



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/09/2020 (Period Start Date)

To 31/09/2021 (Period End Date)

Charity name: Ladybirds Pre-School Southampton Limited

Charity registration number: 1139080

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide the highest quality care and education for children between the age 2 to 5 years.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Trustees/Directors and Management Team will; <ul style="list-style-type: none">- Provide flexible, quality preschool education.- Maintain and report to users of our preschool, accurate accounts ensuring the preschool is financially viable year on year, ensuring that accounting and administration of finances are robust- Employ quality, trained staff, vetted for suitability to work with children with an ongoing training programme- Provide student/volunteer/work experience placements with suitable and appropriate induction and vetting- Liaise with professional colleagues, to support children's education and transition to schools
	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>It was a busy year for the two Pre-schools, even during a global pandemic, there was continued engagement with our service users via telephone, tapestry and a facebook group for each setting. Funding continued to be paid during this time. There were regular Directors meetings via held Zoom and a slight change to our accounting process so payments could be authorised electronically during this time. We held our AGM on 24th February 2021. Our staff team have been enhanced, through Continuous Professional Development courses and full setting courses.</p> <p>This training has had further emphasis on Safeguarding- transitional activities for children and families arriving at preschool and continuing to school, through home visits, and professional meetings.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Charity reserves are currently held in a reserve account. The reserves have been built up over a period of time to ensure we have at least 3 months operating and redundancy costs and a years rent for each setting.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our principle source of Grant funding is from Southampton City Council Early years. We do have regular fee paying children. We partake in small fundraising activities e.g. Christmas raffles etc. We are registered with the City Council lotteries.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
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Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustee selection methods elected by Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Our organisational structure continues with a group of Charity Trustees/Company Directors this year. We have increased our Trustees/ Company Directors from 6 to 8 in total which were ratified at our AGM. During the pandemic and on our gradual return we have engaged with parents virtually, but as restrictions are lifted, we will gradually return to face to face meetings.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Ladybirds Pre-School Southampton
Other name the charity uses	
Registered charity number	1139080
Charity's principal address	Festival Hall Merryoak Road Bitterne Southampton Hampshire SO19 7QR

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Zoe Marler-Hausen	Chair		
Jolene Webb	Treasurer		
Carmel Gardner	Secretary		
Theresa Quartermaine			
Diana Buckell			
Louise Reynolds			
Jade Parker			
Tara-Leigh McVey			

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Corporate trustees – names of the directors at the date the report was approved

Director name		
Zoe Marler-Hausen		
Jolene Webb		
Carmel Gardner		
Theresa Quartermaine		
Diana Buckell		
Louise Reynolds		
Jade Parker		
Tara-Leigh McVey		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	

Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jolene Webb	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	31/03/2022	

**LADYBIRDS PRE-SCHOOL SOUTHAMPTON
ANNUAL REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2021**

**LADYBIRDS PRE-SCHOOL SOUTHAMPTON
ANNUAL REPORT AND UNAUDITED ACCOUNTS
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**LADYBIRDS PRE-SCHOOL SOUTHAMPTON
COMPANY INFORMATION
FOR THE YEAR ENDED 31 AUGUST 2021**

Directors

Ms Diana Buckell
Ms Louise Reynolds
Ms Theresa Quartermaine
Mrs Zoe Marler-Hausen
Ms Carmel Gardner
Mrs Jolene Webb
Mrs Tara-Leigh McVey

Company Number

07381763 (England and Wales)

Registered Office

FESTIVAL HALL
MERRYOAK ROAD
SOUTHAMPTON
SO19 7QR
ENGLAND

LADYBIRDS PRE-SCHOOL SOUTHAMPTON
(COMPANY NO: 07381763 ENGLAND AND WALES)
DIRECTORS' REPORT

The directors present their report and accounts for the year ended 31 August 2021.

Directors

The following directors held office during the whole of the period:

Ms Diana Buckell
Ms Louise Reynolds
Ms Theresa Quartermaine
Mrs Zoe Marler-Hausen
Ms Carmel Gardner
Mrs Jolene Webb
Mrs Tara-Leigh McVey

Statement of directors' responsibilities

The directors are responsible for preparing the report and accounts in accordance with applicable law and regulations.

Company law requires the directors to prepare accounts for each financial year. Under that law, the directors have elected to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Signed on behalf of the board of directors

.....
Mrs Zoe Marler-Hausen
Director

Approved by the board on: 11 March 2022

LADYBIRDS PRE-SCHOOL SOUTHAMPTON

ACCOUNTANTS' REPORT

Accountants' report to the board of directors of Ladybirds pre-school Southampton (the company)

These financial statements have been prepared in accordance with our terms of engagement and in order to assist you to fulfil your duties under the Companies Acts that relate to preparing the financial statements of the company for the year ended 31 August 2021.

We have prepared these financial statements based on the accounting records, information and explanations provided by you. We do not express any opinion on the financial statements.

On the balance sheet you have acknowledged your duties under the prevailing Companies Acts to ensure that the company keeps adequate accounting records and prepares financial statements that give "a true and fair view".

You have determined that the company is exempt from the statutory requirement for an audit for the year ended 31 August 2021. Therefore, the financial statements are unaudited.

The financial statements are provided exclusively to the director for the limited purpose mentioned above, and may not be used or relied upon for any other purpose or by any other person, and we shall not be liable for any other usage or reliance.

10 March 2022

LADYBIRDS PRE-SCHOOL SOUTHAMPTON
INCOME STATEMENT
FOR THE YEAR ENDED 31 AUGUST 2021

	2021	2020
	£	£
Turnover	24,037	26,161
Cost of sales	(7,479)	(13,386)
Gross surplus	16,558	12,775
Administrative expenses	(310,336)	(306,624)
Other operating income	296,466	273,483
Operating surplus/(loss)	2,688	(20,366)
Interest receivable and similar income	200	1,564
Surplus/(loss) on ordinary activities before taxation	2,888	(18,802)
Tax on surplus/(loss) on ordinary activities	-	-
Surplus/(loss) for the financial year	2,888	(18,802)

LADYBIRDS PRE-SCHOOL SOUTHAMPTON
STATEMENT OF FINANCIAL POSITION
AS AT 31 AUGUST 2021

	Notes	2021 £	2020 £
Fixed assets			
Tangible assets	4	1,148	1,148
Current assets			
Debtors	5	261	-
Cash at bank and in hand		252,578	252,927
		<u>252,839</u>	<u>252,927</u>
Creditors: amounts falling due within one year	6	(1,575)	(4,551)
Net current assets		<u>251,264</u>	<u>248,376</u>
Net assets		<u>252,412</u>	<u>249,524</u>
Reserves	7		
Profit and loss account		252,412	249,524
Members' funds		<u>252,412</u>	<u>249,524</u>

For the year ending 31 August 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the provisions of FRS 102 Section 1A - Small Entities.

The financial statements were approved by the Board of Directors and authorised for issue on 11 March 2022 and were signed on its behalf by

Mrs Zoe Marler-Hausen
Director

Company Registration No. 07381763

LADYBIRDS PRE-SCHOOL SOUTHAMPTON
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2021

1 Statutory information

Ladybirds pre-school Southampton is a private company, limited by guarantee, registered in England and Wales, registration number 07381763. The registered office is FESTIVAL HALL, MERRYOAK ROAD, SOUTHAMPTON, SO19 7QR, ENGLAND.

2 Compliance with accounting standards

The accounts have been prepared in accordance with the provisions of FRS 102 Section 1A Small Entities. There were no material departures from that standard.

3 Accounting policies

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year, and also have been consistently applied within the same accounts.

Basis of preparation

The accounts have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets.

Presentation currency

The accounts are presented in £ sterling.

Tangible fixed assets and depreciation

Tangible assets are included at cost less depreciation and impairment. Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives:

Government grants

Government grants in relation to tangible fixed assets are credited to profit and loss account over the useful lives of the related assets, whereas those in relation to expenditure are credited when the expenditure is charged to profit and loss.

4 Tangible fixed assets

	Plant & machinery £
Cost or valuation	
At 1 September 2020	5,624
At 31 August 2021	5,624
Depreciation	
At 1 September 2020	4,476
At 31 August 2021	4,476
Net book value	
At 31 August 2021	1,148
At 31 August 2020	1,148

5 Debtors: amounts falling due within one year

	2021 £	2020 £
Debtors: amounts falling due after more than one year		
Other debtors	261	-

LADYBIRDS PRE-SCHOOL SOUTHAMPTON
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2021

6 Creditors: amounts falling due within one year

	2021	2020
	£	£
Taxes and social security	1,575	2,611
Other creditors	-	615
Accruals	-	1,325
	<hr/> 1,575	<hr/> 4,551
	<hr/>	<hr/>

7 Company limited by guarantee

The company is limited by guarantee and has no share capital.

Every member of the company undertakes to contribute to the assets of the company, in the event of a winding up, such an amount as may be required not exceeding £1.

8 Average number of employees

During the year the average number of employees was 19 (2020: 19).

**LADYBIRDS PRE-SCHOOL SOUTHAMPTON
DETAILED PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2021**

This schedule does not form part of the statutory accounts.

	2021 £	2020 £
Turnover		
Sales	24,037	26,161
Cost of sales		
Other direct costs	7,479	13,386
Gross profit	16,558	12,775
Administrative expenses		
Wages and salaries	262,181	233,950
Pensions	4,221	11,210
Employer's NI	15,114	30,002
Staff training and welfare	3,063	2,182
Rent	15,048	15,295
Telephone and fax	1,696	1,735
Stationery and printing	1,531	1,269
Subscriptions	278	372
Insurance	514	915
Sundry expenses	4,673	7,774
Accountancy fees	905	-
Other legal and professional	1,112	1,920
	310,336	306,624
Other operating income		
Other operating income	4,032	16,974
Government grants	292,434	256,509
	296,466	273,483
Operating profit/(loss)	2,688	(20,366)
Interest receivable		
Interest receivable	200	1,564
Profit/(loss) on ordinary activities before taxation	2,888	(18,802)



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Ladybirds Pre-School Southampton

**On accounts for the year
ended**

31/08/2021

**Charity no
(if any)**

1139080

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

01/06/2022

Name:

Katie Swift

**Relevant professional
qualification(s) or body
(if any):**

MAAT

Address:

Katie Swift

26 Culford Avenue, Totton

Southampton SO40 9BY

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.