

**REGISTERED COMPANY NUMBER: 05237882 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1139151**

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE PERIOD 1 APRIL 2022 TO 31 DECEMBER 2022**  
**FOR**  
**SALTAIRE COMMUNITY FESTIVAL**

Tasker Accounting Services Limited  
3 Feast Field  
Horsforth  
Leeds  
West Yorkshire  
LS18 4TJ

# **SALTAIRE COMMUNITY FESTIVAL**

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## **SALTAIRE COMMUNITY FESTIVAL**

### **REPORT OF THE TRUSTEES FOR THE PERIOD 1 APRIL 2022 TO 31 DECEMBER 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the period 1 April 2022 to 31 December 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The charity's objectives are to advance education in the arts and to advance education in the culture and heritage of Saltaire and its surrounding area for the public benefit, in particular, but not exclusively, by:

1. Providing creative, innovative, and educational experiences for adults, young people and children through a planned programme of arts events within the locality of Saltaire on at least an annual basis.
2. Enabling participation in all aspects of the visual, dramatic, dance, literary and musical arts to help individuals to develop new creative knowledge and skills for adults, young people and children.

##### **Significant activities**

###### **Overview of the 2022 Festival**

2022 was a difficult and challenging year for Saltaire Festival as two of the Trustees (Treasurer and Events Manager) had decided to stand down from their previous roles. Whilst a new treasurer had been recruited, the transition in event planning was not smooth and the Chair took on the role of overseeing events in Roberts Park. Eventually new events and comms. managers were recruited in time to allow the Board to focus on providing a great festival for the wider community in line with the charitable objects.

Further problems arose with the Queen's passing and, as we did not know the details of her funeral and relied on City of Bradford Metropolitan District Council for a number of services, we decided to undertake the major task of postponing the event for two weeks. We knew that this decision would affect traders, and that some visitors would also be disappointed. Nevertheless, we decided to postpone (when most other events were cancelled) as a tribute to Her Majesty.

The festival programme was designed to appeal to a wide range of people. The Open Gardens programme allowed local residents to showcase their gardens to visitors and discuss their ideas and green-fingered inspirations. There was a prize for the best garden idea.

We updated our inclusion and diversity approach by putting on culturally diverse music and also by marketing ourselves as a good safe place for families to learn from each other and enjoy the various entertainment that we facilitated.

Grant funding enabled us to put some circus workshops on in Roberts Park and run other workshops such as fun with knitting for adults, young people and children. We provided many workshops to promote dance, theatre and the musical arts. The festival enabled choirs in the area to showcase their work by providing performance spaces.

The last weekend of the festival included local bands having the opportunity to play to audiences in the park, with a mix of genres to make the festival more diverse, inclusive and educational. Many young artists who played were on hand to talk to people about how to build careers in music or dance. Local craft traders were able to display and sell their goods.

Events promoted by third parties included:

- Charity stalls in the United Reformed Church which raised awareness of local, national and international charities, their objectives and how people could join them as volunteers.
- A continental market
- A Maker Fair
- A screening of Mama Mia in Roberts Park which brought people to Saltaire who may not have ever been.
- Fun healthy exercise activities with the help of Nuffield Health
- Music at the Live Room

## **SALTAIRE COMMUNITY FESTIVAL**

### **REPORT OF THE TRUSTEES FOR THE PERIOD 1 APRIL 2022 TO 31 DECEMBER 2022**

#### **OBJECTIVES AND ACTIVITIES**

The Trustees were able to overcome significant difficulties in providing a successful and well received festival that showcased and promotes Saltaire (a UNESCO World Heritage Site) and offer participation in visual, dramatic, dance, literary and musical arts and helped individuals to develop new creative knowledge and skills through the workshops and groups.

The Trustee Board expresses special thanks to our supporters including Victoria Hall, Salts Foundation, Shipley Town Council, Shipley College, Friends of Roberts Park, CBMDC (Parks and Highway), former trustees John Henkel and Ros Garside, and all the volunteers.

#### **Resourcing the Festival**

The Festival has no guaranteed funding and raising the money required for such a major event becomes more difficult each year as budgets in both the public and private sectors continue to come under increasing pressure. Grants were secured from the Sir George Martin Trust, Baildon Town Council, Shipley Town Council, the Salt Foundation, Salts Mill. Aire Valley Arts made a contribution and The Salt Brewery continued as the Festival Sponsor.

Putting on the festival requires partnership working and the Board is grateful for support from the Markets, Highways, Public Safety, and Parks and Gardens departments within Bradford Council, as well from Controlled Space and West Yorkshire Police.

Saltaire Community Festival is also grateful to contributions, some in kind, from local businesses and pop-ups, members of the public through donations - as well as the numerous volunteers and local residents who all play their part in making the festival a success.

#### **Public benefit**

In setting our objectives and planning our activities, our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education and especially the arts.

#### **FINANCIAL REVIEW**

##### **Financial position**

Net expenditure for the period was £2,156 (year ended 31 March 2022 £6,545), all relating to general (unrestricted) funds.

##### **Reserves policy**

The charity's free reserves at the period end were £26,646 (at 31 March 2022: £28,802).

The trustees aim to maintain sufficient reserve funds to cover between 3 and 6 months operating expenditure.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, the memorandum and articles of association as amended by special resolutions dated 4 August 2009 and 6 September 2010. The charity constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

##### **Recruitment and appointment of new trustees**

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

05237882 (England and Wales)

##### **Registered Charity number**

1139151

## **SALTAIRE COMMUNITY FESTIVAL**

### **REPORT OF THE TRUSTEES FOR THE PERIOD 1 APRIL 2022 TO 31 DECEMBER 2022**

#### **Registered office**

36 Bromley Road  
Shipley  
West Yorkshire  
BD18 4DT

#### **Trustees**

J A Henkel (appointed 17.3.23)  
I A Swailes  
H N Hussain  
R Barrett (resigned 3.1.23)  
J Reed (appointed 1.6.22)  
W Towler (appointed 17.3.23)  
T Bren (appointed 17.3.23)

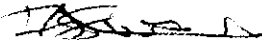
#### **Company Secretary**

J A Henkel

#### **Independent Examiner**

Caroline Tasker of Tasker Accounting Services Limited  
Tasker Accounting Services Limited  
3 Feast Field  
Horsforth  
Leeds  
West Yorkshire  
LS18 4TJ

Approved by order of the board of trustees on 7 June 2023 and signed on its behalf by:



I A Swailes - Trustee

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SALTAIRE COMMUNITY FESTIVAL**

### **Independent examiner's report to the trustees of Saltaire Community Festival ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the period 1 April 2022 to 31 December 2022.

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Caroline Tasker of Tasker Accounting Services Limited

Tasker Accounting Services Limited  
3 Feast Field  
Horsforth  
Leeds  
West Yorkshire  
LS18 4TJ

7 June 2023

**SALTAIRE COMMUNITY FESTIVAL**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE PERIOD 1 APRIL 2022 TO 31 DECEMBER 2022**

		Period 1.4.22 to 31.12.22 Unrestricted fund £	Year Ended 31.3.22 Total funds £
	Notes		
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	2	8,951	8,498
Other trading activities	3	28,462	6,205
Other income		<u>75</u>	<u>92</u>
<b>Total</b>		<u>37,488</u>	<u>14,795</u>
 <b>EXPENDITURE ON</b>			
Raising funds		36,735	18,699
Other		<u>2,909</u>	<u>2,641</u>
<b>Total</b>		<u>39,644</u>	<u>21,340</u>
 <b>NET INCOME/(EXPENDITURE)</b>		(2,156)	(6,545)
 <b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		<u>28,802</u>	<u>35,347</u>
 <b>TOTAL FUNDS CARRIED FORWARD</b>		<u>26,646</u>	<u>28,802</u>

The notes form part of these financial statements

# SALTAIRE COMMUNITY FESTIVAL

## BALANCE SHEET 31 DECEMBER 2022

		31.12.22 Unrestricted fund £	31.3.22 Total funds £
<b>CURRENT ASSETS</b>	Notes		
Debtors	6	-	1,000
Cash at bank		<u>29,666</u>	<u>28,306</u>
		29,666	29,306
<b>CREDITORS</b>			
Amounts falling due within one year	7	(3,020)	(504)
		<u>26,646</u>	<u>28,802</u>
<b>NET CURRENT ASSETS</b>			
		<u>26,646</u>	<u>28,802</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
		<u>26,646</u>	<u>28,802</u>
<b>NET ASSETS</b>			
		<u>26,646</u>	<u>28,802</u>
<b>FUNDS</b>	8		
Unrestricted funds		<u>26,646</u>	<u>28,802</u>
<b>TOTAL FUNDS</b>		<u>26,646</u>	<u>28,802</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the period ended 31 December 2022.

The members have not required the company to obtain an audit of its financial statements for the period ended 31 December 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 7 June 2023 and were signed on its behalf by:



I A Swailes - Trustee

The notes form part of these financial statements



## SALTAIRE COMMUNITY FESTIVAL

### NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD 1 APRIL 2022 TO 31 DECEMBER 2022

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received, and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### 2. DONATIONS AND LEGACIES

	Period 1.4.22 to 31.12.22 £	Year Ended 31.3.22 £
Donations	2,451	998
Grants	<u>6,500</u>	<u>7,500</u>
	<u>8,951</u>	<u>8,498</u>

Grants received, included in the above, are as follows:

	Period 1.4.22 to 31.12.22 £	Year Ended 31.3.22 £
Other grants	<u>6,500</u>	<u>7,500</u>

# SALTAIRE COMMUNITY FESTIVAL

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE PERIOD 1 APRIL 2022 TO 31 DECEMBER 2022

### 2. DONATIONS AND LEGACIES - continued

#### Grants and donations

	31.12.22	31.3.22
	£	£
Aire Valley Arts	-	520
Baildon Town Council	-	1,000
RBS Architects Ltd	298	-
Online donations	153	80
The Salt Foundation	5,000	2,000
Salts Mill	-	3,000
Shipley Town Council	500	500
Sir George Martin Trust	1,000	1,000
Cash collections	-	398
	<u>6,951</u>	<u>8,498</u>

### 3. OTHER TRADING ACTIVITIES

	Period 1.4.22 to 31.12.22	Year Ended 31.3.22
	£	£
Advertising income	-	1,000
Admissions	-	560
Admissions: concessions	<u>28,462</u>	<u>4,645</u>
	<u>28,462</u>	<u>6,205</u>

### 4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the period ended 31 December 2022 nor for the year ended 31 March 2022.

#### Trustees' expenses

There were no trustees' expenses paid for the period ended 31 December 2022 nor for the year ended 31 March 2022.

### 5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
<b>INCOME AND ENDOWMENTS FROM</b>	
Donations and legacies	8,498
Other trading activities	6,205
Other income	<u>92</u>
<b>Total</b>	<u>14,795</u>
<b>EXPENDITURE ON</b>	
Raising funds	18,699
Other	2,641

# SALTAIRE COMMUNITY FESTIVAL

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE PERIOD 1 APRIL 2022 TO 31 DECEMBER 2022

### 5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £
<b>Total</b>	<u>21,340</u>
<b>NET INCOME/(EXPENDITURE)</b>	(6,545)
<b>RECONCILIATION OF FUNDS</b>	
Total funds brought forward	35,347
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>28,802</u>

### 6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.22 £	31.3.22 £
Trade debtors	<u>-</u>	<u>1,000</u>

### 7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.22 £	31.3.22 £
Trade creditors	2,516	-
Accrued expenses	<u>504</u>	<u>504</u>
	<u>3,020</u>	<u>504</u>

### 8. MOVEMENT IN FUNDS

	At 1.4.22 £	Net movement in funds £	At 31.12.22 £
<b>Unrestricted funds</b>			
General fund	28,802	(2,156)	26,646
<b>TOTAL FUNDS</b>	<u>28,802</u>	<u>(2,156)</u>	<u>26,646</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	37,488	(39,644)	(2,156)
<b>TOTAL FUNDS</b>	<u>37,488</u>	<u>(39,644)</u>	<u>(2,156)</u>

# SALTAIRE COMMUNITY FESTIVAL

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE PERIOD 1 APRIL 2022 TO 31 DECEMBER 2022

### 8. MOVEMENT IN FUNDS - continued

#### Comparatives for movement in funds

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
<b>Unrestricted funds</b>			
General fund	35,347	(6,545)	28,802
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>35,347</u>	<u>(6,545)</u>	<u>28,802</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	14,795	(21,340)	(6,545)
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>14,795</u>	<u>(21,340)</u>	<u>(6,545)</u>

### 9. RELATED PARTY DISCLOSURES

There were no related party transactions for the period ended 31 December 2022.

# SALTAIRE COMMUNITY FESTIVAL

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD 1 APRIL 2022 TO 31 DECEMBER 2022

	Period 1.4.22 to 31.12.22 £	Year Ended 31.3.22 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	2,451	998
Grants	<u>6,500</u>	<u>7,500</u>
	8,951	8,498
<b>Other trading activities</b>		
Advertising income	-	1,000
Admissions	-	560
Admissions: concessions	<u>28,462</u>	<u>4,645</u>
	28,462	6,205
<b>Other income</b>		
Other income	<u>75</u>	<u>92</u>
<b>Total incoming resources</b>	37,488	14,795
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Fundraising costs	40	34
<b>Other trading activities</b>		
Performers	2,050	5,540
Venues	30	-
Staging and security	18,749	-
Other direct event costs	<u>13,746</u>	<u>11,521</u>
	34,575	17,061
<b>Other</b>		
Website	644	1,430
Design and print	705	697
Other publicity and marketing	<u>1,560</u>	<u>-</u>
	2,909	2,127
<b>Support costs</b>		
<b>Management</b>		
Accounting & independent exam.	504	504
<b>Finance</b>		
Insurance	1,217	1,288
Carried forward	1,217	1,288

This page does not form part of the statutory financial statements

# SALTAIRE COMMUNITY FESTIVAL

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD 1 APRIL 2022 TO 31 DECEMBER 2022

	Period 1.4.22 to 31.12.22 £	Year Ended 31.3.22 £
<b>Finance</b>		
Brought forward	1,217	1,288
Sundries	354	306
Bank charges	<u>45</u>	<u>20</u>
	<u>1,616</u>	<u>1,614</u>
Total resources expended	<u>39,644</u>	<u>21,340</u>
<b>Net expenditure</b>	<u>(2,156)</u>	<u>(6,545)</u>

This page does not form part of the statutory financial statements