

ARDLEIGH PRE-SCHOOL

England & Wales · Charity number 1139129

Details

Status	Registered
Legal form	Charitable company
Company number	07327724
Registered	2010-11-22
Register	View on the Charity Commission register

Contact

Address	Ardleigh Village Hall Station Road Ardleigh Colchester CO7 7RS
Phone	07517430114
Email	business@ardleighpreschool.co.uk
Website	www.ardleighpreschool.co.uk

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY: A OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY; B ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS; C INSTIGATING AND ADHERING TO AND FURTHER THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: To provide affordable pre-school education regardless of race, culture, religion, means or ability, following the EYFS (Early Years Foundation Stages), and learning through play.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-30	£150,675	£155,867	-	-
2023-08-30	£121,193	£128,997	-	-
2022-08-30	£116,411	£124,559	-	-
2021-08-30	£114,697	£98,840	-	-
2020-08-30	£82,837	£77,313	-	-

Trustees

Name	Role	Appointed
Amanda Scott		2023-11-07
Jessica Hampson		2023-11-07
Sabre Hearn		2023-11-07
Shanice Edwards		2023-11-07

ARDLEIGH PRE-SCHOOL

England & Wales - Charity number 1139129

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month Sep	Year 2023		Day 31	Month Aug	Year 2024

#

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

 Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Shanice Edwards	Chair	Nov 24 to Jun 25	
2	Shanice Edwards		From June 25	
3	Jessica Hampson		Nov 24 to Jun 25	
4	Jessica Hampson	Chair	From June 2025	
5	Sabre Hearn	Secretary		
6	Amanda Scott	Treasurer		
7	Keely Grothier	Fundraising		
8	Hannah Ayre			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Jenny Scofield – Business Manager

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Memorandum & Articles of Association
How the charity is constituted (eg. trust, association, company)	Incorporated Company
Trustee selection methods (eg. appointed by, elected by)	Elected by pre-school members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Memorandum & Articles of Association adopted in-line with the Early Years Alliance.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- instigating and adhering to and furthering the aims and objects of the Early Years Alliance.
- To endeavoring to statutory relevant legislative requirements such as the Early Years Statutory Framework.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Ardleigh Pre-School is grateful for its volunteers who offer their time to help with fundraising events such as our Summer fete and Christmas fair.

We have close links with the local primary schools and local church and are supported by local businesses.

We have established good relationships with our Parish Council, local Horticultural Society, and local PACE (Ardleigh Practical Actions for the Climate and Environment), and the Debbie Millar School of Dance.

Summary of the main achievements of the charity during the year

To increase opening hours to meet the needs of our families adding wraparound care to our standard session hours.

Section E

Financial review

Brief statement of the charity's policy on reserves

Ardleigh Pre-School holds a separate reserve account which aims to hold monies to cover redundancies and 3 months running costs.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Main source of income from government funded children, followed by fee paying children.

Fundraising is important and we aim to raise between £3k-£4k per year through Summer Fete, Xmas Fair and commission from selling show programmes at the local agricultural show.

All profits are fed back into the pre-school to benefit the children; this could include investment in staff, premises, training and equipment.

Section F

Other optional information

We received the following grants under the Disability Access Fund to support children in our setting with identified additional support needs. £867.32, £574.08 & £910.00.

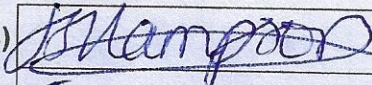
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

JESSICA HAMPSON

Position (eg Secretary, Chair, etc)

CHAIR

Date

13th June 2025

Registered Number 07327724

ARDLEIGH PRE-SCHOOL

Micro-entity Accounts

31 August 2024

Micro-entity Balance Sheet as at 31 August 2024

	<i>Notes</i>	<i>2024</i>	<i>2023</i>
		£	£
Fixed Assets		403	537
Current Assets		22,162	26,857
Creditors: amounts falling due within one year		(4,905)	(4,671)
Net current assets (liabilities)		<u>17,257</u>	<u>22,186</u>
Total assets less current liabilities		<u>17,660</u>	<u>22,723</u>
Total net assets (liabilities)		<u>17,660</u>	<u>22,723</u>
Reserves		<u>17,660</u>	<u>22,723</u>

- For the year ending 31 August 2024 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.
- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.
- The accounts have been prepared in accordance with the micro-entity provisions and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on 30 May 2025

And signed on their behalf by:

J Scofield, Director

Notes to the Micro-entity Accounts for the period ended 31 August 2024**1 Employees**

	<i>2024</i>	<i>2023</i>
Average number of employees during the period	10	9

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ARDLEIGH PRE-SCHOOL

I report on the accounts of the company for the year ended 31 August 2024, which are set out on pages 1 to 3.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income does not exceed £250,000 and I am an independent person who is reasonably believed by the charity trustees to have the requisite ability and practical experience to carry out a competent examination of the accounts.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(i) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principals of the Statement of Recommended Practice:

Accounting and Reporting by Charities have not been met; or

(ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Malcolm Barclay

Address: The Old Forge, East Street, Colchester, Essex, CO1 2TP

Date: 27/5/2025

ARDLEIGH PRE-SCHOOL

England & Wales - Charity number 1139129

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month Sep	Year 2022		Day 31	Month Aug	Year 2023

#

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

c/o 146 Colchester Road	
Lawford	
Essex	
Postcode	CO11 2BP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Abi Banyard	Chairperson		
2	Liz Dor	Secretary		
3	Kathryn Adams	Treasurer		
4	Jenny Scofield	Vice-Chairperson		
5	Keely Grothier	Fundraising		
6	Margo Zawislak-Joannides			
7	Lois Deacon			
8	Caroline Arduini			
9	Sabre Hearn			
10	Annie Abrahams			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Elizabeth Nash – Pre-School Manager

Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Memorandum & Articles of Association
How the charity is constituted (eg. trust, association, company)	Incorporated Company
Trustee selection methods (eg. appointed by, elected by)	Elected by pre-school members

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity’s organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees’ consideration of major risks and the system and procedures to manage them. 	<p>Memorandum & Articles of Association adopted in-line with Pre-School Learning Alliance.</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

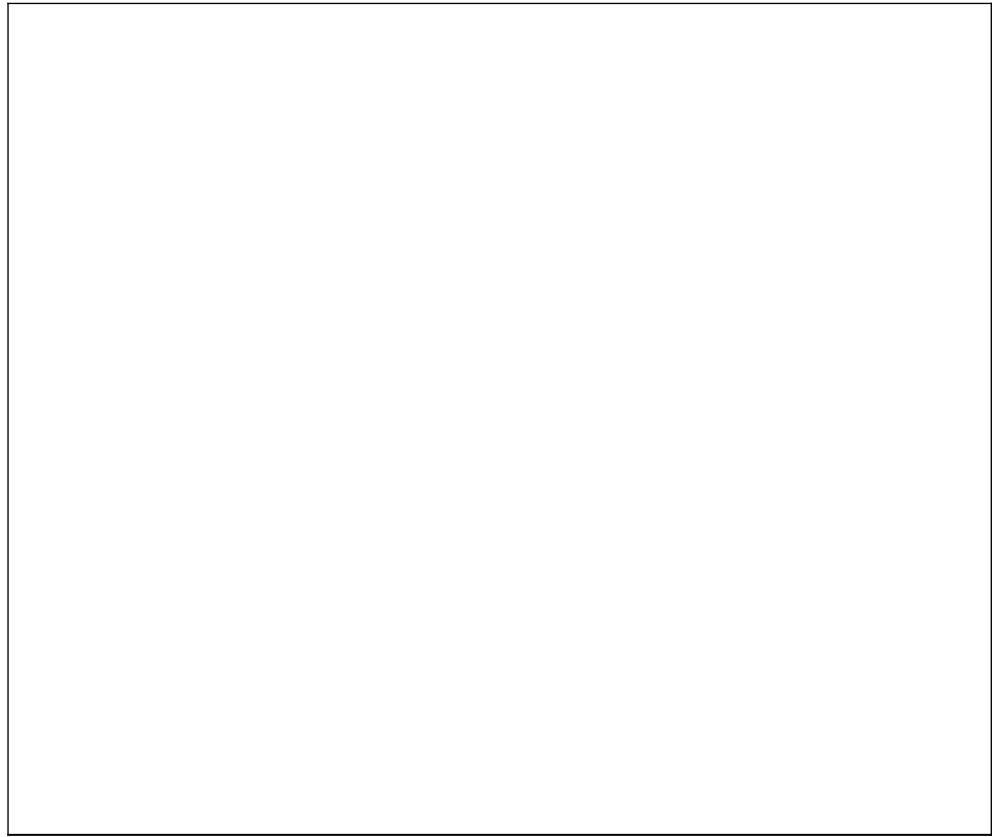
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- instigating and adhering to and furthering the aims and objects of the EYFS
- Ensure policies & risk assessments are relevant and up to date.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

- Working closely with the Parish Council to ensure remain viable as costs increased.
- Interest raised by word of mouth referrals as we continue to build on are already good reputation.

Brief statement of the charity's policy on reserves

Ardleigh Pre-School holds a separate reserve account which aims to hold monies to cover redundancies and 3 months running costs.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
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Main source of income from government funded children, followed by fee paying children.

Fundraising is important and we aim to raise between £3k-£4k per year through Summer Fete, Xmas Fair and commission from selling show programmes at the local agricultural show.

All profits are fed back into the pre-school to benefit the children; this could include investment in staff, premises, training and equipment.

Section F Other optional information

[Empty box for optional information]

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's 

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

Ardleigh Pre-School
Formatted trial balance
for the year ended 31 August 2023

15/8/24

Code	Description	Aug 23 Current £	Aug 22 Comp. £	Variance £
Profit & loss account				
Sales				
001	Fees	115,591	112,215	3,376
002	Fund raising	6,632	4,196	2,436
		<u>122,223</u>	<u>116,411</u>	<u>5,812</u>
Cost of sales				
112	Purchases	1,030	2,028	(998)
		<u>1,030</u>	<u>2,028</u>	<u>(998)</u>
Gross profit		121,193	114,383	6,810
		+99.16%	+98.26%	+0.90%
Administration expenses				
301	Wages and salaries	106,295	104,267	2,028
301A	JRS Furlough claims	-	(289)	289
305	Staff pension costs - defined contribution	3,078	2,896	182
309	Staff training	399	42	357
322	Rent payable	11,475	9,881	1,594
326	Insurance	637	525	112
332	Cleaning	864	1,095	(231)
334	Repairs and maintenance	586	1,674	(1,088)
341	Printing, postage and stationery	816	937	(121)
342	Advertising	240	390	(150)
345	Telephone	620	462	158
346	Computer costs	312	-	312
368	Accountancy fees	2,923	1,113	1,810
380	Clothing	-	383	(383)
381	General expenses	-	199	(199)
386	Subscriptions	573	746	(173)
394	Depreciation of tangible assets	179	238	(59)
		<u>128,997</u>	<u>124,559</u>	<u>4,438</u>
Interest (receivable)/paid and similar (income)/charges				
411	Bank interest received	(49)	(3)	(46)
		<u>(49)</u>	<u>(3)</u>	<u>(46)</u>
Loss before taxation		(7,755)	(10,173)	2,418
		-6.34%	-8.74%	+2.40%
Loss after taxation		<u>(7,755)</u>	<u>(10,173)</u>	<u>2,418</u>
Loss		<u><u>(7,755)</u></u>	<u><u>(10,173)</u></u>	<u><u>2,418</u></u>

DEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ARDLEIGH PRE-SCHOOL

Report on the accounts of the company for the year ended 31 August 2023, which are set out on pages 2 to 3.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income does not exceed £250,000 and I am an independent person who is reasonably believed by the charity trustees to have the requisite ability and practical experience to carry out a competent examination of the accounts.

Being satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Scope of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

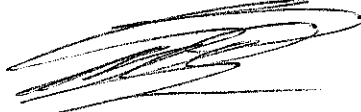
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Accounting and Reporting by Charities have not been met; or

(ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Malcolm Barclay

Address: The Old Forge, East Street, Colchester, Essex, CO1 2TP

Date: 14/06/2024

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ARDLEIGH PRE-SCHOOL

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Respective responsibilities of trustees and examiner

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Basis of independent examiner's report

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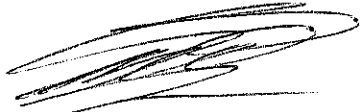
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Name: Malcolm Barclay

Address: The Old Forge, East Street, Colchester, Essex, CO1 2TP

Date: 14/06/2024

ARDLEIGH PRE-SCHOOL

England & Wales - Charity number 1139129

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month Sep	Year 2021		Day 31	Month Aug	Year 2022

#

Section A Reference and administration details

Charity name Ardleigh Pre-School

Other names charity is known by

Registered charity number (if any) 1139129

Charity's principal address c/o 146 Colchester Road
 Lawford
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Postcode CO11 2BP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kelly Davis	Chairman		
2	Kathryn Adams	Treasurer		
3	Elizabeth Dor	Secretary		
4	Jenny Scofield	Vice-Chair		
5	Keely Grothier	Fundraising		
6	Kelly Sutton			
7	Abigail Banyard			
8	Helen Scatola			
9	Margo Zawislak-Joannides			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Elizabeth Nash – Pre-School Manager

Section B Structure, governance and management

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Trustee selection methods <small>(eg. appointed by, elected by)</small>	Elected by pre-school members

Additional governance issues (Optional information)

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Summary of the objects of the charity set out in its governing document

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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

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- instigating and adhering to and furthering the aims and objects of the EYFS
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You **may choose** to include further statements, where relevant, about:

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- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- Working closely with the Parish Council to ensure remain viable as costs increased.
- Interest raised by word of mouth referrals as we continue to build on are already good reputation.

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Financial review

Brief statement of the charity's policy on reserves

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Fundraising is important and we aim to raise between £2k-£3k per year through Summer Fete, Xmas Fair and commission from selling show programmes at the local agricultural show.

All profits are fed back into the pre-school to benefit the children; this could include investment in staff, premises, training and equipment.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Jenny Scofield

Position (eg Secretary, Chair, etc)

Vice-Chair

Date

30th June 2023

[Skip to main content](#)

Registered Number 07327724

ARDLEIGH PRE-SCHOOL

Micro-entity Accounts

31 August 2022

ARDLEIGH PRE-SCHOOL**Registered Number 07327724****Micro-entity Balance Sheet as at 31 August 2022**

	<i>Notes</i>	<i>2022</i>	<i>2021</i>
		£	£
Fixed Assets		716	604
Current Assets		32,267	45,829
Creditors: amounts falling due within one year		(2,505)	(5,782)
Net current assets (liabilities)		<u>29,762</u>	<u>40,047</u>
Total assets less current liabilities		<u>30,478</u>	<u>40,651</u>
Total net assets (liabilities)		<u>30,478</u>	<u>40,651</u>
Reserves		<u>30,478</u>	<u>40,651</u>

- For the year ending 31 August 2022 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.
- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.
- The accounts have been prepared in accordance with the micro-entity provisions and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on 24 May 2023

And signed on their behalf by:

J Scofield, Director

ARDLEIGH PRE-SCHOOL**Registered Number 07327724****Notes to the Micro-entity Accounts for the period ended 31 August 2022**

1	Employees		
		<i>2022</i>	<i>2021</i>
	Average number of employees during the period	12	11

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ARDLEIGH PRE-SCHOOL

I report on the accounts of the company for the year ended 31 August 2022, which are set out on pages 1 to 3.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income does not exceed £250,000 and I am an independent person who is reasonably believed by the charity trustees to have the requisite ability and practical experience to carry out a competent examination of the accounts.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(i) which gives me reasonable cause to believe that in any material respect the requirements:

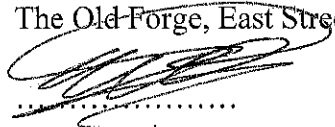
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principals of the Statement of Recommended Practice:
Accounting and Reporting by Charities have not been met; or

(ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Malcolm Barclay

Address: The Old Forge, East Street, Colchester, Essex, CO1 2TP

Date:



24/05/2023

ARDLEIGH PRE-SCHOOL

England & Wales - Charity number 1139129

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month Sep	Year 2020		Day 31	Month Aug	Year 2021

#

Section A Reference and administration details

Charity name Ardleigh Pre-School

Other names charity is known by

Registered charity number (if any) 1139129

Charity's principal address c/o 146 Colchester Road
 Lawford
 Essex
Postcode CO11 2BP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Carla Bland	Chairman		
2	Kathryn Adams	Treasurer		
3	Elizabeth Dor	Secretary		
4	Jenny Scofield	Vice-Chair		
5	Karen Booth			
6	Keely Grothier	Fundraising		
7	Kelly Sutton			
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19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Elizabeth Nash – Pre-School Manager

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Memorandum & Articles of Association
How the charity is constituted (eg. trust, association, company)	Incorporated Company
Trustee selection methods (eg. appointed by, elected by)	Elected by pre-school members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Memorandum & Articles of Association adopted in-line with Pre-School Learning Alliance.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- instigating and adhering to and furthering the aims and objects of the EYFS
- Ensure policies & risk assessments are relevant and up to date.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- Continued co-operation with Parish Council/Ardleigh Village Hall Trustees to ensure the pre-school could still operate under the ongoing Covid restrictions and re-act quickly to the changes.
- Increasing the number of children on the register due to word-of-mouth referrals.

Section E

Financial review

Brief statement of the charity's policy on reserves

Ardleigh Pre-School holds a separate reserve account which aims to hold monies to cover redundancies and 3 months running costs.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Main source of income from government funded children, followed by fee paying children.

Fundraising is important and we aim to raise between £2k-£3k per year through Summer Fete, Xmas Fair and commission from selling show programmes at the local agricultural show. This hasn't been possible during the Covid restrictions so limited fundraising has been achieved.

All profits are fed back into the pre-school to benefit the children; this could include investment in staff, premises, training and equipment.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Jenny Scofield

Position (eg Secretary, Chair, etc)

Vice-Chair

Date

28th June 2022

Ardleigh Pre-School
Formatted trial balance
for the year ended 31 August 2021

Final.

Code	Description	Aug 21 Current £	Aug 20 Comp. £	Variance £
Profit & loss account				
Sales				
001	Fees	110,845	78,840	32,005
002	Fund raising	3,310	3,997	(687)
003	Grants	500	-	500
		<u>114,655</u>	<u>82,837</u>	<u>31,818</u>
Cost of sales				
112	Purchases	1,883	2,721	(838)
		<u>1,883</u>	<u>2,721</u>	<u>(838)</u>
Gross profit		112,772 +98.36%	80,116 +96.72%	32,656 +1.64%
Administration expenses				
301	Wages and salaries	85,609	59,726	25,883
301A	JRS Furlough claims	(7,435)	(3,884)	(3,551)
305	Staff pension costs - defined contribution	1,903	1,345	558
309	Staff training	186	148	38
310	Casual wages	1,008	-	1,008
322	Rent payable	8,593	8,370	223
326	Insurance	363	258	105
331	Light and heat	-	775	(775)
332	Cleaning	1,101	-	1,101
334	Repairs and maintenance	742	463	279
341	Printing, postage and stationery	603	331	272
342	Advertising	455	320	135
345	Telephone	468	401	67
346	Computer costs	352	463	(111)
368	Accountancy fees	1,420	1,090	330
380	Clothing	582	132	450
381	General expenses	369	26	343
386	Subscriptions	436	476	(40)
394	Depreciation of tangible assets	202	268	(66)
		<u>96,957</u>	<u>70,708</u>	<u>26,249</u>
Interest (receivable)/paid and similar (income)/charges				
411	Bank interest received	(2)	(16)	14
		<u>(2)</u>	<u>(16)</u>	<u>14</u>
Profit before taxation		15,817 +13.80%	9,424 +11.38%	6,393 +2.42%
Profit after taxation		<u>15,817</u>	<u>9,424</u>	<u>6,393</u>

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ARDLEIGH PRE-SCHOOL

I report on the accounts of the company for the year ended 31 August 2021, which are set out on pages 1 to 3.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income does not exceed £250,000 and I am an independent person who is reasonably believed by the charity trustees to have the requisite ability and practical experience to carry out a competent examination of the accounts.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

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Accounting and Reporting by Charities have not been met; or

(ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Malcolm Barclay

Address: The Old Forge, East Street, Colchester, Essex, CO1 2TP

Date: 29.6.2022

ARDLEIGH PRE-SCHOOL

England & Wales - Charity number 1139129

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month Sep	Year 2019		Day 31	Month Aug	Year 2020

#

Section A Reference and administration details

Charity name Ardleigh Pre-School

Other names charity is known by

Registered charity number (if any) 1139129

Charity's principal address c/o 146 Colchester Road
 Lawford
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Postcode CO11 2BP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Carla Bland	Chairman		
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Name	Dates acted if not for whole year

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Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Elizabeth Nash – Pre-School Manager

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How the charity is constituted <small>(eg. trust, association, company)</small>	Incorporated Company
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Elected by pre-school members

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>Memorandum & Articles of Association adopted in-line with Pre-School Learning Alliance.</p>
--	--

Section C Objectives and activities

<p>Summary of the objects of the charity set out in its governing document</p>	<p>The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.</p>
---	--

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- instigating and adhering to and furthering the aims and objects of the EYFS
- Ensure policies & risk assessments are relevant and up to date.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- Worked with Parish Council to ensure pre-school could still operate under Covid restrictions.
-

Section E

Financial review

Brief statement of the charity's policy on reserves

Ardleigh Pre-School holds a separate reserve account which aims to hold monies to cover redundancies and 3 months running costs.

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Further financial review details (Optional information)

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All profits are fed back into the pre-school to benefit the children; this could include investment in staff, premises, training and equipment.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Jenny Scofield

Position (eg Secretary, Chair, etc)

Vice-Chair

Date

6th July 2021

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Registered Number 07327724

ARDLEIGH PRE-SCHOOL

Micro-entity Accounts

31 August 2020

Micro-entity Balance Sheet as at 31 August 2020

	<i>Notes</i>	2020	2019
		£	£
Fixed Assets		806	170
Current Assets		29,919	18,938
Creditors: amounts falling due within one year		(5,891)	(3,699)
Net current assets (liabilities)		<u>24,028</u>	<u>15,239</u>
Total assets less current liabilities		<u>24,834</u>	<u>15,409</u>
Total net assets (liabilities)		<u>24,834</u>	<u>15,409</u>
Reserves		<u>24,834</u>	<u>15,409</u>

- For the year ending 31 August 2020 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.
- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.
- The accounts have been prepared in accordance with the micro-entity provisions and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on 11 June 2021

And signed on their behalf by:

J Scofield, Director

Notes to the Micro-entity Accounts for the period ended 31 August 2020

1 Employees

	<i>2020</i>	<i>2019</i>
Average number of employees during the period	10	10

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ARDLEIGH PRE-SCHOOL

I report on the accounts of the company for the year ended 31 August 2020, which are set out on pages 1 to 3.

Respective responsibilities of trustees and examiner

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Independent examiner's statement

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Accounting and Reporting by Charities have not been met; or

(ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Malcolm Barclay

Address: The Old Forge, East Street, Colchester, Essex, CO1 2TP

Date: