

REGISTERED COMPANY NUMBER: 07210264 (England and Wales)

REGISTERED CHARITY NUMBER: 1139207

**DUNCAN
& TOPLIS**

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022
FOR
HECKINGTON WINDMILL TRUST**

Duncan & Toplis Limited
18 Northgate
Sleaford
Lincolnshire
NG34 7BJ

Duncan & Toplis is the trading name of Duncan & Toplis Limited, registered in England and Wales, company number 04544710. Registered Office: Duncan & Toplis, 3 Castlegate, Grantham, Lincolnshire, NG31 6SF.

Registered to carry on audit work in the UK and regulated for a range of investment business activities by the Institute of Chartered Accountants in England and Wales. A list of the directors of Duncan & Toplis Limited is available on our website and at all offices.



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FOR THE YEAR ENDED 31 MARCH 2022**

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**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

1. To preserve, restore and maintain Heckington Windmill for the public benefit as a building of architectural and historical importance.
2. To advance the education of the public in the history and operation of the Windmill.

Public benefit

The trustees confirm that they are aware of the guidance contained in the Charity Commission's general guidance on public benefit and consider that the ongoing operation and development of the mill provides significant educational and conservation benefits to the public.

ACHIEVEMENT AND PERFORMANCE

The Trust has been successful in its principal objectives of preserving and promoting Heckington Windmill, particularly having regard to the exceptional circumstances of the continued Covid Pandemic. We opened the windmill to the public on all the advertised days when it was safe and legal to do so. We also took additional steps to maintain a supply of both white and wholemeal flour during a time of national shortage.

The loss of income was a potential threat to the stability of the organisation. However, the Trust took a number of steps to maintain income and was able to secure external grant aid from a number of sources which not only covered shortfalls in income and additional costs resulting from the pandemic, but also enabled reserves to be built up to enhance the long-term financial stability of the organisation.

FINANCIAL REVIEW

Principal funding sources

The principal funding sources for the charity are by way of profits made on sales in the shop and tea room, entrance fees, donations and rental income from the Brewery.

Investment policy and objectives

Cash is held in interest earning deposits at banks and other institutions. Funds not required to be immediately accessed are held in higher interest rate deposits at varying periods of notice relating to the likely timescale on which they would need to be accessed.

This policy is reviewed annually.

Reserves policy

At 31st March 2022 the charity had £106,773 (2021: £74,053) in reserves. £100,582 (2021: £70,442) is unrestricted and £6,191 (2021: £3,611) were restricted.

The reserves policy is to put the annual surplus into an Operational and Renewal Reserve. The target is to accrue a Renewals Reserve of £30,000, and an Operational Reserve of 6 months normal operational costs, a target of £50,000 by 2025.

The reserves policy is reviewed annually.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

FUTURE PLANS

We will plan positively for recovery from the Covid 19 global pandemic and to ensure the windmill and the Trust's operations have a sustainable long-term future. To continue to open the windmill and promote it to the widest possible audience. This includes promotion to visitors to the area as well as development of an educational programme. Development of management systems focused on the operation and opening of the site. To work alongside Lincolnshire County Council to complete the windmill's current repair programme and return it to operation at the earliest possible opportunity. Develop a high-quality training programme for millers and cooperate with other bodies to evolve a nationally recognised standard.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The governing document of the charity is its Memorandum and Articles of Association.

The charity is managed by the trustees who meet on a regular basis and decisions are made at these meetings

Key management remuneration

The total amount of employee benefits received by key management personnel is £Nil (2021 £Nil).

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07210264 (England and Wales)

Registered Charity number

1139207

Registered office

18 Northgate
Sleaford
Lincolnshire
NG34 7BJ

Trustees

C A Pinchbeck
M A Hardy
P Reid
Ms J Lewin
Ms M Andrews
M R Surfleet

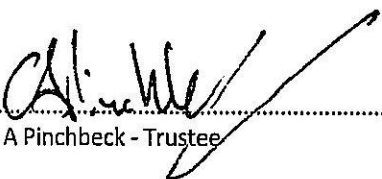
Independent Examiner

Keith Phillips
FCA
Duncan & Toplis Limited
18 Northgate
Sleaford
Lincolnshire
NG34 7BJ

Approved by order of the board of trustees on and signed on its behalf by:

HECKINGTON WINDMILL TRUST (REGISTERED NUMBER: 07210264)

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022



.....

C A Pinchbeck - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
HECKINGTON WINDMILL TRUST**

Independent examiner's report to the trustees of Heckington Windmill Trust ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Keith Phillips
FCA
Duncan & Toplis Limited
18 Northgate
Sleaford
Lincolnshire
NG34 7BJ

Date:23/6/22.....

HECKINGTON WINDMILL TRUST

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022

					2022	2021
		Unrestricted	Operational reserves and renewals	Restricted	Total	Total
	Notes	fund	fund	funds	funds	funds
		£	£	£	£	£
INCOME AND ENDOWMENTS FROM						
Donations and legacies		12,737	-	3,700	16,437	43,490
Charitable activities		11,812	-	-	11,812	6,918
Other fundraising activities	2	90,108	-	-	90,108	21,949
Investment income	3	9,060	-	-	9,060	8,750
Total		123,717	-	3,700	127,417	81,107
EXPENDITURE ON						
Raising funds	4	54,267	-	-	54,267	21,237
Charitable activities		38,541	769	1,120	40,430	37,423
Total		92,808	769	1,120	94,697	58,660
NET INCOME/(EXPENDITURE)		30,909	(769)	2,580	32,720	22,447
Transfers between funds	14	(16,360)	16,360	-	-	-
Net movement in funds		14,549	15,591	2,580	32,720	22,447
RECONCILIATION OF FUNDS						
Total funds brought forward		50,764	19,678	3,611	74,053	51,606
TOTAL FUNDS CARRIED FORWARD		65,313	35,269	6,191	106,773	74,053

The notes form part of these financial statements

HECKINGTON WINDMILL TRUST (REGISTERED NUMBER: 07210264)

BALANCE SHEET
31 MARCH 2022

					2022	2021
		Unrestricted	Operational reserves and renewals	Restricted	Total	Total
	Notes	fund	fund	funds	funds	funds
		£	£	£	£	£
FIXED ASSETS						
Tangible assets	9	1,000	-	-	1,000	1,000
CURRENT ASSETS						
Stocks	10	7,296	-	-	7,296	6,815
Debtors	11	4,554	-	-	4,554	6,174
Cash at bank and in hand		58,426	35,269	6,191	99,886	62,493
		<u>70,276</u>	<u>35,269</u>	<u>6,191</u>	<u>111,736</u>	<u>75,482</u>
CREDITORS						
Amounts falling due within one year	12	(5,963)	-	-	(5,963)	(2,429)
NET CURRENT ASSETS		<u>64,313</u>	<u>35,269</u>	<u>6,191</u>	<u>105,773</u>	<u>73,053</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>65,313</u>	<u>35,269</u>	<u>6,191</u>	<u>106,773</u>	<u>74,053</u>
NET ASSETS		<u>65,313</u>	<u>35,269</u>	<u>6,191</u>	<u>106,773</u>	<u>74,053</u>
FUNDS	14					
Unrestricted funds					100,582	70,442
Restricted funds:						
Peter Lett donation fund					1,817	2,011
First Aid					-	600
Tuxford Fund					1,000	1,000
MDEM Collections					1,500	-
Bicker Trust Fund					1,174	-
MDEM small business grant (Educational Box)					700	-
					<u>6,191</u>	<u>3,611</u>
TOTAL FUNDS					<u>106,773</u>	<u>74,053</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The notes form part of these financial statements

BALANCE SHEET - continued

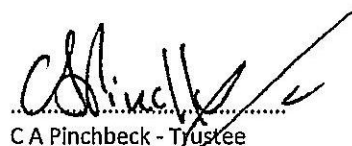
31 MARCH 2022

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Board of Trustees and authorised for issue on and were signed on its behalf by:



.....
C A Pinchbeck - Trustee

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Income includes income from fundraising events and activities to raise funds for the charity. Income is received in exchange for the supply of goods and services in order to raise funds and is recognised when entitlement has occurred.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Designated funds are funds set aside by trustees out of unrestricted funds for specific future purposes or projects.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The Charity operates a defined contribution pension scheme. Contributions payable to the Charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. OTHER FUNDRAISING ACTIVITIES

	2022	2021
	£	£
Shop income	22,975	11,498
Mill House tearooms income	64,728	10,451
Other income	2,405	-
	<u>90,108</u>	<u>21,949</u>

3. INVESTMENT INCOME

	2022	2021
	£	£
Rents received	<u>9,060</u>	<u>8,750</u>

HECKINGTON WINDMILL TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

4. RAISING FUNDS

Investment management costs

2022	2021
£	£
62	-
<u>62</u>	<u>-</u>

Other operating leases

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

2022	2021
£	£
812	750
<u>812</u>	<u>750</u>

Other operating leases

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

During the year ended 31 March 2022, Trustee expenses of £6,833 (2021: £7,668) were incurred.

7. STAFF COSTS

	2022	2021
	£	£
Wages and salaries	24,138	9,548
Social security costs	475	20
	<u>24,613</u>	<u>9,568</u>

The average monthly number of employees during the year was as follows:

	2022	2021
Raising funds	2	1
	<u>2</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Operational reserves and renewals fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	13,689	-	29,801	43,490
Charitable activities				
Charitable activities	6,918	-	-	6,918
Other fundraising activities	21,949	-	-	21,949
Investment income	8,750	-	-	8,750
Total	51,306	-	29,801	81,107
EXPENDITURE ON				
Raising funds	21,237	-	-	21,237
Charitable activities				
Charitable activities	8,033	-	29,390	37,423
Total	29,270	-	29,390	58,660
NET INCOME	22,036	-	411	22,447
Transfers between funds	(5,259)	11,223	(5,964)	-
Net movement in funds	16,777	11,223	(5,553)	22,447
RECONCILIATION OF FUNDS				
Total funds brought forward	33,987	8,455	9,164	51,606
TOTAL FUNDS CARRIED FORWARD	50,764	19,678	3,611	74,053

HECKINGTON WINDMILL TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2022

9. TANGIBLE FIXED ASSETS

	Lathe and milling machine £
COST	
At 1 April 2021 and 31 March 2022	<u>1,000</u>
NET BOOK VALUE	
At 31 March 2022	<u>1,000</u>
At 31 March 2021	<u>1,000</u>

The value of the assets is not expected to diminish below the initial cost and therefore no provision for depreciation has been made.

10. STOCKS

	2022	2021
	£	£
Finished goods	<u>7,296</u>	<u>6,815</u>

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Debtors	4,533	1,163
Other debtors	<u>21</u>	<u>5,011</u>
	<u>4,554</u>	<u>6,174</u>

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade creditors	4,181	809
Other creditors	62	-
Accrued expenses	<u>1,720</u>	<u>1,620</u>
	<u>5,963</u>	<u>2,429</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

13. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2022	2021
	£	£
Within one year	750	750
Between one and five years	3,000	3,000
In more than five years	66,000	66,750
	<u>69,750</u>	<u>70,500</u>

14. MOVEMENT IN FUNDS

	At 1.4.21	Net movement in funds	Transfers between funds	At 31.3.22
	£	£	£	£
Unrestricted funds				
General fund	50,764	30,909	(16,360)	65,313
Operational reserves and renewals fund	19,678	(769)	16,360	35,269
	<u>70,442</u>	<u>30,140</u>	<u>-</u>	<u>100,582</u>
Restricted funds				
Peter Lett donation fund	2,011	(194)	-	1,817
First Aid	600	(600)	-	-
Tuxford Fund	1,000	-	-	1,000
MDEM Collections	-	1,500	-	1,500
Bicker Trust Fund	-	1,174	-	1,174
MDEM small business grant (Educational Box)	-	700	-	700
	<u>3,611</u>	<u>2,580</u>	<u>-</u>	<u>6,191</u>
TOTAL FUNDS	<u>74,053</u>	<u>32,720</u>	<u>-</u>	<u>106,773</u>

HECKINGTON WINDMILL TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

14. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	123,717	(92,808)	30,909
Operational reserves and renewals fund	-	(769)	(769)
	<u>123,717</u>	<u>(93,577)</u>	<u>30,140</u>
Restricted funds			
Peter Lett donation fund	-	(194)	(194)
First Aid	-	(600)	(600)
MDEM Collections	1,500	-	1,500
Bicker Trust Fund	1,200	(26)	1,174
MDEM small business grant (Educational Box)	1,000	(300)	700
	<u>3,700</u>	<u>(1,120)</u>	<u>2,580</u>
TOTAL FUNDS	<u>127,417</u>	<u>(94,697)</u>	<u>32,720</u>

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	33,987	22,036	(5,259)	50,764
Operational reserves and renewals fund	8,455	-	11,223	19,678
	<u>42,442</u>	<u>22,036</u>	<u>5,964</u>	<u>70,442</u>
Restricted funds				
Peter Lett donation fund	2,011	-	-	2,011
Publicity fund	5,000	-	(5,000)	-
Shop fund	2,153	(1,201)	(952)	-
AIM Tearoom Consultant Funds	-	12	(12)	-
First Aid	-	600	-	600
Tuxford Fund	-	1,000	-	1,000
	<u>9,164</u>	<u>411</u>	<u>(5,964)</u>	<u>3,611</u>
TOTAL FUNDS	<u>51,606</u>	<u>22,447</u>	<u>-</u>	<u>74,053</u>

HECKINGTON WINDMILL TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2022

14. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	51,306	(29,270)	22,036
Restricted funds			
Shop fund	1,001	(2,202)	(1,201)
AIM Tearoom Consultant Funds	1,500	(1,488)	12
First Aid	600	-	600
Tuxford Fund	1,000	-	1,000
Heritage Lottery Funding	25,700	(25,700)	-
	<u>29,801</u>	<u>(29,390)</u>	<u>411</u>
TOTAL FUNDS	<u>81,107</u>	<u>(58,660)</u>	<u>22,447</u>

Peter Lett donation fund are donations received in memory of him and are used in engineering and restoration projects.

Operational reserves and renewals fund is a designated fund set up by the trustees into which 50% of the annual net income is to be transferred each year.

The publicity fund relates to a grant received to publicise tourist attractions around Lincolnshire. Heckington Windmill Trust hosted the launch event.

The Shop fund relates to a grant received to maintain and improve the on site shop.

The First Aid fund was received to pay for first aid training for staff and volunteers.

The Tuxford fund is to cover the cost of a book on the Tuxford engine.

The Heritage Lottery fund was received to support the Trust through COVID-19 and enabled the opening of the site safely and to make contingency plans for the future.

MDEM Collections and Bicker Trust fund are grants received to enable the development of educational facilities for schools & youth groups.

MDEM Small Business Grant fund is funding received to support collections and museum development.

Transfers between funds

Being those costs incurred by the Trust not directly covered by the restricted funds received.

HECKINGTON WINDMILL TRUST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.