using Zoom. Students learnt a simple script and were taught a series of songs, dance and movements, which they performed on the last day to each other and their families. We engaged seven young people and two of their parents.

Online Socials *funded by Souter Charitable Trust – January - March 2021*
The project manager ran a monthly online social on the third Wednesday of every month for 3 months. We managed to engage between 5 and 7 participants for every online session. Each online session lasted for 45 minutes, providing students with the opportunity to reconnect with each other and see their peers. It helped to develop their language, communication, and social skills.

Quotes from Short Breaks beneficiaries:

From participants:
"Amazing, exciting and awesome."
"Explorative and relaxing."
"Fun and good."

From parents:
"She is not so shy after coming to events. More independent "
"Provided interesting and imaginative activities"
"Z enjoyed mixing with other young people and willing to help with the teacher and have responsibility."

Partnerships & Key Funders

Our strategy in moving forwards has previously involved creating and developing key partnerships. CF decided to internalise our focus primarily on supporting its students and maintaining core staff through COVID-19 as income and resources were limited. However, we continued to reach out to prospective partners establishing that our 'open culture' is recognised and seen as a charity that other organisations can work with.

(image - Student on Brent Cross Shopping Centre Mural, Articulate Futures programme, Nov.2020)

New and old Partners through the year include:

Hft London, Jewish Care, Brent Cross Shopping Centre, Meridian Wellbeing, Barnet Carers Centre, LBB Commissioners, LBB Short Breaks, Barnet Together Network and various Care Homes around the borough.

We would like to thank the generous support received throughout this year from the funders below which allowed CF to sustain roles for tutors and key staff, including CEO and project managers. This provided stability and allowed us to promote a clear pathway in assisting students to be creative in a period of transition and uncertain times:

Reserve Power, Tesco Bags of Help, Local Giving Magic Little Grants, Arts Council England Emergency Response Fund, London Community Response Fund, Arts Council England Cultural Recovery Fund, Young Barnet Foundation Space2Grow Fund, John Lyon's School Holiday Activity Fund, D'Oyly Carte Charitable Trust, Barnet Community Response Fund, Postcode Neighbourhood Trust..

Moving Forward

CF believes it has a successful flexible model in place that could be replicated in the future, using its collective culture learned through student training methods, which are deemed transferable skills. We aim to broaden our delivery further throughout the borough and surrounding areas as we believe we're well positioned to offer more services in the style of our Short Breaks and Articulate Futures programmes to local schools, pupil referral units and other providers that could approach us to be a delivery partner. Building upon partnerships will help strengthen our results, allowing for greater successes when applying for grant funding to larger trusts and foundations for long term funding.

CF is into the second year of a four-year contract with the local authority as a Short Breaks preferred provider, which allows us to offer our service to 10–18-year-olds with physical and sensory impairments, this also includes a possible two-year extension. It showcases the fantastic work that we continue to offer by evidencing a steady demand for our service. We remain ambitions and aim to increase student numbers, through providing a greater range of subject matter plus repeating our more popular sessions. Student and parent feedback helps assess any new areas of interest, strengthening our long-term plans of broadening both our services and potential client base.

We employ a freelance graphic designer who regularly updates our website, creates project flyers, posts our upcoming classes, and uploads student's artwork onto our social media channels to publicly evidence what is produced plus a cohort of the beneficiaries that we help. CF believe this approach will improve our online profile attracting new beneficiaries, more referrers, and funders in an ever-increasing digital age.

Strategy

CF aims to maintain its independence through frequently reviewing our strategies and discussing future intentions, which offer a clear direction towards sustainability in becoming self-sufficient. We are therefore able to adapt in a continually changing and uncertain climate. We have steadily retained working capital by communicating with debtors over a longer period and reminding them of owed payments, particularly with the local authorities we work with. Following some of our funders requests to publicise their grants we've promoted on our social media channels and uploaded their logos onto our website we hope to benefit from further funds in the coming year. We will assess students on a case-by-case basis for chargeable fees per term and will continue to offer our more vulnerable clients flexible termly payments options when required to put them at ease. Management systems, roles and responsibilities, financial management, raising finance and a cost-plus model are issues that we will look to regularly discuss and update on an annual basis. Our team members efficiently utilise available resources in an environmentally friendly manner to limit material waste and reduce class costs.

COVID-19

There was continued uncertainty of COVID-19 throughout the year, but CF managed to run multiple online classes for its students and a few onsite activities. This was only possible by strictly following government and NHS guidelines where we regularly reviewed and updated our Coronavirus policy and risk assessments. We maintained relevant signage throughout the building displaying possible symptoms, best practice for students and staff to minimise risk. In the few short periods when we were able to offer onsite activities, we offered PPE and used infrared scanners on all parties entering the building to check temperatures and followed National Youth Agency protocol for our younger students.

Rent and Community Benefit Assessment Tool (CBAT)

COVID-19 switched our intentions to survival mode and CF's priority throughout this year was maintaining core staff and freelance tutors to continue offering therapeutic arts activities. The CEO often worked from home beyond his set hours on a voluntary basis to effectively sustain the organisation. The rent and service charge were placed on hold until we would receive regular income equivalent of our In-House students term fees again.

We are still in the process of finalising CBAT with the local authority, a subsidy programme, which was awarded to certain providers for the invaluable work they undertake in the local community throughout the London borough of Barnet (LBB). CBAT allows for 100% rent-free on the premises we use. Law firm DLA Piper are supporting CF to complete the process of legal documents correctly with LBB.

A point was raised that as the existing lease is being surrendered, under section 119(1) of the Charities Act 2011, prior to the surrender, charity trustees must obtain and consider a written report on the proposed disposition from a qualified surveyor. The qualified surveyor's report must contain the information and deal with matters set out in specific regulations. Community Focus engaged a qualified surveyor who is familiar with these regulations in relation to the surrender of the existing lease. It has been an arduous task and taken up a lot of resources, we expect this to be completed between both LBB's lawyers and ours when COVID-19 lockdown restrictions relax, and the charity has regular income.

Financial review

The financial circumstances during the current period have significantly improved despite series of challenges. Our financial performance indicates a net surplus of £96,282 (2020: £23,814), which has been exceptional considering the extremely difficult operational conditions suffered by all with the Covid pandemic. We are indebted to the support of all the donors and contributors who helped sustain Community Focus through potentially the worse trading period in recent times.

The momentum from the prior year came to an abrupt holt in March 2020 as the first of the series of national lockdowns were introduced and classes were suspended as a result. During this time Community Focus directed their attention in applying for funds to sustain operations via the development of the online Arts@ Home platform which drew favourable support from donors and funders. This allowed Community Focus to build a new route for growth for the Charity and we hope this will continue in future periods. We aim to build on the strength of current programmes and value generation for our stakeholders and continue to explore corporate sustainability to align with various CF activities going forward.

The balance sheet at the year-end shows net assets of £101,238 (2020: £4,956). The charity is working hard to secure additional funding to further the charitable activities whilst maintaining reserves in accordance with our constitution.

As part of self-sustainability initiatives, revenue streams transitioned, and costs efficiencies optimised to build a platform for our long-term strategy to provide quality services to our students. Our application to Arts Council Cultural Recovery Fund was successful in the year which proved to be a major turnaround for the charity, as this success allowed us to strengthen our finances whilst giving us the opportunity to leverage additional prospects for fund raising and scalability of operations.

Reserves Policy & Going Concern

It is the policy of the charity to maintain total reserves equivalent to three months of expenditure. It is considered that this is sufficient to provide a safety net in the event of unanticipated expenditure. The reserves policy was not complied during the year, trustees undertook several initiatives to ensure compliance consistency and alignment with strategic plan for CF described in the financial review section.

The charity has net assets of £101,238 (2020: £4,956). This was driven largely from the funding obtained in the year which not only sustained operations but allowed CF to replenish its reserves. The charity is continuing to work on number of initiatives including leveraging from current fund sources and expanding base with innovative programs along with building our network to explore growth options to assist corporate world in meeting their Corporate Sustainability ambitions. The charity is also working on cost efficiency initiatives and recently negotiated successfully with London Borough of Barnet (LBB) regarding reduction of rent charges for the business premises with Community Programme Manager in conjunction with the Council's CBAT (Community Benefit Assessment Tool), a 100% rent -

- subsidy based on the charity's high-level impact within its local community has been confirmed, legacy issues for payment for outstanding rent was agreed.

LBB are supportive of the Charity and will work with the Charity to ensure that this does not have an adverse effect on the Charities ability to operate. The reduction of rent and our strategic initiatives will reduce its net liabilities post year-end and we are aiming to ensure a continued net current asset position in 2021/2022. The Trustees, therefore, consider that the going concern assumption is an appropriate basis on which to prepare these financial statements.

Plans for future periods

Our future plans are focussed on two key elements:

1. Increasing unrestricted income
2. Replicating successful programmes

Unrestricted income is critical to Community Focus's future success and sustainability. Reliance on grant-based income is not compatible with the cuts, which potentially lie ahead in the public health sector.

We have become increasingly self-sustainable by proactively securing project-based funding which has helped ensure future delivery. We endeavour to keep our core (in house) costs as low as possible but plan to increase costs in the near future to ensure they are still affordable and in line with our competitors' cost plans. We will seek new funding programmes arisen in line with COVID-19 restrictions.

With regards to replicating our service, we are also considering providing a full day offer of our services. This would help ensure that our clients can arrive at CF in the morning, safe in the knowledge that a creative and action-packed day will be lined up; capitalising on what we do best at CF – *nurture and create*.

ARTiculate programme is well respected in other London Borough's, and we are in discussion with community leaders regarding the viability of extending the model outside of Barnet. This would give CF a broader geographical footprint, opening new partnerships and horizons.

Reference and administrative details

Charity number:	1139259
Company number:	7442636
Registered address:	Friary House, Friary Park, Friary Road, London, N20 0NR

Other advisers
Bankers: HSBC Bank PLC, 789 High Road, North Finchley, London, N12 8JX
Solicitors: DLA Piper UK LLP, 3 Noble Street, London, EC2V 7EE
Independent Examiner: Pitts & SeeUs, Chartered Accountants & Registered Auditor, Studio 6, 6 Hornsey Street, Holloway, London N7 8GR

As described on page 3, Legal and Administrative Information section

Directors and trustees
The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year-end are described on page 3, Legal and Administrative Information section.

Key management personnel: Director
John McCafferty – Chief Executive Officer

Structure, Governance and Management
Charity is a company limited by guarantee governed by its Memorandum and Articles of Association. It is registered as a charity with the Charity Commission.

Appointment of trustees
Any changes to the board of directors or trustees are made through majority voting in the board meetings.

Trustee induction and training
The Board of Trustees receive a Trustee Induction Pack, along with an annual induction regarding the health and safety requirements of our art centre and are invited to attend various relevant training courses.

Related parties and co-operation with other organisations
None of the trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee and senior management of charity with its activities must be disclosed to the Chairman and Director.

Pay policy for senior staff
Senior staff (Chief Executive Officer) members are paid in consultation with ACEVO pay policy guidelines.

Risk management
The trustees have examined the major strategic, business, and operational risks, which the charity faces. They confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks. The trustees have a risk management strategy, which comprises:

- an annual review of the principal risks and uncertainties that the charity face;
- the establishment of policies, systems, and procedures to mitigate those risks identified in the annual review; and
- the implantation of procedures designed to minimize or manage any potential impact on the charity should those risks materialise.

This work has identified that the financial sustainability is the major financial risk for charity. A key element in the management of financial risk is regular review of available liquid funding to carry our various arrangements, and active management of debtors and creditors balances to ensure sufficient working capital by charity is maintained.

As part of the overall strategy, attention has been focused on non-financial risks arising from fire, health and safety of staff and associated partners. These risks are managed by ensuring accreditation is up to date, having robust policies and procedures in place and relatively regular awareness training for staff performed in our premises.

Independent examination of accounts
The board decided to take exemption from the statutory audit as the finances of the charity are below required regulatory threshold. The charity obtained independent accountants report pursuant to the statutory compliance for the annual report and the financial statements.

Trustees' responsibilities in relation to the financial statements
The trustees (who are also directors of Community Focus Inclusive Arts for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's independent examiner is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant examination of accounts information and to establish that the independent account is aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

By order of the board of trustees

Ajaz Ahmed
On Behalf of the Board of Trustees
27 October 2021

Community Focus Inclusive Arts
Independent Accountant's Report to the Trustees of Community Focus Inclusive Arts

I report on the accounts of Community Focus Inclusive Arts for the year ended 31 March 2021, which

Respective responsibilities of Trustees and examiner
The Trustees, who are also the directors of Community Focus Inclusive Arts for the purposes of company law, are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

(i) examine the accounts under section 145 of the 2011 Act;
(ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
(iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement
In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention:

(a) which gives me reasonable cause to believe that in any material respect the requirements:
    (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
    (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;

    have not been met or
(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Anil Seechurn (FCCA, ACA, CTA)
Studio 6, 6 Hornsey Street, London, N7 8GR Dated: 27 October 2021

Chartered Accountants
Pitts & SeeUs
Studio 6
6 Hornsey Street
London
N7 8GR
Tel: 0207 607 8512
27 / 10 / 2021
Registered Auditor

Community Focus Inclusive Arts
Statement of Financial Activities
For the year ended 31 March 2021

	Note	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Total funds 2020 £
INCOME FROM:					
Donations & other income	3	2,748	3,100	5,848	5,015
Generated funds	3	36,750	194,211	230,961	72,785
Charitable activities	4	22,109	1,679	23,788	165,574
TOTAL INCOME		**61,608**	**198,990**	**260,597**	**243,374**
EXPENDITURE ON CHARITABLE ACTIVITIES:					
Expenditure on raising funds	5	7,880	32,113	39,993	36,536
Expenditure on charitable activities	5	13,767	110,555	124,322	183,024
TOTAL EXPENDITURE		**21,647**	**142,668**	**164,315**	**219,560**
NET INCOME FOR THE YEAR		**39,960**	**56,322**	**96,282**	**23,814**
RECONCILIATION OF FUNDS:					
Total funds brought forward	13,14	(6,160)	11,116	4,956	(18,858)
Net movement in funds for the year		39,960	56,322	96,282	23,814
TOTAL FUNDS CARRIED FORWARD		**33,800**	**67,438**	**101,238**	**4,956**

The statement of financial activities includes all gains and losses recognized in the year. All income and expenditure derive from continuing activities. Donations and other income have been accumulated for the prior period for comparability purposes.

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Community Focus Inclusive Arts
Statement of financial position
As at 31 March 2021

	Note	2021	2020
		£	£
FIXED ASSETS			
Tangible assets	8	8,000	8,250
TOTAL FIXED ASSETS		**8,000**	**8,250**
CURRENT ASSETS			
Debtors	9	39,435	27,264
Cash and cash equivalents	10	109,475	10,503
TOTAL CURRENT ASSETS		**148,910**	**37,767**
NON-CURRENT LIABILITIES			
Loan	11	(18,000)	(18,000)
TOTAL NON-CURRENT LIABILITIES		**(18,000)**	**(18,000)**
CURRENT LIABILITIES			
Creditors	12	(37,672)	(23,061)
TOTAL CURRENT LIABILITIES		**(37,672)**	**(23,061)**
NET ASSETS		**101,238**	**4,956**
FUNDS			
Unrestricted funds	13	33,800	(6,160)
Restricted funds	14	67,438	11,116
NET SURPLUS		**101,238**	**4,956**

These accounts have been prepared in accordance with the provisions applicable to the companies' subject to small companies' regime.

Ajaz Ahmed
On Behalf of the Board of Trustees, 27 October 2021
Company Registration No: 7442636 & Registered Charity No. 1139259

Community Focus Inclusive Arts
Notes to the financial statements for the year ended 31 March 2021

1. Accounting policies

Community Focus Inclusive Arts, a public benefit entity, is incorporated in England & Wales as a company limited by guarantee not having a share capital. There are currently five Trustees who are also members of the company. The charity is a registered charity. The registered office is given on page 3 is principal place of business. The principal accounting policies adopted, judgements and key sources or estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of accounting

The financial statements are prepared under the historical cost convention, in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities (FRS 102)" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective 1 January 2015; and the Companies Act 2006. The Company meets the definition of a qualifying entity under FRS 102 and has therefore taken advantage of the disclosure exemption available to it in respect of its separate financial statements in relation to presentation of a cash flow statement.

b) Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and Charities SORP FRS 102 the restatement of comparatives items were required. No restatements were required, as none of the items required any changes.

c) Preparation of the accounts on a going concern basis

The charity reported net surplus of £101,238 (2020: £4,956) as at 31 March 2021, mainly attributed from the emergency funding received during the Covid pandemic. The surplus was attributable to reduced cost and increased funding, which although largely restricted, was exclusively used on charitable activities that extended into the 2021-22 financial period. The trustees are of the view that the measures taken after the year-end to generate increased funding and effective management of operating costs are expected to secure balancing position across segments and develop a sustainable future especially for the next 12 to 18 months and that on this basis, the charity is a going concern. The uncertain economic outlook is a significant area of financial uncertainty, which the trustees have mitigated by reviewing the programmes and driving explicit focus on successful programs including ARTiculate. A course pricing review is performed at the end of each term to ensure sustainability of services. The trustees remain in regular contact with sponsoring local authorities to secure their on-going financial support and London Borough of Barnet is key in this area, which has widely recognised work performed by the charity.

d) Income

Income is recognised when the Charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received, and the amount can be measured reliably.

e) Expenditure
Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required, and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Expenditure on raising funds includes the costs incurred in generating fundraising income and Expenditure on charitable activities includes:

- direct costs of delivering services associated with supply of our services to partners
- support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back-office costs, finance, personnel, payroll and governance costs which support the Trusts artistic programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities.
- cost of generating funds, is those incurred in securing new program funding
- governance costs incurred to cover all associated compliance

f) Fund accounting
The charity holds unrestricted and restricted funds. The unrestricted funds comprise accumulated surpluses and deficits on general funds. They are available for use at the discretion of the Trustees in furtherance of the general charitable objectives. The restricted funds are funds that are to be used in accordance with specific restrictions imposed by the donors or which have been raised by the charity for specific purpose. The cost of raising and administering such funds is charged against the specific fund.

g) Tangible fixed assets and depreciation
Tangible fixed assets are stated at historical cost, net of depreciation and any provision for impairment. Depreciation is provided at the annual rate to write off each asset over its expected useful life with straight-line method at 25%.

h) Cash
Cash at bank and cash in hand includes any short-term highly liquid investment with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

i) Financial instruments
The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognized at transaction value and subsequently measured at their settlement value.

j) Leases
The charity classifies the lease of printing as operating leases; the title to the equipment remains with the lessor and the equipment is replaced every 3 years whilst the economic life of such equipment is normally 5 years. Rental charges are charged on a straight-line basis over the term of the lease.

k) Pension/Benefit to employees
The charity operates defined contribution scheme, which deduct agreed deductions from monthly payroll.

2. Legal status of the charity

The charity is a company limited by guarantee and has no share capital. In the events of the charity being wound up, at any time before, and in expectation of, the winding up or dissolution of the Charity, the Trustees may resolve that any net assets of the Charity after all its debts and liabilities have been paid, or provision made for them, shall on the dissolution or winding up of the Charity be applied or transferred in (a) for purposes similar to the objects of the Charity; or (b) for use for particular purposes that fall within the objects of the Charity. In no circumstances shall the net assets of the Charity be paid to or distributed among the members of the Charity. If no resolution is passed in accordance with the above, the net assets of the Charity shall be applied for such purposes regarded as charitable under the law of every part of the UK as are directed by the Charity Commission.

3. Analysis of activities for generating funds

	Unrestricted	Restricted	2021	2020
	£	£	£	£
Donations and other income	**2,748**	**3,100**	**5,848**	**5,015**

	Unrestricted	Restricted	2021	2020
	£	£	£	£
John Lyons Foundation	-	4,300	4,300	34,000
Young Barnet Foundsport	1,750	9,016	10,766	-
Arts Council	35,000	124,903	159,903	10,733
Young Harrow Foundation	-	-	-	1,250
Combat Loneliness	-	-	-	1,625
Prince of Wales Trust	-	-	-	1,500
The National Lottery Community Fund	-	-	-	8,419
Garfield Western Trust	-	-	-	15,000
City of London	-	47,592	47,592	-
Postcode Lottery	-	1,400	1,400	-
Tesco	-	500	500	-
Groundwork UK	-	500	500	-
Souter Charitable Trust	-	3,000	3,000	-
D'Oryle Charitable Trust	-	3,000	3,000	-
Waitrose	-	-	-	258
	36,750	**194,211**	**230,961**	**72,785**

Community Focus Inclusive Arts
Notes to the financial statements for the year ended 31 March 2021 (continued)

4. Analysis of income from charitable activities

	Unrestricted £	Restricted £	2021 £	2020 £
Outreach projects	1,152	-	1,152	3,330
LBB Short Breaks	-	1,679	1,679	33,633
Fees and subscriptions	20,957	-	20,957	89,196
Articulate	-	-	-	26,114
Good vibration	-	-	-	4,646
Miscellaneous income	-	-	-	6,883
Room hire	-	-	-	604
Others	-	-	-	1,168
	-	-	-	
	22,109	**1,679**	**23,788**	**165,574**

5. Analysis of expenditure on management and administration

	Unrestricted £	Restricted £	2021 £	2020 £
Expenditure on raising funds				
Salaries and wages	4,332	12,997	17,329	16,875
Direct fundraising costs		10,890	10,890	-
Other support costs	3,548	8,226	11,774	19,661
Total	**7,880**	**32,113**	**39,993**	**36,536**
Expenditure on charitable activities				
Salaries and wages	1,444	14,085	15,529	22,747
Direct charitable costs	1,679	71,791	73,470	160,277
Other support costs	10,644	24,679	35,323	-
Total	**13,767**	**110,555**	**124,322**	**183,024**
Total management and administration	**21,647**	**142,668**	**164,315**	**219,560**

Community Focus Inclusive Arts
Notes to the financial statements for the year ended 31 March 2021 (continued)

6. Net expenditures for the year

	2021	2020
	£	£
Net expenditure is stated after charging:		
Depreciation of owned assets	250	250
Fees payable to the accountant for review of the annual report	2,000	900

7. Analysis of staff costs, trustee remuneration and the cost of key management personnel

The average number of staff employed was 1 (2020: 3). The key management personnel consist of 3.

	2021	2020
	£	£
Salaries and wages (note 5)	32,858	38,107
Social security costs	-	1,515
Total staff costs	**32,858**	**39,622**

No trustees received any remuneration during current and prior period.

8. Tangible fixed assets

	Leasehold	Restricted equipment	Other equipment	Total
	£	£	£	£
Cost				
At 1 April 2020	10,000	36,073	18,658	64,731
At 31 March 2021	**10,000**	**36,073**	**18,658**	**64,731**
Depreciation				
At 1 April 2020	1,750	36,073	18,658	56,481
Charge for the year	250	-	-	250
At 31 March 2021	**2,000**	**36,073**	**18,658**	**56,731**
Net book value				
At 31 March 2021	**8,000**	**-**	**-**	**8,000**
At 31 March 2020	**8,250**	**-**	**-**	**8,250**

Community Focus Inclusive Arts
Notes to the financial statements for the year ended 31 March 2021 (continued)

9. Debtors

	2021	2020
	£	£
Trade debtors	39,435	27,264
	39,435	**27,264**

10. Cash and cash equivalent

	2021	2020
	£	£
Current accounts	73,538	10,025
Reserve accounts	35,396	423
Cash	541	55
	109,475	**10,503**

11. Loan

	2021	2020
	£	£
John McCafferty	10,000	10,000
Peter Soave	8,000	8,000
	18,000	**18,000**

A loan facility was provided on interest free basis repayable in 36 months.

12. Creditors

	2021	2020
	£	£
Trade creditors	15,317	16,684
Other creditors and accruals	22,355	6,377
	37,672	**23,061**

13. Movement of unrestricted funds

	£
As at 1 April 2020	(6,160)
Income from donations and other income (note 3)	2,748
Income from generating funds (note 3)	36,750
Income from charitable activities (note 4)	22,109
Sub-total	**55,447**
Expenditure on management and administration (note 5)	(21,647)
As at 31 March 2021	**33,800**

Community Focus Inclusive Arts
Notes to the financial statements for the year ended 31 March 2021 (continued)

14. Movement of restricted funds

	Balance at 1 April 2020	Incoming Resources (note 3,4)	Resources Expended (note 5)	Balance at 31 March 2021
	£	£	£	£
John Lyons (a)	2,699	4,300	(6,999)	-
National Lottery (b)	8,417	-	(8,417)	-
Donations (c)	-	3,100	(3,100)	-
Young Barnet Foundsport (d)	-	9,016	(9,016)	-
Arts Council (e)	-	124,903	(60,465)	64,438
City of London (f)	-	47,592	(47,592)	-
Postcode Lottery (g)	-	1,400	(1,400)	-
Tesco (h)	-	500	(500)	-
Souter Charitable Trust (i)	-	3,000	(3,000)	-
D'Oyle Charitable Trust (j)	-	3,000	-	3,000
LB Barnet Short Breaks (k)	-	1,679	(1,679)	-
Groundworks UK (l)	-	500	(500)	-
	11,116	**198,990**	**(142,688)**	**67,438**

a) This funding slot was secured for a one-year project in conjunction with requirements from the fund. The charity will be running workshops for young and vulnerable people.
b) This grant was received for holding summer event for old and vulnerable people.
c) Donations made by individual persons (some past and present students) who stipulated that the funds were to be used specifically for projects. No individual donation was greater than £500.
d) A grant for running various courses and projects for vulnerable young students.
e) A grant made specifically for sustaining operations of Community Focus during the Covid Pandemic.
f) A grant for running specific arts projects for young persons.
g) Specific grant for assisting on project costs.
h) Specific grant for assisting on project costs.
i) Specific grant for project for arts activities for young persons.
j) Specific grant to develop the Community Focus online platform.
k) As a preferred partner to LB Barnet, this income is for specific approved projects for young and vulnerable persons in Barnet.
l) Specific grant to develop the Community Focus online platform.

15. Analysis of net debt between funds

	General	Restricted	Total
	£	£	£
Tangible assets (note 8)	8,000	-	8,000
Cash and cash equivalents	109,475	-	109,475
Other net current liabilities		(16,237)	(16,237)
Total	**117,475**	**(16,237)**	**101,238**

Financial commitments

The charity has no current borrowings or investments. Only relevance of the financial commitments includes operating lease commitments, which relate to building premises with expiry in 21 years. Total future minimum lease payments under non-cancellable operating leases:

	2021	2020
	£	£
Total lease commitment	**99,210**	**99,210**

With effect from January 2020, the charity will be facing an increased annual building lease commitment which is subject to 5 years break by either party. No payments were made during the current accounting period due to the business disruptions.

16. Related party transactions

No trustee received payment for professional or other services supplied to the charity during the year (2020: £nil). Charity's Finance manager is the wife of the treasurer and in her own right is a qualified Chartered Accountant, who charges significantly less than the market rate to the charity for her business support services. Total charges paid by the charity for the Finance manager services was £3,000 for the full accounting period.