

OLDBURY BUSY BEES

England & Wales · Charity number 1139068

Details

Status Registered

Legal form Other

Registered 2010-11-17

Register [View on the Charity Commission register](#)

Contact

Address The Pavilion
Oldbury Playing Fields
Westmarsh Lane
Oldbury On Severn
Bristol
BS35 1QD

Phone 01454412466

Email chair-busybees@outlook.com

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY: A OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY; B ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS; C INSTIGATING AND ADHERING TO AND FURTHER THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Rural setting playgroup offering 4 sessions per week for children aged 2 years to 4 years 11 months. The catchment area is about 4 miles and takes in the town of Thornbury and surrounding villages and hamlets. Some of the children feed into the local village school. We have many aims but the main one being to have FUN.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** UNDEFINED.
- South Gloucestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£105,272	£98,002	-	-
2024-08-31	£87,158	£88,181	-	-
2023-08-31	£63,114	£55,643	-	-
2022-08-31	£39,509	£46,603	-	-
2021-08-31	£31,562	£36,423	-	-
2020-08-31	£34,667	£27,253	-	-

Trustees

Name	Role	Appointed
Rebecca Mann	Chair	2022-12-01
Polly Pearce		2018-09-01
Thea Willcox		2025-03-01

OLDBURY BUSY BEES

England & Wales - Charity number 1139068

Accounts

Trustees' Annual Report

Period Start: 1st September 2024

Period End: 31st August 2025

Section A – Reference and administration details

Charity Name	Oldbury Busy Bees
Registered Charity Number	1139068
Address	The Pavilion, Oldbury Playing Fields Westmarsh Lane, Oldbury on Severn Bristol BS35 1QD

Names of charity trustees who manage the charity:

Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Polly Pearce	Treasurer		
Rebecca Mann	Chair		
Kathryn Sorrell	Secretary		

Names of the trustees for the charity, if any, (for example, any custodian trustees):

Name	Dates acted if not for whole year

Names and address of advisers (optional information):

Type of advisor	Name	Address
Treasurer	Polly Pearce	Myrtle Farm, Oldbury Naite

Name of chief executive or names of senior staff members (optional information):

Rebecca Mann - Chair

Section B – Structure, governance and management

Description of the charity's trusts:

Type of governing document
(e.g trust deed, constitution)

Trust Deed

How the charity is constituted
(e.g. trust, association, company)

Trust

Trustee selection methods
(e.g. appointed by, elected by)

Appointed by existing Trustees

Additional governance issues (optional information):

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees;
- The charity's organisational structure and any wider network with which the charity works;
- Relationship with any related parties;
- Trustees' consideration of major risks and the system and procedures to manage them;

The Playgroup runs with a committee appointed from parents and the local community, some of these are also Trustees.

The committee has a Chair, Secretary and Treasurer; they meet at least 4 times a year with key members of staff.

The committee monitors resources, staff numbers and expenditure needed to run the playgroup along with the performance of the playgroup, and future numbers of children.

It also organises fundraising activities and awareness raising activities in the local community.

The committee also reviews various risks and approves policies developed by the playgroup manager and staff, including Safeguarding children and Health & Safety.

CRB checks are carried out on all new members of staff and committee members.

All committee members and Trustees provide their time voluntarily and receive no remuneration or other benefits.

Section C – Objectives and activities

Summary of the objects of the charity set out in its governing document

The playgroup serves the rural community of Oldbury on Severn in South Gloucestershire, the catchment area is about 4 miles and takes in the town of Thornbury and the surrounding villages and hamlets. The playgroup is for children aged 2 years to 4 years 11 months. The majority of the children feed into the local village school. We currently operate 4 days per week (9 am – 3 pm) term time only (though we operated 5 days per week for the year-ended 31/08/25).

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The focus of our activity is:

- To provide a safe and secure environment for children to feel confident in exploring, investigating and taking risks.
- To provide children with access to the Early Years Foundations Stage Curriculum.
- To provide a caring and considerate learning environment where the staff and the children are all valued for their contribution to playgroup life.
- To identify children who are experiencing difficulties and to adopt clear and open procedures as set out in the settings Special Needs Policy.
- To work in partnerships with parents and carers.
- To provide resources, opportunities and experiences for all children that have regard for children's individual needs, learning styles and age.
- To provide a setting rich with new and familiar language.
- To provide an environment that promotes independent learners who are focused and motivated to learn.
- To have FUN.

When planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our committee meetings.

Additional details of objectives and activities (optional information):

You may choose to include further statements, where relevant, about:

- **policy on grantmaking;**
- **policy programme related investment;**
- **contribution made by volunteers.**

The playgroup was first set up in 1990 to provide a valuable service to the children and parents living in the parish. It has grown over the years both in children numbers, staff and the number of sessions provided.

We registered as a charity in November 2010.

The local community have supported the group financially and in kind over the years enabling the group to provide good quality play experiences for the children with a wide range of resources.

Section D – Achievements and performance

Summary of the main achievements of the charity during the year

We continued to provide childcare for children 2-4yrs Monday to Friday offering various session times.

We maintained 5 staff for the year having recruited 2 new staff last year.

The chair, treasurer, secretary & committee members remained the same providing continuity during the year.

We increased our fees and staff wages in line with other local settings which has increased revenue while offering good packages to staff.

Section E – Financial review

Brief statement of the charity's policy on reserves

At the end of the year August 2025, we hold cash at bank of £15,828.30 (2024: £17,611), all of which is unrestricted funds. These funds are held in order to meet any unforeseen expenditure that may occur, and to give us a buffer if child numbers are low in future years. We aim to hold at least £5,000 in the bank.

Details of any funds materially

None

in deficit

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Further financial review details (optional information)

You may choose to include additional information, where relevant about:

- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main funding is the Nursery Education grants at 86% (2024: 80%) and then fees 13% (2024: 19%) with the remaining 1% from donations and a small amount of bank interest received. Our income has increased by 20% to £105,272 (2024: £87,159), this is due to an increase in child fees in line with the grant rates which also increased. The majority of expenditure remains as wages at 84% (2024: 83%), and rental of the hall which has had a small increase, in line with expectations. The remainder of expenditure was up slightly, and we have made a few additional purchases to improve the running of the childcare setting, such various new equipment, including sensory items for children who have learning disabilities. Overall, our total expenditure has increased by 11%.
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Section F – Other optional information

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Section G – Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	<i>PPearce</i>	
Full name(s)	Polly Pearce	
Position (e.g. Secretary Chair, etc)	Trustee	
Date	30/06/2026	

Profit and Loss

Oldbury Busy Bees Playgroup

For the year ended 31 August 2025

Account	2025
Turnover	
Child Fees	14,044.03
Donations	600.00
Grants (2yrs)	19,989.11
Grants (3&4yrs)	68,285.51
Interest Income	15.92
Other Grants	2,337.75
Total Turnover	105,272.32
Cost of Sales	
Consumables	612.89
Craft & Activity Supplies	246.37
Direct Wages	82,777.34
Equipment	1,132.52
Food & Drink	638.06
Total Cost of Sales	85,407.18
Gross Profit	19,865.14
Administrative Costs	
Advertising & Marketing	14.39
Audit & Accountancy fees	953.34
Cleaning	164.40
Entertainment-100% business	210.00
Insurance	683.17
IT Software and Consumables	104.98
Legal Expenses	95.00
Pensions Costs	1,381.15
Postage, Freight & Courier	6.60
Printing & Stationery	499.89
Rent	6,977.57
Repairs & Maintenance	29.64
Staff Training	307.38
Subscriptions	304.50
Telephone & Internet	643.29
Uniform	220.18
Total Administrative Costs	12,595.48
Operating Profit	7,269.66
Profit on Ordinary Activities Before Taxation	7,269.66
Profit after Taxation	7,269.66

Balance Sheet

Oldbury Busy Bees Playgroup

As at 31 August 2025

Account	31 Aug 2025
Current Assets	
Cash at bank and in hand	
Current Account	3,812.38
Savings Account	12,015.92
Total Cash at bank and in hand	15,828.30
Accounts Receivable	12,906.35
Deposits held	(400.00)
Petty Cash	34.80
Total Current Assets	28,369.45
Creditors: amounts falling due within one year	
PAYE Payable	400.96
Total Creditors: amounts falling due within one year	400.96
Net Current Assets (Liabilities)	27,968.49
Total Assets less Current Liabilities	27,968.49
Net Assets	27,968.49
Capital and Reserves	
Current Year Earnings	7,269.66
Retained Earnings	20,698.83
Total Capital and Reserves	27,968.49

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Oldbury Busy Bees

On accounts for the year ended

31st August 2025

Charity no
(if any) 1139068

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2025**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

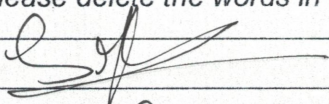
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



Date:

30TH June 2026

Name:

Stephen William JENKINS

Relevant professional qualification(s) or body (if any):

Address:

West-End House, West-End Lane,
Oldbury on Severn BS35 1PS.

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Accounts

Trustees' Annual Report

Period Start: 1st September 2023

Period End: 31st August 2024

Section A – Reference and administration details

Charity Name	Oldbury Busy Bees
Registered Charity Number	1139068
Address	The Pavilion, Oldbury Playing Fields Westmarsh Lane, Oldbury on Severn Bristol BS35 1QD

Names of charity trustees who manage the charity:

Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Amelia Sorrell	Chair		
Kate Thompson	Secretary		
Polly Pearce	Treasurer		
Rebecca Mann	Chair		
Kathryn Sorrell	Secretary		

Names of the trustees for the charity, if any, (for example, any custodian trustees):

Name	Dates acted if not for whole year

Names and address of advisers (optional information):

Type of advisor	Name	Address
Treasurer	Polly Pearce	Myrtle Farm, Oldbury Naite

Name of chief executive or names of senior staff members (optional information):

Rebecca Mann - Chair

Section B – Structure, governance and management

Description of the charity's trusts:

Type of governing document
(e.g trust deed, constitution)

Trust Deed

How the charity is constituted
(e.g. trust, association, company)

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Trustee selection methods
(e.g. appointed by, elected by)

Appointed by existing Trustees

Additional governance issues (optional information):

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees;
- The charity's organisational structure and any wider network with which the charity works;
- Relationship with any related parties;
- Trustees' consideration of major risks and the system and procedures to manage them;

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The committee has a Chair, Secretary and Treasurer; they meet at least 4 times a year with key members of staff.

The committee monitors resources, staff numbers and expenditure needed to run the playgroup along with the performance of the playgroup, and future numbers of children.

It also organises fundraising activities and awareness raising activities in the local community.

The committee also reviews various risks and approves policies developed by the playgroup manager and staff, including Safeguarding children and Health & Safety.

CRB checks are carried out on all new members of staff and committee members.

All committee members and Trustees provide their time voluntarily and receive no remuneration or other benefits.

Section C – Objectives and activities

Summary of the objects of the charity set out in its governing document

The playgroup serves the rural community of Oldbury on Severn in South Gloucestershire, the catchment area is about 4 miles and takes in the town of Thornbury and the surrounding villages and hamlets. The playgroup is for children aged 2 years to 4 years 11 months. The majority of the children feed into the local village school. We operate 5 days per week (9 am – 3 pm) term time only.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The focus of our activity is:

- To provide a safe and secure environment for children to feel confident in exploring, investigating and taking risks.
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- To provide a caring and considerate learning environment where the staff and the children are all valued for their contribution to playgroup life.
- To identify children who are experiencing difficulties and to adopt clear and open procedures as set out in the settings Special Needs Policy.
- To work in partnerships with parents and carers.
- To provide resources, opportunities and experiences for all children that have regard for children's individual needs, learning styles and age.
- To provide a setting rich with new and familiar language.
- To provide an environment that promotes independent learners who are focused and motivated to learn.
- To have FUN.

When planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our committee meetings.

Additional details of objectives and activities (optional information):

You may choose to include further statements, where relevant, about:

- **policy on grantmaking;**
- **policy programme related investment;**
- **contribution made by volunteers.**

The playgroup was first set up in 1990 to provide a valuable service to the children and parents living in the parish. It has grown over the years both in children numbers, staff and the number of sessions provided.

We registered as a charity in November 2010.

The local community have supported the group financially and in kind over the years enabling the group to provide good quality play experiences for the children with a wide range of resources.

Section D – Achievements and performance

Summary of the main achievements of the charity during the year

We continue to provide childcare for children 2-4yrs Monday to Friday offering various session times.

We've recruited 2 new members of staff, one being a new assistant manager with a strong early year's background bringing fresh ideas to the way we run.

The chair of the committee stepped down in November and a new chair was recruited who remains in place. We've had 3 new committee members join to strengthen the board running the charity.

We increased our fees and staff wages in line with other local settings which has increased revenue while offering good packages to staff.

Section E – Financial review

Brief statement of the charity's policy on reserves

At the end of the year August 2024, we hold cash at bank of £17,611.67 (2022: £15,185), all of which is unrestricted funds. These funds are held in order to meet any unforeseen expenditure that may occur, and to give us a buffer if child numbers are low in future years. We aim to hold at least £5,000 in the bank.

Details of any funds materially in deficit

None

Further financial review details (optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main funding is the Nursery Education grants at 80% (2023: 68%) and then fees 19% (2023: 30%) with the remaining 1% from donations.

Our income has increased by 38% to £87,159 (2023: £63,114), this is due to an increase in child fees in line with the grant rates.

The majority of expenditure was wages at 85% (2023: 81%), and rental of the hall which has had a small increase, in line with expectations. The remainder of expenditure was up slightly, and we have made a few additional purchases to improve the running of the childcare setting, such as software for keeping parents informed of their children's progress. Overall, our total expenditure has increased by 58%.

Section F – Other optional information

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Section G – Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>P Pearce</i>	
Full name(s)	Polly Pearce	
Position (e.g. Secretary Chair, etc)	Trustee	
Date	28/06/2025	

Profit and Loss

Oldbury Busy Bees Playgroup

For the year ended 31 August 2024

Account	2024
Turnover	
Child Fees	16,281.28
Donations	657.17
Grants (2yrs)	12,827.96
Grants (3&4yrs)	57,137.44
Other Grants	255.04
Total Turnover	87,158.89
Cost of Sales	
Consumables	1,521.57
Direct Expenses	640.00
Direct Wages	74,999.90
Total Cost of Sales	77,161.47
Gross Profit	9,997.42
Administrative Costs	
Advertising & Marketing	30.00
Audit & Accountancy fees	715.16
Employers National Insurance	(107.32)
Entertainment-100% business	309.33
General Expenses	16.99
Insurance	560.84
Interest Paid	6.35
IT Software and Consumables	419.98
Legal Expenses	86.09
Pensions Costs	1,107.57
Postage, Freight & Courier	1.99
Printing & Stationery	211.85
Rent	6,000.00
Repairs & Maintenance	2.99
Staff Training	455.10
Subscriptions	150.00
Telephone & Internet	702.90
Uniform	349.97
Total Administrative Costs	11,019.79
Profit on Ordinary Activities Before Taxation	(1,022.37)

Balance Sheet

Oldbury Busy Bees Playgroup

As at 31 August 2024

Account	31 Aug 2024
Current Assets	
Cash at bank and in hand	
BUSY BEES PLAYGROUP	17,611.67
Total Cash at bank and in hand	17,611.67
Accounts Receivable	3,683.97
Deposits held	(500.00)
Petty Cash	310.70
	21,106.34
Creditors: amounts falling due within one year	
Accounts Payable	4.00
PAYE Payable	398.05
Pensions Payable	5.46
Total Creditors: amounts falling due within one year	407.51
Net Current Assets (Liabilities)	20,698.83
Total Assets less Current Liabilities	20,698.83
Net Assets	20,698.83
Capital and Reserves	
Current Year Earnings	(1,022.37)
Owner A Drawings	21.20
Retained Earnings	21,700.00
Total Capital and Reserves	20,698.83

June 28th 2025

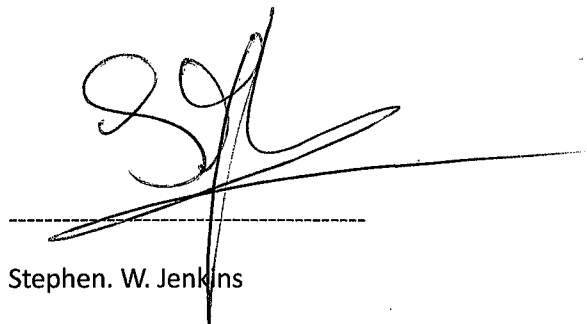
To Whom it May Concern

Re: Busy Bees – Oldbury on Severn Play Group & Pre School

Review of Accounts for the Year Ending August 31st 2024:

Following a request from the Treasurer of Busy Bees – Oldbury, I have conducted a review of the accounts presented to me and, in my opinion, find them to be a true and fair representation of the activities of the organization for the year under review.

The review conducted should not be construed as a formal audit of the organization's activities and the above opinion of the undersigned is offered without prejudice.

A handwritten signature in black ink, appearing to be 'SJ', is written over a horizontal dashed line. Below the line, the name 'Stephen. W. Jenkins' is printed in a standard black font.

Email: stephen.w.jenkins@gmail.com

Mobile: 07957957668

Accounts

Profit and Loss

Oldbury Busy Bees Playgroup

For the year ended 31 August 2023

Account	2023
Turnover	
Child Fees	18,903.44
Donations	225.01
Fundraising	863.00
Grants (2yrs)	4,260.59
Grants (3&4yrs)	38,712.61
Other Grants	150.00
Total Turnover	63,114.65
Cost of Sales	
Cost of Goods Sold	1,379.54
Direct Expenses	134.40
Direct Wages	45,265.81
Total Cost of Sales	46,779.75
Gross Profit	16,334.90
Administrative Costs	
Advertising & Marketing	376.17
Audit & Accountancy fees	835.92
Insurance	535.85
Legal Expenses	138.85
Pensions Costs	400.24
Rent	5,529.99
Repairs & Maintenance	73.20
Staff Training	49.00
Telephone & Internet	345.43
Uniform	578.32
Total Administrative Costs	8,862.97
Operating Profit	7,471.93
Profit on Ordinary Activities Before Taxation	7,471.93
Profit after Taxation	7,471.93

Trustees' Annual Report

Period Start: 1st September 2022

Period End: 31st August 2023

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Polly Pearce	Treasurer		
Rebecca Mann	Chair	01/12/22	
Kathryn Sorrell	Secretary	01/12/22	

Names of the trustees for the charity, if any, (for example, any custodian trustees):

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Names and address of advisers (optional information):

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Rebecca Mann - Chair

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Section E – Financial review

Brief statement of the charity's policy on reserves

At the end of the year August 2023, we hold cash at bank of £15,185.95 (2022: £15,320), all of which is unrestricted funds. These funds are held in order to meet any unforeseen expenditure that may occur, and to give us a buffer if child numbers are low in future years. We aim to hold at least £5,000 in the bank.

Details of any funds materially in deficit

None

Further financial review details (optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main funding is the Nursery Education grants at 68% (2022: 83%) and then fees 30% (2022: 16%) with the remaining 2% made up from fundraising events and donations.

Our income has increased by 60% to £63,114 (2022: £39,509), this is due to an increase in child fees in line with the grant rates.

The majority of expenditure was wages at 81% (2022: 81%), and rental of the hall which has had a small increase, in line with expectations. The remainder of expenditure was up slightly but there were no significant purchases during the year.

Section F – Other optional information

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Section G – Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>P Pearce</i>	
Full name(s)	Polly Pearce	
Position (e.g. Secretary Chair, etc)	Trustee	
Date	24/06/2024	

Accounts

Profit and Loss

Oldbury Busy Bees Playgroup

For the year ended 31 August 2022

Account	2022
Turnover	
Child Fees	6,401.29
Donations	24.45
Fundraising	88.00
Grants (2&3yrs)	2,554.43
Grants (3&4yrs)	30,441.54
Total Turnover	39,509.71
Cost of Sales	
Cost of Goods Sold	1,358.10
Direct Expenses	228.80
Direct Wages	37,822.79
Total Cost of Sales	39,409.69
Gross Profit	100.02
Administrative Costs	
Advertising & Marketing	50.00
Audit & Accountancy fees	515.81
Cleaning	99.99
Employers National Insurance	107.32
Insurance	520.65
Legal Expenses	35.00
Pensions Costs	460.15
Rent	3,649.96
Staff Training	1,430.00
Telephone & Internet	324.31
Total Administrative Costs	7,193.19
Operating Profit	(7,093.17)
Profit on Ordinary Activities Before Taxation	(7,093.17)
Profit after Taxation	(7,093.17)

Trustees' Annual Report

Period Start: 1st September 2021

Period End: 31st August 2022

Section A – Reference and administration details

Charity Name	Oldbury Busy Bees
Registered Charity Number	1139068
Address	The Pavilion, Oldbury Playing Fields Westmarsh Lane, Oldbury on Severn Bristol BS35 1QD

Names of charity trustees who manage the charity:

Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Amelia Sorrell	Chair		
Kate Thompson	Secretary		
Carly Rudrum	Vice Chair		
Polly Pearce	Treasurer		

Names of the trustees for the charity, if any, (for example, any custodian trustees):

Name	Dates acted if not for whole year

Names and address of advisers (optional information):

Type of advisor	Name	Address
Treasurer	Polly Pearce	Myrtle Farm, Oldbury Naite

Name of chief executive or names of senior staff members (optional information):

Amelia Pearce - Chair

Section B – Structure, governance and management

Description of the charity's trusts:

Type of governing document
(e.g trust deed, constitution)

Trust Deed

How the charity is constituted
(e.g. trust, association, company)

Trust

Trustee selection methods
(e.g. appointed by, elected by)

Appointed by existing Trustees

Additional governance issues (optional information):

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees;
- The charity's organisational structure and any wider network with which the charity works;
- Relationship with any related parties;
- Trustees' consideration of major risks and the system and procedures to manage them;

The Playgroup runs with a committee appointed from parents and the local community, some of these are also Trustees.

The committee has a Chair, Vice Chair, Secretary and Treasurer; they meet at least 4 times a year with key members of staff.

The committee monitors resources, staff numbers and expenditure needed to run the playgroup along with the performance of the playgroup, and future numbers of children.

It also organises fundraising activities and awareness raising activities in the local community.

The committee also reviews various risks and approves policies developed by the playgroup manager and staff, including Safeguarding children and Health & Safety.

CRB checks are carried out on all new members of staff and committee members.

All committee members and Trustees provide their time voluntarily and receive no remuneration or other benefits.

Section C – Objectives and activities

Summary of the objects of the charity set out in its governing document

The playgroup serves the rural community of Oldbury on Severn in South Gloucestershire, the catchment area is about 4 miles and takes in the town of Thornbury and the surrounding villages and hamlets. The playgroup is for children aged 2 years to 4 years 11 months. The majority of the children feed into the local village school. We operate 5 days per week (9 am – 3 pm) term time only.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The focus of our activity is:

- To provide a safe and secure environment for children to feel confident in exploring, investigating and taking risks.
- To provide children with access to the Early Years Foundations Stage Curriculum.
- To provide a caring and considerate learning environment where the staff and the children are all valued for their contribution to playgroup life.
- To identify children who are experiencing difficulties and to adopt clear and open procedures as set out in the settings Special Needs Policy.
- To work in partnerships with parents and carers.
- To provide resources, opportunities and experiences for all children that have regard for children's individual needs, learning styles and age.
- To provide a setting rich with new and familiar language.
- To provide an environment that promotes independent learners who are focused and motivated to learn.
- To have FUN.

When planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our committee meetings.

Additional details of objectives and activities (optional information):

You may choose to include further statements, where relevant, about:

- **policy on grantmaking;**
- **policy programme related investment;**
- **contribution made by volunteers.**

The playgroup was first set up in 1990 to provide a valuable service to the children and parents living in the parish. It has grown over the years both in children numbers, staff and the number of sessions provided.

We registered as a charity in November 2010.

The local community have supported the group financially and in kind over the years enabling the group to provide good quality play experiences for the children with a wide range of resources.

Section D – Achievements and performance

Summary of the main achievements of the charity during the year

We continue to open Monday to Friday; offering various sessions from 9am-3pm for children aged 2yr till 4yrs. We aim to offer a flexible approach to Early Years, allowing the families of the children that attend our setting to get the most out of the service we provide.

In terms of activity and changes, it's been a quiet year for the playgroup. A lot of changes have been made in the following year which will be explained in next years annual return.

Section E – Financial review

Brief statement of the charity's policy on reserves

At the end of the year August 2022, we hold cash at bank of £15,320 (2021: £22,722), all of which is unrestricted funds. These funds are held in order to meet any unforeseen expenditure that may occur, and to give us a buffer if child numbers are low in future years. We aim to hold at least £5,000 in the bank.

Details of any funds materially in deficit

None

Further financial review details (optional information)

You may choose to include additional information, where relevant about:

- **the charity's principal sources of funds (including any fundraising);**
- **how expenditure has supported the key objectives of the charity;**
- **investment policy and objectives including any ethical investment policy adopted.**

Our main funding is the Nursery Education grants at 83% (2021: 75%) and then fees 16% (2021: 24%) with the remaining 1% made up from fundraising events and donations.

Our income has increased by 25% to £39,509 (2021: £31,562), this is due to things returning to normal after COVID.

The majority of expenditure was wages at 81% (2021: 81%), and rental of the hall which has had a small increase, in line with expectations. The remainder of expenditure was up slightly but there were no significant purchases during the year.

Section F – Other optional information

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Section G – Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Polly Pearce	
Position (e.g. Secretary Chair, etc)	Trustee	
Date	03/07/2023	

OLDBURY BUSY BEES

England & Wales - Charity number 1139068

Accounts

Profit and Loss

Busy Bees

For the year ended 31 August 2021

Cash Basis

Account	2021
Turnover	
Child Fees	7,711.80
Donations	208.21
Fundraising	87.00
Grants (2&3yrs)	1,976.86
Grants (3&4yrs)	21,577.79
Total Turnover	31,561.66
Cost of Sales	
Purchases	543.49
Direct Wages	29,651.13
Total Cost of Sales	30,194.62
Gross Profit	1,367.04
Administrative Costs	
Advertising & Marketing	400.00
Audit & Accountancy fees	354.00
Cleaning	29.73
Entertainment-100% business	31.98
General Expenses	16.99
Insurance	617.11
IT Software and Consumables	169.94
Legal Expenses	104.80
Light, Power, Heating	19.04
Pensions Costs	84.16
Printing & Stationery	116.23
Rent	3,399.96
Staff Training	96.00
Telephone & Internet	222.72
Uniform	565.62
Total Administrative Costs	6,228.28
Operating Profit	(4,861.24)
Profit on Ordinary Activities Before Taxation	(4,861.24)
Profit after Taxation	(4,861.24)

Trustees' Annual Report

Period Start: 1st September 2020

Period End: 31st August 2021

Section A – Reference and administration details

Charity Name	Oldbury Busy Bees
Registered Charity Number	1139068
Address	The Pavilion, Oldbury Playing Fields Westmarsh Lane, Oldbury on Severn Bristol BS35 1QD

Names of charity trustees who manage the charity:

Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Amelia Sorrell	Chair		
Kate Thompson	Secretary		
Carly Rudrum	Vice Chair		
Polly Pearce	Treasurer		

Names of the trustees for the charity, if any, (for example, any custodian trustees):

Name	Dates acted if not for whole year

Names and address of advisers (optional information):

Type of advisor	Name	Address
Treasurer	Polly Pearce	Myrtle Farm, Oldbury Naite

Name of chief executive or names of senior staff members (optional information):

Amelia Pearce - Chair

Section B – Structure, governance and management

Description of the charity's trusts:

Type of governing document
(e.g trust deed, constitution)

Trust Deed

How the charity is constituted
(e.g. trust, association, company)

Trust

Trustee selection methods
(e.g. appointed by, elected by)

Appointed by existing Trustees

Additional governance issues (optional information):

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees;
- The charity's organisational structure and any wider network with which the charity works;
- Relationship with any related parties;
- Trustees' consideration of major risks and the system and procedures to manage them;

The Playgroup runs with a committee appointed from parents and the local community, some of these are also Trustees.

The committee has a Chair, Vice Chair, Secretary and Treasurer; they meet at least 4 times a year with key members of staff.

The committee monitors resources, staff numbers and expenditure needed to run the playgroup along with the performance of the playgroup, and future numbers of children.

It also organises fundraising activities and awareness raising activities in the local community.

The committee also reviews various risks and approves policies developed by the playgroup manager and staff, including Safeguarding children and Health & Safety.

CRB checks are carried out on all new members of staff and committee members.

All committee members and Trustees provide their time voluntarily and receive no remuneration or other benefits.

Section C – Objectives and activities

Summary of the objects of the charity set out in its governing document

The playgroup serves the rural community of Oldbury on Severn in South Gloucestershire, the catchment area is about 4 miles and takes in the town of Thornbury and the surrounding villages and hamlets. The playgroup is for children aged 2 years to 4 years 11 months. The majority of the children feed into the local village school. We operate 5 days per week (9 am – 3 pm) term time only.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The focus of our activity is:

- To provide a safe and secure environment for children to feel confident in exploring, investigating and taking risks.
- To provide children with access to the Early Years Foundations Stage Curriculum.
- To provide a caring and considerate learning environment where the staff and the children are all valued for their contribution to playgroup life.
- To identify children who are experiencing difficulties and to adopt clear and open procedures as set out in the settings Special Needs Policy.
- To work in partnerships with parents and carers.
- To provide resources, opportunities and experiences for all children that have regard for children's individual needs, learning styles and age.
- To provide a setting rich with new and familiar language.
- To provide an environment that promotes independent learners who are focused and motivated to learn.
- To have FUN.

When planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our committee meetings.

Additional details of objectives and activities (optional information):

You may choose to include further statements, where relevant, about:

- **policy on grantmaking;**
- **policy programme related investment;**
- **contribution made by volunteers.**

The playgroup was first set up in 1990 to provide a valuable service to the children and parents living in the parish. It has grown over the years both in children numbers, staff and the number of sessions provided.

We registered as a charity in November 2010.

The local community have supported the group financially and in kind over the years enabling the group to provide good quality play experiences for the children with a wide range of resources.

Section D – Achievements and performance

Summary of the main achievements of the charity during the year

We continue to open Monday to Friday; offering various sessions from 9am-3pm for children aged 2yr till 4yrs. We aim to offer a flexible approach to Early Years, allowing the families of the children that attend our setting to get the most out of the service we provide.

This year we received an inspection rating of Good from OFSTED which the playgroup is extremely happy with.

Section E – Financial review

Brief statement of the charity's policy on reserves

At the end of the year August 2021, we hold cash at bank of £22,722 (2020: £28,153), all of which is unrestricted funds. These funds are held in order to meet any unforeseen expenditure that may occur, and to give us a buffer if child numbers are low in future years. We aim to hold at least £5,000 in the bank.

Details of any funds materially in deficit

None

Further financial review details (optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main funding is the Nursery Education grants at 75% (2020: 56%) and then fees 24% (2020: 19%) with the remaining 1% made up from fundraising events and donations.

Our income has decreased by 9% to £31,562 (2020: £34,667), this is due to COVID-19.

The majority of expenditure was wages at 81% (2020: 72%), and rental of the hall, in line with expectations. The remainder of expenditure was down again slightly. There were no significant purchases during the year.

Section F – Other optional information

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Section G – Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Amelia Sorrell	
Position (e.g. Secretary Chair, etc)	Chair	
Date	30/06/2022	

OLDBURY BUSY BEES

England & Wales - Charity number 1139068

Accounts

Income and Expenditure account

3 Year Group	Autumn Term	Spring Term	Summer Term	Total
Income				
Grants	9,047	1,918	8,182	19,147
Fees	2,792	3,328	244	6,364
	11,839	5,246	8,426	25,511
Costs				
Wages expense	6,035	5,786	7,873	19,695
Hall fees	1,133	850	850	2,833
	7,169	6,636	8,723	22,528
Contribution 3 yr group	4,670	(1,391)	(297)	2,982
General stuff				
Income				
Other Grants	3,168	1,212	3,553	7,933
Donations/fundraising	105	1,117	0	1,222
	3,273	2,329	3,553	9,156
Costs				
Stationary / equip	486	956	760	2,202
Training	435	80	0	515
Milk / food / misc				0
Toys / Books / furniture	40	0	0	40
Insurance	0	509	0	509
Ofsted Reg, Membership playkit				0
Petty Cash (to be analysed)	41	511	123	675
Phone	97	65	89	250
Advisory Teacher				0
Professional Fees	180	198	155	533
	1,279	2,319	1,127	4,725
Total Profit / (loss)	6,665	(1,381)	2,129	7,413
Opening Cash	20,740	27,405	26,024	20,740
journals				
Closing Cash	27,405	26,024	28,153	28,153
	27,405	26,024	28,153	
	-	-	-	
total Inc	15,112	7,575	11,979	34,666
Total cost	8,448	8,956	9,850	27,254
	8,448	8,956	9,850	7,413
	-	-	-	

Trustees' Annual Report

Period Start: 1st September 2019

Period End: 31st August 2020

Section A – Reference and administration details

Charity Name	Oldbury Busy Bees
Registered Charity Number	1139068
Address	The Pavilion, Oldbury Playing Fields Westmarsh Lane, Oldbury on Severn Bristol BS35 1QD

Names of charity trustees who manage the charity:

Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Amelia Sorrell	Chair		
Kate Thompson	Secretary		
Carly Rudrum	Vice Chair		
Polly Pearce	Treasurer		

Names of the trustees for the charity, if any, (for example, any custodian trustees):

Name	Dates acted if not for whole year

Names and address of advisers (optional information):

Type of advisor	Name	Address
Treasurer	Polly Pearce	Myrtle Farm, Oldbury Naite

Name of chief executive or names of senior staff members (optional information):

Denise Young – Play Group Manager

Section B – Structure, governance and management

Description of the charity's trusts:

Type of governing document
(e.g trust deed, constitution)

Trust Deed

How the charity is constituted
(e.g. trust, association, company)

Trust

Trustee selection methods
(e.g. appointed by, elected by)

Appointed by existing Trustees

Additional governance issues (optional information):

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees;
- The charity's organisational structure and any wider network with which the charity works;
- Relationship with any related parties;
- Trustees' consideration of major risks and the system and procedures to manage them;

The Playgroup runs with a committee appointed from parents and the local community, some of these are also Trustees.

The committee has a Chair, Vice Chair, Secretary and Treasurer; they meet at least 4 times a year with key members of staff.

The committee monitors resources, staff numbers and expenditure needed to run the playgroup along with the performance of the playgroup, and future numbers of children.

It also organises fundraising activities and awareness raising activities in the local community.

The committee also reviews various risks and approves policies developed by the playgroup manager and staff, including Safeguarding children and Health & Safety.

CRB checks are carried out on all new members of staff and committee members.

All committee members and Trustees provide their time voluntarily and receive no remuneration or other benefits.

Section C – Objectives and activities

Summary of the objects of the charity set out in its governing document

The playgroup serves the rural community of Oldbury on Severn in South Gloucestershire, the catchment area is about 4 miles and takes in the town of Thornbury and the surrounding villages and hamlets. The playgroup is for children aged 2 years to 4 years 11 months. The majority of the children feed into the local village school. We operate 3 days per week (9 am – 3 pm) term time only.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The focus of our activity is:

- To provide a safe and secure environment for children to feel confident in exploring, investigating and taking risks.
- To provide children with access to the Early Years Foundations Stage Curriculum.
- To provide a caring and considerate learning environment where the staff and the children are all valued for their contribution to playgroup life.
- To identify children who are experiencing difficulties and to adopt clear and open procedures as set out in the settings Special Needs Policy.
- To work in partnerships with parents and carers.
- To provide resources, opportunities and experiences for all children that have regard for children's individual needs, learning styles and age.
- To provide a setting rich with new and familiar language.
- To provide an environment that promotes independent learners who are focused and motivated to learn.
- To have FUN.

When planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our committee meetings.

Additional details of objectives and activities (optional information):

You may choose to include further statements, where relevant, about:

- **policy on grantmaking;**
- **policy programme related investment;**
- **contribution made by volunteers.**

The playgroup was first set up in 1990 to provide a valuable service to the children and parents living in the parish. It has grown over the years both in children numbers, staff and the number of sessions provided.

We registered as a charity in November 2010.

The local community have supported the group financially and in kind over the years enabling the group to provide good quality play experiences for the children with a wide range of resources.

Section D – Achievements and performance

Summary of the main achievements of the charity during the year

We continue to open on Monday, Wednesday and Fridays; offering various sessions from 9am-3pm for children aged 2yr till 4yrs. We aim to offer a flexible approach to Early Years, allowing the families of the children that attend our setting to get the most out of the service we provide. During the year we offered 112 sessions.

The committee is still running a mother and toddler group on a Tuesday and is continuing to provide a small feed of children into the Busy Bees group.

We received a sum from Magnox towards a new secure shed for storing the outdoor play equipment. We also received donations from the local community shop.

Section E – Financial review

Brief statement of the charity's policy on reserves

At the end of the year August 2020, we hold cash at bank of £28,153 (2019: £20,740), all of which is unrestricted funds. These funds are held in order to meet any unforeseen expenditure that may occur, and to give us a buffer if child numbers are low in future years. We aim to hold at least £5,000 in the bank.

Details of any funds materially in deficit

None

Further financial review details (optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main funding is the Nursery Education grant at 56% (2019: 65%) and then fees 19% (2019: 23%) with the remaining 25% made up from fundraising events and the other grants, including money received from HMRC through the Job Retention Scheme.

Our income has decreased by 5% to £34,667 (2019: £36,198), this is due to COVID-19.

The majority of expenditure was wages at 72% (2019: 65%), and rental of the hall, in line with expectations. The remainder of expenditure was down slightly, however, there was one fairly large purchase during the year; a shed & padlock to safely store the outdoor play equipment out of hours. This was funded by Magnox.

Section F – Other optional information

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Section G – Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Amelia Sorrell	
Position (e.g. Secretary Chair, etc)	Chair	
Date	30/06/2021	